Cerritos Permit Hub

City of Cerritos
Department of Community Development
18125 Bloomfield Avenue Cerritos, CA 90703
Phone: (562) 916-1201
Website: permits.cerritos.gov

PAINT COLOR PERMIT APPLICATION GUIDE

A paint color permit is required for the exterior painting and treatment of residential structures, as stipulated in Chapter 22.70 of the Cerritos Municipal Code.

How to Apply

1) Visit **permits.cerritos.gov** and set up a user account. Click "Log In" at top right corner. Select "Create a Profile". Then, enter contact information, and create a password.

2) The following supplemental attachments are required to be uploaded online for your application to be deemed complete:
   - ☐ Property Owner's Consent to File Permit Application form (page 4).
   - ☐ If the property is located in a homeowners' association (HOA), an HOA Approval Form is required to be completed (page 5).
   - ☐ Paint Color Sample may be required if not within the City color palette.

All attachments must be uploaded as PDF documents.

The City will accept either an official digital signature or a scanned copy of a wet signature. Digital signatures must be timestamped through a digital signature platform, such as the "Fill & Sign" tool of the free Adobe Reader, DocuSign, or any other digital signature.

Should you have any questions, please do not hesitate to contact the Department of Community Development at (562) 916-1201.

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City of Cerritos Requirements for Paint Color Permit

Pursuant to City of Cerritos Municipal Code Section 22.70.020(7), Cerritos residences may not be painted without the prior approval from the Department of Community Development via the issuance of a Paint Color Permit. The following definitions and regulations shall apply to the enforcement of this permit:

22.70.010 Definitions.

Unless the context otherwise requires, words and phrases used in this chapter shall have the same meanings as when used in this code:

(1) A “residential structure” is defined as any structure or building being used for residential purposes or located on a residentially zoned parcel, or any part of such a structure or building including, but not limited to, siding, stucco, trim, and accent features such as doors, gates, and shutters.
(2) A “Color Palette” is defined as the official city document which exhibits all of the colors, organized by color family and displayed according to corresponding specific design elements, that are approved for use on the exterior of any residential structure. A copy of the approved Color Palette shall be kept, for referential use, both at the city library and at the department of community development.
(3) A "paint color permit" is defined as the document issued by the department of community development that indicates the approval of the application of paint colors from the Color Palette on a residential structure. The paint color permit lists the colors approved for the specific design elements featured in the Color Palette. The painting of a residential structure without prior obtainment of a paint color permit shall constitute an infraction punishable pursuant to Section 1.08.020 of this code.
(4) A "decorative masonry building material" is defined as a decorative building material including, but not limited to, brick, stone, and block, typically located on the exterior surface of a residence.
(5) A “block wall” is defined as a wall constructed of slump block, split-face block, any other block, brick, or concrete and/or as defined in Section 22.22.700(14)(i) of this code.
(6) A “decorative fence” is defined as a fence constructed of wood or wrought iron and/or as defined in Section 22.22.700(14)(ii) of this code.

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22.70.400(1) Architectural design. Exterior Colors of Residential Structures.

Architectural design, including regulations for the exterior colors of residential structures as set forth below;

(a) The following shall apply toward the exterior colors of all residential structures:
    (i) For natural, decorative masonry building materials on residential structures, the color shall be limited to the natural, unpainted color of said material;
    (ii) For all other surfaces on residential structures, such as wood and stucco, the colors shall be limited to the colors exhibited in the Color Palette;
    (iii) Paint or stain colors shall be applied on residential structures according to the provisions of the Color Palette;

(b) Homeowners, residents and/or tenants, including all who possess membership in a homeowners' association, shall be limited to selecting colors from the Color Palette. Any person desiring to apply paint or stain on a residential structure shall obtain prior approval in writing via a paint color permit from the department of community development; and,

(c) All amendments to the Color Palette shall be pursuant to a resolution of the planning commission.

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PROPERTY OWNER'S CONSENT TO FILE PERMIT APPLICATION

Applicant Information

This section must be completed by the applicant or an authorized representative of the applicant/contractor.

Applicant Name(s) & Title(s): _____

Project Address: _____

Applicant Phone Number: _____

Applicant Email Address: _____

Project Description: _____

_____

☐ Check this box if the Project Applicant is also the Property Owner (Owner-Builder)

Property Owner Information and Approval

This section must be completed by the Property Owner.

Property Owner Name: _____

HOA Name (if applicable): _____

Project Address: _____

Property Owner Phone Number: _____

Property Owner Email Address: _____

Property Owner Acknowledgment

I certify, under penalty of making a false statement, that I am the property owner, or the property owner's representative authorized to sign this consent form to an application being filed with the City of Cerritos for the aforementioned project described at the aforementioned property address. I further acknowledge and agree to comply with all applicable provisions of the Cerritos Municipal Code.

Property Owner Signature: _____

Date: _____

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HOA APPROVAL FORM

For all properties located within a homeowners' association (HOA), written HOA approval is required prior to obtaining plan approval and/or building permits from the City of Cerritos. This form must be completed and submitted together with the required planning/permit application for all exterior work. Although separate HOA approval letters and/or signature stamps may be submitted as supplemental information, a completed copy of this form is still required.

Property Information

This section must be completed by the applicant or an authorized representative of the applicant/contractor.

Property Owner Name(s): _____

Phone Number: _____

Property Address: _____

What type of exterior work is being performed? Check all that apply.

- ☐ Air Conditioning
- ☐ Exterior Painting
- ☐ Exterior remodel (change in materials or architectural style; no added square footage)
- ☐ Front yard or driveway improvements
- ☐ New/replacement residence
- ☐ Re-roof
- ☐ Room addition
- ☐ Solar energy system
- ☐ Windows
- ☐ Other: _____

Property Owner Signature: _____

Date: _____

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HOA Information & Approval

This section must be completed by an authorized HOA Representative.

HOA Name: _____

Check one: HOA approval...

☐ IS required for one or more of the items checked in the section above. Complete all items below.

What is the highest level of review and approval required by your HOA for the proposed work? Check one:

- ☐ Board of Directors
- ☐ Property Manager
- ☐ Architectural/Design Review Committee
- ☐ Other: _____

HOA approval noted above was granted on _____.

HOA conditions of approval were:

- ☐ Imposed on the project and are attached to this form.
- ☐ Not imposed on the project.

Said approval is for plans with the following date or revision number: _____.

Check one: If plan modifications are required by the City, then the plans...

- ☐ DO require further review and approval by the HOA (requires new HOA approval form).
- ☐ DO NOT require further review and approval by the HOA.

☐ IS NOT required for any of the items checked in the section above.

Authorized HOA Signature: _____

Printed Name: _____

Title: _____

Date: _____

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