

**PRELIMINARY**



# City of Cerritos Combined Financial Program 2025-2026







**Cover photo:** For more than 30 years, the Cerritos Senior Center at Pat Nixon Park has served the social, recreational, and educational needs of the community's seniors.





**Frank Aurelio  
Yokoyama**  
Mayor



**Lynda P. Johnson**  
Mayor Pro Tem



**Jennifer Hong**  
Councilmember



**Mark E. Pulido**  
Councilmember



**Sophia M. Tse**  
Councilmember



|   |                        |
|---|------------------------|
| City Manager                                | <b>Robert A. Lopez</b> |
| City Clerk                                  | <b>Cynthia Nava</b>    |
| City Attorney                               | <b>Pam K. Lee</b>      |
| Assistant City Manager                      | <b>Kathy Matsumoto</b> |
| Deputy City Manager                         | <b>Ryan Carey</b>      |
| Director of Administrative Services         | <b>Drew Schneider</b>  |
| Director of Community and Cultural Services | <b>Annie Hylton</b>    |
| Director of Community Development           | <b>Kristin Aguila</b>  |
| Director of Public Works/City Engineer      | <b>Alvin Papa</b>      |
| Theater Executive Director                  | <b>Jeff Thielke</b>    |
| Public Safety Manager                       | <b>Daryl Evans</b>     |



*(This page is intentionally left blank and is reserved for the Directory of Appointed City Officials, which will be updated for the publication of an Adopted Budget)*





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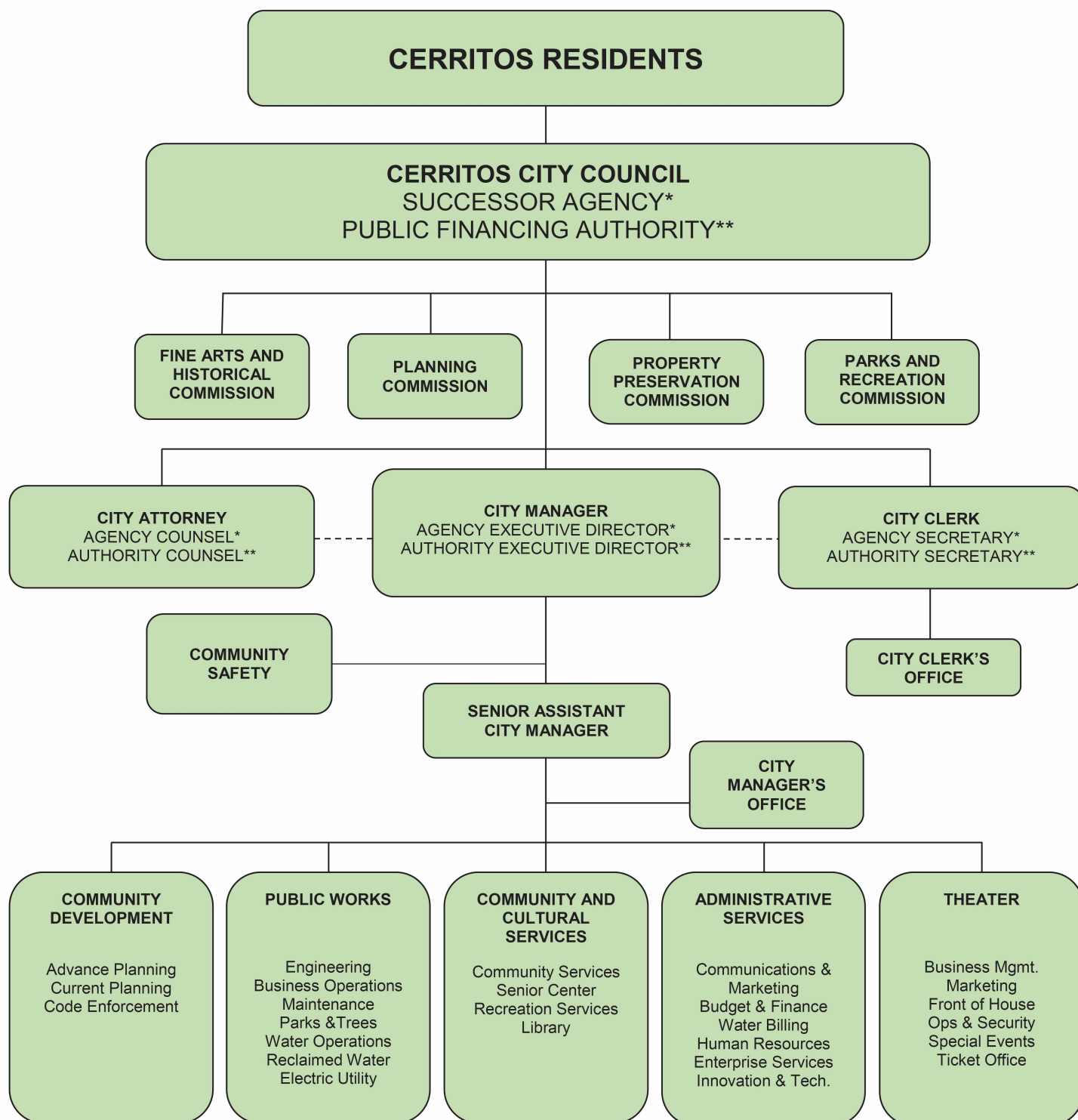


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\*Denotes Titles of the Successor Agency to the Cerritos Redevelopment Agency

\*\*Denotes Titles of the Cerritos Public Financing Authority

Note: The Cerritos Redevelopment Agency was dissolved on February 1, 2012 by order of the California Supreme Court on December 29, 2011 (California Redevelopment Association et al. v. Ana Matosantos). Accordingly, the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency") was formed to facilitate its dissolution in accordance with State law.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Cerritos  
California**

For the Fiscal Year Beginning

**July 01, 2024**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association (GFOA) awarded the City of Cerritos the Distinguished Budget Presentation Award for its annual budget for the fiscal year beginning July 1, 2024.

This award reflects the City Council's and staff's commitment to excellence in budgeting and adherence to the highest standards in financial planning, operational guidance, policy development, and communication. To earn the award, the City's budget document met nationally recognized criteria in each of these areas.

The award is valid for one year. The City believes the FY 2025-26 budget continues to meet the program's standards and will be submitted for consideration.



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P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130  
PHONE: (562) 860-0311 • CERRITOS.US



April 30, 2025

Honorable Mayor and Members of the City Council  
Chair and Members of the Successor Agency  
to the Cerritos Redevelopment Agency

Dear City Council and Agency Members:

I am pleased to present the City of Cerritos (City) Combined Financial Program (Budget) for Fiscal Year (FY) 2025-26. This Budget reflects our continued commitment to fiscal responsibility, strategic vision, and proactive stewardship, ensuring that Cerritos remains a dynamic community where businesses thrive and residents enjoy an exceptional quality of life. Over the past year, the City has successfully advanced key initiatives designed to strengthen economic development, guide strategic investments, and support our most valuable resource: our dedicated City staff.

## ECONOMIC GROWTH AND REVITALIZATION

Over the past year, the City has made meaningful strides in strengthening its economic foundation. New business openings and major redevelopment projects reflect continued investment confidence in Cerritos as a hub for commerce and innovation.

Several key projects exemplify this momentum, including the ongoing construction of the Genesis of Cerritos dealership at the Cerritos Auto Square, the addition of a new GST industrial warehouse facility, and the renovation and opening of popular destinations such as Starbucks, America's Tire, and North Italia Restaurant. These developments not only enhance the City's business landscape but also contribute to job creation, bolster sales tax revenue, and further establish Cerritos as a premier location for both businesses and consumers.

Looking ahead, the City remains committed to working closely with key stakeholders to foster additional opportunities for strategic economic growth. While specific initiatives will be announced in the future, economic development remains a primary focus, strengthening the City's ability to maintain high service levels, fund vital infrastructure projects, and ensure long-term financial sustainability.

## STRATEGIC PLANNING: A ROADMAP TO A SUSTAINABLE FUTURE

This year marked a significant milestone in Cerritos' strategic planning efforts with the creation of a new, community-driven Strategic Plan developed in collaboration with the consulting firm Tripepi Smith. The plan outlines clear, actionable priorities that will guide decision-making, budgeting, and long-term investment to promote sustainability, economic vitality, and quality of life in Cerritos. The Strategic Plan's goals are detailed in the [Strategic Planning](#) section of this Budget document.

In support of this effort, the City Council adopted two key financial policies. The **Financial Reserve Policy** establishes standards for maintaining strong reserve levels and investing remaining funds strategically to strengthen long-term financial stability. The **Capital Improvement Program (CIP) Prioritization Policy** creates an objective framework for evaluating and funding capital projects based on community needs and priorities.

Together, these initiatives reinforce the City's commitment to strategic planning, fiscal responsibility, and continued excellence in service delivery.

## **INVESTING IN OUR PEOPLE**

Recognizing that the quality of City services depends directly on the skills and dedication of our employees, the City recently completed a comprehensive classification and compensation study in December 2024. This initiative resulted in the reclassification of numerous positions, adjustments to salary structures, and organizational changes designed to improve operational effectiveness.

As part of these organizational updates, the City created the Public Works Business Operations Division, focused on strengthening administrative functions, supporting internal coordination, enhancing strategic initiatives, and pursuing and managing grant opportunities. This division plays a key role in improving overall efficiency, facilitating interdepartmental collaboration, and supporting the delivery of major capital projects and services.

In addition, the City established a dedicated Economic Development Team led by a new manager to strengthen relationships with the business community, expand outreach to prospective businesses, and better leverage City-owned properties to support economic growth. This team will work proactively to attract, retain, and grow businesses that contribute to Cerritos' long-term prosperity.

The City also expanded its Communications and Marketing capabilities, with a focus on promoting Cerritos as an ideal location for businesses to establish and grow. Efforts will include targeted messaging to highlight the City's strengths, opportunities, and business-friendly environment. Enhanced marketing initiatives will also support the Cerritos Center for the Performing Arts (CCPA) by increasing visibility for performances and boosting facility rentals, helping maximize the CCPA's economic and cultural impact.

The organizational realignment also included the transition of the Code Enforcement Division from Community Safety to the Department of Community Development, further aligning departmental functions with the City's emphasis on economic development, streamlined service delivery, and preservation and enhancement of the City's high-quality aesthetic environment.

The City remains committed to continuous investment in professional development, competitive compensation, and fostering a workplace that attracts and retains talented individuals dedicated to serving the community.

## **NAVIGATING ECONOMIC CHALLENGES WITH STRATEGIC FORESIGHT**

Despite these advancements, the City faces persistent economic headwinds. Sales tax revenue, our largest revenue source, has remained stagnant in recent years, while the cumulative impact of inflation continues to pressure operational costs. Additionally, current global trade policies and uncertainties have created potential volatility in our economic landscape. Given these challenges, it is imperative for the City to proactively enhance existing revenue streams and identify new sources of income to maintain high-quality services, address essential capital improvements, and manage deferred maintenance.

In preparing this Budget, we have meticulously reviewed expenditures, identifying efficiencies and implementing cost-saving measures wherever possible. These steps were carefully balanced to minimize any impacts to essential programs and services, ensuring the continued delivery of the high-quality services that our residents expect.

## **BUDGET HIGHLIGHTS**

The FY 2025-26 Budget represents a comprehensive \$155.2M financial plan, supporting City operations, infrastructure improvements, and strategic one-time investments in Cerritos' future. This Budget reflects the City Council's continued commitment to fiscal responsibility, long-term planning, and the delivery of high-quality services and programs to the community.



The City's operating budget reflects ongoing revenues of \$127.4M and expenditures of \$128.5M. The resulting operating deficit of \$(1.1)M will be managed through the prudent use of fund reserves. Importantly, even after accounting for this use of reserves, the General Fund is projected to maintain a reserve balance of approximately 35% of annual expenditures, consistent with the City's Financial Reserve Policy.

The Capital Improvement Program (CIP) and other one-time initiatives total approximately \$26.7 million, including \$23.0M for infrastructure improvements and \$3.7M for strategic initiatives such as major equipment replacements, an Additional Discretionary Payment (ADP) to CalPERS to reduce long-term pension liabilities, and specialized studies. These one-time investments are funded through a combination of one-time revenues, restricted funds, and planned use of available reserves.

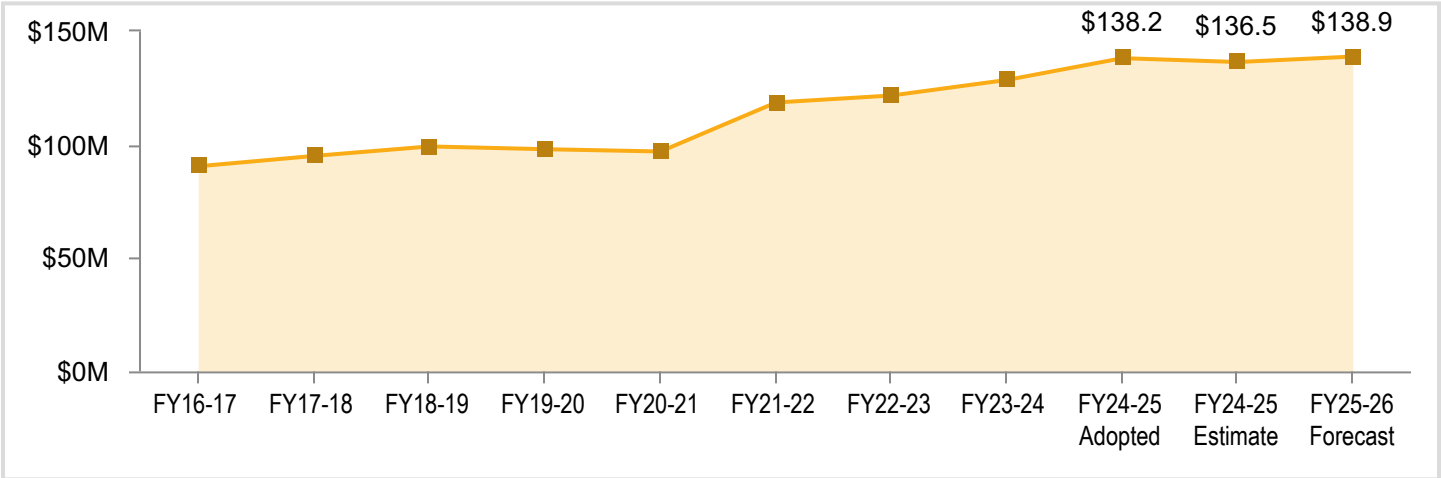
The City's Enterprise Funds continue to face financial challenges; however, the Budget includes General Fund transfers to build reserves in the Enterprise Funds, in accordance with recently adopted reserve targets. These proactive steps support the long-term sustainability of essential enterprise operations. The City is also conducting rate studies to evaluate and recommend adjustments that will further strengthen the financial stability of the Enterprise Funds over time.

While the Budget reflects the responsible use of reserves to support critical needs, it also underscores the importance of continued focus on enhancing existing revenue streams and identifying new opportunities to maintain and strengthen the City's financial foundation in the years ahead.

REVENUE

The Budget projects that total City revenue for all funds in FY 2025-26 will remain stable at \$138.9M, showing no significant change from the previous year's adopted budget. Figure 1 illustrates the overall City revenue history and trends for the past ten years:

Figure 1  
Ten-Year City Revenue History and Forecast (in millions)



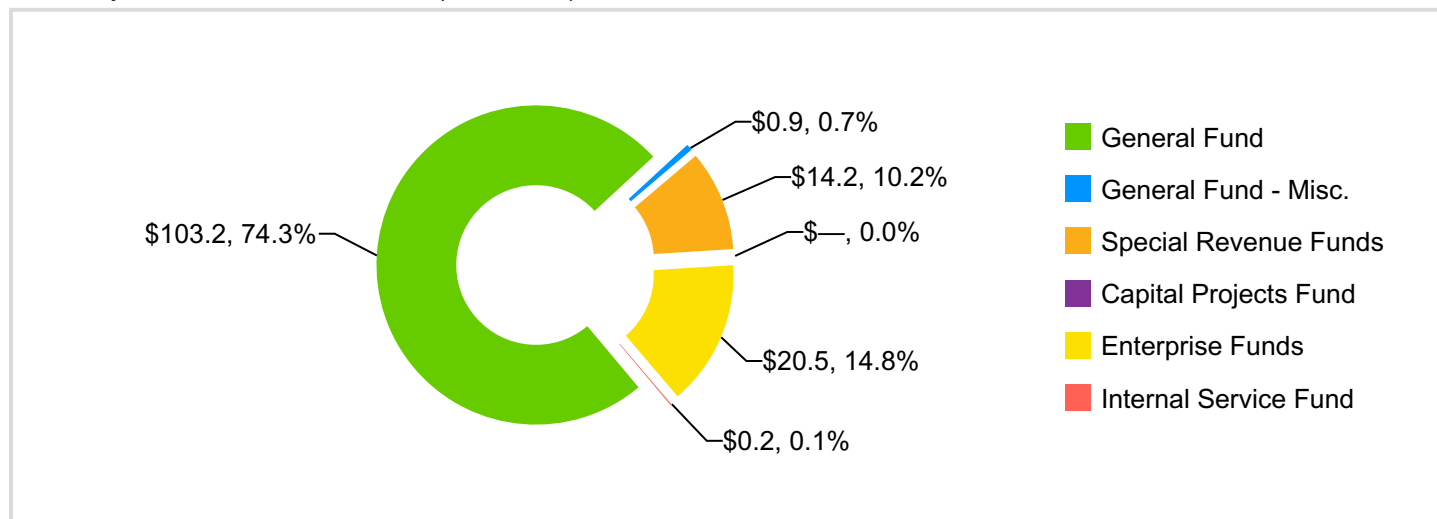
Sources: Cerritos ACFR for year-ending June 30, 2024 and Budget Data FY 2025-26

As with most municipal agencies, the City does not evaluate its budget position based solely on gross totals. Instead, the City operates and monitors thirty-two (32) independent funds, each with its own financial position, operating requirements, and restrictions. While some funds interact with one another, most are restricted or assigned for specific purposes, as detailed in the [Statements of Fund Balances and Reserves](#).

The City manages twenty-seven (27) governmental funds, including the General Fund (and its related components), Special Revenue funds, and the Capital Projects fund. Collectively, these governmental funds account for approximately 85% of the City's total projected revenue in the FY 2025-26 Budget, supporting the majority of operating and capital improvement activities. Figure 2 illustrates the City's total revenue composition across the different fund classifications.

**Figure 2**

Total City Revenues - FY 2025-26 (in millions)

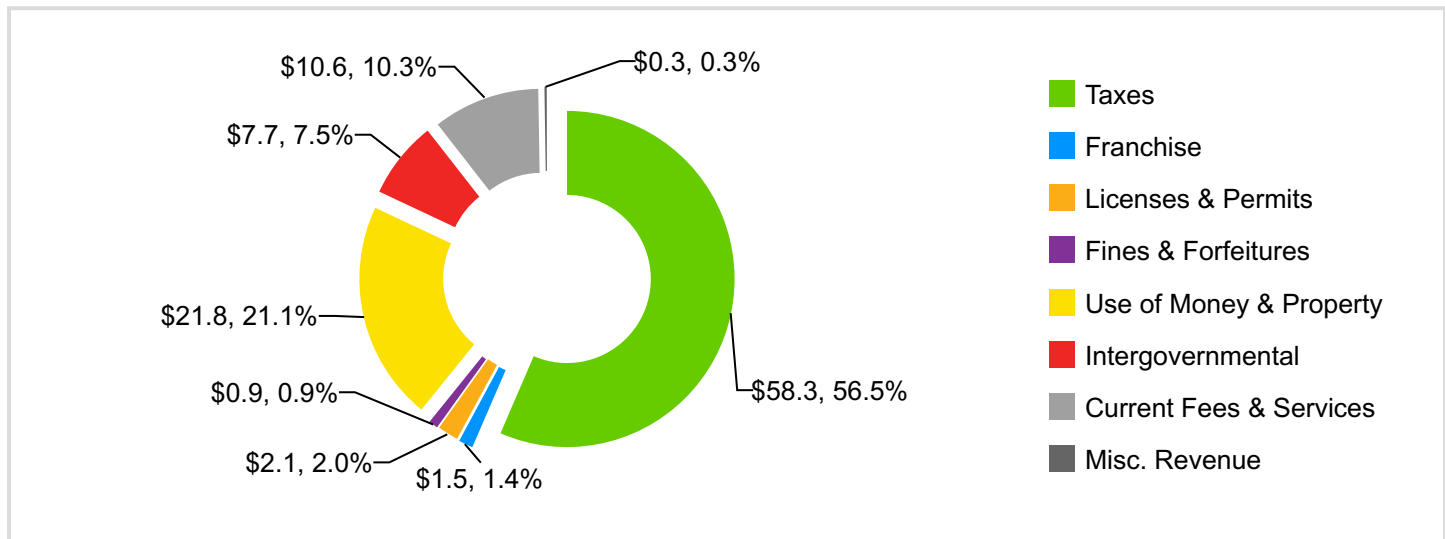


Sources: Budget Data FY 2025-26

Proprietary funds (business-type) make up approximately 15% of the overall revenue stream, and include four (4) Enterprise funds (Water, Sewer, Reclaimed Water, and Electric Utility) and one (1) Internal Service fund. While these funds are intended to be self-supporting activities, the Water, Sewer, and Electric Utility activities have historically operated at an annual deficit, requiring a loan from the General Fund to subsidize their respective operations and capital outlay. In FY 2023-24, the City Council approved the forgiveness of loans owed to the General Fund by the Water and Sewer funds. The City is actively working towards remedying the shortfalls in these funds and, moving forward, the General Fund will provide additional monies as needed in the form of transfers, with no expectation of repayment.

The General Fund serves as the primary source of revenue generation for the City, with Taxes (57%) and the Use of Money & Property category (21%) being the most significant contributors. The latter diversifies the City's revenue streams through a ground lease portfolio, projected to yield \$11.2M million for FY 2025-26. The portfolio includes properties at the Cerritos Towne Center, Lincoln Station, Moore Street, and the Kia and Jaguar / Land Rover dealerships in the Cerritos Auto Square. Figure 3 illustrates the composition of General Fund revenues.

**Figure 3**  
General Fund Revenues - FY 2025-26 (in millions)



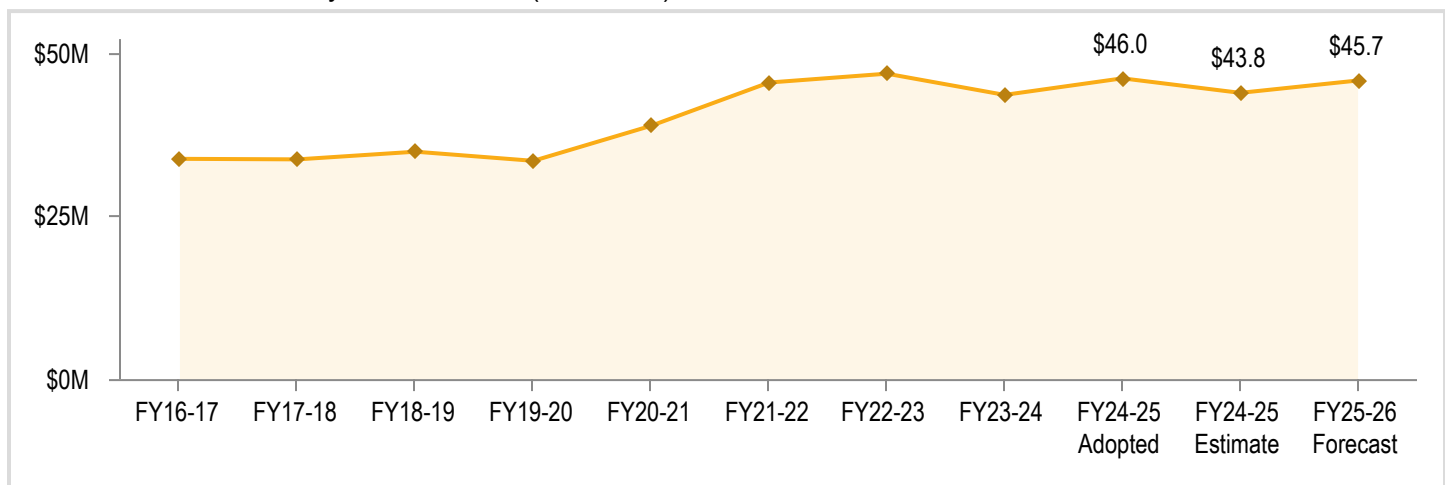
Sources: Budget Data FY 2025-26

Sales tax remains the City’s largest source of recurring revenue, accounting for approximately one-third of combined annual resources. Based on analysis from the City’s sales tax consultant, the FY 2024-25 adopted forecast of \$46.0M was adjusted downward to \$43.8M, reflecting the impact of broader economic headwinds. The adjustment is primarily attributed to a slowdown in auto sales, driven by persistently high prices, elevated interest rates, and tightening consumer spending.

For FY 2025-26, sales tax revenue is projected at \$45.7M. While this reflects a slight recovery from the current year’s revised estimate, it remains below prior-year highs and highlights a broader trend of flattening revenue growth. Auto sales, which generate approximately one-third of the City’s total sales tax revenue, continue to be affected by high vehicle costs, financing challenges, and broader economic uncertainty.

As sales tax growth remains constrained, the City recognizes the need to continue exploring strategies to sustain long-term revenue stability while maintaining high-quality services and programs for the community.

**Figure 4**  
Ten-Year Sales Tax History and Forecast<sup>1</sup> (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2024 and Budget Data FY 2025-26

<sup>1</sup> Sales Tax History includes Triple Flip Reimbursement



The [Revenue section](#) of the Budget provides for a detailed review of revenues received by the City beginning with a comprehensive summary page followed by line items organized by fund, classification, and accounting code.

**OPERATING EXPENDITURES AND ONE-TIME INVESTMENTS**

The FY 2025-26 Budget includes \$155.2M in expenditures across all City services, programs, and capital initiatives, excluding Successor Agency activity. This represents a year-over-year decrease of approximately \$(6.5)M, primarily reflecting the timing of major capital project expenditures.

Ongoing operating expenditures, including personnel, operations, and maintenance costs, are budgeted at \$128.5M. These expenditures were carefully developed through a detailed review of prior year spending, analysis of current service demands, and consideration of projected operational needs.

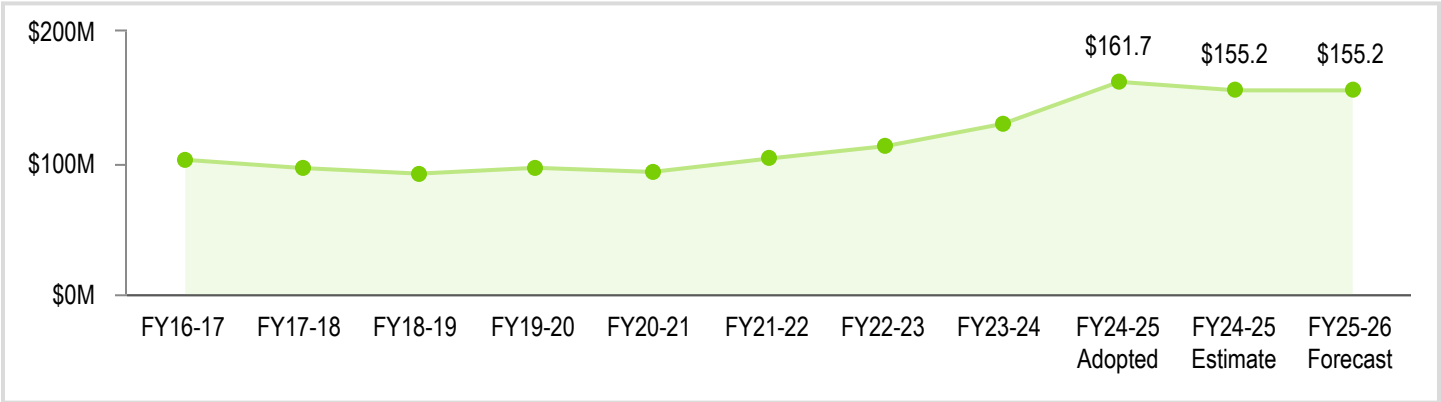
Personnel expenditures account for \$53.0M, or approximately 41% of the City's total operating costs. This includes the impacts of a 2.5% cost of living adjustment (COLA) effective July 1, 2024, and a 3.1% COLA effective July 1, 2025, resulting from recent labor negotiations. In addition, the City completed a comprehensive classification and compensation study in January 2025, which updated job classifications and salary structures across the organization. These changes reflect the City's continued investment in its workforce to attract, retain, and develop talented employees who support the delivery of high-quality services.

In addition to ongoing expenditures, the Budget includes approximately \$3.7M in significant one-time investments. These include \$1.3M for capital equipment purchases, a \$2.0M Additional Discretionary Payment (ADP) to CalPERS to reduce the City's unfunded pension liabilities, and funding for various specialized studies and initiatives. The ADP is consistent with the City's recently adopted Financial Reserve Policy, which identifies strategic uses of available General Fund reserves to strengthen long-term financial sustainability.

Capital equipment purchases are primarily reflected in the Property Control cost center (552). To support these purchases, the Budget includes a General Fund transfer of \$1.1M to the Equipment Replacement Fund. Enterprise-related capital equipment expenditures of approximately \$30K are directly funded through the Water Fund.

While the City continues to prioritize disciplined financial management, rising labor costs, material prices, and contracted service expenses are placing increasing pressure on operating budgets. These external factors underscore the importance of careful expenditure control and strategic resource allocation to maintain the City's strong financial position in the face of a challenging economic environment. The City's combined expenditure history and forecast, which includes equipment and CIP activity, are illustrated in Figure 6 for a comprehensive visual reference:

**Figure 6**  
Total Combined City Expenditure History and Forecast<sup>2</sup> (in millions)



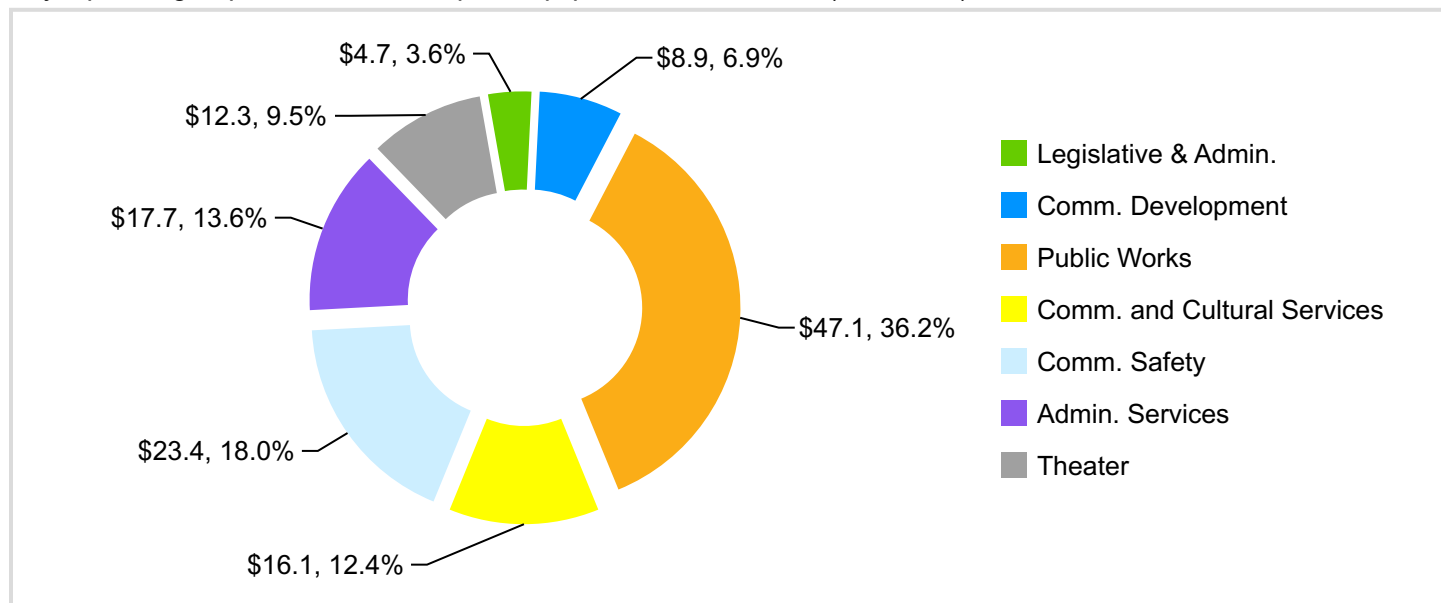
Sources: Cerritos ACFR for year-ending June 30, 2024 and Budget Data FY 2025-26

<sup>2</sup> Includes capital equipment and CIP projects.

Figure 7 illustrates the composition of operating and capital equipment expenditures by department budget amounts (in millions) and percentages in the overall Budget. This chart illustrates the emphasis on Community Safety at 18%, which includes law enforcement services, along with Public Works at 36% for services such as maintenance of buildings, streets, trees, water operations, and the Electric Utility:

**Figure 7**

City Operating Expenditures and Capital Equipment - FY 2025-26 (in millions)



Sources: Budget Data FY 2025-26

### CAPITAL IMPROVEMENT PROGRAM (CIP)

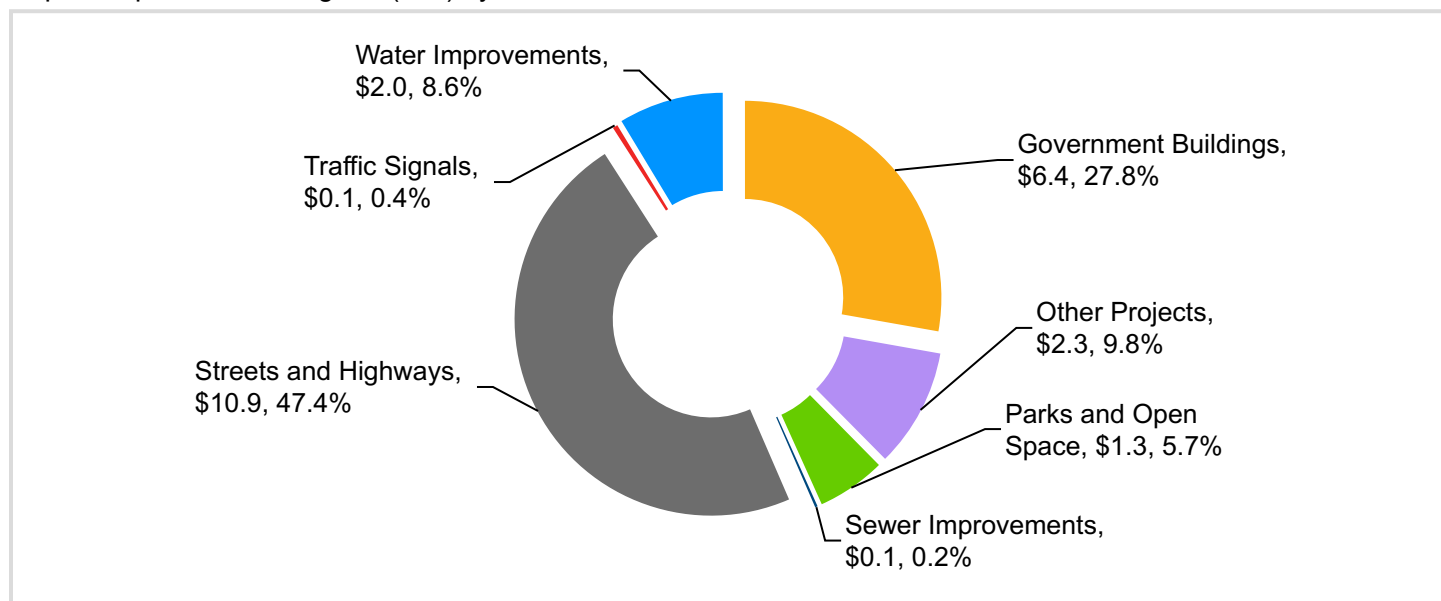
The FY 2025-26 Budget includes \$23.0M in funding for the City's Capital Improvement Program (CIP), supporting one-time investments in critical infrastructure and community assets. This year's CIP was developed in alignment with the City Council's newly adopted CIP Prioritization Policy, which provides a structured, objective framework for evaluating and selecting projects based on strategic priorities, resource availability, and long-term community benefit.

Funding for the CIP comes from a combination of one-time revenues, restricted reserves, and General Fund transfers, which can be reviewed in the [CIP fund source pages](#). In accordance with the City's new Financial Reserve Policy, transfers to the capital project fund are made from excess General Fund reserves, ensuring that capital investments are supported by responsibly accumulated resources. This approach strengthens financial transparency by eliminating the prior practice of year-end reimbursements and establishing a more sustainable funding model for capital projects. Going forward, the capital project fund will operate with clearly defined reserves, providing a more accurate picture of available funding and reinforcing the City's commitment to long-term fiscal stewardship.

Figure 8 provides a breakdown of the Capital Improvement Program by Activity Classification, showing both the funding amounts and the percentages of the total program. The top four categories are Streets and Highways (47%), Government Buildings (28%), Other Projects (10%), and Water Improvements (9%):

**Figure 8**

Capital Improvement Program (CIP) by Classification - FY 2025-26



Sources: Budget Data FY 2025-26

The FY 2025-26 CIP prioritizes projects that advance the City's Strategic Plan goals, address deferred maintenance needs, and invest in Cerritos' long-term vitality. Highlights include:

- **Government Buildings:** Projects include the Cerritos Center for the Performing Arts Roof Replacement, Civic Center HVAC System Replacement, and Citywide Facility Condition Assessment to preserve and extend the useful life of key public facilities.
- **Other Projects:** The CIP supports the Citywide Facility Network Infrastructure project to enhance connectivity across the City, along with planning initiatives such as the Asset Management Program and Fleet Replacement Master Plan. The category also includes installation of the "Milking Time" sculpture, continuing the City's investment in public art.
- **Parks and Open Space:** Key investments include the Heritage Park Play Island Renovation, Picnic Shelter Renovations, and Citywide Playground Improvements and Resurfacing Program to enhance recreation amenities and promote accessible, vibrant park spaces.
- **Sewer Improvements:** Funding supports the Biennial Rehabilitation and Replacement of Sewer Lift Stations to maintain critical sewer system infrastructure and ensure long-term service reliability.
- **Streets and Highways:** Significant funding is directed toward the Arterial Street Rehabilitation Program, Residential Street Improvements, and Pine Tree Reforestation Program to improve safety, mobility, and community aesthetics throughout the City.
- **Traffic Signals:** The CIP includes funding for the Annual Traffic Safety Corridor Improvements project, which upgrades safety lighting to LED technology, replaces faded traffic signs, and restripes roadways to enhance visibility and maintain compliance with traffic safety standards.
- **Water Improvements:** Projects include C-4 Well Site Chlorine Room Modifications, Citywide Catch Basin Retrofit, and reclaimed water system improvements to enhance water quality, support environmental compliance, and strengthen long-term infrastructure reliability.

## SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (SUCCESSOR AGENCY)

The agreement between the Successor Agency and the California State Department of Finance (DOF) provides a total of \$67 million in loan repayments upon completion of the payment schedule in 2028. For FY 2025-26, the settlement agreement provides a total of \$6.6M in loan repayment to the City. Per the agreement, \$1.3M of the principal is restricted for the facilitation of affordable housing and, as such, is deposited into the Housing Asset Fund.

In accordance with previous City Council direction, \$860K of the principal is budgeted as a transfer out of the General Fund to the [Electric Utility Fund](#) for annual debt service on the Magnolia Power Project bond. The projected reimbursement revenue for the Successor Agency is \$6.5M, which are funds set aside for the reimbursement of enforceable obligations of the former Cerritos Redevelopment Agency (CRA).

For historical perspective, the City negotiated with DOF to purchase all properties that were owned by the former CRA for a total of \$11M in the final agreement. When the payment was made in January 2017, the City acquired substantial assets in property that include all of the Cerritos Towne Center (89.2 acres), Lincoln Station (8.1 acres), Jaguar / Land Rover dealership (2 acres) and the Kia dealership (4.5 acres). Additionally, the CCPA and the property located at 12616 183<sup>rd</sup> Street were included on the list of assets acquired by the City.

The purchase also included acquisition of the former CRA portion of the ground rent, which has an estimated value of \$90 million through the year 2087. Further, an independent real estate consultant estimated the total value of the properties to be \$2.72 billion at the expiration of their current ground leases. The result of these negotiations strengthened the City's asset holdings and long-term financial security to ensure Cerritos remains a premiere community in Southern California for many years to come.

## RESERVES

The City's reserves serve as an essential safeguard to support operational continuity, capital investment, and long-term financial sustainability. As of June 30, 2026, total reserves across all funds are projected to be approximately \$116.0M.

Consistent with the City's recently adopted Financial Reserve Policy, reserves are strategically allocated across operating, capital, and enterprise funds based on clearly defined purposes and reserve targets. Many of these reserves are restricted or designated for specific uses under legal requirements, grant conditions, or Council policy direction. This structure enhances financial transparency, ensures reserves are responsibly designated to support distinct operational and infrastructure needs, and strengthens the City's long-term fiscal framework.

The General Fund's reserve balance is projected at \$40.4M, representing 35 percent of total expenditures and transfers, meeting the City Council's established target. Additional reserves are held in special revenue funds, the capital projects fund, and enterprise funds, each supporting specific operational, capital, or infrastructure-related obligations. The distribution of reserves by fund type is summarized below:

| Fund Type             | Projected Reserve Balance |
|-----------------------|---------------------------|
| General Fund          | \$40,410,150              |
| General Fund Misc.    | \$16,239,810              |
| Special Revenue Funds | \$24,908,444              |
| Capital Project Fund  | \$11,995,795              |
| Internal Service Fund | \$10,572,691              |
| Enterprise Funds      | \$11,830,498              |
|                       | <b>\$115,957,388</b>      |

The Financial Reserve Policy also outlines standards for the use of reserves and a process for allocating excess reserves toward capital improvements, pension obligations, and other strategic one-time needs. Any use of reserves below established thresholds requires formal City Council approval.

In addition to general reserve management, the City continues to address historical obligations related to the Electric Utility Fund. The balance of General Fund loans to the Electric Utility Fund is projected to reach approximately \$(29.0)M by the conclusion of FY 2025-26, consisting of \$(26.2)M for electric utility operations and \$(2.8)M related to debt service.

While the City's overall reserve position remains strong, the FY 2025-26 Budget anticipates a modest operating deficit, driven by persistent inflationary pressures and slowing revenue growth. Moving forward, maintaining a structurally sound reserve framework, investing in infrastructure, and preserving high service levels will require not only disciplined financial management but also the identification of additional, sustainable revenue sources to meet future community needs.

## **CONCLUSION**

The City of Cerritos remains committed to thoughtful stewardship of public resources, strategic long-term planning, and the continued delivery of high-quality services that enrich the community. The FY 2025-26 Budget reflects a careful balance between maintaining core service levels, investing in infrastructure, supporting City staff, and preparing for future challenges.

As Cerritos moves forward, the City will continue to prioritize disciplined financial management, strategic investment, and collaboration with key stakeholders to address both current needs and future opportunities. Sustaining the City's strong financial foundation will require ongoing focus on operational efficiencies, responsible capital planning, and the exploration of new revenue strategies to ensure continued excellence in service delivery.

On behalf of the City's executive management team and staff, I extend my sincere appreciation to the City Council for its leadership and ongoing support. I look forward to working together to implement the initiatives outlined in this Budget and to continue building a vibrant, resilient future for the City of Cerritos.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'R. A. Lopez', with a stylized, cursive script.

Robert A. Lopez  
City Manager



The Budget is one of the most important annual considerations of the Cerritos City Council because it provides the framework for programs and services that affect the community directly. It incorporates the proposed operating activities for the upcoming fiscal year along with the City's five-year Capital Improvement Program (CIP). In a continuing era of limited financial resources, the budget process is the principal way in which the City develops plans to meet its requirements and match its goals using those resources. More importantly, it is the organization's best opportunity to review its operation and to evaluate carefully the effectiveness and success of its activities.

The Budget allocates resources on a program basis within all City departments utilizing line item control, based on work program objectives. The budget development and monitoring processes are year-round activities due to their significance and magnitude. These processes follow a similar sequence and format each fiscal year, as outlined below:

## **July: Implementation of the Adopted Budget**

The Finance Division, under the Director of the Administrative Services Department, finalizes the budget documents for publication through print and digital media and implements the adopted budget within the City's financial systems.

## **August - October: Review and Refinement of the Budget Process**

The Finance Division reviews and refines budget documents, policies, and procedures in preparation for the upcoming budget development process and monitors city-wide procurement efforts year-round to ensure policy compliance.

## **November - December: Preparation for the Annual Budget Process**

The City Manager and the Finance Manager review budget information, priorities, and determine a budget calendar. The City Council meets for the Strategic Planning Session to review and update priorities for the upcoming year.

## **January - February: Mid-Year Review and New Fiscal Year Proposals**

Each department prepares a detailed status report of year-end estimates and proposals for the next fiscal year, including revenues and requests for operational expenditures, equipment, and CIP projects. Proposals are presented to the City Manager during the Mid-Year Review meeting.

## **March: Preliminary Budget Analysis and Evaluation**

Following the City Manager's review of year-end estimates and new proposals from all departments, Mid-Year budget adjustments and new fiscal year proposals are measured against the anticipated needs of the City and the accomplishments for the previous and current fiscal years. Priorities are evaluated for determining funding levels of various operations, equipment, and CIP, particularly within the context of projected revenues. The City Manager directs Mid-Year adjustments and a Preliminary Budget for the new fiscal year.

## **April: Preliminary Budget Document Preparation**

After the City Manager determines a budget proposal that will provide adequate municipal services, necessary support operations, and a CIP in the most cost effective manner, the Finance Division begins document preparation of the Preliminary Budget along with an executive summary analysis for the City Manager's Budget Message. Additionally, the Finance Division calculates fund allocations, transfers, and reserve estimates for inclusion in the Preliminary Budget and its executive summary.

## **May: Preliminary Budget Submittal to City Council**

Under direction from the City Manager, the Finance Manager prepares and presents a comprehensive budget proposal to the City Council and the public in a study session format for consideration, discussion, and direction. After receiving instruction from the City Council, staff adjusts the proposed budget accordingly in preparation for its adoption and implementation.

## **June: Budget Adoption**

A balanced preliminary budget is formally submitted to the City Council for adoption at a publicly noticed Budget Hearing at a Regular Meeting of the Cerritos City Council in accordance with the Cerritos Charter.

The process of developing a budget is complex and requires a significant commitment of time and thoughtful consideration. Its preparation and subsequent review and consideration by the City Council provide direction for the upcoming year's activities to meet the needs of the community in a fiscally responsible manner.



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The City of Cerritos is pleased to offer its Strategic Plan that is guiding the City's long-term initiatives and elevating our service to residents, businesses, and staff. This plan aligns the community, City Council, and staff around a shared vision for the future of Cerritos.

The City Council contracted with a leading public affairs consultancy, Tripepi Smith, to facilitate the planning process in fall 2024. The plan was developed following analysis of staff and community feedback and in consultation with City Council and executive leadership. The Strategic Plan was adopted by the Cerritos City Council on December 12, 2024. Find details on the Plan's development, goals, and implementing objectives at [cerritos.gov/strategy](https://cerritos.gov/strategy).

The City's eight Strategic Goals are as follows:

- 1. Enhance Public Safety:** To ensure a safer, more secure community.
- 2. Attract and Retain a High Skilled Work Force:** To continue providing excellent customer service to Cerritos residents.
- 3. Assess and Maintain Infrastructure:** To ensure the community continues to receive vital services through a sustainable infrastructure strategy.
- 4. Strengthen Economic Development:** To continue driving economic growth.
- 5. Improve Technology Resources:** To improve staff performance and efficiency.
- 6. Focus on Fiscal Transparency and Sustainability:** To strengthen public trust and responsibly manage resources by ensuring transparent financial practices, meeting all legal obligations, and making well-informed decisions that support long-term fiscal sustainability.
- 7. Improve Community Communications:** To improve community transparency and engagement.
- 8. Ensure Continued Excellence in Community Recreation and Community Programming:** To provide high-quality programming and ensure the widest possible community access.



The City of Cerritos is committed to maintaining and enhancing its financial integrity through comprehensive fiscal policies. These policies serve as the backbone for sound financial management and ensure the responsible administration of public funds. Below is a summary of the main fiscal policies that guide the City's financial practices.

## STRATEGIC FINANCIAL PLANNING AND BUDGET PREPARATION POLICY

The Strategic Financial Planning and Budget Preparation Policy outlines the City Council's role in developing and updating the Strategic Financial Plan, which guides annual budget preparations to ensure fiscal responsibility. The budget comprises two components:

- **Operating Budget:** funds ongoing City services and programs with ongoing revenues
- **Capital Improvement Program (CIP):** funds capital projects with one-time revenues

A **Balanced Budget** exists when the ongoing annual expenditures (Operating Budget) are fully funded by ongoing annual revenues, without needing to use reserves to cover shortfalls. City Enterprise Accounts must be self-sustaining, and budget amendments are generally discouraged after adoption to uphold financial integrity. The City Manager is authorized to administratively approve budget amendments; however, if amendments exceed \$50,000, prior written notice must be provided to the City Council. The annual budget process includes a Strategic Planning Session, a Mid-Year Review, and multiple Budget Study Sessions, culminating in a public review and adoption phase. This framework ensures both essential and discretionary City services are evaluated and funded according to the City's priorities and financial capabilities.

## INDEPENDENT AUDIT POLICY

The City of Cerritos' Independent Audit Policy ensures thorough external audits of the City's finances by a certified public accountant (CPA) annually, as mandated by the City Charter. The policy emphasizes the importance of transparency and compliance with both Generally Accepted Auditing Standards (GAAS) and Governmental Accounting Standards Board (GASB) regulations. It specifies that audit scopes include reviews of financial statements, major funds, laws, regulations, and internal controls, with a particular focus on detecting and promptly reporting any fiscal irregularities directly to the City Council. Additionally, the policy requires the initiation of a bid process for selecting audit firms, which are obligated to report any findings of fraud or illegal activities within 48 hours, bypassing City staff to ensure direct communication with the City Council. These measures enhance the City's accountability and safeguard public funds by ensuring that any potential financial misconduct is quickly and effectively addressed.

## INVESTMENT POLICY

The City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency's Investment Policy is designed to govern the management of the City/Agency's funds with a focus on safety, liquidity, and yield. Investments are pooled to optimize earnings and distributed based on each fund's average balance. The policy emphasizes the preservation of capital as its primary objective, ensuring diversification to minimize credit and interest rate risks, and maintaining sufficient liquidity to meet operational needs without needing to sell securities prematurely. Investments must comply with state and federal laws and are restricted to high-credit quality instruments to minimize potential losses. The policy also outlines specific standards for the ethical management of investments, delegation of authority to the Finance Manager, and requirements for broker/dealers and safekeeping of assets. Regular reporting and performance benchmarks are established to ensure the policy's effectiveness and compliance, with monthly reports provided to the City Council/Successor Agency detailing investment status and compliance.



## FINANCIAL RESERVE POLICY

The City of Cerritos' Financial Reserve Policy establishes minimum and target reserve levels for the General Fund, Capital Project Fund, and Enterprise Funds to ensure long-term financial stability and resilience. The policy sets a minimum General Fund reserve of 25% of annual operating expenditures and a target of 35%, with excess reserves allocated toward capital projects, unfunded liabilities, and other strategic one-time uses. The Capital Project Fund Reserve must fully fund the first year of the five-year Capital Improvement Program (CIP) at minimum, with a target to fund all five years. Enterprise Funds must maintain reserves equal to 25% of operating expenses plus the average annual cost of capital projects planned in the five-year CIP for that respective fund (target: 35%). The policy outlines strict usage criteria, replenishment timelines for shortfalls, and annual review requirements. These reserve standards strengthen the City's creditworthiness, support essential services during emergencies, and provide a framework for addressing long-term obligations like pension and OPEB liabilities.

## CAPITAL IMPROVEMENT PROGRAM (CIP) PRIORITIZATION POLICY

The City of Cerritos' Capital Improvement Program (CIP) Prioritization Policy establishes a structured, criteria-based process for evaluating and ranking proposed capital projects across all departments to ensure alignment with public safety, regulatory mandates, master plans, and strategic goals. Projects are scored using a weighted system across six categories: public health and safety, regulatory compliance, strategic plan alignment, deferred maintenance, master plan consistency, and bonus criteria (e.g., grant funding, sustainability, cost savings). Projects securing 80% or more in external funding or deemed critical for public safety are given top priority. The process is led by the Public Works Director and coordinated with the City Manager's Office and other departments as part of the budget cycle. The final product includes a recommended five-year CIP and an Unfunded Project List, both of which guide the City Council's consideration during budget adoption and ensure transparency in capital planning.



# Accounting and Budgeting Basis

## BASIS OF ACCOUNTING

The City of Cerritos adheres to Generally Accepted Accounting Principles (GAAP) in its financial reporting, utilizing both the modified accrual basis and the full accrual basis of accounting for its various funds. The term "basis of accounting" refers to the timing of when revenues and expenditures are recognized in the accounts and reported in the financial statements. It determines the period in which transactions are recorded, influencing how financial performance and position are presented.

**Governmental funds**, including the General Fund, special revenue funds, and capital projects fund, operate on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined, and available means the revenue is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

**Proprietary funds**, such as the Water and Sewer funds, use the *full accrual basis of accounting*. This method recognizes revenues when they are earned and expenses when they are incurred, similar to private sector accounting. This includes the recording of capital assets and long-term liabilities within the fund.

## BASIS OF BUDGETING

The City's budget is prepared on a basis consistent with GAAP, with a few exceptions:

- **Encumbrances:** Encumbrances, or commitments to expend resources, are recognized as expenditures in the budget when the commitment is made. In contrast, under GAAP, encumbrances are never recognized as expenditures.
- **Capital Outlay in Proprietary Funds:** Capital outlays are budgeted as expenditures in the year purchased. However, in the financial statements prepared in accordance with GAAP, these expenditures are recorded as capital assets on the balance sheet and depreciated over their useful lives. This difference arises because the budget focuses on the cash flow impact of purchasing the asset, while GAAP financial statements emphasize the long-term value and depreciation expense of the asset over time.
- **Depreciation:** Depreciation is not budgeted as it is a non-cash item, but it is recorded in the financial statements for proprietary funds according to GAAP. Depreciation allocates the cost of a capital asset over its useful life and appears as an expense on the income statement, reducing the asset's value on the balance sheet.
- **Loan Payments:** The City receives loan payments each year from the Successor Agency to the Cerritos Redevelopment Agency. These funds are recognized as revenues on a budgetary basis but are recorded on the balance sheet as a reduction of the receivable on an accounting basis under GAAP.

These distinctions are necessary to align the City's budgetary practices with statutory requirements while maintaining compliance with GAAP for financial reporting purposes.

By explaining these differences, stakeholders can better understand and interpret the financial information presented in both the budget document and the financial statements.

**City of Cerritos**

**Financial Program: 2025-2026**

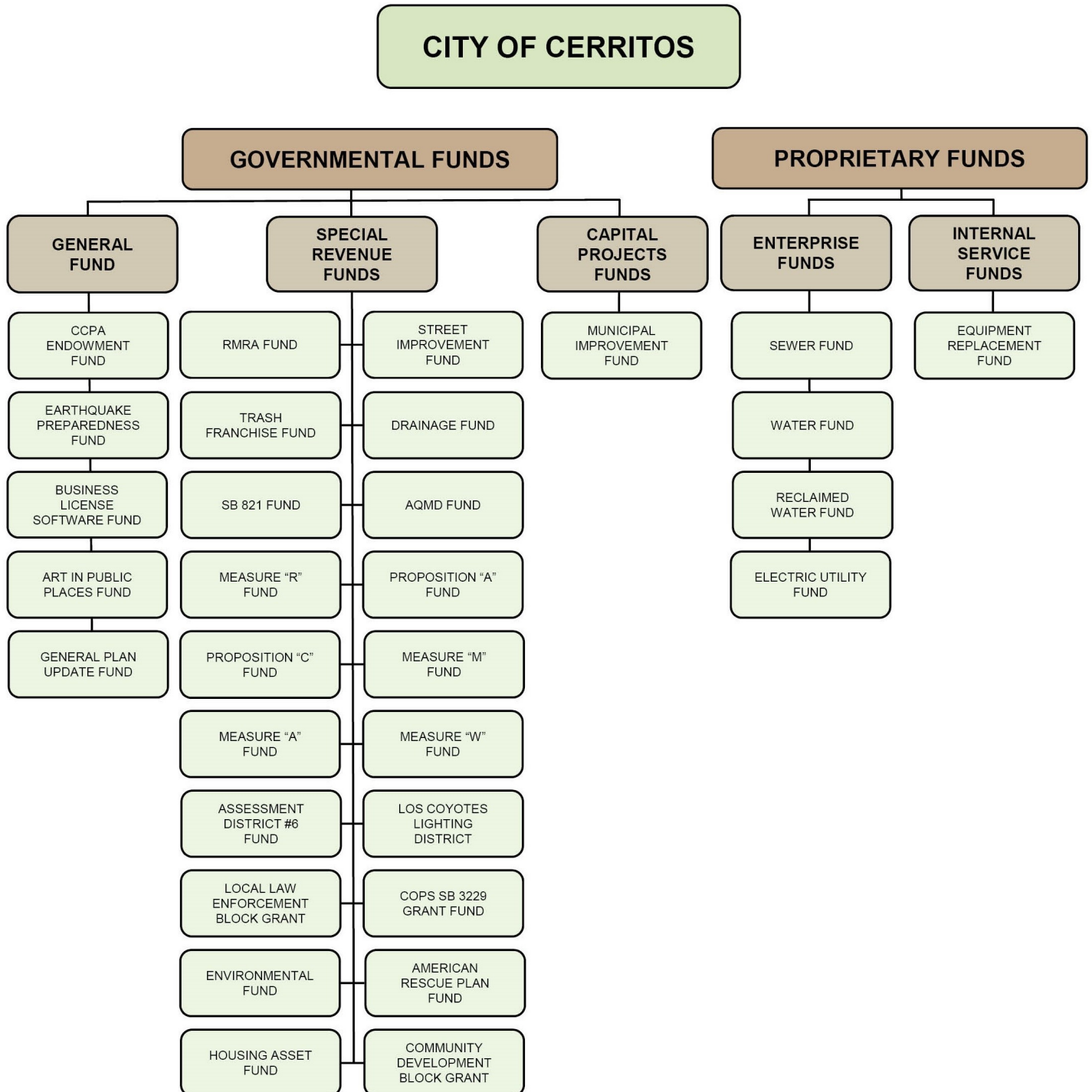
**Summary and Statements of  
Fund Balances and Reserves**



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# FUND STRUCTURE

The City of Cerritos organizes its financial operations through a structured system of funds, each designated as a separate accounting entity to ensure meticulous financial management. Each fund maintains its own set of self-balancing accounts, encompassing the City's assets, liabilities, fund equity, revenues, and expenditures or expenses. This organization allows for precise tracking and management of resources, tailored to the specific purposes and regulatory requirements of each fund. The City's funds are broadly classified into three categories: governmental funds, which support general public services; proprietary funds, which operate similar to private businesses where services are provided for a fee; and fiduciary funds<sup>3</sup>, which are held in trust for specific groups or purposes. This structure ensures transparency and accountability in the City's financial operations.



<sup>3</sup> The fund organizational chart does not include fiduciary funds, which include the Cerritos Successor Agency funds. Detailed activity and financial information regarding these funds can be found in the section titled [Successor Agency](#).

# DEPARTMENTAL FUND RELATIONSHIP

The following pages illustrate which funds are budgeted for each department.

## Legislative and Administrative

- General Fund
- Street Improvement Fund
- Drainage Fund
- Sewer Fund
- Los Coyotes Lighting District Fund
- Housing Asset Fund
- Water Fund
- Reclaimed Water Fund

## Community Development

- General Fund
- AQMD Fund
- Proposition "A" Fund
- Proposition "C" Fund
- Housing Asset Fund

## Public Works

- General Fund
- Art In Public Places Fund
- Street Improvement Fund
- Trash Franchise Fund
- Drainage Fund
- Sewer Fund
- Measure "R" Fund
- Assessment District #6 Fund
- Los Coyotes Lighting District Fund
- Water Fund
- Reclaimed Water Fund
- Electric Utility Fund

## DEPARTMENTAL FUND RELATIONSHIP

### Community and Cultural Services

- General Fund

### Community Safety

- General Fund

### Administrative Services

- General Fund
- Business License Software Fund
- Street Improvement Fund
- Trash Franchise Fund
- Drainage Fund
- Sewer Fund
- Los Coyotes Lighting District Fund
- Water Fund
- Reclaimed Water Fund
- Electric Utility Fund
- Equipment Replacement Fund

### Theater

- General Fund

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**-- ESTIMATED --**  
**SUMMARY OF FUNDS AND ESTIMATED BALANCES**  
**FISCAL YEAR 2025-2026**

| <b>GOVERNMENTAL FUNDS /<br/>INTERNAL SERVICE FUND</b>            | <b>Beginning<br/>Balance</b> | <b>Revenues</b>    | <b>Expenditures</b>  | <b>Surplus/<br/>(Shortfall)</b> | <b>Fund<br/>Transfer</b> | <b>Ending<br/>Balance</b> | <b>Loan/<br/>(Receivable)</b> | <b>Estimated<br/>Balance</b> |
|--|------------------------------|--------------------|----------------------|---------------------------------|--------------------------|---------------------------|-------------------------------|------------------------------|
| <b>GENERAL FUNDS</b>   |                              |                    |                      |                                 |                          |                           |                               |                              |
| 110 General Fund   | 113,084,731                  | 103,155,808        | (92,139,301)         | 11,016,507                      | (24,179,779)             | 99,921,459                | (59,511,309)                  | 40,410,150                   |
| 112 CCPA Endowment Fund  | 13,023,181                   | 550,150            | —                    | 550,150                         | (2,900,000)              | 10,673,331                | —                             | 10,673,331                   |
| 113 Earthquake Fund  | 4,101,551                    | 78,000             | —                    | 78,000                          | 115,920                  | 4,295,471                 | —                             | 4,295,471                    |
| 114 Business License Software Fund                               | 217,425                      | 34,760             | (60,000)             | (25,240)                        | —                        | 192,185                   | —                             | 192,185                      |
| 115 Art in Public Places Fund                                    | 412,195                      | 171,000            | (150,000)            | 21,000                          | (104,500)                | 328,695                   | —                             | 328,695                      |
| 116 General Plan Update Fund                                     | 664,129                      | 86,000             | —                    | 86,000                          | —                        | 750,129                   | —                             | 750,129                      |
| <b>TOTAL GENERAL FUND</b>  | <b>131,503,212</b>           | <b>104,075,718</b> | <b>(92,349,301)</b>  | <b>11,726,417</b>               | <b>(27,068,359)</b>      | <b>116,161,270</b>        | <b>(59,511,309)</b>           | <b>56,649,961</b>            |
| <b>SPECIAL REVENUE FUNDS</b>                                     |                              |                    |                      |                                 |                          |                           |                               |                              |
| 210 RMRA Fund  | 1,657,565                    | 1,319,074          | —                    | 1,319,074                       | (1,295,074)              | 1,681,565                 | —                             | 1,681,565                    |
| 211 Street Improvement Fund                                      | —                            | 2,053,830          | (6,160,837)          | (4,107,007)                     | 4,107,007                | —                         | —                             | —                            |
| 212 Trash Franchise Fund   | 942,684                      | 2,170,000          | (319,236)            | 1,850,764                       | (1,833,041)              | 960,407                   | —                             | 960,407                      |
| 213 Drainage Fund  | —                            | 2,500              | (62,061)             | (59,561)                        | 59,561                   | —                         | —                             | —                            |
| 215 SB 821 Fund  | —                            | 109,500            | —                    | 109,500                         | (109,500)                | —                         | —                             | —                            |
| 216 AQMD Fund  | 760,692                      | 69,500             | (58,438)             | 11,062                          | —                        | 771,754                   | —                             | 771,754                      |
| 217 Measure "R" Fund   | 66,386                       | 773,530            | (769,310)            | 4,220                           | —                        | 70,606                    | —                             | 70,606                       |
| 218 Proposition "A" Fund   | 2,331,882                    | 1,432,623          | (1,200,000)          | 232,623                         | —                        | 2,564,505                 | —                             | 2,564,505                    |
| 219 Proposition "C" Fund   | 1,608,948                    | 1,060,746          | (1,000,000)          | 60,746                          | —                        | 1,669,694                 | —                             | 1,669,694                    |
| 220 Measure "M" Fund   | 935,926                      | 899,885            | —                    | 899,885                         | (871,885)                | 963,926                   | —                             | 963,926                      |
| 231 Measure "A" Fund   | —                            | 1,000,000          | —                    | 1,000,000                       | (1,000,000)              | —                         | —                             | —                            |
| 232 Measure "W" Fund   | —                            | 975,000            | —                    | 975,000                         | (415,000)                | 560,000                   | (560,000)                     | —                            |
| 241 AD#6 Fund  | 314,851                      | 159,000            | (100,000)            | 59,000                          | —                        | 373,851                   | —                             | 373,851                      |
| 242 Los Coyotes Lighting District Fund                           | —                            | 111,000            | (1,932,571)          | (1,821,571)                     | 1,821,571                | —                         | —                             | —                            |
| 262 Local Law Enforce. Grant Fund                                | —                            | —                  | —                    | —                               | —                        | —                         | —                             | —                            |
| 264 COPS SB 3229 Grant Fund                                      | —                            | 165,000            | —                    | 165,000                         | (165,000)                | —                         | —                             | —                            |
| 266 Environmental Fund   | —                            | 21,970             | —                    | 21,970                          | (21,970)                 | —                         | —                             | —                            |
| 269 American Rescue Plan Fund                                    | —                            | —                  | —                    | —                               | —                        | —                         | —                             | —                            |
| 280 City Housing Asset Fund                                      | 22,235,827                   | 1,674,391          | (90,000)             | 1,584,391                       | (1,000,000)              | 22,820,218                | (6,968,083)                   | 15,852,135                   |
| 290 CDBG Fund  | —                            | 181,063            | —                    | 181,063                         | (181,063)                | —                         | —                             | —                            |
| <b>TOTAL SPECIAL REVENUE FUNDS</b>                               | <b>30,854,761</b>            | <b>14,178,612</b>  | <b>(11,692,453)</b>  | <b>2,486,159</b>                | <b>(904,394)</b>         | <b>32,436,526</b>         | <b>(7,528,083)</b>            | <b>24,908,443</b>            |
| <b>CAPITAL PROJECT FUND</b>                                      |                              |                    |                      |                                 |                          |                           |                               |                              |
| 410 Municipal Improvement Fund                                   | 19,000,000                   | 795                | (20,975,063)         | (20,974,268)                    | 13,970,063               | 11,995,795                | —                             | 11,995,795                   |
| <b>TOTAL CAPITAL PROJECT FUND</b>                                | <b>19,000,000</b>            | <b>795</b>         | <b>(20,975,063)</b>  | <b>(20,974,268)</b>             | <b>13,970,063</b>        | <b>11,995,795</b>         | <b>—</b>                      | <b>11,995,795</b>            |
| <b>INTERNAL SERVICE FUND</b>                                     |                              |                    |                      |                                 |                          |                           |                               |                              |
| 620 Equipment Replacement Fund                                   | 10,572,691                   | 165,000            | (1,290,350)          | (1,125,350)                     | 1,125,350                | 10,572,691                | —                             | 10,572,691                   |
| <b>TOTAL INTERNAL SERVICE FUND</b>                               | <b>10,572,691</b>            | <b>165,000</b>     | <b>(1,290,350)</b>   | <b>(1,125,350)</b>              | <b>1,125,350</b>         | <b>10,572,691</b>         | <b>—</b>                      | <b>10,572,691</b>            |
| <b>TOTAL CITY GOVERNMENTAL FUNDS /<br/>INTERNAL SERVICE FUND</b> | <b>191,930,664</b>           | <b>118,420,125</b> | <b>(126,307,167)</b> | <b>(7,887,042)</b>              | <b>(12,877,340)</b>      | <b>171,166,282</b>        | <b>(67,039,392)</b>           | <b>104,126,890</b>           |
| <b>CITY ENTERPRISE FUNDS</b>                                     |                              |                    |                      |                                 |                          |                           |                               |                              |
| 214 Sewer Fund   | 384,249                      | 89,900             | (1,415,463)          | (1,325,563)                     | 1,332,680                | 391,366                   | —                             | 391,366                      |
| 510 Water Fund   | 3,903,802                    | 11,547,600         | (17,224,779)         | (5,677,179)                     | 10,415,000               | 8,641,623                 | —                             | 8,641,623                    |
| 550 Reclaimed Water Fund   | 951,680                      | 1,030,000          | (1,605,873)          | (575,873)                       | 269,410                  | 645,217                   | —                             | 645,217                      |
| 570 Electric Utility Fund  | 2,038,054                    | 7,822,400          | (8,609,166)          | (786,766)                       | 860,250                  | 2,111,538                 | 40,753                        | 2,152,291                    |
| <b>TOTAL CITY ENTERPRISE FUNDS</b>                               | <b>7,277,785</b>             | <b>20,489,900</b>  | <b>(28,855,281)</b>  | <b>(8,365,381)</b>              | <b>12,877,340</b>        | <b>11,789,744</b>         | <b>40,753</b>                 | <b>11,830,497</b>            |
| <b>GRAND TOTAL</b>   | <b>199,208,449</b>           | <b>138,910,025</b> | <b>(155,162,448)</b> | <b>(16,252,423)</b>             | <b>—</b>                 | <b>182,956,026</b>        | <b>(66,998,639)</b>           | <b>115,957,387</b>           |

The 'Summary of Fund and Estimated Balances' and subsequent 'Statements of Fund Balances and Reserves' are prepared by the Finance Division, with year-end Estimates reflecting updates to the Budget based on audited and published ACFR activity. The Estimated and Projected data may not include possible internal revisions to overhead calculations.



# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** GENERAL FUND  
**CODE:** 110  
**TYPE:** GENERAL FUND

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 179,939,508         | 191,452,990         | 148,037,346         | 167,090,459            | 113,084,731            |
| <b>REVENUES</b>                   | 89,517,795          | 96,744,512          | 97,674,020          | 96,440,827             | 103,155,808            |
| <b>TOTAL FUNDS AVAILABLE</b>      | 269,457,303         | 288,197,502         | 245,711,366         | 263,531,286            | 216,240,539            |

## EXPENDITURES

|   |            |            |            |            |            |
|---|------------|------------|------------|------------|------------|
| Operating Expenditures:                     |            |            |            |            |            |
| Legislative and Administrative              | 2,068,706  | 2,266,645  | 3,304,666  | 3,118,431  | 3,393,479  |
| Community Development                       | 4,592,980  | 5,515,211  | 5,072,331  | 5,982,223  | 6,657,286  |
| Public Works                                | 14,347,063 | 15,588,475 | 17,045,745 | 16,920,089 | 16,537,300 |
| Community and Cultural Services             | 12,162,719 | 13,421,586 | 17,157,129 | 14,599,830 | 16,104,635 |
| Community Safety                            | 18,312,663 | 19,364,551 | 23,595,479 | 22,795,999 | 23,385,534 |
| Administrative Services                     | 7,405,861  | 8,263,964  | 10,036,842 | 10,086,829 | 11,758,664 |
| Theater                                     | 6,288,713  | 8,744,578  | 11,799,251 | 11,524,751 | 12,302,403 |
| Capital Outlay                              | 706,441    | —          | —          | —          | —          |
| Additional Discretionary Payment to CalPERS | —          | —          | —          | 13,000,000 | 2,000,000  |
| <b>TOTAL EXPENDITURES</b>                   | 65,885,146 | 73,165,010 | 88,011,443 | 98,028,152 | 92,139,301 |

## TRANSFERS

|                                   |              |              |              |              |              |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|
| Other Sources and (Uses) of Funds |              |              |              |              |              |
| CCPA Trust Fund                   | —            | —            | —            | —            | —            |
| Earthquake Fund                   | (115,920)    | (115,920)    | (115,920)    | (115,920)    | (115,920)    |
| Street Improvement Fund           | (4,408,715)  | (7,001,282)  | (10,465,690) | (7,789,118)  | (4,782,007)  |
| Los Coyotes Lighting Fund         | (1,365,319)  | (1,365,244)  | (1,737,536)  | (1,723,168)  | (1,821,571)  |
| AQMD Fund                         | —            | —            | —            | —            | —            |
| Drainage Fund                     | (29,161)     | (33,389)     | (51,683)     | (51,731)     | (59,561)     |
| COPS SB 3229 Fund                 | 165,271      | 186,159      | 165,000      | 165,000      | 165,000      |
| Electric Utility Fund             | (860,750)    | (857,750)    | (857,000)    | (857,000)    | (860,250)    |
| Environmental Fund                | 34,559       | 15,297       | 21,970       | 26,411       | 21,970       |
| Equipment Replacement Fund        | (550,000)    | (400,000)    | (1,722,440)  | (2,750,581)  | (1,125,350)  |
| Municipal Improvement Fund        | (4,989,132)  | (10,204,849) | (10,089,205) | (27,374,962) | (4,000,000)  |
| Sewer Fund                        | —            | (1,151,441)  | (1,566,876)  | (1,947,333)  | (1,332,680)  |
| Water Fund                        | —            | (2,851,431)  | (5,860,778)  | (10,000,000) | (10,000,000) |
| Reclaimed Water Fund              | —            | —            | —            | —            | (269,410)    |
| <b>TOTAL TRANSFERS</b>            | (12,119,167) | (23,605,336) | (32,280,158) | (52,418,402) | (24,179,779) |

## SPECIAL ITEMS

|  |   |              |   |   |   |
|--|---|--------------|---|---|---|
| Forgiveness of Interfund Loans (Water and Sewer) | — | (24,336,699) | — | — | — |
| <b>TOTAL SPECIAL ITEMS</b>                       | — | (24,336,699) | — | — | — |

|  |              |              |              |              |              |
|--|--------------|--------------|--------------|--------------|--------------|
| <b>ENDING BALANCE (JUNE 30)</b>              | 191,452,990  | 191,427,156  | 125,419,765  | 113,084,732  | 99,921,459   |
| Successor Agency- Loan Revenues <sup>4</sup> |              |              | (4,654,185)  | (4,654,185)  | (5,297,563)  |
| Less Loan-Successor Agency                   | (37,644,531) | (32,526,517) | (28,571,424) | (28,360,894) | (23,419,121) |
| Less Loan-Measure W Fund                     | (895,848)    | (2,973,088)  | (1,635,413)  | (2,368,270)  | (1,808,270)  |
| Less Loan-Sewer Fund                         | (13,584,730) | —            | —            | —            | —            |
| Less Loan-Water Fund                         | (10,751,971) | —            | —            | —            | —            |
| Less Loan-Electric Utility                   | (24,062,379) | (24,663,939) | (24,062,379) | (26,180,316) | (26,221,069) |
| Less Loan-Electric Utility-Debt Service      | (2,697,842)  | (2,765,288)  | (2,697,841)  | (2,765,287)  | (2,765,287)  |
| <b>GEN. FUND-EST. RESERVE</b>                | 101,815,689  | 128,498,324  | 63,798,523   | 48,755,780   | 40,410,149   |

The General Fund is the primary governmental fund with unrestricted operating expenditures and revenues.

<sup>4</sup> Budgets prior to FY 2021-22 calculated Successor Agency loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** CCPA ENDOWMENT FUND

**CODE:** 112

**TYPE:** GENERAL FUND

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>                     | 12,988,594          | 12,775,300          | 10,399,607          | 12,707,245             | 13,023,181             |
| <b>REVENUES</b>                                       |                     |                     |                     |                        |                        |
| Donations   | 210,313             | (1,194)             | 290,000             | 290,000                | 290,000                |
| Interest Income                                       | 174,496             | 263,183             | 250,000             | 260,000                | 260,000                |
| Other Income  | 56                  | 1,090               | 150                 | 15,000                 | 150                    |
| <b>TOTAL FUNDS AVAILABLE</b>                          | 13,373,459          | 13,038,379          | 10,939,757          | 13,272,245             | 13,573,331             |
| <b>EXPENDITURES</b>                                   |                     |                     |                     |                        |                        |
| Arts Education Program Expense                        | —                   | —                   | —                   | —                      | —                      |
| <b>CAPITAL PROJECTS:</b>                              |                     |                     |                     |                        |                        |
| Government Buildings                                  | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENSES</b>                                 | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                                      |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds                     |                     |                     |                     |                        |                        |
| From/(To) General Fund                                | —                   | —                   | —                   | —                      | —                      |
| From/(To) Municipal Improvement Fund                  | (598,159)           | (331,133)           | (2,900,000)         | (249,064)              | (2,900,000)            |
| <b>TOTAL TRANSFERS</b>                                | (598,159)           | (331,133)           | (2,900,000)         | (249,064)              | (2,900,000)            |
| <b>ENDING BALANCE-Arts Education</b>                  | 12,761              | 12,761              | 12,761              | 12,761                 | 12,761                 |
| <b>ENDING BALANCE-Improvements (SVOG)<sup>5</sup></b> | 3,550,096           | 3,218,963           | —                   | 2,969,899              | 69,899                 |
| <b>ENDING BALANCE-Trust Fund</b>                      | 9,212,443           | 9,475,522           | 8,026,996           | 10,040,522             | 10,590,672             |
| <b>ENDING BALANCE (June 30)</b>                       | 12,775,300          | 12,707,246          | 8,039,757           | 13,023,182             | 10,673,332             |

The CCPA Endowment Fund was established to receive donations and defray expenses related to Cerritos Center for the Performing Arts.

<sup>5</sup> The Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2 M was received and used to offset direct Theater Department expenses in the General Fund from FY 2020-21 to FY 2021-22 in accordance with the grant's restrictions and expenditure deadlines. The resulting savings of \$4.2 M in General Fund operations were transferred to the CCPA Endowment Fund in FY 2021-22 and reserved for Capital Improvement Program use, such as the roof replacement at Cerritos Center for the Performing Arts.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** EARTHQUAKE PREPAREDNESS FUND

**CODE:** 113

**TYPE:** GENERAL FUND

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 3,551,266           | 3,714,831           | 3,886,751           | 3,907,631              | 4,101,551              |
| <b>REVENUES</b>                   | 47,645              | 76,880              | 78,000              | 78,000                 | 78,000                 |
| <b>TOTAL FUNDS AVAILABLE</b>      | 3,598,911           | 3,791,711           | 3,964,751           | 3,985,631              | 4,179,551              |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| Transfer from General Fund        | 115,920             | 115,920             | 115,920             | 115,920                | 115,920                |
| <b>TOTAL TRANSFERS</b>            | 115,920             | 115,920             | 115,920             | 115,920                | 115,920                |
| <b>ENDING BALANCE (June 30)</b>   | 3,714,831           | 3,907,631           | 4,080,671           | 4,101,551              | 4,295,471              |

The Earthquake Preparedness Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** BUSINESS LICENSE SOFTWARE FUND

**CODE:** 114

**TYPE:** GENERAL FUND

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 176,055             | 214,044             | 185,144             | 242,665                | 217,425                |
| <b>REVENUES</b>                   | 37,989              | 38,818              | 34,760              | 34,760                 | 34,760                 |
| <b>TOTAL FUNDS AVAILABLE</b>      | 214,044             | 252,862             | 219,904             | 277,425                | 252,185                |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Community Development             | —                   | —                   | —                   | —                      | —                      |
| Administrative Services           | —                   | 10,197              | 60,000              | 60,000                 | 60,000                 |
| <b>TOTAL EXPENDITURES</b>         | —                   | 10,197              | 60,000              | 60,000                 | 60,000                 |
| <b>ENDING BALANCE (June 30)</b>   | 214,044             | 242,665             | 159,904             | 217,425                | 192,185                |

The Business License Software Update fund was established to provide funding for needed improvements to the City's business license software program. Funding for the update is derived from a dedicated fee that is part of the Business License application fee. The fee ranges from \$2.00 to \$20.00 depending on the type of business license and was implemented in 2017.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** ART IN PUBLIC PLACES FUND

**CODE:** 115

**TYPE:** GENERAL FUND

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | 946,155             | 889,880             | 573,815             | 991,070                | 412,195                |
| <b>REVENUES</b>                      | 202,956             | 326,310             | 171,000             | 171,000                | 171,000                |
| <b>TOTAL FUNDS AVAILABLE</b>         | 1,149,111           | 1,216,190           | 744,815             | 1,162,070              | 583,195                |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Artwork Maintenance                  | 79,510              | 64,946              | 150,000             | 150,000                | 150,000                |
| Capital Projects:                    |                     |                     |                     |                        |                        |
| Other Expenses                       | (2,500)             | —                   | —                   | —                      | —                      |
| Other Projects                       | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | 77,010              | 64,946              | 150,000             | 150,000                | 150,000                |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) Municipal Improvement Fund | (182,221)           | (160,175)           | —                   | (599,875)              | (104,500)              |
| From/(To) General Fund               | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | (182,221)           | (160,175)           | —                   | (599,875)              | (104,500)              |
| <b>ENDING BALANCE (June 30)</b>      | 889,880             | 991,069             | 594,815             | 412,195                | 328,695                |

The Art in Public Places Fund was established to implement the placement, installation, and maintenance of artwork at various public locations throughout the City.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** GENERAL PLAN UPDATE FUND

**CODE:** 116

**TYPE:** GENERAL FUND

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 402,804             | 496,420             | 574,920             | 578,129                | 664,129                |
| <b>REVENUES</b>                   | 93,616              | 81,709              | 85,000              | 86,000                 | 86,000                 |
| <b>TOTAL FUNDS AVAILABLE</b>      | 496,420             | 578,129             | 659,920             | 664,129                | 750,129                |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>         | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>   | 496,420             | 578,129             | 659,920             | 664,129                | 750,129                |

The General Plan Update fund was established to provide funding for the State-mandated General Plan Update. Funding for the update is derived from a 17.5% fee that is applied to City planning permit fees.



# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** RMRA FUND  
**CODE:** 210  
**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | 1,316,081           | 526,781             | 536,781             | 1,666,053              | 1,657,565              |
| <b>REVENUES</b>                      | 1,124,528           | 1,297,744           | 1,302,816           | 1,270,328              | 1,319,074              |
| <b>TOTAL FUNDS AVAILABLE</b>         | 2,440,609           | 1,824,525           | 1,839,597           | 2,936,381              | 2,976,639              |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Capital Projects                     | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) Municipal Improvement Fund | (1,913,828)         | (158,471)           | (1,278,816)         | (1,278,816)            | (1,295,074)            |
| From/(To) Street Fund                | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | (1,913,828)         | (158,471)           | (1,278,816)         | (1,278,816)            | (1,295,074)            |
| <b>ENDING BALANCE (June 30)</b>      | 526,781             | 1,666,054           | 560,781             | 1,657,565              | 1,681,565              |

The Road Repair and Accountability Act (SB 1) was passed by the California legislature and approved by the Governor in 2017 to address California's significant funding shortfall to maintain and improve the state's transportation infrastructure network. SB 1 revenues are derived from taxes and fees that are distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** STREET IMPROVEMENT FUND

**CODE:** 211

**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | 16,000              | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                      | 2,603,896           | 2,390,404           | 4,340,257           | 6,888,682              | 2,053,830              |
| <b>TOTAL FUNDS AVAILABLE</b>         | 2,619,896           | 2,390,404           | 4,340,257           | 6,888,682              | 2,053,830              |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Legislative and Administrative       | 126,077             | 132,522             | 183,622             | 172,018                | 188,925                |
| Public Works                         | 2,609,310           | 2,813,724           | 4,227,153           | 3,899,411              | 5,321,353              |
| Administrative Services              | 382,073             | 447,947             | 553,809             | 558,780                | 650,559                |
| Capital Projects:                    |                     |                     |                     |                        |                        |
| Streets and Highways                 | —                   | —                   | —                   | —                      | —                      |
| Traffic Signals                      | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | 3,117,460           | 3,394,193           | 4,964,584           | 4,630,209              | 6,160,837              |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) General Fund               | 4,408,715           | 7,001,282           | 10,465,690          | 7,789,118              | 4,782,007              |
| From/(To) RMRA Fund                  | —                   | —                   | —                   | —                      | —                      |
| From/(To) Measure "M" Fund           | —                   | —                   | —                   | —                      | —                      |
| From/(To) SB 821 Fund                | —                   | —                   | —                   | —                      | —                      |
| From/(To) Prop "C" Fund              | —                   | —                   | —                   | —                      | —                      |
| From/(To) CDBG Fund                  | —                   | —                   | —                   | —                      | —                      |
| From/(To) American Rescue Plan Fund  | —                   | —                   | —                   | —                      | —                      |
| From/(To) Municipal Improvement Fund | (3,911,151)         | (5,997,493)         | (9,841,363)         | (10,047,591)           | (675,000)              |
| From/(To) Reclaimed Water Fund       | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | 497,564             | 1,003,789           | 624,327             | (2,258,473)            | 4,107,007              |
| <b>ENDING BALANCE (June 30)</b>      | —                   | —                   | —                   | —                      | —                      |

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program - Local and Highway Users Tax. Funds are required to be used for street maintenance and improvement projects.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** TRASH FRANCHISE FUND  
**CODE:** 212  
**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | —                   | 341,649             | 15,717              | 404,171                | 942,684                |
| <b>REVENUES</b>                      | 1,679,464           | 2,005,219           | 2,057,015           | 2,120,000              | 2,170,000              |
| <b>TOTAL FUNDS AVAILABLE</b>         | 1,679,464           | 2,346,868           | 2,072,732           | 2,524,171              | 3,112,684              |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Legislative and Administrative       | —                   | —                   | —                   | —                      | —                      |
| Public Works                         | 353,829             | 296,517             | 295,089             | 302,466                | 311,540                |
| Administrative Services              | 9,344               | 7,051               | 7,290               | 7,472                  | 7,696                  |
| <b>TOTAL EXPENDITURES</b>            | 363,173             | 303,568             | 302,379             | 309,938                | 319,236                |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) General Fund               | —                   | —                   | —                   | —                      | —                      |
| From/(To) Municipal Improvement Fund | (974,642)           | (1,639,130)         | (1,755,185)         | (1,271,548)            | (1,833,041)            |
| <b>TOTAL TRANSFERS</b>               | (974,642)           | (1,639,130)         | (1,755,185)         | (1,271,548)            | (1,833,041)            |
| <b>ENDING BALANCE (June 30)</b>      | 341,649             | 404,170             | 15,168              | 942,685                | 960,407                |

The Trash Franchise Fund accounts for revenue generated from trash franchise fees and is designated for specific municipal expenditures, including paving projects, tree clearance, and customer service initiatives related to waste management.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** DRAINAGE FUND

**CODE:** 213

**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | —                   | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                   | 2,860               | 7,470               | 2,500               | 2,500                  | 2,500                  |
| <b>TOTAL FUNDS AVAILABLE</b>      | 2,860               | 7,470               | 2,500               | 2,500                  | 2,500                  |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Legislative and Administrative    | 670                 | 1,355               | 1,877               | 2,071                  | 2,274                  |
| Public Works                      | 29,322              | 34,924              | 46,643              | 45,433                 | 51,956                 |
| Administrative Services           | 2,029               | 4,580               | 5,663               | 6,727                  | 7,831                  |
| <b>TOTAL EXPENDITURES</b>         | 32,021              | 40,859              | 54,183              | 54,231                 | 62,061                 |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | 29,161              | 33,389              | 51,683              | 51,731                 | 59,561                 |
| <b>TOTAL TRANSFERS</b>            | 29,161              | 33,389              | 51,683              | 51,731                 | 59,561                 |
| <b>ENDING BALANCE (June 30)</b>   | —                   | —                   | —                   | —                      | —                      |

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain related expenditures.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** SB 821 FUND  
**CODE:** 215  
**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | —                   | —                   | —                   | 73,362                 | —                      |
| <b>REVENUES</b>                      | —                   | 73,362              | 30,000              | —                      | 109,500                |
| <b>TOTAL FUNDS AVAILABLE</b>         | —                   | 73,362              | 30,000              | 73,362                 | 109,500                |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Public Works                         | —                   | —                   | —                   | —                      | —                      |
| Community Safety                     | —                   | —                   | —                   | —                      | —                      |
| Administrative Services              | —                   | —                   | —                   | —                      | —                      |
| Capital Projects:                    | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) General Fund               | —                   | —                   | —                   | —                      | —                      |
| From/(To) Municipal Improvement Fund | —                   | —                   | (25,000)            | (73,362)               | (109,500)              |
| From/(To) Street Improvement Fund    | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | —                   | —                   | (25,000)            | (73,362)               | (109,500)              |
| <b>ENDING BALANCE (June 30)</b>      | —                   | 73,362              | 5,000               | —                      | —                      |

TDA Article 3, or SB 821, the Bicycle and Pedestrian Facilities Program, is provided through the Transportation Development Act (TDA), funded through a ¼ cent of the general sales tax collected statewide. The SB 821 Fund is a restricted fund which receives revenue that is reserved for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** AQMD FUND  
**CODE:** 216  
**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | 649,300             | 695,498             | 704,560             | 749,630                | 760,692                |
| <b>REVENUES</b>                      | 71,362              | 79,172              | 68,500              | 69,500                 | 69,500                 |
| <b>TOTAL FUNDS AVAILABLE</b>         | 720,662             | 774,670             | 773,060             | 819,130                | 830,192                |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Legislative and Administrative       | —                   | —                   | —                   | —                      | —                      |
| Community Development                | 25,164              | 25,040              | 58,438              | 58,438                 | 58,438                 |
| Public Works                         | —                   | —                   | —                   | —                      | —                      |
| Administrative Services              | —                   | —                   | —                   | —                      | —                      |
| Capital Outlay:                      |                     |                     |                     |                        |                        |
| Vehicles                             | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | 25,164              | 25,040              | 58,438              | 58,438                 | 58,438                 |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) General Fund               | 88                  | —                   | —                   | —                      | —                      |
| From/(To) Municipal Improvement Fund | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | 88                  | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>      | 695,586             | 749,630             | 714,622             | 760,692                | 771,754                |

The AQMD Special Revenue Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and ride-share programs and capital improvements.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** MEASURE "R" FUND  
**CODE:** 217  
**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 59,134              | 60,093              | 61,093              | 63,386                 | 66,386                 |
| <b>REVENUES</b>                   | 820,031             | 805,356             | 839,134             | 840,914                | 773,530                |
| <b>TOTAL FUNDS AVAILABLE</b>      | 879,165             | 865,449             | 900,227             | 904,300                | 839,916                |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Legislative and Administrative    | —                   | —                   | —                   | —                      | —                      |
| Public Works                      | 819,072             | 802,063             | 837,914             | 837,914                | 769,310                |
| Administrative Services           | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>         | 819,072             | 802,063             | 837,914             | 837,914                | 769,310                |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>   | 60,093              | 63,386              | 62,313              | 66,386                 | 70,606                 |

Measure "R" was approved by the Los Angeles County electorate in 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.



# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** PROPOSITION "A" FUND  
**CODE:** 218  
**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 1,755,801           | 2,095,102           | 2,451,102           | 2,088,982              | 2,331,882              |
| <b>REVENUES</b>                   | 1,531,824           | 1,524,063           | 1,542,900           | 1,492,900              | 1,432,623              |
| <b>TOTAL FUNDS AVAILABLE</b>      | 3,287,625           | 3,619,165           | 3,994,002           | 3,581,882              | 3,764,505              |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Community Development             | 1,192,523           | 1,530,183           | 1,250,000           | 1,250,000              | 1,200,000              |
| <b>TOTAL EXPENDITURES</b>         | 1,192,523           | 1,530,183           | 1,250,000           | 1,250,000              | 1,200,000              |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) Prop C                  | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>   | 2,095,102           | 2,088,982           | 2,744,002           | 2,331,882              | 2,564,505              |

The Proposition "A" Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Expenses attributed to transportation-related programming and projects are charged against this fund.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** PROPOSITION "C" FUND  
**CODE:** 219  
**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | 735,545             | 1,164,978           | 1,293,978           | 1,456,730              | 1,608,948              |
| <b>REVENUES</b>                      | 1,116,401           | 1,106,240           | 1,146,218           | 1,152,218              | 1,060,746              |
| <b>TOTAL FUNDS AVAILABLE</b>         | 1,851,946           | 2,271,218           | 2,440,196           | 2,608,948              | 2,669,694              |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Community Development                | 686,968             | 814,489             | 1,000,000           | 1,000,000              | 1,000,000              |
| Capital Projects:                    |                     |                     |                     |                        |                        |
| Streets and Highways                 | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | 686,968             | 814,489             | 1,000,000           | 1,000,000              | 1,000,000              |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) Municipal Improvement Fund | —                   | —                   | —                   | —                      | —                      |
| From/(To) Street Improvement Fund    | —                   | —                   | —                   | —                      | —                      |
| From/(To) Prop A                     | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>      | 1,164,978           | 1,456,729           | 1,440,196           | 1,608,948              | 1,669,694              |

The Proposition "C" Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects, and mandated program projects. Expenses attributed to transportation-related programming and projects are charged against this fund.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** MEASURE "M" FUND  
**CODE:** 220  
**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | 71,047              | 834,140             | 404,770             | 907,926                | 935,926                |
| <b>REVENUES</b>                      | 934,413             | 934,656             | 957,636             | 977,636                | 899,885                |
| <b>TOTAL FUNDS AVAILABLE</b>         | 1,005,460           | 1,768,796           | 1,362,406           | 1,885,562              | 1,835,811              |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Legislative and Administrative       | —                   | —                   | —                   | —                      | —                      |
| Public Works                         | —                   | —                   | —                   | —                      | —                      |
| Community Development                | —                   | —                   | —                   | —                      | —                      |
| Capital Projects                     | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) Municipal Improvement Fund | (171,320)           | (860,870)           | (949,636)           | (949,636)              | (871,885)              |
| From/(To) General Fund               | —                   | —                   | —                   | —                      | —                      |
| From/(To) Street Fund                | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | (171,320)           | (860,870)           | (949,636)           | (949,636)              | (871,885)              |
| <b>ENDING BALANCE (June 30)</b>      | 834,140             | 907,926             | 412,770             | 935,926                | 963,926                |

Measure "M" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional transportation infrastructure maintenance and improvements. Revenue is derived via a County-wide half cent sales tax and is distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** MEASURE "A" FUND  
**CODE:** 231  
**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | —                   | (310,000)           | —                   | (310,000)              | —                      |
| <b>REVENUES</b>                      | —                   | —                   | 300,000             | 610,000                | 1,000,000              |
| <b>TOTAL FUNDS AVAILABLE</b>         | —                   | (310,000)           | 300,000             | 300,000                | 1,000,000              |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Community Development                | —                   | —                   | —                   | —                      | —                      |
| Administrative Services              | —                   | —                   | —                   | —                      | —                      |
| Capital Projects:                    |                     |                     |                     |                        |                        |
| Parks and Open Spaces                | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) Municipal Improvement Fund | (310,000)           | —                   | (300,000)           | (300,000)              | (1,000,000)            |
| <b>TOTAL TRANSFERS</b>               | (310,000)           | —                   | (300,000)           | (300,000)              | (1,000,000)            |
| <b>ENDING BALANCE (June 30)</b>      | (310,000)           | (310,000)           | —                   | —                      | —                      |

Measure "A" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional park and open space improvements. Revenue is derived via a County-wide property tax increase of \$0.015 per square foot of building area. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of improvement projects for the City's parks and open spaces.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** MEASURE "W" FUND  
**CODE:** 232  
**TYPE:** SPECIAL REVENUE FUNDS

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>            | 460,703             | 18,959              | —                   | —                      | —                      |
| <b>REVENUES</b>                              | 974,048             | 40,385              | 3,394,500           | 1,915,000              | 975,000                |
| <b>TOTAL FUNDS AVAILABLE</b>                 | 1,434,751           | 59,344              | 3,394,500           | 1,915,000              | 975,000                |
| <b>EXPENDITURES</b>                          |                     |                     |                     |                        |                        |
| Operating Expenditures:                      |                     |                     |                     |                        |                        |
| Community Development                        | —                   | —                   | —                   | —                      | —                      |
| Administrative Services                      | —                   | —                   | —                   | —                      | —                      |
| Capital Projects:                            |                     |                     |                     |                        |                        |
| Water Improvements                           | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>                    | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                             |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds            |                     |                     |                     |                        |                        |
| From/(To) Sewer Fund                         | (15,833)            | —                   | —                   | —                      | —                      |
| From/(To) Water Fund                         | (2,295,807)         | (1,955,935)         | (2,523,000)         | (1,310,182)            | (415,000)              |
| From/(To) General Fund                       | 895,848             | 1,896,591           | (871,500)           | (604,818)              | (560,000)              |
| <b>TOTAL TRANSFERS</b>                       | (1,415,792)         | (59,344)            | (3,394,500)         | (1,915,000)            | (975,000)              |
| <b>ENDING BALANCE (June 30)</b>              | 18,959              | —                   | —                   | —                      | —                      |
| <b>DUE TO GENERAL FUND FOR PROJECT LOAN:</b> |                     |                     |                     |                        |                        |
| cp17199 Groundwater Remediation-Civic Center | 895,848             | 2,973,088           | 1,635,412           | 2,368,270              | 1,808,270              |

Measure "W" was approved by the Los Angeles County electorate in 2018 for regional and municipal projects that improve water quality and help to increase regional water supply. Revenue is derived via a County-wide parcel tax increase of \$0.025 per square foot of impermeable space. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of projects relating to water quality improvement.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** ASSESSMENT DISTRICT # 6 FUND

**CODE:** 241

**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 120,713             | 183,837             | 226,037             | 255,851                | 314,851                |
| <b>REVENUES</b>                   | 163,124             | 172,014             | 142,400             | 159,000                | 159,000                |
| <b>TOTAL FUNDS AVAILABLE</b>      | 283,837             | 355,851             | 368,437             | 414,851                | 473,851                |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Legislative and Administrative    | —                   | —                   | —                   | —                      | —                      |
| Community Safety                  | —                   | —                   | —                   | —                      | —                      |
| Public Works                      | 100,000             | 100,000             | 100,000             | 100,000                | 100,000                |
| Administrative Services           | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>         | 100,000             | 100,000             | 100,000             | 100,000                | 100,000                |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>   | 183,837             | 255,851             | 268,437             | 314,851                | 373,851                |

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. There are no restrictions on the use of these funds, which are used to offset City of Cerritos operational costs.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** LOS COYOTES LIGHTING DISTRICT

**CODE:** 242

**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | —                   | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                   | 105,889             | 108,225             | 108,600             | 111,000                | 111,000                |
| <b>TOTAL FUNDS AVAILABLE</b>      | 105,889             | 108,225             | 108,600             | 111,000                | 111,000                |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Legislative and Administrative    | 61,948              | 62,256              | 86,261              | 74,676                 | 82,015                 |
| Public Works                      | 1,221,526           | 1,200,778           | 1,499,709           | 1,516,918              | 1,568,139              |
| Administrative Services           | 187,734             | 210,435             | 260,166             | 242,574                | 282,417                |
| <b>TOTAL EXPENDITURES</b>         | 1,471,208           | 1,473,469           | 1,846,136           | 1,834,168              | 1,932,571              |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | 1,365,319           | 1,365,244           | 1,737,536           | 1,723,168              | 1,821,571              |
| <b>TOTAL TRANSFERS</b>            | 1,365,319           | 1,365,244           | 1,737,536           | 1,723,168              | 1,821,571              |
| <b>ENDING BALANCE (June 30)</b>   | —                   | —                   | —                   | —                      | —                      |

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from Cerritos Towne Center tenants in accordance with contractual agreements.



# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** LOCAL LAW ENFORCEMENT BLOCK GRANT

**CODE:** 262

**TYPE:** SPECIAL REVENUE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | —                   | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                      | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL FUNDS AVAILABLE</b>         | —                   | —                   | —                   | —                      | —                      |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Community Safety                     | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) General Fund               | —                   | —                   | —                   | —                      | —                      |
| From/(To) Municipal Improvement Fund | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE(June 30)</b>       | —                   | —                   | —                   | —                      | —                      |

When utilized, this fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received are transferred to the General Fund to fund allowable expenditures, resulting in no expenditures being budgeted in the fund.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** COPS SB 3229 GRANT FUND

**CODE:** 264

**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | —                   | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                   | 165,271             | 186,159             | 165,000             | 165,000                | 165,000                |
| <b>TOTAL FUNDS AVAILABLE</b>      | 165,271             | 186,159             | 165,000             | 165,000                | 165,000                |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Public Works                      | —                   | —                   | —                   | —                      | —                      |
| Community Safety                  | —                   | —                   | —                   | —                      | —                      |
| Administrative Services           | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>         | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | (165,271)           | (186,159)           | (165,000)           | (165,000)              | (165,000)              |
| <b>TOTAL TRANSFERS</b>            | (165,271)           | (186,159)           | (165,000)           | (165,000)              | (165,000)              |
| <b>ENDING BALANCE (June 30)</b>   | —                   | —                   | —                   | —                      | —                      |

COPS SB 3229 Grant Fund was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center through reimbursements to the General Fund.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** ENVIRONMENTAL FUND  
**CODE:** 266  
**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | 719                 | 2,328               | —                   | 4,441                  | —                      |
| <b>REVENUES</b>                   | 36,169              | 17,409              | 21,970              | 21,970                 | 21,970                 |
| <b>TOTAL FUNDS AVAILABLE</b>      | 36,888              | 19,737              | 21,970              | 26,411                 | 21,970                 |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Operating Expenditures:           |                     |                     |                     |                        |                        |
| Public Works                      | —                   | —                   | —                   | —                      | —                      |
| Community Safety                  | —                   | —                   | —                   | —                      | —                      |
| Administrative Services           | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>         | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | (34,559)            | (15,297)            | (21,970)            | (26,411)               | (21,970)               |
| <b>TOTAL TRANSFERS</b>            | (34,559)            | (15,297)            | (21,970)            | (26,411)               | (21,970)               |
| <b>ENDING BALANCE (June 30)</b>   | 2,329               | 4,440               | —                   | —                      | —                      |

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for program related expenditures.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** AMERICAN RESCUE PLAN FUND  
**CODE:** 269  
**TYPE:** SPECIAL REVENUE FUNDS

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>              | —                   | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                                | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL FUNDS AVAILABLE</b>                   | —                   | —                   | —                   | —                      | —                      |
| <b>EXPENDITURES</b>                            |                     |                     |                     |                        |                        |
| Operating Expenditures:                        |                     |                     |                     |                        |                        |
| Public Works                                   | —                   | —                   | —                   | —                      | —                      |
| Community Safety                               | —                   | —                   | —                   | —                      | —                      |
| Administrative Services                        | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>                      | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                               |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds <sup>6</sup> |                     |                     |                     |                        |                        |
| From/(To) General Fund                         | —                   | —                   | —                   | —                      | —                      |
| From/(To) Street Improvement Fund              | —                   | —                   | —                   | —                      | —                      |
| From/(To) Municipal Improvement Fund           | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>                         | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>                | —                   | —                   | —                   | —                      | —                      |

As directed by the City Council in the FY 2021-22 Budget Resolution, this restricted fund was established to track emergency federal funding provided to the City by order of the American Rescue Plan Act of 2021 for the purposes of fiscal recovery from the COVID-19 pandemic. This fund reflects resources received by the City of Cerritos that are reserved for pandemic-driven revenue loss offsets.

<sup>6</sup> The American Rescue Plan Act (ARPA) funding of approximately \$6.3 M will be completely received by June 30, 2022 and reassigned from Capital Improvement Program use to a General Fund transfer in FY 2021-22 to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Any resulting savings in General Fund operations will be available for unrestricted use at the City Council's discretion.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** HOUSING ASSET FUND  
**CODE:** 280  
**TYPE:** SPECIAL REVENUE FUNDS

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>                             | 23,390,022          | 23,775,272          | 23,852,405          | 23,969,851             | 22,235,827             |
| <b>REVENUES</b>   | 424,780             | 436,495             | 1,788,546           | 1,776,546              | 1,674,391              |
| <b>TOTAL FUNDS AVAILABLE</b>                                  | 23,814,802          | 24,211,767          | 25,640,951          | 25,746,397             | 23,910,218             |
| <b>EXPENDITURES</b>   |                     |                     |                     |                        |                        |
| Operating Expenditures:                                       |                     |                     |                     |                        |                        |
| Legislative and Administrative                                | 26,058              | 74,901              | 80,000              | 80,000                 | 80,000                 |
| Special Studies   | 4,651               | 1,068               | 35,000              | 20,570                 | —                      |
| Housing Services Programs                                     | 8,821               | 138,144             | 10,000              | 10,000                 | 10,000                 |
| Senior Housing  | —                   | 27,802              | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>                                     | 39,530              | 241,915             | 125,000             | 110,570                | 90,000                 |
| <b>TRANSFERS</b>  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds                             |                     |                     |                     |                        |                        |
| From/(To) Municipal Improvement                               | —                   | —                   | (1,410,000)         | (3,400,000)            | (1,000,000)            |
| <b>TOTAL TRANSFERS</b>  | —                   | —                   | (1,410,000)         | (3,400,000)            | (1,000,000)            |
| <b>ENDING BALANCE (June 30)</b>                               | 23,775,272          | 23,969,852          | 24,105,951          | 22,235,827             | 22,820,218             |
| Successor Agency-Loan Revenues <sup>7</sup>                   |                     |                     | 1,163,546           | 1,163,546              | 1,324,391              |
| Successor Agency Loan   | 9,411,133           | 8,131,629           | 6,968,084           | 6,968,083              | 5,643,692              |
| <b>CITY HOUSING ASSET FUND-EST. RESERVE</b>                   | 14,364,139          | 15,838,223          | 15,974,321          | 14,104,198             | 15,852,135             |
| <b>RESTRICTED RESERVES FOR PROJECTS:</b>                      |                     |                     |                     |                        |                        |
| cp21701 - Proposed Mixed / Use Residential Infill Development | 1,000,000           | 1,600,000           | 1,410,000           | 3,400,000              | 1,000,000              |
| <b>TOTAL RESTRICTED RESERVES</b>                              | 3,000,000           | 4,600,000           | 6,010,000           | 8,000,000              | 9,000,000              |

The Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

<sup>7</sup> Previous Budgets calculated the Successor Agency principal loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** COMMUNITY DEVELOPMENT BLOCK GRANT  
**CODE:** 290  
**TYPE:** SPECIAL REVENUE FUNDS

|                                   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b> | (20,908)            | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                   | 512,813             | 194,842             | 200,000             | 186,663                | 181,063                |
| <b>TOTAL FUNDS AVAILABLE</b>      | 491,905             | 194,842             | 200,000             | 186,663                | 181,063                |
| <b>EXPENDITURES</b>               |                     |                     |                     |                        |                        |
| Capital Project                   |                     |                     |                     |                        |                        |
| Parks and Open Space              | —                   | —                   | —                   | —                      | —                      |
| Government Buildings              | —                   | —                   | —                   | —                      | —                      |
| Streets and Highways              | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>         | —                   | —                   | —                   | —                      | —                      |
| <b>TRANSFERS</b>                  |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds |                     |                     |                     |                        |                        |
| From/(To) General Fund            | —                   | 6,135               | —                   | —                      | —                      |
| From/(To) Municipal Improvement   | (491,905)           | (200,977)           | (200,000)           | (186,663)              | (181,063)              |
| From/(To) Street Improvement Fund | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>            | (491,905)           | (194,842)           | (200,000)           | (186,663)              | (181,063)              |
| <b>ENDING BALANCE (June 30)</b>   | —                   | —                   | —                   | —                      | —                      |

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements. Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks and other allowable improvement projects. CDBG is a federally funded reimbursement grant where expenditures must be incurred prior to the receipt of the revenues.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** MUNICIPAL IMPROVEMENT FUND

**CODE:** 410

**TYPE:** CAPITAL PROJECTS FUND

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | —                   | —                   | —                   | —                      | 19,000,000             |
| <b>REVENUES</b>                      | 873                 | 2,559,793           | 795                 | 795                    | 795                    |
| <b>TOTAL FUNDS AVAILABLE</b>         | 873                 | 2,559,793           | 795                 | 795                    | 19,000,795             |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                        |                        |
| Capital Projects:                    |                     |                     |                     |                        |                        |
| Parks and Open Space                 | 1,652,364           | 2,432,468           | 2,530,000           | 2,395,993              | 1,305,000              |
| Government Buildings                 | 4,269,931           | 6,471,496           | 6,660,000           | 3,792,578              | 6,400,000              |
| Streets and Highways                 | 7,400,261           | 11,181,293          | 14,050,000          | 13,737,616             | 10,915,563             |
| Traffic Signals                      | 7,900               | 11,600              | 350,000             | 70,000                 | 100,000                |
| Sewer Projects                       | —                   | —                   | —                   | —                      | —                      |
| Other Projects                       | 212,774             | 1,954,910           | 5,160,000           | 6,736,125              | 2,254,500              |
| Capital Outlay                       | —                   | 61,123              | —                   | —                      | —                      |
| <b>TOTAL EXPENDITURES</b>            | 13,543,230          | 22,112,890          | 28,750,000          | 26,732,312             | 20,975,063             |
| <b>TRANSFERS</b>                     |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) General Fund               | 4,989,132           | 10,204,849          | 10,089,205          | 27,374,962             | 4,000,000              |
| From/(To) Art in Public Places Fund  | 182,221             | 160,175             | —                   | 599,875                | 104,500                |
| From/(To) CCPA Endowment Fund        | 598,159             | 331,133             | 2,900,000           | 249,064                | 2,900,000              |
| From/(To) RMRA Fund                  | 1,913,828           | 158,471             | 1,278,816           | 1,278,816              | 1,295,074              |
| From/(To) Street Improvement Fund    | 3,911,151           | 5,997,493           | 9,841,363           | 10,047,591             | 675,000                |
| From/(To) Trash Franchise Fund       | 974,642             | 1,639,130           | 1,755,185           | 1,271,548              | 1,833,041              |
| From/(To) SB821                      | —                   | —                   | 25,000              | 73,362                 | 109,500                |
| From/(To) Measure "A" Fund           | 310,000             | —                   | 300,000             | 300,000                | 1,000,000              |
| From/(To) Measure "M" Fund           | 171,320             | 860,870             | 949,636             | 949,636                | 871,885                |
| From/(To) Housing Asset Fund         | —                   | —                   | 1,410,000           | 3,400,000              | 1,000,000              |
| From/(To) CDBG Fund                  | 491,904             | 200,977             | 200,000             | 186,663                | 181,063                |
| From/(To) AQMD Fund                  | —                   | —                   | —                   | —                      | —                      |
| From/(To) American Rescue Plan Fund  | —                   | —                   | —                   | —                      | —                      |
| From/(To) Equipment Replacement Fund | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | 13,542,357          | 19,553,098          | 28,749,205          | 45,731,517             | 13,970,063             |
| <b>ENDING BALANCE (June 30)</b>      | —                   | 1                   | —                   | 19,000,000             | 11,995,795             |

The Municipal Improvement Fund includes revenues, expenditures, and transfers associated with non-enterprise related Capital Improvement Program projects such as street, park, and government building improvements.



# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** SEWER FUND  
**CODE:** 214  
**TYPE:** ENTERPRISE FUNDS

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>       | —                   | —                   | —                   | —                      | 384,249                |
| <b>REVENUES</b>                         | 73,200              | 86,670              | 88,930              | 84,910                 | 89,900                 |
| <b>TOTAL FUNDS AVAILABLE</b>            | 73,200              | 86,670              | 88,930              | 84,910                 | 474,149                |
| <b>EXPENSES</b>                         |                     |                     |                     |                        |                        |
| Direct Operating Expenses:              |                     |                     |                     |                        |                        |
| Water & Power                           | 495,173             | 198,809             | 215,639             | 225,349                | 228,818                |
| <b>BALANCE BEFORE OVERHEAD EXPENSES</b> | (421,973)           | (112,139)           | (126,709)           | (140,439)              | 245,331                |
| <b>OVERHEAD EXPENSES</b>                |                     |                     |                     |                        |                        |
| Indirect Overhead Expenses:             |                     |                     |                     |                        |                        |
| Legislative and Administrative          | 44,808              | 51,385              | 71,196              | 64,194                 | 70,504                 |
| Public Works                            | 681,806             | 685,627             | 850,525             | 838,920                | 823,358                |
| Administrative Services                 | 139,080             | 176,794             | 218,446             | 208,531                | 242,782                |
| <b>TOTAL OVERHEAD EXPENSES</b>          | 865,694             | 913,806             | 1,140,167           | 1,111,645              | 1,136,644              |
| Capital Project                         | 294,615             | 125,495             | 300,000             | 311,000                | 50,000                 |
| <b>TOTAL EXPENSES</b>                   | 1,655,482           | 1,238,110           | 1,655,806           | 1,647,994              | 1,415,462              |
| <b>TRANSFERS</b>                        |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds       |                     |                     |                     |                        |                        |
| From/(To) Municipal Improvement Fund    | —                   | —                   | —                   | —                      | —                      |
| From/(To) Measure "W"                   | 15,833              | —                   | —                   | —                      | —                      |
| From/(To) General Fund                  | 1,566,449           | 1,151,441           | 1,566,876           | 1,947,333              | 1,332,680              |
| <b>TOTAL TRANSFERS</b>                  | 1,582,282           | 1,151,441           | 1,566,876           | 1,947,333              | 1,332,680              |
| <b>ENDING BALANCE (June 30)</b>         | —                   | 1                   | —                   | 384,249                | 391,367                |
| <b>SPECIAL ITEMS</b>                    |                     |                     |                     |                        |                        |
| Forgiveness of Interfund Loan           | —                   | (14,736,171)        | —                   | —                      | —                      |
| <b>TOTAL SPECIAL ITEMS</b>              | —                   | (14,736,171)        | —                   | —                      | —                      |
| <b>LOAN OWED TO GENERAL FUND</b>        | 13,584,730          | —                   | —                   | —                      | —                      |

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses related to sewer maintenance and improvement projects. Historically, monies advanced by the General Fund were treated as loans. In FY 2023-24, in accordance with City Council direction, this loan was forgiven. Going forward, transfers from the General Fund will have no expectation of repayment.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** WATER FUND

**CODE:** 510

**TYPE:** ENTERPRISE FUNDS

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>        | 1,951,380           | 78,145              | —                   | 1,397                  | 3,903,802              |
| <b>REVENUES</b>                          | 11,296,329          | 10,945,589          | 11,901,750          | 11,554,562             | 11,547,600             |
| <b>TOTAL FUNDS AVAILABLE</b>             | 13,247,709          | 11,023,734          | 11,901,750          | 11,555,959             | 15,451,402             |
| <b>EXPENSES</b>                          |                     |                     |                     |                        |                        |
| Direct Operating Expenses:               |                     |                     |                     |                        |                        |
| Water & Power                            | 9,429,476           | 9,026,850           | 9,868,850           | 10,378,821             | 10,557,337             |
| <b>BALANCE BEFORE OVERHEAD EXPENSES</b>  | 3,818,233           | 1,996,884           | 2,032,900           | 1,177,138              | 4,894,065              |
| <b>OVERHEAD EXPENSES</b>                 |                     |                     |                     |                        |                        |
| Indirect Overhead Expenses:              |                     |                     |                     |                        |                        |
| Legislative and Administrative           | 543,948             | 557,038             | 771,573             | 684,106                | 751,446                |
| Public Works                             | 1,019,712           | 1,101,828           | 1,275,554           | 1,337,289              | 1,563,182              |
| Administrative Services                  | 1,931,166           | 2,149,680           | 2,646,551           | 2,222,745              | 2,587,813              |
| <b>TOTAL OVERHEAD EXPENSES</b>           | 3,494,826           | 3,808,546           | 4,693,678           | 4,244,140              | 4,902,441              |
| Capital Projects:                        |                     |                     |                     |                        |                        |
| Water Improvements                       | 2,860,352           | 2,994,307           | 5,723,000           | 4,339,379              | 1,765,000              |
| <b>TOTAL EXPENSES</b>                    | 15,784,654          | 15,829,703          | 20,285,528          | 18,962,340             | 17,224,778             |
| <b>TRANSFERS</b>                         |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds        |                     |                     |                     |                        |                        |
| From/(To) General Fund                   | 319,283             | 2,851,431           | 5,860,778           | 10,000,000             | 10,000,000             |
| From/(To) Measure "W"                    | 2,295,807           | 1,955,935           | 2,523,000           | 1,310,182              | 415,000                |
| From/(To) Reclaimed Water                | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>                   | 2,615,090           | 4,807,366           | 8,383,778           | 11,310,182             | 10,415,000             |
| <b>ENDING BALANCE (June 30)</b>          | 78,145              | 1,397               | —                   | 3,903,801              | 8,641,624              |
| <b>SPECIAL ITEMS</b>                     |                     |                     |                     |                        |                        |
| Forgiveness of Interfund Loan            | —                   | (10,751,969)        | —                   | —                      | —                      |
| <b>TOTAL SPECIAL ITEMS</b>               | —                   | (10,751,969)        | —                   | —                      | —                      |
| <b>LOAN OWED TO GENERAL FUND</b>         | 10,751,969          | —                   | —                   | —                      | —                      |
| <b>RESTRICTED RESERVES FOR PROJECTS:</b> |                     |                     |                     |                        |                        |
| cp17197 - C5 Water Well                  | 1,859,010           | 1,589,590           | 916,789             | 859,788                | 859,788                |
| <b>TOTAL RESTRICTED RESERVES</b>         | 1,859,010           | 1,589,590           | 916,789             | 859,788                | 859,788                |

The Water Fund is a restricted enterprise fund associated with the City's water enterprise. Projections for water revenues include consumption patterns and anticipated usage reductions associated with State-mandated legislation. Historically, monies advanced by the General Fund were treated as loans. In FY 2023-24, in accordance with City Council direction, this loan was forgiven. Going forward, transfers from the General Fund will have no expectation of repayment.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** RECLAIMED WATER FUND

**CODE:** 550

**TYPE:** ENTERPRISE FUNDS

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>       | 1,939,725           | 1,767,783           | 1,803,177           | 1,403,143              | 951,680                |
| <b>REVENUES</b>                         | 855,205             | 827,848             | 1,253,650           | 930,000                | 1,030,000              |
| <b>TOTAL FUNDS AVAILABLE</b>            | 2,794,930           | 2,595,631           | 3,056,827           | 2,333,143              | 1,981,680              |
| <b>EXPENSES</b>                         |                     |                     |                     |                        |                        |
| Direct Operating Expenses:              |                     |                     |                     |                        |                        |
| Water & Power                           | 614,021             | 685,583             | 697,462             | 850,961                | 854,977                |
| <b>BALANCE BEFORE OVERHEAD EXPENSES</b> | 2,180,909           | 1,910,048           | 2,359,365           | 1,482,182              | 1,126,703              |
| <b>OVERHEAD EXPENSES</b>                |                     |                     |                     |                        |                        |
| Indirect Overhead Expenses:             |                     |                     |                     |                        |                        |
| Legislative and Administrative          | 57,814              | 54,882              | 76,005              | 74,185                 | 81,492                 |
| Public Works                            | 124,761             | 125,201             | 142,887             | 135,859                | 163,755                |
| Administrative Services                 | 230,549             | 225,840             | 277,526             | 241,057                | 280,648                |
| <b>TOTAL OVERHEAD EXPENSES</b>          | 413,124             | 405,923             | 496,418             | 451,101                | 525,895                |
| Capital Projects:                       |                     |                     |                     |                        |                        |
| Water Improvements                      | —                   | 100,982             | 575,000             | 79,401                 | 225,000                |
| <b>TOTAL EXPENSES</b>                   | 1,027,145           | 1,192,488           | 1,768,880           | 1,381,463              | 1,605,872              |
| <b>TRANSFERS</b>                        |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds       |                     |                     |                     |                        |                        |
| From/(To) General Fund                  | —                   | —                   | —                   | —                      | 269,410                |
| From/(To) Street Fund                   | —                   | —                   | —                   | —                      | —                      |
| From/(To) Water Fund                    | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>                  | —                   | —                   | —                   | —                      | 269,410                |
| <b>ENDING BALANCE (June 30)</b>         | 1,767,785           | 1,403,143           | 1,287,947           | 951,680                | 645,218                |

The Reclaimed Water Fund is a restricted fund that provides for the operation and improvements of the City's tertiary water system, which allows for the sale and use of reclaimed water to irrigate parks, medians, and other open spaces.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** ELECTRIC UTILITY FUND

**CODE:** 570

**TYPE:** ENTERPRISE FUNDS

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>              | 500,696             | 527,715             | 591,861             | 1,195,493              | 2,038,054              |
| <b>REVENUES</b>                                | 6,993,593           | 7,600,474           | 7,783,000           | 6,621,400              | 7,822,400              |
| <b>TOTAL FUNDS AVAILABLE</b>                   | 7,494,289           | 8,128,189           | 8,374,861           | 7,816,893              | 9,860,454              |
| <b>EXPENSES</b>                                |                     |                     |                     |                        |                        |
| Direct Operating Expenses:                     |                     |                     |                     |                        |                        |
| Water & Power                                  | 7,451,434           | 7,448,437           | 7,525,960           | 7,130,286              | 7,579,037              |
| Magnolia Bonds 2003                            | 860,750             | 857,750             | 857,000             | 857,000                | 860,250                |
| <b>TOTAL DIRECT OPERATING EXPENSES</b>         | 8,312,184           | 8,306,187           | 8,382,960           | 7,987,286              | 8,439,287              |
| <b>BALANCE BEFORE OVERHEAD EXPENSES</b>        | (817,895)           | (177,998)           | (8,099)             | (170,393)              | 1,421,167              |
| <b>OVERHEAD EXPENSES</b>                       |                     |                     |                     |                        |                        |
| Indirect Overhead Expenses:                    |                     |                     |                     |                        |                        |
| Legislative and Administrative                 | —                   | —                   | —                   | —                      | —                      |
| Public Works                                   | 23,788              | 23,492              | 24,738              | 26,750                 | 27,553                 |
| Administrative Services                        | 144,040             | 129,771             | 156,432             | 138,180                | 142,326                |
| <b>TOTAL INDIRECT OVERHEAD EXPENSES</b>        | 167,828             | 153,263             | 181,170             | 164,930                | 169,879                |
| <b>TOTAL EXPENSES</b>                          | 8,480,012           | 8,459,450           | 8,564,130           | 8,152,216              | 8,609,166              |
| <b>TRANSFERS</b>                               |                     |                     |                     |                        |                        |
| From/(To) General Fund <sup>8</sup>            | 860,750             | 857,750             | 857,000             | 857,000                | 860,250                |
| Loan from General Fund                         | 586,887             | 601,559             | —                   | 1,516,377              | 40,753                 |
| From General Fund - Debt Service               | 65,801              | 67,446              | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>                         | 1,513,438           | 1,526,755           | 857,000             | 2,373,377              | 901,003                |
| <b>ENDING BALANCE (June 30)</b>                | 527,715             | 1,195,494           | 667,731             | 2,038,054              | 2,152,291              |
| <b>LOAN OWED TO GENERAL FUND</b>               | 24,062,379          | 24,663,939          | 24,062,379          | 26,180,316             | 26,221,069             |
| <b>LOAN OWED TO GENERAL FUND- DEBT SERVICE</b> | 2,697,841           | 2,765,287           | 2,697,841           | 2,765,287              | 2,765,287              |

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the loan balance beginning with the Fiscal Year 2012-2013. Commencing in Fiscal Year 2013-2014, electric billing was outsourced, which significantly reduced staff time overhead charges. However, the Electric Utility still incurs some slight administrative staff time allocations from various City divisions.

<sup>8</sup> The Electric Utility's debt service obligations related to the Magnolia Power Project will be funded through a portion of the proceeds the Successor Agency to the Cerritos Redevelopment Agency will receive as part of a recent settlement of outstanding litigation between the Successor Agency and the State Department of Finance.

**FUND:** EQUIPMENT REPLACEMENT FUND  
**CODE:** 620  
**TYPE:** INTERNAL SERVICE FUNDS

|                                      | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>    | 10,600,595          | 10,603,665          | 10,603,655          | 10,572,690             | 10,572,691             |
| <b>REVENUES</b>                      | 114,445             | 165,546             | 170,800             | 165,000                | 165,000                |
| <b>TOTAL FUNDS AVAILABLE</b>         | 10,715,040          | 10,769,211          | 10,774,455          | 10,737,690             | 10,737,691             |
| <b>EXPENSES</b>                      |                     |                     |                     |                        |                        |
| Operating Expenditures:              |                     |                     |                     |                        |                        |
| Legislative and Administrative       | —                   | —                   | —                   | —                      | —                      |
| Public Works                         | —                   | —                   | —                   | —                      | —                      |
| Administrative Services              | 661,375             | 596,520             | 61,130              | 74,990                 | 35,400                 |
| Capital Outlay                       | —                   | —                   | 1,832,100           | 2,840,590              | 1,254,950              |
| <b>TOTAL EXPENSES</b>                | 661,375             | 596,520             | 1,893,230           | 2,915,580              | 1,290,350              |
| <b>TOTAL TRANSFERS</b>               |                     |                     |                     |                        |                        |
| Other Sources and (Uses) of Funds    |                     |                     |                     |                        |                        |
| From/(To) General Fund               | 550,000             | 400,000             | 1,722,440           | 2,750,581              | 1,125,350              |
| From/(To) Municipal Improvement Fund | —                   | —                   | —                   | —                      | —                      |
| From/(To) Water Fund                 | —                   | —                   | —                   | —                      | —                      |
| From/(To) Reclaimed Water Fund       | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>               | 550,000             | 400,000             | 1,722,440           | 2,750,581              | 1,125,350              |
| <b>ENDING BALANCE (June 30)</b>      | 10,603,665          | 10,572,691          | 10,603,665          | 10,572,691             | 10,572,691             |

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

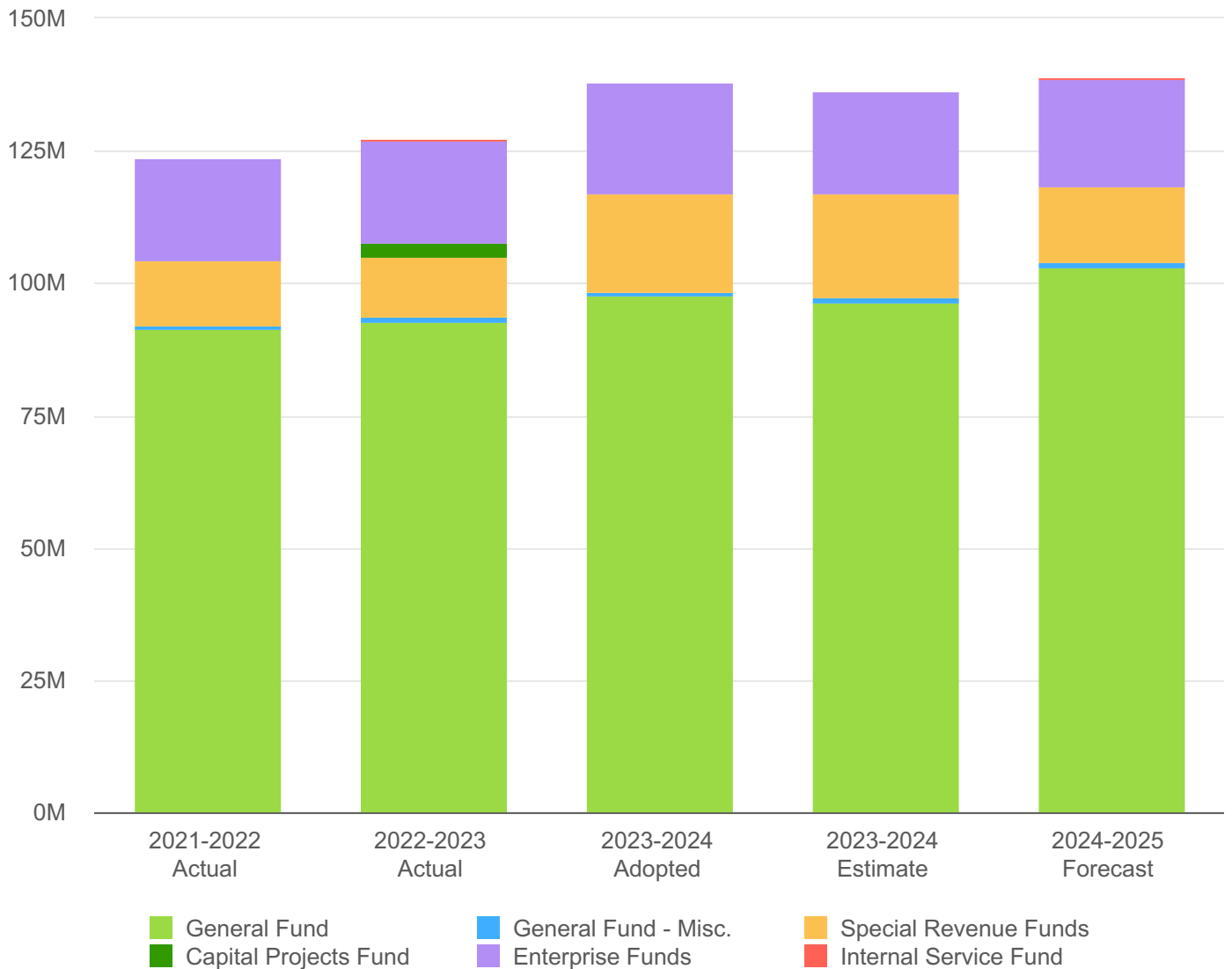
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**City of Cerritos**  
**Financial Program: 2025-2026**  
**Revenues**

# REVENUES

## SUMMARY OF REVENUES BY FUND TYPE AND YEAR

| <b>CITY OF CERRITOS</b>       | <b>2022-2023<br/>ACTUAL</b> | <b>2023-2024<br/>ACTUAL</b> | <b>2024-2025<br/>BUDGET</b> | <b>2024-2025<br/>ESTIMATED</b> | <b>2025-2026<br/>FORECAST</b> |
|-------------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|
| General Fund                  | 91,370,786                  | 92,889,159                  | 97,674,020                  | 96,440,827                     | 103,155,808                   |
| General Fund - Misc.          | 767,071                     | 780,013                     | 908,910                     | 934,760                        | 919,910                       |
| Special Revenue Funds         | 12,266,874                  | 11,379,215                  | 18,407,992                  | 19,759,857                     | 14,178,612                    |
| Capital Projects Funds        | 873                         | 2,559,793                   | 795                         | 795                            | 795                           |
| Enterprise Funds              | 19,218,329                  | 19,460,581                  | 21,027,330                  | 19,190,872                     | 20,489,900                    |
| Internal Service Funds        | 114,445                     | 165,546                     | 170,800                     | 165,000                        | 165,000                       |
| <b>TOTAL CITY OF CERRITOS</b> | <b>123,738,378</b>          | <b>127,234,307</b>          | <b>138,189,847</b>          | <b>136,492,111</b>             | <b>138,910,025</b>            |

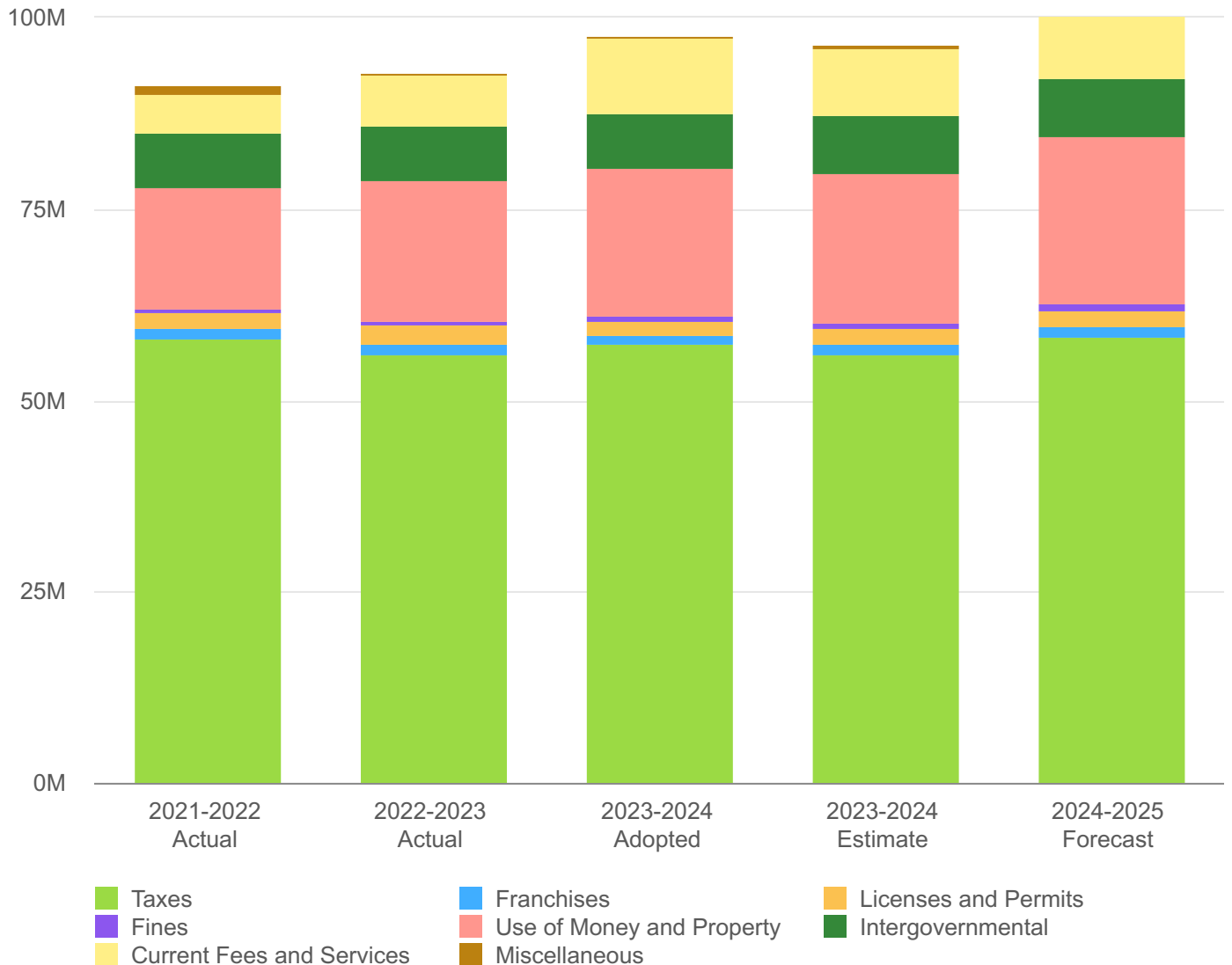




# REVENUES

## SUMMARY OF GENERAL FUND REVENUES BY REVENUE TYPE AND YEAR

| CITY OF CERRITOS              | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|-------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|
| Taxes                         | 58,201,057          | 56,109,264          | 57,381,612          | 56,030,549             | 58,289,712            |
| Franchises                    | 1,423,457           | 1,447,818           | 1,300,000           | 1,335,000              | 1,455,000             |
| Licenses and Permits          | 2,080,992           | 2,439,478           | 1,798,250           | 2,078,250              | 2,078,250             |
| Fines                         | 411,983             | 483,159             | 755,600             | 756,000                | 933,600               |
| Use of Money and Property     | 15,743,310          | 18,415,562          | 19,270,505          | 19,568,655             | 21,808,453            |
| Intergovernmental             | 7,144,397           | 7,144,233           | 7,044,000           | 7,612,000              | 7,704,000             |
| Current Fees and Services     | 5,002,269           | 6,572,354           | 9,884,510           | 8,801,860              | 10,628,550            |
| Miscellaneous                 | 1,363,321           | 277,291             | 239,543             | 258,513                | 258,243               |
| <b>TOTAL CITY OF CERRITOS</b> | <b>91,370,786</b>   | <b>92,889,159</b>   | <b>97,674,020</b>   | <b>96,440,827</b>      | <b>103,155,808</b>    |



# REVENUES

**FUND: General Fund**  
**CODE: 110**

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>TAXES</b>                                  |                     |                     |                     |                        |                       |
| 40130 (000) Business License                  | 1,255,934           | 1,270,638           | 1,300,000           | 1,300,000              | 1,300,000             |
| 40133 (000) Business License - Software       | —                   | —                   | —                   | —                      | —                     |
| 40135 (000) Business License - Tobacco Retail | 250                 | 200                 | 500                 | 500                    | 500                   |
| 40160 (141) Documentary Transfer Taxes        | 222,745             | 323,493             | 400,000             | 350,000                | 375,000               |
| 40180 (000) No-Low Property Tax               | 4,273,917           | 4,530,954           | 4,300,000           | 4,750,000              | 5,000,000             |
| 40230 (000) Sales Tax                         | 46,712,812          | 43,466,843          | 46,001,112          | 43,780,049             | 45,674,212            |
| 40232 (000) Sales Tax Reimbursement           | —                   | —                   | —                   | —                      | —                     |
| 40245 (000) Pass Thru From CRA                | 534,598             | 581,634             | 550,000             | 610,000                | 610,000               |
| 40246 (000) ABX1 26 PTR Residual              | 2,549,292           | 3,214,761           | 2,500,000           | 2,500,000              | 2,500,000             |
| 40250 (000) Transient Occupancy Tax           | 1,427,146           | 1,418,810           | 1,200,000           | 1,400,000              | 1,450,000             |
| 41701 (000) General Tax Levy                  | 1,224,363           | 1,301,931           | 1,130,000           | 1,340,000              | 1,380,000             |
| 41702 (000) General Tax Levy - AD#6           | —                   | —                   | —                   | —                      | —                     |
| <b>TOTAL TAXES</b>                            | <b>58,201,057</b>   | <b>56,109,264</b>   | <b>57,381,612</b>   | <b>56,030,549</b>      | <b>58,289,712</b>     |

## FRANCHISES

|                                 |                  |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| 40171 (141) Franchise - Utility | 991,512          | 1,062,487        | 825,000          | 950,000          | 1,075,000        |
| 40172 (000) Franchise - Trash   | —                | —                | —                | —                | —                |
| 40173 (141) Franchise - Cable   | 431,945          | 385,331          | 475,000          | 385,000          | 380,000          |
| <b>TOTAL FRANCHISES</b>         | <b>1,423,457</b> | <b>1,447,818</b> | <b>1,300,000</b> | <b>1,335,000</b> | <b>1,455,000</b> |

## LICENSES AND PERMITS

|  |                  |                  |                  |                  |                  |
|--|------------------|------------------|------------------|------------------|------------------|
| 41109 (211) Building Permits - City              | 423,391          | 362,741          | 400,000          | 400,000          | 400,000          |
| 41110 (211) Building Permits - County            | 1,467,622        | 1,913,667        | 1,200,000        | 1,500,000        | 1,500,000        |
| 41111 (211) General Plan Maintenance Fee         | —                | —                | —                | —                | —                |
| 41115 (000) Green Building Permits Standards Fee | 338              | 327              | 250              | 250              | 250              |
| 41120 (321) Excavation Permit                    | 119,442          | 99,277           | 120,000          | 100,000          | 100,000          |
| 41123 (231) Occupancy Permit Processing          | 44,117           | 39,340           | 50,000           | 50,000           | 50,000           |
| 41125 (353) Tree Trimming Permit                 | 26,082           | 24,126           | 28,000           | 28,000           | 28,000           |
| <b>TOTAL LICENSES AND PERMITS</b>                | <b>2,080,992</b> | <b>2,439,478</b> | <b>1,798,250</b> | <b>2,078,250</b> | <b>2,078,250</b> |

## FINES AND FORFEITURES

|                                      |                |                |                |                |                |
|--------------------------------------|----------------|----------------|----------------|----------------|----------------|
| 41205 (451) Administrative Citations | 12,641         | 10,974         | 15,600         | 11,000         | 55,600         |
| 41205 (452) Administrative Citations | —              | —              | —              | —              | —              |
| 41210 (451) Court Fines              | 43,914         | 25,956         | 20,000         | 25,000         | 28,000         |
| 41210 (452) Court Fines              | —              | —              | —              | —              | —              |
| 41220 (451) Forfeitures & Seizures   | —              | —              | —              | —              | —              |
| 41230 (451) Parking Bail / State     | 40,755         | 52,642         | 55,000         | 55,000         | 55,000         |
| 41240 (451) Parking Fines            | 224,330        | 305,499        | 570,000        | 570,000        | 700,000        |
| 41250 (451) Vehicle Fines            | 90,343         | 88,088         | 95,000         | 95,000         | 95,000         |
| <b>TOTAL FINES &amp; FORFEITURES</b> | <b>411,983</b> | <b>483,159</b> | <b>755,600</b> | <b>756,000</b> | <b>933,600</b> |

## REVENUES

**FUND: General Fund (cont.)**

**CODE: 110**

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>REV. FROM USE OF MONEY &amp; PROP.</b>             |                     |                     |                     |                        |                       |
| 41321 (000) Bldg & Ground Lease - Lincoln             | 345,601             | 193,584             | 544,240             | 544,240                | 544,240               |
| 41322 (000) Bldg & Ground Lease - Towne Center        | 3,998,932           | 2,094,217           | 7,396,820           | 7,401,840              | 7,578,420             |
| 41323 (000) Bldg & Ground Lease - Auto Storage        | 346,159             | 195,772             | 547,890             | 564,330                | 581,260               |
| 41324 (000) Bldg & Ground Lease - Others              | 102,539             | 34,066              | 100,340             | 97,420                 | 104,500               |
| 41325 (000) Bldg & Ground Lease - Jaguar / Land Rover | 249,625             | 113,530             | 319,170             | 319,170                | 361,070               |
| 41326 (000) Bldg & Ground Lease - NW Studebaker / 183 | 661,673             | 240,284             | 714,140             | 742,900                | 765,000               |
| 41327 (000) Bldg & Ground Lease - 12616 183rd St      | 575,110             | 201,137             | 593,390             | 593,840                | 612,000               |
| 41328 (000) Bldg & Ground Lease - 12880 Moore St      | 360,770             | —                   | —                   | —                      | 500,000               |
| 41329 (000) Bldg & Ground Lease - 17423 Studebaker Rd | 149,989             | 47,532              | 148,330             | 148,330                | 153,000               |
| 41335 (000) Community Facilities District             | 10,928              | 11,148              | 10,800              | 10,000                 | 10,000                |
| 41336 (000) Developer Mitigation - Aria               | 89,125              | 90,581              | 92,000              | 94,000                 | 94,000                |
| 41340 (442) Concessions                               | —                   | —                   | —                   | —                      | —                     |
| 41340 (621) Concessions                               | —                   | —                   | 97,800              | —                      | 250,000               |
| 41350 (000) Interest Income                           | 2,604,539           | 2,959,887           | 2,200,000           | 2,600,000              | 2,900,000             |
| 41350 (261) Interest Income                           | 355,790             | 145,259             | —                   | —                      | —                     |
| 41354 (000) Gain or Loss on Sale of Investment        | —                   | —                   | —                   | —                      | —                     |
| 41355 (000) Lease Related Revenue                     | 4,010,952           | 10,368,917          | —                   | —                      | —                     |
| 41360 (422) Rent - Facility                           | 22,552              | 37,313              | 25,000              | 50,000                 | 50,000                |
| 41360 (441) Rent - Facility                           | 169,709             | 177,955             | 185,000             | 190,000                | 190,000               |
| 41360 (443) Rent - Facility                           | 105,261             | 136,150             | 80,000              | 10,000                 | 20,000                |
| 41360 (571) Rent - Facility                           | 77,778              | 82,261              | 86,000              | 86,000                 | 86,000                |
| 41360 (621) Rent - Facility                           | —                   | —                   | 160,000             | —                      | —                     |
| 41360 (661) Rent - Facility                           | 730,070             | 405,944             | 500,000             | 650,000                | 900,000               |
| 41361 (000) Rental Participation - Lincoln            | 62,066              | 104,797             | 105,000             | 87,000                 | 85,000                |
| 41362 (000) Rental Participation - Towne Ctr (Vestar) | 155,383             | 187,888             | 158,000             | 170,000                | 170,000               |
| 41364 (000) Rental Participation - Sheraton           | 417,940             | 446,156             | 410,000             | 410,000                | 410,000               |
| 41366 (000) Rental Participation - Towne Ctr (Tiarna) | —                   | —                   | —                   | —                      | —                     |
| 41367 (000) Rental Participation - Towne Ctr (Arden)  | —                   | —                   | —                   | —                      | —                     |
| 41368 (000) Rental Participation - AT&T               | 126,419             | 126,784             | 128,000             | 131,000                | 132,000               |
| 41370 (000) Rent - Property                           | 14,400              | 14,400              | 14,400              | 14,400                 | 14,400                |
| 41382 (000) Site Improvement - Towne Center           | —                   | —                   | —                   | —                      | —                     |
| 41650 (000) Sale of Land                              | —                   | —                   | —                   | —                      | —                     |
| 41699 (000) CRA Loan Repayment                        | —                   | —                   | 4,654,185           | 4,654,185              | 5,297,563             |

## REVENUES

|   |                   |                   |                   |                   |                   |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>TOTAL REV. FROM USE OF MONEY &amp; PROP.</b> | <b>15,743,310</b> | <b>18,415,562</b> | <b>19,270,505</b> | <b>19,568,655</b> | <b>21,808,453</b> |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|

**FUND: General Fund (cont.)**

**CODE: 110**

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>INTERGOVERNMENTAL</b>                          |                     |                     |                     |                        |                       |
| 41452 (571) Grant - Library                       | —                   | —                   | —                   | —                      | —                     |
| 41458 (571) Grant - Childhood Literacy Grant      | —                   | —                   | —                   | —                      | —                     |
| 41475 (311) Grants - Others                       | —                   | —                   | —                   | —                      | —                     |
| 41475 (441) Grants - Others                       | —                   | —                   | —                   | —                      | —                     |
| 41475 (561) Grants - Others                       | 956                 | —                   | —                   | —                      | —                     |
| 41475 (571) Grants - Others                       | 8,500               | 10,240              | 5,000               | —                      | —                     |
| 41475 (661) Grants - Others                       | —                   | —                   | 154,000             | 154,000                | 164,000               |
| 41479 (000) Motor Vehicle In Lieu - Reimbursement | 6,620,725           | 6,980,795           | 6,780,000           | 7,320,000              | 7,400,000             |
| 41480 (000) Motor Vehicle In Lieu                 | 50,611              | 60,990              | 45,000              | 78,000                 | 80,000                |
| 41485 (000) SB90 State Mandated Reimbursement     | 428,605             | 57,208              | 25,000              | 25,000                 | 25,000                |
| 41495 (000) Other Agency Contribution             | —                   | —                   | —                   | —                      | —                     |
| 41710 (000) Reimbursement - Administrative        | —                   | —                   | —                   | —                      | —                     |
| 41750 (000) Reimbursement - Staff Time            | 35,000              | 35,000              | 35,000              | 35,000                 | 35,000                |
| <b>TOTAL INTERGOVERNMENTAL</b>                    | <b>7,144,397</b>    | <b>7,144,233</b>    | <b>7,044,000</b>    | <b>7,612,000</b>       | <b>7,704,000</b>      |

# REVENUES

**FUND: General Fund (cont.)**  
**CODE: 110**

|   | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 |
|---|-----------|-----------|-----------|-----------|-----------|
|   | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | FORECAST  |
| <b>CURRENT FEES &amp; SERVICES</b>                |           |           |           |           |           |
| 41508 (000) Cal-Card Rebate                       | 5,166     | 6,866     | 3,000     | 5,000     | 5,000     |
| 41511 (321) Checking & Inspection Fees            | 13,626    | 21,302    | 25,000    | 25,000    | 25,000    |
| 41512 (621) Credit Card Discount Fee              | (105,092) | (154,897) | —         | —         | —         |
| 41513 (551) Coffee & Beverage Sales               | 4,351     | 8,486     | 2,000     | 2,000     | 2,000     |
| 41527 (442) Golf Course Revenues                  | 338,621   | 352,824   | 500,000   | 1,050,000 | 1,100,000 |
| 41530 (621) Handling Fee                          | 142,954   | 213,896   | 223,400   | 280,000   | 500,000   |
| 41531 (451) Gas / Fuel Sales                      | 127,905   | 146,970   | 127,000   | 127,000   | 127,000   |
| 41532 (441) Fingerprinting Reimbursement          | 15        | —         | 60        | 60        | 100       |
| 41532 (451) Fingerprinting Reimbursement          | 295       | 340       | 500       | 400       | 400       |
| 41534 (571) Library Fees & Fines                  | 45,585    | 40,687    | 45,000    | 44,000    | 44,000    |
| 41535 (000) Film Shoot Revenue                    | —         | —         | —         | —         | —         |
| 41539 (422) Membership Fees                       | 27,400    | 31,650    | 35,000    | 35,000    | 35,000    |
| 41539 (443) Membership Fees                       | 33,677    | 39,390    | 30,000    | 50,000    | 50,000    |
| 41539 (571) Membership Fees                       | 51,460    | 50,155    | 50,000    | 50,000    | 50,000    |
| 41547 (231) Planning & Zoning Fees                | 145,908   | 106,772   | 150,000   | 150,000   | 150,000   |
| 41549 (621) Program Advertising Revenue           | —         | —         | —         | —         | —         |
| 41552 (422) Registration Fees                     | 9,257     | 30,806    | 25,000    | 30,000    | 32,000    |
| 41552 (441) Registration Fees                     | 284,714   | 345,769   | 275,000   | 375,000   | 380,000   |
| 41552 (442) Registration Fees                     | 14,709    | 21,588    | 17,000    | 25,000    | 25,000    |
| 41552 (443) Registration Fees                     | 262,031   | 223,763   | 250,000   | 250,000   | 300,000   |
| 41552 (571) Registration Fees                     | 895       | 770       | 1,110     | 610       | 1,110     |
| 41554 (443) Recreational Swim Fees                | 92,857    | 102,992   | 100,000   | 100,000   | 100,000   |
| 41560 (421) Sponsored Events                      | —         | 175       | 600       | 600       | 600       |
| 41560 (441) Sponsored Events                      | 40,482    | 52,427    | 37,500    | 11,950    | 14,000    |
| 41562 (321) Subdivision Fees                      | 3,790     | 1,655     | 2,500     | 3,500     | 2,500     |
| 41563 (422) Subscription Fees                     | —         | —         | 30        | 30        | 30        |
| 41564 (451) Sheriff Security Services             | 124,196   | 100,955   | 110,000   | 110,000   | 110,000   |
| 41565 (621) Ticket Sales - Box Office             | 3,270,895 | 4,708,806 | 7,800,000 | 6,000,000 | 7,500,000 |
| 41566 (621) Ticket Sales - Donated                | (2,580)   | (3,146)   | (1,900)   | —         | (1,900)   |
| 41567 (661) Ticket Sales - Rental                 | 47,439    | 99,719    | 55,000    | 55,000    | 55,000    |
| 41705 (000) Assessment - Auto Storage Maintenance | 21,076    | 21,012    | 21,010    | 21,010    | 21,010    |
| 41707 (000) Business License - Certified ACC      | 637       | 622       | 700       | 700       | 700       |
| 41781 (531) Sheriff Cost Recovery                 | —         | —         | —         | —         | —         |

## REVENUES

|                            |                                | TOTAL CURRENT FEES & SERVICES | 5,002,269 | 6,572,354 | 9,884,510 | 8,801,860 | 10,628,550 |
|----------------------------|--------------------------------|-------------------------------|-----------|-----------|-----------|-----------|------------|
| FUND: General Fund (cont.) |                                |                               |           |           |           |           |            |
| CODE: 110                  |                                |                               |           |           |           |           |            |
|                            |                                | 2022-2023                     | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 |            |
|                            |                                | ACTUAL                        | ACTUAL    | BUDGET    | ESTIMATED | FORECAST  |            |
| MISCELLANEOUS REVENUES     |                                |                               |           |           |           |           |            |
| 41502 (611)                | Artist Merchandise / Taxable   | —                             | —         | —         | —         | —         |            |
| 41502 (621)                | Artist Merchandise / Taxable   | 9,931                         | 12,114    | 12,000    | 12,000    | 12,000    |            |
| 41502 (671)                | Artist Merchandise / Taxable   | —                             | —         | —         | —         | —         |            |
| 41506 (422)                | Boutique Sales                 | 2,270                         | 2,178     | 3,000     | 3,000     | 3,000     |            |
| 41506 (571)                | Boutique Sales                 | 4,801                         | 1,747     | 2,060     | 1,560     | 1,060     |            |
| 41506 (621)                | Boutique Sales                 | —                             | —         | —         | —         | —         |            |
| 41506 (671)                | Boutique Sales                 | —                             | —         | —         | —         | —         |            |
| 41514 (422)                | Consignment Sales              | 413                           | 183       | (500)     | (500)     | (500)     |            |
| 41515 (000)                | Cash Short / Over              | (47)                          | (531)     | —         | —         | —         |            |
| 41515 (211)                | Cash Short / Over              | —                             | —         | —         | —         | —         |            |
| 41515 (421)                | Cash Short / Over              | —                             | —         | —         | —         | —         |            |
| 41515 (422)                | Cash Short / Over              | (49)                          | 7         | —         | —         | —         |            |
| 41515 (441)                | Cash Short / Over              | (2)                           | —         | —         | —         | —         |            |
| 41515 (442)                | Cash Short / Over              | (49)                          | (247)     | —         | —         | —         |            |
| 41515 (443)                | Cash Short / Over              | (68)                          | —         | —         | —         | —         |            |
| 41515 (451)                | Cash Short / Over              | —                             | —         | —         | —         | —         |            |
| 41515 (531)                | Cash Short / Over              | 11                            | (85)      | —         | —         | —         |            |
| 41515 (571)                | Cash Short / Over              | (36)                          | (85)      | —         | —         | —         |            |
| 41515 (621)                | Cash Short / Over              | 5                             | (23)      | —         | —         | —         |            |
| 41515 (671)                | Cash Short / Over              | —                             | —         | —         | —         | —         |            |
| 41517 (571)                | Debit Card Revenue             | 13,323                        | 12,854    | 1,430     | 12,430    | 12,430    |            |
| 41518 (422)                | Donation                       | —                             | —         | —         | —         | —         |            |
| 41518 (441)                | Donation                       | —                             | —         | —         | —         | —         |            |
| 41537 (451)                | Safety Center Merchandise Sale | —                             | —         | —         | —         | —         |            |
| 41538 (000)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41538 (141)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41538 (211)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41538 (231)                | Maps & Publications            | 491                           | 348       | 500       | 500       | 500       |            |
| 41538 (311)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41538 (321)                | Maps & Publications            | 110                           | —         | —         | —         | —         |            |
| 41538 (363)                | Maps & Publications            | 539                           | 443       | 600       | 600       | 600       |            |
| 41538 (411)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41538 (451)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41538 (531)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41538 (532)                | Maps & Publications            | —                             | —         | —         | —         | —         |            |
| 41555 (000)                | Returned Check Charge          | 160                           | 40        | 75        | 75        | 75        |            |
| 41555 (441)                | Returned Check Charge          | —                             | —         | —         | —         | —         |            |
| 41555 (671)                | Returned Check Charge          | —                             | —         | —         | —         | —         |            |
| 41581 (000)                | Vendor Registration Fees       | —                             | —         | —         | —         | —         |            |
| 41581 (421)                | Vendor Registration Fees       | —                             | —         | —         | —         | —         |            |
| 41581 (422)                | Vendor Registration Fees       | 2,400                         | 2,700     | 2,800     | 2,800     | 3,000     |            |
| 41605 (441)                | Anniversary Revenue            | —                             | —         | —         | —         | —         |            |
| 41631 (000)                | CDBG Fund Exchange             | —                             | —         | —         | —         | —         |            |
| 41631 (441)                | CDBG Fund Exchange             | —                             | —         | —         | —         | —         |            |
| 41635 (000)                | Legal Settlements              | 1,157,464                     | —         | —         | —         | —         |            |

## REVENUES

|                                      |   |   |   |   |   |
|--------------------------------------|---|---|---|---|---|
| 41660 (000) Sale of Surplus Property | — | — | — | — | — |
|--------------------------------------|---|---|---|---|---|

**FUND: General Fund (cont.)**

**CODE: 110**

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>MISCELLANEOUS REVENUES (cont.)</b>       |                     |                     |                     |                        |                       |
| 41660 (551) Sale of Surplus Property        | 70,242              | 42,850              | 10,000              | 10,000                 | 10,000                |
| 41670 (442) Merchandise Sales               | 2,040               | 4,489               | 5,000               | 14,000                 | 15,000                |
| 41670 (443) Merchandise Sales               | 618                 | 435                 | 1,000               | 1,000                  | 1,000                 |
| 41671 (422) Merchandise Sales / Non-Taxable | 96                  | 93                  | 350                 | 350                    | 350                   |
| 41671 (443) Merchandise Sales / Non-Taxable | 3,419               | 2,453               | 2,500               | 2,000                  | 1,000                 |
| 41671 (571) Merchandise Sales / Non-Taxable | 96                  | 88                  | 120                 | 90                     | 120                   |
| 41671 (621) Merchandise Sales / Non-Taxable | —                   | —                   | —                   | —                      | —                     |
| 41690 (000) Miscellaneous Revenue           | 10,627              | 5,329               | 5,000               | 5,000                  | 5,000                 |
| 41690 (141) Miscellaneous Revenue           | 36                  | 11                  | 500                 | 500                    | 500                   |
| 41690 (311) Miscellaneous Revenue           | —                   | —                   | —                   | —                      | —                     |
| 41690 (422) Miscellaneous Revenue           | —                   | —                   | 1,500               | 1,500                  | 1,500                 |
| 41690 (441) Miscellaneous Revenue           | 48                  | 55                  | —                   | —                      | —                     |
| 41690 (442) Miscellaneous Revenue           | 904                 | —                   | —                   | —                      | —                     |
| 41690 (443) Miscellaneous Revenue           | 336                 | 138                 | —                   | —                      | —                     |
| 41690 (451) Miscellaneous Revenue           | —                   | 2,415               | —                   | —                      | —                     |
| 41690 (531) Miscellaneous Revenue           | —                   | —                   | —                   | —                      | —                     |
| 41690 (532) Miscellaneous Revenue           | —                   | —                   | —                   | —                      | —                     |
| 41690 (571) Miscellaneous Revenue           | —                   | —                   | —                   | —                      | —                     |
| 41690 (621) Miscellaneous Revenue           | —                   | —                   | —                   | —                      | —                     |
| 41690 (671) Miscellaneous Revenue           | —                   | —                   | —                   | —                      | —                     |
| 41720 (000) Damage to City Property         | —                   | —                   | —                   | —                      | —                     |
| 41720 (141) Damage to City Property         | —                   | —                   | —                   | —                      | —                     |
| 41720 (531) Damage to City Property         | 75,367              | 43,465              | 50,000              | 50,000                 | 50,000                |
| 41765 (000) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (111) Reimbursement - Other Expense   | 169                 | —                   | —                   | —                      | —                     |
| 41765 (121) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (141) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (211) Reimbursement - Other Expense   | —                   | 1,107               | —                   | —                      | —                     |
| 41765 (221) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (231) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (251) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (321) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (331) Reimbursement - Other Expense   | —                   | 754                 | —                   | —                      | —                     |
| 41765 (341) Reimbursement - Other Expense   | 322                 | —                   | —                   | —                      | —                     |
| 41765 (342) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (343) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (344) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (352) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (354) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (362) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (363) Reimbursement - Other Expense   | 24                  | —                   | —                   | —                      | —                     |
| 41765 (365) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (421) Reimbursement - Other Expense   | 5,454               | 3,798               | 3,600               | 3,600                  | 3,600                 |
| 41765 (422) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |
| 41765 (441) Reimbursement - Other Expense   | —                   | —                   | —                   | —                      | —                     |

## REVENUES

|   |       |   |   |   |   |
|---|-------|---|---|---|---|
| 41765 (443) Reimbursement - Other Expense | 1,085 | — | — | — | — |
|---|-------|---|---|---|---|

**FUND: General Fund (cont.)**

**CODE: 110**

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>MISCELLANEOUS REVENUES (cont.)</b>     |                     |                     |                     |                        |                       |
| 41765 (451) Reimbursement - Other Expense | 360                 | —                   | —                   | —                      | —                     |
| 41765 (452) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (521) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (531) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (532) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (541) Reimbursement - Other Expense | —                   | 138,008             | 138,008             | 138,008                | 138,008               |
| 41765 (551) Reimbursement - Other Expense | 378                 | —                   | —                   | —                      | —                     |
| 41765 (552) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (561) Reimbursement - Other Expense | —                   | (4)                 | —                   | —                      | —                     |
| 41765 (571) Reimbursement - Other Expense | —                   | 4                   | —                   | —                      | —                     |
| 41765 (611) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (621) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (631) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (641) Reimbursement - Other Expense | —                   | 160                 | —                   | —                      | —                     |
| 41765 (651) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41765 (661) Reimbursement - Other Expense | 33                  | —                   | —                   | —                      | —                     |
| 41765 (671) Reimbursement - Other Expense | —                   | —                   | —                   | —                      | —                     |
| 41790 (121) Legal Cost Reimbursement      | —                   | —                   | —                   | —                      | —                     |
| 41790 (362) Legal Cost Reimbursement      | —                   | —                   | —                   | —                      | —                     |
| 41790 (451) Legal Cost Reimbursement      | —                   | —                   | —                   | —                      | —                     |
| 41790 (452) Legal Cost Reimbursement      | —                   | —                   | —                   | —                      | —                     |
| <b>TOTAL MISCELLANEOUS REVENUES</b>       | <b>1,363,321</b>    | <b>277,291</b>      | <b>239,543</b>      | <b>258,513</b>         | <b>258,243</b>        |
| <b>110 - GENERAL FUND TOTAL</b>           | <b>91,370,786</b>   | <b>92,889,159</b>   | <b>97,674,020</b>   | <b>96,440,827</b>      | <b>103,155,808</b>    |



# REVENUES

## General Fund - Misc.

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>112 CCPA ENDOWMENT FUND</b>             |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                | 174,496             | 263,183             | 250,000             | 260,000                | 260,000               |
| 41475 (000) Grants - Others                | —                   | —                   | —                   | —                      | —                     |
| 41518 (000) Donation                       | 210,313             | (1,194)             | 290,000             | 290,000                | 290,000               |
| 41607 (000) Arts Education Program Revenue | —                   | —                   | —                   | —                      | —                     |
| 41631 (000) CDBG Fund Exchange             | —                   | —                   | —                   | —                      | —                     |
| 41690 (000) Miscellaneous Revenue          | 56                  | 1,090               | 150                 | 15,000                 | 150                   |
| <b>TOTAL 112 CCPA ENDOWMENT FUND</b>       | <b>384,865</b>      | <b>263,079</b>      | <b>540,150</b>      | <b>565,000</b>         | <b>550,150</b>        |
| <b>113 EARTHQUAKE PREPAREDNESS</b>         |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                | 47,645              | 76,880              | 78,000              | 78,000                 | 78,000                |
| <b>TOTAL 113 EARTHQUAKE PREPAREDNESS</b>   | <b>47,645</b>       | <b>76,880</b>       | <b>78,000</b>       | <b>78,000</b>          | <b>78,000</b>         |
| <b>114 BUSINESS LICENSE SOFTWARE</b>       |                     |                     |                     |                        |                       |
| 40133 (000) Business License - Software    | 35,309              | 33,950              | 30,000              | 30,000                 | 30,000                |
| 41350 (000) Interest Income                | 2,680               | 4,868               | 4,760               | 4,760                  | 4,760                 |
| <b>TOTAL 114 BUSINESS LICENSE SOFTWARE</b> | <b>37,989</b>       | <b>38,818</b>       | <b>34,760</b>       | <b>34,760</b>          | <b>34,760</b>         |
| <b>115 ART IN PUBLIC PLACES</b>            |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                | 13,750              | 21,622              | 21,000              | 21,000                 | 21,000                |
| 41518 (000) Donation                       | 134,206             | 304,688             | 150,000             | 150,000                | 150,000               |
| 41690 (000) Miscellaneous Revenue          | 55,000              | —                   | —                   | —                      | —                     |
| <b>TOTAL 115 ART IN PUBLIC PLACES</b>      | <b>202,956</b>      | <b>326,310</b>      | <b>171,000</b>      | <b>171,000</b>         | <b>171,000</b>        |
| <b>116 GENERAL PLAN MAINTENANCE FEE</b>    |                     |                     |                     |                        |                       |
| 41111 (211) General Plan Maintenance Fee   | 87,442              | 63,699              | 75,000              | 75,000                 | 75,000                |
| 41350 (000) Interest Income                | 6,174               | 11,227              | 10,000              | 11,000                 | 11,000                |
| <b>TOTAL 116 GENERAL PLAN MAINT. FEE</b>   | <b>93,616</b>       | <b>74,926</b>       | <b>85,000</b>       | <b>86,000</b>          | <b>86,000</b>         |
| <b>GENERAL FUND - MISC. TOTAL</b>          | <b>767,071</b>      | <b>780,013</b>      | <b>908,910</b>      | <b>934,760</b>         | <b>919,910</b>        |

# REVENUES

## Special Revenue Funds

|  |  | 2022-2023        | 2023-2024        | 2024-2025        | 2024-2025        | 2025-2026        |
|--|--|------------------|------------------|------------------|------------------|------------------|
|  |  | ACTUAL           | ACTUAL           | BUDGET           | ESTIMATED        | FORECAST         |
| <b>210 ROAD MAINT. AND REHAB. ACT (RMRA)</b> |  |                  |                  |                  |                  |                  |
| 40203 (000)                                  | Road Maintenance and Rehabilitation - (RMRA) | 1,101,949        | 1,274,200        | 1,278,816        | 1,246,328        | 1,295,074        |
| 41350 (000)                                  | Interest Income                              | 22,579           | 23,544           | 24,000           | 24,000           | 24,000           |
| <b>TOTAL 210 RMRA FUND</b>                   |  | <b>1,124,528</b> | <b>1,297,744</b> | <b>1,302,816</b> | <b>1,270,328</b> | <b>1,319,074</b> |

## 211 STREET IMPROVEMENT FUND

|  |  |                  |                  |                  |                  |                  |
|--|--|------------------|------------------|------------------|------------------|------------------|
| 40174 (000)                              | Franchise - Trash Set Aside              | —                | —                | —                | —                | —                |
| 40175 (000)                              | LA CMTA STPL Exchange                    | —                | —                | 143,000          | 143,000          | —                |
| 41350 (000)                              | Interest Income                          | —                | —                | —                | —                | —                |
| 41441 (000)                              | Hwy Users Tax - 2105                     | 281,069          | 299,537          | 306,538          | 311,787          | 314,224          |
| 41442 (000)                              | Hwy Users Tax - 2106                     | 166,147          | 175,052          | 177,335          | 179,171          | 180,560          |
| 41443 (000)                              | Hwy Users Tax - 2107                     | 383,050          | 405,450          | 418,926          | 425,418          | 428,845          |
| 41444 (000)                              | Hwy Users Tax - 2107.5                   | 6,000            | 6,000            | 6,000            | 6,000            | 6,000            |
| 41446 (000)                              | Hwy Users Tax - 2103                     | 402,420          | 449,155          | 438,458          | 456,772          | 449,201          |
| 41460 (000)                              | American Recovery and Reinvestment Act-S | —                | —                | —                | —                | —                |
| 41475 (000)                              | Grants - Others                          | —                | 432,146          | 2,000,000        | 2,000,000        | —                |
| 41495 (000)                              | Other Agency Contribution                | 1,365,210        | 623,064          | 850,000          | 3,366,534        | 675,000          |
| 41690 (000)                              | Miscellaneous Revenue                    | —                | —                | —                | —                | —                |
| <b>TOTAL 211 STREET IMPROVEMENT FUND</b> |  | <b>2,603,896</b> | <b>2,390,404</b> | <b>4,340,257</b> | <b>6,888,682</b> | <b>2,053,830</b> |

## 212 TRASH FRANCHISE FUND

|             |                   |                  |                  |                  |                  |                  |
|-------------|-------------------|------------------|------------------|------------------|------------------|------------------|
| 40172 (000) | Franchise - Trash | 1,679,464        | 1,979,482        | 2,052,815        | 2,100,000        | 2,150,000        |
| 41350 (000) | Interest Income   | —                | 25,737           | 4,200            | 20,000           | 20,000           |
|             |                   | <b>1,679,464</b> | <b>2,005,219</b> | <b>2,057,015</b> | <b>2,120,000</b> | <b>2,170,000</b> |

## 213 DRAINAGE FUND

|                                |                 |              |              |              |              |              |
|--------------------------------|-----------------|--------------|--------------|--------------|--------------|--------------|
| 41350 (000)                    | Interest Income | —            | —            | —            | —            | —            |
| 41519 (321)                    | Drainage Fee    | 2,860        | 7,470        | 2,500        | 2,500        | 2,500        |
| <b>TOTAL 213 DRAINAGE FUND</b> |                 | <b>2,860</b> | <b>7,470</b> | <b>2,500</b> | <b>2,500</b> | <b>2,500</b> |

## 215 SB821 FUND

|                             |                 |          |               |               |          |                |
|-----------------------------|-----------------|----------|---------------|---------------|----------|----------------|
| 41350 (000)                 | Interest Income | —        | —             | —             | —        | —              |
| 41451 (411)                 | Grants - SB 821 | —        | 73,362        | 30,000        | —        | 109,500        |
| <b>TOTAL 215 SB821 FUND</b> |                 | <b>—</b> | <b>73,362</b> | <b>30,000</b> | <b>—</b> | <b>109,500</b> |

## 216 AQMD FUND

|                            |                 |               |               |               |               |               |
|----------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|
| 41350 (000)                | Interest Income | 8,772         | 14,532        | 13,500        | 14,500        | 14,500        |
| 41420 (000)                | AQMD Revenue    | 62,590        | 64,641        | 55,000        | 55,000        | 55,000        |
| 41475 (000)                | Grants - Others | —             | —             | —             | —             | —             |
| <b>TOTAL 216 AQMD FUND</b> |                 | <b>71,362</b> | <b>79,173</b> | <b>68,500</b> | <b>69,500</b> | <b>69,500</b> |

# REVENUES

## Special Revenue Funds (Continued)

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>217 MEASURE "R" FUND</b>                         |                     |                     |                     |                        |                       |
| 40205 (000) Measure "R" Tax                         | 818,139             | 802,018             | 837,914             | 837,914                | 769,310               |
| 41350 (000) Interest Income                         | 1,892               | 3,338               | 1,220               | 3,000                  | 4,220                 |
| <b>TOTAL 217 MEASURE R FUND</b>                     | <b>820,031</b>      | <b>805,356</b>      | <b>839,134</b>      | <b>840,914</b>         | <b>773,530</b>        |
| <b>218 PROPOSITION "A" FUND</b>                     |                     |                     |                     |                        |                       |
| 40210 (000) Proposition "A" Tax                     | 1,315,496           | 1,289,598           | 1,346,900           | 1,346,900              | 1,236,623             |
| 41350 (000) Interest Income                         | 29,886              | 48,411              | 45,000              | 45,000                 | 45,000                |
| 41459 (000) Grant-National Transit Database Program | 185,192             | 183,494             | 150,000             | 100,000                | 150,000               |
| 41571 (221) Transit Revenue - C.O.W.                | 1,250               | 2,560               | 1,000               | 1,000                  | 1,000                 |
| 41572 (221) Transit Revenue - Dial-A-Ride           | —                   | —                   | —                   | —                      | —                     |
| <b>TOTAL 218 PROPOSITION A FUND</b>                 | <b>1,531,824</b>    | <b>1,524,063</b>    | <b>1,542,900</b>    | <b>1,492,900</b>       | <b>1,432,623</b>      |
| <b>219 PROPOSITION "C" FUND</b>                     |                     |                     |                     |                        |                       |
| 40220 (000) Proposition "C" Tax                     | 1,091,167           | 1,069,691           | 1,117,218           | 1,117,218              | 1,025,746             |
| 41350 (000) Interest Income                         | 12,602              | 25,715              | 19,000              | 25,000                 | 25,000                |
| 41475 (000) Grants - Others                         | —                   | —                   | —                   | —                      | —                     |
| 41571 (221) Transit Revenue - C.O.W.                | 12,632              | 10,834              | 10,000              | 10,000                 | 10,000                |
| <b>TOTAL 219 PROPOSITION C FUND</b>                 | <b>1,116,401</b>    | <b>1,106,240</b>    | <b>1,146,218</b>    | <b>1,152,218</b>       | <b>1,060,746</b>      |
| <b>220 MEASURE "M" FUND</b>                         |                     |                     |                     |                        |                       |
| 40204 (000) Measure "M" Tax                         | 925,490             | 905,649             | 949,636             | 949,636                | 871,885               |
| 41350 (000) Interest Income                         | 8,923               | 29,007              | 8,000               | 28,000                 | 28,000                |
| <b>TOTAL 220 MEASURE M FUND</b>                     | <b>934,413</b>      | <b>934,656</b>      | <b>957,636</b>      | <b>977,636</b>         | <b>899,885</b>        |
| <b>231 MEASURE "A" FUND</b>                         |                     |                     |                     |                        |                       |
| 40206 (000) Measure "A" Tax                         | —                   | —                   | 300,000             | 610,000                | 1,000,000             |
| 41350 (000) Interest Income                         | —                   | —                   | —                   | —                      | —                     |
| <b>TOTAL 231 MEASURE A FUND</b>                     | <b>—</b>            | <b>—</b>            | <b>300,000</b>      | <b>610,000</b>         | <b>1,000,000</b>      |
| <b>232 MEASURE "W" FUND</b>                         |                     |                     |                     |                        |                       |
| 40207 (000) Measure "W" Tax                         | 938,046             | —                   | 3,368,000           | 1,880,000              | 940,000               |
| 41350 (000) Interest Income                         | 36,002              | 40,385              | 26,500              | 35,000                 | 35,000                |
| <b>TOTAL 232 MEASURE W FUND</b>                     | <b>974,048</b>      | <b>40,385</b>       | <b>3,394,500</b>    | <b>1,915,000</b>       | <b>975,000</b>        |
| <b>241 AD #6 MAINTENANCE DISTRICT</b>               |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                         | 1,909               | 3,923               | 2,400               | 4,000                  | 4,000                 |
| 41702 (000) General Tax Levy - AD#6                 | 161,215             | 168,090             | 140,000             | 155,000                | 155,000               |
| <b>TOTAL 241 AD #6 MAINTENANCE DISTRICT</b>         | <b>163,124</b>      | <b>172,013</b>      | <b>142,400</b>      | <b>159,000</b>         | <b>159,000</b>        |
| <b>242 LOS COYOTES LIGHTING DISTRICT</b>            |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                         | —                   | —                   | —                   | —                      | —                     |
| 41703 (000) Assessment - Landscape                  | 105,889             | 108,225             | 108,600             | 111,000                | 111,000               |
| <b>TOTAL 242 LOS COYOTES LIGHTING DIST.</b>         | <b>105,889</b>      | <b>108,225</b>      | <b>108,600</b>      | <b>111,000</b>         | <b>111,000</b>        |

# REVENUES

## Special Revenue Funds (Continued)

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>262 LOCAL LAW ENFORCEMENT GRANT</b>       |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                  | —                   | —                   | —                   | —                      | —                     |
| 41475 (000) Grants - Others                  | —                   | —                   | —                   | —                      | —                     |
| <b>TOTAL 262 LOC. LAW ENFORCE. GRANT</b>     | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              |
| <b>264 COPS SB 3229 GRANT FUND</b>           |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                  | —                   | —                   | —                   | —                      | —                     |
| 41475 (000) Grants - Others                  | 165,271             | 186,159             | 165,000             | 165,000                | 165,000               |
| <b>TOTAL 264 COPS SB 3229 GRANT FUND</b>     | <b>165,271</b>      | <b>186,159</b>      | <b>165,000</b>      | <b>165,000</b>         | <b>165,000</b>        |
| <b>266 ENVIRONMENTAL FUND</b>                |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                  | 1,610               | 2,112               | 2,600               | 2,600                  | 2,600                 |
| 41475 (000) Grants - Others                  | 34,559              | 15,297              | 19,370              | 19,370                 | 19,370                |
| <b>TOTAL 266 OTHER GRANT</b>                 | <b>36,169</b>       | <b>17,409</b>       | <b>21,970</b>       | <b>21,970</b>          | <b>21,970</b>         |
| <b>269 AMERICAN RESCUE PLAN FUND</b>         |                     |                     |                     |                        |                       |
| 41495 (000) Other Agency Contribution        | —                   | —                   | —                   | —                      | —                     |
| <b>TOTAL 266 OTHER GRANT</b>                 | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              |
| <b>280 HOUSING ASSET FUND</b>                |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                  | 185,833             | 317,041             | 385,000             | 300,000                | 350,000               |
| 41350 (261) Interest Income                  | 88,948              | 36,315              | —                   | —                      | —                     |
| 41475 (211) Grants - Others                  | 150,000             | 69,462              | —                   | —                      | —                     |
| 41650 (000) Sale of Land                     | —                   | 1,877               | 240,000             | 250,000                | —                     |
| 41699 (000) CRA Loan Repayment               | —                   | —                   | 1,163,546           | 1,163,546              | 1,324,391             |
| 41745 (000) Reimbursement - Residential Loan | —                   | 11,800              | —                   | 63,000                 | —                     |
| <b>TOTAL 280 HOUSING</b>                     | <b>424,781</b>      | <b>436,495</b>      | <b>1,788,546</b>    | <b>1,776,546</b>       | <b>1,674,391</b>      |
| <b>290 COMM. DEV. BLOCK GRANT FUND</b>       |                     |                     |                     |                        |                       |
| 41465 (000) CDBG - Comm. Dev. Block Grant    | 512,813             | 194,842             | 200,000             | 186,663                | 181,063               |
| <b>TOTAL 290 C.D.B.G. FUND</b>               | <b>512,813</b>      | <b>194,842</b>      | <b>200,000</b>      | <b>186,663</b>         | <b>181,063</b>        |
| <b>SPECIAL REVENUE FUNDS TOTAL</b>           | <b>10,587,410</b>   | <b>9,373,996</b>    | <b>16,350,977</b>   | <b>17,639,857</b>      | <b>12,008,612</b>     |

# REVENUES

## Capital Projects Funds

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>410 MUNICIPAL IMPROVEMENT FUND</b>          |                     |                     |                     |                        |                       |
| 41323 (000) Bldg & Ground Lease - Auto Storage | —                   | —                   | —                   | —                      | —                     |
| 41350 (000) Interest Income                    | —                   | —                   | —                   | —                      | —                     |
| 41465 (000) CDBG - Comm. Dev. Block Grant      | —                   | —                   | —                   | —                      | —                     |
| 41475 (000) Grants - Others                    | —                   | 204,477             | —                   | —                      | —                     |
| 41475 (441) Grants - Others                    | —                   | —                   | —                   | —                      | —                     |
| 41545 (321) Park Fees                          | 858                 | 2,241               | 750                 | 750                    | 750                   |
| 41546 (321) Parkway Tree Fees                  | 15                  | 75                  | 45                  | 45                     | 45                    |
| 41720 (000) Damage to City Property            | —                   | —                   | —                   | —                      | —                     |
| 41765 (000) Reimbursement - Other Expense      | —                   | 2,353,000           | —                   | —                      | —                     |
| <b>TOTAL MUNICIPAL IMPROVEMENT FUND</b>        | <b>873</b>          | <b>2,559,793</b>    | <b>795</b>          | <b>795</b>             | <b>795</b>            |
| <b>CAPITAL PROJECTS FUNDS TOTAL</b>            | <b>873</b>          | <b>2,559,793</b>    | <b>795</b>          | <b>795</b>             | <b>795</b>            |

# REVENUES

## Enterprise Funds

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>214 SEWER FUND</b>                      |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income                | (9,501)             | (5,103)             | (2,850)             | (7,850)                | (5,000)               |
| 41557 (321) Sewer Connection Fees          | 2,250               | 10,296              | 3,200               | 8,000                  | 9,000                 |
| 41558 (532) Sewer Maintenance Fees         | 80,750              | 81,554              | 88,880              | 85,000                 | 86,000                |
| 41570 (532) Sewer - Uncollectible Accounts | (298)               | (79)                | (300)               | (240)                  | (100)                 |
| 41690 (000) Miscellaneous Revenue          | —                   | 2                   | —                   | —                      | —                     |
| <b>TOTAL 214 SEWER FUND</b>                | <b>73,201</b>       | <b>86,670</b>       | <b>88,930</b>       | <b>84,910</b>          | <b>89,900</b>         |

## 510 WATER ENTERPRISE

|  |                   |                   |                   |                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| 41350 (000) Interest Income                | 29,159            | (2,890)           | 30,000            | (8,000)           | (8,000)           |
| 41475 (000) Grants - Others                | —                 | —                 | —                 | —                 | —                 |
| 41524 (532) Fires Lines Service Fee        | 507,256           | 508,625           | 525,200           | 515,000           | 520,000           |
| 41533 (532) Late Charge                    | 3,885             | 4,320             | 4,000             | 4,000             | 4,000             |
| 41555 (532) Returned Check Charge          | 1,970             | 2,220             | 2,000             | 2,000             | 2,000             |
| 41590 (532) Water - Uncollectible Accounts | (20,474)          | (5,007)           | (22,000)          | (23,000)          | (10,000)          |
| 41591 (362) Water Service Fees             | 1,875             | 8,580             | 2,000             | 8,000             | 8,500             |
| 41592 (532) Water Meter Sales              | —                 | —                 | —                 | —                 | —                 |
| 41593 (532) Water Sales - Regular          | 9,140,414         | 9,247,126         | 10,221,200        | 9,400,000         | 10,000,000        |
| 41594 (362) Water Sales - Construction     | 3,092             | 3,411             | 3,000             | 6,000             | 6,000             |
| 41595 (532) Water Sales - Wholesale        | 891,327           | 499,659           | 707,000           | 500,000           | 600,000           |
| 41596 (362) Water Rights                   | —                 | —                 | —                 | 660               | —                 |
| 41597 (532) Water Sales - City of Cerritos | 411,985           | 410,029           | 429,250           | 420,000           | 425,000           |
| 41635 (000) Legal Settlements              | 325,832           | 269,420           | —                 | 729,802           | —                 |
| 41660 (000) Sale of Surplus Property       | —                 | —                 | —                 | —                 | —                 |
| 41675 (364) Sale of Water Emergency Kits   | —                 | 100               | 100               | 100               | 100               |
| 41690 (000) Miscellaneous Revenue          | 9                 | (4)               | —                 | —                 | —                 |
| 41690 (532) Miscellaneous Revenue          | —                 | —                 | —                 | —                 | —                 |
| 41760 (000) Reimbursement - Other Agency   | —                 | —                 | —                 | —                 | —                 |
| 41790 (362) Legal Cost Reimbursement       | —                 | —                 | —                 | —                 | —                 |
| <b>TOTAL 510 WATER ENTERPRISE</b>          | <b>11,296,330</b> | <b>10,945,589</b> | <b>11,901,750</b> | <b>11,554,562</b> | <b>11,547,600</b> |

## 550 RECLAIMED WATER

|   |                |                |                  |                |                  |
|---|----------------|----------------|------------------|----------------|------------------|
| 41350 (000) Interest Income                   | 24,654         | 33,252         | 26,500           | 30,000         | 30,000           |
| 41475 (000) Grants - Others                   | —              | —              | —                | —              | —                |
| 41495 (000) Other Agency Contribution         | —              | —              | —                | —              | —                |
| 41588 (366) Water Sales - Reclaimed - Regular | 830,551        | 794,596        | 1,227,150        | 900,000        | 1,000,000        |
| <b>TOTAL 550 RECLAIMED WATER</b>              | <b>855,205</b> | <b>827,848</b> | <b>1,253,650</b> | <b>930,000</b> | <b>1,030,000</b> |

# REVENUES

## Enterprise Funds (Continued)

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>570 ELECTRIC UTILITY FUND</b>        |                     |                     |                     |                        |                       |
| 41350 (000) Interest Income             | 15,493              | 43,228              | 16,000              | 20,000                 | 20,000                |
| 41425 (000) CARB-GHG Emission Reduction | —                   | —                   | —                   | —                      | —                     |
| 41523 (000) Electric Sales for Resale   | —                   | —                   | —                   | —                      | —                     |
| 41525 (000) Electric Revenue - Regular  | 5,554,579           | 5,960,317           | 5,766,000           | 5,000,000              | 6,000,000             |
| 41526 (000) Electric Revenue - City     | 1,419,238           | 1,595,624           | 2,000,000           | 1,600,000              | 1,800,000             |
| 41531 (368) Gas / Fuel Sales            | —                   | —                   | —                   | —                      | —                     |
| 41645 (000) Rebates                     | —                   | —                   | —                   | —                      | —                     |
| 41690 (000) Miscellaneous Revenue       | 4,283               | 1,305               | 1,000               | 1,400                  | 2,400                 |
| 41699 (000) CRA Loan Repayment          | —                   | —                   | —                   | —                      | —                     |
| <b>Total 570 Electric Utility Fund</b>  | <b>6,993,593</b>    | <b>7,600,474</b>    | <b>7,783,000</b>    | <b>6,621,400</b>       | <b>7,822,400</b>      |
| <b>ENTERPRISE FUNDS TOTAL</b>           | <b>19,218,329</b>   | <b>19,460,581</b>   | <b>21,027,330</b>   | <b>19,190,872</b>      | <b>20,489,900</b>     |

Internal Service Funds

|                                      | 2022-2023   | 2023-2024   | 2024-2025   | 2024-2025   | 2025-2026   |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|
|                                      | ACTUAL      | ACTUAL      | BUDGET      | ESTIMATED   | FORECAST    |
| 620 EQUIPMENT REPLACEMENT FUND       |             |             |             |             |             |
| 41350 (000) Interest Income          | 114,445     | 165,546     | 170,800     | 165,000     | 165,000     |
| 41370 (551) Rent - Property          | —           | —           | —           | —           | —           |
| 41660 (000) Sale of Surplus Property | —           | —           | —           | —           | —           |
| 41690 (000) Miscellaneous Revenue    | —           | —           | —           | —           | —           |
| Total 620 Equipment Replacement Fund | 114,445     | 165,546     | 170,800     | 165,000     | 165,000     |
| INTERNAL SERVICE FUNDS TOTAL         | 114,445     | 165,546     | 170,800     | 165,000     | 165,000     |
| TOTAL CITY OF CERRITOS               | 123,738,378 | 127,234,307 | 138,189,847 | 136,492,111 | 138,910,025 |



**City of Cerritos**  
**Financial Program: 2025-2026**  
**Expenditures Summary**

# EXPENDITURES SUMMARY

## SUMMARY OF EXPENDITURES BY DEPARTMENT AND YEAR

| CITY DEPARTMENTS                               | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| Legislative and Administrative                 | 3,190,271           | 3,238,638           | 4,575,200           | 4,269,680              | 4,650,135             | —                     |
| Community Development                          | 6,256,241           | 6,775,739           | 8,326,784           | 8,321,230              | 8,925,723             | —                     |
| Public Works                                   | 38,640,681          | 39,845,608          | 45,660,870          | 45,178,102             | 47,067,441            | —                     |
| Community & Cultural Services                  | 12,513,495          | 13,720,277          | 17,157,129          | 14,599,830             | 16,104,635            | —                     |
| Community Safety                               | 18,311,498          | 19,364,299          | 22,694,464          | 22,795,999             | 23,385,534            | —                     |
| Administrative Services                        | 11,349,685          | 12,372,840          | 16,115,956          | 17,063,840             | 17,711,513            | —                     |
| Theater  | 6,352,878           | 8,805,108           | 11,799,251          | 11,524,751             | 12,302,403            | —                     |
| Additional Discretionary<br>Payment to CalPERS | —                   | —                   | —                   | 13,000,000             | 2,000,000             | —                     |
| <b>TOTAL CITY DEPARTMENTS</b>                  | 96,614,749          | 104,122,509         | 126,329,654         | 136,753,432            | 132,147,384           | —                     |
| <b>CAPITAL IMPROVEMENT<br/>PROGRAM (CIP)</b>   |                     |                     |                     |                        |                       |                       |
| All Projects                                   | 14,015,596          | 17,034,234          | 28,521,929          | 31,462,092             | 23,015,063            | —                     |
| <b>TOTAL CIP</b>                               | 14,015,596          | 17,034,234          | 28,521,929          | 31,462,092             | 23,015,063            | —                     |
| <b>TOTAL EXPENDITURES</b>                      | <b>110,630,345</b>  | <b>121,156,743</b>  | <b>154,851,583</b>  | <b>168,215,524</b>     | <b>155,162,447</b>    | <b>—</b>              |

# EXPENDITURES SUMMARY

## SUMMARY OF EXPENDITURES BY CLASSIFICATION FOR FY 2025-2026

| CITY DEPARTMENTS                               | PERSONNEL         | OPERATIONS AND<br>MAINTENANCE | CAPITAL OUTLAY    | TOTAL<br>EXPENDITURES |
|--|-------------------|-------------------------------|-------------------|-----------------------|
| Legislative and Administrative                 | 3,338,315         | 1,311,820                     | —                 | 4,650,135             |
| Community Development                          | 4,570,623         | 4,350,100                     | 5,000             | 8,925,723             |
| Public Works                                   | 15,854,719        | 31,178,722                    | 34,000            | 47,067,441            |
| Community & Cultural Services                  | 13,574,145        | 2,530,490                     | —                 | 16,104,635            |
| Community Safety                               | 1,966,316         | 21,419,218                    | —                 | 23,385,534            |
| Administrative Services                        | 8,702,187         | 7,754,376                     | 1,254,950         | 17,711,513            |
| Theater  | 5,472,403         | 6,830,000                     | —                 | 12,302,403            |
| Additional Discretionary<br>Payment to CalPERS | 2,000,000         |                               |                   | 2,000,000             |
| <b>TOTAL CITY DEPARTMENTS</b>                  | <b>55,478,708</b> | <b>75,374,726</b>             | <b>1,293,950</b>  | <b>132,147,384</b>    |
| <b>CAPITAL IMPROVEMENT<br/>ACTIVITIES</b>      |                   |                               |                   |                       |
| Government Buildings                           |                   |                               | 6,400,000         | 6,400,000             |
| Other Projects                                 |                   |                               | 2,254,500         | 2,254,500             |
| Parks and Open Space                           |                   |                               | 1,305,000         | 1,305,000             |
| Sewer Improvements                             |                   |                               | 50,000            | 50,000                |
| Streets and Highways                           |                   |                               | 10,915,563        | 10,915,563            |
| Traffic Signals                                |                   |                               | 100,000           | 100,000               |
| Water Improvements                             |                   |                               | 1,990,000         | 1,990,000             |
| <b>TOTAL CIP</b>                               |                   |                               | <b>23,015,063</b> | <b>23,015,063</b>     |
| <b>TOTAL EXPENDITURES</b>                      | <b>55,478,708</b> | <b>75,374,726</b>             | <b>24,309,013</b> | <b>155,162,447</b>    |

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**City of Cerritos**

**Financial Program: 2025-2026**

**Departmental Activity and Expenditures Budget**

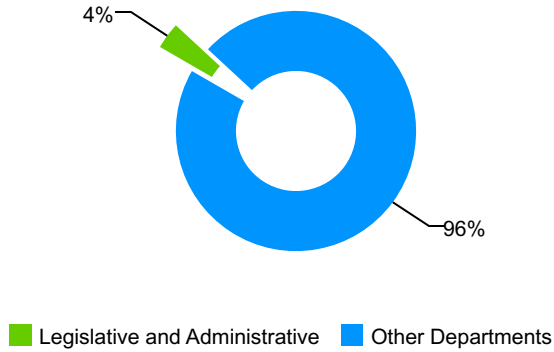
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**LEGISLATIVE  
AND  
ADMINISTRATIVE**

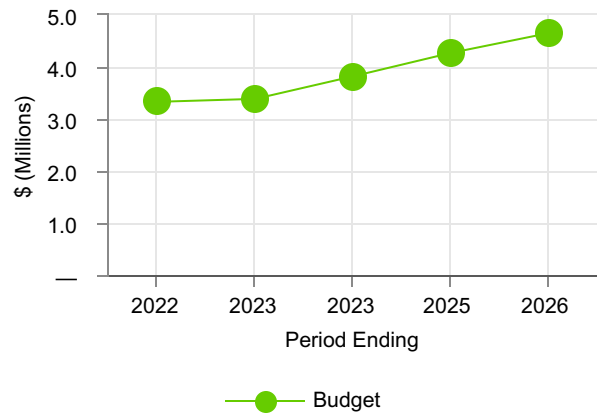
# LEGISLATIVE AND ADMINISTRATIVE

## Graphical Budget Data

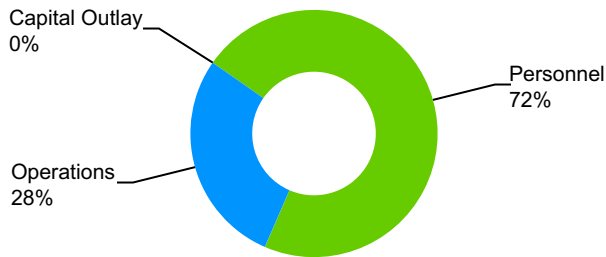
**Percent of Operating Budget**



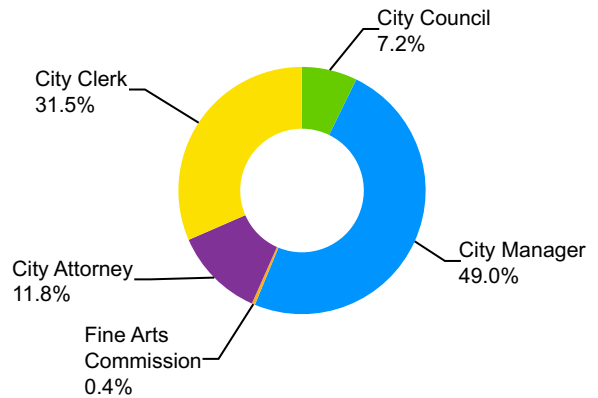
**Budget History**



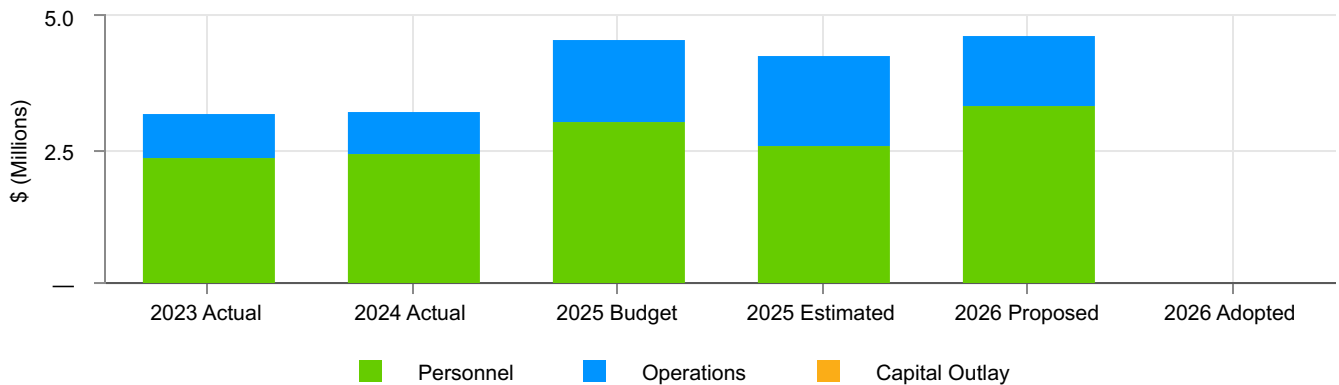
**Department Budget Composition**



**Division Composition**



**Activity Summary**





# DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Legislative and Administrative  
**ACTIVITY:** City Council  
**CODE:** 111

| CLASSIFICATION             | ACTIVITY SUMMARY    |                     |                     |                        |                       |                       |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
| Personnel Expense          | 217,289             | 282,971             | 219,090             | 281,396                | 283,424               | —                     |
| Operations and Maintenance | 78,709              | 35,875              | 53,000              | 53,000                 | 53,000                | —                     |
| Capital Outlay             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL BUDGET</b>        | 295,998             | 318,846             | 272,090             | 334,396                | 336,424               | —                     |

## OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in April and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Legislative and Administrative  
**ACTIVITY:** City Council  
**CODE:** 111

### ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Legislative and Administrative

**ACTIVITY:** City Council

**CODE:** 111

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 79,923              | 115,453             | 117,660             | 120,600                | 124,339               | —                     |
| 52400 Employee Benefits                 | 137,366             | 167,518             | 101,430             | 160,796                | 159,085               | —                     |
| <b>TOTAL PERSONNEL EXPENSE</b>          | <b>217,289</b>      | <b>282,971</b>      | <b>219,090</b>      | <b>281,396</b>         | <b>283,424</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 18,000              | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | —                   | —                   | —                   | —                      | —                     | —                     |
| 53080 Training and Meeting              | 58,681              | 33,454              | 50,000              | 50,000                 | 50,000                | —                     |
| 61170 Electronic Information            | —                   | —                   | —                   | —                      | —                     | —                     |
| 63410 Program Expenses and Supplies     | 37                  | —                   | —                   | —                      | —                     | —                     |
| 63520 Special Supplies                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 67060 Cellular Phone                    | 1,991               | 2,421               | 3,000               | 3,000                  | 3,000                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>78,709</b>       | <b>35,875</b>       | <b>53,000</b>       | <b>53,000</b>          | <b>53,000</b>         | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>295,998</b>      | <b>318,846</b>      | <b>272,090</b>      | <b>334,396</b>         | <b>336,424</b>        | <b>—</b>              |

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative  
ACTIVITY: City Manager  
CODE: 121

| CLASSIFICATION             | ACTIVITY OVERVIEW   |                     |                     |                        |                       |                       |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
| Personnel Expense          | 1,446,254           | 1,327,908           | 1,911,597           | 1,641,518              | 2,010,499             | —                     |
| Operations and Maintenance | 177,809             | 235,994             | 238,900             | 268,400                | 268,400               | —                     |
| Capital Outlay             | —                   | —                   | —                   | —                      | —                     | —                     |
| TOTAL BUDGET               | 1,624,063           | 1,563,902           | 2,150,497           | 1,909,918              | 2,278,899             | —                     |

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Legislative and Administrative  
**ACTIVITY:** City Manager  
**CODE:** 121

### ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |           |
|--|-----------|
| Increase in Professional Services in support of legislative and administrative priorities (61430). | +\$29,500 |
|--|-----------|

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Legislative and Administrative

**ACTIVITY:** City Manager

**CODE:** 121

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                   |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                     | 756,728             | 706,088             | 1,024,175           | 876,081                | 1,104,710             | —                     |
| 51021 Overtime                             | 10,827              | 10,378              | 3,000               | 3,000                  | 3,000                 | —                     |
| 52010 Regular Earnings - Part Time         | —                   | —                   | 24,115              | 1,392                  | 23,012                | —                     |
| 52015 Special Project Earnings - Part Time | 40,189              | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                    | 638,510             | 611,442             | 860,307             | 761,045                | 879,777               | —                     |
| <b>TOTAL PERSONNEL</b>                     | <b>1,446,254</b>    | <b>1,327,908</b>    | <b>1,911,597</b>    | <b>1,641,518</b>       | <b>2,010,499</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>          |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                       | 13,950              | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications                | 50,269              | 33,846              | 80,000              | 80,000                 | 80,000                | —                     |
| 53070 Reimbursed Mileage                   | —                   | —                   | 150                 | 150                    | 150                   | —                     |
| 53080 Training and Meeting                 | 16,463              | 20,679              | 30,000              | 30,000                 | 30,000                | —                     |
| 61130 Delivery Service                     | —                   | —                   | 100                 | 100                    | 100                   | —                     |
| 61430 Professional Services                | 69,844              | 88,586              | 75,000              | 104,500                | 104,500               | —                     |
| 61580 Temporary Help                       | —                   | 50,083              | —                   | —                      | —                     | —                     |
| 63410 Program Expenses and Supplies        | 23,654              | 38,736              | 45,000              | 45,000                 | 45,000                | —                     |
| 63520 Special Supplies                     | 1,676               | 2,709               | 6,250               | 6,250                  | 6,250                 | —                     |
| 67060 Cellular Phone                       | 1,953               | 1,355               | 2,400               | 2,400                  | 2,400                 | —                     |
| 69901 Non-Capitalizable Expenditures       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E          | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>    | <b>177,809</b>      | <b>235,994</b>      | <b>238,900</b>      | <b>268,400</b>         | <b>268,400</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                      |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office        | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment              | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>                | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                      | <b>1,624,063</b>    | <b>1,563,902</b>    | <b>2,150,497</b>    | <b>1,909,918</b>       | <b>2,278,899</b>      | <b>—</b>              |

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative  
ACTIVITY: Fine Arts and Historical Commission  
CODE: 123

| ACTIVITY OVERVIEW          |           |           |           |           |           |           |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| CLASSIFICATION             | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 | 2025-2026 |
|                            | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | PROPOSED  | APPROVED  |
| Personnel Expense          | 5,168     | 5,168     | 6,480     | 6,480     | 6,480     | —         |
| Operations and Maintenance | 362       | 3,197     | 12,000    | 12,000    | 12,000    | —         |
| Capital Outlay             | —         | —         | —         | —         | —         | —         |
| TOTAL BUDGET               | 5,530     | 8,365     | 18,480    | 18,480    | 18,480    | —         |

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

- 1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
- 2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

## DEPARTMENTAL ACTIVITY DETAIL

### ACTIVITY COMMENTARY

**DEPARTMENT:** Legislative and Administrative  
**ACTIVITY:** Fine Arts and Historical Commission  
**CODE:** 123

#### ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate community interest and support in public art and cultural programs for the City.

#### SIGNIFICANT ACTIVITY PROGRAM CHANGES

#### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Legislative and Administrative  
**ACTIVITY:** Fine Arts and Historical Commission  
**CODE:** 123

|                                   |   | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 | 2025-2026 |
|-----------------------------------|---|-----------|-----------|-----------|-----------|-----------|-----------|
|                                   |   | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | PROPOSED  | APPROVED  |
| <b>PERSONNEL EXPENSE</b>          |   |           |           |           |           |           |           |
| 52010                             | Regular Earnings - Part Time            | 4,800     | 4,800     | 6,000     | 6,000     | 6,000     | —         |
| 52400                             | Employee Benefits                       | 368       | 368       | 480       | 480       | 480       | —         |
|                                   | <b>TOTAL PERSONNEL</b>                  | 5,168     | 5,168     | 6,480     | 6,480     | 6,480     | —         |
| <b>OPERATIONS AND MAINTENANCE</b> |   |           |           |           |           |           |           |
| 53020                             | Dues and Publications                   | —         | —         | 500       | 500       | 500       | —         |
| 53080                             | Training and Meeting                    | 200       | 1,761     | 10,000    | 10,000    | 10,000    | —         |
| 61430                             | Professional Services                   | 150       | 1,200     | 1,200     | 1,200     | 1,200     | —         |
| 63520                             | Special Supplies                        | 12        | 236       | 300       | 300       | 300       | —         |
|                                   | <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 362       | 3,197     | 12,000    | 12,000    | 12,000    | —         |
|                                   | <b>ACTIVITY TOTAL</b>                   | 5,530     | 8,365     | 18,480    | 18,480    | 18,480    | —         |

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative  
ACTIVITY: City Attorney  
CODE: 131

| CLASSIFICATION             | ACTIVITY OVERVIEW   |                     |                     |                        |                       |                       |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
| Personnel Expense          | —                   | —                   | —                   | —                      | —                     | —                     |
| Operations and Maintenance | 308,707             | 280,803             | 451,200             | 600,600                | 550,600               | —                     |
| Capital Outlay             | —                   | —                   | —                   | —                      | —                     | —                     |
| TOTAL BUDGET               | 308,707             | 280,803             | 451,200             | 600,600                | 550,600               | —                     |

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney advises the City Council, City Manager and all City officers, regularly attends City Council and Planning Commission meetings, reviews, approves or prepares ordinances and resolutions, and contracts, conducts legal negotiations, reviews legal documents for form and content, provides legal opinions and advice, and oversees actions and proceedings in which the City is a party.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Legislative and Administrative  
**ACTIVITY:** City Attorney  
**CODE:** 131

### ACTIVITY OBJECTIVES

1. To provide legal support and advice to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review, approve or prepare all legal documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To review and enforce compliance, where applicable, with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To oversee actions or proceedings in courts of competent jurisdiction on all legal matters in which the City is a party.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Increase in Legal Services to support new programs, activities, and litigation (61310). | +\$100,000 |
|---|------------|

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Legislative and Administrative

**ACTIVITY:** City Attorney

**CODE:** 131

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL PERSONNEL</b>                  | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | —                   | —                   | 600                 | 600                    | 600                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | 600                 | —                      | —                     | —                     |
| 61310 Legal Services                    | 284,231             | 269,162             | 400,000             | 550,000                | 500,000               | —                     |
| 61315 Legal Services - Special Counsel  | 24,476              | 11,641              | 50,000              | 50,000                 | 50,000                | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 308,707             | 280,803             | 451,200             | 600,600                | 550,600               | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 308,707             | 280,803             | 451,200             | 600,600                | 550,600               | —                     |

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative  
ACTIVITY: City Clerk  
CODE: 141

| CLASSIFICATION             | ACTIVITY OVERVIEW   |                     |                     |                        |                       |                       |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
| Personnel Expense          | 696,512             | 816,547             | 918,133             | 659,486                | 1,037,912             | —                     |
| Operations and Maintenance | 259,461             | 250,175             | 764,800             | 746,800                | 427,820               | —                     |
| Capital Outlay             | —                   | —                   | —                   | —                      | —                     | —                     |
| TOTAL BUDGET               | 955,973             | 1,066,722           | 1,682,933           | 1,406,286              | 1,465,732             | —                     |

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Clerk is appointed by the City Council to serve as the agency's municipal corporate governance Officer. The Office of the City Clerk is a service Department which administers the City's primary citywide municipal corporate governance programs including legislative services, information and records management, elections administration, and legal and regulatory compliance with Federal, State, and local statutes. Additionally, the Office officiates legal proceedings on behalf of the City to ensure full transparency to the public and interested parties and serves as the agency's Notary Public.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Legislative and Administrative

**ACTIVITY:** City Clerk

**CODE:** 141

### ACTIVITY OBJECTIVES

#### Legislative Administration / Clerk of the Council

1. To prepare the agenda for the City's various legislative bodies in compliance with State law.
2. To verify that required legal notices have been posted, distributed and published.
3. To transact and preserve the physical and electronic documentation required to enact City laws (City Charter and Cerritos Municipal Code) and City Council policies, including official meeting minutes, resolutions, ordinances, and the City Policy and Procedure Manual.
4. To administer official Oaths of Office and serve as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

#### Municipal Secretary

1. To serve as the focal point for official communication with the City as a legal entity.
2. To receive and facilitate accurate and timely processing of claims, summons, and subpoenas, officiate at public bid proceedings, process official appeals, and receive/distribute other official correspondence directed at the municipal corporation.
3. To serve as a Notary Public for official City business.

#### Custodian of Official Records / Records Manager

1. To preserve and protect the public record, including all actions taken by the City Council and other City legislative and advisory bodies, and preserve documents in the required media formats for effective archiving and retrieval.
2. To receive and process all requests for records under the California Public Records Act and the Federal Freedom of Information Act, administer the codification of the City's adopted Ordinances, and serve as the custodian of the official City Seal.

#### Elections Official

1. To administer Federal, State, and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights.
2. To manage the election process from pre-planning, candidate nominations, ballot preparation and distribution, semi-official and official canvass, certification of election results and filing of campaign disclosure documents.

#### Political Reform Act Filing Officer

1. To perform specified duties, as mandated by the California Political Reform Act, related to campaign disclosures and statements of economic interests; including facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, ensuring compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission.
2. To facilitate and track compliance of required ethics training under California statute AB 1234 and City Policy No. 1.12.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Decrease in anticipated expenditures for Election supplies and services in non-general municipal election year including, but not limited funds for voter/Council initiated measures, Proposition 218 proceedings, State-certified materials, training, and consultant services, as needed (61160). | -\$300,000 |
| Decrease in anticipated expenditures for Professional Services (61430).   | -\$40,000  |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Legislative and Administrative

**ACTIVITY:** City Clerk

**CODE:** 141

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 381,361             | 441,222             | 460,672             | 359,653                | 588,816               | —                     |
| 51021 Overtime                          | 1,801               | 3,065               | 6,000               | 6,000                  | 6,000                 | —                     |
| 52010 Regular Earnings - Part Time      | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 313,350             | 372,260             | 451,461             | 293,833                | 443,096               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>696,512</b>      | <b>816,547</b>      | <b>918,133</b>      | <b>659,486</b>         | <b>1,037,912</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 3,600               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 2,015               | 3,008               | 2,500               | 1,500                  | 3,000                 | —                     |
| 53070 Reimbursed Mileage                | 152                 | 159                 | 700                 | 700                    | 700                   | —                     |
| 53080 Training and Meeting              | 14,740              | 11,287              | 15,000              | 6,000                  | 15,000                | —                     |
| 61080 Codification                      | 1,326               | 2,691               | 4,000               | 4,000                  | 4,000                 | —                     |
| 61130 Delivery Service                  | —                   | —                   | 500                 | 500                    | 500                   | —                     |
| 61160 Election Expense                  | 14,885              | 6,690               | 350,000             | 350,000                | 50,000                | —                     |
| 61320 Legal Advertising                 | 57,380              | 60,329              | 70,000              | 70,000                 | 70,000                | —                     |
| 61430 Professional Services             | 158,896             | 151,086             | 300,000             | 300,000                | 260,000               | —                     |
| 61460 Recordation Expense               | 324                 | (80)                | 1,500               | 1,500                  | 1,500                 | —                     |
| 61580 Temporary Help                    | —                   | —                   | —                   | —                      | —                     | —                     |
| 63520 Special Supplies                  | 5,543               | 14,405              | 20,000              | 12,000                 | 20,000                | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 600                 | 600                    | 3,120                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>259,461</b>      | <b>250,175</b>      | <b>764,800</b>      | <b>746,800</b>         | <b>427,820</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>955,973</b>      | <b>1,066,722</b>    | <b>1,682,933</b>    | <b>1,406,286</b>       | <b>1,465,732</b>      | <b>—</b>              |

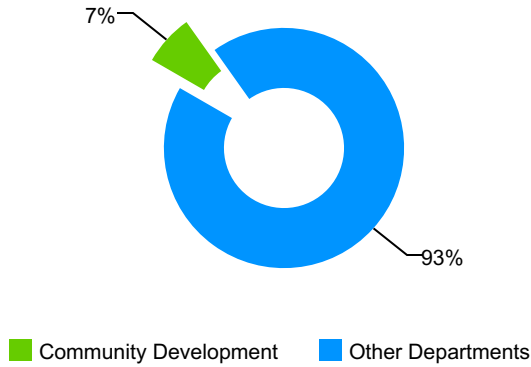
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# **COMMUNITY DEVELOPMENT**

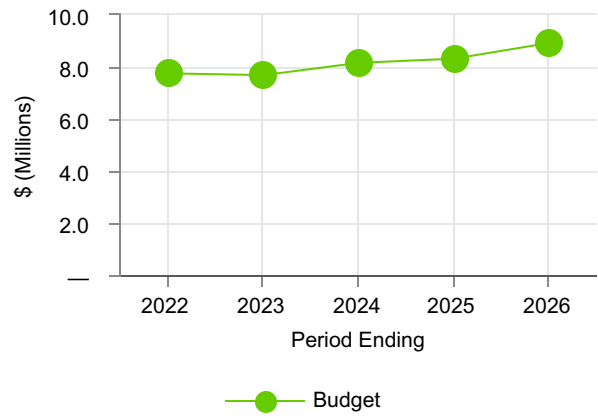
# COMMUNITY DEVELOPMENT

## Graphical Budget Data

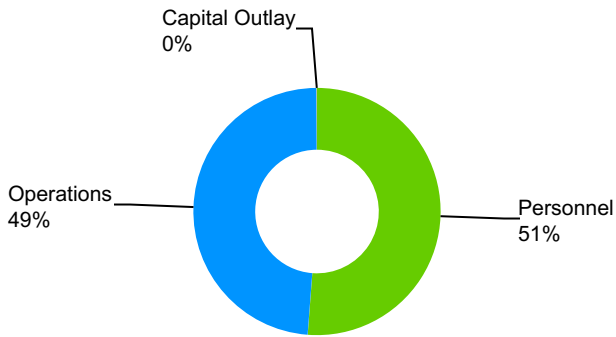
**Percent of Operating Budget**



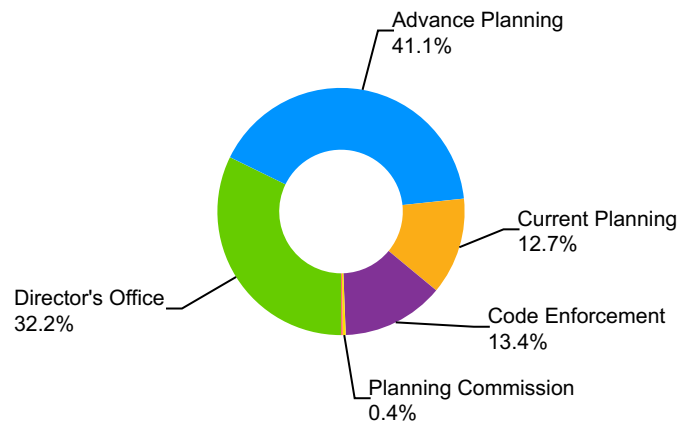
**Budget History**



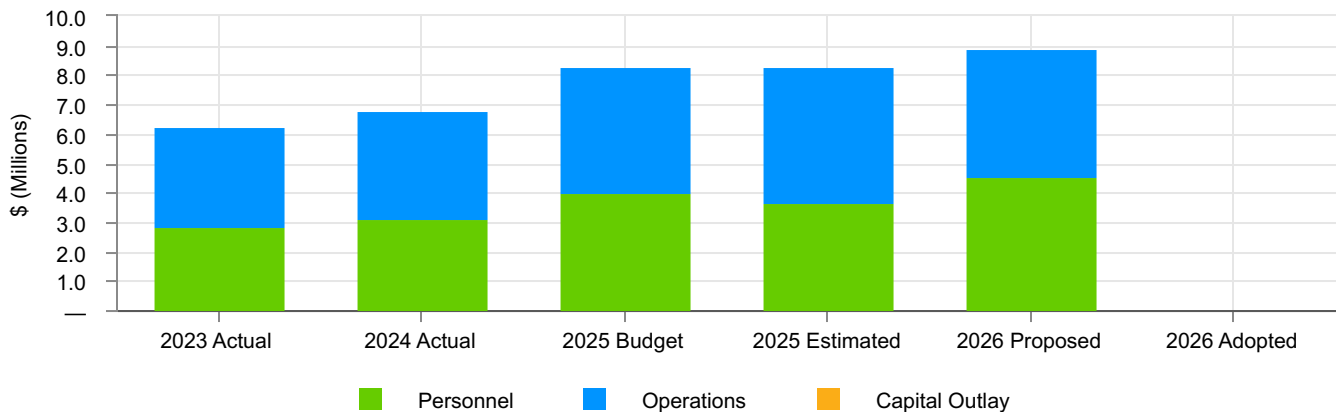
**Department Budget Composition**



**Division Composition**



**Activity Summary**



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development  
CODE: 200

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering, and implementing the City’s planning, development, land use, business license, building and safety, and code enforcement programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Code Enforcement.

Through the Department’s Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council and the Planning Commission, the staff of this Department is responsible for conducting an annual review of the City’s General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City. The Code Enforcement division is tasked with ensuring compliance with city code and regulations, promoting high standards for community maintenance, and enhancing the quality of life for all residents by addressing issues related to property conditions and municipal ordinances. The Property Preservation Commission serves to consider matters related to the maintenance and appearance of property.

ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| CLASSIFICATION             |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | 2,848,464           | 3,152,355           | 4,019,834           | 3,689,635              | 4,570,623             | —                     |
| Operations and Maintenance | 3,407,777           | 3,623,384           | 4,304,950           | 4,629,595              | 4,350,100             | —                     |
| Capital Outlay             | —                   | —                   | 2,000               | 2,000                  | 5,000                 | —                     |
| TOTAL BUDGET               | 6,256,241           | 6,775,739           | 8,326,784           | 8,321,230              | 8,925,723             | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community Development  
**ACTIVITY:** Office of the Director  
**CODE:** 211

### ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning / Economic Development, Current Planning, Building and Safety, and Code Enforcement Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City's elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City's municipal planning function, overseeing code enforcement, and preparing detailed analysis and recommendations for consideration by the Planning Commission, Property Preservation Commission, and City Council / Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City..

### ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission and Property Preservation Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control, and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Cerritos Auto Square, administer related contracts, manage all City-owned properties, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

| ACTIVITY WORKLOAD STATISTICS     | 2023-2024    | 2024-2025    | 2025-2026    |
|----------------------------------|--------------|--------------|--------------|
|                                  | ACTUAL       | ESTIMATED    | FORECASTED   |
| Building permits issued          | 2,283        | 2,000        | 2,000        |
| Building permits valuation       | \$80,000,000 | \$50,000,000 | \$50,000,000 |
| Planning Commission agenda items | 21           | 16           | 20           |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Decrease in Professional Services due to partial completion of the Economic Development Strategic Plan as part of the Strategic Financial Plan (61430).   | -\$45,000  |
| Decrease in Special Studies due to the partial completion of a State-mandated rezoning of Sites A and 7 identified in the City's 2021-2029 Housing Element (61520).   | -\$41,250  |
| Increase in County Building and Safety Services due to an increase in building permit and plan check activity for on-going development projects. This is a pass-through expense that is wholly paid for by project developers through the permit issuance process. (61120). | +\$200,000 |



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Development

**ACTIVITY:** Office of the Director

**CODE:** 211

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                  |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                    | 325,809             | 393,702             | 518,269             | 598,634                | 847,134               | —                     |
| 51021 Overtime                            | —                   | —                   | —                   | —                      | —                     | —                     |
| 52010 Regular Earnings - Part Time        | —                   | —                   | —                   | —                      | —                     | —                     |
| 52021 Overtime Earnings - Part Time       | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                   | 301,805             | 356,310             | 544,183             | 514,587                | 665,344               | —                     |
| <b>TOTAL PERSONNEL</b>                    | <b>627,614</b>      | <b>750,012</b>      | <b>1,062,452</b>    | <b>1,113,221</b>       | <b>1,512,478</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>         |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                      | 3,600               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications               | —                   | 125                 | 2,000               | 2,000                  | 2,000                 | —                     |
| 53070 Reimbursed Mileage                  | 51                  | 153                 | 400                 | 200                    | 400                   | —                     |
| 53080 Training and Meeting                | 4,097               | 5,001               | 15,000              | 5,000                  | 15,000                | —                     |
| 61120 County Building and Safety Services | 1,043,475           | 1,353,440           | 1,100,000           | 1,300,000              | 1,300,000             | —                     |
| 61131 Document Storage                    | —                   | —                   | —                   | —                      | —                     | —                     |
| 61430 Professional Services               | 475                 | 1,502               | 65,000              | 109,475                | 20,000                | —                     |
| 61520 Special Studies                     | 4,651               | 1,068               | 61,250              | 61,250                 | 20,000                | —                     |
| 61580 Temporary Help                      | 65,108              | —                   | —                   | 60,000                 | —                     | —                     |
| 63250 Office Supplies                     | 1,825               | 1,048               | 1,500               | 1,500                  | 2,000                 | —                     |
| 63520 Special Supplies                    | —                   | —                   | —                   | —                      | —                     | —                     |
| 67060 Cellular Phone                      | 950                 | 1,200               | 1,200               | 1,200                  | 1,200                 | —                     |
| 69901 Non-Capitalizable Expenditures      | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E         | 3,513               | 10                  | 5,000               | 7,500                  | 5,000                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>   | <b>1,127,745</b>    | <b>1,363,547</b>    | <b>1,251,350</b>    | <b>1,548,125</b>       | <b>1,365,600</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                     |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office       | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                     | <b>1,755,359</b>    | <b>2,113,559</b>    | <b>2,313,802</b>    | <b>2,661,346</b>       | <b>2,878,078</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community Development  
**ACTIVITY:** Geographic Information Services  
**CODE:** 212

### ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance, and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works, and Community Safety.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |           |
|---|-----------|
| Decrease in Professional Services as the activities of the GIS Division have moved to the Department of Administrative Services (61430).  | -\$50,000 |
| Decrease in Electronic Information as the activities of the GIS Division have moved to the Department of Administrative Services (61170). | -\$25,000 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Development  
**ACTIVITY:** Geographic Information Services  
**CODE:** 212

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 131,391             | 824                 | —                   | —                      | —                     | —                     |
| 52010 Regular Earnings - Part Time      | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 130,358             | 1,847               | —                   | —                      | —                     | —                     |
| <b>TOTAL PERSONNEL</b>                  | 261,749             | 2,671               | —                   | —                      | —                     | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53070 Reimbursed Mileage                | —                   | —                   | —                   | —                      | —                     | —                     |
| 61170 Electronic Information            | 16,922              | 17,604              | 25,000              | 30,000                 | —                     | —                     |
| 61430 Professional Services             | —                   | 50,000              | 50,000              | 80,000                 | —                     | —                     |
| 63110 Computer Supplies                 | 1,930               | —                   | 3,000               | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 18,852              | 67,604              | 78,000              | 110,000                | —                     | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 280,601             | 70,275              | 78,000              | 110,000                | —                     | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community Development

**ACTIVITY:** Advance Planning

**CODE:** 221

### ACTIVITY DESCRIPTION

The Advance Planning Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan, and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning Division prepares special studies which address land use, economic, transportation, and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning Division is responsible for the administration of public transportation programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and / or preventing future land use problems.

### ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state, and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial, and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Manage and coordinate the lease of City-owned properties.
10. Coordinate special projects between department divisions and other City department staff.

| <b>ACTIVITY WORKLOAD STATISTICS</b> | <b>2023-2024</b> | <b>2024-2025</b> | <b>2025-2026</b>  |
|-------------------------------------|------------------|------------------|-------------------|
|                                     | <b>ACTUAL</b>    | <b>ESTIMATED</b> | <b>FORECASTED</b> |
| Fixed-Route Transit Ridership (COW) | 21,318           | 18,000           | 18,000            |
| Dial-A-Ride Ridership               | 14,804           | 12,000           | 13,000            |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |           |
|--|-----------|
| Increase in Southern California Edison (SCE) ground rent for use of a SCE-owned property by the Cerritos Auto Square for surplus inventory parking. This is a pass-through expense covered by participating auto dealers and recouped by the City (65132). | +\$25,000 |
| Decrease in Transit Programs/Proposition A funds due to a decrease in Metro local return funds received by the City. These are restricted funds for transit-related purposes only (63409).   | -\$50,000 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Development  
**ACTIVITY:** Advance Planning  
**CODE:** 221

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 282,319             | 287,523             | 364,230             | 384,518                | 437,078               | —                     |
| 52400 Employee Benefits                 | 267,865             | 289,343             | 327,807             | 343,524                | 357,465               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>550,184</b>      | <b>576,866</b>      | <b>692,037</b>      | <b>728,042</b>         | <b>794,543</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 1,800               | —                   | —                   | —                      | —                     | —                     |
| 53070 Reimbursed Mileage                | 230                 | 22                  | 400                 | 200                    | 400                   | —                     |
| 61325 Housing Services Program          | 17,605              | 6,392               | 10,000              | 30,570                 | 10,000                | —                     |
| 61430 Professional Services             | —                   | 12,822              | 10,000              | 2,500                  | 10,000                | —                     |
| 63409 Transit Programs / Prop. "A"      | 1,611,160           | 531,966             | 1,250,000           | 1,250,000              | 1,200,000             | —                     |
| 63411 Community Programs                | —                   | 231                 | 7,000               | 2,000                  | 7,000                 | —                     |
| 63412 Transit Programs / Prop. "C"      | 30,000              | 625,606             | 1,000,000           | 1,000,000              | 1,000,000             | —                     |
| 63413 Trip Reduction Program - AQMD     | 33,355              | 10,269              | 55,000              | 30,000                 | 55,000                | —                     |
| 65132 Rent Building and Grounds         | 526,763             | 969,232             | 565,000             | 565,000                | 590,000               | —                     |
| 67060 Cellular Phone                    | 450                 | 600                 | 600                 | 600                    | 600                   | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>2,221,363</b>    | <b>2,157,140</b>    | <b>2,898,000</b>    | <b>2,880,870</b>       | <b>2,873,000</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79010 Land                              | —                   | —                   | —                   | —                      | —                     | —                     |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79060 Motor Vehicles                    | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>2,771,547</b>    | <b>2,734,006</b>    | <b>3,590,037</b>    | <b>3,608,912</b>       | <b>3,667,543</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community Development

**ACTIVITY:** Current Planning

**CODE:** 231

### ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits, business licenses, and variances. The Division confers with and provides advice to architects, builders, contractors, engineers, and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, Power Point preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and ensures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of California Environmental Quality Act (CEQA) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications. Business License staff in the Current Planning Division is responsible for the collection of business license revenues, the intake and processing of new business license applications, and the annual renewal of existing licenses for Cerritos-based businesses, as well as contractors and service providers doing work in Cerritos. Business License staff also coordinates among City departments for the processing of film permit applications for commercial filming at City facilities.

### ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning, Building and Safety and Current Planning divisions as well as other City departments.

| ACTIVITY WORKLOAD STATISTICS | 2023-2024 | 2024-2025 | 2025-2026  |
|------------------------------|-----------|-----------|------------|
|                              | ACTUAL    | ESTIMATED | FORECASTED |
| Precise Plans                | 19        | 15        | 15         |
| Conditional Use Permits      | 1         | 1         | 2          |
| Administrative Approvals     | 2,542     | 2,500     | 2,500      |
| Business Licenses Issued     |           |           |            |
| Local                        | 219       | 200       | 250        |
| Out of town                  | 764       | 600       | 600        |
| Renewals                     | 4,884     | 6,000     | 6,000      |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Development

**ACTIVITY:** Current Planning

**CODE:** 231

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 441,281             | 589,227             | 678,814             | 451,836                | 594,295               | —                     |
| 52010 Regular Earnings - Part Time      | 21,072              | 39,118              | 46,866              | 2,029                  | 16,736                | —                     |
| 52400 Employee Benefits                 | 407,139             | 551,761             | 678,360             | 440,030                | 514,555               | —                     |
| <b>TOTAL PERSONNEL</b>                  | 869,492             | 1,180,106           | 1,404,040           | 893,895                | 1,125,586             | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | —                   | —                   | —                   | —                      | —                     | —                     |
| 53070 Reimbursed Mileage                | 76                  | 108                 | 1,000               | 500                    | 1,000                 | —                     |
| 61430 Professional Services             | —                   | —                   | —                   | —                      | —                     | —                     |
| 61520 Special Studies                   | —                   | —                   | —                   | —                      | —                     | —                     |
| 63410 Program Expenses and Supplies     | 1,301               | 2,403               | 3,000               | 1,000                  | 3,000                 | —                     |
| 63520 Special Supplies                  | 60                  | 164                 | 500                 | 500                    | 500                   | —                     |
| 67060 Cellular Phone                    | 1,200               | 1,200               | 1,200               | 1,200                  | 1,200                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 5,337               | 3,875               | 5,700               | 3,200                  | 5,700                 | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 874,829             | 1,183,981           | 1,409,740           | 897,095                | 1,131,286             | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community Development

**ACTIVITY:** Code Enforcement

**CODE:** 452

### ACTIVITY DESCRIPTION

The Code Enforcement Division plays a vital role in implementing the development standards of the City. This Division investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Division also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Division manages the Citywide Pride Program.

### ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement, and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.
9. Monitor and address homelessness in City.

| ACTIVITY WORKLOAD STATISTICS                            | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Code Enforcement cases processed                        | 2,339     | 2,500     | 2,500      |
| Cerritos Property Preservation Commission case hearings | 42        | 53        | 55         |
| Property Preservation tree appeals                      | 0         | 0         | 0          |
| City prosecutor cases                                   | 3         | 0         | 3          |
| Administrative citations                                | 54        | 28        | 45         |
| Homeless Encampment Cleanup                             | 35        | 31        | 40         |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |           |
|--|-----------|
| Increase in Legal Services due to anticipated increase in code enforcement cases referred to the City Prosecutor for community preservation (61310). | +\$35,000 |
|--|-----------|



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Development

**ACTIVITY:** Code Enforcement

**CODE:** 452

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 224,066             | 265,367             | 352,596             | 416,883                | 524,118               | —                     |
| 52010 Regular Earnings - Part Time      | 44,118              | 54,497              | 81,210              | 90,716                 | 93,528                | —                     |
| 52400 Employee Benefits                 | 242,220             | 296,764             | 401,579             | 420,823                | 494,316               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>510,404</b>      | <b>616,628</b>      | <b>835,385</b>      | <b>928,422</b>         | <b>1,111,962</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 300                 | 400                 | 600                 | 700                    | 800                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | 5,000               | 2,000                  | 5,000                 | —                     |
| 53090 Uniform and Shoes                 | 540                 | —                   | 700                 | 700                    | 1,000                 | —                     |
| 53091 Vehicle Operations                | 1,539               | 2,725               | 5,000               | 5,000                  | 5,000                 | —                     |
| 61310 Legal Services                    | 12,040              | 12,077              | 15,000              | 40,000                 | 50,000                | —                     |
| 61430 Professional Services             | 3,432               | 3,681               | 10,000              | 5,000                  | 10,000                | —                     |
| 63230 Maps and Publications             | —                   | —                   | 250                 | 250                    | 250                   | —                     |
| 63411 Community Programs                | —                   | —                   | 1,000               | 1,000                  | 1,000                 | —                     |
| 63520 Special Supplies                  | 2,544               | 1,637               | 4,000               | 2,000                  | 2,000                 | —                     |
| 67060 Cellular Phone                    | 1,606               | 1,521               | 2,500               | 2,500                  | 2,500                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>22,001</b>       | <b>22,041</b>       | <b>44,050</b>       | <b>59,150</b>          | <b>77,550</b>         | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | 2,000               | 2,000                  | 5,000                 | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>2,000</b>        | <b>2,000</b>           | <b>5,000</b>          | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>532,405</b>      | <b>638,669</b>      | <b>881,435</b>      | <b>989,572</b>         | <b>1,194,512</b>      | <b>—</b>              |

# **PLANNING COMMISSION**

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development  
ACTIVITY: Planning Commission  
CODE: 251

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits, and various other types of development applications.

ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| CLASSIFICATION             |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | 19,543              | 19,607              | 19,440              | 19,440                 | 19,440                | —                     |
| Operations and Maintenance | 8,920               | 5,500               | 14,750              | 14,750                 | 14,750                | —                     |
| Capital Outlay             | —                   | —                   | —                   | —                      | —                     | —                     |
| TOTAL BUDGET               | 28,463              | 25,107              | 34,190              | 34,190                 | 34,190                | —                     |

## DEPARTMENTAL ACTIVITY DETAIL

### ACTIVITY COMMENTARY

**DEPARTMENT:** Community Development  
**ACTIVITY:** Planning Commission  
**CODE:** 251

#### ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

#### SIGNIFICANT ACTIVITY PROGRAM CHANGES

#### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Development

**ACTIVITY:** Planning Commission

**CODE:** 251

|   |                              | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 | 2025-2026 |
|---|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|   |                              | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | PROPOSED  | APPROVED  |
| <b>PERSONNEL EXPENSE</b>                |                              |           |           |           |           |           |           |
| 52010                                   | Regular Earnings - Part Time | 17,950    | 18,000    | 18,000    | 18,000    | 18,000    | —         |
| 52400                                   | Employee Benefits            | 1,593     | 1,607     | 1,440     | 1,440     | 1,440     | —         |
| <b>TOTAL PERSONNEL</b>                  |                              | 19,543    | 19,607    | 19,440    | 19,440    | 19,440    | —         |
| <b>OPERATIONS AND MAINTENANCE</b>       |                              |           |           |           |           |           |           |
| 53010                                   | Auto Allowance               | 2,875     | 3,000     | 3,000     | 3,000     | 3,000     | —         |
| 53020                                   | Dues and Publications        | —         | —         | 1,000     | 1,000     | 1,000     | —         |
| 53080                                   | Training and Meeting         | 4,469     | 2,089     | 10,000    | 10,000    | 10,000    | —         |
| 61580                                   | Temporary Help               | 881       | —         | —         | —         | —         | —         |
| 63520                                   | Special Supplies             | 695       | 411       | 750       | 750       | 750       | —         |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> |                              | 8,920     | 5,500     | 14,750    | 14,750    | 14,750    | —         |
| <b>ACTIVITY TOTAL</b>                   |                              | 28,463    | 25,107    | 34,190    | 34,190    | 34,190    | —         |

# **PROPERTY PRESERVATION COMMISSION**

# DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Community Development  
**ACTIVITY:** Property Preservation Commission  
**CODE:** 461

## OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as Citywide Pride. The Citywide Pride Program encourages property maintenance through positive reinforcement by recognizing property owners who maintain their property exceptionally well.

## ACTIVITY SUMMARY

| CLASSIFICATION             | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 | 2025-2026 |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|                            | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | PROPOSED  | APPROVED  |
| PERSONNEL EXPENSE          | 9,478     | 6,465     | 6,480     | 6,615     | 6,614     | —         |
| OPERATIONS AND MAINTENANCE | 3,559     | 3,677     | 13,100    | 13,500    | 13,500    | —         |
| CAPITAL OUTLAY             | —         | —         | —         | —         | —         | —         |
| TOTAL BUDGET               | 13,037    | 10,142    | 19,580    | 20,115    | 20,114    | —         |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community Development  
**ACTIVITY:** Property Preservation Commission  
**CODE:** 461

### ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the Citywide Pride Program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Development  
**ACTIVITY:** Property Preservation Commission  
**CODE:** 461

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 52010 Regular Earnings - Part Time      | 8,600               | 5,800               | 6,000               | 6,000                  | 6,000                 | —                     |
| 52400 Employee Benefits                 | 878                 | 665                 | 480                 | 615                    | 614                   | —                     |
| <b>TOTAL PERSONNEL</b>                  | 9,478               | 6,465               | 6,480               | 6,615                  | 6,614                 | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,875               | 2,900               | 3,000               | 3,000                  | 3,000                 | —                     |
| 53080 Training and Meeting              | 684                 | 777                 | 10,000              | 10,000                 | 10,000                | —                     |
| 63520 Special Supplies                  | —                   | —                   | 100                 | 500                    | 500                   | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 3,559               | 3,677               | 13,100              | 13,500                 | 13,500                | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 13,037              | 10,142              | 19,580              | 20,115                 | 20,114                | —                     |

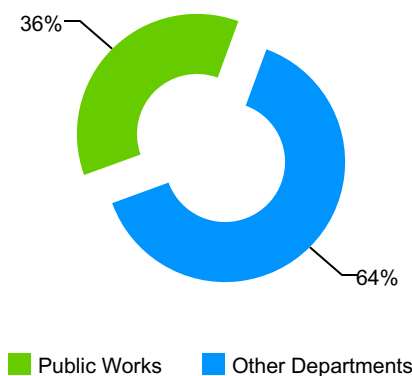
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# **PUBLIC WORKS**

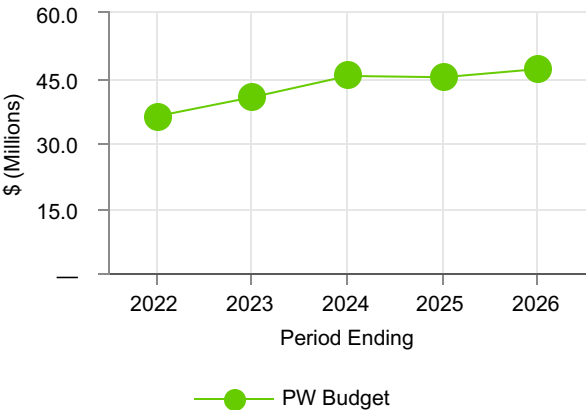
# PUBLIC WORKS

## Graphical Budget Data

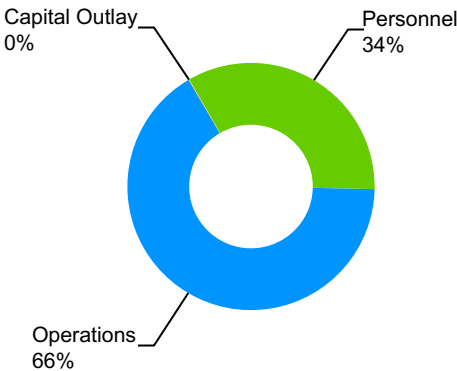
Percent of Operating Budget



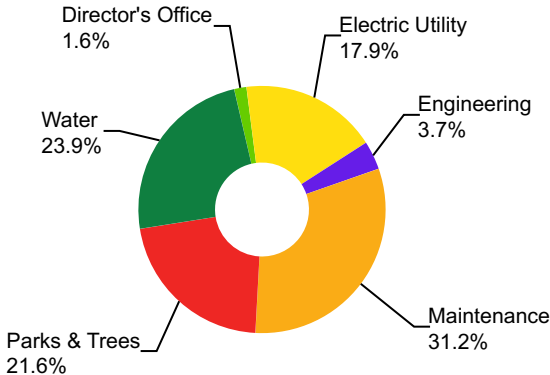
Budget History



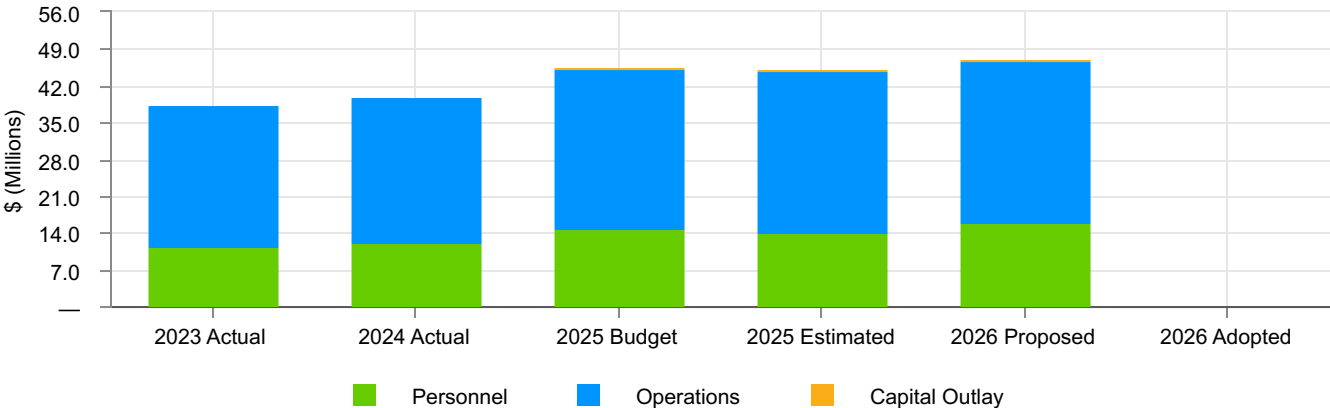
Department Budget Composition



Division Composition



Activity Summary



# DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Public Works

**CODE:** 300

## OVERVIEW COMMENTARY

The Department of Public Works is responsible for administering and implementing the City's Capital Improvement Program (CIP), providing maintenance services to City infrastructure and facilities, and managing the City's water, sewer and electric utilities. The Department consists of six major divisions which include Engineering, Business Operations, General Maintenance, Parks and Trees, Water, and Electric Utility.

The Department of Public Works oversees the planning, design, construction, and inspection of all Capital Improvement Program (CIP) projects. The Department also coordinates regional and joint infrastructure efforts, which include projects such as the Southeast Gateway Line, the Westbound SR-91 Widening, and the Del Amo Bridge Widening. In collaboration with other City departments, the Department of Public Works reviews proposed developments, enforces City standards, conducts plan checks and inspections, advises the Planning Commission and City Council, and assesses infrastructure impacts within the public right-of-way.

The Department of Public Works provides maintenance services for City infrastructure and facilities, including streets, sidewalks, traffic signals, street lighting, storm drains, and other improvements within the public right-of-way. Responsibilities also include mechanical, electrical, and plumbing maintenance for municipal buildings and facilities such as the Cerritos Center for the Performing Arts, the Cerritos Library, and the Civic Center. In addition, the Department maintains parks, medians, the municipal golf course, public art, water features, street furniture, trees, and landscaped areas throughout the City.

The Department of Public Works is responsible for managing the City's Water and Electric Utilities, ensuring the reliable delivery of essential services to residents and businesses. The Water Utility serves more than 16,000 customer accounts, provides emergency water supply for the Fire Department, and delivers recycled water to our public parks and landscaped areas. The Department collaborates with the Central Basin Water Association (CBWA) to coordinate the City's imported water purchases and works with the Water Replenishment District (WRD) to manage the City's groundwater supply. The Cerritos Electric Utility supplies power to commercial customers within the City and participates in regional energy projects, including the Magnolia Power Project, the Boulder Canyon Power Project, and the Daggett Solar 2 Solar Project, through the Southern California Public Power Authority (SCPPA). Additionally, the Department oversees the development of new utility infrastructure, procurement of energy and water resources, and coordination with state and federal regulatory agencies such as the California Public Utilities Commission, Division of Drinking Water, California Energy Commission, California Independent System Operator, and the Federal Energy Regulatory Commission.

## ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>CLASSIFICATION</b>      |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | 11,432,854          | 12,050,486          | 15,035,408          | 14,108,228             | 15,854,719            | —                     |
| Operations and Maintenance | 27,207,827          | 27,795,122          | 30,384,312          | 30,688,504             | 31,178,722            | —                     |
| Capital Outlay             | —                   | —                   | 241,150             | 381,370                | 34,000                | —                     |
| <b>TOTAL BUDGET*</b>       | 38,640,681          | 39,845,608          | 45,660,870          | 45,178,102             | 47,067,441            | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Office of the Director  
**CODE:** 311

### ACTIVITY DESCRIPTION

The Office of the Director provides strategic leadership and direction for the Department of Public Works. As both the Director of Public Works and the City Engineer, the Director is responsible for regional coordination, long-term strategic planning, and external collaboration with partner cities, agencies, and stakeholders. The Director advises the City Council, City Manager, and other key staff on public works projects, policy development, and citywide planning efforts.

The Director oversees departmental processes, procedures, and personnel, ensuring the alignment of the Department's goals with the City's priorities. While the Assistant Director manages the day-to-day operations of the Business Operations, General Maintenance, Parks and Trees, Water, and Electric Utility Divisions, the Director provides guidance to the Engineering Division to ensure successful delivery of the CIP and focuses on strategic planning, budgeting, organizational development, and external stakeholder engagement.

This office is responsible for:

- (a) Engaging with the City Council, City Manager, and external stakeholders on public works matters;
- (b) Leading regional coordination and collaborating with partner cities and agencies;
- (c) Providing strategic planning and oversight for public works projects and organizational development;
- (d) Overseeing administration of the City's CIP and operations and maintenance programs;
- (e) Budget development and ensuring alignment with City priorities;
- (f) Managing departmental programs and personnel to ensure effective and efficient operations;
- (g) Administering procurement of contracts for construction projects and maintenance programs;
- (h) Researching funding opportunities and securing grants for public works initiatives;
- (i) Providing critical data and information to support decision-making by elected officials and City leadership.

### ACTIVITY OBJECTIVES

1. To develop and achieve departmental goals through the establishment of effective and efficient systems, procedures, and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize efficiency and improve the customer service experience for City residents and businesses.
3. To ensure that departmental activities align with the City's broader infrastructure and policy goals, and to provide expert advice in the capacity of City Engineer.
4. To advance regional coordination efforts and strengthen partnerships with external agencies, partner cities, community groups, and stakeholders.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works  
**ACTIVITY:** Office of the Director  
**CODE:** 311

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 345,299             | 266,165             | 414,288             | 335,128                | 376,273               | —                     |
| 52010 Regular Earnings - Part Time      | 431                 | 37,960              | 90,080              | 47,880                 | 49,365                | —                     |
| 52021 Overtime Earnings - Part Time     | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 296,631             | 259,708             | 385,650             | 287,221                | 302,140               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>642,361</b>      | <b>563,833</b>      | <b>890,018</b>      | <b>670,229</b>         | <b>727,778</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 3,600               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 1,685               | 889                 | 2,780               | 2,780                  | 2,780                 | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | 150                 | 150                    | 150                   | —                     |
| 53080 Training and Meeting              | 3,634               | 2,024               | 15,000              | 15,000                 | 15,000                | —                     |
| 61430 Professional Services             | 2,723               | —                   | —                   | —                      | —                     | —                     |
| 61580 Temporary Help                    | 150,172             | 179,638             | —                   | 55,056                 | —                     | —                     |
| 63250 Office Supplies                   | 135                 | 13                  | 300                 | 300                    | 300                   | —                     |
| 63520 Special Supplies                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 67060 Cellular Phone                    | 1,200               | 850                 | 1,200               | 1,200                  | 1,200                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | 842                 | 747                 | 1,000               | 1,000                  | 1,000                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>163,991</b>      | <b>184,161</b>      | <b>20,430</b>       | <b>75,486</b>          | <b>20,430</b>         | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | 4,000               | 4,000                  | 4,000                 | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>4,000</b>        | <b>4,000</b>           | <b>4,000</b>          | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>806,352</b>      | <b>747,994</b>      | <b>914,448</b>      | <b>749,715</b>         | <b>752,208</b>        | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Engineering  
**CODE:** 321

### ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services, and the performance of related technical tasks.

Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation, and similar capital construction work. A key responsibility of the division is the plan checking of engineering designs for both public and private construction projects, as well as overseeing compliance with National Pollutant Discharge Elimination System (NPDES) regulations.

### ACTIVITY OBJECTIVES

1. Provide oversight for City engineering functions, including approval of engineering plans, survey documents, and subdivision maps;
2. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
3. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
4. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
5. Provide design and construction project management for capital improvements.
6. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

| ACTIVITY WORKLOAD STATISTICS                                      | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Permits issued  | 185       | 135       | 160        |
| Grading plan checks processed                                     | 8         | 8         | 8          |
| Parcel / tract maps, lot line adjustments processed and easements | 1         | 1         | 2          |
| Traffic studies   | 5         | 15        | 15         |
| Designed projects in-house  | 25        | 25        | 25         |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Engineering

**CODE:** 321

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                      |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                        | 534,708             | 589,191             | 770,748             | 667,251                | 791,608               | —                     |
| 51021 Overtime                                | —                   | —                   | 4,000               | 4,000                  | 4,000                 | —                     |
| 52010 Regular Earnings - Part Time            | —                   | —                   | —                   | 14,203                 | 14,644                | —                     |
| 52400 Employee Benefits                       | 505,703             | 554,717             | 739,922             | 609,089                | 663,926               | —                     |
| <b>TOTAL PERSONNEL</b>                        | <b>1,040,411</b>    | <b>1,143,908</b>    | <b>1,514,670</b>    | <b>1,294,543</b>       | <b>1,474,178</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>             |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                          | 5,400               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications                   | 995                 | 712                 | 1,500               | 1,500                  | 1,500                 | —                     |
| 53070 Reimbursed Mileage                      | —                   | 277                 | 1,200               | 1,200                  | 1,200                 | —                     |
| 53080 Training and Meeting                    | —                   | —                   | 1,700               | 1,700                  | 1,700                 | —                     |
| 53090 Uniform and Shoes                       | 637                 | 733                 | 1,300               | 1,300                  | 2,300                 | —                     |
| 53091 Vehicle Operations                      | 99                  | 1,612               | 2,700               | 2,700                  | 2,700                 | —                     |
| 61070 Checking and Inspection                 | 24,891              | 37,268              | 35,000              | 35,000                 | 35,000                | —                     |
| 61130 Delivery Service                        | —                   | —                   | 500                 | 500                    | 500                   | —                     |
| 61180 Engineering Services                    | —                   | —                   | 1,000               | 1,000                  | 1,000                 | —                     |
| 61430 Professional Services                   | 150,610             | 130,236             | 225,000             | 224,500                | 225,000               | —                     |
| 61520 Special Studies                         | —                   | 3,051               | 7,250               | 7,250                  | 7,250                 | —                     |
| 63230 Maps and Publications                   | 189                 | 250                 | 750                 | 750                    | 750                   | —                     |
| 63250 Office Supplies                         | 611                 | 541                 | 750                 | 750                    | 750                   | —                     |
| 63520 Special Supplies                        | 14,527              | 2,952               | 3,500               | 3,500                  | 3,500                 | —                     |
| 65176 Traffic Signal Camera Enforcement       | —                   | —                   | —                   | —                      | —                     | —                     |
| 67060 Cellular Phone                          | 2,400               | 2,200               | 3,000               | 3,000                  | 3,000                 | —                     |
| 69200 CDBG - Staff Time Expense Reimbursement | —                   | —                   | —                   | —                      | —                     | —                     |
| 69901 Non-Capitalizable Expenditures          | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>       | <b>200,359</b>      | <b>179,832</b>      | <b>285,150</b>      | <b>284,650</b>         | <b>286,150</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                         |                     |                     |                     |                        |                       |                       |
| 79030 Improvements                            | —                   | —                   | —                   | —                      | —                     | —                     |
| 79050 Furniture Fixtures and Office           | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment                 | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>                   | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                         | <b>1,240,770</b>    | <b>1,323,740</b>    | <b>1,799,820</b>    | <b>1,579,193</b>       | <b>1,760,328</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Public Works Business Operations  
**CODE:** 331

### ACTIVITY DESCRIPTION

The Business Operations Division is responsible for the City's refuse collection and street sweeping services and administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and organic waste recycling. The Division is also responsible for overseeing the City's stormwater program and compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

The Business Operations Division also provides general oversight for the Public Works General Maintenance, Parks and Trees, and Water operational divisions. In addition, the division provides administrative support to the entire Public Works Department in the areas of finance and budgeting, contract administration, purchasing and procurement, grant management, personnel, training, and communications.

### ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions in all residential, industrial and commercial areas of the City through regularly scheduled refuse collection and street sweeping, a service provided in the City under private contract.
2. To administer Citywide recycling programs required by State mandates.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes residential and commercial recycling programs, household hazardous waste disposal, source reduction, organic waste recycling, edible food recovery and used oil recycling.
4. To coordinate compliance with State and local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. To identify and procure funding from outside sources for Public Works programs and services.
7. To provide centralized administrative support to the department in the areas of finance and budgeting, contract administration, purchasing and procurement, grant management, personnel, training, and communications.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |              |
|--|--------------|
| Decrease in Custodial Services expenditures due to the restructuring of the Public Works Department (61110).   | -\$1,060,800 |
| Increase in Professional Services expenditures to cover increased costs for Bettencourt Landfill operation, maintenance, and monitoring (61430).                                       | +\$20,000    |
| Increase in Stormwater Management expenditures to support expanded consultant services needed to comply with NPDES requirements for public outreach and annual staff training (61560). | +\$40,000    |
| Decrease in Special Supplies expenditures due to the restructuring of the Public Works Department (63520).   | -\$120,000   |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works

**ACTIVITY:** Public Works Business Operations

**CODE:** 331

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 522,444             | 538,886             | 562,130             | 174,691                | 370,698               | —                     |
| 51021 Overtime                          | 8,753               | 19,619              | 12,000              | 12,000                 | 12,000                | —                     |
| 52010 Regular Earnings - Part Time      | 43,900              | 44,580              | 48,070              | —                      | —                     | —                     |
| 52021 Overtime Earnings - Part Time     | 804                 | 393                 | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 580,360             | 593,560             | 634,840             | 153,287                | 281,864               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>1,156,261</b>    | <b>1,197,038</b>    | <b>1,257,040</b>    | <b>339,978</b>         | <b>664,562</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 1,350               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | —                   | 434                 | 500                 | 500                    | 500                   | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | 600                 | 600                    | 600                   | —                     |
| 53090 Uniform and Shoes                 | 3,829               | 3,374               | 5,600               | 5,600                  | 5,600                 | —                     |
| 61110 Custodial Services                | 931,339             | 970,517             | 1,020,000           | 1,020,000              | —                     | —                     |
| 61191 Environmental Grant Expenditures  | 40,814              | 586                 | 19,370              | 19,370                 | 19,370                | —                     |
| 61250 Hazardous Waste Disposal          | 5,000               | 7,500               | 10,000              | 15,000                 | 15,000                | —                     |
| 61360 Permit Fees                       | 2,136               | 9,081               | 15,000              | 15,000                 | 15,000                | —                     |
| 61430 Professional Services             | 177,182             | 107,719             | 100,000             | 149,500                | 120,000               | —                     |
| 61550 Special Waste                     | 2,000               | 1,931               | 5,000               | 5,000                  | 5,000                 | —                     |
| 61560 Storm Water Management            | 105,203             | 102,916             | 150,000             | 150,000                | 190,000               | —                     |
| 63520 Special Supplies                  | 111,985             | 152,738             | 120,000             | 120,000                | —                     | —                     |
| 63530 Small Tools                       | 2,683               | —                   | 7,500               | 7,500                  | 7,500                 | —                     |
| 65131 Rent Other Equipment              | —                   | —                   | 1,200               | 1,200                  | 1,200                 | —                     |
| 65154 Street Sweeping                   | —                   | —                   | —                   | —                      | —                     | —                     |
| 67040 Electricity                       | 4,355               | 4,562               | 6,000               | 6,000                  | 6,000                 | —                     |
| 67060 Cellular Phone                    | 900                 | 900                 | 900                 | 900                    | 900                   | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | 2,000               | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>1,388,776</b>    | <b>1,364,258</b>    | <b>1,461,670</b>    | <b>1,516,170</b>       | <b>386,670</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>2,545,037</b>    | <b>2,561,296</b>    | <b>2,718,710</b>    | <b>1,856,148</b>       | <b>1,051,232</b>      | <b>—</b>              |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works  
ACTIVITY: General Maintenance  
CODE: 341

ACTIVITY DESCRIPTION

This activity is responsible for supervising and overseeing all maintenance operations within the City, excluding those performed by the Parks and Trees and Water Divisions. The General Maintenance activity manages all maintenance service contracts, including those for traffic signal maintenance, sewer and storm drain maintenance, graffiti removal, and various agreements with the Los Angeles County Department of Public Works. Additional duties include the comprehensive maintenance of municipally owned structures, streets, sewers, storm drains, and public rights-of-way.

ACTIVITY OBJECTIVES

- 1. To maintain clean and sanitary conditions across all residential, industrial and commercial areas of the City.
- 2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
- 3. To ensure the security of City streets after dark through the provision of street lighting.
- 4. Prevent flooding by ensuring maintenance of storm and sewer systems.
- 5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents by responding promptly to emergency service calls.

| ACTIVITY WORKLOAD STATISTICS   | 2023-2024 | 2024-2025 | 2025-2026  |
|--------------------------------|-----------|-----------|------------|
|                                | ACTUAL    | ESTIMATED | FORECASTED |
| Sewer lines maintained (miles) | 109.32    | 109.32    | 109.32     |
| Sewer lift stations            | 6         | 6         | 6          |

| SIGNIFICANT ACTIVITY PROGRAM CHANGES  | CHANGES   |
|---|-----------|
| Decrease in Sewer Maintenance expenditures adjusted to reflect actual expenditures based on past performance (65134). | -\$55,000 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance

**CODE:** 341

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                    |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                      | 187,187             | 247,272             | 353,040             | 435,153                | 510,602               | —                     |
| 51021 Overtime                              | —                   | —                   | —                   | —                      | —                     | —                     |
| 52010 Regular Earnings - Part Time          | 21,428              | 21,546              | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                     | 156,520             | 215,090             | 321,270             | 380,158                | 419,264               | —                     |
| <b>TOTAL PERSONNEL</b>                      | <b>365,135</b>      | <b>483,908</b>      | <b>674,310</b>      | <b>815,311</b>         | <b>929,866</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>           |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                        | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications                 | —                   | 75                  | 360                 | 360                    | 360                   | —                     |
| 53030 Education and Training                | —                   | 185                 | 2,400               | 2,400                  | 2,400                 | —                     |
| 53070 Reimbursed Mileage                    | 37                  | —                   | 320                 | 320                    | 320                   | —                     |
| 53080 Training and Meeting                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 53090 Uniform and Shoes                     | —                   | 748                 | 2,500               | 3,500                  | 3,500                 | —                     |
| 53091 Vehicle Operations                    | 585                 | 6,918               | 9,850               | 9,850                  | 9,850                 | —                     |
| 61380 Printing                              | —                   | 150                 | 300                 | 300                    | 300                   | —                     |
| 61430 Professional Services                 | 4,795               | 7,244               | 7,250               | 7,250                  | 7,250                 | —                     |
| 61530 Soil Sterilization and Weed Abatement | 2,090               | 2,606               | 5,800               | 5,800                  | 5,800                 | —                     |
| 63250 Office Supplies                       | 88                  | 53                  | 120                 | 120                    | 120                   | —                     |
| 63270 Photo Film and Processing             | —                   | —                   | —                   | —                      | —                     | —                     |
| 63410 Program Expenses and Supplies         | 39,278              | 1,649               | 64,000              | 64,000                 | 64,000                | —                     |
| 63520 Special Supplies                      | 27                  | 300                 | 5,000               | 5,000                  | 5,000                 | —                     |
| 63530 Small Tools                           | 730                 | 276                 | 3,000               | 3,000                  | 3,000                 | —                     |
| 65015 Artwork Maintenance                   | 85,493              | 64,946              | 150,000             | 150,000                | 150,000               | —                     |
| 65050 Equipment and Machinery Maintenance   | 112,225             | 129,507             | 145,000             | 145,000                | 145,000               | —                     |
| 65090 Off Street Maintenance                | 37,031              | 40,309              | 55,000              | 300,000                | 55,000                | —                     |
| 65134 Sewer Maintenance                     | 455,329             | 437,081             | 555,000             | 555,000                | 500,000               | —                     |
| 65140 Storm Drain Maintenance               | 60,085              | 69,823              | 85,000              | 85,000                 | 85,000                | —                     |
| 65151 Street Lights - Maintenance           | 1,074,252           | 1,038,755           | 1,290,000           | 1,290,000              | 1,290,000             | —                     |
| 67010 Water                                 | 42                  | 41                  | 60                  | 60                     | 60                    | —                     |
| 67060 Cellular Phone                        | 950                 | 1,200               | 1,200               | 1,200                  | 1,200                 | —                     |
| 69901 Non-Capitalizable Expenditures        | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>     | <b>1,875,737</b>    | <b>1,801,866</b>    | <b>2,382,160</b>    | <b>2,628,160</b>       | <b>2,328,160</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                       |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office         | —                   | —                   | —                   | —                      | —                     | —                     |
| 79060 Motor Vehicles                        | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment               | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>                 | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                       | <b>2,240,872</b>    | <b>2,285,774</b>    | <b>3,056,470</b>    | <b>3,443,471</b>       | <b>3,258,026</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance - Street

**CODE:** 342

### ACTIVITY DESCRIPTION

The General Maintenance Division's Street Maintenance activity is funded to perform a variety of essential maintenance functions. These include resurfacing and sealing public streets and highways; maintaining bridges and traffic signals; pavement marking and striping; maintaining and replacing traffic and street name signs; storm sewer maintenance; emergency sanitary sewer services; curb, gutter, and sidewalk maintenance; and repairing storm-related damage throughout the City. These services are carried out through contracts with the County of Los Angeles and various private firms.

### ACTIVITY OBJECTIVES

1. To develop and implement a comprehensive maintenance program for municipally owned facilities located within public rights-of-way.
2. To promote traffic safety through the ongoing maintenance of safety devices and signs.
3. To minimize future capital expenditures by conducting preventative street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

| ACTIVITY WORKLOAD STATISTICS         | 2023-2024 | 2024-2025 | 2025-2026  |
|--------------------------------------|-----------|-----------|------------|
|                                      | ACTUAL    | ESTIMATED | FORECASTED |
| Miles of sidewalk maintained         | 242.16    | 242.16    | 242.16     |
| Miles of curb and gutters maintained | 256       | 256       | 256        |
| Total street mileage maintained      | 136.33    | 136.33    | 136.33     |
| Traffic signals maintained           | 90        | 91        | 91         |
| Bridges maintained                   | 16        | 16        | 16         |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |           |
|--|-----------|
| Decrease in Marking and Striping expenditures adjusted to reflect actual expenditures based on past performance (65070). | -\$43,000 |
|--|-----------|

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance - Street

**CODE:** 342

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                 |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                   | —                   | —                   | 139,020             | 80,631                 | 141,437               | —                     |
| 51021 Overtime                           | —                   | —                   | 1,123               | 1,123                  | 1,123                 | —                     |
| 52400 Employee Benefits                  | 170                 | 1,824               | 129,290             | 65,408                 | 107,105               | —                     |
| <b>TOTAL PERSONNEL</b>                   | 170                 | 1,824               | 269,433             | 147,162                | 249,665               | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>        |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications              | —                   | —                   | 120                 | 120                    | 120                   | —                     |
| 53030 Education and Training             | —                   | —                   | 2,400               | 2,400                  | 2,400                 | —                     |
| 53070 Reimbursed Mileage                 | —                   | —                   | 380                 | 380                    | 380                   | —                     |
| 53090 Uniform and Shoes                  | 613                 | 564                 | 3,730               | 3,730                  | 3,730                 | —                     |
| 53091 Vehicle Operations                 | —                   | —                   | 5,230               | 5,230                  | 5,230                 | —                     |
| 61430 Professional Services              | —                   | —                   | 3,500               | 3,500                  | 3,500                 | —                     |
| 63520 Special Supplies                   | 1,944               | 3,597               | 17,000              | 17,000                 | 17,000                | —                     |
| 63530 Small Tools                        | —                   | —                   | 3,000               | 3,000                  | 3,000                 | —                     |
| 65030 Bridge Maintenance                 | —                   | 7,897               | 22,000              | 22,000                 | 22,000                | —                     |
| 65070 Marking and Striping               | 9,873               | 54,353              | 143,000             | 100,000                | 100,000               | —                     |
| 65133 Roadside Maintenance               | 20,825              | 11,258              | 33,000              | 33,000                 | 33,000                | —                     |
| 65153 Street Sign - Maintenance          | 354                 | 2,477               | 50,000              | 50,000                 | 50,000                | —                     |
| 65155 Street Maintenance - City          | 111,693             | 279,255             | 400,000             | 400,000                | 400,000               | —                     |
| 65156 Street Maintenance - County        | —                   | 52,764              | 100,000             | 100,000                | 100,000               | —                     |
| 65171 Traffic Signal Maintenance - State | 13,382              | 13,700              | 16,000              | 16,000                 | 16,000                | —                     |
| 65172 Traffic Signal Maintenance - City  | 444,108             | 478,839             | 360,000             | 360,000                | 360,000               | —                     |
| 65174 Traffic Signal - Power             | 188,149             | 196,058             | 210,000             | 210,000                | 210,000               | —                     |
| 65175 Traffic and Regulatory Signs       | 21,455              | 10,045              | 70,000              | 70,000                 | 70,000                | —                     |
| 69901 Non-Capitalizable Expenditures     | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E        | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>  | 812,396             | 1,110,807           | 1,439,360           | 1,396,360              | 1,396,360             | —                     |
| <b>CAPITAL OUTLAY</b>                    |                     |                     |                     |                        |                       |                       |
| 79070 Machinery and Equipment            | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>              | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                    | 812,566             | 1,112,631           | 1,708,793           | 1,543,522              | 1,646,025             | —                     |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works  
ACTIVITY: General Maintenance - Vehicle  
CODE: 343

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal support for vehicle, equipment, and field maintenance across all City departments. This includes the maintenance, repair, modification, and fabrication of a wide range of City-owned equipment—from minor repairs to major overhauls. This Division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

- 1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
- 2. To inspect, maintain, repair, and overhaul all City equipment.
- 3. To provide centralized in-house maintenance support functions for all City departments.
- 4. To evaluate service vehicles, assess their service life, and recommend timely replacements as needed.

| ACTIVITY WORKLOAD STATISTICS                          | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Passenger vehicles maintained                         | 3         | 3         | 3          |
| Light industrial vehicles maintained (1 ton or below) | 57        | 60        | 64         |
| Heavy industrial vehicles maintained (over 1 ton)     | 13        | 13        | 14         |
| Tractors maintained                                   | 10        | 10        | 11         |
| Miscellaneous small power equipment maintained        | 330       | 440       | 475        |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance - Vehicle

**CODE:** 343

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 293,878             | 237,147             | 231,980             | 245,700                | 257,625               | —                     |
| 51021 Overtime                          | 3,712               | 3,181               | 567                 | 567                    | 567                   | —                     |
| 52400 Employee Benefits                 | 278,427             | 241,448             | 232,723             | 252,592                | 250,837               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>576,017</b>      | <b>481,776</b>      | <b>465,270</b>      | <b>498,859</b>         | <b>509,029</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | —                   | 275                 | 340                 | 340                    | 340                   | —                     |
| 53030 Education and Training            | 200                 | —                   | 2,400               | 2,400                  | 2,400                 | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | 170                 | 450                    | 170                   | —                     |
| 53090 Uniform and Shoes                 | 2,738               | 1,404               | 3,750               | 3,750                  | 3,750                 | —                     |
| 53091 Vehicle Operations                | 2,224               | 2,381               | 3,700               | 3,700                  | 3,700                 | —                     |
| 61340 Outside Services                  | 31,315              | 65,082              | 70,000              | 70,000                 | 70,000                | —                     |
| 63520 Special Supplies                  | 97,786              | 70,849              | 116,000             | 116,000                | 116,000               | —                     |
| 63530 Small Tools                       | 1,427               | 1,956               | 3,000               | 3,000                  | 4,000                 | —                     |
| 65131 Rent Other Equipment              | —                   | —                   | 3,000               | 3,000                  | 3,000                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69970 Non-Cap Expenditures - Machinery  | —                   | —                   | 5,135               | 20,635                 | 5,135                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>135,690</b>      | <b>141,947</b>      | <b>207,495</b>      | <b>223,275</b>         | <b>208,495</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>711,707</b>      | <b>623,723</b>      | <b>672,765</b>      | <b>722,134</b>         | <b>717,524</b>        | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance - Facility

**CODE:** 344

### ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance and custodial care of all municipal structures including the Cerritos City Hall, Cerritos Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Cerritos Senior Center, Sheriff's Station and all other municipal structures. Responsibilities include both routine and specialized custodial services to ensure clean, safe, and welcoming environments for the public and staff.

### ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply both custodial and non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

| ACTIVITY WORKLOAD STATISTICS            | 2023-2024      | 2024-2025      | 2025-2026      |
|---|----------------|----------------|----------------|
|   | ACTUAL         | ESTIMATED      | FORECASTED     |
| Building square footage maintained:     |                |                |                |
| Cerritos City Hall                      | 55,000         | 55,000         | 55,000         |
| Cerritos Library                        | 88,780         | 88,780         | 88,780         |
| Cerritos Park East                      | 20,000         | 20,000         | 20,000         |
| Liberty Park                            | 15,300         | 15,300         | 15,300         |
| Heritage Park                           | 2,000          | 2,000          | 2,000          |
| Frontier Park                           | 700            | 700            | 700            |
| Westgate Park                           | 800            | 800            | 800            |
| Golf Course                             | 2,475          | 2,475          | 2,475          |
| Corporate Yard                          | 25,000         | 25,000         | 25,000         |
| Joe A. Gonsalves Park                   | 600            | 600            | 600            |
| Sports Complex                          | 3,700          | 3,700          | 3,700          |
| Cerritos Center for the Performing Arts | 158,000        | 158,000        | 158,000        |
| Cerritos Senior Center                  | 27,500         | 27,500         | 27,500         |
| Cerritos Sheriff's Station              | 81,000         | 81,000         | 81,000         |
| <b>TOTAL SQUARE FT</b>                  | <b>480,855</b> | <b>480,855</b> | <b>480,855</b> |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |              |
|---|--------------|
| Increase in Vehicle Operations expenditures to align with actual spending trends in the current fiscal year (53091).  | +\$14,700    |
| Increase in Custodial Services expenditures due to the restructuring of the Public Works Department and to cover increased costs related to additional programming for the Cerritos Center for the Performing Arts (61110). | +\$1,060,800 |
| Increase in Special Supplies expenditures due to the restructuring of the Public Works Department (63520).  | +\$113,000   |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance - Facility

**CODE:** 344

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 270,657             | 287,906             | 457,380             | 938,693                | 1,064,815             | —                     |
| 51021 Overtime                          | 7,540               | 7,608               | 8,427               | 8,427                  | 8,427                 | —                     |
| 52400 Employee Benefits                 | 263,620             | 273,126             | 457,380             | 885,775                | 918,380               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>541,817</b>      | <b>568,640</b>      | <b>923,187</b>      | <b>1,832,895</b>       | <b>1,991,622</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | —                   | —                   | 240                 | 240                    | 240                   | —                     |
| 53030 Education and Training            | —                   | —                   | 2,400               | 2,400                  | 2,400                 | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | 380                 | 380                    | 380                   | —                     |
| 53090 Uniform and Shoes                 | 2,085               | 2,451               | 3,940               | 6,400                  | 6,400                 | —                     |
| 53091 Vehicle Operations                | 18,448              | 21,912              | 5,300               | 25,000                 | 20,000                | —                     |
| 61110 Custodial Services                | —                   | —                   | —                   | —                      | 1,060,800             | —                     |
| 61340 Outside Services                  | 7,079               | 7,240               | 7,240               | 7,240                  | 7,240                 | —                     |
| 61360 Permit Fees                       | 2,959               | 6,450               | 3,280               | 3,280                  | 3,280                 | —                     |
| 61430 Professional Services             | 62,740              | 62,980              | 72,000              | 72,000                 | 72,000                | —                     |
| 63520 Special Supplies                  | 38,621              | 75,294              | 72,000              | 60,000                 | 185,000               | —                     |
| 63530 Small Tools                       | 1,177               | 2,244               | 3,000               | 5,000                  | 5,000                 | —                     |
| 65010 Air Conditioning Maintenance      | 290,040             | 611,130             | 495,000             | 495,000                | 495,000               | —                     |
| 65020 Building and Grounds              | 649,750             | 585,739             | 650,000             | 650,000                | 650,000               | —                     |
| 65110 Playground Equipment Maintenance  | 25,135              | 39,971              | 42,500              | 42,500                 | 42,500                | —                     |
| 65131 Rent Other Equipment              | —                   | —                   | 1,000               | 1,000                  | 1,000                 | —                     |
| 65132 Rent Building and Grounds         | —                   | 25                  | 1,000               | 1,000                  | 1,000                 | —                     |
| 67010 Water                             | 70,676              | 70,272              | 86,000              | 86,000                 | 86,000                | —                     |
| 67030 Natural Gas                       | 130,768             | 63,468              | 97,800              | 97,800                 | 97,800                | —                     |
| 67040 Electricity                       | 2,113,976           | 2,244,201           | 2,300,000           | 2,300,000              | 2,300,000             | —                     |
| 67050 Telephone                         | 164,999             | 136,930             | 180,000             | 180,000                | 180,000               | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 600                 | 600                    | 600                   | —                     |
| 69120 Property Taxes                    | 4,752               | 4,825               | 5,000               | 7,500                  | 8,000                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>3,583,805</b>    | <b>3,935,732</b>    | <b>4,028,680</b>    | <b>4,043,340</b>       | <b>5,224,640</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79010 Land                              | —                   | —                   | —                   | —                      | —                     | —                     |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>4,125,622</b>    | <b>4,504,372</b>    | <b>4,951,867</b>    | <b>5,876,235</b>       | <b>7,216,262</b>      | <b>—</b>              |

## DEPARTMENTAL ACTIVITY DETAIL

### ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance - Swim Center

**CODE:** 345

#### ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

#### ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum recreational activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

#### SIGNIFICANT ACTIVITY PROGRAM CHANGES

#### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** General Maintenance - Swim Center

**CODE:** 345

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 8,233               | 64,446              | 65,910              | 71,290                 | 78,393                | —                     |
| 51021 Overtime                          | —                   | 871                 | 424                 | 424                    | 424                   | —                     |
| 52400 Employee Benefits                 | 6,904               | 52,806              | 64,920              | 55,370                 | 56,863                | —                     |
| <b>TOTAL PERSONNEL</b>                  | 15,137              | 118,123             | 131,254             | 127,084                | 135,680               | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 75                  | —                   | 120                 | 120                    | 120                   | —                     |
| 53030 Education and Training            | —                   | 212                 | 1,200               | 1,200                  | 1,200                 | —                     |
| 53070 Reimbursed Mileage                | —                   | 260                 | 120                 | 120                    | 120                   | —                     |
| 53090 Uniform and Shoes                 | —                   | 774                 | 800                 | 1,000                  | 1,000                 | —                     |
| 53091 Vehicle Operations                | —                   | —                   | 1,880               | 1,880                  | 1,880                 | —                     |
| 61340 Outside Services                  | 4,303               | 4,225               | 8,000               | 4,000                  | 4,000                 | —                     |
| 61360 Permit Fees                       | —                   | 318                 | 480                 | 480                    | 480                   | —                     |
| 61430 Professional Services             | 22,841              | 18,848              | 21,000              | 21,000                 | 21,000                | —                     |
| 63520 Special Supplies                  | 34,044              | 31,174              | 46,000              | 46,000                 | 46,000                | —                     |
| 63530 Small Tools                       | 446                 | 904                 | 3,000               | 3,000                  | 3,000                 | —                     |
| 65010 Air Conditioning Maintenance      | 23,587              | 51,589              | 38,000              | 38,000                 | 38,000                | —                     |
| 65020 Building and Grounds              | 112,529             | 135,726             | 150,000             | 150,000                | 150,000               | —                     |
| 65131 Rent Other Equipment              | —                   | —                   | 1,000               | 1,000                  | 1,000                 | —                     |
| 67010 Water                             | 16,502              | 16,408              | 24,000              | 24,000                 | 24,000                | —                     |
| 67030 Natural Gas                       | 183,232             | 119,364             | 150,000             | 150,000                | 150,000               | —                     |
| 67040 Electricity                       | 196,265             | 223,188             | 220,000             | 220,000                | 220,000               | —                     |
| 67050 Telephone                         | 3,078               | 2,843               | 3,200               | 3,200                  | 3,200                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 596,902             | 605,833             | 668,800             | 665,000                | 665,000               | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 612,039             | 723,956             | 800,054             | 792,084                | 800,680               | —                     |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works  
ACTIVITY: Parks / Trees Management  
CODE: 351

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination, and administrative oversight of the Parks Maintenance, Street Tree Maintenance, Median Maintenance, and Golf Course Maintenance programs. Key duties include reviewing landscape designs and specifications for various landscape projects throughout the City, approving landscape and irrigation plans for public projects, and conducting field inspections to ensure compliance with City landscape standards. The Division is also responsible for weed abatement within public rights-of-way.

The Activity Workload Statistics outlined below reflect all parks, trees, and median/parkway-related projects and field inspections completed or projected for the fiscal years listed.

ACTIVITY OBJECTIVES

- 1. To maintain the City's park-like appearance and support its designation as a Tree City USA by developing and enforcing high-quality landscaping standards and specifications.
- 2. To coordinate the functional areas of responsibility

| ACTIVITY WORKLOAD STATISTICS                    | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Public landscape projects completed             | 20        | 20        | 20         |
| Private landscape projects reviewed and checked | 15        | 12        | 12         |
| Field inspections performed                     | 150       | 125       | 135        |

|                                      |         |
|--------------------------------------|---------|
| SIGNIFICANT ACTIVITY PROGRAM CHANGES | CHANGES |
|--------------------------------------|---------|

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works  
**ACTIVITY:** Parks / Trees Management  
**CODE:** 351

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 135,015             | 154,942             | 153,260             | 33,309                 | 139,479               | —                     |
| 52010 Regular Earnings - Part Time      | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 130,031             | 145,416             | 122,960             | 24,323                 | 94,469                | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>265,046</b>      | <b>300,358</b>      | <b>276,220</b>      | <b>57,632</b>          | <b>233,948</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53090 Uniform and Shoes                 | —                   | —                   | —                   | —                      | —                     | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 600                 | 600                    | 600                   | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>3,300</b>        | <b>600</b>          | <b>600</b>          | <b>600</b>             | <b>600</b>            | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>268,346</b>      | <b>300,958</b>      | <b>276,820</b>      | <b>58,232</b>          | <b>234,548</b>        | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Parks / Trees Maintenance - Median and Parkway  
**CODE:** 352

### ACTIVITY DESCRIPTION

The Median and Parkway Maintenance Division is responsible for the landscape maintenance of center medians, arterial parkways, and designated landscaped areas along the 91 and 605 Freeways. A portion of funding for Assessment District #6 is sourced from a special maintenance district. Additionally, half of the maintenance costs for the center medians along Del Amo Boulevard, Valley View Avenue, and part of Pioneer Boulevard are covered through joint agreements with the Cities of Lakewood, Buena Park, and La Mirada.

This Division also oversees the landscape maintenance of AD-6, ADP-2, the Cerritos Center for the Performing Arts and, the Cerritos Senior Center at Pat Nixon Park.

### ACTIVITY OBJECTIVES

1. To ensure high aesthetic standards are achieved through the maintenance of all City arterial parkways, center medians and public open space areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the City's public landscaped areas.
3. To facilitate an ongoing weed mitigation program along improved public rights-of-way for safety and aesthetic value. To conduct continual weed mitigation along improved public rights-of-way to enhance safety and appearance.
4. Oversee the contract maintenance of the center medians, AD-6 landscape areas, arterial street parkways, ADP-2 landscape areas, freeway landscape areas, landscape areas adjacent to the Cerritos Center for the Performing Arts, and the Cerritos Senior Center at Pat Nixon Park.

| ACTIVITY WORKLOAD STATISTICS  | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Total approximate square feet of center street medians              | 1,000,000 | 1,000,000 | 1,000,000  |
| Total approximate square feet of ADP-2 & AD-6 buffer landscape area | 1,128,000 | 1,128,000 | 1,128,000  |
| Total approximate square footage of sidewalk planters               | 972,163   | 972,163   | 972,163    |
| Total square footage of freeway landscape                           | 797,000   | 797,000   | 797,000    |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |           |
|---|-----------|
| Increase in Outside Services expenditures due to higher labor costs for repairing electrical equipment damaged by increased vandalism and wire theft (61340).   | +\$14,700 |
| Increase in Professional Services expenditures due to increased homeless trash and encampment cleanup, and required budgeting for Del Amo State Car Lot maintenance agreement responsibilities (61430). | +\$75,000 |
| Increase in Non-Cap Expenditures-Machinery expenditures for the replacement of irrigation controller boxes (69970).   | +\$10,500 |



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Parks / Trees Maintenance - Median and Parkway

**CODE:** 352

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 83,971              | 90,366              | 93,900              | 99,798                 | 116,656               | —                     |
| 51021 Overtime                          | 4,364               | 8,197               | 1,484               | 1,484                  | 1,484                 | —                     |
| 52400 Employee Benefits                 | 88,229              | 97,170              | 95,780              | 101,941                | 81,126                | —                     |
| <b>TOTAL PERSONNEL</b>                  | 176,564             | 195,733             | 191,164             | 203,223                | 199,266               | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53090 Uniform and Shoes                 | 722                 | 761                 | 800                 | 800                    | 800                   | —                     |
| 53091 Vehicle Operations                | 3,783               | 764                 | 3,800               | 3,800                  | 3,800                 | —                     |
| 61340 Outside Services                  | 6,870               | 7,748               | 10,300              | 10,300                 | 25,000                | —                     |
| 61430 Professional Services             | 1,947,674           | 2,131,044           | 1,934,320           | 1,934,320              | 2,009,320             | —                     |
| 63520 Special Supplies                  | 3,986               | 4,749               | 5,180               | 5,180                  | 5,180                 | —                     |
| 63530 Small Tools                       | 223                 | 220                 | 225                 | 225                    | 500                   | —                     |
| 67010 Water                             | 360,171             | 354,028             | 475,000             | 475,000                | 475,000               | —                     |
| 67040 Electricity                       | 14,042              | 17,691              | 45,000              | 45,000                 | 45,000                | —                     |
| 67060 Cellular Phone                    | —                   | —                   | 480                 | 480                    | 480                   | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69970 Non-Cap Expenditures - Machinery  | 4,583               | 4,590               | 4,590               | 4,590                  | 15,090                | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 2,342,054           | 2,521,595           | 2,479,695           | 2,479,695              | 2,580,170             | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79030 Improvements                      | —                   | —                   | —                   | —                      | —                     | —                     |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 2,518,618           | 2,717,328           | 2,670,859           | 2,682,918              | 2,779,436             | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works

**ACTIVITY:** Parks / Trees Maintenance - Parkway Trees

**CODE:** 353

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 28,000 trees located in the parks, arterial street parkways, center medians and public open spaces.

### ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for the planting, maintenance, repair, and replacement of all trees located within City rights-of-way and in other public areas. Division personnel are highly skilled in all aspects of tree care and urban forestry management, supporting the City's long-standing commitment to environmental stewardship and beautification.

### ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through a comprehensive tree maintenance program.
2. To continually monitor the health of street and parkway trees and take steps necessary to ensure public safety and to prevent, when possible, tree related diseases.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of all City-owned trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

| ACTIVITY WORKLOAD STATISTICS     | 2023-2024 | 2024-2025 | 2025-2026  |
|----------------------------------|-----------|-----------|------------|
|                                  | ACTUAL    | ESTIMATED | FORECASTED |
| New street trees planted by City | 310       | 217       | 436        |
| Street trees maintained          | 28,700    | 28,511    | 29,100     |
| Street trees trimmed             | 6,500     | 7,000     | 7,500      |
| Service calls made               | 280       | 300       | 500        |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |           |
|---|-----------|
| Increase in Vehicle Operations expenditures to align with actual spending trends in the current fiscal year (53091).  | +\$27,000 |
| Increase in Plant and Trees expenditures to support transition from less efficient individual projects to more cost-effective district-wide planting (63280). | +\$24,100 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Parks / Trees Maintenance - Parkway Trees

**CODE:** 353

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                   |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                     | 358,135             | 412,794             | 671,700             | 608,371                | 726,834               | —                     |
| 51021 Overtime                             | 11,692              | 12,690              | 6,680               | 6,680                  | 6,680                 | —                     |
| 52010 Regular Earnings - Part Time         | —                   | —                   | —                   | —                      | —                     | —                     |
| 52015 Special Project Earnings - Part Time | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                    | 405,056             | 455,871             | 631,410             | 645,596                | 708,382               | —                     |
| <b>TOTAL PERSONNEL</b>                     | <b>774,883</b>      | <b>881,355</b>      | <b>1,309,790</b>    | <b>1,260,647</b>       | <b>1,441,896</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>          |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications                | 120                 | 1,953               | 3,200               | 3,200                  | 800                   | —                     |
| 53070 Reimbursed Mileage                   | 486                 | 773                 | —                   | —                      | —                     | —                     |
| 53080 Training and Meeting                 | —                   | 710                 | 700                 | 700                    | 3,800                 | —                     |
| 53090 Uniform and Shoes                    | 4,240               | 5,444               | 6,400               | 6,400                  | 13,600                | —                     |
| 53091 Vehicle Operations                   | 18,751              | 48,646              | 23,000              | 50,000                 | 50,000                | —                     |
| 61430 Professional Services                | 1,035,510           | 646,074             | 870,000             | 870,000                | 870,000               | —                     |
| 63280 Plant and Trees                      | 10,936              | 10,748              | 10,900              | 11,700                 | 35,000                | —                     |
| 63520 Special Supplies                     | 10,640              | 10,394              | 10,840              | 10,840                 | 10,840                | —                     |
| 63530 Small Tools                          | —                   | 251                 | 330                 | 330                    | 330                   | —                     |
| 67010 Water                                | 3,007               | 2,936               | 5,000               | 5,000                  | 5,000                 | —                     |
| 67060 Cellular Phone                       | 606                 | 750                 | 960                 | 960                    | 960                   | —                     |
| 69901 Non-Capitalizable Expenditures       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E          | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>    | <b>1,084,296</b>    | <b>728,679</b>      | <b>931,330</b>      | <b>959,130</b>         | <b>990,330</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                      |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office        | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment              | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>                | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                      | <b>1,859,179</b>    | <b>1,610,034</b>    | <b>2,241,120</b>    | <b>2,219,777</b>       | <b>2,432,226</b>      | <b>—</b>              |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works  
ACTIVITY: Parks / Trees Maintenance - Parks  
CODE: 354

ACTIVITY DESCRIPTION

The Park Maintenance Division provides parks and grounds keeping services for the City-owned park and open space system. The City’s park system consists of Cerritos Civic Center, Cerritos Park East, Heritage Park, Liberty Park, Sports Complex, Cerritos Corporate Yard, 19 neighborhood parks and six community open space areas.

ACTIVITY OBJECTIVES

- 1. To ensure public parks and open space areas are properly and attractively maintained for safe public enjoyment.
- 2. To maintain sports fields in safe and playable condition.
- 3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
- 4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

| ACTIVITY WORKLOAD STATISTICS                       | 2023-2024 | 2024-2025 | 2025-2026  |
|--|-----------|-----------|------------|
|  | ACTUAL    | ESTIMATED | FORECASTED |
| Total park and public acreage maintained includes: | 213       | 213       | 213        |

| SIGNIFICANT ACTIVITY PROGRAM CHANGES  | CHANGES   |
|---|-----------|
| Increase in Special Supplies expenditures to cover chemicals for the newly installed fertigation system at the Sports Complex, along with sod replacement and installation at various City recreation facilities (63520). | +\$20,000 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Parks / Trees Maintenance - Parks

**CODE:** 354

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 1,516,206           | 1,462,780           | 1,708,180           | 1,717,413              | 1,832,261             | —                     |
| 51021 Overtime                          | 37,905              | 62,233              | 14,341              | 14,341                 | 14,341                | —                     |
| 52010 Regular Earnings - Part Time      | 25,148              | 47,725              | 55,080              | 58,119                 | 59,921                | —                     |
| 52021 Overtime Earnings - Part Time     | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 1,461,226           | 1,474,401           | 1,803,500           | 1,632,490              | 1,638,607             | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>3,040,485</b>    | <b>3,047,139</b>    | <b>3,581,101</b>    | <b>3,422,363</b>       | <b>3,545,130</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 3,453               | 3,954               | 5,000               | 5,000                  | 5,000                 | —                     |
| 53070 Reimbursed Mileage                | 28                  | —                   | —                   | —                      | —                     | —                     |
| 53080 Training and Meeting              | —                   | 7,500               | 7,500               | 7,500                  | 7,500                 | —                     |
| 53090 Uniform and Shoes                 | 19,858              | 20,756              | 20,150              | 20,150                 | 20,150                | —                     |
| 53091 Vehicle Operations                | 40,591              | 24,971              | 50,000              | 50,000                 | 50,000                | —                     |
| 61340 Outside Services                  | 2,138               | 2,533               | 3,380               | 3,380                  | 3,380                 | —                     |
| 61430 Professional Services             | 33,401              | 87,333              | 70,000              | 70,000                 | 70,000                | —                     |
| 63520 Special Supplies                  | 117,871             | 125,019             | 133,000             | 133,000                | 153,000               | —                     |
| 63530 Small Tools                       | 1,494               | 3,093               | 3,600               | 3,600                  | 3,600                 | —                     |
| 65020 Building and Grounds              | 4,110               | 3,985               | 4,170               | 4,170                  | 4,170                 | —                     |
| 65131 Rent Other Equipment              | 151                 | 938                 | 950                 | 950                    | 950                   | —                     |
| 67010 Water                             | 143,222             | 140,269             | 200,000             | 200,000                | 200,000               | —                     |
| 67060 Cellular Phone                    | 600                 | 463                 | 1,440               | 1,440                  | 1,440                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69970 Non-Cap Expenditures - Machinery  | —                   | 68                  | 1,400               | 1,400                  | 1,400                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>366,917</b>      | <b>420,882</b>      | <b>500,590</b>      | <b>500,590</b>         | <b>520,590</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>3,407,402</b>    | <b>3,468,021</b>    | <b>4,081,691</b>    | <b>3,922,953</b>       | <b>4,065,720</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works

**ACTIVITY:** Parks / Trees Maintenance - Golf Course

**CODE:** 355

### ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

### ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance practices.
2. To accommodate quality golf course play and promote an enjoyable experience for all level of players.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |           |
|---|-----------|
| Increase in Building and Grounds expenditures due to anticipated repair costs for the pro shop and bathrooms, along with increased pest control services (65020). | +\$15,200 |
| Increase in Electricity expenditures to align with actual spending trends in the current fiscal year (67040).   | +\$23,000 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Parks / Trees Maintenance - Golf Course

**CODE:** 355

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 130,397             | 111,728             | 223,520             | 229,740                | 240,462               | —                     |
| 51021 Overtime                          | 11,203              | 14,539              | 2,016               | 2,016                  | 2,016                 | —                     |
| 52400 Employee Benefits                 | 141,457             | 115,041             | 216,810             | 226,387                | 224,509               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>283,057</b>      | <b>241,308</b>      | <b>442,346</b>      | <b>458,143</b>         | <b>466,987</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | —                   | —                   | —                   | —                      | —                     | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | —                   | —                      | —                     | —                     |
| 53080 Training and Meeting              | —                   | —                   | —                   | —                      | —                     | —                     |
| 53090 Uniform and Shoes                 | 2,322               | 2,188               | 2,400               | 2,400                  | 2,400                 | —                     |
| 53091 Vehicle Operations                | 6,083               | 4,807               | 7,200               | 13,000                 | 10,000                | —                     |
| 61340 Outside Services                  | 340                 | 6,255               | 6,000               | 6,000                  | 6,000                 | —                     |
| 61430 Professional Services             | 3,802               | 7,837               | 7,870               | 12,000                 | 12,000                | —                     |
| 63520 Special Supplies                  | 44,225              | 44,596              | 44,685              | 43,885                 | 44,685                | —                     |
| 63530 Small Tools                       | 1,016               | 1,028               | 1,080               | 1,080                  | 2,000                 | —                     |
| 65010 Air Conditioning Maintenance      | 88                  | 370                 | 580                 | 580                    | 580                   | —                     |
| 65020 Building and Grounds              | 3,769               | 15,796              | 15,800              | 30,000                 | 31,000                | —                     |
| 67010 Water                             | 19,981              | 19,333              | 35,780              | 35,780                 | 35,780                | —                     |
| 67030 Natural Gas                       | 1,466               | 1,063               | 1,800               | 1,800                  | 1,800                 | —                     |
| 67040 Electricity                       | 43,816              | 55,061              | 37,000              | 60,000                 | 60,000                | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>126,908</b>      | <b>158,334</b>      | <b>160,195</b>      | <b>206,525</b>         | <b>206,245</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>409,965</b>      | <b>399,642</b>      | <b>602,541</b>      | <b>664,668</b>         | <b>673,232</b>        | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Water Management  
**CODE:** 362

### ACTIVITY DESCRIPTION

The Water Superintendent oversees overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection, and Water Quality Control to ensure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

### ACTIVITY OBJECTIVES

1. To oversee the implementation of water-related Capital Improvement Projects.
2. To plan, coordinate, and manage all Water Division operations and activities.
3. To evaluate and implement cost-effective strategies for the operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To expand the City's reclaimed water program by enrolling additional water users.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

Increase in Water Master Assessment expenditures to cover increased state water permit and groundwater assessment costs (61612).

+\$21,280



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works  
**ACTIVITY:** Water Management  
**CODE:** 362

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 335,813             | 387,457             | 448,688             | 442,665                | 475,007               | —                     |
| 51021 Overtime                          | —                   | —                   | —                   | —                      | —                     | —                     |
| 52010 Regular Earnings - Part Time      | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 301,760             | 378,394             | 388,365             | 417,464                | 421,754               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>637,573</b>      | <b>765,851</b>      | <b>837,053</b>      | <b>860,129</b>         | <b>896,761</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 27,143              | 40,248              | 41,830              | 41,830                 | 42,300                | —                     |
| 53030 Education and Training            | 765                 | 2,594               | 12,000              | 12,000                 | 12,000                | —                     |
| 53070 Reimbursed Mileage                | —                   | 111                 | 860                 | 860                    | 860                   | —                     |
| 53080 Training and Meeting              | 50                  | 209                 | 600                 | 600                    | 600                   | —                     |
| 53090 Uniform and Shoes                 | 943                 | 2,061               | 2,925               | 2,925                  | 3,900                 | —                     |
| 53091 Vehicle Operations                | —                   | 2,235               | 500                 | 4,800                  | 4,800                 | —                     |
| 61180 Engineering Services              | —                   | —                   | 5,500               | 5,500                  | 5,500                 | —                     |
| 61310 Legal Services                    | 660                 | 120                 | 10,000              | —                      | 10,000                | —                     |
| 61430 Professional Services             | 13,232              | 8,890               | 25,000              | 25,000                 | 25,000                | —                     |
| 61612 Water Master Assessment           | 78,483              | 75,036              | 75,720              | 85,720                 | 97,000                | —                     |
| 63230 Maps and Publications             | 107                 | —                   | 5,500               | 5,500                  | 5,500                 | —                     |
| 63250 Office Supplies                   | 436                 | 25                  | 500                 | 500                    | 500                   | —                     |
| 63520 Special Supplies                  | 375                 | —                   | 1,000               | 1,000                  | 1,000                 | —                     |
| 67060 Cellular Phone                    | 1,500               | 1,750               | 2,400               | 2,400                  | 2,400                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>126,394</b>      | <b>133,279</b>      | <b>184,335</b>      | <b>188,635</b>         | <b>211,360</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79030 Improvements                      | —                   | —                   | —                   | —                      | —                     | —                     |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>763,967</b>      | <b>899,130</b>      | <b>1,021,388</b>    | <b>1,048,764</b>       | <b>1,108,121</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Water Production and Distribution  
**CODE:** 363

### ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of treated water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

### ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum production of wells ensuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.

| ACTIVITY WORKLOAD STATISTICS                  | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Acre feet of water purchased (from MWD)       | 0         | 0         | 50         |
| Acre feet of water rights pumped (from wells) | 6,946     | 7,000     | 7,000      |
| MWD water costs (\$ per acre foot)            | \$1,379   | \$1,426   | \$1,565    |
| Well pumping assessments (\$ per acre foot)   | \$411     | \$437     | \$455      |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Increase in Special Supplies expenditures due to the rising costs of repairing aging equipment (63520).               | +\$10,000  |
| Increase in Power expenditures due to the activation of a new dewatering lift station and rising power costs (67070). | +\$194,920 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Water Production and Distribution

**CODE:** 363

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 262,358             | 321,275             | 333,000             | 305,269                | 354,236               | —                     |
| 51021 Overtime                          | 131,805             | 92,004              | 100,000             | 100,000                | 100,000               | —                     |
| 52400 Employee Benefits                 | 313,917             | 345,655             | 349,650             | 294,019                | 316,573               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>708,080</b>      | <b>758,934</b>      | <b>782,650</b>      | <b>699,288</b>         | <b>770,809</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53070 Reimbursed Mileage                | 191                 | —                   | 2,300               | 2,300                  | 2,300                 | —                     |
| 53080 Training and Meeting              | —                   | —                   | 2,400               | 2,400                  | 2,500                 | —                     |
| 53090 Uniform and Shoes                 | 4,706               | 5,622               | 9,850               | 10,250                 | 10,250                | —                     |
| 53091 Vehicle Operations                | 2,500               | 8,291               | 10,500              | 10,500                 | 10,500                | —                     |
| 61340 Outside Services                  | 142,362             | 152,005             | 206,300             | 206,300                | 206,300               | —                     |
| 61360 Permit Fees                       | 24,651              | 22,056              | 47,660              | 47,660                 | 47,660                | —                     |
| 61430 Professional Services             | 15,816              | 13,898              | 8,000               | 15,000                 | 8,000                 | —                     |
| 63520 Special Supplies                  | 37,861              | 29,985              | 30,000              | 40,000                 | 40,000                | —                     |
| 63530 Small Tools                       | 807                 | 2,327               | 7,830               | 7,830                  | 7,830                 | —                     |
| 65212 Water Production Equipment        | 48,472              | 93,174              | 89,410              | 89,410                 | 89,410                | —                     |
| 65213 Water Well Pumping Assessment     | 3,367,898           | 3,166,278           | 3,452,400           | 3,452,400              | 3,452,400             | —                     |
| 67020 MWD Purchase                      | 210,242             | 61,650              | 250,000             | 90,900                 | 257,480               | —                     |
| 67030 Natural Gas                       | 545,783             | 296,908             | 411,032             | 411,032                | 411,032               | —                     |
| 67040 Electricity                       | 30,784              | 30,449              | 23,000              | 25,000                 | 30,000                | —                     |
| 67050 Telephone                         | 18,406              | 18,178              | 19,940              | 19,940                 | 19,940                | —                     |
| 67060 Cellular Phone                    | —                   | —                   | 400                 | 400                    | 400                   | —                     |
| 67070 Power                             | 522,619             | 570,812             | 522,680             | 690,000                | 717,600               | —                     |
| 69050 Leased Water Rights               | 760,743             | 777,493             | 793,200             | 793,200                | 788,200               | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>5,733,841</b>    | <b>5,249,126</b>    | <b>5,886,902</b>    | <b>5,914,522</b>       | <b>6,101,802</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79060 Motor Vehicles <sup>9</sup>       | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>6,441,921</b>    | <b>6,008,060</b>    | <b>6,669,552</b>    | <b>6,613,810</b>       | <b>6,872,611</b>      | <b>—</b>              |

<sup>9</sup> See [Property Control Capital Outlay Detail](#) for Capital Equipment details.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Water Operations  
**CODE:** 364

### ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

### ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

| ACTIVITY WORKLOAD STATISTICS  | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Total number of water services  | 15,755    | 15,757    | 15,769     |
| Total number of fire services   | 301       | 303       | 311        |
| Miles of water mains in service                                       | 183       | 184       | 184        |
| Total fire hydrants in service  | 1,681     | 1,683     | 1,683      |
| Water main, services & fire hydrant repairs                           | 41        | 40        | 45         |
| Water meters changed  | 376       | 420       | 450        |
| High water bill complaints requiring field follow-up or meter testing | 126       | 130       | 90         |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Increase in Distribution Systems expenditures to cover increased costs for pipeline supplies and materials (65210).     | +\$10,000  |
| Decrease in Motor Vehicles expenditures resulting from annual capital equipment purchase fluctuations (79060).          | -\$190,000 |
| Decrease in Machinery and Equipment expenditures resulting from annual capital equipment purchase fluctuations (79070). | -\$27,150  |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Water Operations

**CODE:** 364

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 330,772             | 362,855             | 447,720             | 453,008                | 565,367               | —                     |
| 51021 Overtime                          | 115,246             | 91,325              | 100,000             | 100,000                | 100,000               | —                     |
| 52400 Employee Benefits                 | 384,977             | 423,409             | 461,152             | 473,602                | 535,987               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>830,995</b>      | <b>877,589</b>      | <b>1,008,872</b>    | <b>1,026,610</b>       | <b>1,201,354</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53070 Reimbursed Mileage                | 183                 | 125                 | 1,700               | 2,000                  | 2,000                 | —                     |
| 53080 Training and Meeting              | —                   | —                   | 500                 | 500                    | 500                   | —                     |
| 53090 Uniform and Shoes                 | 5,060               | 7,412               | 7,740               | 10,700                 | 10,700                | —                     |
| 53091 Vehicle Operations                | 37,798              | 29,960              | 18,000              | 11,100                 | 18,800                | —                     |
| 61340 Outside Services                  | 156,463             | 404,678             | 211,480             | 211,480                | 211,480               | —                     |
| 61430 Professional Services             | 9,840               | 6,231               | 19,600              | 19,600                 | 19,600                | —                     |
| 63520 Special Supplies                  | 5,129               | 18,819              | 20,860              | 21,000                 | 21,000                | —                     |
| 63530 Small Tools                       | 2,649               | 7,973               | 9,120               | 9,120                  | 9,120                 | —                     |
| 63675 Emergency Water Storage Supplies  | —                   | —                   | 2,000               | 2,000                  | 2,000                 | —                     |
| 63710 Water Meters                      | 55,889              | 39,930              | 90,330              | 90,330                 | 90,330                | —                     |
| 65020 Building and Grounds              | —                   | —                   | 700                 | 700                    | 700                   | —                     |
| 65131 Rent Other Equipment              | 351                 | —                   | 1,500               | 1,500                  | 1,500                 | —                     |
| 65210 Distribution Systems              | 58,106              | 65,137              | 63,000              | 73,000                 | 73,000                | —                     |
| 65211 Water - Special Maintenance       | 14,106              | 46,800              | 42,000              | 42,000                 | 42,000                | —                     |
| 67060 Cellular Phone                    | 13,437              | 13,845              | 12,000              | 12,000                 | 12,000                | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69970 Non-Cap Expenditures - Machinery  | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>359,011</b>      | <b>640,910</b>      | <b>500,530</b>      | <b>507,030</b>         | <b>514,730</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79060 Motor Vehicles <sup>10</sup>      | —                   | —                   | 190,000             | 196,900                | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | 47,150              | 180,470                | 20,000                | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>237,150</b>      | <b>377,370</b>         | <b>20,000</b>         | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>1,190,006</b>    | <b>1,518,499</b>    | <b>1,746,552</b>    | <b>1,911,010</b>       | <b>1,736,084</b>      | <b>—</b>              |

<sup>10</sup> See [Property Control Capital Outlay Detail](#) for Motor Vehicle details.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Water Inspection  
**CODE:** 365

### ACTIVITY DESCRIPTION

As part of the Water Division, the Water Inspection activity is dedicated to maintaining the quality of water delivered to consumers through a continuous program of treatment and testing. Water samples are collected at scheduled intervals from designated locations within the system and are professionally tested for bacteriological content and chemical composition.

Personnel in this section also perform cross-connection control by inspecting backflow prevention devices throughout the water system. Additional responsibilities include inspecting newly constructed water lines, fire hydrants, and water services, as well as marking the location of water facilities as required by outside contractors.

### ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

| ACTIVITY WORKLOAD STATISTICS                   | 2023-2024 | 2024-2025 | 2025-2026  |
|--|-----------|-----------|------------|
|  | ACTUAL    | ESTIMATED | FORECASTED |
| Backflow device testing notices sent to others | 238       | 205       | 200        |
| City-owned backflow devices tested             | 87        | 150       | 150        |
| Cross-connection inspections performed         | 6         | 12        | 16         |
| Bacteriological samples performed              | 1,216     | 1,216     | 1,216      |
| Color, odor, turbidity tests performed         | 274       | 276       | 276        |
| Chemical, radiological, gen. mineral samples   | 240       | 240       | 240        |
| T.H.M. (Trihalomethane samples)                | 96        | 96        | 96         |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |           |
|---|-----------|
| Increase in Machinery and Equipment expenditures resulting from annual capital equipment purchase fluctuations (79070). | +\$10,000 |
|---|-----------|

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works  
**ACTIVITY:** Water Inspection  
**CODE:** 365

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 80,624              | 90,160              | 96,600              | 99,012                 | 107,268               | —                     |
| 52400 Employee Benefits                 | 80,353              | 90,371              | 101,430             | 101,390                | 103,183               | —                     |
| <b>TOTAL PERSONNEL</b>                  | 160,977             | 180,531             | 198,030             | 200,402                | 210,451               | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 340                 | 120                 | 1,150               | 1,300                  | 1,500                 | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | 240                 | 240                    | 240                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | 200                 | 200                    | 200                   | —                     |
| 53090 Uniform and Shoes                 | 693                 | 745                 | 1,900               | 1,900                  | 1,900                 | —                     |
| 53091 Vehicle Operations                | —                   | —                   | 5,400               | 5,400                  | 5,400                 | —                     |
| 61350 Outside Processing                | 69,613              | 57,432              | 95,650              | 95,650                 | 95,650                | —                     |
| 61611 Water Treatment Services          | 182,357             | 190,053             | 209,100             | 209,100                | 209,100               | —                     |
| 63520 Special Supplies                  | 2,929               | 2,743               | 3,100               | 3,100                  | 3,100                 | —                     |
| 63530 Small Tools                       | 245                 | 2,270               | 5,200               | 5,200                  | 5,200                 | —                     |
| 65211 Water - Special Maintenance       | 43,016              | 49,509              | 69,000              | 69,000                 | 69,000                | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 299,193             | 302,872             | 390,940             | 391,090                | 391,290               | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | 10,000                | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | 10,000                | —                     |
| <b>ACTIVITY TOTAL</b>                   | 460,170             | 483,403             | 588,970             | 591,492                | 611,741               | —                     |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works  
ACTIVITY: Reclaimed Water Operations  
CODE: 366

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for ensuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

- 1. To install, repair and perform good preventative maintenance ensuring added years of operation to the reclaimed water system.
- 2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
- 3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
- 4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

| ACTIVITY WORKLOAD STATISTICS         | 2023-2024 | 2024-2025 | 2025-2026  |
|--------------------------------------|-----------|-----------|------------|
|                                      | ACTUAL    | ESTIMATED | FORECASTED |
| Total acre feet of water produced    | 1,816     | 1,900     | 1,900      |
| Total number of water services       | 262       | 262       | 263        |
| Total miles of water main in service | 29        | 29        | 29         |

| SIGNIFICANT ACTIVITY PROGRAM CHANGES  | CHANGES    |
|---|------------|
| Increase in Outside Services expenditures to cover increased costs for service repairs due to aging infrastructure (61340). | +\$14,000  |
| Increase in Power expenditures to align with actual spending trends in the current fiscal year (67070).                     | +\$133,560 |



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works

**ACTIVITY:** Reclaimed Water Operations

**CODE:** 366

|                                   |   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|-----------------------------------|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>          |   |                     |                     |                     |                        |                       |                       |
| 51021                             | Overtime                                | 42                  | —                   | —                   | —                      | —                     | —                     |
|                                   | <b>TOTAL PERSONNEL</b>                  | 42                  | —                   | —                   | —                      | —                     | —                     |
| <b>OPERATIONS AND MAINTENANCE</b> |   |                     |                     |                     |                        |                       |                       |
| 53080                             | Training and Meeting                    | —                   | —                   | 100                 | 100                    | 100                   | —                     |
| 53091                             | Vehicle Operations                      | —                   | —                   | 3,000               | 3,000                  | 3,000                 | —                     |
| 61340                             | Outside Services                        | 50,622              | 45,215              | 36,000              | 195,100                | 50,000                | —                     |
| 61430                             | Professional Services                   | —                   | 3,250               | 13,500              | 13,500                 | 13,500                | —                     |
| 63520                             | Special Supplies                        | —                   | —                   | 500                 | 600                    | 600                   | —                     |
| 63530                             | Small Tools                             | 94                  | —                   | 400                 | 400                    | 400                   | —                     |
| 63710                             | Water Meters                            | —                   | 19,558              | 10,000              | 10,000                 | 10,000                | —                     |
| 63720                             | Water Purchase                          | 347,670             | 186,327             | 300,750             | 300,750                | 300,750               | —                     |
| 65020                             | Building and Grounds                    | —                   | —                   | 300                 | 300                    | 300                   | —                     |
| 65131                             | Rent Other Equipment                    | —                   | —                   | 500                 | 500                    | 500                   | —                     |
| 65132                             | Rent Building and Grounds               | 103,221             | 81,621              | 89,000              | 89,000                 | 98,000                | —                     |
| 65210                             | Distribution Systems                    | —                   | —                   | —                   | —                      | —                     | —                     |
| 65212                             | Water Production Equipment              | (48,318)            | 119,794             | 85,000              | 85,000                 | 85,000                | —                     |
| 67070                             | Power                                   | 200,600             | 392,584             | 216,440             | 216,440                | 350,000               | —                     |
| 69901                             | Non-Capitalizable Expenditures          | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950                             | Non-Cap Expenditures - FF&E             | —                   | —                   | —                   | —                      | —                     | —                     |
|                                   | <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 653,889             | 848,349             | 755,490             | 914,690                | 912,150               | —                     |
| <b>CAPITAL OUTLAY</b>             |   |                     |                     |                     |                        |                       |                       |
| 79050                             | Furniture Fixtures and Office           | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070                             | Machinery and Equipment                 | —                   | —                   | —                   | —                      | —                     | —                     |
|                                   | <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
|                                   | <b>ACTIVITY TOTAL</b>                   | 653,931             | 848,349             | 755,490             | 914,690                | 912,150               | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Public Works  
**ACTIVITY:** Electric Utility  
**CODE:** 368

### ACTIVITY DESCRIPTION

The Electric Utility Division provides reliable electricity to commercial customers in the City of Cerritos based on an “opt-in” model. The Electric Utility provides an economically priced alternative to the prevailing electrical supplier. These goals are accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

### ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years. Additionally, the Cerritos Electric Utility (CEU) began receiving hydroelectric power from the Boulder Canyon Project (BCP) in October 2017, and began receiving solar power from the Daggett Solar Project in December 2024. These power procurements provide an optimum means to deal with consumer peak power demand.

| ACTIVITY WORKLOAD STATISTICS       | 2023-2024 | 2024-2025 | 2025-2026  |
|------------------------------------|-----------|-----------|------------|
|                                    | ACTUAL    | ESTIMATED | FORECASTED |
| Owned and Contracted Capacity (mW) | 15.0      | 17.0      | 17.0       |
| Energy Sales (MWh)                 | 63,488    | 57,800    | 55,000     |
| Number of Service Accounts         | 260       | 259       | 259        |
| Boulder Canyon Project (BCP) (MWh) | 4,055     | 4,420     | 4,275      |
| Daggett Solar Project 2 (MWh)      |           | 9,300     | 11,100     |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Increase in Professional Services expenditures for increase in contract utility service fees (61430).                         | +\$10,000  |
| Decrease in Additional Energy Resources expenditures to align with actual spending (67085).                                   | -\$100,000 |
| Increase in Magnolia Power Plant O&M expenditures to align with historical increase over the last three fiscal years (67095). | +\$240,000 |
| Decrease in Electric Special Assessment expenditures to align with actual spending trends in the current fiscal year (67110). | -\$50,000  |
| Decrease in Reliability Services expenditures adjusted to reflect actual expenditures based on past performance (67115).      | -\$65,000  |
| Decrease in Cap and Trade/Green House Gas expenditures to align with actual spending trends (67116).                          | -\$320,000 |
| Increase in Fuel Transportation expenditures to align with actual spending trends (67121).                                    | +\$181,000 |
| Decrease in BCP Capital Investment Repayment-Per SCH expenditures due to the completion of the repayment schedule (67135).    | -\$43,740  |
| Increase in Billing Management expenditures for increased costs in contracted billing management services (67190).            | +\$29,230  |
| Increase in Grid Management Charges expenditures to align with actual spending trends (67193).                                | +\$250,000 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Public Works  
**ACTIVITY:** Electric Utility  
**CODE:** 368

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                          |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                            | 115,282             | 127,140             | 131,625             | 104,040                | 114,066               | —                     |
| 52010 Regular Earnings - Part Time                | —                   | —                   | —                   | —                      | —                     | —                     |
| 52021 Overtime Earnings - Part Time               | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                           | 102,034             | 114,278             | 151,375             | 89,690                 | 91,671                | —                     |
| <b>TOTAL PERSONNEL</b>                            | <b>217,316</b>      | <b>241,418</b>      | <b>283,000</b>      | <b>193,730</b>         | <b>205,737</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>                 |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                              | 1,350               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications                       | —                   | 4,650               | 5,500               | 5,500                  | 5,500                 | —                     |
| 53070 Reimbursed Mileage                          | —                   | 111                 | —                   | 250                    | 500                   | —                     |
| 53080 Training and Meeting                        | —                   | —                   | 100                 | 600                    | 1,100                 | —                     |
| 61050 Bank Charges and Fees                       | 10,667              | —                   | 12,000              | 3,000                  | 3,000                 | —                     |
| 61310 Legal Services                              | 38,137              | 17,840              | 25,000              | 25,000                 | 25,000                | —                     |
| 61430 Professional Services                       | 112,642             | 119,308             | 120,000             | 230,000                | 130,000               | —                     |
| 63250 Office Supplies                             | 70                  | —                   | 1,000               | 3,000                  | 3,000                 | —                     |
| 63520 Special Supplies                            | 48                  | —                   | 5,000               | 5,000                  | 5,000                 | —                     |
| 67060 Cellular Phone                              | 600                 | 600                 | 600                 | 600                    | 600                   | —                     |
| 67085 Additional Energy Resources                 | —                   | —                   | 200,000             | 100,000                | 100,000               | —                     |
| 67095 Magnolia Power Plant O & M                  | 903,672             | 796,962             | 1,030,000           | 1,154,000              | 1,270,000             | —                     |
| 67101 Electric Transmission Scheduling Fee        | 350,448             | 351,906             | 350,400             | 357,000                | 357,000               | —                     |
| 67103 Power Scheduling Fee                        | 72,000              | 102,500             | 126,000             | 126,000                | 126,000               | —                     |
| 67105 Transmission Losses                         | 276                 | —                   | 5,000               | 5,000                  | 5,000                 | —                     |
| 67110 Electric Special Assessment                 | —                   | —                   | 50,000              | —                      | —                     | —                     |
| 67115 Reliability Service                         | —                   | —                   | 65,000              | —                      | —                     | —                     |
| 67116 Cap and Trade / Green House Gas             | —                   | —                   | 320,000             | —                      | —                     | —                     |
| 67117 Renewable Portfolio                         | —                   | 469,062             | 737,000             | 400,000                | 737,000               | —                     |
| 67118 Load Growth                                 | —                   | —                   | —                   | —                      | —                     | —                     |
| 67120 Fuel Expense                                | 3,088,966           | 3,168,766           | 2,453,660           | 2,453,660              | 2,453,660             | —                     |
| 67121 Fuel Transportation                         | 184,968             | 254,016             | 215,000             | 380,256                | 396,000               | —                     |
| 67131 Energy Resources WAPA                       | 48,523              | 54,193              | 49,000              | 49,000                 | 49,000                | —                     |
| 67132 Capacity WAPA                               | 48,892              | 52,530              | 58,000              | 58,000                 | 58,000                | —                     |
| 67133 LCRB Dam Fund                               | 10,370              | 10,169              | 14,000              | 14,000                 | 14,000                | —                     |
| 67134 LCR MSCP - Multi-Species Conservation Prog. | 3,892               | 4,341               | 4,000               | 4,500                  | 5,000                 | —                     |
| 67135 BCP Capital Investment Repayment - Per Sch. | 43,734              | —                   | 43,740              | —                      | —                     | —                     |
| 67146 Major Maintenance - Cap Impr (Reserves)     | 394,632             | 444,024             | 518,000             | 518,000                | 518,000               | —                     |
| 67147 Spare Parts - Cap Impr (Reserves)           | 24,000              | 48,000              | 56,480              | 56,480                 | 56,480                | —                     |
| 67190 Billing Management                          | 80,400              | 80,400              | 180,770             | 200,000                | 210,000               | —                     |
| 67191 General and Administrative                  | 17,136              | 17,136              | 25,890              | 25,890                 | 25,890                | —                     |
| 67193 Grid Management Charges                     | 1,023,557           | 394,369             | 300,000             | 700,000                | 550,000               | —                     |
| 67194 Debt Service - Project B                    | 768,000             | 852,000             | 858,820             | 858,820                | 858,820               | —                     |
| 67198 Regulatory Compliance                       | —                   | —                   | 50,000              | 50,000                 | 50,000                | —                     |
| 69013 Administrative Fees - SCPPA                 | 127,388             | 223,177             | 220,000             | 10,000                 | 220,000               | —                     |
| 69045 Interest Expense on Advances                | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>           | <b>7,354,368</b>    | <b>7,466,060</b>    | <b>8,099,960</b>    | <b>7,793,556</b>       | <b>8,233,550</b>      | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                             | <b>7,571,684</b>    | <b>7,707,478</b>    | <b>8,382,960</b>    | <b>7,987,286</b>       | <b>8,439,287</b>      | <b>—</b>              |

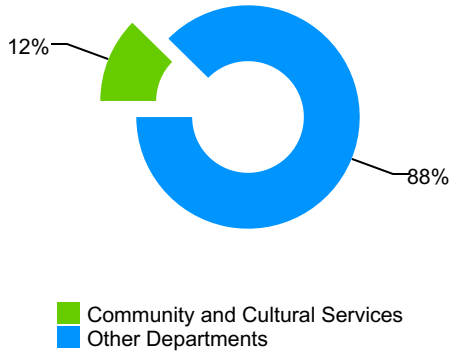
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# **COMMUNITY AND CULTURAL SERVICES**

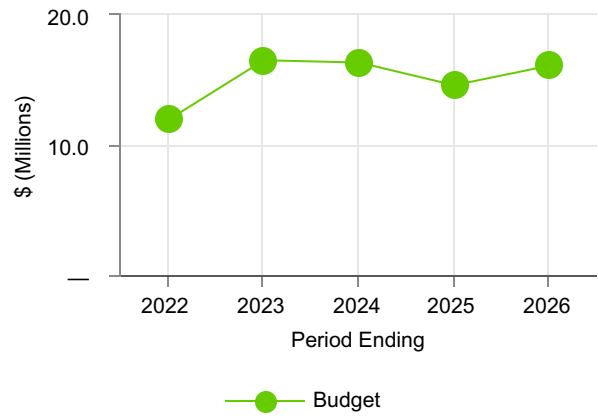
# COMMUNITY AND CULTURAL SERVICES

## Graphical Budget Data

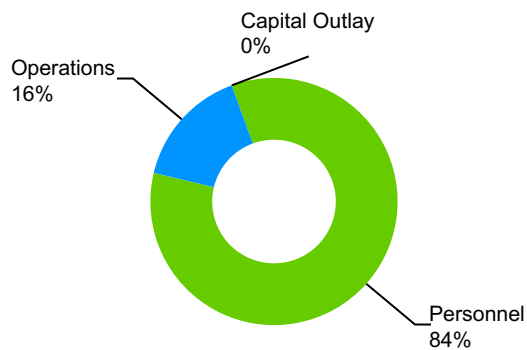
**Percent of Operating Budget**



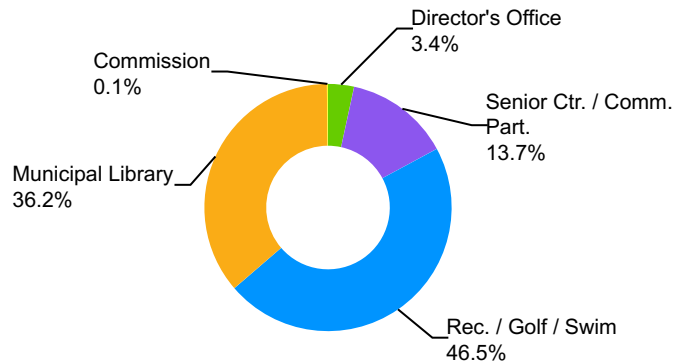
**Budget History**



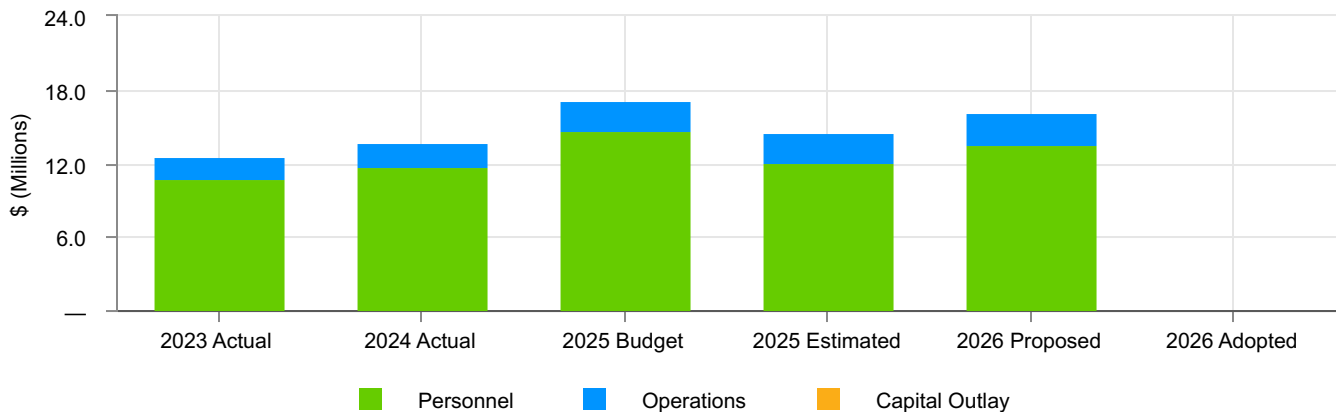
**Department Breakdown**



**Division Breakdown**



**Activity Summary**



## DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Community and Cultural Services

**CODE:** 400

### OVERVIEW COMMENTARY

The Department of Community and Cultural Services is dedicated to enhancing the City's social, recreational, and cultural programs while providing contracted facility rental services. The Department is divided into five main operating divisions, which include the Office of the Director, Community Services, Senior Center, Recreation Services, and Municipal Library division. These divisions collaboratively deliver direct staff services in the development and implementation of programs aimed at enriching recreational and social opportunities in Cerritos, along with promoting cultural engagement through library services and the City's Artwork in Public Places Program.

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) coordinating public and private agency programs made available to residents; (3) acting as a liaison between City officials and community groups; (4) organizing community special events; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; and (6) enhancing cultural enrichment and lifelong learning opportunities through the Municipal Library and the City's Artwork in Public Places Program.

### ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>CLASSIFICATION</b>      |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | 10,843,073          | 11,722,396          | 14,689,492          | 12,054,875             | 13,574,145            | —                     |
| Operations and Maintenance | 1,670,422           | 1,997,881           | 2,467,637           | 2,543,255              | 2,530,490             | —                     |
| Capital Outlay             | —                   | —                   | —                   | 1,700                  | —                     | —                     |
| <b>TOTAL BUDGET</b>        | 12,513,495          | 13,720,277          | 17,157,129          | 14,599,830             | 16,104,635            | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community and Cultural Services  
**ACTIVITY:** Office of the Director  
**CODE:** 411

### ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community and Cultural Services. The division is tasked with planning and coordinating a diverse array of services, including recreational, library, cultural, human, community, and senior-focused activities and special events.

The Office of the Director also manages various capital projects related to cultural and recreational infrastructure, including park development programs of the City. Additionally, the office actively seeks alternative funding sources by researching and preparing state and federal grant applications to support the City's cultural, recreational, and community service objectives.

### ACTIVITY OBJECTIVES

1. To provide administrative guidance and support to the operational divisions of the department, ensuring they are aligned with the City's goals for community and cultural development.
2. To facilitate effective partnerships and act as a liaison between the City of Cerritos and various cultural, recreational, and educational institutions, and organizations.
3. To oversee and manage capital projects related to the expansion and enhancement of community facilities, including parks, community centers, and the municipal library.
4. To explore and secure grant funding for projects and programs that aim to enrich the community's cultural and recreational landscape.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Office of the Director

**CODE:** 411

|                                   |   | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 | 2025-2026 |
|-----------------------------------|---|-----------|-----------|-----------|-----------|-----------|-----------|
|                                   |   | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | PROPOSED  | APPROVED  |
| <b>PERSONNEL EXPENSE</b>          |   |           |           |           |           |           |           |
| 51010                             | Regular Earnings                        | 326,819   | 348,659   | 241,416   | 228,121   | 295,593   | —         |
| 52400                             | Employee Benefits                       | 251,767   | 268,606   | 234,173   | 196,399   | 236,312   | —         |
|                                   | <b>TOTAL PERSONNEL</b>                  | 578,586   | 617,265   | 475,589   | 424,520   | 531,905   | —         |
| <b>OPERATIONS AND MAINTENANCE</b> |   |           |           |           |           |           |           |
| 53010                             | Auto Allowance                          | 2,700     | —         | —         | —         | —         | —         |
| 53020                             | Dues and Publications                   | —         | —         | 200       | 200       | 600       | —         |
| 53070                             | Reimbursed Mileage                      | —         | —         | 200       | 200       | 100       | —         |
| 53080                             | Training and Meeting                    | 7,008     | 4,010     | 15,000    | 15,000    | 15,000    | —         |
| 61580                             | Temporary Help                          | —         | —         | —         | 33,718    | —         | —         |
| 63520                             | Special Supplies                        | —         | —         | 250       | 250       | 600       | —         |
| 67060                             | Cellular Phone                          | 600       | 850       | 1,200     | 1,200     | 600       | —         |
| 69901                             | Non-Capitalizable Expenditures          | —         | —         | —         | —         | —         | —         |
| 69950                             | Non-Cap Expenditures - FF&E             | —         | —         | —         | —         | —         | —         |
|                                   | <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 10,308    | 4,860     | 16,850    | 50,568    | 16,900    | —         |
| <b>CAPITAL OUTLAY</b>             |   |           |           |           |           |           |           |
| 79050                             | Furniture Fixtures and Office           | —         | —         | —         | —         | —         | —         |
|                                   | <b>TOTAL CAPITAL OUTLAY</b>             | —         | —         | —         | —         | —         | —         |
|                                   | <b>ACTIVITY TOTAL</b>                   | 588,894   | 622,125   | 492,439   | 475,088   | 548,805   | —         |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community and Cultural Services  
**ACTIVITY:** Community Services  
**CODE:** 421

### ACTIVITY DESCRIPTION

The Community Services Division of the Department of Community and Cultural Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of all ages of the availability of services supplied by the City, other governmental agencies, non-profit social services groups and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various City activities. This Division coordinates City Council-directed memorial and remembrance ceremonies and community celebrations that recognize dignitaries and volunteers, commemorate groundbreakings, and dedicate new facilities. This Division also oversees the operation of the Senior Center.

### ACTIVITY OBJECTIVES

1. Keep abreast of the changing programs and service needs and interests of the community.
2. Design and establish appropriate programs and services for residents of all ages.
3. Plan and execute awards, ceremonies, and events for dignitaries, officials, and volunteers.
4. Utilize all available resources to provide service, consumer information, and referral to our community.
5. Develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |           |
|---|-----------|
| Increase in Program Expenses and Supplies to meet the needs of increasing catering and vendor costs associated with dignitary, volunteer recognitions, and community special event programming.<br>Anticipated forecast for City's 70th Anniversary celebrations (63410). | +\$64,100 |
| Increase in Community Programs due to increased allocation requests from non-profit agencies and the Cerritos Regional Chamber (63411)  | +\$13,700 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Community Services

**CODE:** 421

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 166,252             | 189,878             | 195,460             | 211,605                | 232,216               | —                     |
| 51021 Overtime                          | 765                 | 1,178               | 1,100               | 1,100                  | 1,100                 | —                     |
| 52400 Employee Benefits                 | 149,052             | 168,950             | 201,320             | 180,094                | 185,360               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>316,069</b>      | <b>360,006</b>      | <b>397,880</b>      | <b>392,799</b>         | <b>418,676</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | —                   | —                   | 1,200               | 1,200                  | 1,200                 | —                     |
| 53070 Reimbursed Mileage                | 609                 | 816                 | 600                 | 600                    | 600                   | —                     |
| 53080 Training and Meeting              | 69                  | —                   | 400                 | 400                    | 3,200                 | —                     |
| 61340 Outside Services                  | —                   | 100                 | 600                 | 600                    | 600                   | —                     |
| 61380 Printing                          | 3,018               | 2,066               | 3,500               | 3,500                  | 3,500                 | —                     |
| 63130 Community Awards                  | 2,831               | 2,003               | 3,000               | 5,000                  | 3,000                 | —                     |
| 63250 Office Supplies                   | 191                 | 152                 | 2,500               | 2,500                  | 2,500                 | —                     |
| 63310 Postage                           | —                   | 27                  | 1,000               | 1,000                  | 1,000                 | —                     |
| 63410 Program Expenses and Supplies     | 71,657              | 123,176             | 83,400              | 98,400                 | 147,500               | —                     |
| 63411 Community Programs                | 120,824             | 187,185             | 158,490             | 158,490                | 172,190               | —                     |
| 63520 Special Supplies                  | 1,305               | 475                 | 5,000               | 5,000                  | 5,000                 | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 600                 | 600                    | 600                   | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>203,804</b>      | <b>316,600</b>      | <b>260,290</b>      | <b>277,290</b>         | <b>340,890</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>519,873</b>      | <b>676,606</b>      | <b>658,170</b>      | <b>670,089</b>         | <b>759,566</b>        | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community and Cultural Services  
**ACTIVITY:** Senior Services  
**CODE:** 422

### ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Services Division personnel are responsible for developing, implementing, supervising, and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and senior organizations desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, enrichment, social and human services, information and referral, and fitness classes. Healthy lifestyles for seniors are also achieved through the utilization of the Center's fitness / wellness-center.

### ACTIVITY OBJECTIVES

1. Oversee and coordinate the development and operations of the Cerritos Senior Center.
2. Keep abreast of the changing needs and interests of the adult community.
3. Utilize all available resources to provide services, enrichment opportunities and referrals to the adult / senior population.
4. Develop, implement, supervise and evaluate all programs and services to benefit our community's aging population.
5. Provide meeting / banquet facilities for residents and adult community groups.
6. Manage a senior center volunteer program and to manage a volunteer recognition program.
7. Foster positive intergenerational relationships and promote knowledge about people of all ages.
8. Maintain senior health and independence through fitness, wellness and educational programming.

| ACTIVITY WORKLOAD STATISTICS              | 2023-2024 | 2024-2025 | 2025-2026  |
|---|-----------|-----------|------------|
|   | ACTUAL    | ESTIMATED | FORECASTED |
| Co-Sponsored Classes                      | 12,129    | 17,126    | 18,839     |
| Senior Center Classes and Special Events  | 23,308    | 28,420    | 31,262     |
| Fitness Center Attendance                 | 28,638    | 32,742    | 36,016     |
| Public Access Computer Usage              | 857       | 1,234     | 1,357      |
| Congregate Meal and Home Delivered Meals  | 39,524    | 39,704    | 41,689     |
| Human Services Appointments (HICAP & HSA) | 117       | 136       | 150        |
| Senior Organization Attendance            | 21,178    | 22,606    | 24,867     |
| Facility Reservation Attendance           | 7,040     | 10,800    | 11,880     |
| Volunteer Hours                           | 6,409     | 6,720     | 7,056      |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

Decrease in Non-Capital Expenditures for furniture and equipment needs (69950). -\$43,420

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Senior Services

**CODE:** 422

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 323,843             | 266,515             | 289,030             | 335,556                | 372,415               | —                     |
| 51021 Overtime                          | 1,783               | 541                 | 2,120               | 2,120                  | 2,120                 | —                     |
| 52010 Regular Earnings - Part Time      | 211,355             | 264,954             | 408,350             | 349,555                | 391,269               | —                     |
| 52021 Overtime Earnings - Part Time     | 897                 | 642                 | 1,560               | 1,560                  | 1,560                 | —                     |
| 52400 Employee Benefits                 | 334,024             | 269,563             | 417,991             | 399,841                | 419,554               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>871,902</b>      | <b>802,215</b>      | <b>1,119,051</b>    | <b>1,088,632</b>       | <b>1,186,918</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | —                   | —                   | —                   | 600                    | 750                   | —                     |
| 53030 Education and Training            | —                   | —                   | —                   | 1,500                  | —                     | —                     |
| 53070 Reimbursed Mileage                | 27                  | —                   | 750                 | 750                    | 750                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | 200                 | 200                    | 1,700                 | —                     |
| 53090 Uniform and Shoes                 | 2,248               | 108                 | 2,200               | 2,700                  | 2,700                 | —                     |
| 61360 Permit Fees                       | —                   | 96                  | 500                 | 500                    | 500                   | —                     |
| 61380 Printing                          | 675                 | 237                 | 13,100              | 13,100                 | 10,100                | —                     |
| 61430 Professional Services             | 27,070              | 33,506              | 80,900              | 81,400                 | 76,300                | —                     |
| 63110 Computer Supplies                 | 971                 | 783                 | 4,200               | 4,200                  | 4,200                 | —                     |
| 63130 Community Awards                  | 192                 | —                   | 300                 | 300                    | 300                   | —                     |
| 63140 Inventory for Resale              | 2,528               | 1,409               | 3,500               | 3,500                  | 3,750                 | —                     |
| 63250 Office Supplies                   | 4,022               | 3,053               | 5,060               | 5,060                  | 5,060                 | —                     |
| 63270 Photo Film and Processing         | —                   | —                   | —                   | —                      | —                     | —                     |
| 63310 Postage                           | —                   | 310                 | 2,050               | 2,050                  | 2,050                 | —                     |
| 63410 Program Expenses and Supplies     | 33,536              | 50,124              | 49,550              | 49,550                 | 57,050                | —                     |
| 63411 Community Programs                | 56,666              | 58,407              | 66,361              | 66,361                 | 74,750                | —                     |
| 63510 Signage / Flags / Display         | —                   | —                   | —                   | —                      | 3,000                 | —                     |
| 63520 Special Supplies                  | 4,292               | 4,107               | 4,560               | 4,560                  | 4,560                 | —                     |
| 67060 Cellular Phone                    | 550                 | —                   | 600                 | 600                    | 600                   | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | 60,470              | 60,470                 | 17,050                | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>132,777</b>      | <b>152,140</b>      | <b>294,301</b>      | <b>297,401</b>         | <b>265,170</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>1,004,679</b>    | <b>954,355</b>      | <b>1,413,352</b>    | <b>1,386,033</b>       | <b>1,452,088</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community and Cultural Services  
**ACTIVITY:** Recreation Services  
**CODE:** 441

### ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community and Cultural Services organizes and provides a variety of recreation activities for the Cerritos community. Personnel assigned to this Division plan, develop, and administer a safe and comprehensive recreation program at the City's community centers and parks. Programs and activities for all ages are offered through this Division and include: arts, crafts, dance, music, excursions, special interest classes, special events, sports leagues, tennis lessons, and adaptive recreation programs.

### ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

| ACTIVITY WORKLOAD STATISTICS      | 2023-2024 | 2024-2025 | 2025-2026  |
|-----------------------------------|-----------|-----------|------------|
|                                   | ACTUAL    | ESTIMATED | FORECASTED |
| Participants in Division Programs | 80,759    | 100,000   | 110,000    |
| Drop-in Facility Usage            | 453,067   | 460,000   | 475,000    |
| Facility Reservation Usage        | 136,248   | 165,000   | 170,000    |

| SIGNIFICANT ACTIVITY PROGRAM CHANGES  | CHANGES   |
|---|-----------|
| Increase in program expense to cover additional summer programming and preparation for the City's 70th Anniversary celebration (63410).   | +\$53,800 |
| Increase in Rent Building and Grounds due to Southern California Edison lease payment schedule and new Master Joint-Use Agreement for Use of Shared Sites with the ABC Unified School District (65132). | +\$20,000 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Recreation Services

**CODE:** 441

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 1,057,072           | 1,208,846           | 1,290,562           | 1,201,833              | 1,447,124             | —                     |
| 51021 Overtime                          | 4,811               | 3,476               | 5,300               | 5,300                  | 5,300                 | —                     |
| 52010 Regular Earnings - Part Time      | 851,465             | 992,704             | 1,280,146           | 1,098,550              | 1,252,533             | —                     |
| 52021 Overtime Earnings - Part Time     | 6,280               | 5,926               | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 945,564             | 1,065,197           | 1,726,124           | 1,342,611              | 1,512,508             | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>2,865,192</b>    | <b>3,276,149</b>    | <b>4,302,132</b>    | <b>3,648,294</b>       | <b>4,217,465</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 7,920               | 9,322               | 10,000              | 10,000                 | 10,000                | —                     |
| 53070 Reimbursed Mileage                | 959                 | 1,846               | 5,000               | 3,100                  | 3,100                 | —                     |
| 53080 Training and Meeting              | 606                 | 100                 | 1,700               | 1,700                  | 1,700                 | —                     |
| 53090 Uniform and Shoes                 | 14,167              | 11,377              | 16,000              | 16,000                 | 16,000                | —                     |
| 53091 Vehicle Operations                | 564                 | 368                 | 1,300               | 500                    | 500                   | —                     |
| 61130 Delivery Service                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 61260 Insurance - General               | 1,181               | 1,563               | 3,000               | 1,500                  | 4,500                 | —                     |
| 61380 Printing                          | 4,884               | 5,551               | 8,000               | 6,000                  | 14,000                | —                     |
| 61430 Professional Services             | 304,861             | 267,239             | 306,000             | 306,000                | 302,000               | —                     |
| 61580 Temporary Help                    | 20,675              | 24,250              | 42,600              | 34,400                 | 34,400                | —                     |
| 63410 Program Expenses and Supplies     | 244,927             | 276,735             | 317,200             | 332,300                | 371,000               | —                     |
| 63411 Community Programs                | 2,230               | 2,530               | 4,000               | 4,000                  | 4,000                 | —                     |
| 63520 Special Supplies                  | 14,355              | 20,351              | 25,000              | 25,000                 | 25,000                | —                     |
| 65132 Rent Building and Grounds         | 69,309              | 117,725             | 115,000             | 115,000                | 135,000               | —                     |
| 67050 Telephone                         | 490                 | 522                 | 2,000               | 3,000                  | 2,700                 | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 3,000               | 3,000                  | 4,800                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | 31,200              | 31,200                 | 28,000                | —                     |
| 69970 Non-Cap Expenditures - Machinery  | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>690,428</b>      | <b>740,079</b>      | <b>891,000</b>      | <b>892,700</b>         | <b>956,700</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>3,555,620</b>    | <b>4,016,228</b>    | <b>5,193,132</b>    | <b>4,540,994</b>       | <b>5,174,165</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Golf Course

**CODE:** 442

### ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Iron-Wood Nine Golf Course. Activities by this Division include the safe and efficient operation of the driving range and pro shop and coordination of activities for the Cerritos golfing community, including lessons, tournaments and general play.

### ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos.
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

| ACTIVITY WORKLOAD STATISTICS | 2023-2024 | 2024-2025 | 2025-2026  |
|------------------------------|-----------|-----------|------------|
|                              | ACTUAL    | ESTIMATED | FORECASTED |
| Classes / special events     | 1,519     | 1,700     | 1,400      |
| Number of rounds of golf     | 5,499     | 45,000    | 39,000     |
| Driving range participants   | 74,288    | 79,000    | 70,000     |
| Total course revenue         | \$378,653 | \$875,000 | \$750,000  |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |           |
|---|-----------|
| Decrease in Professional Services to reflect current programming (61430).     | -\$19,000 |
| Increase in Building and Grounds to cover annual netting maintenance (65020). | +\$15,000 |



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Golf Course

**CODE:** 442

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 83,982              | 78,478              | 91,000              | 91,296                 | 94,127                | —                     |
| 51021 Overtime                          | 799                 | 257                 | 1,000               | 1,000                  | 1,000                 | —                     |
| 52010 Regular Earnings - Part Time      | 185,800             | 250,492             | 374,000             | 288,419                | 351,356               | —                     |
| 52021 Overtime Earnings - Part Time     | 1,601               | 1,667               | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 110,138             | 113,029             | 257,560             | 171,219                | 183,748               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>382,320</b>      | <b>443,923</b>      | <b>723,560</b>      | <b>551,934</b>         | <b>630,231</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | —                   | —                   | —                   | —                      | —                     | —                     |
| 53070 Reimbursed Mileage                | 27                  | 192                 | 500                 | 500                    | 500                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | 400                 | 400                    | 300                   | —                     |
| 53090 Uniform and Shoes                 | 1,565               | 744                 | 3,000               | 3,000                  | 3,000                 | —                     |
| 53091 Vehicle Operations                | 481                 | 32                  | 1,500               | 1,500                  | 1,500                 | —                     |
| 61340 Outside Services                  | —                   | —                   | 4,000               | 4,000                  | 4,000                 | —                     |
| 61380 Printing                          | 260                 | —                   | 2,000               | 3,500                  | 3,500                 | —                     |
| 61430 Professional Services             | 9,087               | 64,641              | 69,000              | 39,000                 | 50,000                | —                     |
| 63140 Inventory for Resale              | 2,175               | 3,924               | 6,000               | 10,000                 | 10,000                | —                     |
| 63410 Program Expenses and Supplies     | 804                 | 743                 | 7,300               | 6,500                  | 6,500                 | —                     |
| 63520 Special Supplies                  | 16,372              | 56,259              | 30,000              | 30,000                 | 30,000                | —                     |
| 65020 Building and Grounds              | 6,500               | 6,200               | 10,000              | 50,000                 | 25,000                | —                     |
| 65131 Rent Other Equipment              | 5,317               | 6,241               | 7,000               | 8,000                  | 8,000                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | 11,800              | 11,800                 | 15,000                | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>42,588</b>       | <b>138,976</b>      | <b>152,500</b>      | <b>168,200</b>         | <b>157,300</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>424,908</b>      | <b>582,899</b>      | <b>876,060</b>      | <b>720,134</b>         | <b>787,531</b>        | <b>—</b>              |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services  
ACTIVITY: Swim and Fitness Center  
CODE: 443

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Activities by this Division include conducting swim lessons, recreational and lap swimming and adaptive recreation swim classes.

ACTIVITY OBJECTIVES

- 1. To provide a specialized leisure activity swim and fitness facility for all patrons.
- 2. To provide a safe and properly supervised swim and fitness facility for all patrons.
- 3. To ensure that swim activities are planned for every age group and interest.
- 4. To strive for organizational efficiency and cost effectiveness.

| ACTIVITY WORKLOAD STATISTICS | 2023-2024 | 2024-2025 | 2025-2026  |
|------------------------------|-----------|-----------|------------|
|                              | ACTUAL    | ESTIMATED | FORECASTED |
| Swim lessons attendance      | 125,622   | 100,000   | 75,000     |
| Recreational swim attendance | 29,672    | 27,500    | 25,000     |
| Other pool use attendance    | 64,425    | 60,000    | 54,000     |
| Fitness center attendance    | 24,169    | 25,000    | 22,000     |
| Total pool revenue           | \$413,160 | \$395,000 | \$375,000  |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Swim and Fitness Center

**CODE:** 443

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 149,409             | 162,636             | 166,000             | 169,407                | 180,057               | —                     |
| 51021 Overtime                          | 119                 | 941                 | 1,200               | 1,200                  | 1,200                 | —                     |
| 52010 Regular Earnings - Part Time      | 791,595             | 820,850             | 869,250             | 750,475                | 907,175               | —                     |
| 52021 Overtime Earnings - Part Time     | 5,478               | 5,122               | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 160,092             | 204,273             | 444,468             | 310,078                | 372,217               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>1,106,693</b>    | <b>1,193,822</b>    | <b>1,480,918</b>    | <b>1,231,160</b>       | <b>1,460,649</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 11,370              | 8,663               | 19,800              | 13,500                 | 13,600                | —                     |
| 53070 Reimbursed Mileage                | 164                 | 522                 | 500                 | 500                    | 500                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | —                   | 500                    | 500                   | —                     |
| 53090 Uniform and Shoes                 | 4,206               | 9,935               | 12,000              | 12,000                 | 12,000                | —                     |
| 61380 Printing                          | 1,042               | 1,300               | 1,500               | 2,500                  | 2,500                 | —                     |
| 61430 Professional Services             | 3,608               | 2,360               | 7,000               | 7,000                  | 7,000                 | —                     |
| 63140 Inventory for Resale              | —                   | 1,181               | 3,000               | 3,000                  | 3,000                 | —                     |
| 63410 Program Expenses and Supplies     | 3,093               | 369                 | 5,100               | 10,100                 | 5,000                 | —                     |
| 63520 Special Supplies                  | 8,672               | 6,648               | 8,000               | 8,000                  | 8,000                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | 15,000              | 15,000                 | 21,500                | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>32,155</b>       | <b>30,978</b>       | <b>71,900</b>       | <b>72,100</b>          | <b>73,600</b>         | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | 1,700                  | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>1,700</b>           | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>1,138,848</b>    | <b>1,224,800</b>    | <b>1,552,818</b>    | <b>1,304,960</b>       | <b>1,534,249</b>      | <b>—</b>              |

## DEPARTMENTAL ACTIVITY DETAIL

### ACTIVITY COMMENTARY

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Municipal Library

**CODE:** 571

#### ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country. The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "on ground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; and provides community meeting space; museum-quality exhibitions; technology classes and online research databases accessible from the homes, offices or schools of Cerritos Library cardholders.

#### ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces, and educational and cultural programming.
4. To plan, develop, and implement museum-quality exhibits and permanent and traveling displays of cultural, historical, and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

| ACTIVITY WORKLOAD STATISTICS      | 2022-2023 | 2023-2024 | 2024-2025  |
|-----------------------------------|-----------|-----------|------------|
|                                   | ACTUAL    | ESTIMATED | FORECASTED |
| Informational questions           | 45,602    | 45,600    | 45,600     |
| Public computer sessions          | 26,387    | 26,000    | 26,000     |
| Library materials added           | 9,734     | 9,800     | 9,800      |
| Circulation of Library materials  | 219,259   | 219,500   | 220,000    |
| Electronic collection circulation | 13,755    | 14,000    | 14,000     |
| Patrons using the Library         | 396,216   | 400,000   | 400,000    |
| Registered borrowers              | 19,490    | 19,500    | 19,500     |
| Attendance at programs            | 17,421    | 17,500    | 17,500     |

| SIGNIFICANT ACTIVITY PROGRAM CHANGES   | CHANGES   |
|--|-----------|
| Decrease to Non-Cap Expenditures – FF&E as one-time expenses for replacement tables and trashcans for the Skyline Room and replacement of staff chairs were completed (69950). | -\$49,716 |

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services

**ACTIVITY:** Municipal Library

**CODE:** 571

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                  |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                    | 1,647,153           | 1,724,220           | 1,780,740           | 1,545,587              | 1,725,690             | 0                     |
| 51021 Overtime                            | 2,860               | 2,431               | 3,180               | 3,180                  | 3,180                 | 0                     |
| 52010 Regular Earnings - Part Time        | 1,172,871           | 1,279,998           | 1,769,439           | 1,376,772              | 1,516,335             | 0                     |
| 52021 Overtime Earnings - Part Time       | 0                   | 117                 | 0                   | 0                      | 0                     | 0                     |
| 52400 Employee Benefits                   | 1,893,764           | 2,017,067           | 2,630,523           | 1,785,517              | 1,876,616             | 0                     |
| <b>TOTAL PERSONNEL</b>                    | <b>4,716,648</b>    | <b>5,023,833</b>    | <b>6,183,882</b>    | <b>4,711,056</b>       | <b>5,121,821</b>      | <b>0</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>         |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                      | 2,700               | 0                   | 0                   | 0                      | 0                     | 0                     |
| 53020 Dues and Publications               | 3,155               | 3,400               | 3,800               | 3,800                  | 3,800                 | 0                     |
| 53070 Reimbursed Mileage                  | 0                   | 10                  | 350                 | 350                    | 350                   | 0                     |
| 53080 Training and Meeting                | 609                 | 561                 | 1,650               | 1,650                  | 1,650                 | 0                     |
| 53090 Uniform and Shoes                   | 744                 | 3,398               | 4,000               | 4,000                  | 4,000                 | 0                     |
| 61050 Bank Charges and Fees               | 1,197               | 1,506               | 1,000               | 1,200                  | 1,200                 | 0                     |
| 61170 Electronic Information              | 82,816              | 100,181             | 106,300             | 106,500                | 110,200               | 0                     |
| 61350 Outside Processing                  | 61,135              | 56,415              | 61,300              | 59,000                 | 61,000                | 0                     |
| 61380 Printing                            | 3,994               | 1,606               | 5,000               | 5,000                  | 5,000                 | 0                     |
| 61430 Professional Services               | 73,583              | 73,267              | 86,130              | 96,130                 | 84,720                | 0                     |
| 63010 Audio Visual Materials              | 20,359              | 27,074              | 35,500              | 35,500                 | 35,500                | 0                     |
| 63020 Books and Library Materials         | 175,818             | 206,049             | 261,500             | 261,500                | 261,500               | 0                     |
| 63140 Inventory for Resale                | 1,347               | 407                 | 2,000               | 1,000                  | 2,000                 | 0                     |
| 63310 Postage                             | 4,000               | 4,000               | 5,000               | 3,100                  | 3,030                 | 0                     |
| 63410 Program Expenses and Supplies       | 44,909              | 42,798              | 42,000              | 42,000                 | 42,000                | 0                     |
| 63520 Special Supplies                    | 25,856              | 25,574              | 32,930              | 32,930                 | 32,930                | 0                     |
| 63550 Subscription and Periodicals        | 26,012              | 22,714              | 25,000              | 25,000                 | 27,000                | 0                     |
| 65050 Equipment and Machinery Maintenance | 19,044              | 34,925              | 0                   | 0                      | 0                     | 0                     |
| 65131 Rent Other Equipment                | 1,375               | 1,095               | 3,150               | 2,150                  | 3,150                 | 0                     |
| 65132 Rent Building and Grounds           | 3,300               | 3,020               | 4,200               | 4,200                  | 0                     | 0                     |
| 67060 Cellular Phone                      | 2,400               | 2,400               | 1,800               | 1,800                  | 1,800                 | 0                     |
| 69930 Non-Cap Expenditures - Improvement  | 0                   | 0                   | 18,670              | 18,670                 | 10,000                | 0                     |
| 69950 Non-Cap Expenditures - FF&E         | 0                   | 0                   | 63,216              | 63,216                 | 13,500                | 0                     |
| 69970 Non-Cap Expenditures - Machinery    | 0                   | 0                   | 0                   | 0                      | 0                     | 0                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>   | <b>554,353</b>      | <b>610,400</b>      | <b>764,496</b>      | <b>768,696</b>         | <b>704,330</b>        | <b>0</b>              |
| <b>CAPITAL OUTLAY</b>                     |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office       | 0                   | 0                   | 0                   | 0                      | 0                     | 0                     |
| 79070 Machinery and Equipment             | 0                   | 0                   | 0                   | 0                      | 0                     | 0                     |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>0</b>            | <b>0</b>            | <b>0</b>            | <b>0</b>               | <b>0</b>              | <b>0</b>              |
| <b>ACTIVITY TOTAL</b>                     | <b>5,271,001</b>    | <b>5,634,233</b>    | <b>6,948,378</b>    | <b>5,479,752</b>       | <b>5,826,151</b>      | <b>0</b>              |

# **PARKS AND RECREATION COMMISSION**

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community and Cultural Services  
ACTIVITY: Parks and Recreation Commission  
CODE: 462

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

ACTIVITY SUMMARY

| CLASSIFICATION             | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 | 2025-2026 |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|                            | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | PROPOSED  | APPROVED  |
| PERSONNEL EXPENSE          | 5,663     | 5,183     | 6,480     | 6,480     | 6,480     | —         |
| OPERATIONS AND MAINTENANCE | 4,009     | 3,848     | 16,300    | 16,300    | 15,600    | —         |
| CAPITAL OUTLAY             | —         | —         | —         | —         | —         | —         |
| TOTAL BUDGET               | 9,672     | 9,031     | 22,780    | 22,780    | 22,080    | —         |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community and Cultural Services  
**ACTIVITY:** Parks and Recreation Commission  
**CODE:** 462

### ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community and Cultural Services  
**ACTIVITY:** Parks and Recreation Commission  
**CODE:** 462

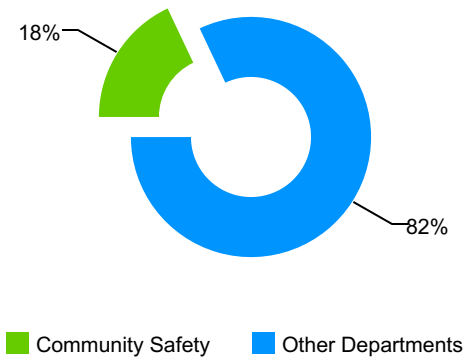
|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 52010 Regular Earnings - Part Time      | 5,100               | 4,650               | 6,000               | 6,000                  | 6,000                 | —                     |
| 52400 Employee Benefits                 | 563                 | 533                 | 480                 | 480                    | 480                   | —                     |
| <b>TOTAL PERSONNEL</b>                  | 5,663               | 5,183               | 6,480               | 6,480                  | 6,480                 | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,250               | 2,325               | 3,000               | 3,000                  | 3,000                 | —                     |
| 53020 Dues and Publications             | —                   | —                   | 1,000               | 1,000                  | 1,000                 | —                     |
| 53080 Training and Meeting              | 322                 | 563                 | 10,000              | 10,000                 | 10,000                | —                     |
| 61580 Temporary Help                    | 998                 | 900                 | 1,500               | 1,500                  | 600                   | —                     |
| 63520 Special Supplies                  | 439                 | 60                  | 800                 | 800                    | 1,000                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 4,009               | 3,848               | 16,300              | 16,300                 | 15,600                | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 9,672               | 9,031               | 22,780              | 22,780                 | 22,080                | —                     |

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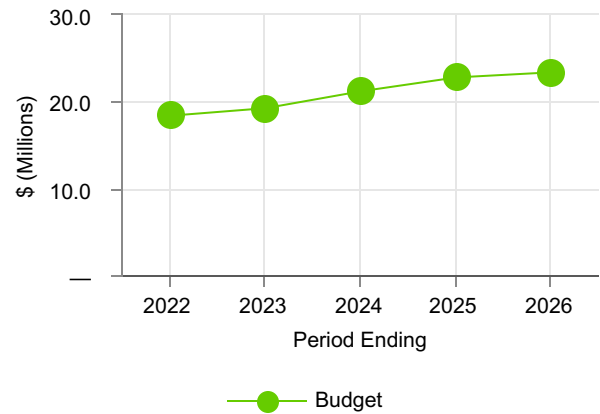
# **COMMUNITY SAFETY**

DEPARTMENTAL ACTIVITY DETAIL

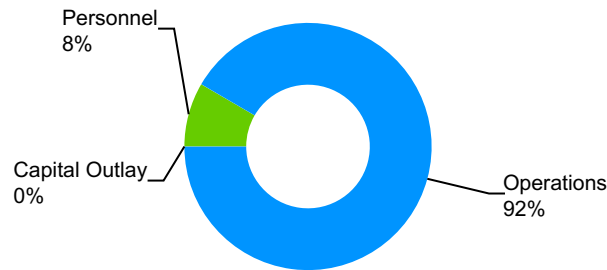
Percent of Operating Budget



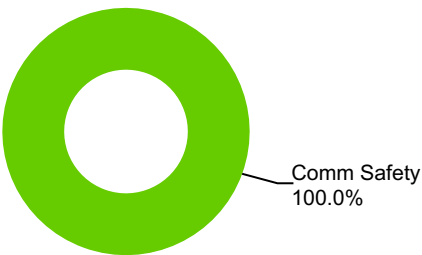
Budget History



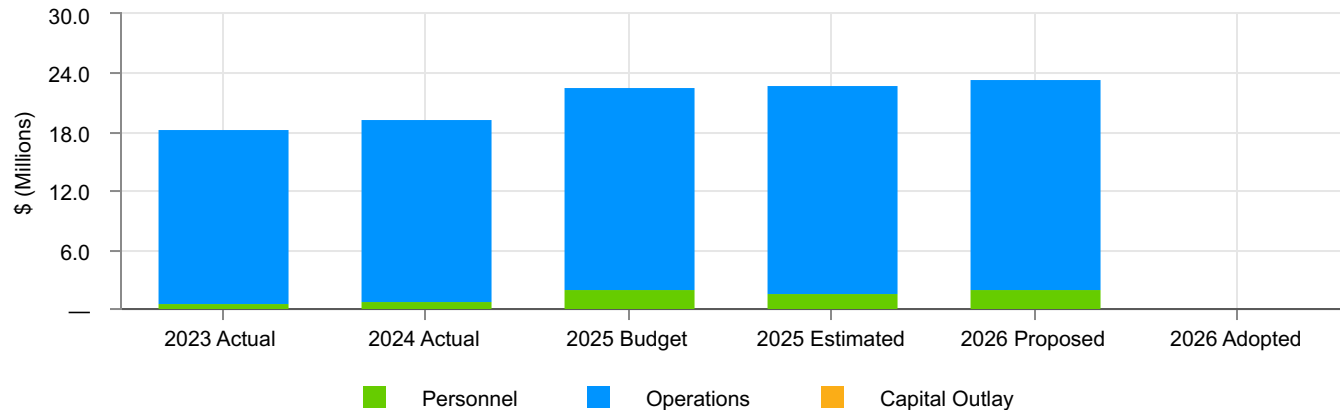
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY DETAIL

DEPARTMENT: Community Safety  
CODE: 450

OVERVIEW COMMENTARY

Community Safety is dedicated to ensuring the safety and security of all residents in the City. Reporting directly to the City Manager, Community Safety is divided into two operating divisions: Community Safety and Code Enforcement. The Community Safety division develops and implements public safety programs while overseeing the City's contract with the Los Angeles County Sheriff's Department (LASD) for law enforcement services, ensuring a coordinated approach to law enforcement and community safety initiatives. The Code Enforcement division is tasked with ensuring compliance with city codes and regulations, promoting high standards for community maintenance, and enhancing the quality of life for all residents by addressing issues related to property conditions and municipal ordinances. Together, these divisions work collaboratively to uphold public safety and community standards in the City.

ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| CLASSIFICATION             |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | 665,626             | 826,239             | 1,949,855           | 1,611,502              | 1,966,316             | —                     |
| Operations and Maintenance | 17,645,872          | 18,538,060          | 20,740,609          | 21,180,466             | 21,419,218            | —                     |
| Capital Outlay             | —                   | —                   | 4,000               | 4,031                  | —                     | —                     |
| TOTAL BUDGET               | 18,311,498          | 19,364,299          | 22,694,464          | 22,795,999             | 23,385,534            | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Community Safety  
**ACTIVITY:** Community Safety  
**CODE:** 451

### ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement, and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department (LASD), Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and City of Long Beach Animal Care Services.

### ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

| ACTIVITY WORKLOAD STATISTICS         | 2023-2024 | 2024-2025 | 2025-2026  |
|--------------------------------------|-----------|-----------|------------|
|                                      | ACTUAL    | ESTIMATED | FORECASTED |
| Temporary and Annual Parking Permits | 18,937    | 13,970    | 16,453     |
| Animal Control Incidents             | 1,566     | 1,261     | 1,261      |
| Fires                                | 109       | 87        | 98         |
| Law Enforcement Service Requests     | 17,241    | 19,520    | 21,799     |
| Self-generated Observations          | 11,746    | 14,648    | 17,550     |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |            |
|--|------------|
| Increase in Vehicle Operations due to increase in fuel costs (53091).  | +\$10,000  |
| Increase in Animal Control Services per City of Long Beach First Amendment to Provision of Animal Care Services Agreement through FY26 (61020)   | +\$96,781  |
| Increase in Outside Services due to moving expenditures from Police and Safety Services that are not specific to LASD expenses (e.g., Sky Knight, Contract Security, ALPR trailer lease, etc.) (61340) | +\$343,764 |
| Increase in Police and Safety Services due to increase in LASD Contract (61370).   | +\$205,894 |
| Increase in Printing to cover additional crime prevention brochures, neighborhood watch, and Volunteers on Patrol materials (61380)  | +\$10,000  |
| Decrease in Professional Services to Outside Services for ALPR trailer lease (61430)   | -\$48,000  |
| Increase in Program Expenses and Supplies to cover supplies and items to promote VOP and Neighborhood Program and VOP program uniform costs (63410)  | +\$40,000  |
| Increase in Non-Cap Expenditures-FF&E to cover the cost of new mobile radios for Community Services Officers (69950)   | +\$16,000  |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Community Safety  
**ACTIVITY:** Community Safety  
**CODE:** 451

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 64,245              | 74,904              | 427,632             | 439,532                | 454,919               | —                     |
| 52010 Regular Earnings - Part Time      | 509,956             | 605,753             | 824,672             | 681,653                | 965,572               | —                     |
| 52021 Overtime Earnings - Part Time     | 426                 | 755                 | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 90,999              | 144,827             | 697,551             | 490,317                | 545,825               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>665,626</b>      | <b>826,239</b>      | <b>1,949,855</b>    | <b>1,611,502</b>       | <b>1,966,316</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 5,140               | 5,140               | 7,000               | 7,000                  | 7,000                 | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | 100                 | 100                    | 100                   | —                     |
| 53080 Training and Meeting              | 804                 | 190                 | 3,000               | 3,000                  | 3,000                 | —                     |
| 53090 Uniform and Shoes                 | 6,600               | 332                 | 7,000               | —                      | 7,000                 | —                     |
| 53091 Vehicle Operations                | 157,252             | 155,968             | 150,000             | 150,000                | 160,000               | —                     |
| 61020 Animal Control Services           | 433,578             | 88,437              | 552,766             | 982,117                | 649,547               | —                     |
| 61220 Finger Printing Expense           | 295                 | 340                 | 2,000               | 2,000                  | 5,000                 | —                     |
| 61370 Police and Safety Services        | 16,711,242          | 17,899,094          | 19,615,243          | 19,576,243             | 19,821,137            | —                     |
| 61340 Outside Services                  | 81,994              | 73,335              | 80,000              | 80,000                 | 423,764               | —                     |
| 61380 Printing                          | 7,049               | 5,717               | 10,000              | 10,000                 | 20,000                | —                     |
| 61430 Professional Services             | 204,549             | 276,087             | 268,000             | 248,000                | 220,000               | —                     |
| 61580 Temporary Help                    | 20,376              | 10,459              | —                   | 20,000                 | —                     | —                     |
| 63250 Office Supplies                   | 1,266               | 645                 | 3,000               | 3,000                  | 3,000                 | —                     |
| 63410 Program Expenses and Supplies     | 7,662               | 16,825              | 25,000              | 25,000                 | 65,000                | —                     |
| 63520 Special Supplies                  | 7,809               | 6,082               | 15,000              | 15,000                 | 14,970                | —                     |
| 65080 Office Furniture and Fixtures     | —                   | —                   | —                   | —                      | —                     | —                     |
| 67060 Cellular Phone                    | 256                 | (591)               | 2,500               | 2,500                  | 3,700                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | 56,506                 | 16,000                | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>17,645,872</b>   | <b>18,538,060</b>   | <b>20,740,609</b>   | <b>21,180,466</b>      | <b>21,419,218</b>     | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79030 Improvements                      | —                   | —                   | —                   | —                      | —                     | —                     |
| 79050 Furniture Fixtures and Office     | —                   | —                   | 4,000               | 4,031                  | —                     | —                     |
| 79060 Motor Vehicles                    | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>4,000</b>        | <b>4,031</b>           | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>18,311,498</b>   | <b>19,364,299</b>   | <b>22,694,464</b>   | <b>22,795,999</b>      | <b>23,385,534</b>     | <b>—</b>              |

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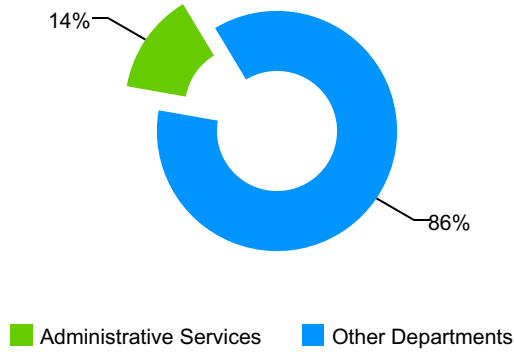


# **ADMINISTRATIVE SERVICES**

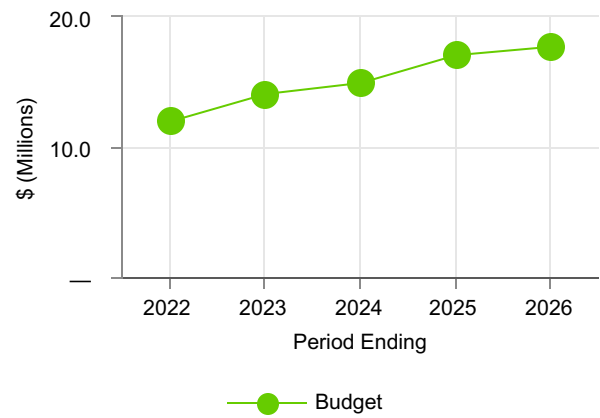
# ADMINISTRATIVE SERVICES

## Graphical Budget Data

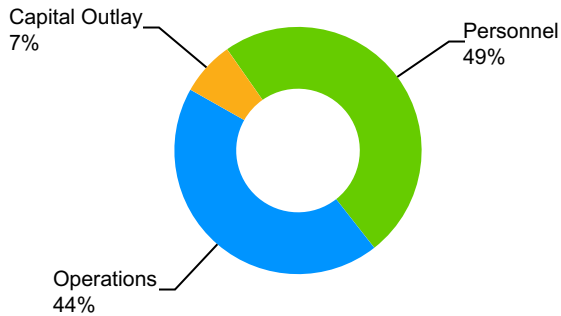
**Percent of Operating Budget**



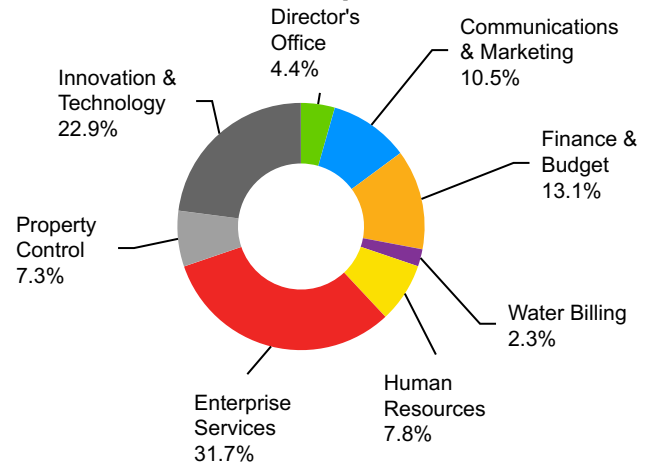
**Budget History**



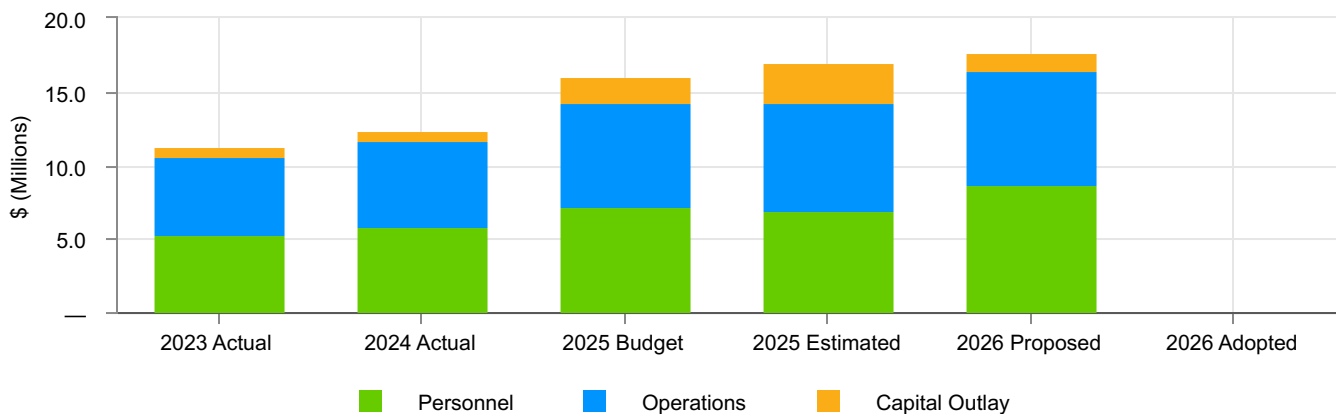
**Department Budget Composition**



**Division Composition**



**Activity Summary**



## DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Administrative Services

**CODE:** 500

### OVERVIEW COMMENTARY

The Department of Administrative Services is a multifaceted department responsible for coordinating the day-to-day activities of key internal operations and providing specialized support to all City departments. It consists of six operational divisions encompassing eight cost control centers: Office of the Director of Administrative Services; Communications and Marketing; Finance and Budget; Water Billing; Human Resources; Enterprise Services; Innovation and Technology; and Property Control.

Department staff serve in operational, advisory, and oversight capacities, offering expert guidance in areas such as employee relations, recruitment and retention, risk management, budget development, financial planning and reporting, procurement and contracting, capital equipment oversight, and strategic communications. The Department leads efforts to inform and engage the public, support internal messaging, and promote City initiatives. It also oversees the City's technology infrastructure to ensure secure, efficient, and innovative digital services that enhance operations and improve service delivery. The Department plays a critical role in mitigating organizational risk, supporting workforce stability, and enabling informed decision-making, strategic planning, and budget implementation across the organization.

### ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>CLASSIFICATION</b>      |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | 5,244,123           | 5,875,801           | 7,218,886           | 6,956,263              | 8,702,187             | —                     |
| Operations and Maintenance | 5,399,121           | 5,805,301           | 7,064,970           | 7,266,987              | 7,754,376             | —                     |
| Capital Outlay             | 706,441             | 691,738             | 1,832,100           | 2,840,590              | 1,254,950             | —                     |
| <b>TOTAL BUDGET</b>        | 11,349,685          | 12,372,840          | 16,115,956          | 17,063,840             | 17,711,513            | —                     |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services  
ACTIVITY: Office of the Director  
CODE: 511

ACTIVITY DESCRIPTION

The Office of the Director is responsible for coordinating, supervising, and ensuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices, including the preparation and monitoring of the City-wide budget as proposed and directed by the City Manager. The Director is appointed by the City Manager and, through this office, elected and appointed officials are continually advised of the City's budget, finance, personnel, procurement, data processing, and communications activities and requirements.

ACTIVITY OBJECTIVES

- 1. To develop and maintain comprehensive departmental objectives that support each of the Department's diverse operational areas, enabling City departments and divisions to provide world-class customer service to Cerritos residents, businesses, and visitors in alignment with the City's overall goals;
- 2. To provide expert guidance and oversight in personnel management, procurement, contracting, property control, financial activity, budget, communications, information technology, risk management and related programs, while ensuring compliance with all applicable legislation and regulations
- 3. To administer the City's annual budget in a fiscally responsible and transparent manner, providing strategic guidance, supporting departments in achieving service objectives, and ensuring compliance with all applicable deadlines and regulations;
- 4. To lead risk management and workplace safety efforts that promote employee well-being, reduce liability exposure, and support effective employee relations, recruitment, retention, and development;
- 5. To optimize the City's information technology infrastructure and safeguard digital assets by ensuring the reliability, efficiency, and security of systems critical to government operations and public service delivery;
- 6. To coordinate and enhance internal and external communications, promote City programs and services, manage governmental access media, and increase public engagement;
- 7. To refine financial management systems and customer-facing services in order to improve reporting, operational responsiveness, and overall service delivery to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase professional services to account for a citywide rate study. +\$40,000

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Office of the Director

**CODE:** 511

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                   |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                     | 181,562             | 168,832             | 248,610             | 289,045                | 377,753               | —                     |
| 51021 Overtime                             | —                   | —                   | 300                 | 300                    | 300                   | —                     |
| 52010 Regular Earnings - Part Time         | —                   | —                   | —                   | —                      | —                     | —                     |
| 52015 Special Project Earnings - Part Time | —                   | —                   | —                   | —                      | —                     | —                     |
| 52021 Overtime Earnings - Part Time        | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                    | 161,547             | 151,950             | 218,777             | 234,800                | 288,088               | —                     |
| <b>TOTAL PERSONNEL</b>                     | <b>343,109</b>      | <b>320,782</b>      | <b>467,687</b>      | <b>524,145</b>         | <b>666,141</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>          |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                       | 2,400               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications                | 471                 | 351                 | 500                 | 500                    | 500                   | —                     |
| 53070 Reimbursed Mileage                   | —                   | —                   | —                   | —                      | —                     | —                     |
| 53080 Training and Meeting                 | 8,843               | 9,286               | 15,000              | 15,000                 | 15,000                | —                     |
| 61130 Delivery Service                     | —                   | —                   | 100                 | 100                    | 100                   | —                     |
| 61380 Printing                             | 5,117               | 4,315               | 5,500               | 5,500                  | —                     | —                     |
| 61430 Professional Services                | 35,102              | 50,533              | 60,000              | 108,250                | 100,000               | —                     |
| 61580 Temporary Help                       | —                   | 31,417              | —                   | —                      | —                     | —                     |
| 63520 Special Supplies                     | 332                 | 452                 | 1,000               | 1,000                  | 1,000                 | —                     |
| 67060 Cellular Phone                       | 500                 | 500                 | 1,200               | 600                    | 600                   | —                     |
| 69901 Non-Capitalizable Expenditures       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E          | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>    | <b>52,765</b>       | <b>96,854</b>       | <b>83,300</b>       | <b>130,950</b>         | <b>117,200</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                      |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office        | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>                | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                      | <b>395,874</b>      | <b>417,636</b>      | <b>550,987</b>      | <b>655,095</b>         | <b>783,341</b>        | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Communications and Marketing

**CODE:** 521

### ACTIVITY DESCRIPTION

The Communications and Marketing Division is responsible for providing a variety of information to the public and news media. Information channels utilized include in-person, telephone, and digital correspondence, websites, news releases, special brochures and flyers, handbooks and directories, employee publications, slide and video productions and presentations, electronic newsletters, advertisements, news media, the internet, social media, live broadcasts, and public access television.

### ACTIVITY OBJECTIVES

1. To promote ongoing awareness, use, and growth of City services, strategic initiatives, and events through the creation and distribution of information materials across various print and digital communications platforms.
2. To manage ongoing news media relations for the purposes of garnering earned media and public awareness of City activities.
3. To continue partnering with the City Council, administrative leaders, internal departments, residents and external organizations to enhance the understanding and effectiveness of existing City services and growth opportunities.
4. To fulfill Strategic Plan Goal #7, including conducting a communications assessment to optimize targeted communications, and targeted messaging to support Strategic Plan objectives across departments.

| ACTIVITY WORKLOAD STATISTICS                            | 2023-2024 | 2024-2025 | 2025-2026 |
|---|-----------|-----------|-----------|
|   | ACTUAL    | ESTIMATED | FORECAST  |
| Advertisements  | 6         | 4         | 3         |
| Print and Electronic Newsletters                        | 42        | 41        | 50        |
| Print and Electronic News Stories and Press Releases    | 327       | 300       | 325       |
| Proclamations   | 173       | 155       | 175       |
| Certificates of Recognition                             | 299       | 191       | 300       |
| Photo Assignments                                       | 86        | 88        | 100       |
| Miscellaneous Video Projects                            | 151       | 149       | 175       |
| Live Broadcasts of City Council and Commission Meetings | 72        | 59        | 75        |
| Updates to City Webpages                                | 1,670     | 800       | 750       |
| Updates to City Intranet                                | 325       | 117       | 250       |
| TV3 messages  | 224       | 55        | 50        |
| Posts to Social Media                                   | 2,700     | 1,461     | 2,000     |
| News Media Engagements                                  | 87        | 369       | 400       |
| Miscellaneous Graphic Design Projects                   | 1477      | 831       | 1,000     |
| Special Brochures and Publications                      | 8         | 3         | 5         |
| Flyers  | 15        | 6         | 5         |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |            |
|--|------------|
| Increase in Dues and Publications due to increased costs to Cable TV subscriptions at City facilities, software licenses, and professional development organizations (53020).                                  | +\$10,326  |
| Decrease in Printing by changing distribution of Cerritos News from monthly to bi-monthly and reducing miscellaneous printing of materials by half, with a continued focus on digital promotion items (61380). | -\$58,725  |
| Increase to Professional Services for the purposes of new marketing initiatives and in support Strategic Plan goals and new personnel responsibilities (61430).  | +\$112,740 |
| Decrease in Postage by changing distribution of Cerritos News from monthly to bi-monthly (61380).  | -\$21,430  |
| Increase in Special Supplies to support upgrades to photography and videography equipment (63520).   | +\$21,500  |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Communications and Marketing

**CODE:** 521

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 413,242             | 461,960             | 491,901             | 514,131                | 730,604               | —                     |
| 51021 Overtime                          | —                   | —                   | —                   | —                      | 10,000                | —                     |
| 52010 Regular Earnings - Part Time      | 10,549              | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 404,108             | 461,049             | 486,982             | 490,237                | 636,692               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>827,899</b>      | <b>923,009</b>      | <b>978,883</b>      | <b>1,004,368</b>       | <b>1,377,296</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 33,557              | 32,742              | 35,020              | 34,920                 | 45,346                | —                     |
| 53070 Reimbursed Mileage                | 211                 | 139                 | 450                 | 450                    | 450                   | —                     |
| 53080 Training and Meeting              | 869                 | —                   | 1,500               | 1,500                  | 5,000                 | —                     |
| 61130 Delivery Service                  | —                   | —                   | 150                 | 150                    | 150                   | —                     |
| 61340 Outside Services                  | —                   | 4,135               | 10,000              | 10,000                 | 10,000                | —                     |
| 61380 Printing                          | 335,330             | 365,768             | 175,650             | 167,205                | 116,925               | —                     |
| 61430 Professional Services             | 133,364             | 94,809              | 120,390             | 129,897                | 233,130               | —                     |
| 63270 Photo Film and Processing         | 1,138               | 2,405               | 8,700               | 8,700                  | 1,000                 | —                     |
| 63310 Postage                           | 389,590             | 427,065             | 45,305              | 45,350                 | 23,875                | —                     |
| 63520 Special Supplies                  | 9,663               | 8,802               | 14,000              | 14,000                 | 35,500                | —                     |
| 67060 Cellular Phone                    | 600                 | 300                 | 600                 | 600                    | 3,000                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>907,022</b>      | <b>936,165</b>      | <b>411,765</b>      | <b>412,772</b>         | <b>474,376</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>1,734,921</b>    | <b>1,859,174</b>    | <b>1,390,648</b>    | <b>1,417,140</b>       | <b>1,851,672</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Administrative Services  
**ACTIVITY:** Finance and Budget  
**CODE:** 531

### ACTIVITY DESCRIPTION

The Finance and Budget Division is responsible for the comprehensive management of the City and Successor Agency's financial activities, including accounting, treasury management, debt administration, water billing, financial reporting, and the oversight of the City's annual operating and capital improvement budgets. The Division ensures the City's financial stability, compliance with regulations, and effective use of resources, supporting the long-term fiscal health of the organization.

### ACTIVITY OBJECTIVES

1. Validate the City's financial integrity by annually receiving an unqualified opinion from the City's independent auditor and pursuing excellence in financial reporting as recognized by the GFOA.
2. Oversee the development, consolidation, and presentation of the City's operating and capital budgets, ensuring alignment with strategic goals and financial sustainability.
3. Manage the City's debt issuance program and explore financing opportunities to support the City's Capital Improvement Program, ensuring resources are available for critical infrastructure projects.
4. Maintain accurate and complete financial records, pay vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Actively manage the City's investment portfolio within the guidelines of the adopted investment policy and GASB 31, ensuring the security and optimal return on investments.
6. Manage the water billing system and other billing processes to ensure compliance with legal requirements and to support the continued operation of essential City services.
7. Enhance cross-training within the Division to ensure a flexible and knowledgeable team capable of adapting to changing demands and improving service delivery.

| ACTIVITY WORKLOAD STATISTICS                                 | 2023-2024 | 2024-2025 | 2025-2026  |
|--|-----------|-----------|------------|
|  | ACTUAL    | ESTIMATED | FORECASTED |
| Number of accounts payable checks issued                     | 3,072     | 2,700     | 2,500      |
| Number of accounts payable electronic funds transfers issued | 2,462     | 2,800     | 3,000      |
| Number of accounts payable wire transfer payments issued     | 153       | 150       | 150        |
| Total accounts payable                                       | 5,687     | 5,650     | 5,650      |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |           |
|--|-----------|
| Increase in Training and Meeting to support staff attendance at Finance-related conferences (53080). | +\$15,000 |
| Increase in Auditing to reflect additional services related to annual audit preparation (61040).     | +\$13,600 |
| Increase in Bank Charges and Fees to reflect actual costs (61050).                                   | +\$45,000 |
| Increase in Professional Services due to consolidation of Budget and Finance activities (61430).     | +\$89,825 |



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Finance and Budget

**CODE:** 531

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 598,070             | 710,907             | 754,442             | 765,491                | 1,036,192             | —                     |
| 51021 Overtime                          | 5,553               | 776                 | —                   | —                      | —                     | —                     |
| 52010 Regular Earnings - Part Time      | 76,960              | 55,938              | 29,283              | 46,800                 | 48,251                | —                     |
| 52400 Employee Benefits                 | 592,879             | 692,055             | 742,805             | 705,387                | 861,083               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>1,273,462</b>    | <b>1,459,676</b>    | <b>1,526,530</b>    | <b>1,517,678</b>       | <b>1,945,526</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 3,381               | 2,947               | 3,000               | 3,000                  | 4,000                 | —                     |
| 53070 Reimbursed Mileage                | 243                 | 81                  | —                   | —                      | —                     | —                     |
| 53080 Training and Meeting              | 3,096               | 2,002               | —                   | 5,000                  | 15,000                | —                     |
| 61040 Auditing                          | 55,540              | 69,660              | 63,000              | 63,000                 | 76,600                | —                     |
| 61050 Bank Charges and Fees             | 108,937             | 141,163             | 105,000             | 130,000                | 150,000               | —                     |
| 61380 Printing                          | 1,577               | 201                 | 1,000               | 1,000                  | 3,000                 | —                     |
| 61430 Professional Services             | 72,974              | 21,621              | 30,725              | 33,875                 | 120,550               | —                     |
| 63520 Special Supplies                  | 1,958               | 1,341               | 1,000               | 2,500                  | 3,000                 | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 1,200               | 600                    | 600                   | —                     |
| 69080 Miscellaneous Expenses            | —                   | —                   | —                   | —                      | —                     | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>251,006</b>      | <b>239,616</b>      | <b>204,925</b>      | <b>238,975</b>         | <b>372,750</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>1,524,468</b>    | <b>1,699,292</b>    | <b>1,731,455</b>    | <b>1,756,653</b>       | <b>2,318,276</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Water Billing

**CODE:** 532

### ACTIVITY DESCRIPTION

The Water Billing section administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This section responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Public Works / Water Department and provides general assistance, information and support for the operation of the water system.

### ACTIVITY OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Public Works Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

| ACTIVITY WORKLOAD STATISTICS      | 2023-2024 | 2024-2025 | 2025-2026  |
|-----------------------------------|-----------|-----------|------------|
|                                   | ACTUAL    | ESTIMATED | FORECASTED |
| Domestic water                    | 15,353    | 15,357    | 15,763     |
| City services                     | 358       | 358       | 357        |
| Reclaimed water                   | 264       | 264       | 265        |
| Irrigation                        | 609       | 609       | 609        |
| State and wholesale               | 18        | 18        | 18         |
| Number of bills processed         | 85,662    | 91,054    | 92,000     |
| Water consumption billed (units)  | 2,100,000 | 2,296,600 | 2,300,000  |
| Number of applications processed: |           |           |            |
| Owner occupant                    | 499       | 499       | 499        |
| Renters                           | 359       | 360       | 359        |
| Commercial                        | 55        | 55        | 55         |
| Number of turn-offs               | 325       | 360       | 350        |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Water Billing

**CODE:** 532

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 83,687              | 74,078              | 70,830              | 72,456                 | 79,140                | —                     |
| 51021 Overtime                          | —                   | —                   | —                   | —                      | —                     | —                     |
| 52010 Regular Earnings - Part Time      | 166                 | 166                 | 48,157              | 43,616                 | 44,969                | —                     |
| 52400 Employee Benefits                 | 82,268              | 80,779              | 89,272              | 96,293                 | 98,317                | —                     |
| <b>TOTAL PERSONNEL</b>                  | 166,121             | 155,023             | 208,259             | 212,365                | 222,426               | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 61050 Bank Charges and Fees             | 67,308              | 52,834              | 50,000              | 50,000                 | 55,000                | —                     |
| 61380 Printing                          | 8,590               | 9,523               | 13,000              | 13,000                 | 13,000                | —                     |
| 61430 Professional Services             | 55,764              | 58,031              | 65,000              | 65,000                 | 70,000                | —                     |
| 63310 Postage                           | 31,590              | 34,820              | 35,000              | 35,000                 | 40,000                | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 163,252             | 155,208             | 163,000             | 163,000                | 178,000               | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 329,373             | 310,231             | 371,259             | 375,365                | 400,426               | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Human Resources

**CODE:** 541

### ACTIVITY DESCRIPTION

The Human Resources Division manages the administration of the City's recruitment, hiring, onboarding, classification, compensation, payroll, workers compensation, leave of absence, benefits administration, various policies and procedures and employee records functions. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division maintains the City's Classification/Compensation Plan by conducting classification and salary studies and by preparing job specifications that accurately reflect responsibilities assigned to each City position. Employee records are maintained in accordance with industry best practices and statutory requirements. The Division encourages safe working conditions and oversees workers' compensation claims management.

### ACTIVITY OBJECTIVES

1. Provide centralized support to City management and employees in the areas of recruitment, hiring, onboarding, classification, compensation, payroll, and employee records management, safety, leave administration, benefits administration ensuring compliance with local, state, and federal employment laws.
2. Facilitate the recruitment, selection, and onboarding of qualified candidates, ensuring the City is staffed with the most capable personnel across all departments.
3. Maintain the City's Classification/Compensation Plan through regular classification and salary studies, ensuring job specifications accurately reflect the responsibilities and requirements of each position.
4. Ensure accurate and secure maintenance of employee records, adhering to industry best practices and statutory requirements for recordkeeping and data privacy.
5. Develop and enforce workplace safety protocols and manage workers' compensation claims. Ensure compliance with state and federal leave programs as well as accommodations.

| ACTIVITY WORKLOAD STATISTICS                     | 2023-2024 | 2024-2025 | 2025-2026  |
|--|-----------|-----------|------------|
|  | ACTUAL    | ESTIMATED | FORECASTED |
| Positions filled through recruitment (Full-Time) | 28        | 15        | 10         |
| Positions filled through recruitment (Part-Time) | 113       | 100       | 100        |
| Processed applications for employment            | 1,525     | 1,300     | 1,500      |
| General Liability claims investigated            | 102       | 100       | 100        |
| Workers' Compensation claims processed           | 6         | 10        | 10         |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |              |
|---|--------------|
| Transfer of JPIA expenditures to Enterprise Services (61260). | -\$3,901,150 |
|---|--------------|

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Human Resources

**CODE:** 541

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                    |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                      | 502,168             | 566,810             | 582,200             | 450,352                | 547,402               | —                     |
| 51021 Overtime                              | 6,196               | 8,308               | 5,406               | 10,000                 | 20,000                | —                     |
| 52010 Regular Earnings - Part Time          | 96,601              | 89,012              | 145,170             | 97,893                 | 100,927               | —                     |
| 52400 Employee Benefits                     | 440,443             | 504,438             | 621,255             | 427,041                | 467,555               | —                     |
| <b>TOTAL PERSONNEL</b>                      | <b>1,045,408</b>    | <b>1,168,568</b>    | <b>1,354,031</b>    | <b>985,286</b>         | <b>1,135,884</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>           |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                        | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications                 | 350                 | 699                 | 2,630               | 4,500                  | 3,800                 | —                     |
| 53030 Education and Training                | 37,310              | 24,486              | 30,000              | 30,000                 | 30,000                | —                     |
| 53040 Employee Awards                       | 8,306               | 6,447               | 15,000              | 15,000                 | 15,000                | —                     |
| 53060 Recruitment Expense                   | 23,256              | 36,428              | 39,000              | 39,000                 | 39,000                | —                     |
| 53070 Reimbursed Mileage                    | —                   | —                   | 320                 | 320                    | 320                   | —                     |
| 53080 Training and Meeting                  | 1,332               | 1,258               | 1,400               | 10,000                 | 10,000                | —                     |
| 61130 Delivery Service                      | —                   | —                   | 600                 | 600                    | 600                   | —                     |
| 61260 Insurance - General                   | 2,094,456           | 2,611,256           | 3,901,150           | 3,901,150              | —                     | —                     |
| 61270 Insurance - Earthquake Self Insurance | —                   | —                   | —                   | —                      | —                     | —                     |
| 61310 Legal Services                        | 33,203              | 46,831              | 109,960             | 109,960                | 50,000                | —                     |
| 61380 Printing                              | 1,188               | —                   | 7,930               | 7,930                  | 7,930                 | —                     |
| 61430 Professional Services                 | 133,372             | 91,534              | 60,000              | 344,000                | 80,000                | —                     |
| 63250 Office Supplies                       | 110                 | 12                  | 110                 | 500                    | 500                   | —                     |
| 63270 Photo Film and Processing             | —                   | —                   | 760                 | 760                    | 760                   | —                     |
| 63410 Program Expenses and Supplies         | —                   | —                   | 2,850               | 2,850                  | 2,850                 | —                     |
| 63520 Special Supplies                      | 2,103               | 1,863               | 3,660               | 3,660                  | 3,660                 | —                     |
| 67060 Cellular Phone                        | 600                 | 700                 | 1,200               | 1,200                  | 1,200                 | —                     |
| 69901 Non-Capitalizable Expenditures        | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>     | <b>2,338,286</b>    | <b>2,821,514</b>    | <b>4,176,570</b>    | <b>4,471,430</b>       | <b>245,620</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                       |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office         | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>                 | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                       | <b>3,383,694</b>    | <b>3,990,082</b>    | <b>5,530,601</b>    | <b>5,456,716</b>       | <b>1,381,504</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Enterprise Services

**CODE:** 551

### ACTIVITY DESCRIPTION

The Enterprise Services Division delivers a broad range of critical services that support the effective and efficient operation of the City's departments. Key responsibilities within this Division include comprehensive risk management, procurement oversight, contract management, employee relations, employee development, and the administration of various employee engagement initiatives. Enterprise Services ensures that the City's operations align with strategic goals, regulatory compliance, and best practices, fostering a positive work environment.

### ACTIVITY OBJECTIVES

1. Implement risk management strategies to identify, mitigate, and ensure compliance with industry regulations through risk-transfer, regular assessments and reviews.
2. Oversee procurement and contract management, ensuring cost-effective acquisitions, legal and policy compliance, and effective vendor relationships, while maintaining a centralized contract database.
3. Enhance employee productivity through performance management systems, regular feedback, and development programs, while fostering a positive workplace culture.
4. Develop and implement employee engagement initiatives, including regular feedback sessions and team-building activities.
5. Provide ongoing logistical support, including the delivery of supplies, mail coordination, and management of storage facilities, while administering City documents and processing purchase orders.
6. Support ongoing employee development through targeted training initiatives that enhance job-specific skills, promote cross-functional collaboration, and ensure compliance with regulatory and organizational standards.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |              |
|---|--------------|
| Transfer of JPIA expenditures from Human Resources (61260).                                     | +\$4,240,760 |
| Establish a Citywide training fund (53030).   | +\$35,000    |
| Establish a training and meeting fund for the development of Enterprise Services staff (53080). | +\$10,000    |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Enterprise Services

**CODE:** 551

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 131,222             | 153,281             | 410,844             | 463,382                | 639,485               | —                     |
| 51021 Overtime                          | 208                 | 193                 | 1,060               | 5,000                  | 8,000                 | —                     |
| 52010 Regular Earnings - Part Time      | 19,130              | 21,562              | 27,320              | —                      | —                     | —                     |
| 52021 Overtime Earnings - Part Time     | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 131,729             | 142,619             | 411,320             | 403,164                | 509,997               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>282,289</b>      | <b>317,655</b>      | <b>850,544</b>      | <b>871,546</b>         | <b>1,157,482</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 140                 | 140                 | 260                 | 260                    | 1,000                 | —                     |
| 53030 Education and Training            | —                   | —                   | —                   | 50,000                 | 35,000                | —                     |
| 53070 Reimbursed Mileage                | —                   | —                   | 200                 | 200                    | 200                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | —                   | 5,000                  | 10,000                | —                     |
| 53090 Uniform and Shoes                 | 787                 | 667                 | 760                 | 6,900                  | 1,200                 | —                     |
| 53091 Vehicle Operations                | 3,200               | 3,082               | 3,800               | 3,800                  | 3,800                 | —                     |
| 61130 Delivery Service                  | 4,226               | 4,309               | 5,600               | 5,600                  | 5,600                 | —                     |
| 61260 Insurance - General               | —                   | —                   | —                   | —                      | 4,240,760             | —                     |
| 63250 Office Supplies                   | 37,391              | 42,338              | 46,000              | 49,000                 | 49,000                | —                     |
| 63310 Postage                           | 40,058              | 49,448              | 55,000              | 55,000                 | 55,000                | —                     |
| 63520 Special Supplies                  | 34,788              | 37,085              | 37,500              | 37,500                 | 41,200                | —                     |
| 65080 Office Furniture and Fixtures     | 1,722               | 2,037               | 15,640              | 15,640                 | 14,600                | —                     |
| 65130 Rent Office Equipment             | 3,691               | 3,670               | 5,320               | 5,320                  | 4,520                 | —                     |
| 67060 Cellular Phone                    | 365                 | 47                  | 300                 | 2,400                  | 2,400                 | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>126,368</b>      | <b>142,823</b>      | <b>170,380</b>      | <b>236,620</b>         | <b>4,464,280</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>408,657</b>      | <b>460,478</b>      | <b>1,020,924</b>    | <b>1,108,166</b>       | <b>5,621,762</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Property Control

**CODE:** 552

### ACTIVITY DESCRIPTION

This activity is performed by Enterprise Services, which provides purchasing coordination of non-capitalized equipment (single or grouping of items \$1,000 to \$10,000) and of capitalized equipment (single items in excess of \$10,000), along with the maintenance of status records for items classified as City capital property costing over \$10,000. Expenditures in this cost center are allocated to the Equipment Replacement Fund.

### ACTIVITY OBJECTIVES

1. Assign property control numbers and tags to all equipment purchased at \$10,000 or more and maintain a complete fixed assets file.
2. Provide City Departments annual reports indicating all capital equipment items assigned to each cost center and update these reports as required for inventory control and surplus equipment tracking.
3. Maintain any maintenance contracts assigned to Property Control.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Decrease in anticipated equipment purchases under \$10,000 for Non-cap Expenditures – Furniture, Fixtures & Office Equipment (69950). | -\$10,130  |
| Decrease in anticipated equipment purchases under \$10,000 for Non-cap Expenditures - Machinery (69970).                              | -\$18,000  |
| Increase in equipment purchases under \$10,000 for Furniture, Fixtures and Office Equipment (79050).                                  | +\$27,550  |
| Decrease in anticipated expenditures for Motor Vehicles (79060).  | -\$130,350 |
| Decrease in anticipated expenditures for Machinery and Equipment (79070).   | -\$474,350 |



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Property Control

**CODE:** 552

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| <b>TOTAL PERSONNEL</b>                  | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 61340 Outside Services                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 65080 Office Furniture and Fixtures     | 41,321              | 35,426              | 33,000              | 33,000                 | 35,400                | —                     |
| 65130 Rent Office Equipment             | —                   | —                   | —                   | —                      | —                     | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | 94,702              | 68,689              | 10,130              | 10,130                 | —                     | —                     |
| 69960 Non-Cap Expenditures - Vehicles   | —                   | (100)               | —                   | —                      | —                     | —                     |
| 69970 Non-Cap Expenditures - Machinery  | 282,501             | 176,832             | 18,000              | 31,860                 | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 418,524             | 280,847             | 61,130              | 74,990                 | 35,400                | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | 14,389              | —                   | 32,450              | 37,610                 | 60,000                | —                     |
| 79060 Motor Vehicles                    | 89,022              | 512,687             | 439,150             | 1,166,770              | 308,800               | —                     |
| 79070 Machinery and Equipment           | 603,030             | 179,051             | 1,360,500           | 1,636,210              | 886,150               | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | 706,441             | 691,738             | 1,832,100           | 2,840,590              | 1,254,950             | —                     |
| <b>ACTIVITY TOTAL</b>                   | 1,124,965           | 972,585             | 1,893,230           | 2,915,580              | 1,290,350             | —                     |

## DEPARTMENTAL ACTIVITY DETAIL

### PROPERTY CONTROL EQUIPMENT DETAIL

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Property Control

**CODE:** 552

| AREA  | EQUIPMENT DESCRIPTION                                     | 69950<br>NON-CAP<br>FF&E | 69970<br>NON-CAP<br>MACHINERY | 79050<br>FF&E | 79060<br>MOTOR<br>VEHICLES | 79070<br>EQUIP. &<br>MACHINERY |
|---|---|--------------------------|-------------------------------|---------------|----------------------------|--------------------------------|
| 341   | Sewer Manhole Cover Lifter                                | —                        | —                             | —             | —                          | 10,000                         |
| 343   | Shop Welder   | —                        | —                             | —             | —                          | 10,500                         |
| 343   | Tire Balancer   | —                        | —                             | —             | —                          | 17,550                         |
| 353   | Water Truck   | —                        | —                             | —             | 125,000                    | —                              |
| 354   | Infield Groomer   | —                        | —                             | —             | —                          | 54,000                         |
| 354   | Riding Mower  | —                        | —                             | —             | —                          | 32,000                         |
| 354   | Sand Groomer  | —                        | —                             | —             | —                          | 49,500                         |
| 354   | Tow Behind Blower   | —                        | —                             | —             | —                          | 22,600                         |
| 422   | 3-Door Refrigerator                                       | —                        | —                             | 19,500        | —                          | —                              |
| 441   | Sideline Chairs for the Community Gymnasiums              | —                        | —                             | 25,000        | —                          | —                              |
| 451   | Fixed ALPR Cameras (Phase 3)                              | —                        | —                             | —             | —                          | 325,000                        |
| 451   | Community Safety Officer Vehicles (2)                     | —                        | —                             | —             | 133,800                    | —                              |
| 452   | Code Enforcement Truck                                    | —                        | —                             | —             | 50,000                     | —                              |
| 561   | Network Switches (Core Replacements)                      | —                        | —                             | —             | —                          | 70,000                         |
| 561   | Plotter Replacements                                      | —                        | —                             | —             | —                          | 40,000                         |
| 571   | Replacement Dance Floor for Cerritos Library Skyline Room | —                        | —                             | 15,500        | —                          | —                              |
| 651   | Cyclorama Lighting Fixtures                               | —                        | —                             | —             | —                          | 30,000                         |
| 651   | Handheld Radio Fleet Replacement                          | —                        | —                             | —             | —                          | 65,000                         |
| 651   | Lighting Control Console                                  | —                        | —                             | —             | —                          | 85,000                         |
| 651   | Stage Communications Equipment                            | —                        | —                             | —             | —                          | 30,000                         |
| 651   | Video Display and Processing Equipment                    | —                        | —                             | —             | —                          | 45,000                         |
| <b>PROPERTY CONTROL EQUIP. DETAIL TOTAL</b> |   | —                        | —                             | 60,000        | 308,800                    | 886,150                        |

**DEPARTMENT:** Public Works

**ACTIVITY:** Water Operations

| AREA                             | EQUIPMENT DESCRIPTION <sup>11</sup> | 69950<br>NON-CAP<br>FF&E | 69970<br>NON-CAP<br>MACHINERY | 79050<br>FF&E | 79060<br>MOTOR<br>VEHICLES | 79070<br>EQUIP. &<br>MACHINERY |
|----------------------------------|-------------------------------------|--------------------------|-------------------------------|---------------|----------------------------|--------------------------------|
| 364                              | Tilt Plate Trailer                  | —                        | —                             | —             | —                          | 20,000                         |
| <b>WATER EQUIP. DETAIL TOTAL</b> |                                     | —                        | —                             | —             | —                          | 20,000                         |

<sup>11</sup> Equipment in this detail section is budgeted in [Water Production and Distribution \(363\)](#) and [Water Operations \(364\)](#).

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# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Administrative Services  
**ACTIVITY:** Innovation and Technology  
**CODE:** 561

### ACTIVITY DESCRIPTION

The Innovation and Technology (IT) Division plays a critical role in advancing the City's operational efficiency and effectiveness through the adoption of innovative technologies to enhance service delivery and community services. A primary focus of the division is IT governance by way of strategic alignment, risk management, resource management, performance management, compliance, decision-making processes, and stakeholder engagement. Additionally, execution of comprehensive cyber security frameworks, including the development and enforcement of IT policies and strategies to safeguard the City's data and critical infrastructure, are vital. Additionally, the division successfully manages information and operational technology, including by not limited to business continuity, disaster recover, incident response, network and server infrastructure, voice over internet protocol (VoIP) telephony, supervisory control and data acquisition (SCADA), and audio-video technology, through effective project management.

### ACTIVITY GOALS AND OBJECTIVES

1. Strategic planning of the City's innovation and technology to facilitate enhanced services to the Cerritos community through the IT Management Maturity Model.
2. Develop an artificial intelligence framework and policy to facilitate the appropriate use while mitigating risks through employee training and awareness. Implement artificial intelligence within the City's enterprise application portfolio and network security frameworks.
3. Enhance fiscal transparency through the implementation of the Tyler Technologies Enterprise Resource Planning software.
4. Enhance workplace productivity by migrating to the full Microsoft Office 365 Suite and leveraging enhanced collaboration tools.
5. Enhance the City's planning and permitting process through the implementation of the Tyler Technologies Enterprise Permitting and License software

| ACTIVITY WORKLOAD STATISTICS                                   | 2023-2024      | 2024-2025      | 2025-2026      |
|--|----------------|----------------|----------------|
|  | ACTUAL         | ESTIMATED      | FORECASTED     |
| Helpdesk tickets opened/closed/percent resolved                | 2204/2195/99.6 | 2191/2174/99.2 | 2200/2189/99.5 |
| Percentage of Helpdesk tickets resolved during initial contact | 64 %           | 64 %           | 70 %           |
| Top Helpdesk ticket category                                   | Software-30.0% | Software-27.4% | Software-27%   |
| Virus/Malware Helpdesk tickets/successful breach/remediation   | 2/0/2-1%       | 4/0/4 -<1%     | 5/0/5-<1%      |

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |            |
|--|------------|
| Increase in Electronic Information due to (61170).   | +\$63,700  |
| Increase in Professional Services to facilitate the ongoing development of the City's Geographical Information Systems (GIS) program and the City's facility security monitoring (61430)                     | +\$95,000  |
| Increase in Temporary Help to facilitate a digitization initiative project (61580)   | +\$80,000  |
| Increase in Computer Supplies due to contractual software subscriptions and support costs (63110).   | +\$217,350 |
| Decrease in Computer Software due to a transfer to the Capital Improvement Program of expenditure related to Strategic Objective G5.5 to modernize the City's Enterprise Resource Planning software (63121). | -\$400,000 |
| Increase in Office Furniture and Fixtures due to anticipated increases in data center infrastructure maintenance costs (65080).  | +\$14,000  |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Administrative Services

**ACTIVITY:** Innovation and Technology

**CODE:** 561

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 684,965             | 800,996             | 930,432             | 967,643                | 1,198,367             | —                     |
| 52010 Regular Earnings - Part Time      | —                   | —                   | —                   | —                      | —                     | —                     |
| 52021 Overtime Earnings - Part Time     | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 620,870             | 730,092             | 902,520             | 873,232                | 999,065               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>1,305,835</b>    | <b>1,531,088</b>    | <b>1,832,952</b>    | <b>1,840,875</b>       | <b>2,197,432</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 5,400               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 1,045               | 1,704               | 2,800               | 2,800                  | 2,800                 | —                     |
| 53070 Reimbursed Mileage                | 45                  | 136                 | 500                 | 500                    | 500                   | —                     |
| 53080 Training and Meeting              | 5,229               | 4,063               | 20,300              | 20,300                 | 20,300                | —                     |
| 61130 Delivery Service                  | —                   | —                   | 50                  | 50                     | 50                    | —                     |
| 61170 Electronic Information            | 215,524             | 205,356             | 221,000             | 231,700                | 284,700               | —                     |
| 61430 Professional Services             | 62,739              | 76,777              | 130,500             | 205,350                | 225,500               | —                     |
| 61580 Temporary Help                    | —                   | 23,305              | —                   | 95,000                 | 80,000                | —                     |
| 63110 Computer Supplies                 | 495,017             | 546,928             | 626,550             | 625,350                | 843,900               | —                     |
| 63121 Computer Software                 | —                   | —                   | 400,000             | —                      | —                     | —                     |
| 63250 Office Supplies                   | 791                 | 1,148               | 1,000               | 1,000                  | 10,000                | —                     |
| 63520 Special Supplies                  | 4,877               | 5,080               | 5,000               | 5,000                  | 5,000                 | —                     |
| 65080 Office Furniture and Fixtures     | 120,382             | 120,829             | 146,000             | 116,000                | 160,000               | —                     |
| 67060 Cellular Phone                    | 3,600               | 3,550               | 4,200               | 4,200                  | 5,000                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | 227,249             | 143,398             | 236,000             | 231,000                | 229,000               | —                     |
| 69970 Non-Cap Expenditures - Machinery  | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>1,141,898</b>    | <b>1,132,274</b>    | <b>1,793,900</b>    | <b>1,538,250</b>       | <b>1,866,750</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| 79070 Machinery and Equipment           | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>2,447,733</b>    | <b>2,663,362</b>    | <b>3,626,852</b>    | <b>3,379,125</b>       | <b>4,064,182</b>      | <b>—</b>              |

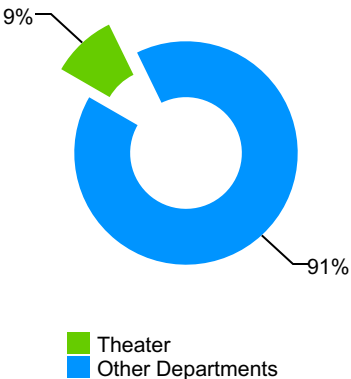
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# THEATER

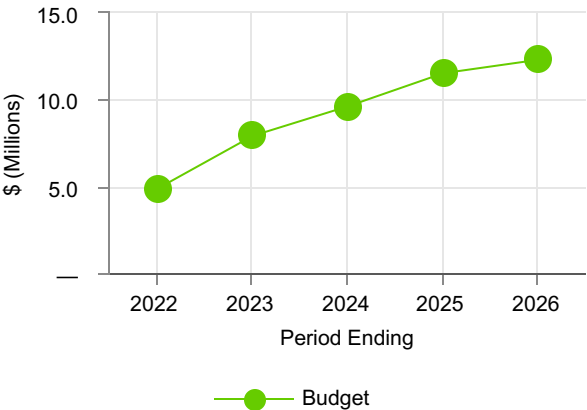
# THEATER

## Graphical Budget Data

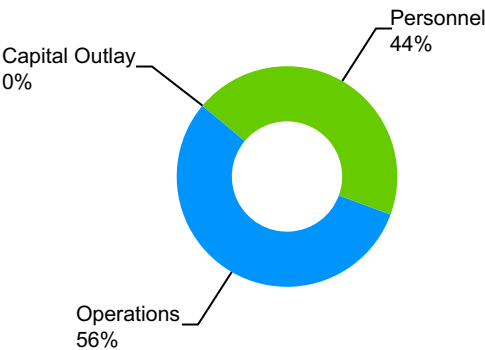
Percent of Operating Budget



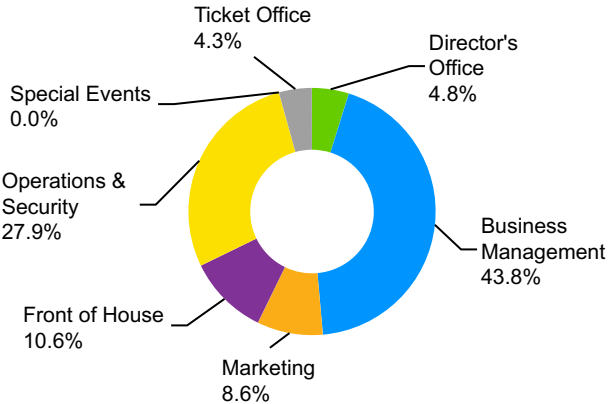
Budget History



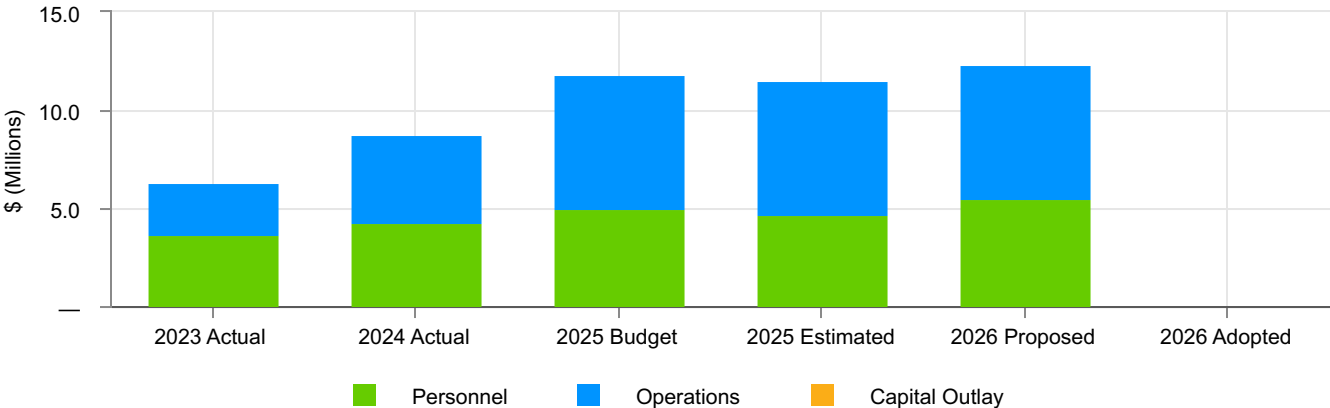
Department Budget Composition



Division Composition



Activity Summary





# DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Theater

**CODE:** 600

## OVERVIEW COMMENTARY

The Theater Department operates Cerritos Center for the Performing Arts (CCPA), a City-owned facility designed to promote the enjoyment and cultural enrichment of the community through the performing arts and contribute to the positive public relations image of the City of Cerritos through its innovative design and programming. In an effort to enhance and enrich the social, educational, and cultural environment for the Cerritos community, the Theater Department works to present a diverse mix of commercial performances each year as a presenter of music, dance, theater and educational programs. Additionally, the Theater Department provides coordination and support for City-wide events and for many local and regional community organizations seeking to use the multi-purpose CCPA event facilities, professional event staff, and industry-leading equipment which are accessible to the public.

As a regional attraction, CCPA has the added benefit of serving as an economic development tool for the City, which is used to attract, retain, and grow local business for the purposes of generating sales tax and transient occupancy tax revenues from retail-commercial and hotel developments in Cerritos. CCPA remains a centerpiece within the Cerritos community and is considered to be a world-class landmark in Southern California with a strategic and central location, midway between downtown Los Angeles and south Orange County.

The award-winning theater facilities at CCPA feature modern entertainment production systems and a flexible seating and performance space ranging from the 1,800-seat Large Arena venue, to the 1,400-seat Lyric Theater, to the 900-seat Drama setting. CCPA's theater can be reconfigured into six (6) different primary venues, making it suitable for a variety of performances and special events:

- Lyric Theater
- Drama
- Concert Hall
- Large Arena
- Cabaret
- In-the-Round

This multi-purpose facility also provides several unique event spaces, meeting rooms, catering facilities, and outdoor locations serving to meet the needs of the patrons, special event clients, and the community.

## ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>CLASSIFICATION</b>      |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | 3,665,600           | 4,299,609           | 5,014,301           | 4,692,751              | 5,472,403             | —                     |
| Operations and Maintenance | 2,687,278           | 4,505,499           | 6,784,950           | 6,832,000              | 6,830,000             | —                     |
| Capital Outlay             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL BUDGET</b>        | <b>6,352,878</b>    | <b>8,805,108</b>    | <b>11,799,251</b>   | <b>11,524,751</b>      | <b>12,302,403</b>     | <b>—</b>              |

## DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Theater

**CODE:** 600

### SUBSIDIZED EVENTS COMMENTARY

Through Theater Department operations, the City subsidizes a number of organizations and activities that use CCPA facilities, staff, and equipment for various events. The following page is a summary of subsidized events for Fiscal Year 2024-25.

For the upcoming Fiscal Year 2025-26, it is expected that the following requests will be received:

- Cerritos Resident Clubs (A Groups) - 2-4 events. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor and equipment plus any additional hours at the normal rate. The subsidy is expected to be approximately \$8,000 to \$16,000.
- City Hosted Events (includes off-site events) - 22 events. The subsidy is expected to be approximately \$188,000.

In addition to those events listed above, the CCPA offers Cerritos residents a 15% discount off of the hourly event room rates and Cerritos businesses a 10% discount off of the hourly event room rates.

## DEPARTMENTAL ACTIVITY OVERVIEW

**DEPARTMENT:** Theater

**CODE:** 600

### SUBSIDIZED EVENTS ACTIVITY SUMMARY

**FISCAL YEAR 2024-25**

(Booked through April 8, 2025 and estimated through June 30, 2025)

|   | <b>Facility<br/>Rental Rate</b> | <b>Equipment<br/>Rental Rate</b> | <b>Labor<br/>Costs</b> | <b>CCPA<br/>Subsidy</b> | <b><u>Estimated</u><br/>Community<br/>Served</b> |
|---|---------------------------------|----------------------------------|------------------------|-------------------------|--|
| <b>Arts Education</b>                     |                                 |                                  |                        |                         |  |
| Rumpelstiltskin                           | \$ 6,700                        | \$ 3,000                         | \$ 7,493               | \$ 17,193               | 800  |
| Hip Hop Nutcracker                        | 6,700                           | 3,000                            | 4,540                  | 14,240                  | 650  |
| The Spirit of Harriet Tubmen              | 6,700                           | 3,000                            | 6,130                  | 15,830                  | 500  |
| David Gonzalez: Finding North             | 6,700                           | 3,000                            | 8,801                  | 18,501                  | 450  |
| Underneath a Magical Moon                 | 6,700                           | 3,000                            | 6,269                  | 15,969                  | 2,250  |
| Jazz Reach                                | 6,700                           | 3,000                            | 12,782                 | 22,482                  | 250  |
| <b>A-Groups (Resident Clubs)</b>          |                                 |                                  |                        |                         |  |
| Lifestream Global                         | 3,600                           | 792                              | —                      | 4,392                   | 170  |
| Whitney High                              | 3,600                           | —                                | —                      | 3,600                   | 200  |
| <b>City Hosted Events at CCPA</b>         |                                 |                                  |                        |                         |  |
| Senior Center Volunteer Dinner            | 4,200                           | —                                | 1,640                  | 5,840                   | 150  |
| Supervisor Hahn Event (2/13/25)           | 3,000                           | 1,450                            | 2,152                  | 6,602                   | 30   |
| Community Conversation (2/22/25)          | 3,000                           | —                                | 2,508                  | 5,508                   | 30   |
| PW Holiday Luncheon                       | 3,000                           | 2,000                            | 1,710                  | 6,710                   | 60   |
| Employee Recognition and Holiday Luncheon | 10,500                          | 2,000                            | 3,851                  | 16,351                  | 300  |
| Martin Luther King Day Ceremony           | 3,000                           | 950                              | 4,516                  | 8,466                   | 330  |
| Mayoral Transition                        | 12,500                          | 1,250                            | 20,366                 | 34,116                  | 450  |

## DEPARTMENTAL ACTIVITY OVERVIEW

FISCAL YEAR 2024-25 (continued)

|   | Facility<br>Rental Rate | Equipment<br>Rental Rate | Labor<br>Costs    | CCPA<br>Subsidy   | <u>Estimated</u><br>Community<br>Served |
|---|-------------------------|--------------------------|-------------------|-------------------|---|
| <b>City Hosted Events at Various Sites</b>                            |                         |                          |                   |                   |   |
| Summer Concerts in the Park   | \$ —                    | \$ 4,000                 | \$ 4,750          | \$ 8,750          | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,750             | 8,750             | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,750             | 8,750             | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,750             | 8,750             | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,750             | 8,750             | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,750             | 8,750             | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,990             | 8,990             | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,990             | 8,990             | 1,500                                   |
| Summer Concerts in the Park   | —                       | 4,000                    | 4,990             | 8,990             | 1,500                                   |
| Halloween Festival Los Cerritos Center                                | —                       | 550                      | 425               | 975               | 3,000                                   |
| Veterans Day Ceremony   | —                       | 2,000                    | 2,397             | 4,397             | 400                                     |
| Tree Lighting Ceremony  | —                       | 5,000                    | 5,125             | 10,125            | 1,500                                   |
| Strategic Planning Commission Meeting                                 | —                       | 1,750                    | 1,370             | 3,120             | 50                                      |
| City Talent Showcase  | —                       | 1,500                    | 925               | 2,425             | 50                                      |
| Memorial Day Ceremony   | —                       | 2,000                    | 2,158             | 4,158             | 400                                     |
| <b>City Projects &amp; Facility Maintenance</b>                       |                         |                          |                   |                   |   |
| Interdepartmental Office Use  | 19,890                  |                          |                   | 19,890            |   |
| Facility painting, repairs, and maintenance on behalf of Public Works | —                       | 7,500                    | 183,750           | 191,250           | —                                       |
| <b>Total</b>  | <b>\$ 106,490</b>       | <b>\$ 82,742</b>         | <b>\$ 322,378</b> | <b>\$ 511,610</b> | <b>25,520</b>                           |

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# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Theater  
**ACTIVITY:** Office of the Director  
**CODE:** 611

### ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department, which operates Cerritos Center for the Performing Arts. The Director is responsible for planning, directing, and coordinating the programs of the various activities within the department including Business Management, Special Events Services, Box Office, Performance Management, Front of House, and Operations and Security. Division managers within the department report directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively, and economically, in accordance City practices and procedures.

### ACTIVITY OBJECTIVES

1. To maintain the establishment of Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies, and procedures.
3. To program a variety of performing arts events including music, dance, and theater.
4. To expand fundraising efforts.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Theater

**ACTIVITY:** Office of the Director

**CODE:** 611

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                   |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                     | 142,198             | 180,720             | 260,330             | 249,010                | 310,340               | —                     |
| 52010 Regular Earnings - Part Time         | —                   | —                   | —                   | —                      | —                     | —                     |
| 52015 Special Project Earnings - Part Time | —                   | —                   | —                   | —                      | —                     | —                     |
| 52021 Overtime Earnings - Part Time        | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                    | 127,155             | 161,217             | 234,295             | 221,244                | 261,976               | —                     |
| <b>TOTAL PERSONNEL</b>                     | <b>269,353</b>      | <b>341,937</b>      | <b>494,625</b>      | <b>470,254</b>         | <b>572,316</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>          |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                       | 3,200               | —                   | —                   | —                      | —                     | —                     |
| 53080 Training and Meeting                 | 5,629               | 15,145              | 15,000              | 15,000                 | 20,000                | —                     |
| 61050 Bank Charges and Fees                | —                   | —                   | —                   | —                      | —                     | —                     |
| 61130 Delivery Service                     | —                   | —                   | —                   | —                      | —                     | —                     |
| 61290 Marketing Expense                    | —                   | —                   | —                   | —                      | —                     | —                     |
| 67060 Cellular Phone                       | 550                 | 600                 | 600                 | 600                    | 600                   | —                     |
| 69901 Non-Capitalizable Expenditures       | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E          | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>    | <b>9,379</b>        | <b>15,745</b>       | <b>15,600</b>       | <b>15,600</b>          | <b>20,600</b>         | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                      |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office        | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>                | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                      | <b>278,732</b>      | <b>357,682</b>      | <b>510,225</b>      | <b>485,854</b>         | <b>592,916</b>        | <b>—</b>              |

## DEPARTMENTAL ACTIVITY DETAIL

### ACTIVITY COMMENTARY

**DEPARTMENT:** Theater  
**ACTIVITY:** Business Management  
**CODE:** 621

#### ACTIVITY OBJECTIVES

1. To provide general administrative support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.
5. To coordinate various business management activities for the Theater Department including performance contracting, artist payments, show settlements, grant applications, and analytics.

#### SIGNIFICANT ACTIVITY PROGRAM CHANGES

#### CHANGES

|  |            |
|--|------------|
| Decrease in Program Expenses due to a reduction in artist buyout projections(61440). | -\$182,500 |
|--|------------|



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Theater  
**ACTIVITY:** Business Management  
**CODE:** 621

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 99,188              | 107,132             | 253,740             | 224,082                | 278,106               | —                     |
| 52400 Employee Benefits                 | 106,166             | 116,191             | 235,978             | 207,487                | 240,933               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>205,354</b>      | <b>223,323</b>      | <b>489,718</b>      | <b>431,569</b>         | <b>519,039</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | 2,113               | 9,446               | 11,600              | 12,600                 | 16,550                | —                     |
| 61130 Delivery Service                  | 231                 | 424                 | 500                 | 1,500                  | 1,500                 | —                     |
| 61360 Permit Fees                       | 52,893              | 78,212              | 90,700              | 90,700                 | 90,700                | —                     |
| 61380 Printing                          | 1,168               | 153                 | 1,500               | 1,500                  | 1,500                 | —                     |
| 61430 Professional Services             | 58,223              | 86,060              | 6,500               | 18,500                 | 6,500                 | —                     |
| 61440 Program Expense                   | 214,174             | 194,376             | 407,500             | 275,000                | 225,000               | —                     |
| 63121 Computer Software                 | —                   | —                   | —                   | —                      | —                     | —                     |
| 63250 Office Supplies                   | 499                 | 111                 | 1,000               | 1,000                  | 1,000                 | —                     |
| 63310 Postage                           | 10,000              | 10,000              | 5,000               | 10,000                 | 10,000                | —                     |
| 63410 Program Expenses and Supplies     | 1,694,300           | 2,952,975           | 4,500,000           | 4,022,000              | 4,500,000             | —                     |
| 63510 Signage / Flags / Display         | 1,152               | 3,243               | 3,000               | 3,000                  | 3,000                 | —                     |
| 63520 Special Supplies                  | 6,181               | 2,373               | 4,000               | 4,000                  | 4,000                 | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 600                 | 1,100                  | 1,200                 | —                     |
| 69090 Miscellaneous Reimbursements      | 3,573               | 1,004               | 2,000               | 2,000                  | 2,000                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | 1,597               | 899                 | 5,000               | 5,000                  | 5,000                 | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>2,046,704</b>    | <b>3,339,876</b>    | <b>5,038,900</b>    | <b>4,447,900</b>       | <b>4,867,950</b>      | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>2,252,058</b>    | <b>3,563,199</b>    | <b>5,528,618</b>    | <b>4,879,469</b>       | <b>5,386,989</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Theater

**ACTIVITY:** Performance Marketing & Sales

**CODE:** 631

### ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces, mass media and digital advertising, and social media channels.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles, and performance reviews to promote ticket sales.
4. Provide marketing design and support to promote facility rental sales.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

No significant activity program changes.

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Theater

**ACTIVITY:** Performance Marketing & Sales

**CODE:** 631

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 521                 | 1,207               | —                   | —                      | —                     | —                     |
| <b>TOTAL PERSONNEL</b>                  | 521                 | 1,207               | —                   | —                      | —                     | —                     |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53070 Reimbursed Mileage                | —                   | —                   | 100                 | —                      | —                     | —                     |
| 53080 Training and Meeting              | —                   | —                   | —                   | —                      | —                     | —                     |
| 61130 Delivery Service                  | —                   | —                   | —                   | —                      | —                     | —                     |
| 61290 Marketing Expense                 | 74,277              | 187,061             | 750,000             | 950,000                | 750,000               | —                     |
| 61380 Printing                          | 21,224              | 40,394              | —                   | —                      | —                     | —                     |
| 61430 Professional Services             | —                   | 25,995              | 300,000             | 300,000                | 300,000               | —                     |
| 63250 Office Supplies                   | —                   | —                   | 300                 | —                      | —                     | —                     |
| 63270 Photo Film and Processing         | 111                 | 293                 | 500                 | —                      | —                     | —                     |
| 63310 Postage                           | 126,566             | 187,065             | —                   | —                      | —                     | —                     |
| 63510 Signage / Flags / Display         | 6,730               | 3,461               | 9,000               | 9,000                  | 9,000                 | —                     |
| 63520 Special Supplies                  | 250                 | —                   | 100                 | —                      | —                     | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 229,158             | 444,269             | 1,060,000           | 1,259,000              | 1,059,000             | —                     |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>ACTIVITY TOTAL</b>                   | 229,679             | 445,476             | 1,060,000           | 1,259,000              | 1,059,000             | —                     |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Theater

**ACTIVITY:** Front of the House Management (FOH)

**CODE:** 641

### ACTIVITY OBJECTIVES

1. To provide a welcoming environment and experience for all Cerritos Center for the Performing Arts guest artists and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To coordinate the CCPA Arts Ambassador (volunteer) program through scheduling, communications, and recruitment.
4. To coordinate rentals for a variety of special events in various conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
5. To ensure that all Front of House activities are accomplished in the most efficient and cost effective manner possible.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|  |           |
|--|-----------|
| Decrease in Front Of House Expenses due to anticipated reduction in artist hospitality and catering requirements (61240).            | -\$20,000 |
| Increase in Professional Services expenses to provide adequate EMT services and coverage for performances open to the public (61430) | +\$12,500 |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Theater

**ACTIVITY:** Front of the House Management (FOH)

**CODE:** 641

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 137,288             | 152,566             | 273,510             | 284,924                | 406,713               | —                     |
| 51021 Overtime                          | 9,872               | 17,441              | 10,000              | 10,000                 | 10,000                | —                     |
| 52010 Regular Earnings - Part Time      | 228,421             | 261,235             | 319,162             | 283,405                | 349,950               | —                     |
| 52021 Overtime Earnings - Part Time     | 2,198               | 1,624               | 1,000               | 1,000                  | 1,000                 | —                     |
| 52400 Employee Benefits                 | 219,630             | 242,721             | 425,796             | 335,267                | 429,527               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>597,409</b>      | <b>675,587</b>      | <b>1,029,468</b>    | <b>914,596</b>         | <b>1,197,190</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53070 Reimbursed Mileage                | 12                  | 41                  | 100                 | 100                    | 100                   | —                     |
| 53090 Uniform and Shoes                 | —                   | 3,005               | 2,500               | 2,500                  | 4,000                 | —                     |
| 61130 Delivery Service                  | —                   | 45                  | —                   | —                      | —                     | —                     |
| 61240 Front of the House Expense        | 60,696              | 129,163             | 90,000              | 90,000                 | 70,000                | —                     |
| 61340 Outside Services                  | 300                 | 206                 | 500                 | 500                    | 500                   | —                     |
| 61430 Professional Services             | 7,924               | 23,266              | 17,500              | 30,000                 | 30,000                | —                     |
| 63250 Office Supplies                   | —                   | 81                  | 200                 | 200                    | 200                   | —                     |
| 63510 Signage / Flags / Display         | —                   | 100                 | 100                 | 100                    | 100                   | —                     |
| 63520 Special Supplies                  | —                   | 82                  | 100                 | 100                    | 100                   | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>68,932</b>       | <b>155,989</b>      | <b>111,000</b>      | <b>123,500</b>         | <b>105,000</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>666,341</b>      | <b>831,576</b>      | <b>1,140,468</b>    | <b>1,038,096</b>       | <b>1,302,190</b>      | <b>—</b>              |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY COMMENTARY

**DEPARTMENT:** Theater

**ACTIVITY:** Operations and Security

**CODE:** 651

### ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To operate Cerritos Center for the Performing Arts facilities and equipment, including the building reconfiguration systems safely and efficiently, commensurate with the highest industry standards.
3. To support other citywide events through deployment, installation, and operation of Theater equipment including lighting and sound.
4. To provide a safe and secure environment for all Cerritos Center for the Performing Arts artists, clients, and audiences.
5. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible, and in compliance with City policies related to access control and patron safety.

### SIGNIFICANT ACTIVITY PROGRAM CHANGES

### CHANGES

|   |            |
|---|------------|
| Increase in Uniforms and Shoes Expenses to comply with requirements set forth in the Union MOU (61340).   | +\$15,000  |
| Increase in Production Expense due to anticipated demands in production supplies and rentals associated with the upcoming performances (61410).   | +\$80,000  |
| Increase in Professional Services Expenses due to the costs associated with contracted enhanced security services and contracted technical services "overhire" labor for upcoming performances (61430). | +\$205,000 |
| Decrease in Non-Cap Expenditures - FF&E Expenses due to fewer needs in equipment replacement for the upcoming year (69950).      -\$40,000  | -\$40,000  |

# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

**DEPARTMENT:** Theater

**ACTIVITY:** Operations and Security

**CODE:** 651

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 515,284             | 569,647             | 570,740             | 498,066                | 612,217               | —                     |
| 51021 Overtime                          | 31,149              | 54,636              | 57,750              | 57,750                 | 57,750                | —                     |
| 52010 Regular Earnings - Part Time      | 679,889             | 850,669             | 863,725             | 975,995                | 1,068,005             | —                     |
| 52021 Overtime Earnings - Part Time     | 19,138              | 40,501              | 40,000              | 40,000                 | 40,000                | —                     |
| 52400 Employee Benefits                 | 806,042             | 931,607             | 975,568             | 777,799                | 888,931               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>2,051,502</b>    | <b>2,447,060</b>    | <b>2,507,783</b>    | <b>2,349,610</b>       | <b>2,666,903</b>      | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53010 Auto Allowance                    | 2,700               | —                   | —                   | —                      | —                     | —                     |
| 53020 Dues and Publications             | 350                 | 350                 | —                   | —                      | —                     | —                     |
| 53070 Reimbursed Mileage                | 56                  | —                   | 250                 | 250                    | 250                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | —                   | —                      | 8,500                 | —                     |
| 53090 Uniform and Shoes                 | 10,259              | 12,776              | 15,000              | 30,000                 | 30,000                | —                     |
| 53091 Vehicle Operations                | 383                 | 202                 | 700                 | 500                    | 500                   | —                     |
| 61130 Delivery Service                  | —                   | 68                  | 100                 | 500                    | 1,000                 | —                     |
| 61340 Outside Services                  | 48,260              | 204,264             | 18,500              | 10,000                 | 10,000                | —                     |
| 61360 Permit Fees                       | —                   | 1,100               | 2,200               | 3,300                  | —                     | —                     |
| 61410 Production Expense                | 170,328             | 227,396             | 220,000             | 310,000                | 300,000               | —                     |
| 61430 Professional Services             | 10,251              | 8,983               | 100,000             | 215,000                | 305,000               | —                     |
| 63250 Office Supplies                   | 58                  | 8                   | 100                 | 100                    | 2,000                 | —                     |
| 63510 Signage / Flags / Display         | —                   | —                   | 3,000               | 3,000                  | 3,000                 | —                     |
| 63520 Special Supplies                  | 1,476               | 212                 | 2,000               | 1,000                  | 2,000                 | —                     |
| 67060 Cellular Phone                    | 600                 | 600                 | 600                 | 850                    | 1,200                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | —                   | 139,500             | 327,000                | 99,500                | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>244,721</b>      | <b>455,959</b>      | <b>501,950</b>      | <b>901,500</b>         | <b>762,950</b>        | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>2,296,223</b>    | <b>2,903,019</b>    | <b>3,009,733</b>    | <b>3,251,110</b>       | <b>3,429,853</b>      | <b>—</b>              |

## DEPARTMENTAL ACTIVITY DETAIL

### ACTIVITY COMMENTARY

**DEPARTMENT:** Theater  
**ACTIVITY:** Box Office  
**CODE:** 671

#### ACTIVITY OBJECTIVES

1. To provide prompt, accurate, and courteous service to patrons and guest promoters regarding all ticket orders for, or inquires about, programs at Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity and facility revenues.
3. To coordinate the CCPA Associates Program, accurately account donor and sponsor activity, and facilitate the efficient operation of the Associates Room for donors and sponsors on performance nights.
4. To ensure that all Box Office operations are accomplished in the most efficient and cost effective manner possible.

#### SIGNIFICANT ACTIVITY PROGRAM CHANGES

#### CHANGES

|  |           |
|--|-----------|
| Decrease in Permit Fees due to ticketing system replacement (61360). | -\$40,000 |
|--|-----------|



# DEPARTMENTAL ACTIVITY DETAIL

## ACTIVITY EXPENDITURES

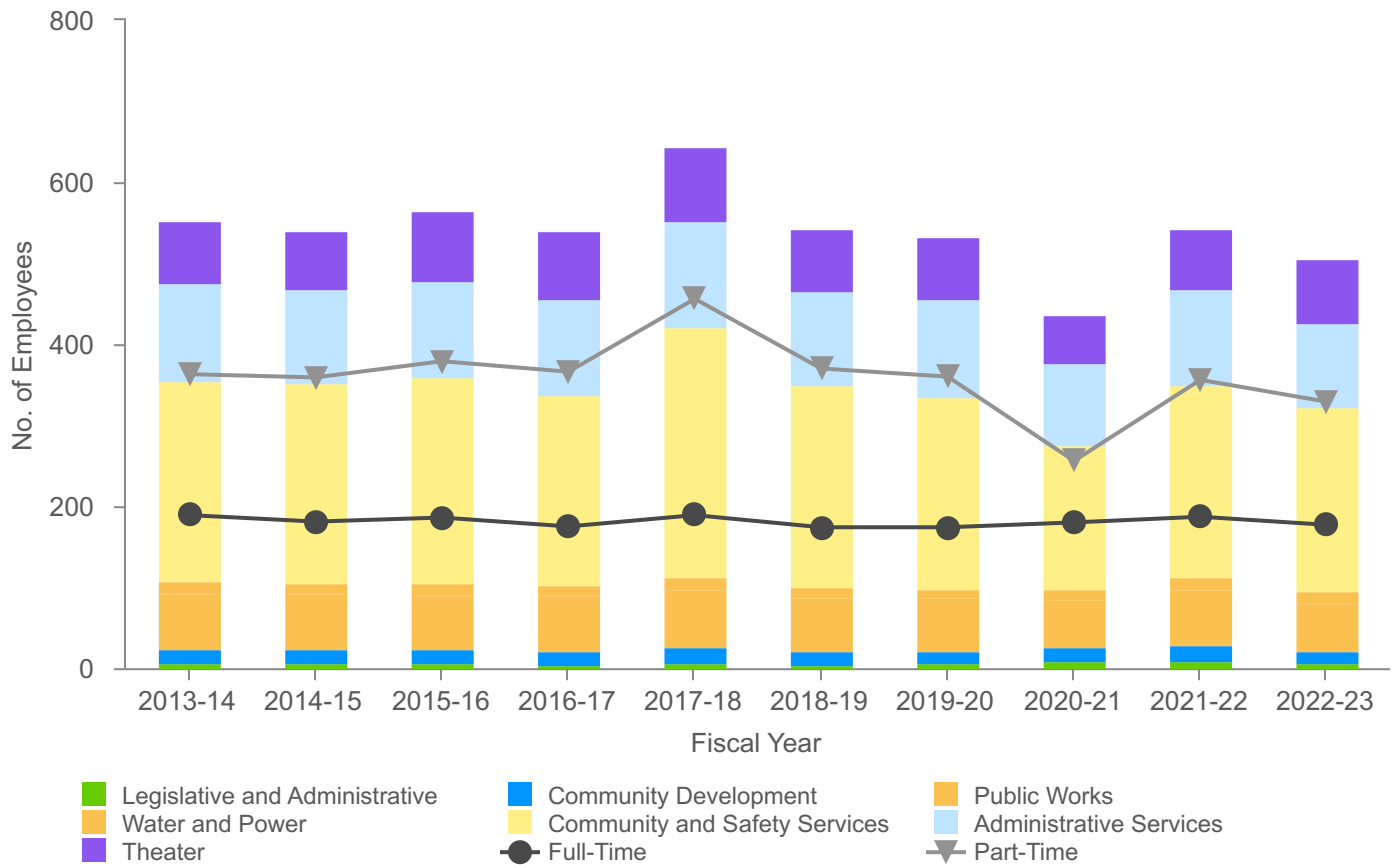
**DEPARTMENT:** Theater  
**ACTIVITY:** Box Office  
**CODE:** 671

|   | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>PERSONNEL EXPENSE</b>                |                     |                     |                     |                        |                       |                       |
| 51010 Regular Earnings                  | 143,561             | 115,688             | 81,230              | 85,741                 | 92,876                | —                     |
| 51021 Overtime                          | 9,849               | 13,957              | 12,720              | 12,720                 | 12,720                | —                     |
| 52010 Regular Earnings - Part Time      | 174,864             | 236,488             | 194,901             | 272,785                | 258,203               | —                     |
| 52021 Overtime Earnings - Part Time     | 552                 | 3,230               | —                   | —                      | —                     | —                     |
| 52400 Employee Benefits                 | 211,999             | 240,611             | 203,856             | 155,476                | 153,156               | —                     |
| <b>TOTAL PERSONNEL</b>                  | <b>540,825</b>      | <b>609,974</b>      | <b>492,707</b>      | <b>526,722</b>         | <b>516,955</b>        | <b>—</b>              |
| <b>OPERATIONS AND MAINTENANCE</b>       |                     |                     |                     |                        |                       |                       |
| 53020 Dues and Publications             | —                   | —                   | —                   | —                      | —                     | —                     |
| 53070 Reimbursed Mileage                | —                   | 14                  | 100                 | 100                    | 100                   | —                     |
| 53080 Training and Meeting              | —                   | —                   | —                   | —                      | —                     | —                     |
| 61130 Delivery Service                  | —                   | —                   | 200                 | 200                    | 200                   | —                     |
| 61340 Outside Services                  | —                   | —                   | 500                 | 500                    | 500                   | —                     |
| 61360 Permit Fees                       | 78,775              | 84,108              | 40,000              | 70,000                 | —                     | —                     |
| 61430 Professional Services             | 1,853               | 2,960               | 5,000               | 5,000                  | 5,000                 | —                     |
| 63110 Computer Supplies                 | —                   | —                   | 100                 | —                      | —                     | —                     |
| 63250 Office Supplies                   | 588                 | 109                 | 1,000               | 1,000                  | 1,000                 | —                     |
| 63510 Signage / Flags / Display         | —                   | 23                  | 100                 | 200                    | 200                   | —                     |
| 63520 Special Supplies                  | 7,168               | 6,062               | 10,000              | 7,500                  | 7,500                 | —                     |
| 69901 Non-Capitalizable Expenditures    | —                   | —                   | —                   | —                      | —                     | —                     |
| 69950 Non-Cap Expenditures - FF&E       | —                   | 385                 | 500                 | —                      | —                     | —                     |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | <b>88,384</b>       | <b>93,661</b>       | <b>57,500</b>       | <b>84,500</b>          | <b>14,500</b>         | <b>—</b>              |
| <b>CAPITAL OUTLAY</b>                   |                     |                     |                     |                        |                       |                       |
| 79050 Furniture Fixtures and Office     | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>—</b>            | <b>—</b>            | <b>—</b>            | <b>—</b>               | <b>—</b>              | <b>—</b>              |
| <b>ACTIVITY TOTAL</b>                   | <b>629,209</b>      | <b>703,635</b>      | <b>550,207</b>      | <b>611,222</b>         | <b>531,455</b>        | <b>—</b>              |

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# **PERSONNEL POSITIONS AND CLASSIFICATION TABLES**

# FULL-TIME AND PART-TIME CITY EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS



| DEPARTMENT                     | 2013-14    | 2014-15    | 2015-16    | 2016-17    | 2017-18    | 2018-19    | 2019-20    | 2020-21    | 2021-22    | 2022-23    |
|--------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Legislative and Administrative | 7          | 7          | 7          | 6          | 7          | 6          | 7          | 11         | 11         | 7          |
| Community Development          | 17         | 17         | 18         | 17         | 19         | 17         | 16         | 16         | 18         | 15         |
| Public Works                   | 71         | 69         | 67         | 68         | 72         | 65         | 65         | 60         | 71         | 59         |
| Water and Power                | 14         | 13         | 15         | 13         | 16         | 14         | 12         | 12         | 13         | 15         |
| Community and Safety Services  | 246        | 248        | 253        | 234        | 307        | 248        | 235        | 177        | 238        | 228        |
| Administrative Services        | 121        | 115        | 118        | 119        | 132        | 116        | 123        | 103        | 118        | 102        |
| Theater                        | 76         | 71         | 87         | 84         | 92         | 78         | 76         | 57         | 74         | 80         |
| <b>TOTAL</b>                   | <b>552</b> | <b>540</b> | <b>565</b> | <b>541</b> | <b>645</b> | <b>544</b> | <b>534</b> | <b>436</b> | <b>543</b> | <b>506</b> |
| Full-Time                      | 189        | 181        | 186        | 175        | 189        | 174        | 174        | 180        | 187        | 177        |
| Part-Time                      | 363        | 359        | 379        | 366        | 456        | 370        | 360        | 256        | 356        | 329        |
| <b>TOTAL</b>                   | <b>552</b> | <b>540</b> | <b>565</b> | <b>541</b> | <b>645</b> | <b>544</b> | <b>534</b> | <b>436</b> | <b>543</b> | <b>506</b> |

Source: City of Cerritos ACFR for year ending June 30, 2023

# BUDGETED POSITIONS BY DEPARTMENT

## CITY COUNCIL, COMMISSIONS, & COMMITTEES

| CODE | PERSONNEL POSITIONS                                      | BUDGETED |
|------|--|----------|
| 111  | <b>City Council</b>                                      |          |
|      | Council Member   | 5        |
|      | <b>TOTAL POSITIONS</b>                                   | 5        |
| 123  | <b>Fine Arts and Historical Commission</b>               |          |
|      | Commissioner   | 5        |
|      | <b>TOTAL POSITIONS</b>                                   | 5        |
| 251  | <b>Planning Commission</b>                               |          |
|      | Commissioner   | 5        |
|      | <b>TOTAL POSITIONS</b>                                   | 5        |
| 461  | <b>Property Preservation Commission</b>                  |          |
|      | Commissioner   | 5        |
|      | <b>TOTAL POSITIONS</b>                                   | 5        |
| 462  | <b>Parks and Recreation Commission</b>                   |          |
|      | Commissioner   | 5        |
|      | <b>TOTAL POSITIONS</b>                                   | 5        |
| 441  | <b>Let Freedom Ring Committee</b>                        |          |
|      | Committee Member   | 10       |
|      | <b>TOTAL POSITIONS</b>                                   | 10       |
| 451  | <b>Community Safety Committee</b>                        |          |
|      | Committee Member   | 10       |
|      | <b>TOTAL POSITIONS</b>                                   | 10       |
|      | <b>TOTAL CITY COUNCIL, COMMISSIONS, &amp; COMMITTEES</b> | 45       |

# BUDGETED POSITIONS BY DEPARTMENT

## LEGISLATIVE AND ADMINISTRATIVE

| CODE                                 | PERSONNEL POSITIONS           | CLASS | GRADE | FTE <sup>12</sup> |
|--------------------------------------|-------------------------------|-------|-------|-------------------|
| 121                                  | <b>City Manager</b>           |       |       |                   |
|                                      | City Manager                  | FT    |       | 1.0               |
|                                      | Senior Assistant City Manager | FT    | 79    | 1.0               |
|                                      | Assistant City Manager        | FT    | 68    | 1.0               |
|                                      | Deputy City Manager           | FT    | 68    | 1.0               |
|                                      | Executive Assistant II        | FT    | 46    | 1.0               |
|                                      | Executive Assistant I         | FT    | 40    | 1.0               |
|                                      | Administrative Assistant II   | TPT   | 32    | 0.4               |
| TOTAL POSITIONS                      |                               |       |       | 6.40              |
| 141                                  | <b>City Clerk</b>             |       |       |                   |
|                                      | City Clerk                    | FT    | 74    | 1.0               |
|                                      | Assistant City Clerk          | FT    | 60    | 1.0               |
|                                      | City Clerk Specialist         | FT    | 43    | 2.0               |
|                                      | Administrative Assistant III  | FT    | 35    | 1.0               |
| TOTAL POSITIONS                      |                               |       |       | 5.0               |
| TOTAL LEGISLATIVE AND ADMINISTRATIVE |                               |       |       | 11.4              |

<sup>12</sup> Full-Time Equivalent (FTE) represents the number of total budgeted hours divided by 2,080, the number of work hours in a year for a full-time position. This measure provides a consistent way to represent staffing levels, with temporary part-time (TPT) positions shown as a fraction of an FTE based on their budgeted hours.

# BUDGETED POSITIONS BY DEPARTMENT

## COMMUNITY DEVELOPMENT

| CODE                               | PERSONNEL POSITIONS                              | CLASS | GRADE | FTE  |
|------------------------------------|--|-------|-------|------|
| 211                                | <b>Director's Office - Community Development</b> |       |       |      |
|                                    | Director of Community Development                | FT    | 74    | 1.0  |
|                                    | Economic Development Manager                     | FT    | 60    | 1.0  |
|                                    | Management Analyst                               | FT    | 46    | 1.0  |
|                                    | Administrative Assistant III                     | FT    | 35    | 1.0  |
|                                    | Building and Safety Technician                   | FT    | 35    | 2.0  |
|                                    | Business License Technician                      | FT    | 35    | 1.0  |
|                                    | Administrative Assistant I                       | FT    | 28    | 1.0  |
|                                    | <b>TOTAL POSITIONS</b>                           |       |       | 8.0  |
| 221                                | <b>Advance Planning</b>                          |       |       |      |
|                                    | Advance Planning Manager                         | FT    | 64    | 1.0  |
|                                    | Associate Planner                                | FT    | 46    | 2.0  |
|                                    | Administrative Assistant II                      | FT    | 32    | 1.0  |
|                                    | <b>TOTAL POSITIONS</b>                           |       |       | 4.0  |
| 231                                | <b>Current Planning</b>                          |       |       |      |
|                                    | Current Planning Manager                         | FT    | 64    | 1.0  |
|                                    | Senior Planner                                   | FT    | 53    | 1.0  |
|                                    | Associate Planner                                | FT    | 46    | 3.0  |
|                                    | Planning Intern                                  | TPT   | 19    | 0.4  |
|                                    | <b>TOTAL POSITIONS</b>                           |       |       | 5.4  |
| 452                                | <b>Code Enforcement</b>                          |       |       |      |
|                                    | Code Enforcement Manager                         | FT    | 60    | 1.0  |
|                                    | Senior Code Enforcement Officer                  | FT    | 43    | 1.0  |
|                                    | Code Enforcement Officer                         | FT    | 40    | 3.0  |
|                                    | Zoning Enforcement Office                        | TPT   | 32    | 0.8  |
|                                    | Administrative Assistant I                       | TPT   | 28    | 0.5  |
|                                    | <b>TOTAL POSITIONS</b>                           |       |       | 6.3  |
| <b>TOTAL COMMUNITY DEVELOPMENT</b> |  |       |       | 23.7 |

# BUDGETED POSITIONS BY DEPARTMENT

## PUBLIC WORKS

| CODE | PERSONNEL POSITIONS                     | CLASS | GRADE | FTE |
|------|---|-------|-------|-----|
| 311  | <b>Director's Office - Public Works</b> |       |       |     |
|      | Director of Public Works                | FT    | 74    | 1.0 |
|      | Administrative Assistant III            | FT    | 35    | 1.0 |
|      | Administrative Assistant I              | FT    | 28    | 1.0 |
|      | Administrative Assistant I              | TPT   | 28    | 0.7 |
|      | <b>TOTAL POSITIONS</b>                  |       |       | 3.7 |
| 321  | <b>Engineering</b>                      |       |       |     |
|      | Assistant City Engineer                 | FT    | 64    | 1.0 |
|      | Associate Civil Engineer                | FT    | 53    | 1.0 |
|      | Assistant Civil Engineer                | FT    | 49    | 2.0 |
|      | Public Works Inspector                  | FT    | 43    | 1.0 |
|      | Engineering Technician                  | FT    | 35    | 1.0 |
|      | Administrative Assistant II             | FT    | 32    | 1.0 |
|      | Public Works Intern                     | TPT   | 19    | 0.3 |
|      | <b>TOTAL POSITIONS</b>                  |       |       | 7.3 |
| 331  | <b>Public Works Business Operations</b> |       |       |     |
|      | Assistant Director of Public Works      | FT    | 68    | 1.0 |
|      | Management Analyst                      | FT    | 46    | 2.0 |
|      | <b>TOTAL POSITIONS</b>                  |       |       | 3.0 |
| 341  | <b>General Maintenance</b>              |       |       |     |
|      | Maintenance Superintendent              | FT    | 60    | 1.0 |
|      | Maintenance Supervisor                  | FT    | 49    | 1.0 |
|      | Administrative Assistant II             | FT    | 32    | 1.0 |
|      | Maintenance Worker I                    | FT    | 31    | 2.0 |
|      | <b>TOTAL POSITIONS</b>                  |       |       | 5.0 |
| 342  | <b>Street Maintenance</b>               |       |       |     |
|      | Maintenance Worker II                   | FT    | 35    | 1.0 |
|      | Maintenance Worker I                    | FT    | 31    | 1.0 |
|      | <b>TOTAL POSITIONS</b>                  |       |       | 2.0 |
| 343  | <b>Vehicle Maintenance</b>              |       |       |     |
|      | Maintenance Leadworker                  | FT    | 38    | 1.0 |
|      | Fleet Maintenance Mechanic II           | FT    | 35    | 2.0 |
|      | <b>TOTAL POSITIONS</b>                  |       |       | 3.0 |



# BUDGETED POSITIONS BY DEPARTMENT

## PUBLIC WORKS (continued)

| CODE | PERSONNEL POSITIONS                       | CLASS | GRADE | FTE  |
|------|---|-------|-------|------|
| 344  | <b>Facility Maintenance</b>               |       |       |      |
|      | Maintenance Administrator                 | FT    | 53    | 1.0  |
|      | Building Maintenance Supervisor           | FT    | 49    | 1.0  |
|      | Maintenance Worker III (HVAC)             | FT    | 38    | 1.0  |
|      | Maintenance Leadworker                    | FT    | 38    | 1.0  |
|      | Maintenance Worker II                     | FT    | 35    | 1.0  |
|      | Maintenance Technician                    | FT    | 34    | 1.0  |
|      | Maintenance Worker I                      | FT    | 31    | 2.0  |
|      | Custodial and Building Maintenance Worker | FT    | 28    | 5.0  |
|      | <b>TOTAL POSITIONS</b>                    |       |       | 13.0 |
| 345  | <b>Swim Center Maintenance</b>            |       |       |      |
|      | Aquatics Maintenance Technician           | FT    | 35    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                    |       |       | 1.0  |
| 351  | <b>Parks and Trees Management</b>         |       |       |      |
|      | Parks and Trees Superintendent            | FT    | 60    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                    |       |       | 1.0  |
| 352  | <b>Median and Parkway Maintenance</b>     |       |       |      |
|      | Parks and Trees Administrator             | FT    | 53    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                    |       |       | 1.0  |
| 353  | <b>Parkway Trees Maintenance</b>          |       |       |      |
|      | Parks and Trees Supervisor                | FT    | 49    | 1.0  |
|      | Trees and Sidewalks Inspector             | FT    | 43    | 1.0  |
|      | Trees Maintenance Leadworker              | FT    | 38    | 1.0  |
|      | Tree Trimmer II                           | FT    | 33    | 2.0  |
|      | Tree Trimmer I                            | FT    | 28    | 4.0  |
|      | <b>TOTAL POSITIONS</b>                    |       |       | 9.0  |
| 354  | <b>Parks Maintenance</b>                  |       |       |      |
|      | Parks and Trees Supervisor                | FT    | 49    | 1.0  |
|      | Parks Maintenance Leadworker              | FT    | 38    | 2.0  |
|      | Parks Maintenance II                      | FT    | 32    | 10.0 |
|      | Parks Maintenance I                       | FT    | 27    | 11.0 |
|      | Parks Maintenance Assistant (Unskilled)   | TPT   | 13    | 1.4  |
|      | <b>TOTAL POSITIONS</b>                    |       |       | 25.4 |
| 355  | <b>Golf Course Maintenance</b>            |       |       |      |
|      | Parks Maintenance Leadworker              | FT    | 38    | 1.0  |
|      | Parks Maintenance II                      | FT    | 32    | 1.0  |
|      | Parks Maintenance I                       | FT    | 27    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                    |       |       | 3.0  |

# BUDGETED POSITIONS BY DEPARTMENT

## PUBLIC WORKS (continued)

| CODE | PERSONNEL POSITIONS                         | CLASS | GRADE | FTE  |
|------|---|-------|-------|------|
| 362  | <b>Water Management</b>                     |       |       |      |
|      | Water Superintendent                        | FT    | 61    | 1.0  |
|      | Water Supervisor                            | FT    | 49    | 2.0  |
|      | Administrative Assistant II                 | FT    | 32    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                      |       |       | 4.0  |
| 363  | <b>Water Production and Distribution</b>    |       |       |      |
|      | Water Utility Worker III                    | FT    | 38    | 4.0  |
|      | <b>TOTAL POSITIONS</b>                      |       |       | 4.0  |
| 364  | <b>Water Operations</b>                     |       |       |      |
|      | Water Maintenance Lead Worker               | FT    | 40    | 1.0  |
|      | Water Meter Technician                      | FT    | 35    | 1.0  |
|      | Water Utility Worker II                     | FT    | 35    | 4.0  |
|      | Water Utility Worker I                      | FT    | 31    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                      |       |       | 7.0  |
| 365  | <b>Water Inspection</b>                     |       |       |      |
|      | Water Quality Specialist                    | FT    | 43    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                      |       |       | 1.0  |
| 368  | <b>Electric Utility Operations</b>          |       |       |      |
|      | Utility Analyst                             | FT    | 49    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                      |       |       | 1.0  |
|      | <b>TOTAL PUBLIC WORKS / WATER AND POWER</b> |       |       | 94.4 |

# BUDGETED POSITIONS BY DEPARTMENT

## COMMUNITY AND CULTURAL SERVICES

| CODE | PERSONNEL POSITIONS  | CLASS | GRADE | FTE  |
|------|--|-------|-------|------|
| 411  | <b>Director's Office - Community and Cultural Services</b> |       |       |      |
|      | Director of Community and Cultural Services                | FT    | 74    | 1.0  |
|      | Administrative Assistant III                               | FT    | 35    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                                     |       |       | 2.0  |
| 421  | <b>Community Participation</b>                             |       |       |      |
|      | Community Services Manager                                 | FT    | 60    | 1.0  |
|      | Administrative Assistant II                                | FT    | 32    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                                     |       |       | 2.0  |
| 422  | <b>Senior Center</b>                                       |       |       |      |
|      | Community Services Supervisor                              | FT    | 49    | 1.0  |
|      | Community Services Coordinator                             | FT    | 38    | 3.0  |
|      | Community Services Leader IV                               | TPT   | 19    | 1.6  |
|      | Community Services Leader III                              | TPT   | 13    | 5.6  |
|      | Community Services Leader II                               | TPT   | 7     | 3.6  |
|      | <b>TOTAL POSITIONS</b>                                     |       |       | 14.8 |
| 441  | <b>Recreation Services</b>                                 |       |       |      |
|      | Recreation Services Superintendent                         | FT    | 64    | 1.0  |
|      | Recreation Services Administrator                          | FT    | 53    | 3.0  |
|      | Recreation Services Supervisor                             | FT    | 49    | 3.0  |
|      | Recreation Services Coordinator                            | FT    | 38    | 4.0  |
|      | Graphic Designer   | FT    | 37    | 1.0  |
|      | Administrative Assistant II                                | FT    | 32    | 1.0  |
|      | Administrative Assistant I                                 | FT    | 28    | 2.0  |
|      | Recreation Leader IV                                       | TPT   | 19    | 10.6 |
|      | Recreation Leader III                                      | TPT   | 13    | 5.2  |
|      | Recreation Leader II                                       | TPT   | 7     | 19.1 |
|      | <b>TOTAL POSITIONS</b>                                     |       |       | 49.9 |
| 442  | <b>Golf Course</b>   |       |       |      |
|      | Recreation Services Coordinator                            | FT    | 38    | 1.0  |
|      | Recreation Leader IV                                       | TPT   | 19    | 2.4  |
|      | Recreation Leader III                                      | TPT   | 13    | 2.4  |
|      | Recreation Leader II                                       | TPT   | 7     | 5.7  |
|      | <b>TOTAL POSITIONS</b>                                     |       |       | 11.5 |

## BUDGETED POSITIONS BY DEPARTMENT

### COMMUNITY AND CULTURAL SERVICES (continued)

| CODE   | PERSONNEL POSITIONS              | CLASS | GRADE | FTE          |
|--|----------------------------------|-------|-------|--------------|
| 443  | <b>Swim &amp; Fitness Center</b> |       |       |              |
|  | Recreation Services Coordinator  | FT    | 38    | 2.0          |
|  | Senior Lifeguard                 | TPT   | 23    | 3.5          |
|  | Lifeguard/Swim Instructor        | TPT   | 19    | 10.6         |
|  | Swim Instructor                  | TPT   | 13    | 5.4          |
|  | Recreation Leader II / Cashier   | TPT   | 7     | 4.6          |
| <b>TOTAL POSITIONS</b>                       |                                  |       |       | <b>26.1</b>  |
| 571  | <b>Municipal Library</b>         |       |       |              |
|  | Library Services Manager         | FT    | 64    | 1.0          |
|  | Librarian II                     | FT    | 49    | 1.0          |
|  | Library Circulation Supervisor   | FT    | 46    | 1.0          |
|  | Librarian Operations Supervisor  | FT    | 47    | 1.0          |
|  | Librarian I                      | FT    | 46    | 3.0          |
|  | Library Events Coordinator       | FT    | 38    | 1.0          |
|  | Library Security Coordinator     | FT    | 38    | 1.0          |
|  | Library Circulation Coordinator  | FT    | 38    | 1.0          |
|  | Graphic Designer                 | FT    | 37    | 1.0          |
|  | Library Facility Technician      | FT    | 35    | 1.0          |
|  | Library Assistant                | FT    | 32    | 3.0          |
|  | Library Clerk                    | FT    | 29    | 3.0          |
|  | Librarian I                      | TPT   | 46    | 1.9          |
|  | Library Assistant                | TPT   | 32    | 1.8          |
|  | Library Clerk                    | TPT   | 29    | 9.1          |
|  | Security Assistant II            | TPT   | 19    | 4.4          |
|  | Library Aide                     | TPT   | 13    | 4.8          |
|  | Library Page                     | TPT   | 7     | 10.0         |
| <b>TOTAL POSITIONS</b>                       |                                  |       |       | <b>50.0</b>  |
| <b>TOTAL COMMUNITY AND CULTURAL SERVICES</b> |                                  |       |       | <b>156.3</b> |

## BUDGETED POSITIONS BY DEPARTMENT

### COMMUNITY SAFETY

| CODE                          | PERSONNEL POSITIONS         | CLASS | GRADE | FTE  |
|-------------------------------|-----------------------------|-------|-------|------|
| 451                           | <b>Community Safety</b>     |       |       |      |
|                               | Public Safety Manager       | FT    | 61    | 1.0  |
|                               | Community Safety Supervisor | FT    | 49    | 1.0  |
|                               | Administrative Assistant II | FT    | 32    | 1.0  |
|                               | Administrative Assistant I  | FT    | 28    | 1.0  |
|                               | Community Safety Officer    | TPT   | 32    | 4.1  |
|                               | Pedestrian Safety Assistant | TPT   | 32    | 0.8  |
|                               | Administrative Assistant I  | TPT   | 28    | 1.4  |
|                               | Parking Enforcement Officer | TPT   | 23    | 3.0  |
|                               | Crossing Guard              | TPT   | 13    | 9.0  |
| <b>TOTAL POSITIONS</b>        |                             |       |       | 22.3 |
| <b>TOTAL COMMUNITY SAFETY</b> |                             |       |       | 22.3 |

# BUDGETED POSITIONS BY DEPARTMENT

## ADMINISTRATIVE SERVICES

| CODE | PERSONNEL POSITIONS                                | CLASS | GRADE | FTE |
|------|--|-------|-------|-----|
| 511  | <b>Director's Office - Administrative Services</b> |       |       |     |
|      | Director of Administrative Services                | FT    | 74    | 1.0 |
|      | Administrative Assistant III, Confidential         | FT    | 35    | 1.0 |
|      | Administrative Assistant II, Confidential          | FT    | 32    | 1.0 |
|      | <b>TOTAL POSITIONS</b>                             |       |       | 3.0 |
| 521  | <b>Communications</b>                              |       |       |     |
|      | Communications Manager                             | FT    | 60    | 1.0 |
|      | Marketing Administrator                            | FT    | 53    | 1.0 |
|      | Communications Specialist                          | FT    | 43    | 1.0 |
|      | Video Production Specialist                        | FT    | 43    | 1.0 |
|      | Senior Graphic Designer                            | FT    | 43    | 1.0 |
|      | Marketing Specialist                               | FT    | 43    | 1.0 |
|      | Administrative Assistant II                        | FT    | 32    | 1.0 |
|      | <b>TOTAL POSITIONS</b>                             |       |       | 7.0 |
| 531  | <b>Finance and Budget</b>                          |       |       |     |
|      | Finance and Budget Manager / City Treasurer        | FT    | 68    | 1.0 |
|      | Accounting Administrator                           | FT    | 53    | 2.0 |
|      | Accountant   | FT    | 47    | 3.0 |
|      | Budget Analyst                                     | FT    | 47    | 1.0 |
|      | Accounting Technician                              | FT    | 35    | 2.0 |
|      | Account Clerk                                      | TPT   | 29    | 0.8 |
|      | <b>TOTAL POSITIONS</b>                             |       |       | 9.8 |
| 532  | <b>Water Billing</b>                               |       |       |     |
|      | Accounting Technician                              | FT    | 35    | 1.0 |
|      | Account Clerk                                      | TPT   | 29    | 0.8 |
|      | <b>TOTAL POSITIONS</b>                             |       |       | 1.8 |
| 541  | <b>Human Resources</b>                             |       |       |     |
|      | Human Resources Manager                            | FT    | 64    | 1.0 |
|      | Human Resources Administrator                      | FT    | 53    | 1.0 |
|      | Management Analyst                                 | FT    | 46    | 1.0 |
|      | Human Resources Specialist                         | FT    | 43    | 1.0 |
|      | Human Resources Technician, Confidential           | FT    | 35    | 1.0 |
|      | Human Resources Technician, Confidential           | TPT   | 35    | 0.5 |
|      | Clerical Aide, Confidential                        | TPT   | 13    | 1.4 |
|      | <b>TOTAL POSITIONS</b>                             |       |       | 6.9 |

## BUDGETED POSITIONS BY DEPARTMENT

### ADMINISTRATIVE SERVICES (continued)

| CODE | PERSONNEL POSITIONS                           | CLASS | GRADE | FTE  |
|------|---|-------|-------|------|
| 551  | <b>Enterprise Services</b>                    |       |       |      |
|      | Enterprise Services Manager                   | FT    | 64    | 1.0  |
|      | Performance and Risk Management Administrator | FT    | 53    | 1.0  |
|      | Management Analyst                            | FT    | 46    | 1.0  |
|      | Performance and Risk Specialist               | FT    | 43    | 1.0  |
|      | Procurement Specialist                        | FT    | 43    | 1.0  |
|      | Delivery/Warehouse Assistant                  | FT    | 29    | 1.0  |
|      | <b>TOTAL POSITIONS</b>                        |       |       | 6.0  |
| 561  | <b>Innovation and Technology</b>              |       |       |      |
|      | Innovation and Technology Manager             | FT    | 68    | 1.0  |
|      | Cyber, Network, and Systems Administrator     | FT    | 55    | 1.0  |
|      | Enterprise Applications Administrator         | FT    | 53    | 1.0  |
|      | IT Analyst                                    | FT    | 49    | 3.0  |
|      | IT Specialist                                 | FT    | 43    | 4.0  |
|      | <b>TOTAL POSITIONS</b>                        |       |       | 10.0 |
|      | <b>TOTAL ADMINISTRATIVE SERVICES</b>          |       |       | 44.5 |

# BUDGETED POSITIONS BY DEPARTMENT

## THEATER

| CODE | PERSONNEL POSITIONS                           | CLASS | GRADE | FTE         |
|------|---|-------|-------|-------------|
| 611  | <b>Director's Office - Theater Department</b> |       |       |             |
|      | Theater Executive Director                    | FT    | 74    | 1.0         |
|      | Administrative Assistant III                  | FT    | 35    | 1.0         |
|      | <b>TOTAL POSITIONS</b>                        |       |       | <b>2.0</b>  |
| 621  | <b>Business Management</b>                    |       |       |             |
|      | Theater Deputy Director                       | FT    | 64    | 1.0         |
|      | Theater Administrator                         | FT    | 53    | 1.0         |
|      | <b>TOTAL POSITIONS</b>                        |       |       | <b>2.0</b>  |
| 641  | <b>Front of the House Management</b>          |       |       |             |
|      | Theater Patron Services Manager               | FT    | 60    | 1.0         |
|      | Theater Patron Services Supervisor            | FT    | 49    | 1.0         |
|      | House Coordinator                             | FT    | 38    | 1.0         |
|      | Theater Events Coordinator                    | FT    | 38    | 1.0         |
|      | Theater Assistant Coordinator                 | TPT   | 35    | 1.7         |
|      | Facility Assistant III                        | TPT   | 23    | 2.2         |
|      | Facility Assistant II                         | TPT   | 13    | 3.2         |
|      | <b>TOTAL POSITIONS</b>                        |       |       | <b>11.1</b> |
| 651  | <b>Operations and Security</b>                |       |       |             |
|      | Theater Operations Manager                    | FT    | 60    | 1.0         |
|      | Theater Operations Supervisor                 | FT    | 49    | 1.0         |
|      | Theater Operations Coordinator                | FT    | 38    | 1.0         |
|      | Theater Head Audio and Video                  | FT    | 37    | 1.0         |
|      | Theater Head Electrician and Lighting         | FT    | 37    | 1.0         |
|      | Theater Head Carpenter and Rigger             | FT    | 37    | 1.0         |
|      | Theater Assistant Coordinator                 | TPT   | 35    | 1.7         |
|      | Theater Audio Assistant                       | TPT   | 35    | 0.9         |
|      | Theater Carpenter Assistant                   | TPT   | 35    | 0.9         |
|      | Theater Electrical Assistant                  | TPT   | 35    | 1.3         |
|      | Stage Assistant V                             | TPT   | 31    | 3.4         |
|      | Stage Assistant IV                            | TPT   | 25    | 7.5         |
|      | Security Assistant III                        | TPT   | 19    | 2.5         |
|      | Stage Assistant III                           | TPT   | 19    | 5.6         |
|      | Security Assistant II                         | TPT   | 19    | 1.9         |
|      | <b>TOTAL POSITIONS</b>                        |       |       | <b>31.7</b> |



## BUDGETED POSITIONS BY DEPARTMENT

### THEATER (continued)

| CODE                   | PERSONNEL POSITIONS           | CLASS | GRADE | FTE         |
|------------------------|-------------------------------|-------|-------|-------------|
| 671                    | <b>Box Office</b>             |       |       |             |
|                        | Box Office Coordinator        | FT    | 38    | 1.0         |
|                        | Theater Assistant Coordinator | TPT   | 35    | 0.9         |
|                        | Box Office Teller             | TPT   | 23    | 1.7         |
|                        | Box Office Aide II            | TPT   | 13    | 2.2         |
| <b>TOTAL POSITIONS</b> |                               |       |       | <b>5.8</b>  |
| <b>TOTAL THEATER</b>   |                               |       |       | <b>52.6</b> |

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**CITY OF CERRITOS CLASSIFICATION TABLE  
2025/2026**

| CLASSIFICATIONS-FULL-TIME-NON-EXEMPT  | GRADE |
|---|-------|
| Parks Maintenance I   | 27    |
| Administrative Assistant I<br>Custodial and Building Maintenance Worker<br>Tree Trimmer I   | 28    |
| Account Clerk<br>Delivery/Warehouse Assistant<br>Library Clerk  | 29    |
| Assistant Aquatics Coordinator  | 30    |
| Fleet Maintenance Mechanic I<br>Maintenance Worker I<br>Water Utility Worker I  | 31    |
| Administrative Assistant II<br>Library Assistant<br>Parks Maintenance II  | 32    |
| Tree Trimmer II   | 33    |
| Purchasing Assistant  | 34    |
| Accounting Technician<br>Administrative Assistant III<br>Aquatics Maintenance Technician<br>Building and Safety Technician<br>Business License Technician<br>Engineering Technician<br>Fleet Maintenance Mechanic I<br>Library Facility Technician<br>Maintenance Technician<br>Maintenance Worker II<br>Technician<br>Water Meter Technician<br>Water Utility Worker II  | 35    |
| Community Safety Officer<br>Graphic Designer<br>Theater Head Audio and Video<br>Theater Head Carpenter and Rigger<br>Theater Head Electrician and Lighting  | 37    |
| Community Services Coordinator<br>Coordinator<br>Human Services Coordinator<br>Library Circulation Coordinator<br>Library Events Coordinator<br>Library Security Coordinator<br>Maintenance Leadworker<br>Maintenance Worker III (HVAC)<br>Parks Maintenance Leadworker<br>Recreation Services Coordinator<br>Theater Box Office Coordinator<br>Theater Events Coordinator<br>Theater House Coordinator<br>Theater Operations Coordinator<br>Trees Maintenance Leadworker<br>Water Utility Worker III | 38    |
| Assistant Planner<br>Code Enforcement Officer<br>Water Maintenance Leadworker   | 40    |
| Communications Specialist<br>IT Specialist<br>Media and Marketing Specialist<br>Procurement Specialist<br>Public Works Inspector<br>Senior Code Enforcement Officer<br>Senior Graphic Designer<br>Specialist<br>Trees and Sidewalks Inspector<br>Video Production Specialist<br>Water Quality Specialist  | 43    |
| Associate Planner   | 46    |
| Assistant Civil Engineer  | 49    |

Note: Classifications listed may include active and inactive classifications.

**CITY OF CERRITOS CLASSIFICATION TABLE  
2025/2026**

| CLASSIFICATIONS-FULL-TIME EXEMPT   | GRADE |
|--|-------|
| Executive Assistant I  | 40    |
| Analyst<br>Executive Assistant II<br>Librarian I<br>Library Circulation Supervisor<br>Management Analyst   | 46    |
| Accountant<br>Analyst<br>Budget Analyst<br>Library Operations Supervisor<br>Supervisor   | 47    |
| Analyst<br>Building Maintenance Supervisor<br>Building Systems Supervisor<br>Community Safety Supervisor<br>Community Services Supervisor<br>IT Analyst<br>Librarian II<br>Maintenance Supervisor<br>Parks and Trees Supervisor<br>Recreation Services Supervisor<br>Senior Accountant<br>Supervisor<br>Theater Operations Supervisor<br>Theater Patron Services Supervisor<br>Utility Analyst<br>Water Supervisor | 49    |
| Accounting Administrator<br>Administrator<br>Associate Civil Engineer<br>Enterprise Applications Administrator<br>Human Resources Administrator<br>Maintenance Administrator<br>Marketing Administrator<br>Parks and Trees Administrator<br>Performance and Risk Administrator<br>Recreation Services Administrator<br>Senior Planner<br>Theater Administrator   | 53    |
| Administrator<br>Cyber, Network, and Systems Administrator<br>Senior Civil Engineer  | 55    |
| Manager  | 58    |
| Assistant City Clerk<br>Code Enforcement Manager<br>Communications Manager<br>Community Services Manager<br>Economic Development Manager<br>Maintenance Superintendent<br>Manager<br>Parks and Trees Superintendent<br>Superintendent<br>Theater Operations Manager<br>Theater Patron Services Manager   | 60    |
| Manager<br>Public Safety Manager<br>Superintendent<br>Water Superintendent   | 61    |
| Manager<br>Superintendent  | 62    |

**CITY OF CERRITOS CLASSIFICATION TABLE  
2025/2026**

**CLASSIFICATIONS-FULL-TIME EXEMPT**

**GRADE**

|  |    |
|--|----|
| Advance Planning Manager<br>Assistant City Engineer<br>Current Planning Manager<br>Deputy Director<br>Enterprise Services Manager<br>Human Resources Manager<br>Library Services Manager<br>Manager<br>Recreation Services Superintendent<br>Superintendent<br>Theater Deputy Director | 64 |
| Assistant City Manager<br>Assistant Director<br>Assistant Director of Public Works<br>City Engineer<br>Deputy City Manager<br>Finance and Budget Manager/City Treasurer<br>Innovation and Technology Manager   | 68 |
| Director<br>Director of Administrative Services<br>Director of Community and Cultural Services<br>Director of Community Development<br>Director of Public Works<br>Director of Public Works/City Engineer<br>Theater Executive Director  | 74 |
| Senior Assistant City Manager  | 79 |

Note: Classifications listed may include active and inactive classifications.

**CLASSIFICATIONS-FULL-TIME CONFIDENTIAL**

**GRADE**

|  |    |
|--|----|
| Administrative Assistant I, Confidential   | 28 |
| Administrative Assistant II, Confidential  | 32 |
| Accounting Technician, Confidential<br>Administrative Assistant III, Confidential<br>Human Resources Technician, Confidential    | 35 |
| City Clerk Specialist, Confidential<br>Human Resources Specialist, Confidential<br>Performance and Risk Specialist, Confidential | 43 |

Note: Classifications listed may include active and inactive classifications.

**CLASSIFICATIONS-PART-TIME CONFIDENTIAL**

**GRADE /  
TIER**

|   |                  |
|---|------------------|
| Clerical Aide, Confidential   | 13<br>13B<br>13C |
| Administrative Assistant I, Confidential<br>Human Resources Assistant, Confidential | 28<br>28B<br>28C |
| Administrative Assistant II, Confidential   | 32<br>32B<br>32C |
| Human Resources Technician, Confidential  | 35<br>35B<br>35C |

Note: Classifications listed may include active and inactive classifications.

**CITY OF CERRITOS CLASSIFICATION TABLE  
2025/2026**

| CLASSIFICATION APPOINTED BY CITY COUNCIL (Salary last modified 7/1/25) |  | SALARY              |
|--|--|---------------------|
| City Manager   |  | \$24,845.00 / month |

| CLASSIFICATION APPOINTED BY CITY COUNCIL |  | GRADE |
|--|--|-------|
| City Clerk / City Treasurer              |  | 74    |

| CITY COUNCIL (Salary last modified 7/1/25) |  | SALARY             |
|--|--|--------------------|
| City Council                               |  | \$2,072.34 / month |

**CITY OF CERRITOS CLASSIFICATION TABLE  
2025/2026**

| CLASSIFICATIONS-TEMPORARY-PART-TIME       | GRADE/<br>TIER |
|---|----------------|
| Cashier                                   | 7              |
| Community Services Leader II              | 7B             |
| Library Page                              | 7C             |
| Recreation Leader II                      |                |
| Parks Maintenance Assistant (Unskilled)   | 13             |
| Facility Assistant II                     | 13             |
| Swim Instructor                           | 13B            |
| Box Office Aide II                        | 13             |
| Clerical Aide                             | 13B            |
| Community Services Leader III             | 13C            |
| Crossing Guard                            |                |
| Library Aide                              |                |
| Recreation Leader III                     |                |
| Lifeguard/Swim Instructor                 | 19             |
|   | 19B            |
| Administrative Intern                     | 19             |
| Communications Intern                     | 19B            |
| Community Services Leader IV              | 19C            |
| Emergency Preparedness Intern             |                |
| Engineering Intern                        |                |
| Planning Intern                           |                |
| Public Works Intern                       |                |
| Recreation Leader IV                      |                |
| Security Assistant II                     |                |
| Box Office Teller                         | 23             |
| Parking Enforcement Officer               | 23B            |
| Senior Lifeguard                          |                |
| Facility Assistant III                    | 23             |
| Security Assistant III                    | 23B            |
| Stage Assistant III                       | 23C            |
| Stage Assistant IV                        | 25             |
|   | 25B            |
| Administrative Assistant I                | 28             |
|   | 28B            |
| Custodial and Building Maintenance Worker | 28             |
|   | 28B            |
|   | 28C            |
| Account Clerk                             | 29             |
| Building & Safety Clerk                   | 29B            |
| Geographic Information Systems Clerk      | 29C            |
| Graphic Design Artist                     |                |
| IT Clerk                                  |                |
| Library Clerk                             |                |
| Purchasing Clerk                          |                |
| Stage Assistant V                         | 31             |
|   | 31B            |
| Administrative Assistant II               | 32             |
| Community Services Officer                | 32B            |
| Library Assistant                         | 32C            |
| Pedestrian Safety Assistant               |                |
| Wardrobe/Backstage Production Assistant   |                |
| Zoning Enforcement Officer                |                |

**CITY OF CERRITOS CLASSIFICATION TABLE  
2025/2026**

| CLASSIFICATIONS-TEMPORARY-PART-TIME | GRADE/<br>TIER |
|-------------------------------------|----------------|
| Theater Assistant Coordinator       | 35             |
| Theater Audio Assistant             | 35B            |
| Theater Carpenter Assistant         | 35C            |
| Theater Electrical Assistant        |                |

| CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT | GRADE |
|--|-------|
| Librarian I                                | 46    |

Note: Classifications listed may include active and inactive classifications.



# **CLASSIFICATION STEPS** **2025/2026**

## **CLASSIFICATION STEPS-FULL TIME NON-EXEMPT EMPLOYEES (Salary last modified 7/1/25)**

| Grade      | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly  | 26.25  | 26.80  | 27.37  | 28.01  | 28.65  | 29.28  | 29.96  | 30.63  | 31.38  | 32.13  |
| 23 Monthly | 4,549  | 4,644  | 4,744  | 4,854  | 4,967  | 5,076  | 5,193  | 5,311  | 5,442  | 5,567  |
| 25 Hourly  | 27.37  | 28.01  | 28.65  | 29.28  | 29.96  | 30.63  | 31.38  | 32.13  | 32.83  | 33.54  |
| 25 Monthly | 4,744  | 4,854  | 4,967  | 5,076  | 5,193  | 5,311  | 5,442  | 5,567  | 5,690  | 5,816  |
| 27 Hourly  | 28.65  | 29.28  | 29.96  | 30.63  | 31.38  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  |
| 27 Monthly | 4,967  | 5,076  | 5,193  | 5,311  | 5,442  | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  |
| 28 Hourly  | 29.28  | 29.96  | 30.63  | 31.38  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  |
| 28 Monthly | 5,076  | 5,193  | 5,311  | 5,442  | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  |
| 29 Hourly  | 29.96  | 30.63  | 31.38  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  |
| 29 Monthly | 5,193  | 5,311  | 5,442  | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  |
| 30 Hourly  | 30.63  | 31.38  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  |
| 30 Monthly | 5,311  | 5,442  | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  |
| 31 Hourly  | 31.38  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  | 38.52  |
| 31 Monthly | 5,442  | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  | 6,677  |
| 32 Hourly  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  |
| 32 Monthly | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  |
| 33 Hourly  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  |
| 33 Monthly | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  |
| 34 Hourly  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  | 41.27  |
| 34 Monthly | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  | 7,153  |
| 35 Hourly  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  | 41.27  | 42.25  |
| 35 Monthly | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  | 7,153  | 7,322  |
| 37 Hourly  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  | 41.27  | 42.25  | 43.20  | 44.23  |
| 37 Monthly | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  | 7,153  | 7,322  | 7,487  | 7,666  |
| 38 Hourly  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  | 41.27  | 42.25  | 43.20  | 44.23  | 45.25  |
| 38 Monthly | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  | 7,153  | 7,322  | 7,487  | 7,666  | 7,844  |
| 40 Hourly  | 38.27  | 39.30  | 40.31  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  |
| 40 Monthly | 6,632  | 6,811  | 6,990  | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  |
| 43 Hourly  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  |
| 43 Monthly | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  |
| 46 Hourly  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  | 52.88  | 54.22  | 55.46  |
| 46 Monthly | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  | 9,163  | 9,398  | 9,615  |
| 49 Hourly  | 47.97  | 49.09  | 50.29  | 51.56  | 52.88  | 54.22  | 55.46  | 56.91  | 58.39  | 59.81  |
| 49 Monthly | 8,314  | 8,507  | 8,716  | 8,940  | 9,163  | 9,398  | 9,615  | 9,865  | 10,115 | 10,367 |

Note: In certain cases rounding adjustments may apply.

## **CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/25)**

| Grade      | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 39 Hourly  | 37.36  | 38.27  | 39.30  | 40.31  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  |
| 39 Monthly | 6,477  | 6,632  | 6,811  | 6,990  | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  |
| 40 Hourly  | 38.27  | 39.30  | 40.31  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  |
| 40 Monthly | 6,632  | 6,811  | 6,990  | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  |
| 41 Hourly  | 39.30  | 40.31  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  |
| 41 Monthly | 6,811  | 6,990  | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  |
| 42 Hourly  | 40.31  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  |
| 42 Monthly | 6,990  | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  |
| 43 Hourly  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  |
| 43 Monthly | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  |
| 45 Hourly  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  | 52.88  | 54.22  |
| 45 Monthly | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  | 9,163  | 9,398  |

# **CLASSIFICATION STEPS** **2025/2026**

## **CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/25)**

| Grade      | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 46 Hourly  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  | 52.88  | 54.22  | 55.46  |
| 46 Monthly | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  | 9,163  | 9,398  | 9,615  |
| 47 Hourly  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  | 52.88  | 54.22  | 55.46  | 56.91  |
| 47 Monthly | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  | 9,163  | 9,398  | 9,615  | 9,865  |
| 48 Hourly  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  | 52.88  | 54.22  | 55.46  | 56.91  | 58.39  |
| 48 Monthly | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  | 9,163  | 9,398  | 9,615  | 9,865  | 10,115 |
| 49 Hourly  | 47.97  | 49.09  | 50.29  | 51.56  | 52.88  | 54.22  | 55.46  | 56.91  | 58.39  | 59.81  |
| 49 Monthly | 8,314  | 8,507  | 8,716  | 8,940  | 9,163  | 9,398  | 9,615  | 9,865  | 10,115 | 10,367 |
| 50 Hourly  | 49.09  | 50.29  | 51.57  | 52.88  | 54.22  | 55.46  | 56.91  | 58.39  | 59.81  | 61.27  |
| 50 Monthly | 8,507  | 8,716  | 8,941  | 9,163  | 9,398  | 9,615  | 9,865  | 10,115 | 10,367 | 10,619 |
| 51 Hourly  | 50.29  | 51.56  | 52.88  | 54.22  | 55.46  | 56.91  | 58.39  | 59.81  | 61.27  | 62.82  |
| 51 Monthly | 8,716  | 8,940  | 9,163  | 9,398  | 9,615  | 9,865  | 10,115 | 10,367 | 10,619 | 10,888 |
| 53 Hourly  | 56.09  | 57.45  | 58.70  | 60.14  | 61.58  | 63.04  | 64.49  | 66.04  | 67.65  | 69.26  |
| 53 Monthly | 9,721  | 9,957  | 10,174 | 10,424 | 10,674 | 10,927 | 11,177 | 11,447 | 11,727 | 12,004 |
| 55 Hourly  | 58.70  | 60.14  | 61.58  | 63.04  | 64.49  | 66.04  | 67.65  | 69.26  | 70.95  | 72.59  |
| 55 Monthly | 10,174 | 10,424 | 10,674 | 10,927 | 11,177 | 11,447 | 11,727 | 12,004 | 12,298 | 12,583 |
| 58 Hourly  | 63.04  | 64.49  | 66.04  | 67.65  | 69.26  | 70.95  | 72.59  | 74.30  | 76.06  | 77.86  |
| 58 Monthly | 10,927 | 11,177 | 11,447 | 11,727 | 12,004 | 12,298 | 12,583 | 12,879 | 13,182 | 13,497 |
| 60 Hourly  | 66.04  | 67.65  | 69.26  | 70.95  | 72.59  | 74.30  | 76.06  | 77.86  | 79.80  | 81.65  |
| 60 Monthly | 11,447 | 11,727 | 12,004 | 12,298 | 12,583 | 12,879 | 13,182 | 13,497 | 13,833 | 14,152 |
| 61 Hourly  | 67.65  | 69.26  | 70.95  | 72.59  | 74.30  | 76.06  | 77.86  | 79.80  | 81.65  | 83.65  |
| 61 Monthly | 11,727 | 12,004 | 12,298 | 12,583 | 12,879 | 13,182 | 13,497 | 13,833 | 14,152 | 14,499 |
| 62 Hourly  | 69.26  | 70.95  | 72.59  | 74.30  | 76.06  | 77.86  | 79.80  | 81.65  | 83.65  | 85.67  |
| 62 Monthly | 12,004 | 12,298 | 12,583 | 12,879 | 13,182 | 13,497 | 13,833 | 14,152 | 14,499 | 14,849 |
| 63 Hourly  | 70.90  | 72.61  | 74.39  | 76.09  | 77.90  | 79.77  | 81.67  | 83.70  | 85.64  | 87.75  |
| 63 Monthly | 12,291 | 12,585 | 12,894 | 13,189 | 13,506 | 13,826 | 14,156 | 14,507 | 14,843 | 15,210 |
| 64 Hourly  | 72.59  | 74.30  | 76.06  | 77.86  | 79.80  | 81.65  | 83.65  | 85.67  | 87.73  | 89.85  |
| 64 Monthly | 12,583 | 12,879 | 13,182 | 13,497 | 13,833 | 14,152 | 14,499 | 14,850 | 15,205 | 15,575 |
| 68 Hourly  | 80.45  | 82.29  | 84.30  | 86.31  | 88.37  | 90.50  | 92.67  | 94.86  | 97.15  | 99.47  |
| 68 Monthly | 13,945 | 14,263 | 14,610 | 14,962 | 15,317 | 15,687 | 16,061 | 16,442 | 16,838 | 17,242 |
| 69 Hourly  | 82.29  | 84.30  | 86.31  | 88.37  | 90.50  | 92.67  | 94.86  | 97.15  | 99.47  | 101.81 |
| 69 Monthly | 14,263 | 14,610 | 14,962 | 15,317 | 15,687 | 16,061 | 16,442 | 16,838 | 17,242 | 17,649 |
| 72 Hourly  | 88.37  | 90.50  | 92.67  | 94.86  | 97.15  | 99.47  | 101.81 | 104.32 | 106.80 | 109.41 |
| 72 Monthly | 15,317 | 15,687 | 16,061 | 16,442 | 16,838 | 17,242 | 17,649 | 18,083 | 18,512 | 18,963 |
| 73 Hourly  | 90.48  | 92.66  | 94.86  | 97.14  | 99.47  | 101.86 | 104.32 | 106.83 | 109.40 | 112.04 |
| 73 Monthly | 15,684 | 16,059 | 16,443 | 16,837 | 17,242 | 17,656 | 18,082 | 18,516 | 18,962 | 19,420 |
| 74 Hourly  | 92.66  | 94.84  | 97.12  | 99.43  | 101.81 | 104.29 | 106.78 | 109.36 | 112.04 | 114.66 |
| 74 Monthly | 16,060 | 16,440 | 16,832 | 17,234 | 17,649 | 18,076 | 18,508 | 18,955 | 19,420 | 19,875 |
| 75 Hourly  | 94.84  | 97.12  | 99.43  | 101.81 | 104.29 | 106.78 | 109.36 | 112.04 | 114.66 | 117.45 |
| 75 Monthly | 16,440 | 16,832 | 17,234 | 17,649 | 18,076 | 18,508 | 18,955 | 19,420 | 19,875 | 20,357 |
| 76 Hourly  | 97.12  | 99.43  | 101.80 | 104.29 | 106.78 | 109.36 | 112.04 | 114.66 | 117.46 | 120.31 |
| 76 Monthly | 16,832 | 17,234 | 17,647 | 18,076 | 18,508 | 18,955 | 19,420 | 19,875 | 20,359 | 20,853 |
| 77 Hourly  | 99.46  | 101.79 | 104.28 | 106.80 | 109.36 | 111.99 | 114.70 | 117.43 | 120.31 | 123.24 |
| 77 Monthly | 17,240 | 17,643 | 18,072 | 18,512 | 18,955 | 19,412 | 19,883 | 20,354 | 20,853 | 21,358 |
| 79 Hourly  | 101.95 | 104.33 | 106.89 | 109.47 | 112.09 | 114.79 | 117.57 | 120.37 | 123.32 | 126.32 |
| 79 Monthly | 17,671 | 18,084 | 18,524 | 18,975 | 19,429 | 19,897 | 20,380 | 20,863 | 21,374 | 21,892 |

Note: In certain cases rounding adjustments may apply.

# **CLASSIFICATION STEPS** **2025/2026**

## **CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/25)**

| Grade      | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 28 Hourly  | 29.28  | 29.96  | 30.63  | 31.38  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  |
| 28 Monthly | 5,076  | 5,193  | 5,311  | 5,442  | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  |
| 30 Hourly  | 30.63  | 31.38  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  |
| 30 Monthly | 5,311  | 5,442  | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  |
| 32 Hourly  | 32.13  | 32.83  | 33.54  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  |
| 32 Monthly | 5,567  | 5,690  | 5,816  | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  |
| 35 Hourly  | 34.28  | 35.17  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  | 41.27  | 42.25  |
| 35 Monthly | 5,944  | 6,096  | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  | 7,153  | 7,322  |
| 37 Hourly  | 35.92  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  | 41.27  | 42.25  | 43.20  | 44.23  |
| 37 Monthly | 6,225  | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  | 7,153  | 7,322  | 7,487  | 7,666  |
| 38 Hourly  | 36.81  | 37.57  | 38.52  | 39.34  | 40.30  | 41.27  | 42.25  | 43.20  | 44.23  | 45.25  |
| 38 Monthly | 6,379  | 6,514  | 6,677  | 6,819  | 6,987  | 7,153  | 7,322  | 7,487  | 7,666  | 7,844  |
| 43 Hourly  | 41.33  | 42.31  | 43.35  | 44.43  | 45.59  | 46.62  | 47.97  | 49.09  | 50.29  | 51.56  |
| 43 Monthly | 7,163  | 7,337  | 7,514  | 7,701  | 7,899  | 8,084  | 8,314  | 8,507  | 8,716  | 8,940  |

Note: In certain cases rounding adjustments may apply.

## **CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/25)**

| Grade      | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 13 Hourly  | 20.81  | 21.33  | 21.88  | 22.42  | 22.98  | 23.55  | 24.12  | 24.73  | 25.35  | 26.00  |
| 13B Hourly | 20.21  | 20.62  | 21.04  | 21.45  | 21.89  | 22.31  | 22.77  | 23.22  | 23.68  | 24.15  |
| 13C Hourly | 19.61  | 20.01  | 20.41  | 20.81  | 21.24  | 21.66  | 22.11  | 22.53  | 22.98  | 23.45  |

|            |       |       |       |       |       |       |       |       |       |       |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 28 Hourly  | 30.91 | 31.59 | 32.33 | 33.14 | 33.83 | 34.63 | 35.39 | 36.20 | 37.09 | 37.85 |
| 28B Hourly | 28.77 | 29.39 | 30.07 | 30.83 | 31.44 | 32.24 | 32.91 | 33.67 | 34.52 | 35.18 |
| 28C Hourly | 27.33 | 27.96 | 28.64 | 29.39 | 30.03 | 30.80 | 31.48 | 32.24 | 33.08 | 33.76 |

|            |       |       |       |       |       |       |       |       |       |       |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 32 Hourly  | 33.98 | 34.73 | 35.56 | 36.35 | 37.25 | 38.09 | 39.02 | 39.89 | 40.80 | 41.71 |
| 32B Hourly | 31.61 | 32.32 | 33.09 | 33.81 | 34.61 | 35.39 | 36.29 | 37.08 | 37.95 | 38.81 |
| 32C Hourly | 30.16 | 30.87 | 31.64 | 32.37 | 33.19 | 33.97 | 34.83 | 35.64 | 36.51 | 37.34 |

|            |       |       |       |       |       |       |       |       |       |       |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 35 Hourly  | 36.35 | 37.26 | 38.09 | 39.02 | 39.84 | 40.81 | 41.68 | 42.70 | 43.77 | 44.76 |
| 35B Hourly | 33.81 | 34.62 | 35.39 | 36.29 | 37.04 | 37.96 | 38.77 | 39.70 | 40.69 | 41.65 |
| 35C Hourly | 32.37 | 33.21 | 33.97 | 34.83 | 35.60 | 36.52 | 37.32 | 38.27 | 39.28 | 40.22 |

Note: In certain cases rounding adjustments may apply.

## **CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/25)**

| Grade      | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 7 Hourly   | 19.34  | 19.72  | 20.12  | 20.53  | 20.93  | 21.34  | 21.79  | 22.21  | 22.67  | 23.11  |
| 7B Hourly  | 19.03  | 19.23  | 19.42  | 19.60  | 19.81  | 20.01  | 20.21  | 20.41  | 20.62  | 20.81  |
| 7C Hourly  | 18.76  | 18.96  | 19.15  | 19.34  | 19.52  | 19.72  | 19.93  | 20.13  | 20.32  | 20.54  |
|            |        |        |        |        |        |        |        |        |        |        |
| 13 Hourly  | 20.81  | 21.33  | 21.88  | 22.42  | 22.98  | 23.55  | 24.12  | 24.73  | 25.35  | 26.00  |
| 13B Hourly | 20.21  | 20.62  | 21.04  | 21.45  | 21.89  | 22.31  | 22.77  | 23.22  | 23.68  | 24.15  |
| 13C Hourly | 19.61  | 20.01  | 20.41  | 20.81  | 21.24  | 21.66  | 22.11  | 22.53  | 22.98  | 23.45  |
|            |        |        |        |        |        |        |        |        |        |        |
| 19 Hourly  | 24.02  | 24.61  | 25.25  | 25.84  | 26.57  | 27.21  | 27.86  | 28.54  | 29.34  | 29.97  |
| 19B Hourly | 22.36  | 22.89  | 23.49  | 24.02  | 24.68  | 25.30  | 25.88  | 26.52  | 27.25  | 27.88  |
| 19C Hourly | 20.92  | 21.47  | 22.07  | 22.58  | 23.25  | 23.90  | 24.47  | 25.08  | 25.83  | 26.45  |

**CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/25)**

| Grade      | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly  | 27.69  | 28.29  | 28.88  | 29.54  | 30.23  | 30.90  | 31.59  | 32.33  | 33.08  | 33.81  |
| 23B Hourly | 25.74  | 26.29  | 26.87  | 27.47  | 28.11  | 28.73  | 29.39  | 30.07  | 30.76  | 31.43  |
| 23C Hourly | 24.32  | 24.88  | 25.43  | 26.02  | 26.67  | 27.32  | 27.96  | 28.64  | 29.30  | 30.01  |

|            |       |       |       |       |       |       |       |       |       |       |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 25 Hourly  | 28.88 | 29.54 | 30.23 | 30.90 | 31.59 | 32.33 | 33.08 | 33.81 | 34.63 | 35.53 |
| 25B Hourly | 26.87 | 27.47 | 28.11 | 28.73 | 29.39 | 30.07 | 30.76 | 31.43 | 32.24 | 33.04 |
| 25C Hourly | 25.43 | 26.02 | 26.67 | 27.32 | 27.96 | 28.64 | 29.30 | 30.01 | 30.80 | 31.61 |
|            |       |       |       |       |       |       |       |       |       |       |
| 28 Hourly  | 30.91 | 31.59 | 32.33 | 33.14 | 33.83 | 34.63 | 35.39 | 36.20 | 37.09 | 37.85 |
| 28B Hourly | 28.77 | 29.39 | 30.07 | 30.83 | 31.44 | 32.24 | 32.91 | 33.67 | 34.52 | 35.18 |
| 28C Hourly | 27.33 | 27.96 | 28.64 | 29.39 | 30.03 | 30.80 | 31.48 | 32.24 | 33.08 | 33.76 |
|            |       |       |       |       |       |       |       |       |       |       |
| 29 Hourly  | 31.78 | 32.45 | 33.28 | 33.98 | 34.73 | 35.56 | 36.35 | 37.25 | 38.09 | 39.02 |
| 29B Hourly | 29.56 | 30.18 | 30.94 | 31.61 | 32.32 | 33.09 | 33.81 | 34.61 | 35.39 | 36.29 |
| 29C Hourly | 28.11 | 28.77 | 29.54 | 30.16 | 30.87 | 31.64 | 32.37 | 33.19 | 33.97 | 34.83 |

|            |       |       |       |       |       |       |       |       |       |       |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 31 Hourly  | 33.28 | 33.98 | 34.73 | 35.56 | 36.35 | 37.25 | 38.09 | 39.02 | 39.89 | 40.80 |
| 31B Hourly | 30.94 | 31.61 | 32.32 | 33.09 | 33.81 | 34.61 | 35.39 | 36.29 | 37.08 | 37.95 |
| 31C Hourly | 29.54 | 30.16 | 30.87 | 31.64 | 32.37 | 33.19 | 33.97 | 34.83 | 35.64 | 36.51 |
|            |       |       |       |       |       |       |       |       |       |       |
| 32 Hourly  | 33.98 | 34.73 | 35.56 | 36.35 | 37.25 | 38.09 | 39.02 | 39.89 | 40.80 | 41.71 |
| 32B Hourly | 31.61 | 32.32 | 33.09 | 33.81 | 34.61 | 35.39 | 36.29 | 37.08 | 37.95 | 38.81 |
| 32C Hourly | 30.16 | 30.87 | 31.64 | 32.37 | 33.19 | 33.97 | 34.83 | 35.64 | 36.51 | 37.34 |
|            |       |       |       |       |       |       |       |       |       |       |
| 35 Hourly  | 36.35 | 37.26 | 38.09 | 39.02 | 39.84 | 40.81 | 41.68 | 42.70 | 43.77 | 44.76 |
| 35B Hourly | 33.81 | 34.62 | 35.39 | 36.29 | 37.04 | 37.96 | 38.77 | 39.70 | 40.69 | 41.65 |
| 35C Hourly | 32.37 | 33.21 | 33.97 | 34.83 | 35.60 | 36.52 | 37.32 | 38.27 | 39.28 | 40.22 |
|            |       |       |       |       |       |       |       |       |       |       |
| 40 Hourly  | 40.66 | 41.68 | 42.70 | 43.80 | 44.87 | 46.00 | 47.13 | 48.34 | 49.54 | 50.79 |
| 40B Hourly | 37.80 | 38.77 | 39.70 | 40.73 | 41.73 | 42.81 | 43.83 | 44.94 | 46.07 | 47.21 |
| 40C Hourly | 36.36 | 37.32 | 38.27 | 39.30 | 40.29 | 41.37 | 42.41 | 43.50 | 44.64 | 45.80 |
|            |       |       |       |       |       |       |       |       |       |       |
| 42 Hourly  | 42.69 | 43.77 | 44.84 | 45.87 | 47.06 | 48.24 | 49.40 | 50.79 | 51.98 | 53.24 |
| 42B Hourly | 39.69 | 40.69 | 41.69 | 42.67 | 43.78 | 44.87 | 45.95 | 47.21 | 48.35 | 49.53 |
| 42C Hourly | 38.25 | 39.28 | 40.26 | 41.24 | 42.32 | 43.45 | 44.49 | 45.8  | 46.92 | 48.09 |
|            |       |       |       |       |       |       |       |       |       |       |
| 46 Hourly  | 44.43 | 45.59 | 46.62 | 47.97 | 49.09 | 50.29 | 51.56 | 52.88 | 54.22 | 55.46 |

Note: In certain cases rounding adjustments may apply.

**City of Cerritos**

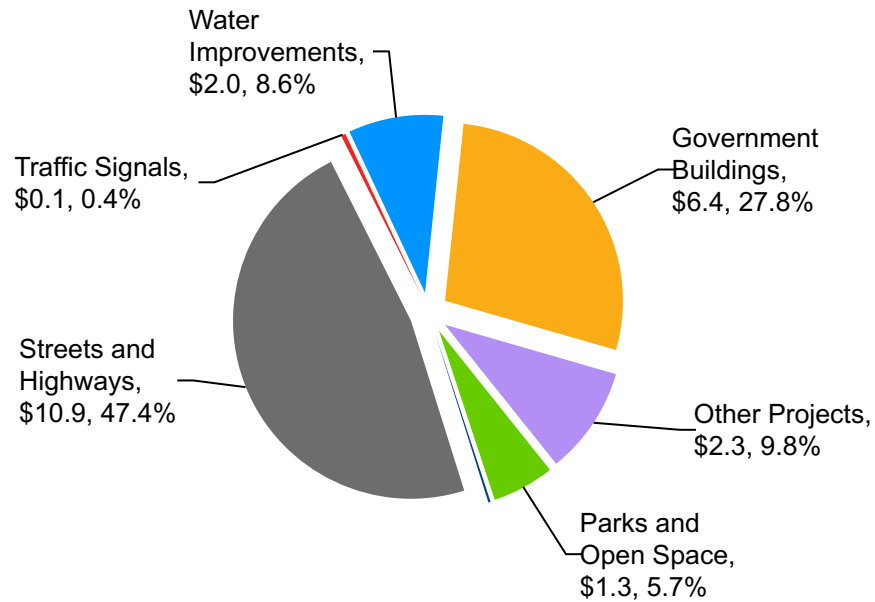
**Financial Program: 2025-2026**

**Capital Improvement Program**

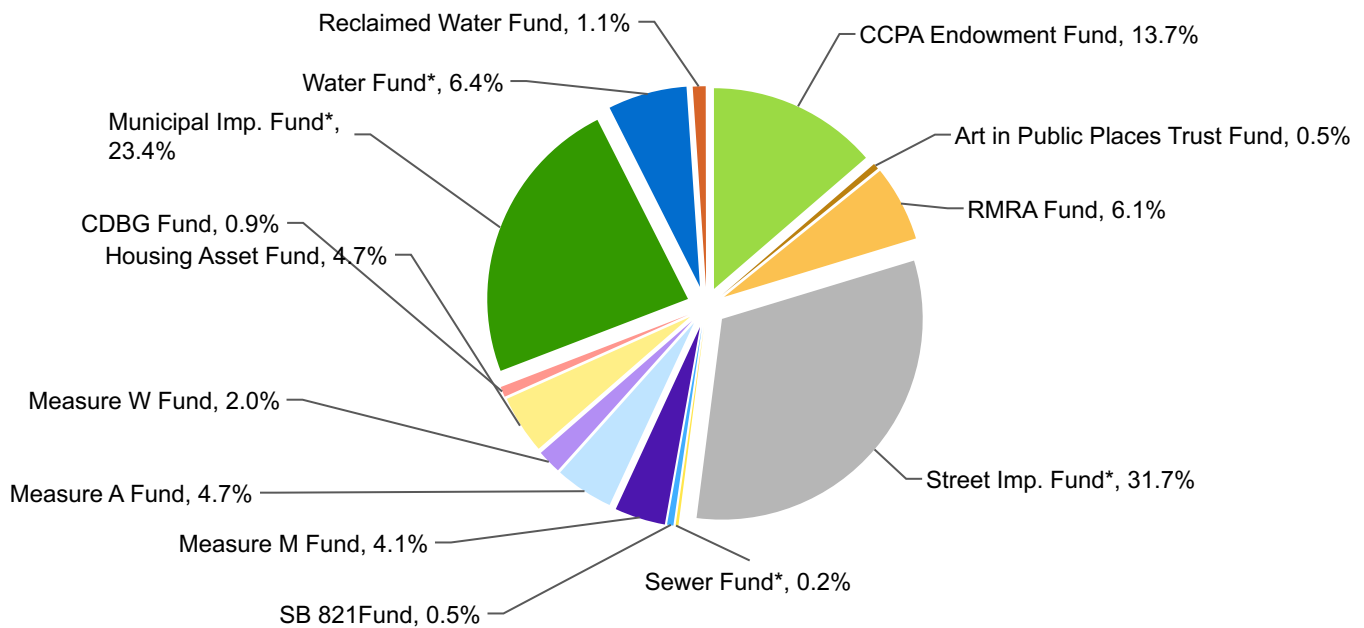
# CAPITAL IMPROVEMENT PROGRAM OVERVIEW

## FUND SOURCE AND ACTIVITY CLASSIFICATION COMPOSITIONS FOR FY 2025-26

Capital Improvement Program Composition by Classification  
Amounts (in millions) and Percentages



Capital Improvement Program Composition Percentage by Fund Source



\* See Fund pages for General Fund transfer activity

# CAPITAL IMPROVEMENT PROGRAM OVERVIEW

## OVERVIEW COMMENTARY

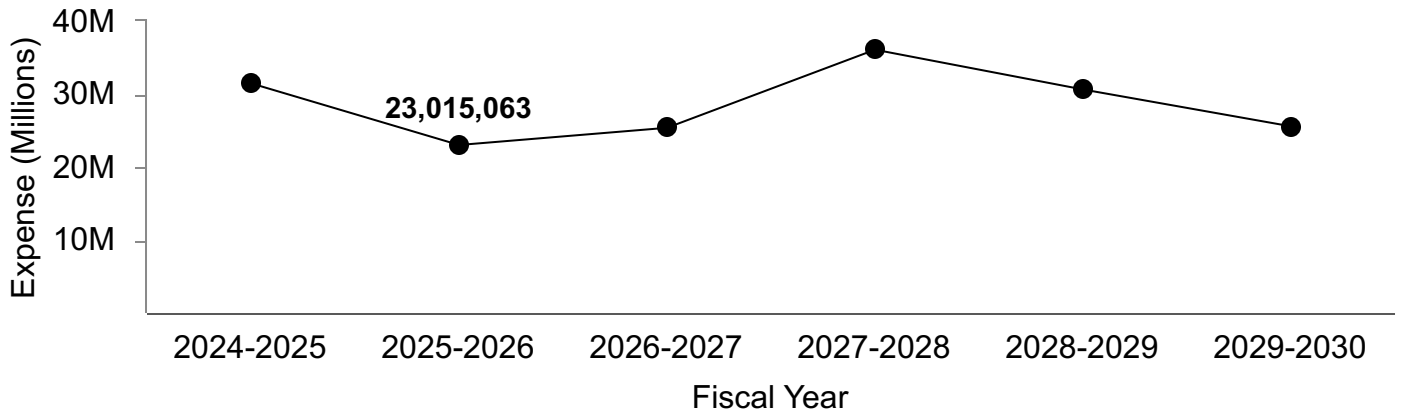
The City first adopted a five-year Capital Improvement Program (CIP) in FY 1973-74 to support long-range infrastructure planning. While project priorities and funding needs have evolved over time, the City has maintained steady progress toward its long-range capital improvement goals.

The CIP categorizes projects by type and prioritizes them based on critical need. Funding is allocated to support reasonable and controlled growth. Projects that could not be scheduled within current funding constraints are included in the Unfunded Projects List ([Appendix A](#)) for future consideration.

As in prior years, funding is included for projects scheduled to begin within the fiscal year. Estimated costs for future projects, including inflationary adjustments, are incorporated into the four-year outlook. The CIP reflects the City's current assessment of infrastructure needs based on available resources and management priorities.

## ACTIVITY CLASSIFICATION SUMMARY

### CIP YEAR END ESTIMATE & 5-YEAR PLAN



| CLASSIFICATION       | 2024-2025  | 2025-2026  | 2026-2027  | 2027-2028  | 2028-2029  | 2029-2030  | TOTAL EXPENSE |
|----------------------|------------|------------|------------|------------|------------|------------|---------------|
| Government Buildings | 3,792,578  | 6,400,000  | 650,000    | 650,000    | 150,000    | 150,000    | 11,792,578    |
| Other Projects       | 6,736,125  | 2,254,500  | 300,000    | —          | 50,000     | 0          | 9,340,625     |
| Parks and Open Space | 2,395,993  | 1,305,000  | 1,305,000  | 5,305,000  | 5,305,000  | 5,305,000  | 20,920,993    |
| Sewer Improvements   | 311,000    | 50,000     | 50,000     | 50,000     | 50,000     | 50,000     | 561,000       |
| Streets and Highways | 13,737,616 | 10,915,563 | 11,675,000 | 14,675,000 | 14,675,000 | 14,675,000 | 80,353,179    |
| Traffic Signals      | 70,000     | 100,000    | 100,000    | 100,000    | 100,000    | 100,000    | 570,000       |
| Water Improvements   | 4,418,780  | 1,990,000  | 11,290,000 | 15,290,000 | 10,290,000 | 5,290,000  | 48,568,780    |
| <b>TOTAL</b>         | 31,462,092 | 23,015,063 | 25,370,000 | 36,070,000 | 30,620,000 | 25,570,000 | 172,107,155   |

# CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

|  |   | 2025-2026<br>Total<br>Budget | Municipal<br>(Gen. Fund)*<br>410 | Municipal<br>Reimb.<br>410 | CCPA<br>Endow<br>112 | Art<br>115 | Measure<br>"A"<br>231 |
|--|---|------------------------------|----------------------------------|----------------------------|----------------------|------------|-----------------------|
| <b>GOVERNMENT BUILDINGS</b><br><i>(Budgeted in Fund 410)</i> |   |                              |                                  |                            |                      |            |                       |
| 24205  | ANNUAL CITYWIDE FACILITY LED LIGHT CONVERSION   | 100,000                      | 100,000                          |                            |                      |            |                       |
| 26204  | CERRITOS CENTER FOR THE PERFORMING ARTS<br>ACCESSIBILITY RAMPS, HANDRAILS, AND LIGHTING | 500,000                      | 500,000                          |                            |                      |            |                       |
| 12706  | CERRITOS CENTER FOR THE PERFORMING ARTS ROOF<br>REPLACEMENT                             | 2,900,000                    |                                  |                            | 2,900,000            |            |                       |
| 26203  | CITYWIDE FACILITY CONDITION ASSESSMENT  | 350,000                      | 350,000                          |                            |                      |            |                       |
| 12703  | CIVIC CENTER HVAC REPLACEMENT AND<br>APPURTENANT IMPROVEMENTS                           | 2,500,000                    | 2,500,000                        |                            |                      |            |                       |
| 23215  | LIBRARY SKYLINE ROOM IMPROVEMENTS   | 50,000                       | 50,000                           |                            |                      |            |                       |
| <b>TOTAL GOVERNMENT BUILDINGS</b>                            |   | 6,400,000                    | 3,500,000                        | —                          | 2,900,000            | —          | —                     |

|  |  | 2025-2026<br>Total<br>Budget | Municipal<br>(Gen. Fund)*<br>410 | Municipal<br>Reimb.<br>410 | Art<br>115 | Housing<br>Asset<br>280 | Street<br>Reimb.<br>211 |
|--|--|------------------------------|----------------------------------|----------------------------|------------|-------------------------|-------------------------|
| <b>OTHER PROJECTS</b><br><i>(Budgeted in Fund 410)</i> |  |                              |                                  |                            |            |                         |                         |
| 26702  | ASSET MANAGEMENT PROGRAM   | 75,000                       | 75,000                           |                            |            |                         |                         |
| 23701  | CITYWIDE FACILITY NETWORK INFRASTRUCTURE<br>(In conjunction with Arterial Street Rehabilitation Project) | 1,000,000                    | 1,000,000                        |                            |            |                         |                         |
| 26701  | FLEET REPLACEMENT MASTER PLAN  | 75,000                       | 75,000                           |                            |            |                         |                         |
| 25702  | HISTORICAL COW "MILKING TIME" SCULPTURE  | 104,500                      |                                  |                            | 104,500    |                         |                         |
| 21701  | PROPOSED MIXED-USE/RESIDENTIAL INFILL<br>DEVELOPMENT   | 1,000,000                    |                                  |                            |            | 1,000,000               |                         |
| <b>TOTAL OTHER PROJECTS</b>                            |  | 2,254,500                    | 1,150,000                        | —                          | 104,500    | 1,000,000               | —                       |

|  |   | 2025-2026<br>Total<br>Budget | Municipal<br>(Gen. Fund)*<br>410 | Municipal<br>Reimb.<br>410 | CDBG<br>290 | Measure<br>"A"<br>231 |
|--|---|------------------------------|----------------------------------|----------------------------|-------------|-----------------------|
| <b>PARKS AND OPEN SPACE</b><br><i>(Budgeted in Fund 410)</i> |   |                              |                                  |                            |             |                       |
| 23109  | ANNUAL GOLF COURSE REFURBISHMENT            | 25,000                       | 25,000                           |                            |             |                       |
| 10073  | CITYWIDE PLAYGROUND IMPROVEMENTS            | 25,000                       | 25,000                           |                            |             |                       |
| 23106  | CITYWIDE PLAYGROUND RESURFACING PROGRAM     | 100,000                      | 100,000                          |                            |             |                       |
| 23101  | HERITAGE PARK PLAY ISLAND RENOVATION        | 1,000,000                    |                                  |                            |             | 1,000,000             |
| 26101  | PICNIC SHELTER RENOVATIONS AT VARIOUS PARKS | 155,000                      | 155,000                          |                            |             |                       |
| <b>TOTAL PARKS AND OPEN SPACE</b>                            |   | 1,305,000                    | 305,000                          | —                          | —           | 1,000,000             |

|  |   | 2025-2026<br>Total<br>Budget | Sewer<br>(Gen. Fund)*<br>214 | Measure<br>"W"<br>232 |
|--|---|------------------------------|------------------------------|-----------------------|
| <b>SEWER IMPROVEMENTS</b><br><i>(Budgeted in Fund 214)</i> |   |                              |                              |                       |
| 18001  | BIENNIAL REHABILITATION/REPLACEMENT OF SEWER<br>LIFT STATIONS | 50,000                       | 50,000                       |                       |
| <b>TOTAL SEWER IMPROVEMENTS</b>                            |   | 50,000                       | 50,000                       | —                     |

\* See Fund pages for General Fund transfer activity



# CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

|  |  | 2025-2026<br>Total<br>Budget | Street<br>(Gen. Fund)*<br>211 | Street<br>Reimb.<br>211 | SB821<br>215 | RMRA<br>210 | Measure<br>"M"<br>220 | CDBG<br>290 | Trash<br>Franchise<br>212 |
|--|--|------------------------------|-------------------------------|-------------------------|--------------|-------------|-----------------------|-------------|---------------------------|
| <b>STREETS AND HIGHWAYS</b><br><i>(Budgeted in Fund 410)</i> |  |                              |                               |                         |              |             |                       |             |                           |
| 13746  | ANNUAL ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS                                   | 250,000                      | 250,000                       |                         |              |             |                       |             |                           |
| 23303  | ANNUAL ARTERIAL STREET REHABILITATION  | 4,000,000                    | 3,000,000                     |                         |              |             |                       |             | 1,000,000                 |
| 24304  | ANNUAL RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM         | 500,000                      | 500,000                       |                         |              |             |                       |             |                           |
| 20702  | ANNUAL RESIDENTIAL PINE TREE REFORESTATION PROGRAM                                 | 700,000                      | 700,000                       |                         |              |             |                       |             |                           |
| 14088  | ANNUAL RESIDENTIAL STREET REHABILITATION   | 3,000,000                    |                               |                         |              | 1,295,074   | 871,885               |             | 833,041                   |
| 13054  | ANNUAL SIDEWALK CURB AND GUTTER REHABILITATION                                     | 1,500,000                    | 1,500,000                     |                         |              |             |                       |             |                           |
| 13086  | ANNUAL WHEELCHAIR ACCESSIBLE RAMPS   | 109,500                      |                               |                         | 109,500      |             |                       |             |                           |
| 24302  | CDBG-FUNDED CURB RAMP/ SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER                   | 181,063                      |                               |                         |              |             |                       | 181,063     |                           |
| 13715  | DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES) | 675,000                      |                               | 675,000                 |              |             |                       |             |                           |
| <b>TOTAL STREETS AND HIGHWAYS</b>                            |  | 10,915,563                   | 5,950,000                     | 675,000                 | 109,500      | 1,295,074   | 871,885               | 181,063     | 1,833,041                 |

|   |   | 2025-2026<br>Total<br>Budget | Municipal<br>(Gen. Fund)*<br>410 | Municipal<br>Reimb.<br>410 | Street<br>(Gen. Fund)*<br>211 | AQMD<br>Fund<br>216 | Measure<br>"M"<br>220 |   |   |
|---|---|------------------------------|----------------------------------|----------------------------|-------------------------------|---------------------|-----------------------|---|---|
| <b>TRAFFIC SIGNALS</b><br><i>(Budgeted in Fund 410)</i> |   |                              |                                  |                            |                               |                     |                       |   |   |
| 19401   | ANNUAL TRAFFIC SAFETY CORRIDOR IMPROVEMENTS |                              | 100,000                          |                            | 100,000                       |                     |                       |   |   |
| <b>TOTAL TRAFFIC SIGNALS</b>                            |   |                              | 100,000                          | —                          | 100,000                       | —                   | —                     | — | — |

\* See Fund pages for General Fund transfer activity

|   |   | 2025-2026<br>Total<br>Budget | Water<br>(Gen. Fund)*<br>510 | Water<br>Def. Rev.<br>510 | Water<br>Reimb.<br>510 | Reclaim.<br>Water<br>550 | Measure<br>"W"<br>232 |
|---|---|------------------------------|------------------------------|---------------------------|------------------------|--------------------------|-----------------------|
| <b>WATER IMPROVEMENTS</b><br><i>(Water budgeted in Fund 510,<br/>Reclaimed Water budgeted in 550)</i> |   |                              |                              |                           |                        |                          |                       |
| 17709   | ANNUAL MISCELLANEOUS RECLAIMED WATER CONVERSIONS        | 25,000                       |                              |                           |                        | 25,000                   |                       |
| 17007   | ANNUAL NPDES IMPLEMENTATION PROGRAM                     | 115,000                      |                              |                           |                        |                          | 115,000               |
| 17100   | ANNUAL VALVE REPLACEMENT PROGRAM                        | 150,000                      | 150,000                      |                           |                        |                          |                       |
| 17028   | BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION | 200,000                      |                              |                           |                        | 200,000                  |                       |
| 23502   | C-4 WELL SITE CHLORINE ROOM MODIFICATIONS               | 1,000,000                    | 1,000,000                    |                           |                        |                          |                       |
| 26501   | CITYWIDE CATCH BASIN RETROFIT                           | 300,000                      |                              |                           |                        |                          | 300,000               |
| 24502   | WELL DESANDER REPLACEMENT                               | 200,000                      | 200,000                      |                           |                        |                          |                       |
| <b>TOTAL WATER IMPROVEMENTS</b>   |   | 1,990,000                    | 1,350,000                    | —                         | —                      | 225,000                  | 415,000               |

## FUND SOURCE AND ACTIVITY CLASSIFICATION SUMMARIES

### FUNDING SOURCES

|                              |                                     |                   |
|------------------------------|-------------------------------------|-------------------|
| 112                          | CCPA Endowment Fund                 | 2,900,000         |
| 115                          | Art in Public Places Trust Fund     | 104,500           |
| 210                          | RMRA Fund                           | 1,295,074         |
| 211                          | Street Imp. Fund*                   | 6,050,000         |
| 211                          | Street Imp. Fund (Reimbursement)    | 675,000           |
| 212                          | Trash Franchise Fund                | 1,833,041         |
| 214                          | Sewer Fund*                         | 50,000            |
| 216                          | AQMD Fund                           | —                 |
| 215                          | SB 821 Fund                         | 109,500           |
| 220                          | Measure M Fund                      | 871,885           |
| 231                          | Measure A Fund                      | 1,000,000         |
| 232                          | Measure W Fund                      | 415,000           |
| 280                          | Housing Asset Fund                  | 1,000,000         |
| 290                          | CDBG Fund                           | 181,063           |
| 410                          | Municipal Imp. Fund*                | 4,955,000         |
| 410                          | Municipal Imp. Fund (Reimbursement) | —                 |
| 510                          | Water Fund*                         | 1,350,000         |
| 510                          | Water Fund (Deferred Revenue)       | —                 |
| 510                          | Water Fund (Reimbursement)          | —                 |
| 550                          | Reclaimed Water Fund                | 225,000           |
| <b>TOTAL FUNDING SOURCES</b> |                                     | <b>23,015,063</b> |

### ACTIVITY CLASSIFICATION

|                                      |                      |                   |
|--------------------------------------|----------------------|-------------------|
| 1001                                 | Government Buildings | 6,400,000         |
| 1002                                 | Other Projects       | 2,254,500         |
| 1003                                 | Parks and Open Space | 1,305,000         |
| 1004                                 | Sewer Improvements   | 50,000            |
| 1005                                 | Streets and Highways | 10,915,563        |
| 1006                                 | Traffic Signals      | 100,000           |
| 1007                                 | Water Improvements   | 1,990,000         |
| <b>TOTAL ACTIVITY CLASSIFICATION</b> |                      | <b>23,015,063</b> |

\* See Fund pages for General Fund transfer activity

# GOVERNMENT BUILDINGS



Cerritos Library located at the Cerritos Civic Center

## ANNUAL CITYWIDE FACILITY LED LIGHT CONVERSION

This project provides for the replacement of fluorescent lighting technology at City facilities with LED lighting fixtures. As a result of AB 2208, fluorescent lamps are no longer supplied after January 1, 2025.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24205          | 100,000   | 100,000   | 100,000   | 100,000   | 100,000   | 100,000   |

## ANNUAL CITYWIDE FACILITY PAINTING PROGRAM

This project provides for ongoing painting of City facilities.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24206          | 100,000   | —         | 50,000    | 50,000    | 50,000    | 50,000    |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Government Buildings

#### CERRITOS CENTER FOR THE PERFORMING ARTS ACCESSIBILITY RAMPS, HANDRAILS, AND LIGHTING

This project provides for the addition of accessibility enhancements at various areas of CCPA to further assist staff, clients, patrons, and volunteers.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26204          | —         | 500,000   | —         | —         | —         | —         |

#### CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12068          | 200,000   | —         | —         | —         | —         | —         |

#### CERRITOS CENTER FOR THE PERFORMING ARTS ENHANCED AIR CONDITIONING FOLLOW SPOT BOOTH

This project provides for air conditioning improvements to the theater's follow spot booth.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 25208          | 55,000    | —         | —         | —         | —         | —         |

#### CERRITOS CENTER FOR THE PERFORMING ARTS LIGHTING SYSTEM REPLACEMENT

This project provides for the replacement of the CCPA Unison lighting control system in the three main areas of the facility, which is beyond its service life and not repairable.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24201          | 38,335    | —         | —         | —         | —         | —         |

#### CERRITOS CENTER FOR THE PERFORMING ARTS MOVEMENT SYSTEM PLC REPLACEMENT

This project provides for the replacement of the main Programmable Logic Controller (PLC), which is the primary custom control system that operates the floor elevators (lifts), seating towers, and seating wagons.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24202          | 150,000   | —         | —         | —         | —         | —         |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Government Buildings

#### CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts, including safety upgrades, installation of wall braces, construction of guard railings and air casters.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12021          | 75,000    | —         | —         | —         | —         | —         |

#### CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES

This project provides for safety upgrades to the two pro-towers, which will reduce the time and personnel required for configuration changes, resulting in an estimated annual labor reduction of 108 hours.

*Funding Source: CCPA Endowment Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23201          | 249,064   | —         | —         | —         | —         | —         |

#### CERRITOS CENTER FOR THE PERFORMING ARTS REFURBISH/REPLACE THEATER BOX SEATS

This project provides for design consulting and refurbishment/replacement of the original 400 CCPA theater box seat arm chairs that are 30 years old.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24204          | 195,004   | —         | —         | —         | —         | —         |

#### CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts as well as replacement of the exterior rooftop lighting with more efficient LED lighting technology.

*Funding Source: Shuttered Venue Operators Grant and CCPA Endowment Fund Reserves*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12706          | —         | 2,900,000 | —         | —         | —         | —         |

#### CITY HALL SECURITY IMPROVEMENTS

This project provides for the design, construction, and installation of various storefronts, security doors, and other facility security enhancements at City Hall.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23204          | 131,596   | —         | —         | —         | —         | —         |

# CAPITAL IMPROVEMENT PROGRAM DETAIL

## ACTIVITY: Government Buildings

### CITYWIDE FACILITY CONDITION ASSESSMENT

This project involves a comprehensive inventory and evaluation of all City buildings and facilities in accordance with City of Cerritos Strategic Plan Objective No. 3.4. The assessment will serve as a master planning document, including the inspection of structural components, mechanical systems, electrical systems, and architectural features. It will provide a prioritized list of recommended projects to address deferred maintenance, ensure public health and safety, and comply with building regulations.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26203          | —         | 350,000   | —         | —         | —         | —         |

### CIVIC CENTER HVAC REPLACEMENT AND APPURTENANT IMPROVEMENTS

This project will fund the design, repair, and installation of HVAC equipment in City Hall and the Council Chamber, as well as the refurbishment of decorative fountains at the Sheriff's Station, which are part of the HVAC system. It also includes replacing ceiling tiles and making interior improvements to enhance workspace efficiency. These upgrades address deferred maintenance and replace the aging HVAC system, which is beyond its useful design life.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12703          | 176,833   | 2,500,000 | —         | —         | —         | —         |

### CIVIC CENTER PARKING STRUCTURE REHABILITATION

This project provides for the replacement of the waterproof membrane and miscellaneous repairs to the Civic Center parking structure.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22209          | 106,500   | —         | —         | —         | —         | —         |

### CORPORATE YARD ROOF REPLACEMENT

This project provides for the replacement of the Corporate Yard roof and roof screens, which are over 40 years old.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18204          | 7,247     | —         | —         | —         | —         | —         |

### LIBRARY CARPET REPLACEMENT

This project provides for the replacement of carpet in the 21st Century Area (second floor) of the Cerritos Library.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22203          | 63,288    | —         | —         | —         | —         | —         |

# CAPITAL IMPROVEMENT PROGRAM DETAIL

## ACTIVITY: Government Buildings

### LIBRARY EMERGENCY LIGHTING REHABILITATION

This project provides for the rehabilitation of the Cerritos Library's emergency lighting system, including the replacement of lights, ballasts and backup batteries.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24207          | 20,913    | —         | —         | —         | —         | —         |

### LIBRARY HVAC SYSTEM REPAIRS

This project provides for repairs to the Cerritos Library's HVAC system.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24208          | 50,000    | —         | —         | —         | —         | —         |

### LIBRARY SKYLINE ROOM IMPROVEMENTS

This project provides for the replacement of non-functioning movable wall panels, blackout and screen roller shades, and fabric wall coverings in the Cerritos Library Skyline Room.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23215          | 25,000    | 50,000    | —         | —         | —         | —         |

### LIBRARY WINDOWS REPAIR

This project provides for the resealing of the Cerritos Library's windows to prevent water from entering the building through leaks.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24209          | 75,000    | —         | —         | —         | —         | —         |

### SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES

This project provides for the replacement of outdated security equipment at City facilities, including access control, intrusion/fire alarm, surveillance cameras, software and storage.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18205          | 167,000   | —         | —         | —         | —         | —         |

### SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellises, gazebo, woodwork, benches, and other architectural features at the Cerritos Senior Center at Pat Nixon Park.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12725          | 150,000   | —         | —         | —         | —         | —         |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Government Buildings

#### SENIOR CENTER WROUGHT IRON FENCING AND BUILDING REPAIRS & PAINTING

This project provides for repairs and re-painting of the wrought iron fencing and building features at the Senior Center.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23213          | 79,279    | —         | —         | —         | —         | —         |

#### SHERIFF'S STATION KITCHEN AND BREAK ROOM REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station kitchen and break room.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24210          | 72,763    | —         | —         | —         | —         | —         |

#### SHERIFF'S STATION OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Sheriff Station, including interior painting, carpet replacement, and locker replacement.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23214          | 10,105    | —         | —         | —         | —         | —         |

#### SHERIFF'S STATION PATIO DECK REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station patio deck.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22207          | 200,000   | —         | —         | —         | —         | —         |

#### SWIM/FITNESS CENTER REHABILITATION

This project provides for the replacement of the boiler, roof, and architectural components at the Swim/Fitness Center.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20201          | 1,294,651 | —         | 500,000   | 500,000   | —         | —         |

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### GOVERNMENT BUILDINGS

|                | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 3,792,578 | 6,400,000 | 650,000   | 650,000   | 150,000   | 150,000   |



# OTHER PROJECTS



Cerritos Sculpture Garden

## ASSET MANAGEMENT PROGRAM

This project, as part of City of Cerritos Strategic Plan Objective No. 3.5, will create a master plan for managing the City's assets, including an inventory, maintenance and replacement schedules, and strategies to address deferred maintenance and ensure compliance with regulations. It will incorporate a software component to optimize performance, minimize risks, and prioritize public health and safety, while supporting the City's long-term goals.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26702          | —         | 75,000    | —         | —         | —         | —         |

## BIENNIAL ARTERIAL PAVEMENT REPORT

This project provides for the biennial inspection of arterial streets.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 27703          | —         | —         | 50,000    | —         | 50,000    | —         |

# CAPITAL IMPROVEMENT PROGRAM DETAIL

## ACTIVITY: Other Projects

### CITYWIDE FACILITY NETWORK INFRASTRUCTURE

In connection with the arterial street rehabilitation project, this facility network infrastructure project will implement the opportunistic phased building of a secure fiber optic network through the installation of conduit, pull boxes, interconnects, and all associated infrastructure to connect City facilities in support of City operations, such as Water Department (SCADA), building automation, traffic signal management, surveillance cameras, internet based phone system, office networking, and all future Smart City initiatives.

*Funding Source: Housing Asset Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23701          | 575,000   | 1,000,000 | —         | —         | —         | —         |

### CITYWIDE WATER FEATURE IMPROVEMENTS

This project provides for improvements to select City water features in need of significant repair. Improvements include pump replacement, motor replacement, and necessary electrical and structural work.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 25701          | 50,000    | —         | —         | —         | —         | —         |

### ENTERPRISE PERMITTING AND LICENSING SOFTWARE UPGRADE

This project provides for a critical software upgrade to the City's Enterprise Permitting and Licensing (EPL). Existing software is no longer supported and poses a Cyber Security risk due to a lack of software updates for many years. Additionally, this software upgrade aligns with the City of Cerritos Strategic Plan Objective No. 5.3.

*Funding Source: Municipal Improvement Fund (General Fund); potential funding sources could include the housing asset and equipment replacement fund.*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 25704          | 1,268,750 | —         | —         | —         | —         | —         |

### ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM UPGRADE

This project provides for a software upgrade to the Enterprise Resource Planning (ERP) system and aligns with the City of Cerritos Strategic Plan Objective No. 5.5.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 25703          | 800,000   | —         | —         | —         | —         | —         |

### FLEET REPLACEMENT MASTER PLAN

This project, aligned with City of Cerritos Strategic Plan Objective No. 3.2, will develop a Fleet Replacement Master Plan to assess the City's fleet condition, age, maintenance costs, and efficiency. It will address deferred maintenance, enhance safety, ensure regulatory compliance, and establish a systematic replacement schedule to improve long-term cost-effectiveness.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26701          | —         | 75,000    | —         | —         | —         | —         |

# CAPITAL IMPROVEMENT PROGRAM DETAIL

## ACTIVITY: Other Projects

### HISTORICAL COW "MILKING TIME" SCULPTURE

This project provides for the commission of a historical cow art piece as a part of the Art in Public Places Program.

*Funding Source: Art in Public Places*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 25702          | 279,875   | 104,500   | —         | —         | —         | —         |

### PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT

This project provides for various activities related to the future development of housing in the City of Cerritos, including affordable housing in accordance with State law. Such activities include, but are not limited to, the acquisition of land, conceptual design and project planning, specific plan development, economic analysis, environmental review, processing and reviewing entitlements, and construction and improvements. See Appendix E for more information.

*Funding Source: Housing Asset Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 21701          | 3,400,000 | 1,000,000 | —         | —         | —         | —         |

### PUBLIC SAFETY PUBLIC ART PROJECT

This project provides for the design and installation of a public art project that will pay tribute to public safety services, located at the entrance area of the Cerritos Sheriff Station.

*Funding Source: Art in Public Places Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22701          | 320,000   | —         | —         | —         | —         | —         |

### SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, landscape restoration, paving repairs, sculpture signage replacement, replastering, lighting, and irrigation repairs/replacement.

*Funding Source: Art in Public Places Fund and Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19125          | 42,500    | —         | —         | —         | —         | —         |

### STORMWATER AND DRAINAGE MASTER PLAN

This project will provide a citywide inventory and assessment of the City's stormwater and drainage infrastructure. The assessment supports the City's Strategic Plan Goal #3- Assess and Maintain Infrastructure and will serve as a master planning document. It will provide a prioritized list of recommended projects to address drainage issues and deferred maintenance, ensure public health and safety, and comply with stormwater regulations.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 27702          | —         | —         | 250,000   | —         | —         | —         |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

| OTHER PROJECTS |           |           |           |           |           |           |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
|                | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
| Activity Total | 6,736,125 | 2,254,500 | 300,000   | —         | 50,000    | —         |

# PARKS AND OPEN SPACE



Cerritos Iron-Wood Nine Golf Course

## ANNUAL GOLF COURSE REFURBISHMENT

This project provides for improvements at Iron-Wood Nine Golf Course which may include the refurbishment of the greens, fairways and tee boxes. This project has been combined with Capital Project No. 23110, Golf Course Tee Box Renovation.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23109          | 25,319    | 25,000    | 25,000    | 25,000    | 25,000    | 25,000    |

## CERRITOS PARK EAST PICNIC SHELTER #1 TABLE REFURBISHMENT

This project provides for the painting of the picnic tables located at shelter #1 at Cerritos Park East.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 25101          | 75,000    | —         | —         | —         | —         | —         |

## CITYWIDE PARK IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers at various parks with new network-connected irrigation controllers that would allow for City staff to remotely regulate irrigation use for the purpose of conserving valuable potable and reclaimed water resources.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24104          | 20,901    | —         | —         | —         | —         | —         |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Parks and Open Space

#### CITYWIDE PLAYGROUND IMPROVEMENTS

This project provides for various repairs to playground equipment pieces.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 10073          | 35,500    | 25,000    | 25,000    | 25,000    | 25,000    | 25,000    |

#### CITYWIDE PLAYGROUND RESURFACING PROGRAM

This project provides for the maintenance and installation of playground color coat resurfacing at various City parks.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23106          | 50,000    | 100,000   | 100,000   | 100,000   | 100,000   | 100,000   |

#### GRIDLEY PARK EAST PLAYGROUND REFURBISHMENT

This project provides the replacement of the east playground equipment at Gridley Park.

*Funding Source: Municipal Improvement Fund (General Fund) and Insurance Settlement*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24105          | 420,000   | —         | —         | —         | —         | —         |

#### HERITAGE PARK PLAY ISLAND RENOVATION

This project will provide for the design and construction of renovated play areas, pathways, and associated improvements at the Heritage Park Play Island. The Island was last renovated in the late 1990s and reopened in 2002. This project was formerly titled Heritage Park Island and Lake Improvements (Erosion Mitigation) and has been combined with Capital Project No. 23102, Heritage Park Play Island Playground Equipment Replacement. Implementation of this project is contingent upon the approval of funding by the Los Angeles County Regional Park and Open Space District.

*Funding Source: Municipal Improvement Fund (General Fund) and Municipal Reimbursement (pending confirmation of grant, Measure "A")*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23101          | 300,000   | 1,000,000 | 1,000,000 | 5,000,000 | 5,000,000 | 5,000,000 |

#### LIBERTY PARK RACQUETBALL COURT REHABILITATION

This project provides for exterior repairs, repainting, and the replacement of the roof and wood flooring for three of the racquetball courts at Liberty Park.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23115          | 49,000    | —         | —         | —         | —         | —         |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Parks and Open Space

#### LIBERTY PARK SOUTH PICKLEBALL COURT INSTALLATION

This project provides for the demolition of a concrete pad and installation of new landscape material and turf. This project was formerly titled Liberty Park South Picnic Shelter Replacement.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 10804          | 12,200    | —         | —         | —         | —         | —         |

#### PICNIC SHELTER RENOVATIONS AT VARIOUS PARKS

This project provides for the replacement of the picnic shelters at Frontier Park, Sunshine Park, and Westgate Park.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26101          | —         | 155,000   | 155,000   | 155,000   | 155,000   | 155,000   |

#### REPLACEMENT OF PARK AMENITIES

This project provides for the replacement of picnic tables, hot coal containers, BBQs, etc. at City parks.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20114          | 100,000   | —         | —         | —         | —         | —         |

#### SPORTS COMPLEX FENCING REFURBISHMENT

This project provides for the refurbishment of the perimeter fence at the Cerritos Sports Complex. This project was formerly titled Sports Complex Fencing and Netting Refurbishment; the netting refurbishment was completed in FY 2019-2020.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20106          | 106,328   | —         | —         | —         | —         | —         |

#### SPORTS COMPLEX MAINTENANCE AREA SECURITY ENHANCEMENT

This project provides for the construction of a tubular steel security fence on top of an existing six-foot-high block wall in an outdoor equipment storage area and an overhead awning to protect the City-owned equipment at the Sports Complex.

*Funding source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24103          | 24,510    | —         | —         | —         | —         | —         |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX SOIL RESTORATION, LASER GRADE AND SOD INSTALLATION

This project provides for the importing of soil and grading of sports fields 3, 5, and 6 at the Sports Complex. This project was formerly titled Sports Complex Laser Grade and Sod Installation.  
*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23118          | 1,177,235 | —         | —         | —         | —         | —         |

PARKS AND OPEN SPACE

|                | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 2,395,993 | 1,305,000 | 1,305,000 | 5,305,000 | 5,305,000 | 5,305,000 |



# SEWER IMPROVEMENTS



Carmenita Sewer Lift Station

## BIENNIAL REHABILITATION/REPLACEMENT OF DEWATERING STATIONS

This project provides for the biennial rehabilitation or replacement of the City's existing dewatering stations.

*Funding Source: Sewer Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19602          | 11,000    | —         | 50,000    | —         | 50,000    | —         |

## BIENNIAL REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS

This project provides for the biennial rehabilitation or replacement of the City's existing sewer lift stations.

*Funding Source: Sewer Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18001          | —         | 50,000    | —         | 50,000    | —         | 50,000    |

## SEWER MASTER PLAN DEVELOPMENT

This project provides for the development of a Sewer Master Plan encompassing the City's sewer system.

*Funding Source: Sewer Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23603          | 300,000   | —         | —         | —         | —         | —         |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

| SEWER IMPROVEMENTS |           |           |           |           |           |           |
|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|                    | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
| Activity Total     | 311,000   | 50,000    | 50,000    | 50,000    | 50,000    | 50,000    |

# STREETS AND HIGHWAYS



Bloomfield Avenue Street Improvements

## ANNUAL ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping on arterial streets at various locations.

*Funding Source: Street Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13746          | 400,000   | 250,000   | 250,000   | 250,000   | 250,000   | 250,000   |

## ANNUAL ARTERIAL STREET REHABILITATION

This item constitutes an ongoing program to improve arterial streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to first rehabilitate streets in the "Poor" and "Very Poor" condition categories, in order to maintain the City's arterial street network within the "Good" condition category, as established by the pavement management system.

*Funding Source: Street Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23303          | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Streets and Highways

#### ANNUAL RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM

This project provides for proactive inspection and repair of sidewalks, curbs, and gutters and replacement of parkway trees within designated residential districts, as available funding allows, where street pavement is not yet in need of rehabilitation.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24304          | 1,000,000 | 500,000   | 500,000   | 500,000   | 500,000   | 500,000   |

#### ANNUAL RESIDENTIAL PINE TREE REFORESTATION PROGRAM

This project provides for the removal of residential pine trees in accordance with the criteria set forth in the City Council-approved Residential Pine Tree Reforestation Program.

*Funding Source: Municipal Improvement Fund (General Fund). Street Fund Reimbursements from Metro STPL and CRRSAA-HIP funding for FY 2022-23.*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20702          | 700,000   | 700,000   | 700,000   | 700,000   | 700,000   | 700,000   |

#### ANNUAL RESIDENTIAL STREET REHABILITATION

This item constitutes an ongoing program to improve residential streets and commercial collector streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to first rehabilitate streets in the "Poor" and "Very Poor" condition categories, in order to maintain the City's residential/collector street network within the "Good" condition category, as established by the pavement management system. Rehabilitation options include pavement overlay and/or slurry seal applications.

*Funding Source: Street Improvement Fund (General Fund), RMRA Fund and Measure "M"*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 14088          | 2,500,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |

#### ANNUAL SIDEWALK CURB AND GUTTER REHABILITATION

This project will provide funding to do systematic hardscape improvements as identified.

*Funding Source: Street Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13054          | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |

#### ANNUAL WHEELCHAIR ACCESSIBLE RAMP PROGRAM

Wheelchair accessible ramps will be installed at various locations Citywide.

*Funding Source: SB821 Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13086          | 73,362    | 109,500   | 25,000    | 25,000    | 25,000    | 25,000    |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Streets and Highways

#### ARTERIAL STREET/CENTER MEDIAN IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers citywide along arterial streets.

*Funding Source: Street Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24301          | 18,395    | —         | —         | —         | —         | —         |

#### CARMENITA ROAD AND ARTESIA BLVD REHABILITATION

This project provides for the rehabilitation of Carmenita Road from Artesia Boulevard to Northerly City limits, as well as Artesia Boulevard from Carmenita Road to Marquardt Avenue. Due to the recently constructed Interstate 5 improvements, these repairs are funded by Caltrans in consideration that these streets were established as detour routes through Cerritos.

*Funding Source: Street Reimbursement 211 (Caltrans funding agreement)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24305          | 224,210   | —         | —         | —         | —         | —         |

#### CDBG-FUNDED CURB RAMP/SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER

This project provides for the construction and retrofit of ADA curb ramps and necessary sidewalk repairs along Towne Center Drive and within the Cerritos Towne Center. The project includes the removal and replacement of existing trees.

*Funding Source: CDBG Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24302          | 186,663   | 181,063   | 200,000   | 200,000   | 200,000   | 200,000   |

#### CITYWIDE OVERPASS FENCE REFURBISHMENT

This project provides for the refurbishment of fencing along overpasses citywide.

*Funding Source: Municipal Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24303          | 82,823    | —         | —         | —         | —         | —         |

#### DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES)

This project provides for design and environmental clearance studies for the widening of the Del Amo Boulevard bridge at Coyote Creek and modifications to the traffic signal synchronization between the bridge and the I-605 Freeway. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

*Funding Source: Street Improvement Fund (Multi-Agency Reimbursements: Cerritos and Lakewood to obtain \$2.4 million from LA County Measure M funds, La Palma and Cypress have obtained the balance of \$1.3 million from OCTA Measure M funds)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13715          | 1,042,163 | 675,000   | 1,500,000 | 4,500,000 | 4,500,000 | 4,500,000 |

METRO INTERSECTION (HOT SPOTS) PROJECT

This project provides for the construction of additional left-turn lanes at the intersections of South Street and Carmenita Road and Artesia Boulevard and Bloomfield Avenue.  
*Funding Source: Street Improvement Fund (Metro Reimbursement)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19301          | 2,000,000 | —         | —         | —         | —         | —         |

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.  
*Funding Source: Street Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 14099          | 10,000    | —         | —         | —         | —         | —         |

STREETS AND HIGHWAYS

|                | 2024-2025  | 2025-2026  | 2026-2027  | 2027-2028  | 2028-2029  | 2029-2030  |
|----------------|------------|------------|------------|------------|------------|------------|
| Activity Total | 13,737,616 | 10,915,563 | 11,675,000 | 14,675,000 | 14,675,000 | 14,675,000 |

# TRAFFIC SIGNALS



Traffic Signal at Bloomfield Avenue and 166th Street

## ANNUAL TRAFFIC SAFETY CORRIDOR IMPROVEMENTS

This project enhances public safety by upgrading City-owned safety lights to LED technology, replacing faded traffic signs, and restriping roadways with new pavement markers. It ensures compliance with state and federal traffic safety standards, such as the MUTCD.

*Funding Source: Street Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19401          | —         | 100,000   | 100,000   | 100,000   | 100,000   | 100,000   |

## ILLUMINATED PEDESTRIAN CROSSING UPGRADES

This project will provide funding to replace existing in-pavement flashing LED equipment with overhead rapid flashing beacons at pedestrian crosswalks throughout the City.

*Funding Source: Street Improvement Fund (General Fund)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19402          | 70,000    | —         | —         | —         | —         | —         |

## TRAFFIC SIGNALS

|                | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 70,000    | 100,000   | 100,000   | 100,000   | 100,000   | 100,000   |

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# WATER IMPROVEMENTS



Water Storage with Solar Panels, City of Cerritos Corporate Yard

## ANNUAL MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.

*Funding Source: Reclaimed Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17709          | —         | 25,000    | 25,000    | 25,000    | 25,000    | 25,000    |

## ANNUAL NPDES IMPLEMENTATION PROGRAM

This item provides for programs necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.

*Funding Source: Measure "W" (Local Return)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17007          | 115,000   | 115,000   | 115,000   | 115,000   | 115,000   | 115,000   |

## ANNUAL VALVE REPLACEMENT PROGRAM

This is an ongoing project to replace mainline butterfly valves in the City's water system.

*Funding Source: Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17100          | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   | 150,000   |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Water Improvements

#### BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION

This project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.

*Funding Source: Reclaimed Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17028          | —         | 200,000   | —         | —         | —         | —         |

#### C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION

This project provides for the design and construction of a water treatment system to treat constituents from groundwater extracted and produced at the C-1 Well site.

*Funding Source: Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23501          | 200,000   | —         | 1,000,000 | 5,000,000 | 5,000,000 | 5,000,000 |

#### C-4 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-4 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

*Funding Source: Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23502          | 1,400,000 | 1,000,000 | 5,000,000 | 5,000,000 | 5,000,000 | —         |

#### C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.

*Funding Source: Water Fund (project funded in part by WRD settlement, deferred revenue)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17197          | 729,802   | —         | 5,000,000 | 5,000,000 | —         | —         |

#### CITYWIDE CATCH BASIN RETROFIT

This project involves designing and installing Connector Pipe Screens (CPS) in storm drain catch basins to reduce trash entering the system, in compliance with the NPDES Trash TMDL mandate. It ensures compliance with stormwater regulations while prioritizing public health and safety by preventing pollution in water sources.

*Funding Source: Measure "W" (Local Return)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26501          | —         | 300,000   | —         | —         | —         | —         |

## CAPITAL IMPROVEMENT PROGRAM DETAIL

### ACTIVITY: Water Improvements

#### GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the replacement of the tiles in the Civic Center parking structure stairwells and diversion of groundwater extracted from the Civic Center parking structure to the sanitary sewer system.

*Funding Source: Measure "W" (Local Return)*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17199          | 1,195,182 | —         | —         | —         | —         | —         |

#### POTABLE WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Potable Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for potable water.

*Funding Source: Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23504          | 255,281   | —         | —         | —         | —         | —         |

#### RECLAIMED WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Reclaimed Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for reclaimed water to include video inspection and surveying of all reclaimed water lines to locate deteriorating sections of the City's reclaimed water system.

*Funding Source: Reclaimed Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23505          | 79,401    | —         | —         | —         | —         | —         |

#### SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

*Funding Source: Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17107          | 39,114    | —         | —         | —         | —         | —         |

#### WELL BOOSTER REHABILITATION

This project provides for the rehabilitation of the City's Well Booster Stations including engine, pump, and motor rehabilitation as well as the replacement of other critical components.

*Funding Source: Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24501          | 55,000    | —         | —         | —         | —         | —         |

# CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

## WELL DESANDER REPLACEMENT

This project provides for the removal and replacement of the well desanders at the City's C-2 and C-4 Well sites.

*Funding Source: Water Fund*

| Project Number | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 | 2028-2029 | 2029-2030 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 24502          | 200,000   | 200,000   | —         | —         | —         | —         |

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## WATER IMPROVEMENTS

|                | 2024-2025 | 2025-2026 | 2026-2027  | 2027-2028  | 2028-2029  | 2029-2030 |
|----------------|-----------|-----------|------------|------------|------------|-----------|
| Activity Total | 4,418,780 | 1,990,000 | 11,290,000 | 15,290,000 | 10,290,000 | 5,290,000 |

**SUCCESSOR AGENCY**

**TO THE**

**CERRITOS REDEVELOPMENT AGENCY**

**Successor Agency to the Cerritos Redevelopment Agency**

**Financial Program: 2025-2026**

**Summary and Statements of  
Fund Balances and Reserves**

**-- ESTIMATED --**  
**SUMMARY OF SUCCESSOR AGENCY FUNDS AND ESTIMATED BALANCES**  
**FISCAL YEAR 2025-2026**

| <b>SUCCESSOR AGENCY</b>             | <b>Beginning<br/>Balance</b> | <b>Revenues</b>  | <b>Expenditures</b> | <b>Surplus/<br/>(Shortfall)</b> | <b>Fund<br/>Transfer</b> | <b>Ending<br/>Balance</b> | <b>Loan/<br/>(Receivable)</b> | <b>Estimated<br/>Balance</b> |
|-------------------------------------|------------------------------|------------------|---------------------|---------------------------------|--------------------------|---------------------------|-------------------------------|------------------------------|
| 943 Redev. Property Tax Trust Funds | —                            | 6,656,954        | (6,656,954)         | —                               | —                        | —                         | —                             | —                            |
| 945 Fiscal Agent Bond Reserve Fund  | 239,746                      | 10,000           | —                   | 10,000                          | —                        | 249,746                   | —                             | 249,746                      |
| <b>TOTAL SUCCESSOR AGENCY</b>       | <b>239,746</b>               | <b>6,666,954</b> | <b>(6,656,954)</b>  | <b>10,000</b>                   | <b>—</b>                 | <b>249,746</b>            | <b>—</b>                      | <b>249,746</b>               |

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

# STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** REDEVELOPMENT PROPERTY TAX TRUST FUNDS (RPTTF)  
LOS CERRITOS / LOS COYOTES / HOUSING

**CODE:** 943

**TYPE:** SUCCESSOR AGENCY FUNDS

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>        | —                   | —                   | —                   | —                      | —                      |
| <b>REVENUES</b>                          | 15,951,584          | 18,315,957          | 17,593,259          | 17,593,259             | 6,656,954              |
| <b>TOTAL FUNDS AVAILABLE</b>             | 15,951,584          | 18,315,957          | 17,593,259          | 17,593,259             | 6,656,954              |
| <b>EXPENSES</b>                          |                     |                     |                     |                        |                        |
| Operating Expenditures:                  |                     |                     |                     |                        |                        |
| Bond Principal                           | 10,275,001          | 10,795,000          | 11,445,000          | 11,445,000             |                        |
| Bond Interest                            | 1,482,475           | 896,865             | 285,528             | 285,528                |                        |
| Bond- Market Value Fluctuation           | —                   | —                   | —                   | —                      | —                      |
| SERAF Loan Repayment                     | —                   | —                   | —                   | —                      | —                      |
| CITY Loan Repayment                      | 4,149,108           | 6,579,092           | 5,817,731           | 5,817,731              | 6,621,954              |
| Note Payable                             | —                   | —                   | —                   | —                      | —                      |
| Bond Processing Fees                     | 10,000              | 10,000              | 10,000              | 10,000                 |                        |
| Capital Program Expense- Cerritos Museum | —                   | —                   | —                   | —                      | —                      |
| Administrative Costs                     | 35,000              | 35,000              | 35,000              | 35,000                 | 35,000                 |
| Unfunded Pension Liability               | —                   | —                   | —                   | —                      | —                      |
| Unfunded OPEB Obligation                 | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL EXPENSES</b>                    | 15,951,584          | 18,315,957          | 17,593,259          | 17,593,259             | 6,656,954              |
| <b>TRANSFERS</b>                         |                     |                     |                     |                        |                        |
| Other Sources (Uses) of Funds            |                     |                     |                     |                        |                        |
| Payment to County                        | —                   | —                   | —                   | —                      | —                      |
| Loan from City                           | —                   | —                   | —                   | —                      | —                      |
| Long Range Property Mgt Plan from City   | —                   | —                   | —                   | —                      | —                      |
| Transfer from Fiscal Agent Funds         | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>                   | —                   | —                   | —                   | —                      | —                      |
| <b>ENDING BALANCE (June 30)</b>          | —                   | —                   | —                   | —                      | —                      |
| <b>LOAN OWED TO THE CITY</b>             | 47,055,664          | 43,351,294          | 34,840,415          | 36,953,776             | 31,136,045             |



## STATEMENT OF FUND BALANCES AND RESERVES

**FUND:** BOND RESERVE  
LOS CERRITOS / LOS COYOTES

**CODE:** 945

**TYPE:** SUCCESSOR AGENCY FUNDS

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| <b>BEGINNING BALANCE (July 1)</b>        | 15,192,010          | 15,846,701          | 16,346,701          | 8,986,318              | 239,746                |
| <b>REVENUES</b>                          | 654,691             | 596,760             | 500,000             | 165,000                | 10,000                 |
| <b>TOTAL FUNDS AVAILABLE</b>             | 15,846,701          | 16,443,461          | 16,846,701          | 9,151,318              | 249,746                |
| <b>TRANSFERS</b>                         |                     |                     |                     |                        |                        |
| Other Financing Sources (Uses) of Funds: |                     |                     |                     |                        |                        |
| Transfer In/(Out)                        | —                   | (7,457,143)         | —                   | (8,911,572)            | —                      |
| Transfer to Redevelopment Obligation     |                     |                     |                     |                        |                        |
| Property Tax Trust Fund                  | —                   | —                   | —                   | —                      | —                      |
| <b>TOTAL TRANSFERS</b>                   | —                   | (7,457,143)         | —                   | (8,911,572)            | —                      |
| <b>ENDING BALANCE (June 30)</b>          | 15,846,701          | 8,986,318           | 16,846,701          | 239,746                | 249,746                |

Successor Agency began February 1, 2012; balance represents reserve requirements with the Fiscal Agent.

**Successor Agency to the Cerritos Redevelopment Agency**

**Financial Program: 2025-2026**

**Revenues**

## REVENUES

### SUCCESSOR AGENCY FUNDS

|  |                          | 2022-2023         | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026        |
|--|--------------------------|-------------------|-------------------|-------------------|-------------------|------------------|
|  |                          | ACTUAL            | ACTUAL            | BUDGET            | ESTIMATED         | FORECAST         |
| <b>943 SUCCESSOR AGENCY</b>              |                          |                   |                   |                   |                   |                  |
| 40241 (000)                              | Property Tax Allocations | 15,795,657        | 18,054,937        | 17,443,259        | 17,353,259        | 6,536,954        |
| 41350 (000)                              | Interest Income          | 155,927           | 261,020           | 150,000           | 240,000           | 120,000          |
| <b>TOTAL 943 SUCCESSOR AGENCY</b>        |                          | <b>15,951,584</b> | <b>18,315,957</b> | <b>17,593,259</b> | <b>17,593,259</b> | <b>6,656,954</b> |
|  |                          |                   |                   |                   |                   |                  |
|  |                          | 2022-2023         | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026        |
|  |                          | ACTUAL            | ACTUAL            | BUDGET            | ESTIMATED         | FORECAST         |
| <b>945 SUCCESSOR AGENCY/BOND RESERVE</b> |                          |                   |                   |                   |                   |                  |
| 41350 (000)                              | Interest Income          | 654,691           | 596,760           | 500,000           | 165,000           | 10,000           |
| <b>TOTAL 945 BOND RESERVE FUND</b>       |                          | <b>654,691</b>    | <b>596,760</b>    | <b>500,000</b>    | <b>165,000</b>    | <b>10,000</b>    |
|  |                          |                   |                   |                   |                   |                  |
| <b>TOTAL SUCCESSOR AGENCY</b>            |                          | <b>16,606,275</b> | <b>18,912,717</b> | <b>18,093,259</b> | <b>17,758,259</b> | <b>6,666,954</b> |

**Successor Agency to the Cerritos Redevelopment Agency**

**Financial Program: 2025-2026**

**Administrative Operating Budget**

# SUCCESSOR AGENCY ACTIVITY OVERVIEW

**DEPARTMENT:** Successor Agency

**ACTIVITY:** Administrative

**CODE:** Funds 943 / 945

## OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents. The California Department of Finance approved, in 2018, the Last and Final Recognized Obligation Payment Schedule which allows the Successor Agency to receive and expend the RPTFF distributions up to the maximum approved amount. This enables the Successor Agency to pay off all of the approved enforceable obligations.

## ACTIVITY SUMMARY

|                            | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>PROPOSED | 2025-2026<br>APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| <b>CLASSIFICATION</b>      |                     |                     |                     |                        |                       |                       |
| Personnel Expense          | —                   | —                   | —                   | —                      | —                     | —                     |
| Operations and Maintenance | 15,951,584          | 18,315,957          | 17,593,259          | 17,593,259             | 6,656,954             | —                     |
| Capital Outlay             | —                   | —                   | —                   | —                      | —                     | —                     |
| <b>TOTAL BUDGET</b>        | 15,951,584          | 18,315,957          | 17,593,259          | 17,593,259             | 6,656,954             | —                     |

## SUCCESSOR ACTIVITY DETAIL

### ACTIVITY COMMENTARY

**DEPARTMENT:** Successor Agency  
**ACTIVITY:** Administrative  
**CODE:** Funds 943 / 945

### ACTIVITY OBJECTIVES

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

## SUCCESSOR ACTIVITY DETAIL

## SUCCESSOR ACTIVITY DETAIL

### ACTIVITY EXPENDITURES

**DEPARTMENT:** Successor Agency

**ACTIVITY:** Administrative

**CODE:** Funds 943 / 945

| 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 | 2025-2026 |
|-----------|-----------|-----------|-----------|-----------|-----------|
| ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | PROPOSED  | APPROVED  |

#### OPERATIONS AND MAINTENANCE

|   |            |            |            |            |           |   |
|---|------------|------------|------------|------------|-----------|---|
| Bond Payments / City Loan               | 15,906,584 | 18,270,957 | 17,548,259 | 17,548,259 | 6,621,954 | — |
| Administrative Expense / Trustee Fees   | 45,000     | 45,000     | 45,000     | 45,000     | 35,000    | — |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b> | 15,951,584 | 18,315,957 | 17,593,259 | 17,593,259 | 6,656,954 | — |
| <b>ACTIVITY TOTAL</b>                   | 15,951,584 | 18,315,957 | 17,593,259 | 17,593,259 | 6,656,954 | — |

**SUCCESSOR ACTIVITY DETAIL**  
**SUCCESSOR AGENCY ACTIVITY DETAIL**  
**BOND INTEREST, REDEMPTION AND LOANS**

**DEPARTMENT:** Successor Agency  
**ACTIVITY:** Administrative  
**CODE:** Funds 943 / 945

**Los Cerritos Bond Issue**

|                            |           | 2022-2023 | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|                            |           | ACTUAL    | ACTUAL    | BUDGET    | ESTIMATED | FORECAST  |
| <b>2002 Series A</b>       |           |           |           |           |           |           |
| 23114                      | Principal | —         | —         | —         | —         | —         |
| 80130                      | Interest  | —         | —         | —         | —         | —         |
| <b>TOTAL 2002 SERIES A</b> |           | —         | —         | —         | —         | —         |
| <b>2002 Series B</b>       |           |           |           |           |           |           |
| 23116                      | Principal | —         | —         | —         | —         | —         |
| 80130                      | Interest  | —         | —         | —         | —         | —         |
| <b>TOTAL 2002 SERIES B</b> |           | —         | —         | —         | —         | —         |
| <b>ACTIVITY TOTAL</b>      |           | —         | —         | —         | —         | —         |



**SUCCESSOR ACTIVITY DETAIL**  
**SUCCESSOR AGENCY ACTIVITY DETAIL**  
**BOND INTEREST, REDEMPTION AND LOANS**

**DEPARTMENT:** Successor Agency  
**ACTIVITY:** Administrative  
**CODE:** Funds 943 / 945

**Los Coyotes Bond Issue**

|                            |           | 2022-2023  | 2023-2024  | 2024-2025  | 2024-2025  | 2025-2026 |
|----------------------------|-----------|------------|------------|------------|------------|-----------|
|                            |           | ACTUAL     | ACTUAL     | BUDGET     | ESTIMATED  | FORECAST  |
| <b>1993 Series A</b>       |           |            |            |            |            |           |
| 23121                      | Principal | 465,000    | 7,535,000  | —          | —          | —         |
| 80130                      | Interest  | 504,888    | 244,888    | —          | —          | —         |
| <b>TOTAL 1993 SERIES A</b> |           | 969,888    | 7,779,888  | —          | —          | —         |
| <b>1993 Series B</b>       |           |            |            |            |            |           |
| 23122                      | Principal | —          | —          | —          | —          | —         |
| 80130                      | Interest  | —          | —          | —          | —          | —         |
| <b>TOTAL 1993 SERIES B</b> |           | —          | —          | —          | —          | —         |
| <b>2002 Series A</b>       |           |            |            |            |            |           |
| 23125                      | Principal | 8,660,000  | 2,050,000  | 10,175,000 | 10,175,000 | —         |
| 80130                      | Interest  | 818,728    | 554,476    | 252,508    | 252,508    | —         |
| <b>TOTAL 2002 SERIES A</b> |           | 9,478,728  | 2,604,476  | 10,427,508 | 10,427,508 | —         |
| <b>2002 Series B</b>       |           |            |            |            |            |           |
| 23142                      | Principal | 1,150,000  | 1,210,000  | 1,270,000  | 1,270,000  | —         |
| 80130                      | Interest  | 158,860    | 97,500     | 33,020     | 33,020     | —         |
| <b>TOTAL 2002 SERIES B</b> |           | 1,308,860  | 1,307,500  | 1,303,020  | 1,303,020  | —         |
| <b>ACTIVITY TOTAL</b>      |           | 11,757,476 | 11,691,864 | 11,730,528 | 11,730,528 | —         |

**SUCCESSOR ACTIVITY DETAIL**  
**SUCCESSOR AGENCY ACTIVITY DETAIL**  
**BOND INTEREST, REDEMPTION AND LOANS**

**DEPARTMENT:** Successor Agency  
**ACTIVITY:** Administrative  
**CODE:** Funds 943 / 945

**Loan from City of Cerritos**

|                                     |                                       | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|-------------------------------------|---------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>Los Cerritos/Los Coyotes (b)</b> |                                       |                     |                     |                     |                        |                       |
| 80130                               | Interest                              | 0                   | 0                   | 0                   | 0                      | 0                     |
|                                     | Principal                             | 4,149,108           | 6,579,092           | 5,817,731           | 5,817,731              | 6,621,954             |
|                                     | <b>TOTAL LOS CERRITOS/LOS COYOTES</b> | 4,149,108           | 6,579,092           | 5,817,731           | 5,817,731              | 6,621,954             |
| <b>ACTIVITY TOTAL</b>               |                                       | 4,149,108           | 6,579,092           | 5,817,731           | 5,817,731              | 6,621,954             |

**Loan from Low Mod Fund (c)**

|                                 |                                       | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|---------------------------------|---------------------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>Los Cerritos/Los Coyotes</b> |                                       |                     |                     |                     |                        |                       |
| 20146                           | Principal                             | 0                   | 0                   | 0                   | 0                      | 0                     |
|                                 | <b>TOTAL LOS CERRITOS/LOS COYOTES</b> | 0                   | 0                   | 0                   | 0                      | 0                     |
| <b>ACTIVITY TOTAL</b>           |                                       | 0                   | 0                   | 0                   | 0                      | 0                     |

|  | 2022-2023<br>ACTUAL | 2023-2024<br>ACTUAL | 2024-2025<br>BUDGET | 2024-2025<br>ESTIMATED | 2025-2026<br>FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| <b>GRAND TOTAL (BIR, Loans &amp; Pass Through)</b> | 15,906,584          | 18,270,957          | 17,548,259          | 17,548,259             | 6,621,954             |

- (a) Loan payments will be made pursuant to a settlement agreement reached between the Successor Agency to the Cerritos Redevelopment Agency and the California State Department of Finance in resolution of outstanding litigation relating to enforceable obligations associated with the former Cerritos Redevelopment Agency.
- (b) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

## **Appendix A**

### **Resolutions No. (To Be Determined) BUDGET RESOLUTION**

### **Combined Financial Program: 2025-2026**

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

## **Appendix A1**

### **Resolutions No. (To Be Determined) INVESTMENT POLICY**

### **Combined Financial Program: 2025-2026**

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

## **Appendix B**

### **Resolution No. (To Be Determined) APPROPRIATIONS LIMIT**

**Annual Appropriation Limit: 2025-2026**

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Reserved for Resolutions as Adopted by the Cerritos City Council)*



## **Appendix C**

### **Expense Accounts Definitions**

## EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a definition of cost centers and expense account object codes used to classify operating expenses incurred by the City.

### **COST CENTERS**

#### LEGISLATIVE AND ADMINISTRATIVE

- 111 City Council
- 121 City Manager
- 123 Fine Arts and Historical Commission
- 131 City Attorney
- 141 City Clerk

#### COMMUNITY DEVELOPMENT

- 211 Office of the Senior Assistant City Manager
- 212 Geographic Information Services (GIS)
- 221 Advance Planning
- 231 Current Planning
- 452 Code Enforcement
- 251 Planning Commission
- 461 Property Preservation Commission
- 252 Economic Development Commission

#### SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

- 261 / 262 Administrative

#### PUBLIC WORKS

- 311 Office of the Director
- 321 Engineering
- 331 Public Works Business Operations
- 341 General Maintenance
- 342 Street Maintenance
- 343 Vehicle Maintenance
- 344 Facility Maintenance
- 345 Swim Center Maintenance

351 Parks and Trees Management  
352 Median and Parkway Maintenance  
353 Parkway Trees  
354 Parks Maintenance  
355 Golf Course Maintenance  
361 Water & Power Management  
362 Water Management  
363 Water Production and Distribution  
364 Water Operations  
365 Water Inspection  
366 Reclaimed Water  
368 Electric Utility

#### COMMUNITY AND CULTURAL SERVICES

411 Office of the Director  
421 Community Participation  
422 Senior Center  
441 Recreation Services  
442 Golf Course  
443 Swim and Fitness Center  
571 Municipal Library  
462 Parks & Recreation Commission

#### COMMUNITY SAFETY

451 Community Safety

#### ADMINISTRATIVE SERVICES

511 Office of the Director  
521 Communications  
531 Finance and Budget  
532 Water Billing  
541 Human Resources  
551 Enterprise Services

552 Property Control

561 Innovation and Technology

## THEATER

611 Office of the Director

621 Business Management

631 Performance Marketing and Sales

641 Front of the House Management

651 Operations and Security

661 Special Event Services

671 Box Office

## **EXPENSE ACCOUNT OBJECT CODES**

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAINING AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.

61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's / City Treasurer's office.

61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.

61100 CONSULTING FEES.

61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.

61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.

61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.

61130 DELIVERY SERVICES. Special messenger delivery service.

61131 DOCUMENT STORAGE.

61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.

61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.

61160 ELECTION EXPENSE. Costs associated with municipal elections.

61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.

61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.

61190 ENVIRONMENTAL REMEDIATION.

61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.

61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.

61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.

61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.

61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.

61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.

61281 PUBLIC LIBRARY FUND.

61282 LIBRARY GRANT. Libris Design

61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES - SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's / City Treasurer's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.



65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER - SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.

67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.

67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.

67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.

67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.

67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.

67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.

67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.

67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.

67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).

67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.

67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.

67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.

67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.

67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.

67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.

67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.

67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.

67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.

67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.

67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.

67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.

67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.

67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.

67131 ENERGY RESOURCES WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67132 CAPACITY WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67133 LCRB DAM FUND. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67134 LCR MSCP-Multi-Species Conservation Program. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.

67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).

67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.

67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.

67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.

67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.

67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.

67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE - PROJECT B. Principal and interest payments to SCPPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

## **Appendix D**

### **Acronyms**

# ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166<sup>th</sup> Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183<sup>rd</sup> Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

AV. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166<sup>th</sup> Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FT. Full-time position.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

# ACRONYM LIST

GIS. The Geographic Information Systems function (City cost center 212).

ISO. The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

TPT. Temporary Part-time position.

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## **Appendix E**

### **Unfunded Projects List, Capital Improvement Plan Detail, General Plan, and Project Area Maps**

## UNFUNDED PROJECTS LIST

In addition to the projects funded through the FY 2025-26 Capital Improvement Program, the City maintains a list of identified but currently unfunded projects. These projects represent infrastructure, facility, and community needs that have been evaluated and documented through the City's long-term planning efforts.

Due to limited available resources, funding for these projects is not included in the current Budget. However, they remain under consideration for future budget cycles, grant opportunities, or other available funding sources. Inclusion on the Unfunded Projects List demonstrates the City's commitment to strategic financial planning and ensures that critical needs are tracked and positioned for advancement as funding becomes available.

| PROJECT TITLE | ESTIMATED COST |
|---------------|----------------|
|---------------|----------------|

### **GOVERNMENT BUILDINGS**

|   |             |
|---|-------------|
| CERRITOS CENTER FOR THE PERFORMING ARTS ACTOR'S BLOCK PATIO AND ENCLOSURE                                     | \$700,000   |
| CERRITOS CENTER FOR THE PERFORMING ARTS ELEVATOR REPLACEMENTS   | \$1,750,000 |
| CERRITOS CENTER FOR THE PERFORMING ARTS FACILITY EXTERIOR RESTORATION   | \$1,500,000 |
| CERRITOS CENTER FOR THE PERFORMING ARTS HVAC CHILLER REPLACEMENT  | \$250,000   |
| CERRITOS CENTER FOR THE PERFORMING ARTS PARKING LOT REHABILITATION  | \$1,000,000 |
| CERRITOS CENTER FOR THE PERFORMING ARTS SIERRA ROOM RETRACTABLE SEATING REPAIR                                | \$650,000   |
| CERRITOS CENTER FOR THE PERFORMING ARTS THEATER STAGE FLOOR RESURFACING                                       | \$100,000   |
| CERRITOS CENTER FOR THE PERFORMING ARTS TICKET OFFICE TOWER FALL ARREST SAFETY SYSTEM DESIGN AND INSTALLATION | \$100,000   |
| CERRITOS CENTER FOR THE PERFORMING ARTS WINDOW SHADE REPLACEMENTS   | \$130,000   |
| CIVIC CENTER ELEVATOR REFURBISHMENT   | \$1,000,000 |
| CORPORATE YARD WAREHOUSE FREIGHT ELEVATOR REPLACEMENT   | \$350,000   |
| LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS  | \$5,500,000 |
| LIBERTY PARK BUILDING REFURBISHMENT   | \$300,000   |
| LIBERTY PARK ROOF AND CARPET REPLACEMENT  | \$570,000   |
| LIBRARY ELEVATOR MODERNIZATION  | \$280,000   |
| SHERIFF STATION CARPET REPLACEMENT  | \$200,000   |
| SWIM CENTER DOMESTIC WATER HOLDING TANK REPLACEMENT   | \$850,000   |

### **OTHER PROJECTS**

|                                   |           |
|-----------------------------------|-----------|
| BIENNIAL ARTERIAL PAVEMENT REPORT | \$150,000 |
| PUBLIC ART MASTER PLAN            | \$75,000  |

### **PARKS AND OPEN SPACE**

|   |             |
|---|-------------|
| CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE I-B | \$850,000   |
| CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE II  | \$900,000   |
| CERRITOS PARK EAST PICNIC SHELTER #3 REPLACEMENT        | \$93,000    |
| CITY PARK LIGHTING UPGRADES                             | \$150,000   |
| CITYWIDE ATHLETIC COURT RESURFACING                     | \$60,000    |
| CITYWIDE OUTDOOR RESTROOM REFURBISHMENT                 | \$1,750,000 |
| FACILITY PARKING LOT REHABILITATION                     | \$750,000   |
| GOLF COURSE CAFE KITCHEN RENOVATION                     | \$100,000   |

## UNFUNDED PROJECTS LIST (continued)

| PROJECT TITLE  | ESTIMATED COST |
|--|----------------|
| GOLF COURSE MAINTENANCE SHOP ROOF REPLACEMENT                      | \$60,000       |
| GONSALVES PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT      | \$450,000      |
| GRIDLEY PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT        | \$590,000      |
| HERITAGE PARK BASKETBALL COURT RESURFACING                         | \$50,000       |
| LIBERTY PARK MAIN PLAYGROUND REPLACEMENT                           | \$500,000      |
| LIBERTY PARK NORTH PICNIC SHELTER REPLACEMENT                      | \$110,000      |
| LIBERTY PARK PLAZA LIGHT REPLACEMENT                               | \$350,000      |
| LIBERTY PARK TRACK REFURBISHMENT                                   | \$250,000      |
| LIBERTY PARK TURF RENOVATION (PERIMETER OF SAND VOLLEYBALL COURTS) | \$55,000       |
| PARKS MAINTENANCE MANAGEMENT PLAN                                  | \$240,000      |
| SATELLITE PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT      | \$200,000      |
| SPORTS COMPLEX PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT      | \$175,000      |
| SPORTS COMPLEX SNACK BAR TRELLIS REPLACEMENT                       | \$400,000      |
| URBAN FOREST MANAGEMENT PLAN                                       | \$150,000      |

### **SEWER IMPROVEMENTS**

|  |             |
|--|-------------|
| ANNUAL SEWER MAIN REPLACEMENT/UPGRADES | \$6,000,000 |
|--|-------------|

### **STREETS AND HIGHWAYS**

|  |             |
|--|-------------|
| ADA TRANSITION PLAN                                    | \$275,000   |
| MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK              | \$600,000   |
| MARQUARDT AVENUE CENTER MEDIAN DESIGN AND CONSTRUCTION | \$2,650,000 |

### **TRAFFIC SIGNALS**

|   |           |
|---|-----------|
| DEL AMO BOULEVARD HIGH VISIBILITY PEDESTRIAN CROSSING                       | \$500,000 |
| TOWNE CENTER TRAFFIC SIGNAL SIGN REPLACEMENT AND POLE REFURBISHMENT PROJECT | \$300,000 |
| TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD                        | \$750,000 |

### **WATER IMPROVEMENTS**

|   |              |
|---|--------------|
| 24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED | \$525,000    |
| ANNUAL WATER MAIN AND APPURTENANCES REPLACEMENT                         | \$5,000,000  |
| C-2 WELL SITE CHLORINE ROOM MODIFICATIONS                               | \$9,000,000  |
| CITY RESERVOIR REFURBISHMENT  | \$750,000    |
| REGIONAL STORMWATER CAPTURE FACILITY                                    | \$44,408,800 |

|                             |                                   |
|-----------------------------|-----------------------------------|
| <b>TOTAL ESTIMATED COST</b> | <b><u><u>\$94,446,800</u></u></b> |
|-----------------------------|-----------------------------------|

## Capital Improvement Program (CIP) Detail

**Project Title:** Proposed Mixed-Use/Residential Infill Development  
**Project Number:** 21701  
**Funding Source:** Housing Asset Fund

### CIP Encumbrance Schedule:

| Fiscal Year | 2020-2021   | 2021-2022   | 2022-2023   | 2023-2024   | 2024-2025   | 2025-2026   | Cost         |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Encumbrance | \$2,000,000 | \$4,000,000 | \$1,000,000 | \$1,600,000 | \$3,400,000 | \$1,000,000 | \$13,000,000 |

### Project Information Detail:

Pursuant to California Health and Safety Code Section 34176.1(d), local municipalities are required to plan for, use, or encumber any surplus Housing Asset Funds, as defined in Section 34176.1(d), for the purpose of constructing and developing housing for all housing types, including housing for low income populations pursuant to State law.

As part of the City of Cerritos 2013-2021 Housing Element, which was certified in full compliance with applicable State Housing Element law by the State of California in January 2015, the City of Cerritos identified seven (7) sites suitable for potential residential development. Site 7 in particular is generally located in the northeast section of the City of Cerritos and is comprised of Caltrans-owned properties that were acquired by Caltrans to stage construction equipment and materials for the Interstate 5 widening and the Valley View Avenue bridge reconstruction projects. The two subject parcels are identified as follows:

|   | Caltrans Property Name             | Caltrans ID # | APN #                                      | Location Address  |
|---|------------------------------------|---------------|--|---|
| 1 | 16433 Valley View Property Company | 77610         | 7003-013-001                               | 16433 Valley View Avenue<br>Cerritos, CA 90703  |
| 2 | Valley View Business Center        | 77608         | 7003-013-901<br>(formerly<br>7003-013-005) | 16601, 16603, 16605, 16607, 16609,<br>16611, 16613, 16615, 16617, 16619,<br>16621, 16623, 16625, 16627, 16629,<br>16631, 16633, 16635, 16637, 16639,<br>16641, 16643 Valley View Avenue<br>Cerritos, CA 90703 |

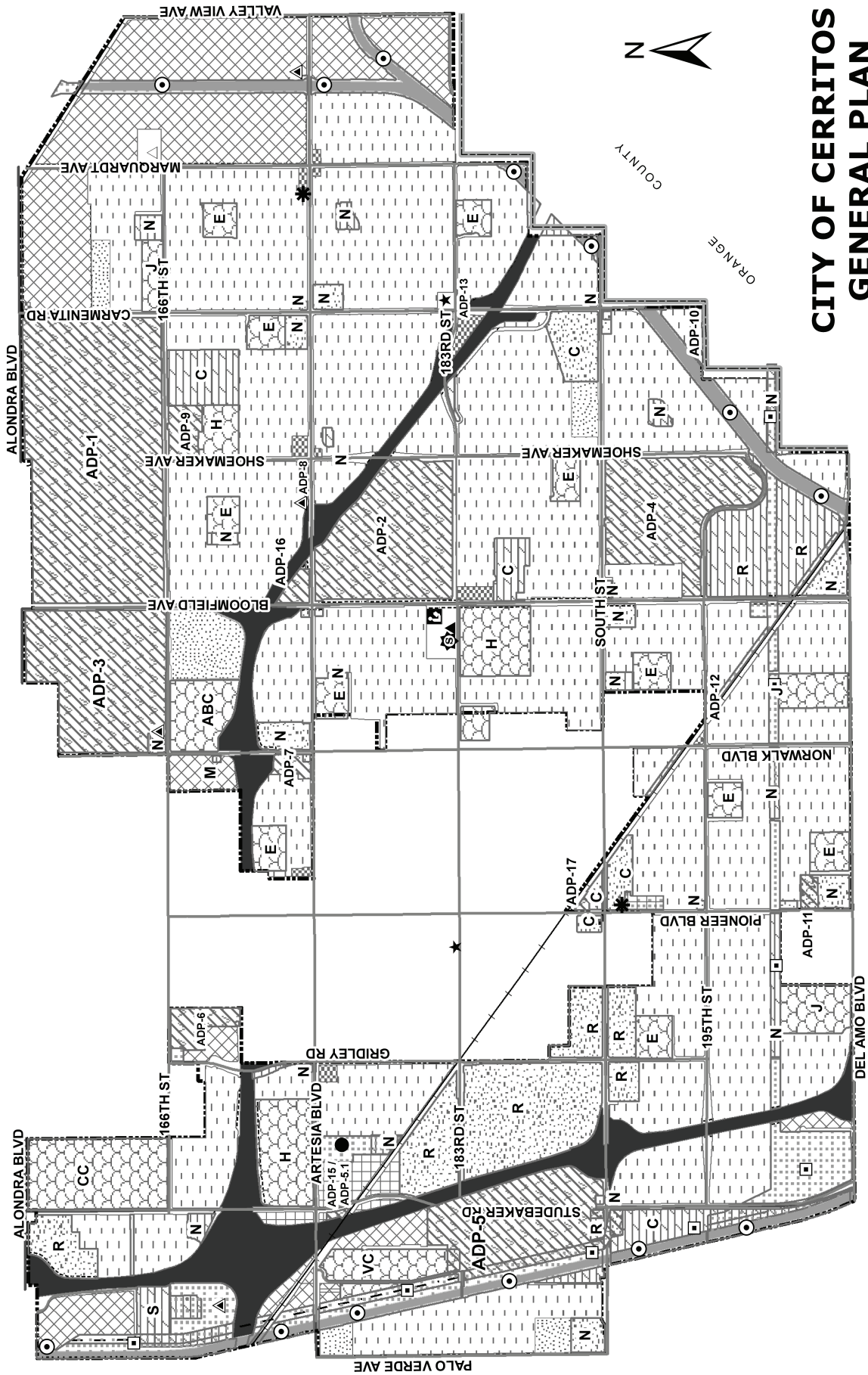
Upon completion of the new Valley View Avenue bridge by Caltrans, the subject properties, or portions thereof, will become available for purchase by the City of Cerritos, pursuant to Sections 118 and 30410 of the California Streets and Highways Code, provided that the City of Cerritos submits written documentation expressing such interest. As such, over the past few years, the City of Cerritos has submitted letters to Caltrans, expressing the City's interest in the subject properties, and Caltrans is aware of such interest.

The City of Cerritos has determined that as a result of Caltrans' Interstate 5 widening project and the related Valley View bridge reconstruction, access to this area of Cerritos will be significantly improved, thereby creating an opportunity for the City of Cerritos to reuse a portion of the area for the accommodation of mixed-use and/or residential infill development allowing for the construction of various housing product types. The City is currently in the process of identifying rules and regulations for the provision of affordable housing pursuant to applicable State housing laws. In addition, staff is currently evaluating opportunities to provide housing at the subject properties for qualified low-income populations including persons afflicted with Alzheimer's disease or dementia. Given that the

City of Cerritos is largely developed with very few properties suitable for reuse as residential infill development, the properties owned and controlled by Caltrans serve as the most preferred properties for the future accommodation of affordable housing.

As such, Capital Improvement Project Number 21701 has been established for the City's use of restricted Housing Asset Funds to acquire the subject properties, when made available, conceptually plan for the proposed development which will include affordable housing, and to create a specific plan of development as well as process entitlements for this purpose, in conformance with applicable state housing laws. The City also anticipates participation in the construction and improvements to support the affordable housing. The City of Cerritos anticipates commencing the preparation of conceptual plans and economic analysis required for the development of housing on the subject properties during the 2020-2021 fiscal year, followed by acquiring the properties from Caltrans upon the completion of the Valley View bridge reconstruction project.

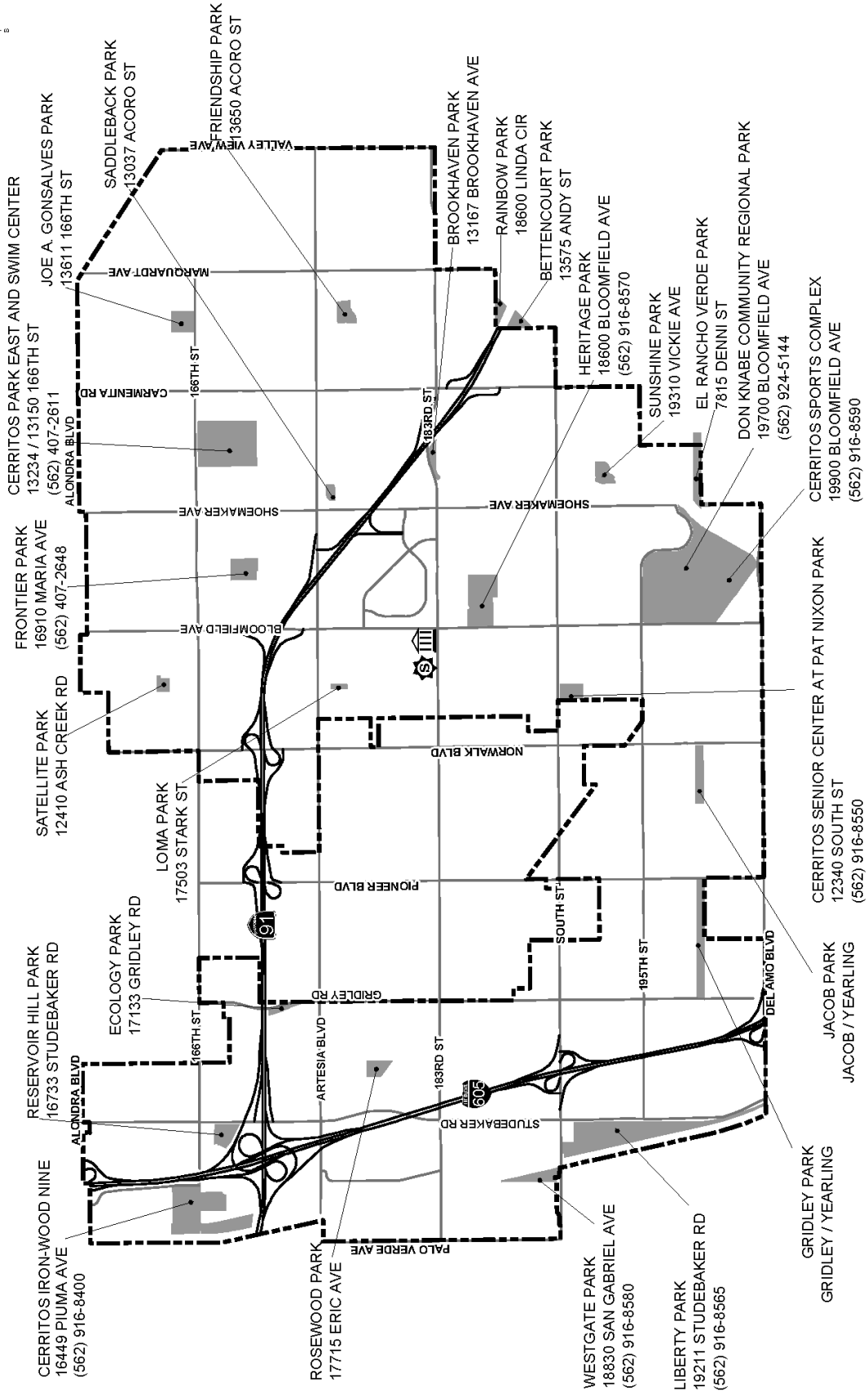




# CITY OF CERRITOS GENERAL PLAN



# CERRITOS RECREATION FACILITIES



|  |                   |  |  |                 |  |
|--|-------------------|--|--|-----------------|--|
|  | City Hall/Library | Bloomfield Ave / 183rd St<br>(562) 860-0311 / (562) 916-1350 |  | Sheriff Station | 18135 Bloomfield Ave<br>(562) 860-0044 |
|--|-------------------|--|--|-----------------|--|

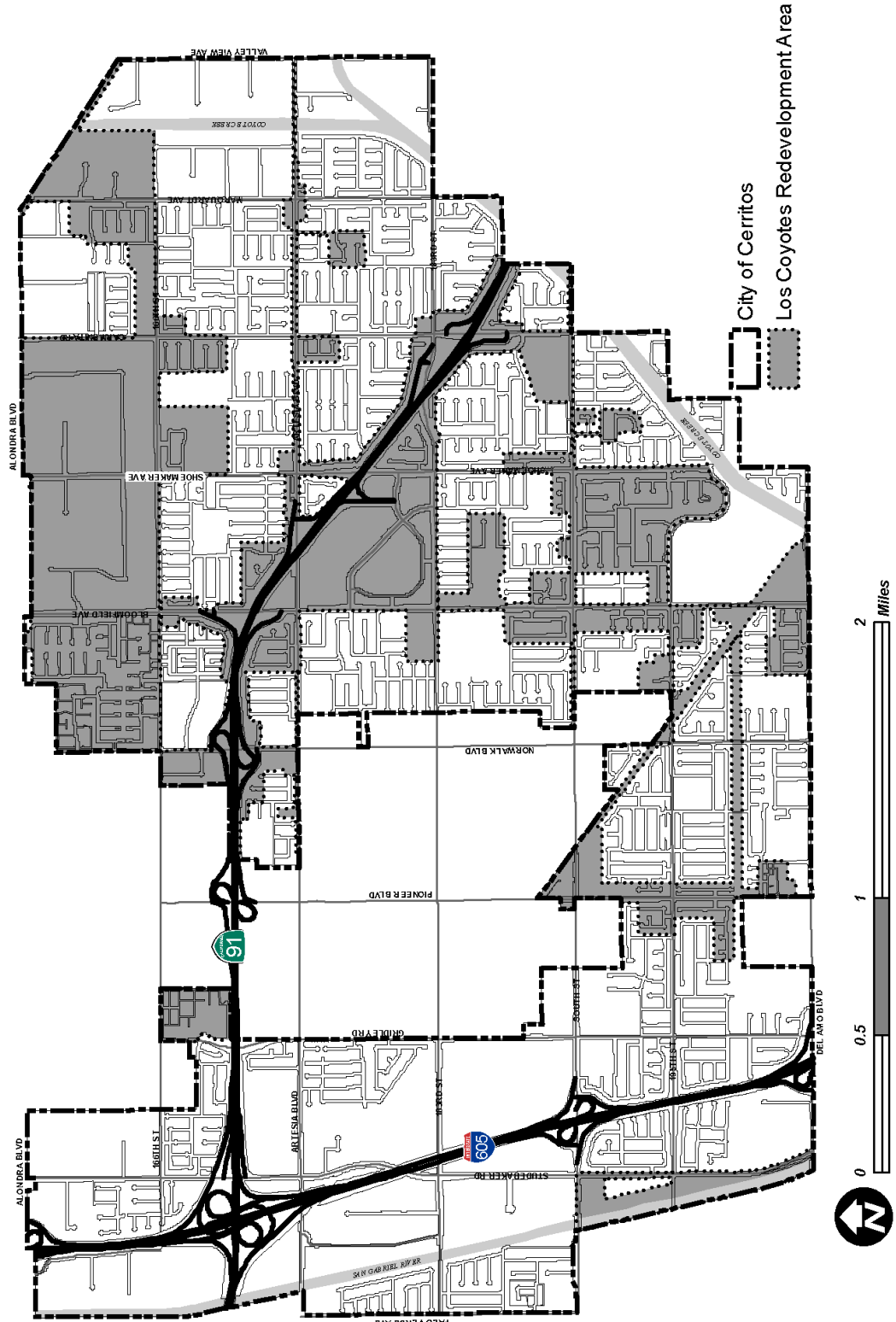


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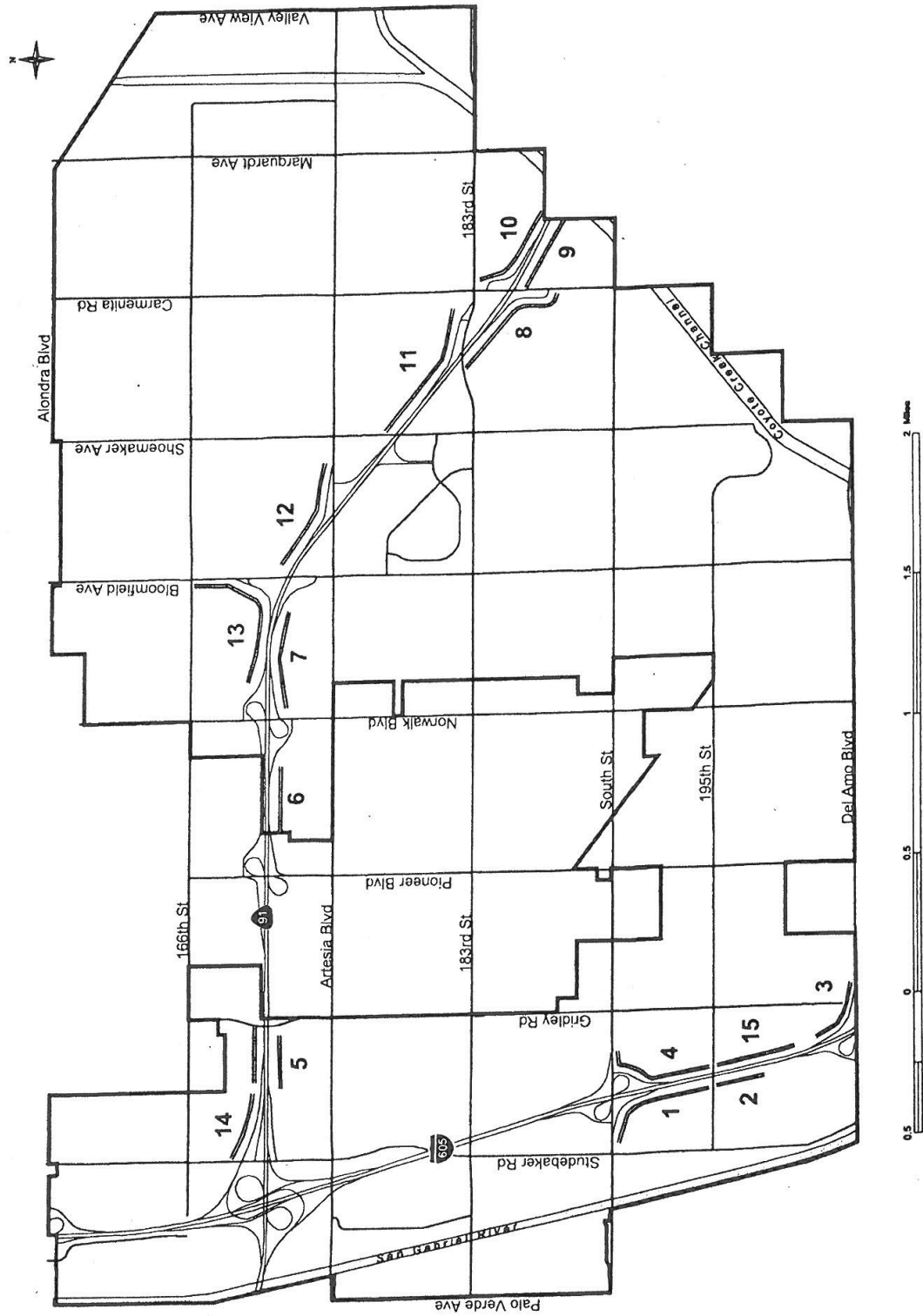


# LOS COYOTES REDEVELOPMENT AREA

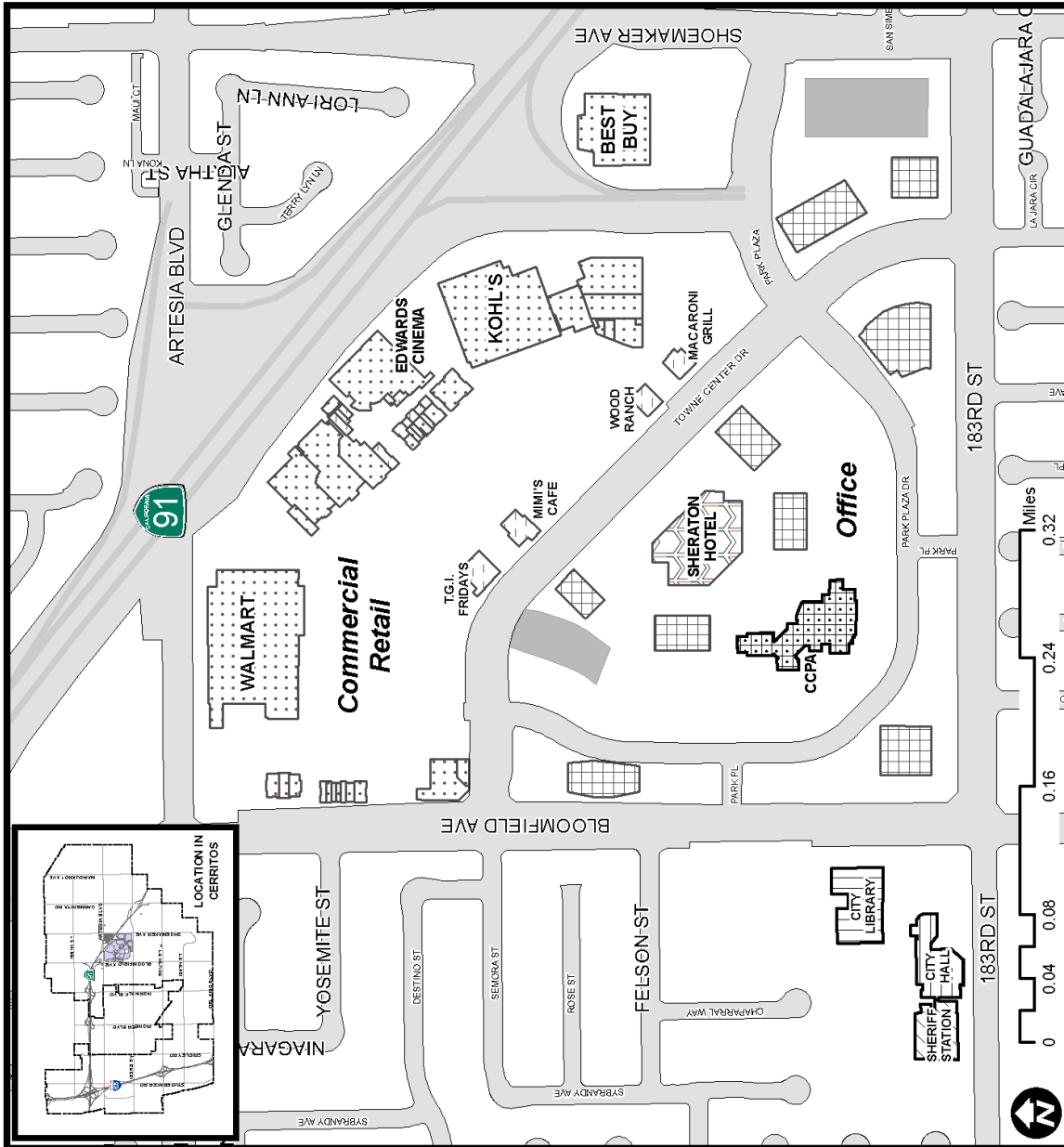
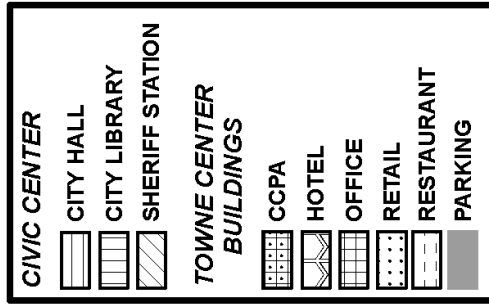
Dissolved February 1, 2012



# LOCATIONS OF FREEWAY BUFFER WALLS



# CERRITOS TOWNE CENTER AREA



**Appendix F**

**City of Cerritos Demographics**

## City of Cerritos Demographics

|   |             |        |
|---|-------------|--------|
| <b>Total Cerritos Population</b>                          | 48,340      |        |
| Male  | 24,456      | 50.6 % |
| Female  | 23,884      | 49.4 % |
| Median Age  | 47          |        |
| <hr/>   |             |        |
| <b><u>Race</u></b>  |             |        |
| Asian   | 30,043      | 62.1 % |
| American Indian and Alaska Native                         | 196         | 0.4 %  |
| Black or African American                                 | 3,278       | 6.8 %  |
| Native Hawaiian and Other Pacific Islander                | 232         | 0.5 %  |
| White   | 7,026       | 14.5 % |
| Some other race   | 2,761       | 5.7 %  |
| Two or more races   | 4,804       | 9.9 %  |
| <hr/>   |             |        |
| <b><u>Housing</u></b>                                     |             |        |
| Total housing units                                       | 16,054      |        |
| Occupied housing units                                    | 15,763      | 98.2 % |
| Vacant housing units                                      | 291         | 1.8 %  |
| Owner-occupied housing units                              | 11,759      | 74.6 % |
| Average household size of owner-occupied units            | 3.04        |        |
| Renter-occupied housing units                             | 4,004       | 25.4 % |
| Average household size of renter-occupied units           | 3.08        |        |
| 2024 median existing single-family home sales price (Feb) | \$1,084,775 |        |
| 2024 median existing condominium home sales price (Feb)   | \$545,390   |        |
| <hr/>   |             |        |
| <b><u>Income</u></b>                                      |             |        |
| Median household income                                   | \$133,953   |        |

Sources: American Community Survey (2023 5-Year Estimates) and Zillow.com (February 2025)

(Updated as of April 8, 2025)