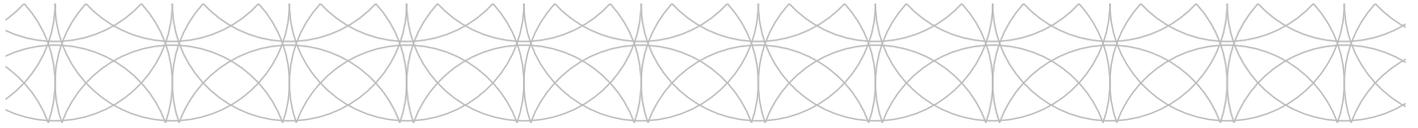


City of Cerritos

Combined Financial Program

2018–2019





“**We must** *consult our means rather than our wishes.*”

 GEORGE WASHINGTON

Cover photo: The City continues to focus on providing outstanding programs, projects and services to the community. (Clockwise from top left) Loma Park recently received new playground equipment and rubberized surfacing; the City leases seven vehicles that feature Automatic License Plate Reader technology to aid deputies in crime suppression efforts; the new Sage luxury apartment complex opened in April 2018; and the City continues to make progress on its tree trimming goals throughout the community.

CITY OF CERRITOS

City Council

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Naresh Solanki, Mayor Pro Tem
Jim Edwards
Grace Hu
Frank Aurelio Yokoyama

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Brian Hews, Vice Chair
Richard Alegria
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Property Preservation Commission

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Celia Spitzer, Vice Chair
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Charter Employees

Art Gallucci, City Manager
Mark Steres, City Attorney
Vida Barone, City Clerk



CITY OF CERRITOSSM

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June 29, 2018

Honorable Mayor and Members of the City Council
Chair and Members of the Successor Agency to
the Cerritos Redevelopment Agency

Dear Council and Agency Members:

It is a privilege to present the City of Cerritos Combined Financial Program (Budget) for the Fiscal Year (FY) 2018-2019¹. The adopted Budget for the City is a \$108.8 million one-year package of services, programs, and projects for the benefit of the Cerritos community. This extensive and detailed Budget implements the City Council's priorities in preserving the existing service levels and programs and provides a \$13.5 million Capital Improvement Program (CIP).

As presented in previous budgets, the dissolution of redevelopment in California, increasing operational costs, and modest growth in revenues have all contributed to ongoing fiscal challenges for the City. In response, the City continues to critically evaluate the annual Budget in an effort to identify new sources of revenue and realize cost saving opportunities through the streamlining of its operations. These considerations continue to be a focal point in the Budget process and the proposal herein.

In the Budget document that follows, it can be seen that Cerritos remains a premiere community in Southern California. Recently, a press release ranked the City of Cerritos #20 out of 482 cities in California, with an Unrestricted Net Position (UNP) per capita of \$2,619. This ranking and data, which is derived from our Comprehensive Annual Financial Report (CAFR), highlights the strong financial position of the City overall.

Through the City Council's careful stewardship of the City's finances and community leadership, the City continues to maintain an overall strong financial position with healthy reserves and substantial asset holdings for long-term security. This is a particularly important consideration when developing the City's budget and program plans for the years to come.

¹ The City Manager's Budget Message was revised from the Preliminary Budget to include changes and modifications to the budget as adopted by resolution (see Appendix A) of the City Council on June 28, 2018.

AN OPPORTUNITY FOR REVIEW: THE ACCOMPLISHMENTS OF FISCAL YEAR 2017-2018

It is helpful to reflect on the services and accomplishments of the past year to better understand, plan, and budget a work program for the new fiscal year. Such reflection presents the opportunity to examine the programs and services that the City provides in the continuing effort to evaluate the needs of the community each year.

With its diverse and expansive programming, the Recreation Services Division continues to provide outstanding recreational and educational programs for all ages, which served more than 1.5 million people last year. Friendship Park, Brookhaven Park, and Loma Park saw renovations and enhancements to playground equipment and surfacing. The completion of the Heritage Park expansion provides a new open space for park visitors to enjoy. The City also announced a new online registration system for recreation, library, and senior center activities and services.

Celebrating 25 years of operation, Cerritos Center for the Performing Arts (CCPA) remains one of the premiere destinations for world-class entertainment and special events. CCPA brings cultural enrichment to the community, as well as revenue to the surrounding local businesses. For the past season, CCPA and its performance partners presented 114 performances, hosting nearly 75,000 patrons and students. CCPA continued its presence as a top tier special event facility for weddings, proms, and corporate events, booking more than 63 events. The theater celebrated its 25th anniversary in January 2018 with a sold out concert by Smokey Robinson.

The upcoming year will see the 25th anniversary for the Cerritos Senior Center at Pat Nixon Park, which continues to provide a welcome space for seniors in the community to socialize and participate in educational and recreational activities. The Senior Center hosts 600 seniors on a daily basis, and served as a venue for more than 55 private rentals during the past year. Maintenance to the wood features of the façade were completed, as well as upgrades to the Majestic Room. The fitness center provided equipment access to more than 35,600 seniors last year. The general services of the Senior Center are enhanced by its dedicated volunteers, who logged more than 4,060 hours.

The Cerritos Library remains a tremendous resource for the community, serving an estimated 2 million patrons this past year. Updates to the radio frequency identification (RFID) system commenced, including new self-checkout stations, security gates, RFID book tags, circulation desk equipment, and system software. The cloudLibrary was introduced, which is a digital book service designed to assist and enhance service and support to the patrons and to the community.

Public Safety continues to be a top priority for the City. Cerritos maintains a full-service Sheriff's Station and Community Safety division. The division provides and coordinates services such as animal control, code enforcement, community service officers, parking patrol, school crossing guards, neighborhood watch assistance, and law enforcement contracted through the Los Angeles County Sheriff's Department. In 2017, Cerritos deputies responded to nearly 20,000 calls for service.

Seven Automatic License Plate Reader (ALPR) equipped vehicles entered into service this past year in an effort to aid Cerritos deputies in their daily crime suppression efforts. The ALPR technology enables the equipped patrol vehicles to automatically photograph and check the license plate number of every vehicle that passes within proximity of its onboard cameras. The system immediately notifies a deputy if a scanned plate belongs to a stolen vehicle or a person of interest.

Through efforts to encourage community participation in crime suppression, the Neighborhood Watch program was re-energized this year with City staff coordinating information with block captains, scheduling meetings, and creating special programs for the residents, such as Operation Night Light and

the Homeowner Burglary Abatement Project. The Community Safety division encourages all residents to continue in these efforts in support of enhancing public safety in Cerritos.

Cerritos received a Tree City USA award for the 20th straight year as the City continued to make significant progress on its tree trimming goals throughout the community. The Department of Public Works carried out an aggressive tree maintenance and trimming program, completing the third year of a four-year cycle with the trimming of 9,000 trees. Public Works estimates the conclusion of the four-year cycle next fiscal year, which will complete the trimming of 28,000 trees citywide.

In addition to its maintenance of the City's trees, facilities, and infrastructure, Public Works also oversaw the completion of several capital improvement projects over the past year. Some of the projects that had a direct impact on the residents and businesses include parks and playground equipment upgrades, and the rehabilitation of sections to both Del Amo Boulevard and Shoemaker Avenue.

Of the many varied services that the City provides, one of the most important is the provision of clean drinking water. Through its nearly 16,000 water connections, the Water Utility ensures the continuing quality of water delivered to consumers through an ongoing program of treatment and testing. Its extensive work program included the maintenance of more than 180 miles of water mains in service, and the changing of more than 600 water meters this year.

The Electric Utility has grown since its inception in 2003 with a customer base of 24 accounts and a peak load of 3,500 Kilowatts (kW), to now servicing 368 accounts with a system peak load of 18,717 kW. Beginning last October, the Utility began receiving hydroelectric power from the Boulder Canyon Project, which provided the optimum means to deal with consumer peak power demand.

In an effort to help maintain the City's strong fiscal position, the Department of Community Development remains focused on economic development by way of attracting new sales tax generating businesses, as well as helping to retain and grow existing local businesses in direct support of the City's economic base. Over the past year, the Department facilitated new developments, including the renovation and expansion of existing regional commercial centers, modernization of the Sheraton Cerritos hotel, generation of luxury residential housing, and an evaluation of planning and building fees associated with development in the City.

Many of the new developments and renovations from the past year facilitated by the Department of Community Development can be seen throughout the City. The Cerritos Auto Square saw the completion of comprehensive remodels to four of the dealerships including Cerritos Infiniti, Cerritos Acura, Cerritos Nissan, and Norm Reeves Honda.

Commercial development continued at Los Cerritos Center with the addition of P.F. Chang's China Bistro, Chipotle Mexican Grill, and Mod Pizza. These tenants completed interior and exterior improvements, including outdoor seating. In addition, the former Allen Tire Company building was demolished to make way for a new Chase Bank.

Plaza 183 saw completion of major renovations and upgrades over the past year, including construction of new retail and restaurant spaces. Two new restaurants, Wokcano Asian Cuisine and Frida Mexican Cuisine recently opened, and other tenants include Nordstrom Rack, Saks Off Fifth, Old Navy, 24 Hour Fitness, Off Broadway Shoes, Blaze Pizza, and Habit Burger.

The Cerritos Towne Center continued general exterior upgrades, and tenant improvements are underway for the new HomeGoods store. The City Council recently approved a renovation plan for the Sheraton Cerritos Hotel, with Phase I to commence in the new fiscal year. Lincoln Station is in process of comprehensive improvements and Sprouts Farmers Market opened last year as a new anchor tenant.

New businesses and improvements are also in development at College Square and in the Cerritos Industrial Park.

Sage, the 132-unit luxury apartment community opened earlier this year. After one month of leasing, it reported forty percent (40%) occupancy. Alongside is a similar community named Aria, which opened in 2017 and reported ninety percent (90%) occupancy in March 2018. Together, these two communities generate approximately \$85,000 annually in community facilities district fees to offset the expense of providing municipal services to their residents.

Upon reflection of the work program for the closing fiscal year, the City continues to provide excellent and reliable services, support, and facilities for the community. In reviewing these accomplishments, the future objectives can be framed for the new fiscal year in an effort to continue a tradition of service that is centered on the community and its needs.

BUDGET HIGHLIGHTS AND OBJECTIVES

After review and consideration of the year-end estimates from last year, the City projects that its sales tax position will remain strong, with moderate growth in other revenue streams. A detailed analysis of the adopted work programs and services in comparison with the available resources indicates that the City's operating position within the Budget is balanced, providing a surplus of \$2.3 million. Including the adopted CIP, the City's total of all funds for FY 2018-2019 provides a surplus of \$1.4 million, which is partially comprised of restricted funds such as the City Housing Asset Fund surplus of \$569 thousand and Proposition "A" Fund surplus of \$185 thousand.

In consideration of the City Council's priorities and the City's measured fiscal management of the community's financial resources, staff utilized the following objectives in developing the FY 2018-2019 Budget:

- Maintain and improve all core services and programs;
- Manage rising costs of the law enforcement and safety services contract without reducing crime prevention and patrol service levels, while continuing to enhance existing services;
- Continuation and strategic deployment of the city-wide tree trimming cycle;
- Ongoing replacement of city-wide playground equipment and surfacing;
- Identify non-General Fund resources for the CIP including grants and reimbursements such as STPL, Metro, and HSIP;
- Provide Municipal Fund (General Fund Transfer) resources for CIP projects identified as priorities;
- Incorporate a projected Cost of Living Adjustment (COLA) as part of the Budget calculation;
- Consideration of new sources of revenue including the leasing of City properties and facility fees added to Cerritos Center for the Performing Arts (CCPA) tickets, as well as last year's incorporation of the Road Maintenance and Rehabilitation Act (RMRA) funds and Measure "M" funds.

REVENUE

Total revenues for all Funds are projected to be \$108 million for FY 2018-2019, a \$3 million increase from last year's adopted budget. The City's primary revenue source continues to be sales tax, which is forecast to increase by approximately 1% to a new peak of nearly \$35 million. Provided by the City's sales tax consultant, the forecast includes the opening of Home Goods at the Cerritos Towne Center.

Although auto sales in the region are trending relatively flat, a review of the past year indicates auto sales in Cerritos remain strong with the Auto Square's third-highest selling year of 59,322 new and pre-owned

vehicles in 2017. It was reported January 2018, that the average price paid for a passenger vehicle in the U.S. hit a record high of \$36,270, which highlights the value of the sales tax generated by each vehicle sold by the Cerritos Auto Square. Exhibit A shows sales tax history, trends, and forecast growth:

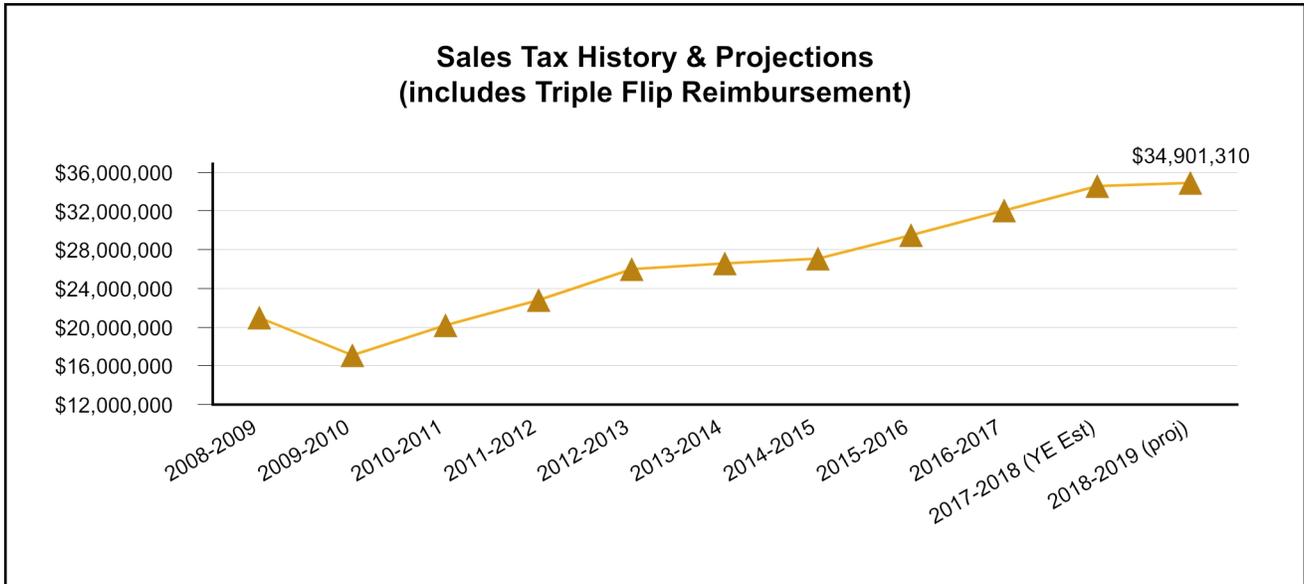


Exhibit A

The City continues to generate a significant amount of revenue of \$7.2 million for use in the General Fund from its ground lease portfolio, which includes the properties at the Cerritos Towne Center, Lincoln Station, and the Kia and Jaguar/Land Rover dealerships in the Cerritos Auto Square. Newly added revenue streams of \$500,000 are anticipated from the leasing of two City-owned properties located on Moore Street and 183rd Street. The rehabilitation of the property located at 12616 183rd Street is proposed within the CIP for this Budget, with lease revenues anticipated to commence shortly after completion of construction for this prime Cerritos location.

Exhibit B illustrates the composition of the General Fund revenues, emphasizing the significance of both the "Taxes" and "Use of Money & Property" categories in the revenue streams:

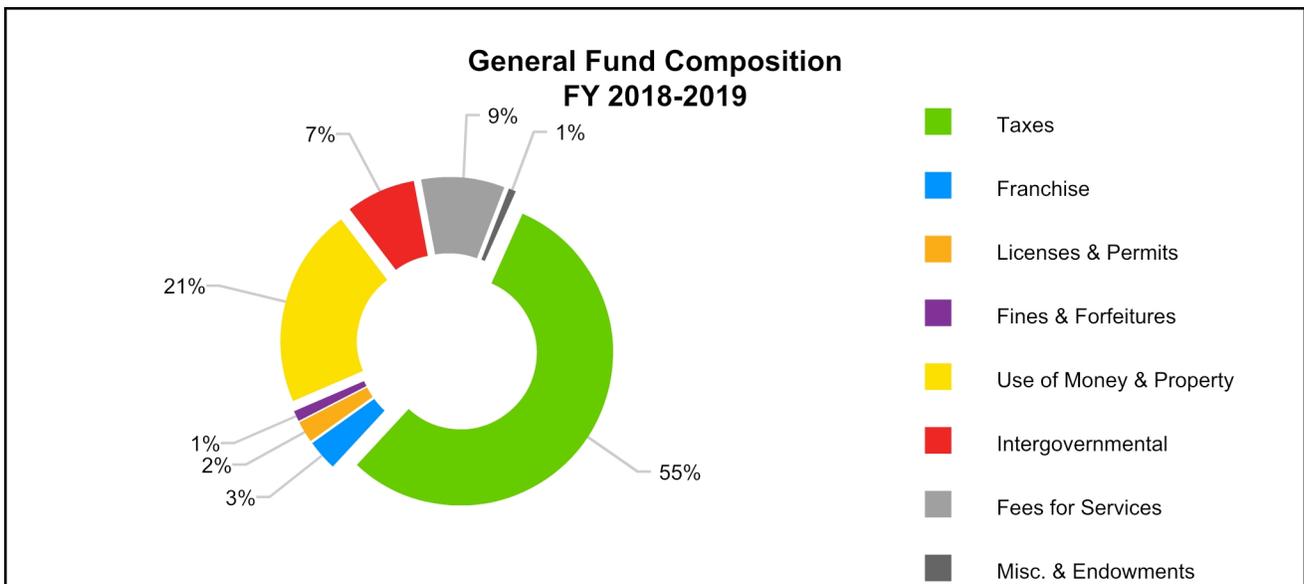


Exhibit B

The addition of the Road Maintenance and Rehabilitation Act (RMRA) and Measure “M” funds last year introduces \$1.5 million in revenues proposed for use in the CIP Streets and Highways Activity, along with \$425,000 in funding from the Surface Transportation Program - Local (STPL) and \$1 million from Metro. Water sales revenue is projected to increase \$1 million due to the scheduled rate adjustments and a projected increase in water use next year as well.

Additionally, it is anticipated that Community Development’s fee schedule update has resulted in approximately \$900,000 annually in revenue, which began last year to help offset City staff administration costs for reviewing and approving projects.

Exhibit C shows the total City revenue composition, with the General Fund claiming 73% of the total forecast:

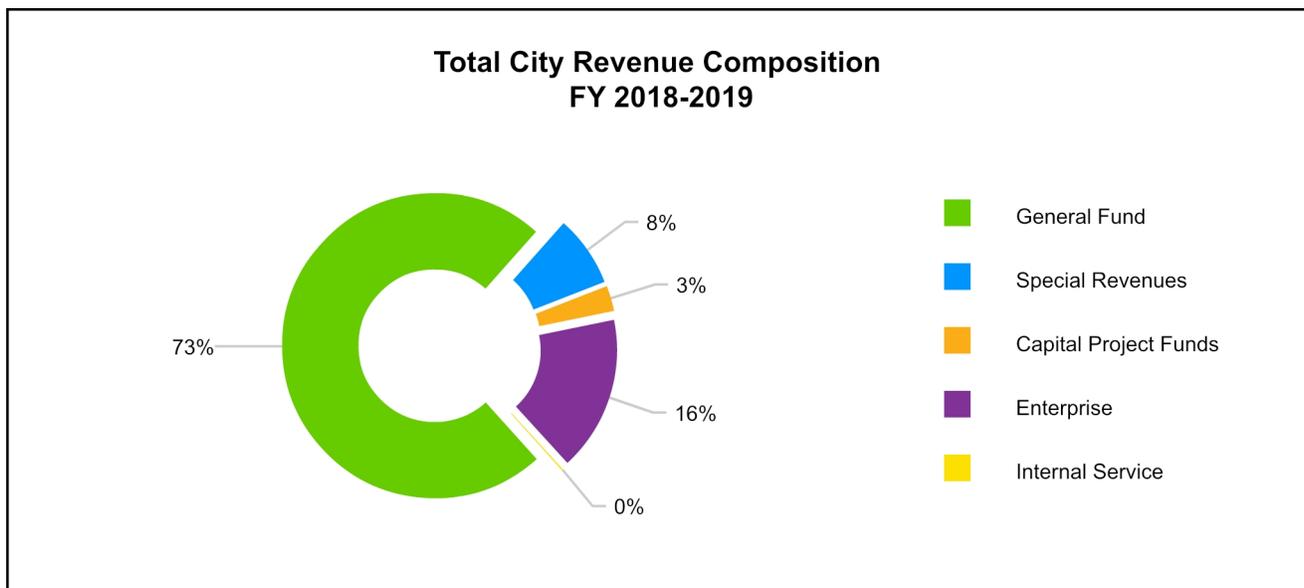


Exhibit C

The FY 2017-2018 Year-End Estimates include adjustments to the original adopted revenue forecast heading into the end of the same year. The largest adjustments came from the unanticipated delay in the sale of the ROP property for \$3.3 million, the reduction in ticket sales of \$2.5 million at Cerritos Center for the Performing Arts (CCPA), and the deferral of \$2.6 million in insurance reimbursement for the rehabilitation of the property located at 12616 183rd Street. The sale of surplus property added \$1.1 million to the General Fund, which was not included in the adopted budget last year. Consequently, a comparison of the FY 2017-2018 Year-End Estimates to the FY 2018-2019 Forecast shows a significant upward adjustment.

Exhibit D on the following page illustrates the overall City revenue history and trends, putting into perspective the anticipated increase due to one-time adjustments from the previous fiscal year:

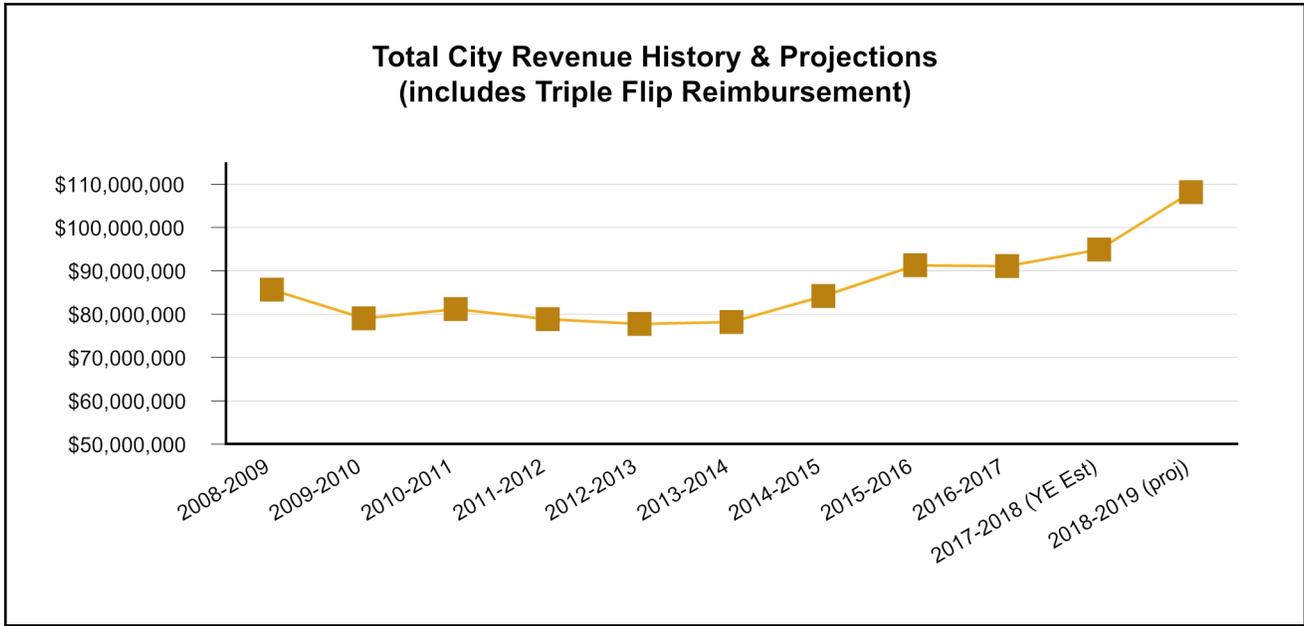


Exhibit D

For a more detailed review of the revenues received by the City, projections, and individual estimates by category and fund, please see the Revenue section of the Budget document.

OPERATING APPROPRIATIONS

In total, the Budget allocates \$108.8 million for all services, programs, and the CIP, not including Successor Agency activity. In Exhibit E, the total City expenditure history is provided for the past 10 years illustrating the increases in costs since 2013:

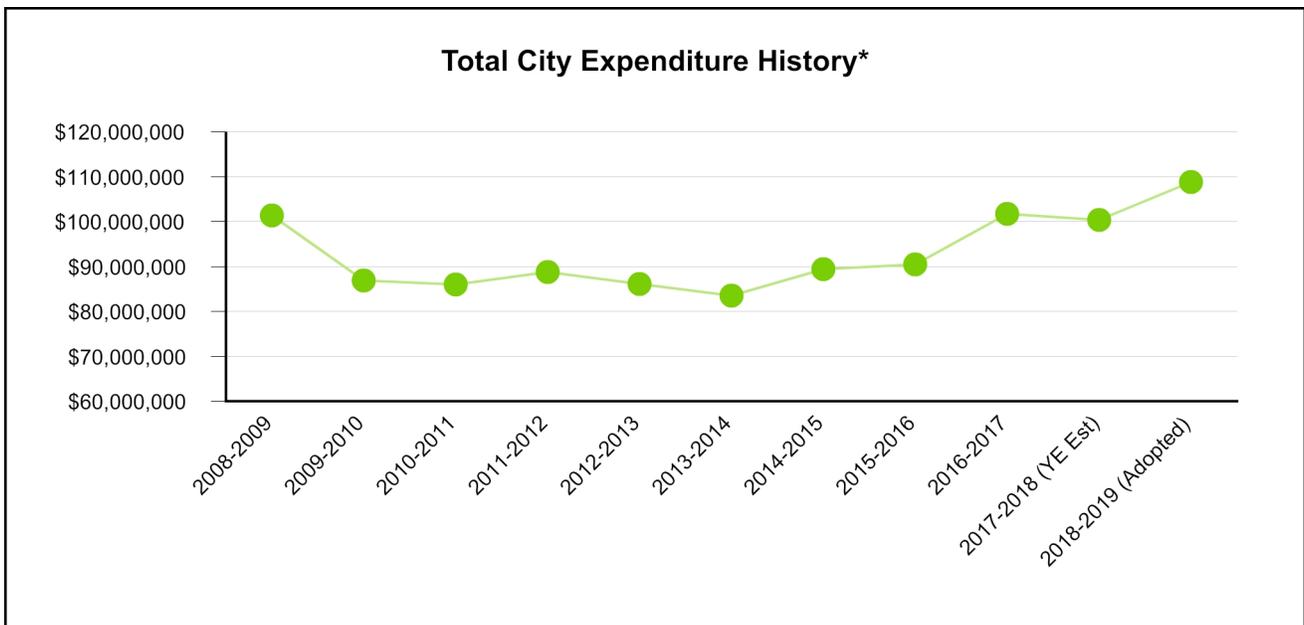


Exhibit E

* Includes CIP Budget

The City's Operations costs, which include personnel and operations & maintenance, are estimated at \$95.3 million in the overall Budget. The operating budget was developed by starting with last year's adopted budget as a base, analyzing adjustments throughout the fiscal year, and reviewing each department's current service levels and programs. Overall, the operations budget increase for the new fiscal year is 1.7% from the previous year's adopted Budget, largely due to a personnel-related mid-year Cost of Living Adjustment (COLA) in the fourth quarter of 2017, in addition to the approved COLA for the new fiscal year.

Despite this personnel cost increase, departments were able to maintain a similar operations & maintenance budget to last year, showing a minor variance of approximately -0.2%. This slight decrease demonstrates the successful efforts to streamline operations while preserving the programs and services historically provided by the City.

Increases outside of the City's control totaling \$1 million for services such as law enforcement, landscape maintenance, and general liability insurance had an impact in the overall operating considerations, as did a significant reduction of \$1.4 million requested for the operations of the CCPA compared to last year.

In Exhibit F, the composition of expenditures is displayed by department. This chart shows the emphasis on Community & Safety Services at 28%, including law enforcement services, and Public Works at 20%, for services such as tree trimming and street maintenance:

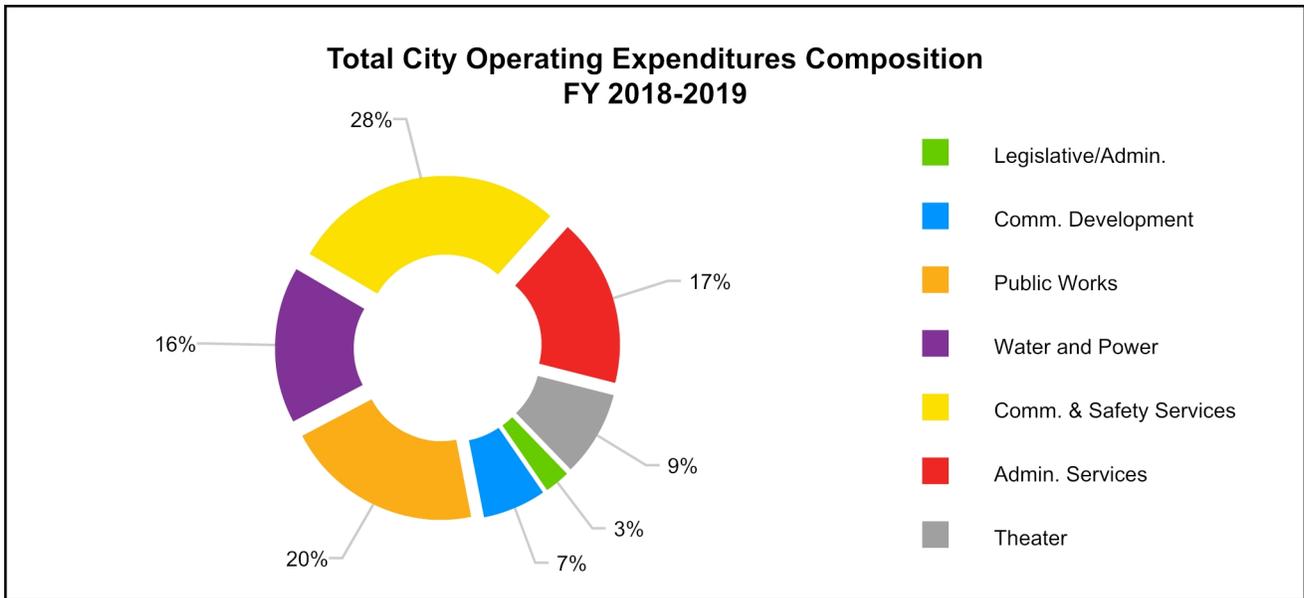


Exhibit F

Those programs reflecting the most notable changes from the previous budget include:

Public Safety: Without reducing crime prevention, staff carefully reviewed the contract and all of its components in an effort to identify any savings opportunities in this area. Ultimately, contract increases include adjustments for Sky Knight services and liability related to the law enforcement services provided by the L.A. County Sheriff's Department and require a budget increase of \$600,000 for FY 2018-2019 in order to maintain current service levels.

Personnel / Risk Management: During the last fiscal year, the City Council approved a COLA for all staff, which authorized a budget amendment of \$1.3 million inclusive of salary and benefits adjustments, and a one-time lump sum payment to the non-confidential and represented employees. Combined with

the COLA of \$1.1 million for FY 2018-2019 that includes earnings and benefits adjustments, the increases in personnel expenditures and the associated rise in benefit costs are significant factors contributing to the increased cost of City Operations. The general liability and property insurance budget is projected to increase \$250,000 for the new fiscal year due to insurance rate adjustments determined by the Joint Powers Insurance Authority (JPIA), which is not within the City's control.

Public Works: The divisions of Median and Parkway Maintenance and Parkway Trees both request an increase in Professional Services to reflect City Council direction to increase efforts in the areas of median maintenance and tree trimming. Combined, the two divisions show an increase of \$240,000, with the majority of service focused on Median and Parkway Maintenance.

Theater: Projections indicate an overall reduction of \$1.4 million, mostly due to the elimination of programming contingencies and related costs.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The Budget includes funding for the CIP of \$13.5 million, inclusive of 37 projects in FY 2018-2019. It is a well-rounded program, focused on the reinvestment in facilities and infrastructure throughout the community. The Government Buildings and Streets and Highways activities claim nearly \$8 million in 10 projects combined, of which \$7 million are funded by grants or reimbursements. Included in the Government Buildings activity of the CIP, the rehabilitation of the property located at 12616 183rd Street will be funded primarily through the use of insurance proceeds. The Water Improvements and Parks and Open Spaces activities are projected to use \$3.3 million for 18 projects combined, of which \$2.3 million use grants or reimbursement funding. Efforts were made to identify grants and reimbursable funding throughout the CIP, which limits the need to use the General Fund for the program.

Use of \$11.4 million in total grants, deferred revenue, or other reimbursements will address projects such as: Sports Complex refurbishment, the rehabilitation of the property located at 12616 183rd Street, traffic signal modifications, C-5 Water Well, Auto Square storage improvements, Metro Intersections (Hot Spots) project, and the rehabilitation of 166th Street, Carmenita Road, and other residential streets. In concert with CDBG funding for playground resurfacing, \$145 thousand General Fund transfers to the Municipal Improvement Fund will provide funding for playground equipment replacements at Gridley Park (east) and Reservoir Hill Park.

Exhibit **G** on the following page shows the composition of the CIP for FY 2018-2019 by Activity Classification. This chart identifies the priorities in the program in Government Buildings, Streets and Highways, and Water Improvements:

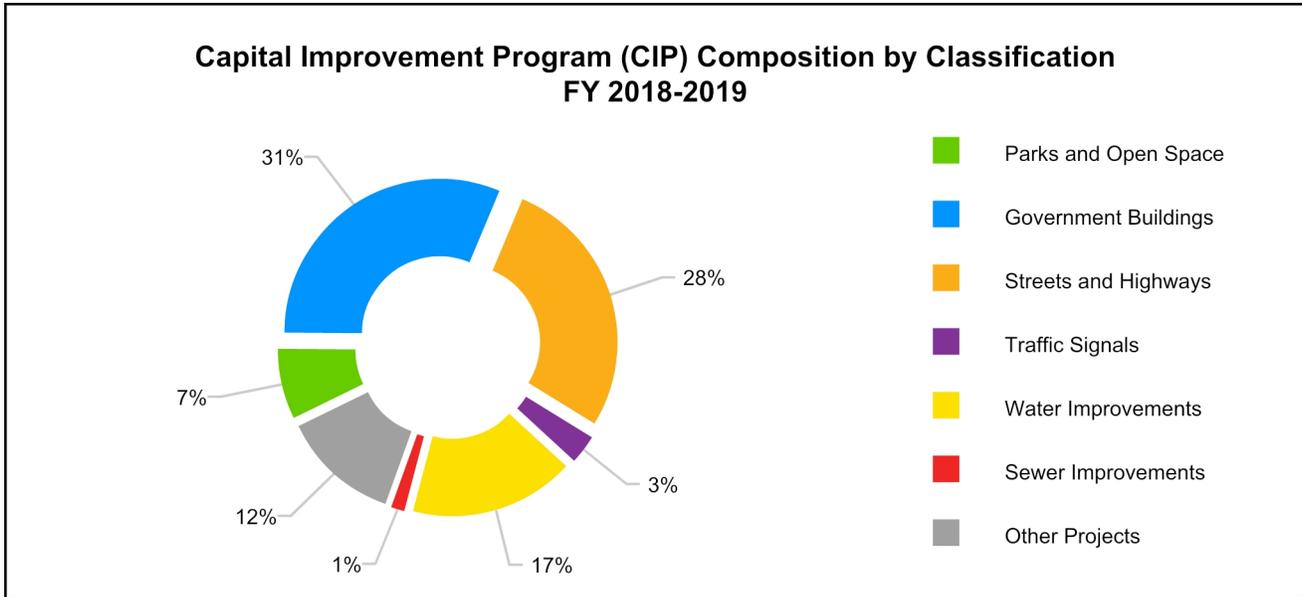


Exhibit G

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

Perhaps the single most significant new source of revenue last year came from a settlement the City and Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) reached with the California State Department of Finance (DOF) regarding the disposition of the former Cerritos Redevelopment Agency's (CRA) loan from the City.

Through the course of the legal processes and negotiations, the City secured an agreement that provides a total of \$67 million in repayment of the loan upon completion of the payment schedule. For FY 2018-2019, the settlement agreement provides \$450,000 to the Housing fund, \$860,000 for the annual debt service payment on the Magnolia Power Project bonds, and \$965,000 for unrestricted General Fund use. The City anticipates receiving payments on an annual basis over the course of the next 10 years in fulfillment of this settlement agreement.

The projected reimbursement revenue total for the Cerritos Successor Agency is \$18.3 million for the new fiscal year. These funds are set aside for the reimbursement of enforceable obligations of the former CRA and are provided to the Successor Agency. When combined with the City's revenue, the resulting total City/Successor Agency revenue package is \$126.5 million.

In reaching the final settlement, the City diligently negotiated with DOF to purchase all properties that were owned by the former CRA for a total of \$11 million. When the payment was made in January, 2017, the City acquired substantial assets in property that include all of the Cerritos Towne Center (89.2 acres), Lincoln Station (8.1 acres), Jaguar / Land Rover dealership (2 acres) and the Lamar / Kia dealership (4.5 acres). In addition, the two properties of CCPA and 12616 183rd Street were also added to the list of assets acquired by the City. More importantly, an independent real estate consultant estimated the total value of the properties to be \$2.72 billion at the expiration of their current ground leases.

The purchase also included acquisition of the CRA portion of the ground rent, which has an estimated value of \$90 million through the year 2087, in addition to the City's share of \$339 million. The result of these negotiations strengthens the City's asset holdings and long-term security to help ensure Cerritos remains a premiere community for many years to come.

RESERVES

At the conclusion of FY 2018-2019 and in consideration of the budget presented herein, it is estimated that the City's General Fund spendable reserve, less accounts receivable, will be nearly \$54 million. Additionally, when the repayment of outstanding loans is considered, the future spendable reserve is estimated to be nearly \$148 million. As the spendable reserve is unrestricted, it is available for any purpose deemed necessary by the City Council.

A CONTINUING COMMITMENT TO THE COMMUNITY

The Budget presented within these pages successfully maintains the high level of services and programs that are important to the community as well as addressing the priorities in improvements to City facilities and infrastructure in a measured approach. While the new revenue sources identified over the past year help to balance the rising costs of operating the City, we must remain focused on continuing to diversify our revenue portfolio through the innovative and creative spirit that has been a hallmark of the City of Cerritos.

As the overriding statement of the City's funding and policy objectives, the preparation of the budget would not be possible without the wisdom, guidance and leadership of the City Council. It is a direct result of that steadfast leadership that the City continues to remain in a secure fiscal position while providing unparalleled programs and services to our community.

The willingness of the community to work towards a common goal remains one of its most valuable assets. When combined with the leadership of the City Council, our community's commitment to the well-being of our City provides a foundation upon which the past, present and future success of Cerritos is constructed. It remains my great honor to serve as your City Manager. I continue to serve with a spirit of anticipation in what the future holds as we move into another year of promise for the City of Cerritos.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Art Gallucci', followed by a long horizontal line extending to the right.

Art Gallucci
City Manager

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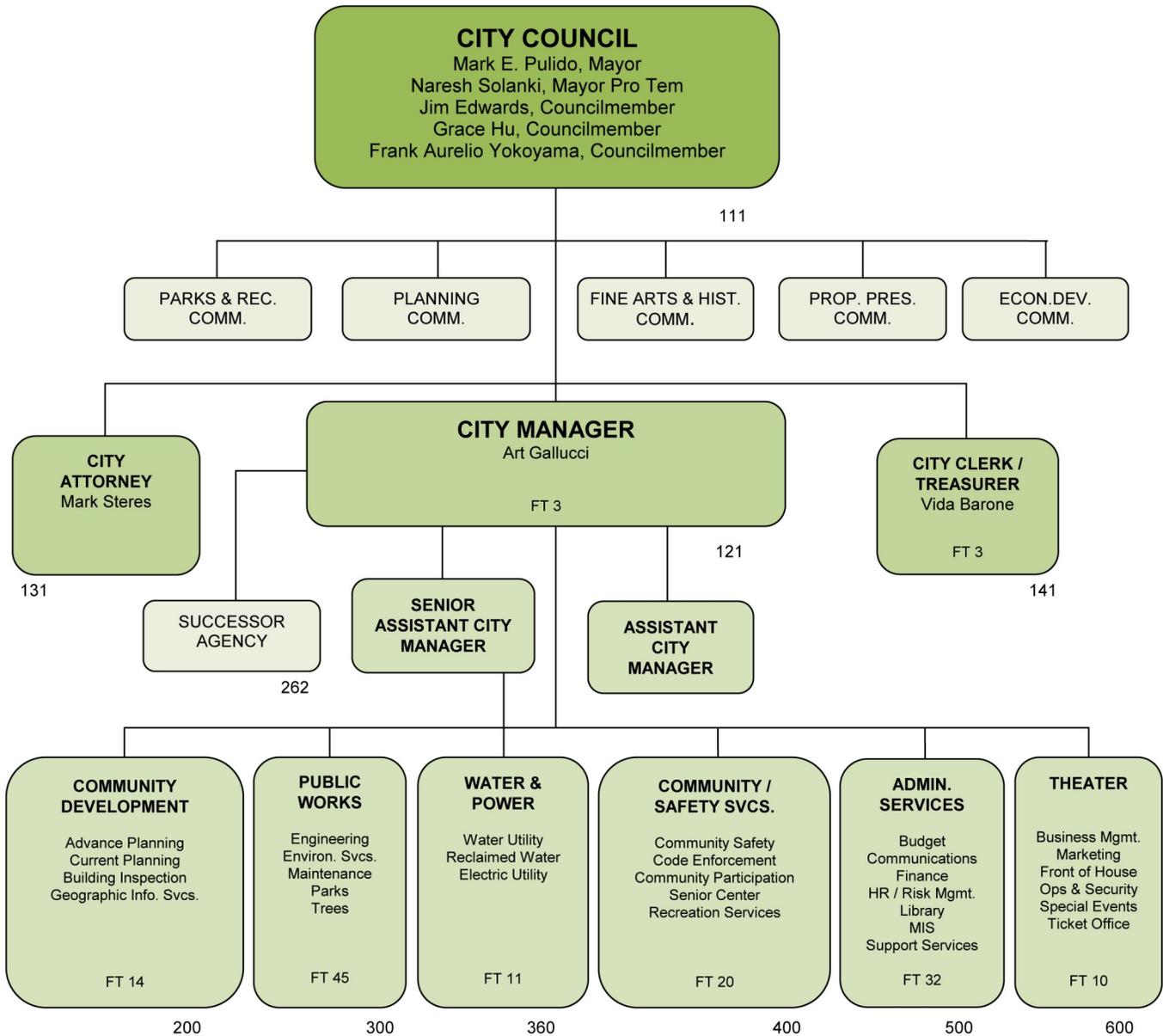
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DEPARTMENTAL ORGANIZATION CHART

City of Cerritos

and

Successor Agency to the Cerritos Redevelopment Agency



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DEVELOPING A BUDGET

The Budget is one of the most important annual considerations of the City Council because it provides the framework for programs and services that affect the community directly. It incorporates the proposed operating work program for the upcoming fiscal year and the City's five-year Capital Improvement Program (CIP). In the continuing era of limited financial resources, the budget process is the principal way in which the City can meet its requirements and match its goals using those resources. More importantly, it is the organization's best opportunity to review its operation and to evaluate carefully the effectiveness and success of its activities.

The City Council's traditional practice has been to allocate funds on a program basis within all City departments utilizing line item control. Resources are allocated to such programs based on their work program objectives. Due to the significance and magnitude of the project, staff began the budget process in early January.

The steps involved follow a similar format each year:

January: Departmental Mid-Year Projections and Review

Each department prepares a detailed status report of fiscal year-to-date and year-end estimate of expenditure and revenue projections, referred to as "Mid-Year". Following the City Manager's review of the reports with all departments, the Administrative Services Department estimates the current available fund balances and begins budget preparations for the next Fiscal Year.

February: Preliminary Departmental Expenditure, Equipment, and CIP Submittals

Each department prepares and submits to the City Manager a preliminary budget for the next Fiscal Year including operational expenditures, equipment requests, and CIP proposals.

March: Preliminary Budget & Internal Hearings

The departments make recommendations on their preliminary budget submittals to the City Manager. These proposals are measured against the anticipated needs of the City, the actual accomplishments for the previous and current fiscal years, and the availability of projected revenues for the upcoming year.

April: Budget Evaluation Process

Priorities are established for determining the increased, or decreased, funding of various programs, equipment, and CIP, particularly within the context of projected revenues. A complete budget proposal is determined that will provide adequate municipal services, necessary support operations, and a CIP in the most cost effective manner.

May: Preliminary Budget Book Composition and Submittal to City Council

A Budget document containing a balanced budget is composed, printed, and submitted to the City Council for formal review prior to the annual statutory deadline of May 25.

June: Preliminary Budget Study Session and Budget Adoption

Staff presents a comprehensive budget proposal and report to City Council in a study session setting for consideration and discussion. After receiving instruction from the City Council, staff adjusts the proposed budget accordingly and presents it for adoption at a publicly noticed Budget Hearing at a City Council Meeting.

The process of developing a budget to meet the needs of the community is a complex process that requires a significant commitment of time and thoughtful consideration. The preparation process and the City Council's review provide direction for the upcoming year's activities to meet the needs of the community in a fiscally responsible manner.

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City of Cerritos
and
Successor Agency to the Cerritos Redevelopment Agency
Financial Program: 2018-2019
Summary and Statements of
Fund Balances and Reserves

-- ESTIMATED --
SUMMARY OF FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2018-2019

CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	Beginning Balance	Revenues	Expenditures	Operating Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
GENERAL FUND	143,359,530	78,761,030	(68,673,490)	10,087,540	(5,638,040)	147,809,030	(93,876,175)	53,932,855
CCPA Endowment Fund	9,034,815	220,570	—	220,570	—	9,255,385	—	9,255,385
Earthquake Fund	2,927,240	35,090	—	35,090	115,920	3,078,250	—	3,078,250
Art in Public Places	793,420	109,420	(56,000)	53,420	(60,000)	786,840	—	786,840
TOTAL GENERAL FUND	156,115,005	79,126,110	(68,729,490)	10,396,620	(5,582,120)	160,929,505	(93,876,175)	67,053,330
SPECIAL REVENUE FUNDS								
RMRA-Road Maint. and Rehab Acct Fund	—	830,950	(830,950)	—	—	—	—	—
Street Improvement Fund	162,530	2,854,320	(5,736,310)	(2,881,990)	2,887,990	168,530	—	168,530
Los Coy. Lighting District	—	100,090	(1,176,350)	(1,076,260)	1,076,260	—	—	—
Measure "R"	220	609,300	(609,300)	—	—	220	—	220
AQMD	460,240	60,300	(58,440)	1,860	—	462,100	—	462,100
Proposition A	1,367,570	1,065,930	(935,000)	130,930	54,390	1,552,890	—	1,552,890
Proposition C	—	824,390	(770,000)	54,390	(54,390)	—	—	—
Measure "M"	—	690,530	(669,050)	21,480	—	21,480	—	21,480
AD #6	—	120,210	(120,210)	—	—	—	—	—
Drainage Fund	3,820	10,000	(14,220)	(4,220)	400	—	—	—
SB821	—	25,000	(25,000)	—	—	—	—	—
COPS SB 3229 Grant	—	100,000	—	100,000	(100,000)	—	—	—
Environmental Fund	—	27,220	—	27,220	(27,220)	—	—	—
City Housing Asset Fund	22,518,430	575,570	(7,000)	568,570	—	23,087,000	(11,954,577)	11,132,423
Comm. Dev. Block Grant Fund	—	244,000	(244,000)	—	—	—	—	—
TOTAL SPECIAL REVENUE FUNDS	24,512,810	8,137,810	(11,195,830)	(3,058,020)	3,837,430	25,292,220	(11,954,577)	13,337,643
CAPITAL PROJECT FUND								
Mun. Improvement Fund	2,199,880	2,906,430	(6,851,000)	(3,944,570)	1,744,690	—	—	—
TOTAL CAPITAL PROJECT FUND	2,199,880	2,906,430	(6,851,000)	(3,944,570)	1,744,690	—	—	—
INTERNAL SERVICE FUND								
Equip. Replacement	10,750,150	142,400	(298,060)	(155,660)	—	10,594,490	—	10,594,490
TOTAL INTERNAL SERVICE FUND	10,750,150	142,400	(298,060)	(155,660)	—	10,594,490	—	10,594,490
TOTAL CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	193,577,845	90,312,750	(87,074,380)	3,238,370	—	196,816,215	(105,830,752)	90,985,463
CITY ENTERPRISE FUNDS								
Sewer Fund	—	66,850	(1,005,890)	(939,040)	—	(939,040)	939,040	—
Water Fund	—	10,493,100	(12,901,420)	(2,408,320)	—	(2,408,320)	2,408,320	—
Reclaimed Water	1,212,160	1,114,510	(1,133,130)	(18,620)	—	1,193,540	—	1,193,540
Electric Utility	—	6,068,000	(6,693,610)	(625,610)	—	(625,610)	625,610	—
TOTAL CITY ENTERPRISE FUNDS	1,212,160	17,742,460	(21,734,050)	(3,991,590)	—	(2,779,430)	3,972,970	1,193,540
TOTAL CITY FUNDS	194,790,005	108,055,210	(108,808,430)	(753,220)	—	194,036,785	(101,857,782)	92,179,003
SUCCESSOR AGENCY								
Redev. Property Tax Trust Funds	—	18,314,740	(18,314,740)	—	—	—	—	—
Fiscal Agent Bond Reserve Fund	16,865,950	192,700	—	192,700	—	17,058,650	—	17,058,650
TOTAL SUCCESSOR AGENCY	16,865,950	18,507,440	(18,314,740)	192,700	—	17,058,650	—	17,058,650

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL FUND
CODE: 110
TYPE: GENERAL FUND

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	142,063,591	139,432,300	131,460,625	143,359,530
REVENUES	69,075,968	81,047,390	73,659,845	78,761,030
TOTAL FUNDS AVAILABLE	211,139,559	220,479,690	205,120,470	222,120,560
EXPENDITURES				
Operating Expenditures:				
Legislative & Administrative	1,886,817	1,801,160	1,659,410	1,863,830
Community Development	5,272,502	4,307,550	4,418,580	4,472,010
Public Works	12,256,321	12,935,920	13,349,730	13,605,290
Community & Safety Services	23,276,408	25,878,190	26,289,480	26,877,560
Administrative Services	10,652,819	12,379,540	13,474,860	13,462,390
Performing Arts	6,026,270	9,769,980	8,070,820	8,392,410
Capital Outlay	476,269	—	—	—
Labor Contingency	—	—	—	—
TOTAL EXPENDITURES	59,847,406	67,072,340	67,262,880	68,673,490
TRANSFERS				
Other Sources and (Uses) of Funds				
CCPA Endowment Fund	—	—	—	—
Earthquake Fund	(115,920)	(115,920)	(115,920)	(115,920)
Art in Public Places Fund	—	—	—	60,000
Cerritos/Astor Museum Endowment Fund	—	3,390,840	3,390,840	—
Street Improvement Fund	(3,427,768)	(2,656,610)	(3,515,560)	(2,887,990)
Los Coyotes Lighting Fund	(1,016,137)	(1,042,830)	(1,076,070)	(1,076,260)
AD #6 Maintenance District Fund	—	(93,830)	(64,910)	—
Drainage Fund	—	—	—	(400)
COPS SB 3229 Fund	129,324	100,000	106,790	100,000
Environmental Fund	16,268	27,000	28,610	27,220
Equipment Replacement Fund	—	—	1,400,000	—
Municipal Improvement Fund	(1,169,600)	(2,048,660)	(799,840)	(1,744,690)
SB 821 Fund	—	—	—	—
TOTAL TRANSFERS	(5,583,833)	(2,440,010)	(646,060)	(5,638,040)
SPECIAL ITEMS				
Adjustment to amount due from Successor Agency	(3,247,695)	—	6,148,000	—
Oversight Board Apprvd Long Range Property Mgt Plan Payment	(11,000,000)	—	—	—
TOTAL SPECIAL ITEMS	(14,247,695)	—	6,148,000	—
ENDING BALANCE (JUNE 30)	131,460,625	150,967,340	143,359,530	147,809,030
Less Loan-Successor Agency	(43,436,000)	(51,970,267)	(48,793,663)	(47,818,308)
Less Loan-Art in Public Places	(183,377)	(83,353)	(83,353)	—
Less Loan-Sewer Fund	(6,510,825)	(7,605,740)	(7,487,110)	(8,426,150)
Less Loan-Water Fund	(8,653,077)	(14,600,540)	(11,552,120)	(13,960,440)
Less Loan-Elec.Utility	(20,123,527)	(20,989,209)	(20,719,327)	(21,344,937)
Less Loan-Elec.Utility-Debt Service	(2,326,340)	(2,396,670)	(2,326,340)	(2,326,340)
GEN. FUND-EST. RESERVE	50,227,479	53,321,561	52,397,617	53,932,855

The General Fund, which contains most of the City's operating expenditures and "non-grant" revenues, serves as the primary operating fund for the City of Cerritos.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CCPA ENDOWMENT FUND
CODE: 112
TYPE: GENERAL FUND

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	9,561,887	9,777,410	9,858,710	9,034,815
REVENUES	332,872	189,000	200,520	220,570
TOTAL FUNDS AVAILABLE	9,894,759	9,966,410	10,059,230	9,255,385
EXPENSES				
Arts Education Program	36,052	—	12,500	—
TOTAL EXPENSES	36,052	—	12,500	—
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
From/(To) Municipal Improvement Fund *	—	—	(1,011,915)	—
TOTAL TRANSFERS	—	—	(1,011,915)	—
ENDING BALANCE-Arts Education **	32,925	31,220	20,425	20,425
ENDING BALANCE	9,825,782	9,935,190	9,014,390	9,234,960
ENDING BALANCE (June 30)	9,858,707	9,966,410	9,034,815	9,255,385

* The purpose of this transfer was to fund CCPA projects in the Capital Improvement Program.

** The Arts Education balance is for out of pocket expenses related to the Arts Education Program.

The CCPA Trust Fund was established to receive donations and defray expenses related to the Cerritos Center for the Performing Arts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EARTHQUAKE PREPAREDNESS FUND
CODE: 113
TYPE: GENERAL FUND

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	2,633,263	2,776,880	2,779,150	2,927,240
REVENUES	29,963	29,100	32,170	35,090
TOTAL FUNDS AVAILABLE	2,663,226	2,805,980	2,811,320	2,962,330
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	115,920	115,920	115,920	115,920
TOTAL TRANSFERS	115,920	115,920	115,920	115,920
ENDING BALANCE (June 30)	2,779,146	2,921,900	2,927,240	3,078,250

The Earthquake Special Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ART IN PUBLIC PLACES FUND
CODE: 115
TYPE: GENERAL FUND

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	516,792	642,690	705,780	793,420
REVENUES	201,492	106,600	108,640	109,420
TOTAL FUNDS AVAILABLE	718,284	749,290	814,420	902,840
EXPENDITURES				
Capital Projects:				
Other Expenses	12,500	—	—	—
Other Projects	—	27,000	21,000	56,000
TOTAL EXPENDITURES	12,500	27,000	21,000	56,000
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	(60,000)
TOTAL TRANSFERS	—	—	—	(60,000)
ENDING BALANCE (June 30)	705,784	722,290	793,420	786,840
Repayment of Loan:				
Dealer Association	100,024	100,024	100,024	83,353
Loan Owed From:				
Dealer Association	183,377	83,353	83,353	—

The Art in Public Places Trust Fund was established to implement the placement and installation of artwork at various public locations throughout the City.

During FY 2012-2013 the City and the Cerritos Auto Square Dealers Association ("Dealers Association") executed an agreement to upgrade the Auto Square sign located at 18800 Studebaker Road at an approximate cost of \$927,700. Pursuant to the terms of the agreement, the Art in Public Places Fund will contribute one half of the project cost with the other half of the funding provided for by the General Fund. The City's General Fund portion will be reimbursed by the Dealers Association over a five year period at a rate of interest of three percent. The initial payment to the contractor responsible for the installation of the sign commenced the reimbursement process from the Dealers Association.

The City will be reimbursed for the portion of the project that will be funded with General Fund monies through future Auto Square related Art in Public Places contributions.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CERRITOS/ASTOR MUSEUM ENDOWMENT FUND
CODE: 118
TYPE: GENERAL FUND

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	5,004,210	6,062,010	6,069,840	—
REVENUES	1,070,420	—	—	—
TOTAL FUNDS AVAILABLE	6,074,630	6,062,010	6,069,840	—
EXPENDITURES				
Capital Projects:				
Government Buildings	4,794	—	—	—
TOTAL EXPENDITURES	4,794	—	—	—
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	(3,390,840)	(3,390,840)	—
From/(To) Municipal Improvement Fund	—	(2,671,170)	(2,679,000)	—
TOTAL TRANSFERS	—	(6,062,010)	(6,069,840)	—
ENDING BALANCE (June 30)	6,069,836	—	—	—

The Cerritos/Astor Museum Endowment Fund was established to receive donations and defray expenses related to the operation of the Cerritos/Astor Museum. At the commencement of the 2017-2018 fiscal year, the City Council directed that the fund be dissolved. In accordance with this direction, the balance of funds remaining at dissolution have been transferred to the General Fund and Municipal Improvement Fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ROAD MAINT. AND REHAB. ACCT. FUND (RMRA)
CODE: 210
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	—	—	285,380	830,950
TOTAL FUNDS AVAILABLE	—	—	285,380	830,950
EXPENDITURES				
Capital Projects:				
Streets and Highways	—	—	285,380	830,950
TOTAL EXPENDITURES	—	—	285,380	830,950
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—

The Road Repair and Accountability Act of 2017 (SB 1) was passed by the California legislature and approved by the Governor on April 28, 2017 as part of an effort to address California's significant funding shortfall to maintain and improve the state's transportation infrastructure network. SB 1 revenue is derived from a number of tax and fee increases that will be phased in statewide over the course of the next 3 years beginning in November 2017 and is distributed to local jurisdictions through an allocation formula. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: STREET IMPROVEMENT FUND
CODE: 211
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE				
July 1 - Highway Users Tax	—	—	—	—
July 1 - LA CMTA STPL Exchange	—	—	—	—
July 1 - Trash Set-Aside	89,579	104,080	181,530	162,530
REVENUES				
Highway Users Tax	934,258	1,041,800	1,026,900	1,208,430
Trash Set-Aside	95,382	92,500	84,000	84,000
Grants-Others	166,495	—	—	1,505,000
Measure M	—	600,000	—	—
Road Maintenance and Rehabilitation	—	346,500	—	—
Other Revenue	54,623	22,000	56,890	56,890
TOTAL FUNDS AVAILABLE	1,340,337	2,206,880	1,349,320	3,016,850
EXPENDITURES				
Operating Expenditures:				
Legislative & Administrative	136,983	136,210	138,840	153,200
Public Works	3,598,934	2,246,070	2,845,170	2,712,510
Administrative Services	512,409	554,630	598,690	592,600
Capital Projects:				
Streets and Highways	338,246	1,808,000	1,094,650	2,278,000
TOTAL EXPENDITURES	4,586,572	4,744,910	4,677,350	5,736,310
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	3,427,768	2,656,610	3,515,560	2,887,990
From/(To) Municipal Improvement Fund	—	—	(25,000)	—
TOTAL TRANSFERS	3,427,768	2,656,610	3,490,560	2,887,990
ENDING BALANCE - Highway Users Tax	—	—	—	—
ENDING BALANCE - Trash Set-Aside	181,533	118,580	162,530	168,530
ENDING BALANCE (June 30)	181,533	118,580	162,530	168,530

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program - Local and Highway Users Tax. Funds are required to be used for street improvement projects.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: DRAINAGE FUND
CODE: 213
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	15,753	19,430	8,590	3,820
REVENUES	5,359	12,000	9,000	10,000
TOTAL FUNDS AVAILABLE	21,112	31,430	17,590	13,820
EXPENDITURES				
Operating Expenditures:				
Legislative & Administrative	326	320	380	420
Public Works	10,981	11,420	11,760	12,180
Administrative Services	1,218	1,320	1,630	1,620
TOTAL EXPENDITURES	12,525	13,060	13,770	14,220
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	400
TOTAL TRANSFERS	—	—	—	400
ENDING BALANCE (June 30)	8,587	18,370	3,820	—

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SB 821 FUND
CODE: 215
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	14,100	—	—
REVENUES	111,850	41,000	25,000	25,000
TOTAL FUNDS AVAILABLE	111,850	55,100	25,000	25,000
EXPENDITURES				
Operating Expenditures:				
Public Works	111,850	—	—	—
Community & Safety Services	—	—	—	—
Administrative Services	—	—	—	—
Capital Project	—	25,000	25,000	25,000
TOTAL EXPENDITURES	111,850	25,000	25,000	25,000
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	—	30,100	—	—

The SB 821 Fund is a restricted fund which receives revenue that is reserved for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AQMD FUND
CODE: 216
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	422,540	393,290	463,820	460,240
REVENUES	206,867	58,950	59,860	60,300
TOTAL FUNDS AVAILABLE	629,407	452,240	523,680	520,540
EXPENDITURES				
Operating Expenditures:				
Legislative & Administrative	—	—	—	—
Community Development	165,592	63,440	63,440	58,440
Public Works	—	—	—	—
Administrative Services	—	—	—	—
TOTAL EXPENDITURES	165,592	63,440	63,440	58,440
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	463,815	388,800	460,240	462,100

The AQMD Special Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and rideshare programs.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "R" FUND
CODE: 217
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	505	510	220	220
REVENUES	567,836	585,000	585,000	609,300
TOTAL FUNDS AVAILABLE	568,341	585,510	585,220	609,520
EXPENDITURES				
Operating Expenditures:				
Legislative & Administrative	—	—	—	—
Public Works	568,121	585,000	585,000	609,300
Administrative Services	—	—	—	—
TOTAL EXPENDITURES	568,121	585,000	585,000	609,300
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	220	510	220	220

Measure "R" was approved by the Los Angeles County electorate in November 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues anticipated and received by the City of Cerritos after the measure's effective date of July 1, 2009 and are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "A" FUND
CODE: 218
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	1,280,013	1,171,300	1,268,980	1,367,570
REVENUES	998,422	1,010,490	1,011,290	1,065,930
TOTAL FUNDS AVAILABLE	2,278,435	2,181,790	2,280,270	2,433,500
EXPENDITURES				
Operating Expenditures:				
Community Development	1,009,454	924,700	924,700	935,000
TOTAL EXPENDITURES	1,009,454	924,700	924,700	935,000
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) Prop C Fund	—	—	12,000	54,390
TOTAL TRANSFERS	—	—	12,000	54,390
ENDING BALANCE (June 30)	1,268,981	1,257,090	1,367,570	1,552,890

The Proposition A Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Direct program charges attributed to transportation-related projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "C" FUND
CODE: 219
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	796,908	779,000	779,000	824,390
TOTAL FUNDS AVAILABLE	796,908	779,000	779,000	824,390
EXPENDITURES				
Operating Expenditures:				
Community Development	796,908	767,000	767,000	770,000
TOTAL EXPENDITURES	796,908	767,000	767,000	770,000
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) Prop A	—	—	(12,000)	(54,390)
TOTAL TRANSFERS	—	—	(12,000)	(54,390)
ENDING BALANCE (June 30)	—	12,000	—	—

The Proposition C Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects and mandated program projects. Direct program charges attributed to transportation-related projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "M" FUND
CODE: 220
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	—	—	626,370	690,530
TOTAL FUNDS AVAILABLE	—	—	626,370	690,530
EXPENDITURES				
Operating Expenditures:				
Public Works	—	—	—	—
Administrative Services	—	—	—	—
Capital Projects:				
Streets and Highways	—	—	626,370	669,050
TOTAL EXPENDITURES	—	—	626,370	669,050
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	21,480

Measure "M" was approved by the Los Angeles County electorate in November 2016 in order to provide funding for a variety of local and regional transportation infrastructure improvements. Revenue is derived via a County-wide half cent sales tax increase and is distributed to local jurisdictions through an allocation formula. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ASSESSMENT DISTRICT # 6 FUND
CODE: 241
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	84,023	—	19,630	—
REVENUES	120,347	90,900	100,190	120,210
TOTAL FUNDS AVAILABLE	204,370	90,900	119,820	120,210
EXPENDITURES				
Operating Expenditures:				
Legislative & Administrative	—	—	—	—
Community Development	—	—	—	—
Public Works	184,745	184,730	184,730	120,210
Administrative Services	—	—	—	—
TOTAL EXPENDITURES	184,745	184,730	184,730	120,210
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	93,830	64,910	—
TOTAL TRANSFERS	—	93,830	64,910	—
ENDING BALANCE (June 30)	19,625	—	—	—

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. Because there are no restrictions on the use of these funds, applicable revenues and expenditures have been incorporated into the General Fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOS COYOTES LIGHTING DISTRICT
CODE: 242
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	98,612	100,090	100,090	100,090
TOTAL FUNDS AVAILABLE	98,612	100,090	100,090	100,090
EXPENDITURES				
Operating Expenditures:				
Legislative & Administrative	30,646	30,470	33,750	37,230
Public Works	969,467	988,370	996,900	995,090
Administrative Services	114,636	124,080	145,510	144,030
TOTAL EXPENDITURES	1,114,749	1,142,920	1,176,160	1,176,350
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	1,016,137	1,042,830	1,076,070	1,076,260
TOTAL TRANSFERS	1,016,137	1,042,830	1,076,070	1,076,260
ENDING BALANCE (June 30)	—	—	—	—

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from Cerritos Towne Center tenants in accordance with contractual agreements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOCAL LAW ENFORCEMENT BLOCK GRANT
CODE: 262
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	—	—	—	—
TOTAL FUNDS AVAILABLE	—	—	—	—
EXPENDITURES				
Operating Expenditures:				
Community & Safety Services	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—

When utilized, this fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received are transferred to the General Fund to fund allowable expenditures, resulting in no expenditures being budgeted in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COPS SB 3229 GRANT FUND
CODE: 264
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	129,324	100,000	106,790	100,000
TOTAL FUNDS AVAILABLE	129,324	100,000	106,790	100,000
EXPENDITURES				
Operating Expenditures:				
Public Works	—	—	—	—
Community & Safety Services	—	—	—	—
Administrative Services	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	(129,324)	(100,000)	(106,790)	(100,000)
TOTAL TRANSFERS	(129,324)	(100,000)	(106,790)	(100,000)
ENDING BALANCE (June 30)	—	—	—	—

COPS SB 3229 Grant Fund was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ENVIRONMENTAL FUND
CODE: 266
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	1,210	—	1,400	—
REVENUES	23,026	27,000	27,210	27,220
TOTAL FUNDS AVAILABLE	24,236	27,000	28,610	27,220
EXPENDITURES				
Operating Expenditures:				
Public Works	6,572	—	—	—
Community & Safety Services	—	—	—	—
Administrative Services	—	—	—	—
TOTAL EXPENDITURES	6,572	—	—	—
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	(16,268)	(27,000)	(28,610)	(27,220)
TOTAL TRANSFERS	(16,268)	(27,000)	(28,610)	(27,220)
ENDING BALANCE (June 30)	1,396	—	—	—

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for direct program related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: HOUSING ASSET FUND
CODE: 280
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	9,462,617	9,520,820	20,447,580	22,518,430
REVENUES	311,958	485,500	540,850	575,570
TOTAL FUNDS AVAILABLE	9,774,575	10,006,320	20,988,430	23,094,000
EXPENDITURES				
Operating Expenditures:				
Housing Services Programs	—	7,000	7,000	7,000
TOTAL EXPENDITURES	—	7,000	7,000	7,000
SPECIAL ADJUSTMENT				
Adjustment to amount due				
from Successor Agency	10,673,000	—	1,537,000	—
TOTAL SPECIAL ADJUSTMENTS	10,673,000	—	1,537,000	—
ENDING BALANCE (June 30)	20,447,575	9,999,320	22,518,430	23,087,000
Ending Balance	20,447,575	9,999,320	22,518,430	23,087,000
SERAF Receivables	139,983	—	—	—
Successor Agency Loan	10,859,000	—	12,198,416	11,954,577
City Housing Asset Fund-Est. Reserve	9,448,592	9,999,320	10,320,014	11,132,423

The City Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CDBG-COMMUNITY DEVELOPMENT BLOCK GRANT
CODE: 290
TYPE: SPECIAL REVENUE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	24,102	164,490	50,000	244,000
TOTAL FUNDS AVAILABLE	24,102	164,490	50,000	244,000
EXPENDITURES				
Capital Project	24,102	50,000	50,000	244,000
TOTAL EXPENDITURES	24,102	50,000	50,000	244,000
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	—	114,490	—	—

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements.

Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks.

CDBG is a federally funded reimbursement grant. Specifically, expenditures must be incurred prior to the receipt of revenues.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MUNICIPAL IMPROVEMENT FUND
CODE: 410
TYPE: CAPITAL PROJECTS FUND

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	2,199,880
REVENUES	299,793	2,962,170	56,210	2,906,430
TOTAL FUNDS AVAILABLE	299,793	2,962,170	56,210	5,106,310
EXPENDITURES				
Capital Projects:				
Parks and Open Space	997,216	760,000	860,800	745,000
Government Buildings	472,177	4,962,000	1,379,365	4,200,000
Traffic Signals	—	—	54,000	306,000
Other Projects	—	1,960,000	—	1,600,000
TOTAL EXPENDITURES	1,469,393	7,682,000	2,294,165	6,851,000
TRANSFERS				
Other Sources and (Uses) of Funds				
From General Fund	1,169,600	2,048,660	799,840	1,744,690
From Street Fund	—	—	25,000	—
From CCPA Trust Fund	—	—	1,011,915	—
From Equipment Replacement Fund	—	—	51,200	—
From Mullikin/Astor Museum Endowment Fund:				
Damage to City Property	—	1,599,880	1,599,880	—
L.A. County Grant Proceeds	—	950,000	950,000	—
Other	—	121,290	—	—
TOTAL TRANSFERS	1,169,600	4,719,830	4,437,835	1,744,690
ENDING BALANCE (June 30)	—	—	2,199,880	—

The Municipal Improvement Fund includes revenues and expenditures associated with City capital projects.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SEWER FUND
CODE: 214
TYPE: ENTERPRISE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	44,409	62,000	71,350	66,850
TOTAL FUNDS AVAILABLE	44,409	62,000	71,350	66,850
EXPENSES				
Direct Operating Expenses:				
Water & Power	166,397	182,570	187,780	177,960
BALANCE BEFORE OVERHEAD EXPENSES	(121,988)	(120,570)	(116,430)	(111,110)
OVERHEAD EXPENSES				
Indirect Overhead Expenses:				
Legislative & Administrative	29,546	29,380	27,980	30,870
Public Works	546,784	476,980	483,120	484,370
Administrative Services	113,628	122,700	123,750	122,690
TOTAL OVERHEAD EXPENSES	689,958	629,060	634,850	637,930
Capital Project	2,252,617	490,000	225,000	190,000
TOTAL EXPENSES	3,108,972	1,301,630	1,047,630	1,005,890
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	3,064,563	1,239,630	976,280	939,040
TOTAL TRANSFERS	3,064,563	1,239,630	976,280	939,040
ENDING BALANCE (June 30)	—	—	—	—
PROJ. LOAN OWED TO GENERAL FUND	6,510,825	7,605,740	7,487,110	8,426,150

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses relative to sewer maintenance. In accordance with City Council direction, monies advanced to the Sewer Fund by the General Fund, and which remain unreimbursed at fiscal year-end, constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: WATER FUND
CODE: 510
TYPE: ENTERPRISE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	8,679,017	7,553,700	7,713,460	10,493,100
TOTAL FUNDS AVAILABLE	8,679,017	7,553,700	7,713,460	10,493,100
EXPENSES				
Direct Operating Expenses:				
Water & Power	7,090,079	7,626,320	7,675,250	7,904,130
BALANCE BEFORE OVERHEAD EXPENSES	1,588,938	(72,620)	38,210	2,588,970
OVERHEAD EXPENSES				
Indirect Overhead Expenses:				
Legislative & Administrative	338,866	337,010	334,990	369,520
Public Works	749,433	779,800	755,660	750,420
Administrative Services	1,534,388	1,635,900	1,711,600	1,711,350
TOTAL OVERHEAD EXPENSES	2,622,687	2,752,710	2,802,250	2,831,290
Capital Projects:				
Water Improvements	908,324	982,800	612,500	2,166,000
TOTAL EXPENSES	10,621,090	11,361,830	11,090,000	12,901,420
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	1,942,073	3,808,130	2,899,040	2,408,320
TOTAL TRANSFERS	1,942,073	3,808,130	2,899,040	2,408,320
ENDING BALANCE (June 30)	—	—	(477,500)	—
PROJ. LOAN OWED TO GENERALFUND	8,653,077	14,600,540	11,552,120	13,960,440

The Water Fund is a restricted enterprise fund which contains revenues and expenses associated with the City's water enterprise. Projections for water revenue are reflective of current consumption patterns and anticipated usage reductions associated with recent State-mandated legislation. In accordance with City Council direction, monies advanced to the Water Fund by the General Fund, and which remain unreimbursed at fiscal year-end, constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RECLAIMED WATER FUND
CODE: 550
TYPE: ENTERPRISE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	1,030,319	1,080,330	1,250,290	1,212,160
REVENUES	1,101,614	1,028,600	1,131,360	1,114,510
TOTAL FUNDS AVAILABLE	2,131,933	2,108,930	2,381,650	2,326,670
EXPENSES				
Direct Operating Expenses:				
Water & Power	609,568	677,840	873,410	678,730
BALANCE BEFORE OVERHEAD EXPENSES	1,522,365	1,431,090	1,508,240	1,647,940
OVERHEAD EXPENSES				
Indirect Overhead Expenses:				
Legislative & Administrative	34,094	33,910	34,750	38,330
Public Works	70,112	72,490	71,110	70,190
Administrative Services	167,868	177,930	190,220	190,880
TOTAL OVERHEAD EXPENSES	272,074	284,330	296,080	299,400
Capital Projects:				
Water Improvements	—	155,000	70,000	155,000
TOTAL EXPENSES	881,642	1,117,170	1,239,490	1,133,130
TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	—	—
From Water Fund	—	—	70,000	—
TOTAL TRANSFERS	—	—	70,000	—
ENDING BALANCE (June 30)	1,250,291	991,760	1,212,160	1,193,540

The Reclaimed Water Fund is a restricted fund that provides for the operation of the City's tertiary water system, which allows the use of reclaimed water to irrigate parks, medians and open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ELECTRIC UTILITY FUND
CODE: 570
TYPE: ENTERPRISE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	4,357,529	6,252,750	6,252,750	6,068,000
TOTAL FUNDS AVAILABLE	4,357,529	6,252,750	6,252,750	6,068,000
EXPENSES				
Direct Operating Expenses:				
Water & Power	4,680,110	5,890,320	5,908,920	5,752,510
Magnolia Bonds 2003	858,969	856,570	857,770	857,470
TOTAL DIRECT OPERATING EXPENSES	5,539,079	6,746,890	6,766,690	6,609,980
BALANCE BEFORE OVERHEAD EXPENSES	(1,181,550)	(494,140)	(513,940)	(541,980)
OVERHEAD EXPENSES				
Indirect Overhead Expenses:				
Legislative & Administrative	—	—	—	—
Public Works	48,442	42,110	42,110	44,740
Administrative Services	47,700	39,750	39,750	38,890
TOTAL INDIRECT OVERHEAD EXPENSES	96,142	81,860	81,860	83,630
TOTAL EXPENSES	5,635,221	6,828,750	6,848,550	6,693,610
TRANSFERS				
Transfer from/(to) Gen Fund	1,277,692	576,000	595,800	625,610
Transfer from Gen Fund - Debt Service	—	—	—	—
TOTAL TRANSFERS	1,277,692	576,000	595,800	625,610
ENDING BALANCE (June 30)				
LOAN OWED TO GENERAL FUND	20,123,527	20,989,209	20,719,327	21,344,937
LOAN OWED TO GENERAL FUND- DEBT SERVICE	2,326,340	2,396,670	2,326,340	2,326,340

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since July 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility, and which remain unreimbursed at year-end, constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the current and future loan balance beginning with the 2012 - 2013 fiscal year.

Commencing in December 2013 of Fiscal Year 2013 - 2014, electric billing has been outsourced to a third party, which has significantly reduced staff time overhead charges to the Electric Fund. However, the Electric Utility still incurs some slight administrative staff time allocations from a few of the City's cost centers.

The Electric Utility's debt service obligations related to the Magnolia Power Project will be funded through a portion of the proceeds the Successor Agency to the Cerritos Redevelopment Agency will receive as part of a recent settlement of outstanding litigation between the Successor Agency and the State Department of Finance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EQUIPMENT REPLACEMENT FUND
CODE: 620
TYPE: INTERNAL SERVICE FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	14,281,551	13,238,470	13,789,730	10,750,150
REVENUES	147,494	113,500	130,530	142,400
TOTAL FUNDS AVAILABLE	14,429,045	13,351,970	13,920,260	10,892,550
EXPENSES				
Operating Expenditures:				
Legislative & Administrative	—	—	—	—
Public Works	—	—	—	—
Administrative Services	639,312	293,560	293,560	298,060
Capital Outlay	—	842,230	877,850	—
TOTAL EXPENSES	639,312	1,135,790	1,171,410	298,060
TOTAL TRANSFERS				
Other Sources and (Uses) of Funds				
From/(To) General Fund	—	—	(1,400,000)	—
From/(To) Municipal Improvement Fund	—	—	(51,200)	—
From/(To) Water Fund	—	—	(477,500)	—
From/(To) Reclaimed Water Fund	—	—	(70,000)	—
TOTAL TRANSFERS	—	—	(1,998,700)	—
ENDING BALANCE (June 30)	13,789,733	12,216,180	10,750,150	10,594,490

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: REDEVELOPMENT PROPERTY TAX TRUST FUNDS (RPTTF)
LOS CERRITOS / LOS COYOTES / HOUSING

CODE: 943

TYPE: SUCCESSOR AGENCY FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—
REVENUES	21,433,386	20,779,865	18,934,788	18,314,740
Unspent Revenues carried forward to future years	(303,780)	—	—	—
TOTAL FUNDS AVAILABLE	21,129,606	20,779,865	18,934,788	18,314,740
EXPENSES				
Operating Expenditures:				
Bond Principal	10,685,000	11,335,000	11,335,000	12,040,000
Bond Interest	5,350,550	4,672,226	4,672,226	3,947,524
Bond- Market Value Fluctuation	—	115,000	—	—
SERAF Loan Repayment	2,835,973	139,983	139,983	—
CITY Loan Repayment	—	2,142,233	2,142,233	2,282,216
Note Payable	—	—	—	—
Bond Processing Fees	8,592	30,000	18,991	10,000
Capital Program Expense- Cerritos	257,624	256,193	—	—
Administrative Costs	538,101	635,465	626,355	35,000
Unfunded Pension Liability	1,342,645	1,342,645	—	—
Unfunded OPEB Obligation	111,121	111,120	—	—
TOTAL EXPENSES	21,129,606	20,779,865	18,934,788	18,314,740
TRANSFERS				
Other Sources (Uses) of Funds				
Payment to County	—	—	—	—
Loan from City	—	—	—	—
Long Range Property Mgt Plan from City	—	—	—	—
Transfer from Fiscal Agent Funds	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)				
	—	—	—	—
LOAN OWED TO THE CITY	54,295,000	51,970,267	60,992,079	59,772,885

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BOND RESERVE
LOS CERRITOS / LOS COYOTES
CODE: 945
TYPE: SUCCESSOR AGENCY FUNDS

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROJECTED
BEGINNING BALANCE (July 1)	16,346,390	16,615,090	16,604,200	16,865,950
REVENUES	257,810	261,200	261,750	192,700
TOTAL FUNDS AVAILABLE	16,604,200	16,876,290	16,865,950	17,058,650
 TRANSFERS				
Other Financing Sources (Uses) of Funds:				
Transfer In	—	—	—	—
Transfer to Redevelopment Obligation				
Property Tax Trust Fund	—	—	—	—
TOTAL TRANSFERS	—	—	—	—
ENDING BALANCE (June 30)	16,604,200	16,876,290	16,865,950	17,058,650

Successor Agency began February 1, 2012; balance represents reserve requirements with the Fiscal Agent.

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City of Cerritos
and
Successor Agency to the Cerritos Redevelopment Agency
Financial Program: 2018-2019
Revenues

REVENUES

SUMMARY OF REVENUES BY FUND TYPE AND YEAR

CITY OF CERRITOS	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 EST. ACTUAL	2018-2019 FORECAST
General Fund	70,138,944	81,047,390	73,659,845	78,761,030
General Fund - Misc.	1,634,747	324,700	341,330	365,080
Special Revenue Funds	4,650,508	5,557,220	5,473,820	8,137,810
Capital Projects Funds	299,793	2,962,170	56,210	2,906,430
Enterprise Funds	14,182,571	14,897,050	15,168,920	17,742,460
Internal Service Funds	147,494	113,500	130,530	142,400
TOTAL CITY OF CERRITOS	91,054,057	104,902,030	94,830,655	108,055,210
SUCCESSOR AGENCY	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 EST. ACTUAL	2018-2019 FORECAST
Successor Agency Funds	20,640,273	21,041,070	19,196,540	18,507,440
TOTAL SUCCESOR AGENCY	20,640,273	21,041,070	19,196,540	18,507,440

REVENUES

FUND: General Fund
CODE: 110

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
TAXES					
40130 (000)	Business License	1,063,050	1,055,000	1,070,000	1,090,000
40133 (000)	Business License - Software	0	0	25,000	30,000
40135 (000)	Business License-Tobacco Retail	800	1,200	900	1,200
40160 (141)	Documentary Transfer Taxes	224,254	250,000	225,000	230,000
40180 (000)	No-Low Property Tax	3,291,887	3,125,000	3,125,000	3,522,340
40230 (000)	Sales Tax	33,689,474	34,577,500	34,577,500	34,901,310
40232 (000)	Sales Tax Reimbursement	0	0	0	0
40245 (000)	Pass Thru From CRA	284,186	180,000	285,000	290,000
40246 (000)	ABX1 26 PTR Residual	2,333,373	1,500,000	1,568,000	1,570,000
40250 (000)	Transient Occupancy Tax	1,187,002	1,050,000	1,100,000	1,125,000
41701 (000)	General Tax Levy	933,709	905,000	915,000	930,000
41702 (000)	General Tax Levy-Ad#6	0	0	0	0
TOTAL TAXES		43,007,735	42,643,700	42,891,400	43,689,850

FRANCHISES

40171 (141)	Franchise - Utility	605,174	781,000	650,000	700,000
40172 (000)	Franchise - Trash	1,456,528	1,674,000	1,482,100	1,336,510
40173 (141)	Franchise - Cable	509,075	571,000	515,000	550,000
TOTAL FRANCHISES		2,570,777	3,026,000	2,647,100	2,586,510

LICENSES AND PERMITS

41109 (211)	Building Permits-City	0	0	600,000	500,000
41110 (211)	Building Permits	1,397,633	1,500,000	1,100,000	1,100,000
41111 (211)	General Plan Maintenance Fee	0	0	110,000	100,000
41115 (000)	Green Building Permits Standard	171	400	200	300
41120 (321)	Excavation Permit	25,685	33,000	60,000	50,000
41123 (231)	Occupancy Permit Processing	0	0	30,000	30,000
41125 (353)	Tree Trimming Permit	10,500	13,000	23,000	20,000
TOTAL LICENSES & PERMITS		1,433,989	1,546,400	1,923,200	1,800,300

FINES & FORFEITURES

41205 (451)	Administrative Citations	2,369	3,400	3,200	3,600
41205 (452)	Administrative Citations	0	0	0	0
41210 (451)	Court Fines	105,313	230,000	120,000	180,000
41210 (452)	Court Fines	0	0	0	0
41220 (451)	Forfeitures & Seizures	0	0	0	0
41230 (451)	Parking Bail/State	74,591	100,000	70,000	100,000
41240 (451)	Parking Fines	221,307	300,000	260,000	300,000
41250 (451)	Vehicle Fines	187,568	310,000	200,000	310,000
TOTAL FINES & FORFEITURES		591,148	943,400	653,200	893,600

REVENUES

FUND: General Fund (cont.)
CODE: 110

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
REV. FROM USE OF MONEY & PROP.					
41321 (000)	Bldg & Ground Lease - Lincoln	544,240	544,240	544,240	544,240
41322 (000)	Bldg & Ground Lease - Towne Center	4,799,778	4,821,910	4,821,910	4,834,160
41323 (000)	Bldg & Ground Lease - Auto Storage	432,506	2,032,410	445,660	2,058,850
41324 (000)	Bldg & Ground Lease - Others	1,084	78,000	71,000	387,000
41325 (000)	Bldg & Ground Lease- Jaguar/Land Rover	280,404	280,400	280,400	280,400
41326 (000)	Bldg & Ground Lease- NW Studebaker / 183	564,786	610,180	626,550	626,550
41327 (000)	Bldg & Ground Lease - 12616 183rd	0	0	0	150,000
41335 (000)	Community Facilities District	9,697	9,900	9,700	9,890
41336 (000)	Developer Mitigation - Aria	45,000	45,000	45,000	45,000
41340 (442)	Concessions	0	0	0	0
41340 (621)	Concessions	0	0	0	0
41350 (000)	Interest Income	2,323,691	1,750,000	1,877,710	1,733,610
41360 (422)	Rent - Facility	38,380	38,000	22,000	38,000
41360 (441)	Rent - Facility	238,186	250,000	260,000	250,000
41360 (443)	Rent - Facility	97,375	88,000	88,000	90,000
41360 (571)	Rent - Facility	81,959	77,180	77,180	77,180
41360 (661)	Rent - Facility	786,835	963,000	850,000	780,000
41361 (000)	Rental Participation- Lincoln	46,867	47,000	0	47,000
41362 (000)	Rental Participation-Towne Center	23,330	23,000	23,300	23,000
41364 (000)	Rental Participation- Sheraton	359,626	360,000	359,700	360,000
41366 (000)	Rental Participation- Towne Center	0	0	0	0
41367 (000)	Rental Participation- Towne Center	0	0	0	0
41368 (000)	Rental Participation - AT&T	58,502	58,500	58,500	58,000
41370 (000)	Rent - Property	16,646	17,100	14,800	14,400
41382 (000)	Site Improvement - Towne Center	53,577	50,200	50,230	50,230
41650 (000)	Sale Of Land	0	3,300,000	0	3,300,000
41699 (000)	Cra Loan Repayment	0	820,000	820,000	965,770
TOTAL REV. FROM USE OF MONEY & PROP.		10,802,469	16,264,020	11,345,880	16,723,280

INTERGOVERNMENTAL

41452 (571)	Grant - Library	750	1,000	2,500	1,000
41458 (571)	Grant- Childhood Literacy Grant	0	0	0	0
41475 (311)	Grants - Others	0	0	0	0
41475 (441)	Grants - Others	0	0	0	0
41475 (571)	Grants - Others	0	0	0	0
41475 (661)	Grants - Others	0	0	110,000	178,000
41479 (000)	Motor Vehicle In Lieu-Reimbursement	5,143,625	5,356,000	5,402,630	5,587,400
41480 (000)	Motor Vehicle In Lieu	22,136	22,150	22,150	22,000
41485 (000)	Sb90 State Mandated Reimbursement	0	5,000	12,000	5,000
41495 (000)	Other Agency Contribution	0	0	0	0
41710 (000)	Reimbursement - Administrative	0	0	0	0
41750 (000)	Reimbursement - Staff Time	522,982	635,000	626,360	35,000
TOTAL INTERGOVERNMENTAL		5,689,493	6,019,150	6,175,640	5,828,400

REVENUES

FUND: General Fund (cont.)
CODE: 110

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
CURRENT FEES & SERVICES					
41508 (000)	Cal-Card Rebate	4,968	4,200	4,600	4,900
41511 (321)	Checking & Inspection Fees	75,967	60,000	50,000	55,000
41512 (621)	Credit Card Discount Fee	-118,811	-210,000	-130,000	-135,000
41513 (551)	Coffee & Beverage Sales	4,024	5,000	4,000	4,500
41527 (442)	Golf Course Revenues	547,832	670,000	525,000	640,000
41530 (621)	Handling Fee	23,988	24,000	22,000	203,000
41531 (451)	Gas/Fuel Sales	95,644	100,000	100,000	100,000
41532 (451)	Fingerprinting Reimbursement	50,246	70,000	50,000	50,000
41534 (571)	Library Fees & Fines	43,523	41,000	44,000	43,000
41535 (000)	Film Shoot Revenue	0	0	0	0
41539 (422)	Membership Fees	41,550	45,000	45,000	45,000
41539 (443)	Membership Fees	48,810	55,000	48,000	50,000
41539 (571)	Membership Fees	36,805	35,050	35,050	36,000
41547 (231)	Planning & Zoning Fees	9,636	910,000	120,000	120,000
41549 (621)	Program Advertising Revenue	0	0	0	0
41552 (422)	Registration Fees	40,591	52,000	40,000	42,000
41552 (441)	Registration Fees	487,456	560,000	500,000	510,000
41552 (442)	Registration Fees	19,953	23,000	20,000	20,000
41552 (443)	Registration Fees	322,960	440,000	325,000	330,000
41552 (571)	Registration Fees	2,835	2,600	2,600	2,600
41554 (443)	Recreational Swim Fees	137,715	155,000	135,000	140,000
41560 (421)	Sponsored Events	280	300	380	300
41560 (441)	Sponsored Events	77,474	52,000	50,000	50,000
41563 (422)	Subscription Fees	8	30	30	30
41564 (451)	Sheriff Security Services	150,888	160,000	160,000	160,000
41565 (621)	Ticket Sales - Box Office	3,703,491	7,010,000	4,500,000	4,500,000
41566 (621)	Ticket Sales - Donated	-5,448	-12,000	-2,800	-3,000
41567 (661)	Ticket Sales - Rental	0	0	0	0
41705 (000)	Assessment-Auto Storage Maintenance	21,012	21,010	21,010	21,010
41707 (000)	Business License-Certified	128	130	130	130
41781 (531)	Sheriff Cost Recovery	-2,000	3,000	3,000	3,000
TOTAL CURRENT FEES & SERVICES		5,821,525	10,276,320	6,672,000	6,992,470

REVENUES

FUND: General Fund (cont.)
CODE: 110

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
MISCELLANEOUS REVENUES					
41502 (611)	Artist Merchandise/Taxable	0	0	0	0
41502 (621)	Artist Merchandise/Taxable	12,559	24,000	12,000	13,000
41502 (671)	Artist Merchandise/Taxable	0	0	0	0
41506 (422)	Boutique Sales	2,672	3,000	3,000	3,000
41506 (571)	Boutique Sales	9,817	5,000	9,500	4,520
41506 (621)	Boutique Sales	0	0	0	0
41506 (671)	Boutique Sales	0	0	0	0
41514 (422)	Consignment Sales	-694	-200	-500	-500
41515 (000)	Cash Short/Over	187	0	0	0
41515 (211)	Cash Short/Over	0	0	0	0
41515 (421)	Cash Short/Over	3	0	0	0
41515 (422)	Cash Short/Over	-2	0	0	0
41515 (441)	Cash Short/Over	-1	0	0	0
41515 (442)	Cash Short/Over	1	0	0	0
41515 (443)	Cash Short/Over	21	0	0	0
41515 (451)	Cash Short/Over	0	0	0	0
41515 (531)	Cash Short/Over	2	0	0	0
41515 (571)	Cash Short/Over	-602	0	0	0
41515 (621)	Cash Short/Over	0	0	0	0
41515 (671)	Cash Short/Over	0	0	0	0
41517 (571)	Debit Card Revenue	41,281	40,000	32,800	32,000
41518 (422)	Donation	100	0	0	0
41518 (441)	Donation	0	0	0	0
41537 (451)	Safety Center Merchandise Sale	4	0	0	0
41538 (000)	Maps & Publications	0	0	0	0
41538 (141)	Maps & Publications	0	0	0	0
41538 (211)	Maps & Publications	0	0	0	0
41538 (231)	Maps & Publications	2,435	1,000	2,500	2,000
41538 (311)	Maps & Publications	0	0	0	0
41538 (321)	Maps & Publications	0	0	0	0
41538 (363)	Maps & Publications	0	0	0	0
41538 (411)	Maps & Publications	0	0	0	0
41538 (451)	Maps & Publications	40	0	0	0
41538 (531)	Maps & Publications	0	0	0	0
41538 (532)	Maps & Publications	0	0	0	0
41555 (000)	Returned Check Charge	130	0	100	150
41555 (441)	Returned Check Charge	1,850	0	0	0
41555 (671)	Returned Check Charge	0	0	0	0
41581 (000)	Vendor Registration Fees	0	0	0	0
41581 (421)	Vendor Registration Fees	0	0	0	0
41581 (422)	Vendor Registration Fees	1,500	0	2,400	0
41605 (441)	Anniversary Revenue	371	0	0	0
41631 (000)	Cdbg Fund Exchange	0	0	0	0
41631 (441)	Cdbg Fund Exchange	0	0	0	0
41635 (000)	Legal Settlements	0	0	0	0
41660 (000)	Sale Of Surplus Property	0	0	0	0

REVENUES

FUND: General Fund (cont.)
CODE: 110

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
MISCELLANEOUS REVENUES (cont.)					
41660 (551)	Sale Of Surplus Property	7,445	5,000	1,097,500	5,000
41670 (442)	Merchandise Sales	13,407	16,500	12,000	14,000
41670 (443)	Merchandise Sales	3,081	4,000	3,000	3,000
41671 (422)	Merchandise Sales/Non-Taxable	456	300	300	350
41671 (443)	Merchandise Sales/Non-Taxable	1,844	2,200	2,500	2,500
41671 (571)	Merchandise Sales/Non-Taxable	13,757	12,000	12,000	12,000
41671 (621)	Merchandise Sales/Non-Taxable	0	0	0	0
41690 (000)	Miscellaneous Revenue	13,658	3,000	16,000	13,000
41690 (141)	Miscellaneous Revenue	5,406	2,500	2,500	2,500
41690 (311)	Miscellaneous Revenue	0	0	0	0
41690 (422)	Miscellaneous Revenue	0	0	0	0
41690 (441)	Miscellaneous Revenue	0	0	0	0
41690 (442)	Miscellaneous Revenue	555	0	0	0
41690 (443)	Miscellaneous Revenue	2,053	0	0	0
41690 (451)	Miscellaneous Revenue	0	0	0	0
41690 (531)	Miscellaneous Revenue	0	0	0	0
41690 (532)	Miscellaneous Revenue	0	0	0	0
41690 (571)	Miscellaneous Revenue	0	0	0	0
41690 (621)	Miscellaneous Revenue	0	0	0	0
41690 (671)	Miscellaneous Revenue	0	0	0	0
41720 (000)	Damage To City Property	0	0	0	0
41720 (141)	Damage To City Property	0	0	0	0
41720 (531)	Damage To City Property	28,549	40,000	25,000	30,000
41765 (000)	Reimbursement-Other Expense	0	0	0	0
41765 (111)	Reimbursement-Other Expense	0	0	0	0
41765 (121)	Reimbursement-Other Expense	0	0	0	0
41765 (141)	Reimbursement-Other Expense	0	0	0	0
41765 (211)	Reimbursement-Other Expense	0	0	0	0
41765 (221)	Reimbursement-Other Expense	0	0	0	0
41765 (231)	Reimbursement-Other Expense	0	0	0	0
41765 (251)	Reimbursement-Other Expense	0	0	0	0
41765 (321)	Reimbursement-Other Expense	0	0	0	0
41765 (331)	Reimbursement-Other Expense	0	0	0	0
41765 (341)	Reimbursement-Other Expense	0	0	0	0
41765 (342)	Reimbursement-Other Expense	0	0	0	0
41765 (343)	Reimbursement-Other Expense	0	0	0	0
41765 (344)	Reimbursement-Other Expense	0	0	0	0
41765 (352)	Reimbursement-Other Expense	0	0	0	0
41765 (354)	Reimbursement-Other Expense	0	0	0	0
41765 (362)	Reimbursement-Other Expense	0	0	0	0
41765 (363)	Reimbursement-Other Expense	0	0	0	0
41765 (365)	Reimbursement-Other Expense	0	0	0	0
41765 (421)	Reimbursement-Other Expense	3,214	5,100	5,100	5,100
41765 (422)	Reimbursement-Other Expense	2,356	0	15	0
41765 (441)	Reimbursement-Other Expense	675	0	0	0
41765 (443)	Reimbursement-Other Expense	0	0	0	0

REVENUES

FUND: General Fund (cont.)
CODE: 110

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
MISCELLANEOUS REVENUES (cont.)					
41765 (451)	Reimbursement-Other Expense	0	0	1,030	0
41765 (452)	Reimbursement-Other Expense	0	0	90	0
41765 (521)	Reimbursement-Other Expense	0	0	0	0
41765 (531)	Reimbursement-Other Expense	0	0	0	0
41765 (532)	Reimbursement-Other Expense	0	0	0	0
41765 (541)	Reimbursement-Other Expense	0	0	0	0
41765 (551)	Reimbursement-Other Expense	9	0	0	0
41765 (552)	Reimbursement-Other Expense	0	0	0	0
41765 (561)	Reimbursement-Other Expense	0	0	0	0
41765 (571)	Reimbursement-Other Expense	-70	0	70	0
41765 (611)	Reimbursement-Other Expense	0	0	0	0
41765 (621)	Reimbursement-Other Expense	0	0	2,520	0
41765 (631)	Reimbursement-Other Expense	0	0	0	0
41765 (641)	Reimbursement-Other Expense	0	0	0	0
41765 (651)	Reimbursement-Other Expense	0	0	0	0
41765 (661)	Reimbursement-Other Expense	53,739	165,000	110,000	105,000
41765 (671)	Reimbursement-Other Expense	0	0	0	0
41790 (121)	Legal Cost Reimbursement	0	0	0	0
41790 (362)	Legal Cost Reimbursement	0	0	0	0
41790 (451)	Legal Cost Reimbursement	0	0	0	0
41790 (452)	Legal Cost Reimbursement	0	0	0	0
TOTAL MISCELLANEOUS REVENUES		221,808	328,400	1,351,425	246,620
110 - GENERAL FUND TOTAL		70,138,944	81,047,390	73,659,845	78,761,030

REVENUES

General Fund - Misc.

		2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 EST. ACTUAL	2018-2019 FORECAST
112 CCPA ENDOWMENT FUND					
41350 (000)	Interest Income	109,067	99,000	110,520	120,570
41475 (000)	Grants - Others	0	0	0	0
41518 (000)	Donation	154,828	90,000	90,000	100,000
41607 (000)	Arts Education Program Revenue	68,977	0	0	0
41631 (000)	Cdbg Fund Exchange	0	0	0	0
TOTAL 112 CCPA EDNOWMENT FUND		332,872	189,000	200,520	220,570
113 EARTHQUAKE PREPAREDNESS					
41350 (000)	Interest Income	29,963	29,100	32,170	35,090
TOTAL 113 EARTHQUAKE PREPAREDNESS		29,963	29,100	32,170	35,090
115 ART IN PUBLIC PLACES					
41350 (000)	Interest Income	7,190	6,600	8,640	9,420
41518 (000)	Donation	194,302	100,000	100,000	100,000
TOTAL 115 ART IN PUBLIC PLACES		201,492	106,600	108,640	109,420
118 MUSEUM ENDOWMENT FUND					
41324 (000)	Bldg & Ground Lease - Others	55,247	0	0	0
41350 (000)	Interest Income	65,173	0	0	0
41475 (000)	Grants - Others	950,000	0	0	0
41650 (000)	Sale Of Land	0	0	0	0
41720 (000)	Damage To City Property	0	0	0	0
TOTAL 118 MUSEUM ENDOWMENT FUND		1,070,420	0	0	0
GENERAL FUND - MISC. TOTAL		1,634,747	324,700	341,330	365,080

REVENUES

Special Revenue Funds

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
210 ROAD MAINT. AND REHAB. ACT (RMRA)					
40203 (000)	Road Maint. & Rehab. Act - RMRA	0	0	285,380	830,950
TOTAL 210 RMRA FUND		0	0	285,380	830,950
211 STREET IMPROVEMENT FUND					
40174 (000)	Franchise-Trash Set Aside	95,382	92,500	84,000	84,000
40175 (000)	LA CMTA STPL Exchange	0	0	0	0
40203 (000)	Road Maint. & Rehab. Act - RMRA	0	346,500	0	0
40204 (000)	Measure "M" Tax	0	600,000	0	0
41350 (000)	Interest Income	0	0	0	0
41441 (000)	Hwy Users Tax - 2105	277,642	287,200	289,880	288,090
41442 (000)	Hwy Users Tax - 2106	166,728	178,260	172,840	171,780
41443 (000)	Hwy Users Tax - 2107	352,005	371,010	357,430	357,430
41444 (000)	Hwy Users Tax - 2107.5	6,000	7,500	7,500	7,500
41446 (000)	Hwy Users Tax-2103	131,883	197,830	199,250	383,630
41460 (000)	American Recovery And Reinvestment Act	0	0	0	0
41475 (000)	Grants - Others	166,495	0	0	1,505,000
41495 (000)	Other Agency Contribution	54,623	22,000	0	0
41690 (000)	Miscellaneous Revenue	0	0	56,890	56,890
TOTAL 211 STREET IMPROVEMENT FUND		1,250,758	2,102,800	1,167,790	2,854,320
213 DRAINAGE FUND					
41350 (000)	Interest Income	0	0	0	0
41519 (321)	Drainage Fee	5,359	12,000	9,000	10,000
TOTAL 213 DRAINAGE FUND		5,359	12,000	9,000	10,000
215 SB821 FUND					
41350 (000)	Interest Income	0	0	0	0
41451 (411)	Grants - SB 821	111,850	41,000	25,000	25,000
TOTAL 215 SB821 FUND		111,850	41,000	25,000	25,000
216 AQMD FUND					
41350 (000)	Interest Income	4,424	3,950	4,860	5,300
41420 (000)	AQMD Revenue	65,045	55,000	55,000	55,000
41475 (000)	Grants - Others	137,398	0	0	0
TOTAL 216 AQMD FUND		206,867	58,950	59,860	60,300

REVENUES

Special Revenue Funds (Continued)

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
217 MEASURE R FUND					
40205 (000)	Measure "R" Tax	567,363	585,000	585,000	609,300
41350 (000)	Interest Income	473	0	0	0
TOTAL 217 MEASURE R FUND		567,836	585,000	585,000	609,300
218 PROPOSITION A FUND					
40210 (000)	Proposition "A" Tax	911,784	924,690	925,000	979,400
41350 (000)	Interest Income	18,941	15,800	15,150	16,530
41459 (000)	Grant-National Transit Database	67,697	70,000	71,140	70,000
41572 (221)	Transit Revenue - Dial-A-Ride	0	0	0	0
TOTAL 218 PROPOSITION A FUND		998,422	1,010,490	1,011,290	1,065,930
219 PROPOSITION C FUND					
40220 (000)	Proposition "C" Tax	761,406	767,000	767,000	812,390
41350 (000)	Interest Income	0	0	0	0
41475 (000)	Grants - Others	22,602	0	0	0
41571 (221)	Transit Revenue - C.O.W.	12,900	12,000	12,000	12,000
Total 219 PROPOSITION C FUND		796,908	779,000	779,000	824,390
220 MEASURE M FUND					
40204 (000)	Measure "M" Tax	0	0	626,370	690,530
TOTAL 220 MEASURE M FUND		0	0	626,370	690,530
241 AD #6 MAINTENANCE DISTRICT					
41350 (000)	Interest Income	365	900	190	210
41702 (000)	General Tax Levy-Ad#6	119,982	90,000	100,000	120,000
TOTAL 241 AD #6 MAINTENANCE DISTRICT		120,347	90,900	100,190	120,210
242 LOS COYOTES LIGHTING DISTRICT					
41350 (000)	Interest Income	0	0	0	0
41703 (000)	Assessment - Landscape	98,612	100,090	100,090	100,090
TOTAL 242 LOS COYOTES LIGHTING DISTRICT		98,612	100,090	100,090	100,090

REVENUES

Special Revenue Funds (Continued)

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
262 LOCAL LAW ENFORCEMENT GRANT					
41350 (000)	Interest Income	0	0	0	0
41475 (000)	Grants - Others	0	0	0	0
TOTAL 262 LOC. LAW ENFORCE. GRANT		—	—	—	—
264 COPS SB 3229 GRANT FUND					
41350 (000)	Interest Income	0	0	0	0
41475 (000)	Grants - Others	129,324	100,000	106,790	100,000
TOTAL 264 COPS SB 3229 GRANT FUND		129,324	100,000	106,790	100,000
266 ENTERPRISE GRANT					
41350 (000)	Interest Income	313	0	210	220
41475 (000)	Grants - Others	22,713	27,000	27,000	27,000
TOTAL 266 OTHER GRANT		23,026	27,000	27,210	27,220
280 HOUSING					
41350 (000)	Interest Income	296,508	65,500	109,200	119,130
41699 (000)	Cra Loan Repayment	0	420,000	420,000	456,440
41745 (000)	Reimbursement-Residential Loan	20,590	0	11,650	0
TOTAL 280 HOUSING		317,098	485,500	540,850	575,570
290 COMM. DEV. BLOCK GRANT FUND					
41465 (000)	CDBG-Comm. Dev. Block Grant	24,102	164,490	50,000	244,000
TOTAL 290 COMM. DEV. BLOCK GRANT FUND		24,102	164,490	50,000	244,000
SPECIAL REVENUE FUNDS TOTAL		4,650,509	5,557,220	5,473,820	8,137,810

REVENUES

Capital Projects Funds

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
410 MUNICIPAL IMPROVEMENT FUND					
41350 (000)	Interest Income	-67	0	0	0
41465 (000)	CDBG-Comm. Dev. Block Grant	0	0	0	0
41475 (000)	Grants - Others	298,222	360,000	54,000	306,000
41475 (441)	Grants - Others	0	0	0	0
41545 (321)	Park Fees	1,608	2,000	2,150	250
41546 (321)	Parkway Tree Fees	30	50	60	60
41720 (000)	Damage To City Property	0	2,600,120	0	2,600,120
	TOTAL MUNICIPAL IMPROVEMENT FUND	299,793	2,962,170	56,210	2,906,430
	CAPITAL PROJECTS FUNDS TOTAL	299,793	2,962,170	56,210	2,906,430

REVENUES

Enterprise Funds

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
214 SEWER FUND					
41350 (000)	Interest Income	-20,772	0	0	0
41557 (321)	Sewer Connection Fees	2,605	8,000	6,500	7,000
41558 (532)	Sewer Maintenance Fees	62,747	54,000	65,000	60,000
41570 (532)	Sewer-Uncollectible Accounts	-171	0	-150	-150
41690 (000)	Miscellaneous Revenue	0	0	0	0
TOTAL 214 SEWER FUND		44,409	62,000	71,350	66,850
510 WATER ENTERPRISE					
41350 (000)	Interest Income	-6,102	0	0	0
41475 (000)	Grants - Others	452,941	0	0	27,000
41524 (532)	Fires Lines Service Fee	315,952	315,000	313,150	347,500
41533 (532)	Late Charge	7,260	7,500	7,500	7,000
41555 (532)	Returned Check Charge	580	700	630	600
41590 (532)	Water-Uncollectible Accounts	-15,428	-10,000	-9,080	-9,000
41591 (362)	Water Service Fees	2,171	5,000	4,990	4,000
41592 (532)	Water Meter Sales	330	1,000	1,000	1,000
41593 (532)	Water Sales - Regular	6,599,042	6,100,000	6,172,400	7,260,000
41594 (362)	Water Sales - Construction	3,307	4,500	4,570	5,000
41595 (532)	Water Sales - Wholesale	1,001,858	880,000	879,800	1,100,000
41596 (362)	Water Rights	0	0	0	0
41597 (532)	Water Sales - City Of Cerritos	317,096	250,000	338,500	350,000
41635 (000)	Legal Settlements	0	0	0	1,400,000
41675 (364)	Sale Of Water Emergency Kits	10	0	0	0
41690 (000)	Miscellaneous Revenue	0	0	0	0
41690 (532)	Miscellaneous Revenue	0	0	0	0
41760 (000)	Reimbursement - Other Agency	0	0	0	0
41790 (362)	Legal Cost Reimbursement	0	0	0	0
TOTAL 510 WATER ENTERPRISE		8,679,017	7,553,700	7,713,460	10,493,100
550 RECLAIMED WATER					
41350 (000)	Interest Income	14,211	8,600	13,300	14,510
41475 (000)	Grants - Others	0	0	53,360	0
41495 (000)	Other Agency Contribution	750	0	0	0
41588 (366)	Water Sales-Reclaimed-Regular	1,086,653	1,020,000	1,064,700	1,100,000
TOTAL 550 RECLAIMED WATER		1,101,614	1,028,600	1,131,360	1,114,510

REVENUES

Enterprise Funds (Continued)

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
570 ELECTRIC UTILITY FUND					
41350 (000)	Interest Income	-141	750	750	0
41425 (000)	CARB-GHG Emission Reduction	0	0	0	0
41523 (000)	Electric Sales For Resale	0	0	0	0
41525 (000)	Electric Revenue-Regular	3,366,948	4,100,000	4,100,000	3,932,000
41526 (000)	Electric Revenue-City	971,559	1,250,000	1,250,000	1,275,000
41531 (368)	Gas/Fuel Sales	0	0	0	0
41645 (000)	Rebates	18,944	42,000	42,000	0
41690 (000)	Miscellaneous Revenue	220	0	0	1,000
41699 (000)	Cra Loan Repayment	0	860,000	860,000	860,000
Total 570 Electric Utility Fund		4,357,530	6,252,750	6,252,750	6,068,000
ENTERPRISE FUNDS TOTAL		14,182,570	14,897,050	15,168,920	17,742,460

REVENUES

Internal Service Funds

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
620 EQUIPMENT REPLACEMENT FUND					
41350 (000)	Interest Income	147,494	113,500	130,530	142,400
41370 (551)	Rent - Property	0	0	0	0
41660 (000)	Sale Of Surplus Property	0	0	0	0
41690 (000)	Miscellaneous Revenue	0	0	0	0
Total 620 Equipment Replacement Fund		147,494	113,500	130,530	142,400
INTERNAL SERVICE FUNDS TOTAL		147,494	113,500	130,530	142,400
TOTAL CITY OF CERRITOS		91,054,057	104,902,030	94,830,655	108,055,210

REVENUES

SUCCESSOR AGENCY FUNDS

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
943 SUCCESSOR AGENCY					
40241 (000)	Property Tax Allocations	21,385,225	20,739,515	18,826,990	18,201,940
41350 (000)	Interest Income	48,161	40,350	107,800	112,800
TOTAL 943 SUCCESSOR AGENCY		21,433,386	20,779,865	18,934,790	18,314,740
		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	EST. ACTUAL	FORECAST
945 SUCCESSOR AGENCY/BOND RESERVE					
41350 (000)	Interest Income	257,810	261,200	261,750	192,700
TOTAL 945 BOND RESERVE FUND		257,810	261,200	261,750	192,700
TOTAL SUCCESSOR AGENCY		21,691,196	21,041,065	19,196,540	18,507,440

REVENUES

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City of Cerritos
and
Successor Agency to the Cerritos Redevelopment Agency
Financial Program: 2018-2019
Departmental Activity & Expenditures Budget

DEPARTMENTAL EXPENDITURE BUDGET SUMMARY

DEPARTMENT SUMMARY BY YEAR

CITY OF CERRITOS	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Legislative & Administrative	2,457,283	2,368,460	2,230,090	2,417,560	2,493,400
Community Development	5,276,567	6,062,690	6,173,720	6,154,520	6,235,450
Public Works	17,790,989	18,290,170	19,325,300	19,126,320	19,404,300
Water & Power	11,837,114	15,233,610	15,503,130	15,301,650	15,370,800
Community & Safety Services	23,284,602	25,878,190	26,289,480	26,620,530	26,877,560
Administrative Services	14,561,515	16,170,430	17,457,420	17,496,760	16,562,510
Theater	6,027,897	9,769,980	8,070,820	8,280,930	8,394,910
TOTAL CITY DEPARTMENTS	81,235,967	93,773,530	95,049,960	95,398,270	95,338,930
Capital Improvement Projects				15,520,100	13,465,000
Labor Contingency				1,160,000	—
TOTAL CITY EXPENSE				112,078,370	108,803,930
SUCCESSOR AGENCY	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Enforceable Obligations	21,129,606	20,779,865	18,934,788	18,314,740	18,314,740
TOTAL S.A.	21,129,606	20,779,865	18,934,788	18,314,740	18,314,740

DEPARTMENTAL EXPENDITURE BUDGET SUMMARY

DEPARTMENT SUMMARY BY EXPENSE CLASSIFICATION FY 2018-2019

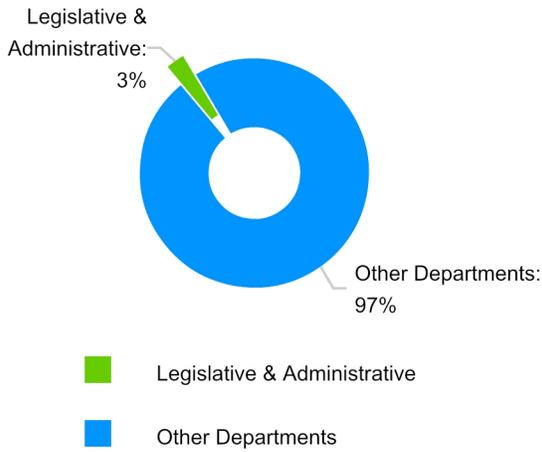
CITY OF CERRITOS	PERSONNEL	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	EXPENDITURES
Legislative & Administrative	1,662,070	826,330	5,000	2,493,400
Community Development	2,805,000	3,425,450	5,000	6,235,450
Public Works	9,543,810	9,857,050	3,440	19,404,300
Water & Power	2,374,660	12,990,940	5,200	15,370,800
Community & Safety Services	8,840,560	18,027,000	10,000	26,877,560
Administrative Services	10,302,710	6,255,800	4,000	16,562,510
Theater	3,913,480	4,477,930	3,500	8,394,910
TOTAL CITY DEPARTMENTS	39,442,290	55,860,500	36,140	95,338,930
Capital Improvement Projects				13,465,000
Labor Contingency				—
TOTAL CITY				108,803,930

SUCCESSOR AGENCY	PERSONNEL	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	EXPENDITURES
Enforceable Obligations	—	18,314,740	—	—
TOTAL S.A.	—	18,314,740	—	—

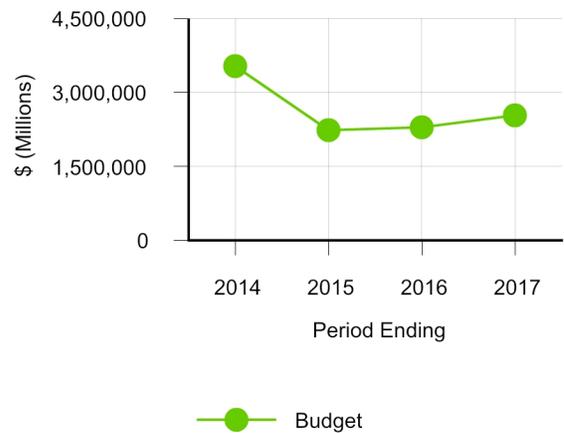
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**LEGISLATIVE
AND
ADMINISTRATIVE**

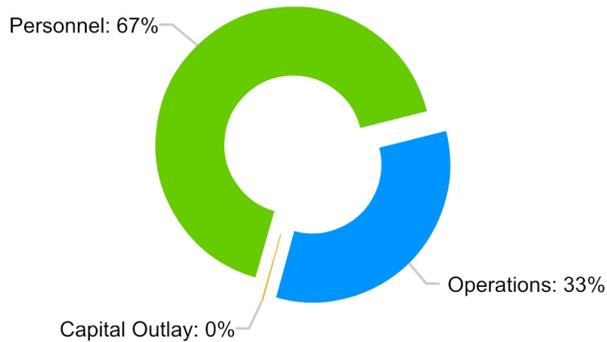
Percent of Operating Budget



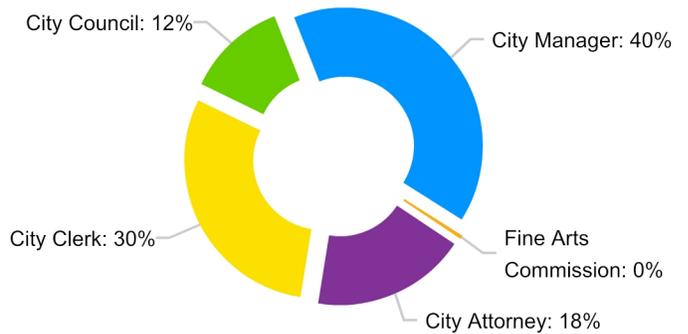
Budget History



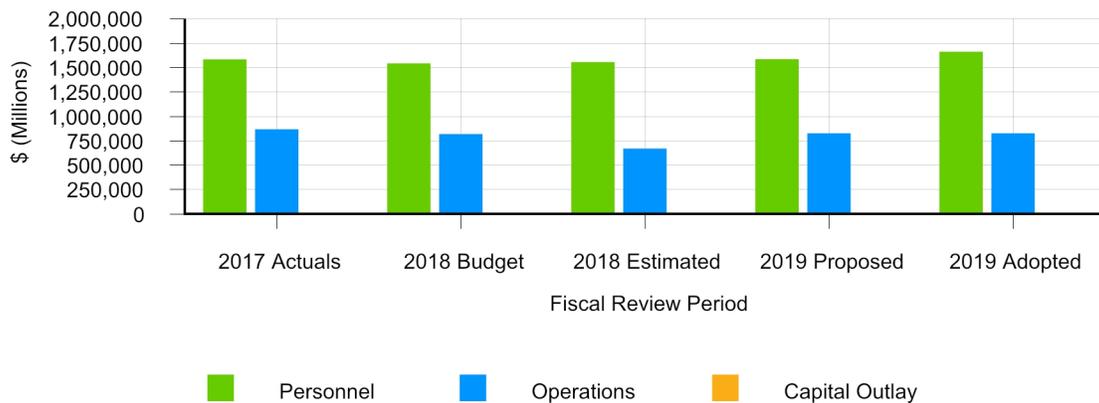
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Council
CODE: 111

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	156,804	97,340	97,340	105,330	149,160
Operations and Maintenance	93,765	139,100	139,100	143,950	143,950
Capital Outlay	0	0	0	0	0
TOTAL BUDGET	250,569	236,440	236,440	249,280	293,110

OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in April and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin

ACTIVITY: City Council

CODE: 111

ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin

ACTIVITY: City Council

CODE: 111

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	69,414	67,590	67,590	67,590	67,590
52400 Employee Benefits	87,390	29,750	29,750	37,740	81,570
TOTAL PERSONNEL EXPENSE	156,804	97,340	97,340	105,330	149,160
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	4,800	24,000	24,000	24,000	24,000
53020 Dues And Publications	60,433	53,100	53,100	57,950	57,950
53080 Travel And Meeting	16,727	50,000	50,000	50,000	50,000
63410 Program Expenses And Supplies	9,977	9,500	9,500	9,500	9,500
63520 Special Supplies	1,828	2,500	2,500	2,500	2,500
TOTAL OPERATIONS AND MAINTENANCE	93,765	139,100	139,100	143,950	143,950
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	250,569	236,440	236,440	249,280	293,110

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

ACTIVITY OVERVIEW

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	867,451	867,240	875,420	893,120	913,150
Operations and Maintenance	75,661	83,780	83,780	83,780	83,780
Capital Outlay	0	0	0	0	0
TOTAL BUDGET	943,112	951,020	959,200	976,900	996,930

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin

ACTIVITY: City Manager

CODE: 121

ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin

ACTIVITY: City Manager

CODE: 121

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	435,991	432,420	437,970	437,960	444,310
51021 Overtime	173	800	800	800	830
52010 Regular Earnings - Part Time	15,351	24,420	25,820	24,420	25,160
52015 Special Project Earnings - Part Time	35,986	35,200	35,200	35,200	36,260
52400 Employee Benefits	379,950	374,400	375,630	394,740	406,590
TOTAL PERSONNEL	867,451	867,240	875,420	893,120	913,150
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	13,800	13,800	13,800	13,800	13,800
53020 Dues And Publications	145	300	300	300	300
53070 Reimbursed Mileage	0	150	150	150	150
53080 Travel And Meeting	2,041	5,000	5,000	5,000	5,000
61130 Delivery Service	0	100	100	100	100
61430 Professional Services	48,220	50,130	50,130	50,130	50,130
61580 Temporary Help	0	0	0	0	0
63410 Program Expenses And Supplies	10,149	10,500	10,500	10,500	10,500
63520 Special Supplies	353	2,000	2,000	2,000	2,000
67060 Cellular Phone	953	1,800	1,800	1,800	1,800
69950 Non-Cap Expenditures-FF&E	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	75,661	83,780	83,780	83,780	83,780
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	943,112	951,020	959,200	976,900	996,930

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY OVERVIEW

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	4,797	7,880	7,880	6,480	6,480
Operations and Maintenance	1,292	4,300	3,110	4,000	4,000
Capital Outlay	0	0	0	0	0
TOTAL BUDGET	6,089	12,180	10,990	10,480	10,480

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate public interest in art and cultural programs for the City.
3. To assist in the formulation of educational programs relating to art and culture.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
52010 Regular Earnings - Part Time	4,456	7,300	7,300	6,000	6,000
52400 Employee Benefits	341	580	580	480	480
TOTAL PERSONNEL	4,797	7,880	7,880	6,480	6,480
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	0	800	400	500	500
53080 Travel And Meeting	842	2,000	1,310	2,000	2,000
61430 Professional Services	450	1,200	1,200	1,200	1,200
63520 Special Supplies	0	300	200	300	300
TOTAL OPERATIONS AND MAINTENANCE	1,292	4,300	3,110	4,000	4,000
TOTAL CAPITAL OUTLAY					
ACTIVITY TOTAL	6,089	12,180	10,990	10,480	10,480

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin

ACTIVITY: City Attorney

CODE: 131

ACTIVITY OVERVIEW

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	44,594	38,000	38,000	52,300	52,300
Operations and Maintenance	299,542	400,000	250,000	400,000	400,000
Capital Outlay	0	0	0	0	0
TOTAL BUDGET	344,136	438,000	288,000	452,300	452,300

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney drafts ordinances and resolutions, prepares contracts, conducts legal negotiations, reviews legal documents for form and content and defends the City's position in all court cases.

The services of the City Attorney are provided to the City by the law firm of Aleshire & Wynder, LLP. This firm provides legal counsel, attends official meetings and appears at all legal proceedings and negotiations relating to land acquisition, and provides other specialized services.

In addition to providing services to the City Council, the City Attorney also serves as legal advisor to the Successor Agency, the Planning Commission and other Council-appointed boards and represents officials and employees of the City in matters relating to City business.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin

ACTIVITY: City Attorney

CODE: 131

ACTIVITY OBJECTIVES

1. To provide legal support to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review all documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To ensure that compliance is obtained with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To represent the City in courts of competent jurisdiction on all legal matters relating to the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin

ACTIVITY: City Attorney

CODE: 131

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
52400 Employee Benefits	44,594	38,000	38,000	52,300	52,300
TOTAL PERSONNEL	44,594	38,000	38,000	52,300	52,300
OPERATIONS AND MAINTENANCE					
53080 Travel And Meeting	0	0	0	0	0
61310 Legal Services	299,542	400,000	250,000	400,000	400,000
61315 Legal Services-Special Counsel	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	299,542	400,000	250,000	400,000	400,000
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	344,136	438,000	288,000	452,300	452,300

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / Treasurer
CODE: 141

ACTIVITY OVERVIEW

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	510,981	533,720	538,360	529,000	540,980
Operations and Maintenance	397,381	192,100	192,100	194,600	194,600
Capital Outlay	5,016	5,000	5,000	5,000	5,000
TOTAL BUDGET	913,378	730,820	735,460	728,600	740,580

OVERVIEW COMMENTARY

Article VI of the City Charter and the statutes of the State of California prescribe the functions and duties of the Cerritos City Clerk.

The City Clerk is the local official for elections, local legislation, the California Public Records Act, the California Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council and other City legislative bodies take action, the City Clerk ensures that the matters under consideration are in compliance with all federal, state and local statutes and regulations, ensures full transparency to the public, and affirms that all transactions are properly executed, recorded, and archived.

The Office of the City Clerk is a service department upon which the City Council, all City departments, and the general public relies for timely and accurate information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides various municipal services.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin

ACTIVITY: City Clerk / Treasurer

CODE: 141

ACTIVITY OBJECTIVES

Legislative Administration/Clerk of the Council

The Office of the City Clerk prepares the Agenda for the City's various legislative bodies, verifies that required legal notices have been posted, distributed and published, and transacts and preserves the physical and electronic documentation required to enact Council policies, including official meeting minutes. The City Clerk administers official Oaths of Office and serves as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

Municipal Secretary

The Office of the City Clerk serves as the focal point for official communication with the City as a legal entity. The City Clerk receives claims, summons, and subpoenas, officiates at public bid proceedings, processes official appeals, and receives/distributes other official correspondence directed at the municipal corporation. The Office of the City Clerk serves as a Notary Public for official City business.

Custodian of Official Records/Records Manager

The Office of the City Clerk oversees the preservation and protection of the public record, including all actions taken by the City Council and other City legislative bodies, and preserves documents in the required media formats for effective archiving and retrieval. The Office of the City Clerk receives and processes all requests for information under the California Public Records Act and the Federal Freedom of Information Act, assures the codification of the City's adopted Ordinances, and is the custodian of the official City Seal.

Elections Official

The Office of the City Clerk administers federal, state and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights. The Office of the City Clerk manages the election process from pre-planning, candidate nominations, semi-official and official canvass, certification of election results and filing of final campaign disclosure documents.

Political Reform Act Filing Officer

The Office of the City Clerk is mandated by the California Political Reform Act to perform specified duties related to campaign disclosures and statements of economic interests. This includes facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission. Additionally, the Office of the City Clerk facilitates and tracks compliance of required ethics training under California statute AB 1234.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin

ACTIVITY: City Clerk / Treasurer

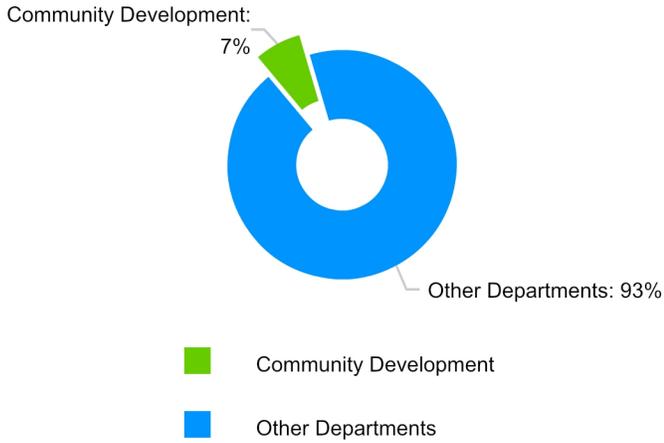
CODE: 141

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	275,795	272,650	276,510	267,420	271,550
51021 Overtime	387	7,500	7,500	7,500	7,730
52400 Employee Benefits	234,799	253,570	254,350	254,080	261,700
TOTAL PERSONNEL	510,981	533,720	538,360	529,000	540,980
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	4,800	4,800	4,800	4,800	4,800
53020 Dues And Publications	785	2,500	2,500	2,500	2,500
53070 Reimbursed Mileage	415	700	700	700	700
53080 Travel And Meeting	1,853	5,000	5,000	5,000	5,000
61080 Codification	2,898	4,000	4,000	4,000	4,000
61130 Delivery Service	269	500	500	500	500
61160 Election Expense	239,854	5,000	5,000	5,000	5,000
61320 Legal Advertising	64,448	75,000	75,000	75,000	75,000
61430 Professional Services	78,087	90,000	87,500	90,000	90,000
61460 Recordation Expense	652	1,500	1,500	1,500	1,500
61580 Temporary Help	0	0	0	0	0
63520 Special Supplies	2,720	2,500	5,000	5,000	5,000
67060 Cellular Phone	600	600	600	600	600
69901 Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	397,381	192,100	192,100	194,600	194,600
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	5,016	0	0	0	0
79070 Machinery And Equipment	0	5,000	5,000	5,000	5,000
TOTAL CAPITAL OUTLAY	5,016	5,000	5,000	5,000	5,000
ACTIVITY TOTAL	913,378	730,820	735,460	728,600	740,580

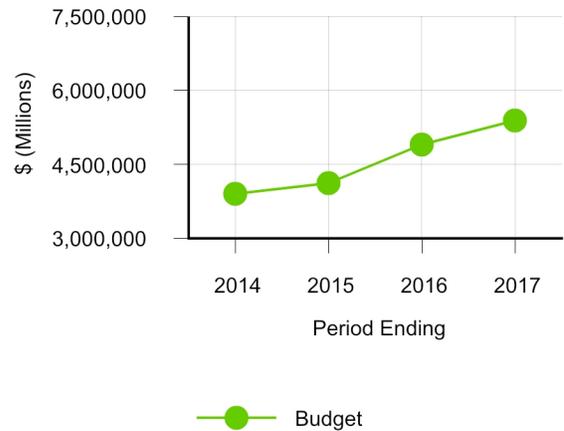
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COMMUNITY DEVELOPMENT

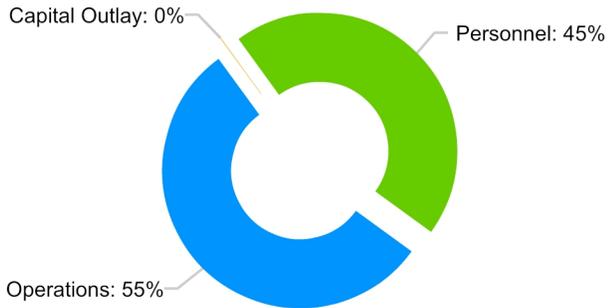
Percent of Operating Budget



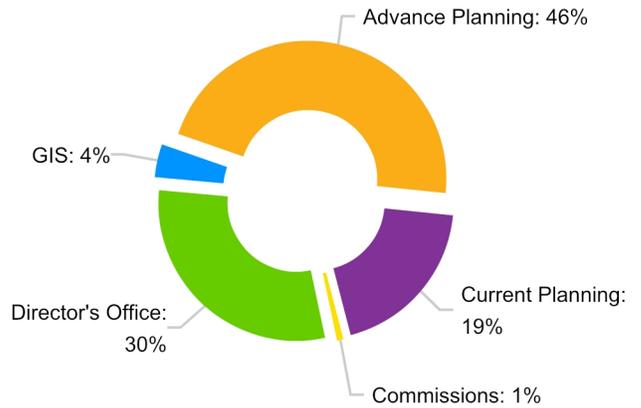
Budget History



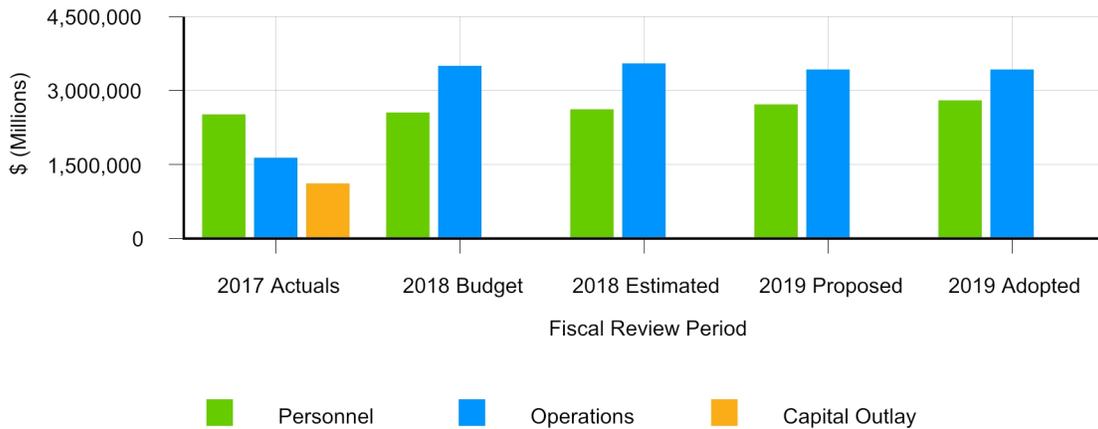
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development

CODE: 200

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering, and implementing the City’s planning, development, land use, and building and safety programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Geographic Information System (GIS).

Through the Department’s Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council, Planning Commission and Economic Development Commission, the staff of this Department is responsible for conducting an annual review of the City’s General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City.

Other major areas of program responsibility for the Department of Community Development include the supply of planning staff services to the Cerritos Oversight Board, Successor Agency and Successor Housing Agency, and preparation of special reports and studies relative to the future needs of the City in such areas as land use, transportation, and other public services.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	2,518,549	2,557,040	2,618,130	2,724,070	2,805,000
Operations and Maintenance	1,640,703	3,500,650	3,550,590	3,425,450	3,425,450
Capital Outlay	1,117,314	5,000	5,000	5,000	5,000
TOTAL BUDGET	5,276,566	6,062,690	6,173,720	6,154,520	6,235,450

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning/Economic Development, Current Planning, GIS and Building and Safety Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City's elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City's municipal planning function and preparing detailed analysis and recommendations for consideration by the Economic Development Commission, Planning Commission and City Council/Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City.

ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission and Economic Development Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Auto Mall, administer related contracts, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Building permits issued	2,869	2,900	2,500
Building permits valuation	\$49,344,077	\$50,000,000	\$50,000,000
Planning Commission agenda items	32	30	30

SIGNIFICANT ACTIVITY PROGRAM CHANGES

Decrease in County Building and Safety Services as a result of anticipated reductions in plan check and building permit services associated with a decrease in major projects. This is a pass-through expense that is wholly paid for by project developers through the permit issuance process (61120).

CHANGES

-\$125,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Office of the Director

CODE: 211

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	357,906	350,500	365,130	365,470	376,430
51021 Overtime	134	0	0	0	0
52010 Regular Earnings - Part Time	0	0	0	0	0
52021 Overtime Earnings - Part Time	0	0	0	0	0
52400 Employee Benefits	315,914	325,960	328,490	350,860	361,390
TOTAL PERSONNEL	673,954	676,460	693,620	716,330	737,820
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	4,800	4,800	4,800	4,800	4,800
53020 Dues And Publications	900	2,200	2,200	2,200	2,200
53070 Reimbursed Mileage	97	150	150	150	150
53080 Travel And Meeting	171	1,000	1,000	1,000	1,000
61120 County Building And Safety Services	1,122,959	1,225,000	1,225,000	1,100,000	1,100,000
61131 Document Storage	0	0	0	0	0
61430 Professional Services	7,129	5,000	35,000	5,000	5,000
63250 Office Supplies	1,473	1,500	1,500	1,500	1,500
63520 Special Supplies	0	0	0	0	0
67060 Cellular Phone	600	600	600	600	600
69901 Non-Capitalizable Expenditures	0	0	0	0	0
69950 Non-Cap Expenditures-FF&E	4,770	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	1,142,899	1,240,250	1,270,250	1,115,250	1,115,250
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	5,000	5,000	5,000	5,000
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	5,000	5,000	5,000	5,000
ACTIVITY TOTAL	1,816,853	1,921,710	1,968,870	1,836,580	1,858,070

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works and Community & Safety Services.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	83,248	87,350	89,710	93,080	95,870
52010 Regular Earnings - Part Time	17,836	18,450	18,950	19,110	19,680
52400 Employee Benefits	82,105	88,330	88,850	93,760	96,570
TOTAL PERSONNEL	183,189	194,130	197,510	205,950	212,120
OPERATIONS AND MAINTENANCE					
53070 Reimbursed Mileage	0	0	0	0	0
61170 Electronic Information	17,146	25,000	25,000	25,000	25,000
61430 Professional Services	0	2,000	0	2,000	2,000
63110 Computer Supplies	1,345	2,000	1,000	2,000	2,000
TOTAL OPERATIONS AND MAINTENANCE	18,491	29,000	26,000	29,000	29,000
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	201,680	223,130	223,510	234,950	241,120

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

ACTIVITY DESCRIPTION

The Advance Planning/Economic Development Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning/ Economic Development Division prepares special studies which address land use, economic, transportation and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning/Economic Development Division is responsible for the administration of public transportation programs, such as Dial-A-Ride and fixed-route transit, and the implementation of those programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and/or preventing future land use problems. Advance Planning is also responsible for providing staff support to the Economic Development Commission.

ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Coordinate special projects between department divisions and other City department staff.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Fixed-Route Transit Ridership (COW)	131,238	130,000	130,000
Dial-A-Ride Ridership	16,283	18,000	18,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Transit Programs/Proposition "A" to balance program expenses with program revenues. These are restricted funds to be used only for transportation purposes.	+\$10,300
Increase in ground rent paid to Southern California Edison for use of properties to support Cerritos Auto Square surplus vehicle inventory parking. This is a pass-through expense that is wholly paid for by participating Cerritos Auto Square dealers.	+\$40,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Advance Planning

CODE: 221

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	283,647	288,230	301,460	307,380	316,600
52400 Employee Benefits	272,056	282,470	284,720	307,380	316,600
TOTAL PERSONNEL	555,703	570,700	586,180	614,760	633,200
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53070 Reimbursed Mileage	103	400	400	400	400
61325 Housing Services Program	0	7,000	7,000	7,000	7,000
61430 Professional Services	9,100	0	6,000	0	0
63409 Transit Programs / Prop. "A"	328,895	924,700	924,700	935,000	935,000
63412 Transit Programs / Prop. "C"	1,291,942	767,000	767,000	770,000	770,000
63413 Trip Reduction Program - AQMD	0	60,000	60,000	55,000	55,000
65132 Rent Building And Grounds	433,881	440,000	451,000	480,000	480,000
67060 Cellular Phone	600	600	600	600	600
TOTAL OPERATIONS AND MAINTENANCE	2,068,121	2,203,300	2,220,300	2,251,600	2,251,600
CAPITAL OUTLAY					
79010 Land	1,117,314	0	0	0	0
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	1,117,314	0	0	0	0
ACTIVITY TOTAL	3,741,138	2,774,000	2,806,480	2,866,360	2,884,800

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits, and variances. The Division confers with and provides advice to architects, builders, contractors, engineers and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, Power Point preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and ensures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of California Environmental Quality Act (CEQA) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications.

ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning/Economic Development, Building & Safety and Current Planning divisions as well as other City departments.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Precise Plans	15	19	19
Conditional Use Permits	8	5	5
Administrative Approvals	2,873	3,106	3,100
Business Licenses Issued			
Local	244	271	270
Out of town	746	783	780
Renewals	3,052	3,003	3,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Current Planning

CODE: 231

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	564,082	547,020	567,250	565,240	582,200
52010 Regular Earnings - Part Time	10,980	13,590	14,720	34,090	35,110
52400 Employee Benefits	505,578	529,220	532,930	561,780	578,630
TOTAL PERSONNEL	1,080,640	1,089,830	1,114,900	1,161,110	1,195,940
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53070 Reimbursed Mileage	345	500	500	500	500
61520 Special Studies	14,117	0	5,140	0	0
63410 Program Expenses And Supplies	296	3,000	3,000	3,000	3,000
63520 Special Supplies	340	500	500	500	500
67060 Cellular Phone	1,200	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE	19,898	8,800	13,940	8,800	8,800
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	1,100,538	1,098,630	1,128,840	1,169,910	1,204,740

PLANNING COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits and various other types of development applications.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	19,836	19,440	19,440	19,440	19,440
Operations and Maintenance	7,156	9,950	10,750	9,950	9,950
Capital Outlay	0	0	0	0	0
TOTAL BUDGET	26,992	29,390	30,190	29,390	29,390

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development

ACTIVITY: Planning Commission

CODE: 251

ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Planning Commission

CODE: 251

		2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE						
52010	Regular Earnings - Part Time	18,210	18,000	18,000	18,000	18,000
52400	Employee Benefits	1,626	1,440	1,440	1,440	1,440
	TOTAL PERSONNEL	19,836	19,440	19,440	19,440	19,440
OPERATIONS AND MAINTENANCE						
53010	Auto Allowance	3,035	3,000	3,000	3,000	3,000
53020	Dues And Publications	440	1,000	1,000	1,000	1,000
53080	Travel And Meeting	1,366	3,000	3,000	3,000	3,000
61580	Temporary Help	1,519	2,200	3,000	2,200	2,200
63520	Special Supplies	796	750	750	750	750
	TOTAL OPERATIONS AND MAINTENANCE	7,156	9,950	10,750	9,950	9,950
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
	ACTIVITY TOTAL	26,992	29,390	30,190	29,390	29,390

ECONOMIC DEVELOPMENT COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Economic Development Commission are set forth in Article VII of the City Charter, in Ordinance No. 880, and in the laws of the State of California. The Economic Development Commission consists of five members, appointed by the Mayor and City Council.

The Economic Development Commission acts in an advisory capacity to the City Council on the needs of existing businesses and the availability of economic development opportunities and resources. The Commission is responsible for providing staff and the City Council with guidance on business retention, business expansion, business marketing and technology related issues. This Commission also provides for the operation of the Economic Development Strategic Plan and the Business Retention Program for the City of Cerritos.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	5,227	6,480	6,480	6,480	6,480
Operations and Maintenance	4,975	9,350	9,350	10,850	10,850
Capital Outlay	0	0	0	0	0
TOTAL BUDGET	10,202	15,830	15,830	17,330	17,330

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

ACTIVITY DESCRIPTION

1. Develop and monitor the implementation of a strategic plan for the City of Cerritos.
2. Evaluate City procedures and processes that either assist or hinder business opportunities, including streamlining the development review process.
3. Determine the effectiveness of influencing businesses to locate in the City of Cerritos based on current incentives and/or opportunities.
4. Provide recommendations of the City Council concerning the City's business community.
5. Develop and implement a business visitation program to demonstrate interest, gather information and develop plans to foster job retention and expansion.
6. Develop a program to establish and maintain employment figures for the City of Cerritos.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
52010 Regular Earnings - Part Time	4,856	6,000	6,000	6,000	6,000
52400 Employee Benefits	371	480	480	480	480
TOTAL PERSONNEL	5,227	6,480	6,480	6,480	6,480
OPERATIONS AND MAINTENANCE					
53070 Reimbursed Mileage	0	500	500	500	500
53080 Travel And Meeting	449	800	800	2,300	2,300
61430 Professional Services	0	0	0	0	0
61580 Temporary Help	450	750	750	750	750
63411 Community Programs	3,826	7,000	7,000	7,000	7,000
63520 Special Supplies	250	300	300	300	300
TOTAL OPERATIONS AND MAINTENANCE	4,975	9,350	9,350	10,850	10,850
TOTAL CAPITAL OUTLAY					
ACTIVITY TOTAL	10,202	15,830	15,830	17,330	17,330

**SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY
ADMINISTRATIVE OPERATING BUDGET**

SUCCESSOR AGENCY ACTIVITY OVERVIEW

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: 261 / 262

OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December, 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents. The Department of Finance approved, in 2018, the Last and Final Recognized Obligation Payment Schedule which allows the Successor Agency to receive and expend the RPTFF distributions up to the maximum approved amount. This will allow the Successor Agency to pay off all approved enforceable obligations.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	0	0	0	0	0
Operations and Maintenance	21,129,606	20,779,865	18,934,788	18,314,740	18,314,740
Capital Outlay	0	0	0	0	0
TOTAL BUDGET	21,129,606	20,779,865	18,934,788	18,314,740	18,314,740

SUCCESSOR ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: 261 / 262

ACTIVITY OBJECTIVES

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

SUCCESSOR ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: 261 / 262

		2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE						
52010	Regular Earnings - Part Time	0	0	0	0	0
52400	Employee Benefits	0	0	0	0	0
	TOTAL PERSONNEL	0	0	0	0	0
OPERATIONS AND MAINTENANCE						
80161	Bond Payments / Other SA Expenses	20,591,505	20,144,400	18,308,433	18,279,740	18,279,740
80161	Administrative Expense	538,101	635,465	626,355	35,000	35,000
	TOTAL OPERATIONS AND MAINTENANCE	21,129,606	20,779,865	18,934,788	18,314,740	18,314,740
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
	ACTIVITY TOTAL	21,129,606	20,779,865	18,934,788	18,314,740	18,314,740

SUCCESSOR AGENCY ACTIVITY DETAIL

BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: 261 / 262

Los Cerritos Bond Issue

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	ESTIMATED	FORECAST
2002 Series A					
23114	Principal	2,930,000	3,075,000	3,075,000	3,225,000
80130	Interest	726,440	578,240	578,240	422,740
TOTAL 2002 SERIES A		3,656,440	3,653,240	3,653,240	3,647,740
2002 Series B					
23116	Principal	490,000	505,000	505,000	530,000
80130	Interest	117,680	95,290	95,290	71,220
TOTAL 2002 SERIES B		607,680	600,290	600,290	601,220
ACTIVITY TOTAL		4,264,120	4,253,530	4,253,530	4,248,960

SUCCESSOR AGENCY ACTIVITY DETAIL

BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: 261 / 262

Los Coyotes Bond Issue

		2016-2017	2017-2018	2017-2018	2018-2019
		ACTUAL	BUDGET	ESTIMATED	FORECAST
1993 Series A					
23121	Principal	0	0	0	0
80130	Interest	520,000	520,000	520,000	520,000
TOTAL 1993 SERIES A		520,000	520,000	520,000	520,000
1993 Series B					
23122	Principal	4,790,000	5,160,000	5,160,000	5,565,000
80130	Interest	1,120,860	732,810	732,810	314,540
TOTAL 1993 SERIES B		5,910,860	5,892,810	5,892,810	5,879,540
2002 Series A					
23125	Principal	1,610,000	1,690,000	1,690,000	1,780,000
80130	Interest	2,410,250	2,330,420	2,330,420	2,246,470
TOTAL 2002 SERIES A		4,020,250	4,020,420	4,020,420	4,026,470
2002 Series B					
23142	Principal	865,000	905,000	905,000	940,000
80130	Interest	455,320	415,480	415,480	372,570
TOTAL 2002 SERIES B		1,320,320	1,320,480	1,320,480	1,312,570
ACTIVITY TOTAL		11,771,430	11,753,710	11,753,710	11,738,580

SUCCESSOR AGENCY ACTIVITY DETAIL

BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: 261 / 262

Loan from City of Cerritos

		2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 FORECAST
Los Cerritos/Los Coyotes (b)					
80130	Interest	0	0	0	0
	Principal	0	2,142,233	2,142,233	2,282,216
TOTAL LOS CERRITOS/LOS COYOTES		0	2,142,233	2,142,233	2,282,216
Los Coyotes (b)					
80130	Interest	0	0	0	0
	Principal	0	0	0	0
TOTAL LOS COYOTES		0	0	0	0
ACTIVITY TOTAL		0	2,142,233	2,142,233	2,282,216

Loan from Low Mod Fund (c)

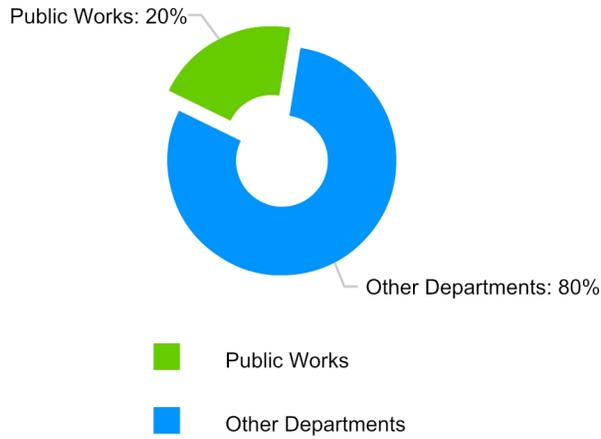
		2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 FORECAST
Los Cerritos/Los Coyotes					
20146	Principal	2,835,973	139,983	139,983	0
TOTAL LOS CERRITOS/LOS COYOTES		2,835,973	139,983	139,983	0
Los Coyotes					
20146	Principal	0	0	0	0
TOTAL LOS COYOTES		0	0	0	0
ACTIVITY TOTAL		2,835,973	139,983	139,983	0

		2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 FORECAST
GRAND TOTAL (BIR and Loans)		18,871,523	18,289,456	18,289,456	18,269,756

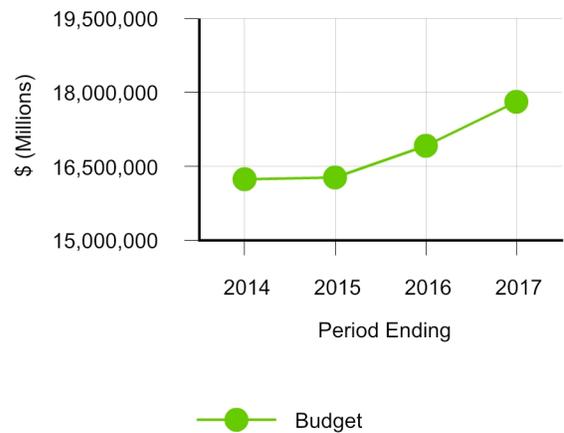
- (a) Loan payments will be made pursuant to a settlement agreement reached between the Successor Agency to the Cerritos Redevelopment Agency and the California State Department of Finance in resolution of outstanding litigation relating to enforceable obligations associated with the former Cerritos Redevelopment Agency.
- (b) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

PUBLIC WORKS

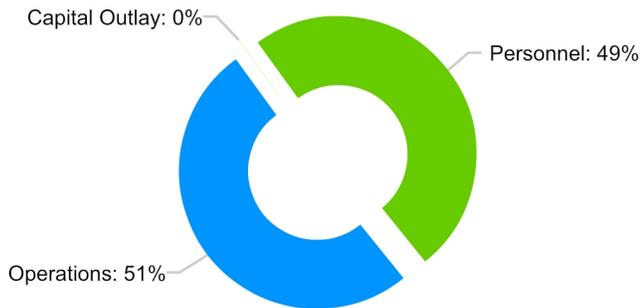
Percent of Operating Budget



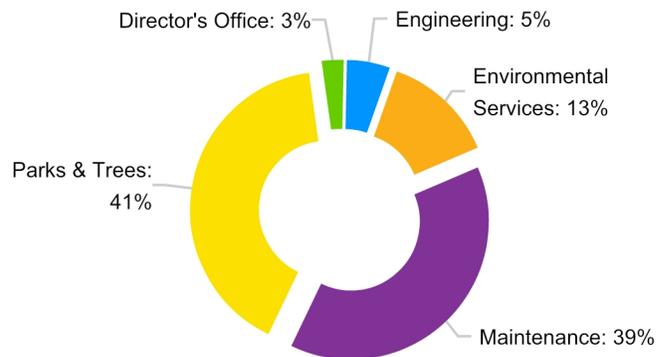
Budget History



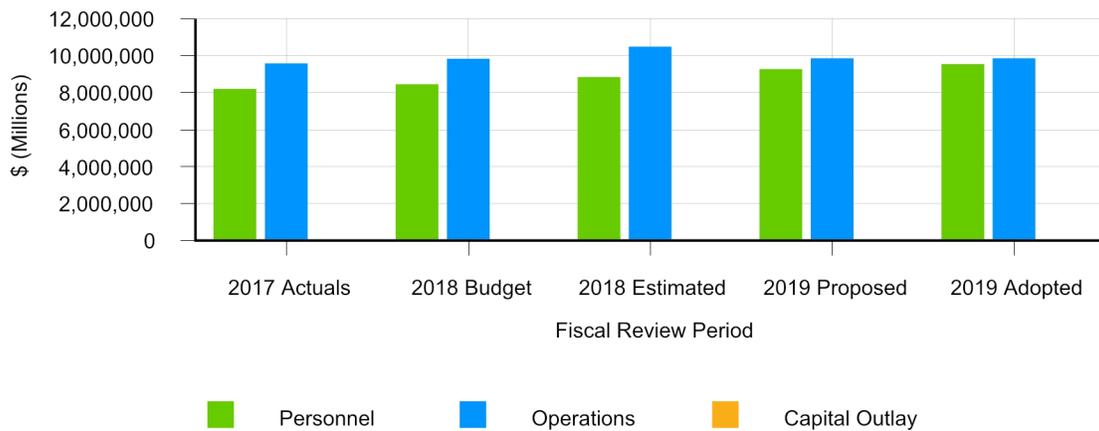
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Public Works

CODE: 300

OVERVIEW COMMENTARY

The Department of Public Works is responsible for the administration and implementation of the Capital Improvement Program and for providing maintenance services to City facilities. The Department consists of four major divisions which include the Engineering Division, the Environmental Services Division, the General Maintenance Division and the Parks and Trees Division.

The Department of Public Works coordinates the planning, budgeting, design, contract administration and inspection of all Capital Improvement Projects.

The Department of Public Works is vested with the responsibility of managing and maintaining a variety of municipal services and facilities including streets, safety lighting, traffic Signals, street sweeping, refuse collection, storm drains, sewers, municipal buildings, vehicles and equipment, 21 neighborhood and community parks, public swim facility, municipal golf course, street trees, medians and parkways.

The Department of Public Works together with other City departments is responsible for reviewing proposed developments, reporting to the Planning Commission and City Council, implementing City standards, plan checking and inspection of private developments.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	8,202,635	8,455,620	8,835,860	9,265,830	9,543,810
Operations and Maintenance	9,584,914	9,831,110	10,485,200	9,857,050	9,857,050
Capital Outlay	3,440	3,440	4,240	3,440	3,440
TOTAL BUDGET	17,790,989	18,290,170	19,325,300	19,126,320	19,404,300

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Office of the Director
CODE: 311

ACTIVITY DESCRIPTION

The responsibilities of the Office of the Director include direct supervision, coordination and control of all departmental activities for the Engineering, Environmental Services, Parks and Trees, and Maintenance Divisions. The Director of Public Works is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's public works needs and requirements. The Director of Public Works also serves as the City Engineer. Staff assigned to the Director's office ensure that the administrative programs of the Public Works Department are consistent with the City's policies and procedures.

This office is responsible for:

- (a) Administration of the City's Capital Improvement Program;
- (b) Administering contracts for both construction projects and maintenance programs;
- (c) Managing departmental programs and personnel;
- (d) Researching funding sources and securing grants;
- (e) Providing a variety of data and information vital for the City's decision-making process and policy formation to elected and appointed City officials;
- (f) Providing oversight for City engineering functions, including approval of engineering plans, survey documents and subdivision maps;
- (g) Coordinating departmental programs and activities with other departments, government agencies, businesses and the general public.

ACTIVITY OBJECTIVES

1. To achieve departmental goals through the establishment of effective and efficient systems, procedures and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management, maintenance services and cost-benefit analysis.
4. Develop and implement new programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Office of the Director
CODE: 311

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	219,078	224,620	230,690	237,930	245,070
52010 Regular Earnings - Part Time	13,283	18,060	19,440	18,430	18,980
52021 Overtime Earnings - Part Time	36	0	0	0	0
52400 Employee Benefits	204,545	207,400	208,700	223,140	229,830
TOTAL PERSONNEL	436,942	450,080	458,830	479,500	493,880
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	4,800	4,800	4,800	4,800	4,800
53020 Dues And Publications	295	580	580	580	580
53070 Reimbursed Mileage	23	250	100	100	100
61430 Professional Services	1,313	0	0	0	0
63250 Office Supplies	53	300	300	300	300
63520 Special Supplies	0	0	0	0	0
67060 Cellular Phone	600	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	7,084	7,130	6,980	6,980	6,980
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	444,026	457,210	465,810	486,480	500,860

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Engineering
CODE: 321

ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply basic engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services and the performance of related technical tasks. Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation and similar capital construction work. Engineering plan checking for both private and public construction is also a primary responsibility of the Engineering Division and NPDES.

ACTIVITY OBJECTIVES

1. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
2. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
3. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
4. Provide design and construction project management for capital improvements.
5. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

ACTIVITY WORKLOAD STATISTICS	2015-2016 ACTUAL	2016-2017 ESTIMATED	2017-2018 FORECASTED
Permits issued	340	400	400
Grading plan checks processed	10	5	6
Parcel/tract maps, lot line adjustments processed & easements	4	4	5
Traffic studies	1	4	5
Designed projects in-house	5	5	5

SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGES
Decrease in Professional Services reflects mandatory speed survey required per California Vehicle Code and mandatory pavement condition survey required for federal funding, both performed in FY 2017-2018 (61430).	-\$135,000
Increase due to previous year activity, and is reimbursable (61070)	+\$15,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Engineering

CODE: 321

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	371,568	405,920	422,460	409,720	422,010
51021 Overtime	0	3,620	3,620	3,620	3,730
52400 Employee Benefits	343,290	389,680	392,590	397,430	409,350
TOTAL PERSONNEL	714,858	799,220	818,670	810,770	835,090
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	5,700	3,600	3,600	3,600	3,600
53020 Dues And Publications	526	1,500	1,500	1,500	1,500
53070 Reimbursed Mileage	0	1,200	1,200	1,200	1,200
53080 Travel And Meeting	314	1,700	1,700	1,700	1,700
53091 Vehicle Operations	1,113	2,700	2,700	2,700	2,700
61070 Checking And Inspection	32,150	15,000	30,000	30,000	30,000
61130 Delivery Service	0	500	500	500	500
61180 Engineering Services	0	1,000	1,000	1,000	1,000
61430 Professional Services	6,063	225,000	225,000	90,000	90,000
61520 Special Studies	0	7,250	7,250	7,250	7,250
63230 Maps And Publications	0	250	250	250	250
63250 Office Supplies	561	750	750	750	750
63520 Special Supplies	1,144	3,000	2,200	3,000	3,000
65176 Traffic Signal Camera Enforcement	160,094	0	0	0	0
67060 Cellular Phone	1,200	1,800	1,800	1,800	1,800
69200 CDBG-Staff Time Expense Reimbursement	0	0	0	0	0
69950 Non-Cap Expenditures-FF&E	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	208,865	265,250	279,450	145,250	145,250
CAPITAL OUTLAY					
79030 Improvements	0	0	0	0	0
79050 Furniture Fixtures And Office	0	0	800	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	800	0	0
ACTIVITY TOTAL	923,723	1,064,470	1,098,920	956,020	980,340

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Environmental Services
CODE: 331

ACTIVITY DESCRIPTION

The Environmental Services Division is responsible for the City's refuse collection function, street sweeping contract and the custodial maintenance of all City facilities. The Division also administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and composting. The Division is also responsible for overseeing the City's compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City through the provision of regularly scheduled refuse collection, a service supplied to the City under private contract.
2. To administer the Citywide recycling program by meeting the mandated diversion goals.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes recycling, household hazardous waste disposal, source reduction, used oil recycling and electricity conservation.
4. To coordinate compliance with local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. Identify and procure funding from outside sources for Public Works programs and services.
7. To maintain sanitary and safe conditions on all residential and commercial streets through the provision of regularly scheduled street sweeping, supplied to the City through private contract.
8. To ensure that facilities remain in a neat and sanitary condition on a day-to-day basis.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Custodial Services reflects an increase to the State mandated minimum wage that contractors are required to pay their employees (61110).	+\$19,450
Decrease in Street Sweeping represents the cost savings achieved through the implementation of a new trash franchise agreement (65154).	-\$184,380

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Environmental Services
CODE: 331

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	594,020	582,040	617,810	609,900	628,200
51021 Overtime	7,311	5,000	5,000	5,000	5,150
52010 Regular Earnings - Part Time	95,726	114,000	110,900	129,800	133,690
52021 Overtime Earnings - Part Time	302	0	0	0	0
52400 Employee Benefits	630,382	652,060	655,170	684,530	705,070
TOTAL PERSONNEL	1,327,741	1,353,100	1,388,880	1,429,230	1,472,110
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	0	500	0	500	500
53070 Reimbursed Mileage	1,027	1,200	1,130	1,200	1,200
53090 Uniform And Shoes	3,108	4,500	5,380	5,400	5,400
61110 Custodial Services	675,423	679,220	720,380	698,670	698,670
61191 Environmental Grant Expenditures	27,303	27,100	27,100	27,100	27,100
61250 Hazardous Waste Disposal	5,000	5,000	5,000	5,000	5,000
61360 Permit Fees	8,837	10,000	10,000	10,000	10,000
61430 Professional Services	101,562	100,000	100,000	100,000	100,000
61550 Special Waste	2,000	2,000	2,000	2,000	2,000
61560 Storm Water Management	43,098	100,000	100,000	100,000	100,000
63520 Special Supplies	110,931	120,000	120,000	120,000	120,000
63530 Small Tools	1,739	3,000	3,000	3,000	3,000
65131 Rent Other Equipment	0	1,200	1,200	1,200	1,200
65154 Street Sweeping	389,937	185,000	184,380	0	0
67040 Electricity	4,800	6,000	5,220	6,000	6,000
67060 Cellular Phone	1,200	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE	1,379,565	1,249,520	1,289,590	1,084,870	1,084,870
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	2,707,306	2,602,620	2,678,470	2,514,100	2,556,980

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance
CODE: 341

ACTIVITY DESCRIPTION

The purpose of this activity is to supervise and oversee all maintenance responsibilities within the City, except for those maintenance activities normally performed by the Parks, Environmental Services and Water Divisions. Included among the responsibilities of the General Maintenance activity are the administration of all maintenance service contracts (including the traffic signal maintenance contract, sewer and storm drain maintenance, graffiti removal and various contracts which the City has with the Los Angeles County Department of Public Works). Additional responsibilities assigned to General Maintenance include the overall maintenance of municipally owned structures and streets, sewers, storm drains and public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City.
2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
3. To ensure the security of City streets after dark through the provision of street lighting.
4. Prevent flooding by ensuring maintenance of storm/sewer system.
5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents through immediate response to emergency calls.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Sewer lines maintained (miles)	109.32	109.32	109.32
Sewer lift stations	6	6	6

SIGNIFICANT ACTIVITY PROGRAM CHANGES

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Program Expense (63410) for Holiday Decoration refurbishment.	+\$50,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance
CODE: 341

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	250,244	249,200	258,530	257,560	265,290
51021 Overtime	0	4,630	4,630	4,630	4,770
52010 Regular Earnings - Part Time	21,239	38,230	40,760	37,460	38,580
52400 Employee Benefits	238,367	247,830	249,670	258,460	266,210
TOTAL PERSONNEL	509,850	539,890	553,590	558,110	574,850
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	189	360	360	360	360
53030 Education And Training	0	0	0	2,400	2,400
53070 Reimbursed Mileage	0	320	320	320	320
53090 Uniform And Shoes	603	1,270	1,270	1,270	1,270
53091 Vehicle Operations	5,182	9,850	9,850	9,850	9,850
61380 Printing	300	300	300	300	300
61430 Professional Services	4,732	6,250	6,250	6,250	6,250
61530 Soil Sterilization And Weed Abatement	1,920	5,800	5,800	5,800	5,800
63250 Office Supplies	103	120	120	120	120
63270 Photo Film And Processing	0	360	360	360	360
63410 Program Expenses And Supplies	63,136	63,900	63,900	113,900	113,900
63520 Special Supplies	794	360	360	360	360
63530 Small Tools	780	730	730	730	730
65050 Equipment And Machinery Maintenance	136,837	119,000	179,000	119,000	119,000
65090 Off Street Maintenance	27,737	34,830	34,830	34,830	34,830
65134 Sewer Maintenance	286,015	301,440	301,440	301,440	301,440
65140 Storm Drain Maintenance	38,941	29,260	44,260	29,260	29,260
65151 Street Lights - Maintenance	861,470	874,200	874,200	874,200	874,200
67010 Water	32	0	0	0	0
67060 Cellular Phone	1,382	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE	1,433,753	1,453,150	1,528,150	1,505,550	1,505,550
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79060 Motor Vehicles	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	1,943,603	1,993,040	2,081,740	2,063,660	2,080,400

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Street Maintenance
CODE: 342

ACTIVITY DESCRIPTION

Funds are provided within the General Maintenance Division's Street Maintenance activity to undertake a variety of maintenance functions which include the resurfacing and sealing of all public streets and highways; bridge maintenance; traffic signal maintenance; pavement marking and striping; traffic and street name sign maintenance and replacement; storm sewer maintenance; emergency sanitary sewer services; curb, gutter and sidewalk maintenance; and the repair of storm damage throughout the City. These functions are performed under contracts issued to the County of Los Angeles and to various private firms.

ACTIVITY OBJECTIVES

1. To ensure that a comprehensive maintenance program is developed and implemented for municipally-owned facilities in the public rights-of-way.
2. To provide for traffic safety through the maintenance of safety devices and signs.
3. To forestall future capital expenditures through ongoing preventative street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Miles of sidewalk maintained	242.16	242.16	242.16
Miles of curb and gutters maintained	256	256	256
Total street mileage maintained	136.33	136.33	136.33
Traffic signals maintained	90	91	91
Bridges maintained	16	16	16

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Street Maintenance
CODE: 342

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	62,809	62,460	67,030	66,030	68,010
51021 Overtime	0	1,030	1,030	1,030	1,060
52400 Employee Benefits	67,787	63,710	64,430	68,010	70,050
TOTAL PERSONNEL	130,596	127,200	132,490	135,070	139,120
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	0	120	120	120	120
53030 Education And Training	0	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	0	380	380	380	380
53090 Uniform And Shoes	415	730	730	730	730
53091 Vehicle Operations	3,664	5,230	5,230	5,230	5,230
61430 Professional Services	0	3,520	3,520	3,520	3,520
63520 Special Supplies	1,915	1,880	1,880	1,880	1,880
63530 Small Tools	147	350	350	350	350
65030 Bridge Maintenance	14,040	13,980	13,980	18,480	18,480
65070 Marking And Striping	9,342	45,320	45,320	45,320	45,320
65133 Roadside Maintenance	27,829	30,000	30,000	34,500	34,500
65153 Street Sign - Maintenance	2,255	6,210	6,210	6,210	6,210
65155 Street Maintenance - City	353,312	150,000	150,000	154,500	154,500
65156 Street Maintenance - County	10,791	26,800	26,800	26,800	26,800
65171 Traffic Signal Maintenance - State	11,063	16,360	16,360	16,360	16,360
65172 Traffic Signal Maintenance - City	217,086	190,830	190,830	190,830	190,830
65174 Traffic Signal - Power	129,794	139,160	139,160	139,160	139,160
65175 Traffic And Regulatory Signs	1,698	17,220	17,220	17,220	17,220
TOTAL OPERATIONS AND MAINTENANCE	783,351	650,490	650,490	663,990	663,990
CAPITAL OUTLAY					
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	913,947	777,690	782,980	799,060	803,110

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Vehicle Maintenance
CODE: 343

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal vehicle, equipment and field maintenance support for the City. The activities of this Division relate to maintenance, repair, modification and fabrication of multiple types of City equipment. Activities range from minor repairs to major overhauls. This division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
2. To inspect, maintain, repair and overhaul all City equipment.
3. To provide centralized in-house maintenance support functions for all City departments.
4. To evaluate service vehicles, determine their service life and advise of replacement needs.

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Passenger vehicles maintained	3	3	3
Light industrial vehicles maintained (1 ton or below)	57	57	58
Heavy industrial vehicles maintained (over 1 ton)	9	9	9
Tractors maintained	10	10	10
Miscellaneous small power equipment maintained	316	316	317

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Vehicle Maintenance
CODE: 343

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	187,359	186,340	199,970	196,960	202,870
51021 Overtime	672	520	520	520	540
52400 Employee Benefits	199,780	190,090	192,220	202,870	208,960
TOTAL PERSONNEL	387,811	376,950	392,710	400,350	412,370
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	275	360	360	360	360
53030 Education And Training	0	0	0	2,400	2,400
53070 Reimbursed Mileage	0	180	180	180	180
53090 Uniform And Shoes	3,722	3,750	3,750	3,750	3,750
53091 Vehicle Operations	845	3,700	3,700	3,700	3,700
61340 Outside Services	27,419	29,440	29,440	29,440	29,440
63520 Special Supplies	90,181	81,160	81,160	81,160	81,160
63530 Small Tools	1,620	1,540	1,540	1,540	1,540
65131 Rent Other Equipment	0	480	480	480	480
TOTAL OPERATIONS AND MAINTENANCE	124,062	120,610	120,610	123,010	123,010
CAPITAL OUTLAY					
	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	511,873	497,560	513,320	523,360	535,380

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Facility Maintenance
CODE: 344

ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance of all municipal structures including the Cerritos City Hall, the Cerritos Public Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Senior Citizen Center, Sheriff Station and all other municipal structures.

ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Building square footage maintained:	55,000	55,000	55,000
City Hall	82,500	82,500	82,500
Cerritos Public Library	20,000	20,000	20,000
Cerritos Park East	15,300	15,300	15,300
Liberty Park	2,000	2,000	2,000
Heritage Park	700	700	700
Frontier Park Westgate Park	800	800	800
Golf Course	2,475	2,475	2,475
Corporate Yard	25,000	25,000	25,000
Joe A. Gonsalves Park	600	600	600
Sports Complex	3,700	3,700	3,700
Cerritos Center for the Performing Arts	158,000	158,000	158,000
Senior Citizen Center	27,500	27,500	27,500
12616 183 rd Street	—	—	33,260
Moore Street Building	38,630	38,630	38,630
Cerritos Sheriff Station	81,000	81,000	81,000
TOTAL SQUARE FT	513,205	513,205	546,465

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Facility Maintenance
CODE: 344

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	260,440	266,440	282,230	281,710	290,160
51021 Overtime	5,570	7,730	7,730	7,730	7,960
52400 Employee Benefits	251,233	266,440	269,000	284,530	293,070
TOTAL PERSONNEL	517,243	540,610	558,960	573,970	591,190
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	0	240	240	240	240
53030 Education And Training	20	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	0	380	380	380	380
53090 Uniform And Shoes	1,911	2,580	2,580	2,580	2,580
53091 Vehicle Operations	4,094	5,300	5,300	5,300	5,300
61340 Outside Services	7,162	7,240	7,240	7,240	7,240
61360 Permit Fees	2,419	3,280	3,280	3,280	3,280
61430 Professional Services	218,261	62,440	92,440	62,440	62,440
63520 Special Supplies	61,924	72,000	72,000	72,000	72,000
63530 Small Tools	1,491	1,390	1,390	1,390	1,390
65010 Air Conditioning Maintenance	195,195	180,820	215,770	180,820	180,820
65020 Building And Grounds	388,131	553,430	553,430	553,430	553,430
65110 Playground Equipment Maintenance	40,200	41,240	41,240	41,240	41,240
65131 Rent Other Equipment	106	960	960	960	960
65132 Rent Building And Grounds	0	820	820	820	820
67010 Water	54,775	60,000	60,000	60,000	60,000
67030 Natural Gas	57,018	81,940	81,940	81,940	81,940
67040 Electricity	1,570,763	1,637,000	1,637,000	1,637,000	1,637,000
67050 Telephone	253,648	273,200	273,200	273,200	273,200
67060 Cellular Phone	636	600	600	600	600
69120 Property Taxes	4,620	3,740	3,740	3,740	3,740
69901 Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	2,862,374	2,991,000	3,055,950	2,991,000	2,991,000
CAPITAL OUTLAY					
79010 Land	0	0	0	0	0
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	3,379,617	3,531,610	3,614,910	3,564,970	3,582,190

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Swim Center Maintenance
CODE: 345

ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum leisure activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Swim Center Maintenance
CODE: 345

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	59,943	59,620	64,020	63,020	64,910
51021 Overtime	429	520	520	520	540
52400 Employee Benefits	65,569	54,850	55,530	65,540	67,510
TOTAL PERSONNEL	125,941	114,990	120,070	129,080	132,960
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	0	120	120	120	120
53030 Education And Training	0	200	200	1,200	1,200
53070 Reimbursed Mileage	0	180	180	180	180
53090 Uniform And Shoes	330	630	630	630	630
53091 Vehicle Operations	1,620	1,880	1,880	1,880	1,880
61340 Outside Services	485	4,320	4,320	4,320	4,320
61360 Permit Fees	130	360	360	360	360
61430 Professional Services	12,245	14,940	14,940	14,940	14,940
63520 Special Supplies	29,567	26,400	26,400	26,400	26,400
63530 Small Tools	211	690	690	690	690
65010 Air Conditioning Maintenance	23,957	27,300	127,300	27,300	27,300
65020 Building And Grounds	47,213	51,800	51,800	51,800	51,800
65131 Rent Other Equipment	0	840	840	840	840
67010 Water	12,777	7,000	7,000	7,000	7,000
67030 Natural Gas	52,071	58,980	58,980	58,980	58,980
67040 Electricity	133,209	142,400	142,400	142,400	142,400
67050 Telephone	3,315	2,470	2,470	2,470	2,470
TOTAL OPERATIONS AND MAINTENANCE	317,130	340,510	440,510	341,510	341,510
CAPITAL OUTLAY					
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	443,071	455,500	560,580	470,590	474,470

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks & Trees Management
CODE: 351

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination and administrative control of the Parks Maintenance, Street Tree Maintenance, Median Maintenance and Golf Course Maintenance Programs. Examples of the duties performed include review of landscape design and specifications for various types of landscape projects undertaken throughout the City, review and approval of landscape and irrigation plans for public landscape projects, the performance of field inspections to ensure conformance with the City's landscape requirements and weed abatement of public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain the City's image of a park-like community and support the City's designation as a Tree City USA through the development of landscaping standards and specifications.
2. To coordinate the functional areas of responsibility

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Public landscape projects completed	10	10	10
Private landscape projects reviewed and checked	20	20	20
Field inspections performed (approximately)	150	150	150

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Parks & Trees Management
CODE: 351

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	114,234	113,600	116,670	116,680	120,180
52010 Regular Earnings - Part Time	23,231	24,730	26,490	27,850	28,690
52400 Employee Benefits	100,425	108,280	109,010	112,590	115,970
TOTAL PERSONNEL	237,890	246,610	252,170	257,120	264,840
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53090 Uniform And Shoes	0	0	0	0	0
67060 Cellular Phone	600	600	600	600	600
TOTAL OPERATIONS AND MAINTENANCE	4,200	4,200	4,200	4,200	4,200
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	242,090	250,810	256,370	261,320	269,040

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Median and Parkway Maintenance
CODE: 352

ACTIVITY DESCRIPTION

The purpose of the Median Maintenance Division is to provide the maintenance for all center street medians, sidewalk planters and curvilinear buffer planting areas throughout the City and certain areas of landscape along the 91 and 605 Freeways including weed abatement along improved arterial rights-of-way. A portion of funds for Assessment District #6 will be derived from a special maintenance district. One half the cost of maintaining Del Amo and Valley View center medians and part of the Pioneer center median landscaped areas will be paid for through joint agreements with the Cities of Lakewood, Buena Park and La Mirada. This Division also oversees the maintenance of the center medians, AD-6, ADP-2, arterial contracts and the Art Center landscape maintenance.

ACTIVITY OBJECTIVES

1. To ensure beautification and aesthetic standards are achieved through the maintenance of all City parkways, medians and other landscaped areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the median landscaped area.
3. To control weeds along improved public rights-of-way as needed for safety and aesthetic value.
4. Oversee the contract maintenance of the center medians, AD-6, arterial planter areas, ADP-2 Landscape Area, the freeway landscape areas and the Art Center areas.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Total approximate square feet of center street medians	1,000,000	1,000,000	1,000,000
Total approximate square feet of ADP-2 & AD-6 buffer landscape area	1,128,000	1,128,000	1,128,000
Total approximate square footage of sidewalk planters	972,163	972,163	972,163
Total square footage of freeway landscape	797,000	797,000	797,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Prof. Services to reflect City Council direction to facilitate increased median and parkway maintenance (61430).	+ \$218,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Median and Parkway Maintenance
CODE: 352

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	67,285	66,910	71,730	70,730	72,850
51021 Overtime	193	400	400	400	410
52400 Employee Benefits	65,247	66,910	67,680	71,440	73,580
TOTAL PERSONNEL	132,725	134,220	139,810	142,570	146,840
OPERATIONS AND MAINTENANCE					
53090 Uniform And Shoes	403	550	550	550	550
53091 Vehicle Operations	1,403	3,800	3,800	3,800	3,800
61340 Outside Services	6,846	6,870	6,870	6,870	6,870
61430 Professional Services	993,693	925,010	1,143,410	1,143,410	1,143,410
63520 Special Supplies	2,659	2,660	2,660	2,660	2,660
63530 Small Tools	113	150	150	150	150
67010 Water	315,057	336,960	336,960	336,960	336,960
67040 Electricity	50,565	39,600	39,600	39,600	39,600
67060 Cellular Phone	0	480	480	480	480
69901 Non-Capitalizable Expenditures	0	0	0	0	0
69970 Non-Cap Expenditures-Machinery	2,028	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	1,372,767	1,316,080	1,534,480	1,534,480	1,534,480
CAPITAL OUTLAY					
79030 Improvements	0	0	0	0	0
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	2,040	2,040	2,040	2,040	2,040
TOTAL CAPITAL OUTLAY	2,040	2,040	2,040	2,040	2,040
ACTIVITY TOTAL	1,507,532	1,452,340	1,676,330	1,679,090	1,683,360

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parkway Trees
CODE: 353

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 30,000 trees located in the parks, parkways and medians.

ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for planting, maintaining, repairing and replacing all trees located in City rights-of-way and in other public areas. Personnel assigned to this division help maintain tree wells and similar facilities.

ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through constant maintenance of tree wells and street trees in the City.
2. To constantly monitor the health of street trees and take steps necessary to prevent damaging diseases and retard other forms of insect and plant life harmful to street trees.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of City street trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
New street trees planted by City	100	150	200
Street trees maintained	28,350	28,500	28,700
Street trees treated for disease prevention	50	50	50
Street trees replaced	50	150	150
Street trees trimmed	5,000	6,500	8,000
Tractors maintained	1,900	1,900	2,000
Service calls made			

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Professional Services to reflect City Council direction to facilitate increased parkway tree trimming (61430).	\$23,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Parkway Trees
CODE: 353

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	369,185	361,030	436,240	419,930	432,530
51021 Overtime	16,605	6,130	6,130	6,130	6,310
52400 Employee Benefits	399,840	371,860	422,750	436,740	449,840
TOTAL PERSONNEL	785,630	739,020	865,120	862,800	888,680
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	300	340	340	340	340
53070 Reimbursed Mileage	1,238	0	0	0	0
53080 Travel And Meeting	105	200	200	200	200
53090 Uniform And Shoes	2,807	2,730	4,530	2,730	2,730
53091 Vehicle Operations	11,643	21,500	21,500	21,500	21,500
61430 Professional Services	656,352	950,000	1,083,500	973,040	973,040
63280 Plant And Trees	12,410	10,900	10,900	10,900	10,900
63520 Special Supplies	10,213	10,840	10,840	10,840	10,840
63530 Small Tools	0	220	220	220	220
67010 Water	3,110	2,920	2,920	2,920	2,920
67060 Cellular Phone	622	960	960	960	960
TOTAL OPERATIONS AND MAINTENANCE	698,800	1,000,610	1,135,910	1,023,650	1,023,650
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	1,484,430	1,739,630	2,001,030	1,886,450	1,912,330

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks Maintenance
CODE: 354

ACTIVITY DESCRIPTION

The responsibilities of the Park Maintenance Division include providing of parks and ground maintenance services for the City's park system, which consists of 18 neighborhood parks and three community parks. Park maintenance personnel also maintain the ground adjacent to public buildings and other open space areas.

ACTIVITY OBJECTIVES

1. To ensure the public grounds and landscaped areas are attractively maintained and suitable for public use at all times.
2. To maintain sports fields in good playable condition.
3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Total park and public acreage maintained includes:	205	205	205

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Parks Maintenance
CODE: 354

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	1,343,304	1,473,450	1,577,970	1,498,370	1,543,320
51021 Overtime	32,475	13,160	13,160	13,160	13,550
52400 Employee Benefits	1,380,820	1,547,120	1,563,430	1,588,280	1,635,930
TOTAL PERSONNEL	2,756,599	3,033,730	3,154,560	3,099,810	3,192,800
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	1,500	4,280	4,280	4,280	4,280
53080 Travel And Meeting	0	600	600	600	600
53090 Uniform And Shoes	14,540	14,630	14,630	14,630	14,630
53091 Vehicle Operations	34,924	46,800	46,800	46,800	46,800
61340 Outside Services	0	1,500	1,500	1,500	1,500
61430 Professional Services	8,795	27,850	34,170	27,850	27,850
63520 Special Supplies	88,546	83,450	83,450	83,450	83,450
63530 Small Tools	400	1,600	1,600	1,600	1,600
65020 Building And Grounds	0	4,170	4,170	4,170	4,170
65131 Rent Other Equipment	678	950	950	950	950
67010 Water	142,179	120,270	120,270	120,270	120,270
67060 Cellular Phone	640	1,440	1,440	1,440	1,440
69901 Non-Capitalizable Expenditures	0	0	0	0	0
69970 Non-Cap Expenditures-Machinery	680	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	292,882	307,540	313,860	307,540	307,540
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	1,400	1,400	1,400	1,400	1,400
TOTAL CAPITAL OUTLAY	1,400	1,400	1,400	1,400	1,400
ACTIVITY TOTAL	3,050,881	3,342,670	3,469,820	3,408,750	3,501,740

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Golf Course Maintenance
CODE: 355

ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance.
2. To ensure maximum golf course play through proper maintenance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

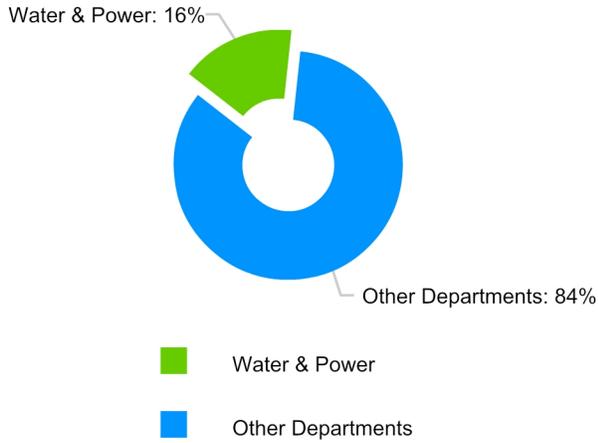
DEPARTMENT: Public Works
ACTIVITY: Golf Course Maintenance
CODE: 355

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	60,178	0	0	187,180	192,800
51021 Overtime	10,123	0	0	1,850	1,910
52400 Employee Benefits	68,508	0	0	198,420	204,370
TOTAL PERSONNEL	138,809	0	0	387,450	399,080
OPERATIONS AND MAINTENANCE					
53091 Vehicle Operations	422	7,200	7,200	7,200	7,200
61340 Outside Services	0	2,000	2,000	2,000	2,000
61430 Professional Services	3,654	3,870	3,870	3,870	3,870
63520 Special Supplies	27,445	29,790	29,790	29,790	29,790
63530 Small Tools	257	720	720	720	720
65010 Air Conditioning Maintenance	442	580	580	580	580
65020 Building And Grounds	16,767	10,160	10,160	10,160	10,160
67010 Water	23,292	35,780	35,780	35,780	35,780
67030 Natural Gas	1,108	1,800	1,800	1,800	1,800
67040 Electricity	31,313	33,120	33,120	33,120	33,120
TOTAL OPERATIONS AND MAINTENANCE	104,700	125,020	125,020	125,020	125,020
CAPITAL OUTLAY					
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	243,509	125,020	125,020	512,470	524,100

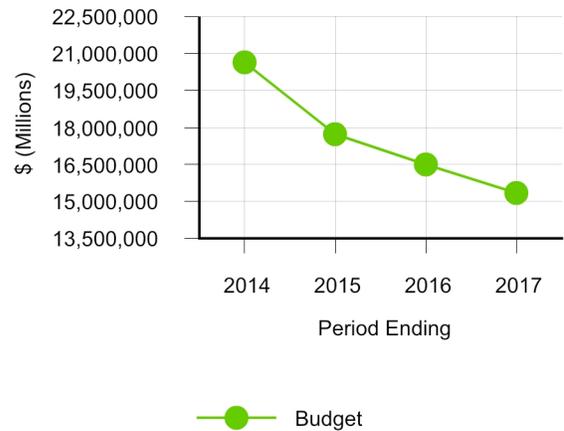
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WATER & POWER

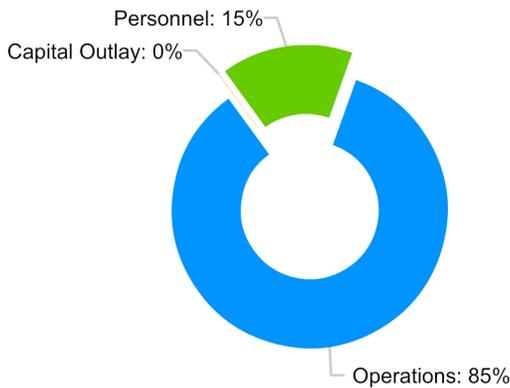
Percent of Operating Budget



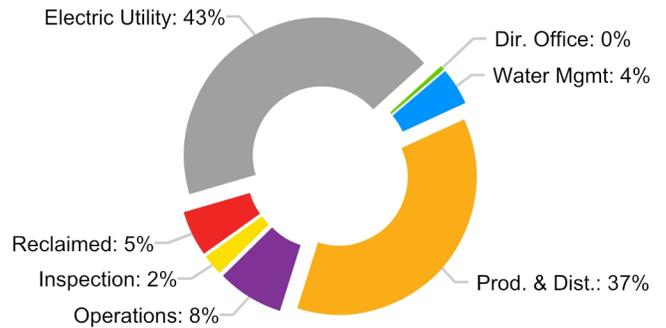
Budget History



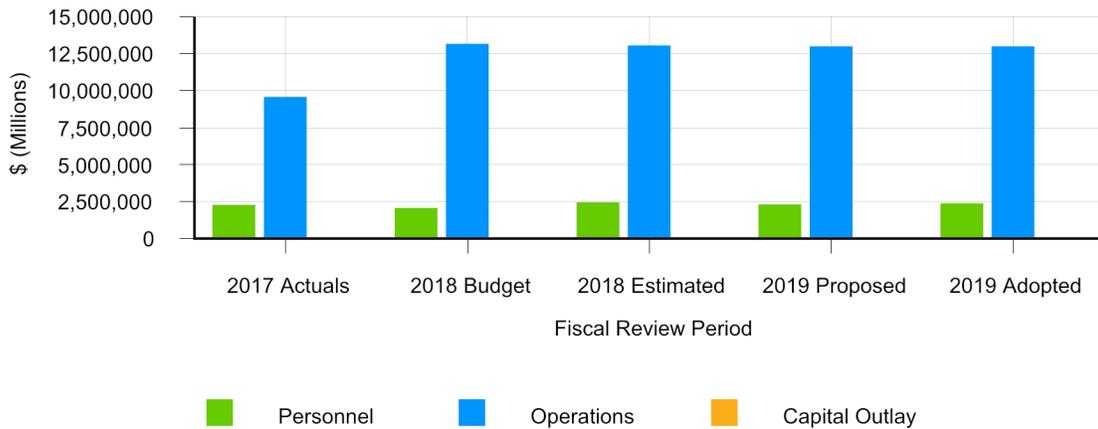
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Water & Power

CODE: 360

OVERVIEW COMMENTARY

The Department of Water & Power is responsible for the administration of the Cerritos Water Utility and the Cerritos Electric Utility. Organizationally, the Department incorporates the functions of several operating divisions, including Water Management, Water Production and Distribution, Water Operations (Potable), Water Operations (Reclaimed), Water Inspection, and the Operations Division of the Cerritos Electric Utility.

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Water & Power is vested with the responsibility of managing and maintaining two multi-faceted services. The Water Utility provides water to more than 15,500 services and over 49,000 residents; recycled water to a majority of the public parks and arterial landscaping throughout the City; and emergency water service to the Fire Department. The Cerritos Electric Utility was created to provide reliable electricity to end-use customers in the City of Cerritos. In his capacity as the Electric Utility Manager, the Director facilitates the City's participation in the Magnolia Power Project, the Southern California Public Power Authority, and acts as a liaison for Cerritos with state and federal regulatory agencies such as the California Public Utilities Commission, the California Energy Commission, the California Independent System Operators and the Federal Energy Regulatory Commission.

The Department of Water & Power is responsible for the administration of water related Capital Improvement Projects, the development of new water and energy projects and the procurement of additional assets through contracts administration. In addition, the Department works closely with other City departments and private developers in reviewing proposed developments regarding all water related issues.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	2,261,737	2,060,900	2,437,820	2,305,510	2,374,660
Operations and Maintenance	9,575,377	13,167,510	13,060,110	12,990,940	12,990,940
Capital Outlay	0	5,200	5,200	5,200	5,200
TOTAL BUDGET	11,837,114	15,233,610	15,503,130	15,301,650	15,370,800

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Water & Power
ACTIVITY: Office of the Senior Assistant City Manager /
Water & Power Management
CODE: 361

ACTIVITY DESCRIPTION

The Office of the Senior Assistant City Manager is responsible for the overall supervision of the Department of Water and Power. The primary responsibility of this office is the management and coordination of the entire department, including the various divisions within the Cerritos Water Utility and the Cerritos Electric Utility. The Senior Assistant City Manager, as the General Manager for Water and Power, is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's water and electric utility needs and requirements.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the water and power utilities, and enable the department to meet the current and future water and power needs and objectives.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management and fiscal policies.
4. To provide professional expertise in the financial management of the two Cerritos utilities, maximizing the use of assets and return on investment.
5. To develop and implement utility growth and any necessary programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Water & Power

ACTIVITY: Office of the Senior Assistant City Manager /
Water & Power Management

CODE: 361

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010	Regular Earnings	182,627	181,630	186,540	31,090	32,020
52400	Employee Benefits	145,355	150,750	151,740	26,740	27,540
TOTAL PERSONNEL		327,982	332,380	338,280	57,830	59,560
OPERATIONS AND MAINTENANCE						
53010	Auto Allowance	4,800	4,800	4,800	4,800	4,800
53020	Dues And Publications	3,078	3,200	3,200	3,200	3,200
53080	Travel And Meeting	35	800	800	800	800
61430	Professional Services	0	4,500	4,500	4,500	4,500
67060	Cellular Phone	1,169	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE		9,082	14,500	14,500	14,500	14,500
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
ACTIVITY TOTAL		337,064	346,880	352,780	72,330	74,060

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Water & Power
ACTIVITY: Water Management
CODE: 362

ACTIVITY DESCRIPTION

The Water Superintendent is responsible for overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection and Water Quality Control are managed to assure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

ACTIVITY OBJECTIVES

1. To supervise implementation of water related Capital Projects.
2. To plan and coordinate all Water Division activities.
3. To evaluate and use the most cost effective operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To sign up additional reclaimed water users.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

Increase in SWRCB Permit Fees (61612).

CHANGES

+\$17,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Water & Power
ACTIVITY: Water Management
CODE: 362

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	272,274	254,540	264,160	257,590	265,320
52010 Regular Earnings - Part Time	221	13,320	13,680	0	0
52400 Employee Benefits	258,696	244,200	245,960	247,280	254,700
TOTAL PERSONNEL	531,191	512,060	523,800	504,870	520,020
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	27,501	37,910	37,910	41,200	41,200
53030 Education And Training	3,687	12,000	12,000	12,000	12,000
53070 Reimbursed Mileage	0	360	360	360	360
53080 Travel And Meeting	174	600	600	600	600
53090 Uniform And Shoes	0	0	0	950	950
53091 Vehicle Operations	0	1,730	1,730	1,730	1,730
61180 Engineering Services	0	2,000	2,000	2,000	2,000
61430 Professional Services	21,311	17,050	17,050	17,050	17,050
61612 Water Master Assessment	8,668	48,550	48,550	65,550	65,550
63230 Maps And Publications	0	500	500	500	500
63250 Office Supplies	362	500	500	500	500
63520 Special Supplies	714	1,000	1,000	1,000	1,000
67060 Cellular Phone	1,800	2,400	2,400	2,400	2,400
69950 Non-Cap Expenditures-FF&E	521	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	68,338	128,200	128,200	149,440	149,440
CAPITAL OUTLAY					
79030 Improvements	0	0	0	0	0
79050 Furniture Fixtures And Office	0	2,900	2,900	2,900	2,900
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	2,900	2,900	2,900	2,900
ACTIVITY TOTAL	599,529	643,160	654,900	657,210	672,360

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of purified potable water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum pumpage of wells ensuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.
5. To implement water treatment methods which meet all State and Federal Health Agency requirements.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Acre feet of water purchased (from MWD)	0	0	600
Acre feet of water rights pumped (from wells)	7,700	8,300	8,400
MWD water costs (\$ per acre foot)	\$1,084	\$1,092	\$1,100
Well pumping assessments (\$ per acre foot)	\$305	\$318	\$325

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Permit Fees (61360).	+\$6,240
Increase in Contractor's annual service fee (61430).	+\$11,000
Increase in the cost to pump an acre foot (65213).	+\$174,990
Decrease in MWD (67020)	-\$175,660

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	260,996	258,580	276,320	261,690	269,540
51021 Overtime	106,810	73,200	73,200	77,400	79,720
52400 Employee Benefits	298,682	261,170	264,120	266,670	274,670
TOTAL PERSONNEL	666,488	592,950	613,640	605,760	623,930
OPERATIONS AND MAINTENANCE					
53070 Reimbursed Mileage	2,633	2,300	2,300	2,300	2,300
53080 Travel And Meeting	0	2,000	2,000	2,400	2,400
53090 Uniform And Shoes	8,593	10,740	10,740	11,200	11,200
53091 Vehicle Operations	5,146	10,500	10,500	10,500	10,500
61340 Outside Services	272,748	53,300	293,300	53,300	53,300
61360 Permit Fees	108,923	41,120	77,500	47,360	47,360
61430 Professional Services	16,242	7,000	32,000	18,000	18,000
63520 Special Supplies	27,069	27,920	27,920	27,920	27,920
63530 Small Tools	1,267	830	830	830	830
65212 Water Production Equipment	90,073	79,810	79,810	80,410	80,410
65213 Water Well Pumping Assessment	2,648,067	2,668,760	2,486,760	2,843,760	2,843,760
67020 Mwd Purchase	66,351	710,840	319,460	535,180	535,180
67030 Natural Gas	211,983	212,620	212,620	212,620	212,620
67040 Electricity	19,689	28,000	28,000	28,000	28,000
67050 Telephone	16,153	19,940	19,940	19,940	19,940
67060 Cellular Phone	0	400	400	400	400
67070 Power	364,113	473,480	473,480	473,480	473,480
69050 Leased Water Rights	462,345	642,500	664,500	642,500	642,500
69950 Non-Cap Expenditures-FF&E	2,371	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	4,323,766	4,992,060	4,742,060	5,010,100	5,010,100
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	2,300	2,300	2,300	2,300
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	2,300	2,300	2,300	2,300
ACTIVITY TOTAL	4,990,254	5,587,310	5,358,000	5,618,160	5,636,330

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Water & Power
ACTIVITY: Water Operations
CODE: 364

ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Total number water services	15,670	15,670	15,670
Total number of fire services	298	300	305
Miles of water mains in service	181	181	181
Total fire hydrants in service	1,679	1,679	1,679
Water main, services & fire hydrant repairs	40	40	40
Water meters changed	560	600	600
High water bill complaints requiring field follow-up or meter testing	105	105	105

SIGNIFICANT ACTIVITY PROGRAM CHANGES

Increase due to a filled vacant position in Water Operations and the increase in employee shoe allowance (53090).

CHANGES

+ \$6,030

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Water & Power
ACTIVITY: Water Operations
CODE: 364

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	245,118	221,910	309,290	375,690	386,960
51021 Overtime	60,938	16,200	16,200	17,400	17,920
52400 Employee Benefits	281,317	230,790	294,310	398,230	410,180
TOTAL PERSONNEL	587,373	468,900	619,800	791,320	815,060
OPERATIONS AND MAINTENANCE					
53070 Reimbursed Mileage	679	1,700	1,700	1,700	1,700
53080 Travel And Meeting	0	500	500	500	500
53090 Uniform And Shoes	3,674	7,960	7,960	13,990	13,990
53091 Vehicle Operations	12,474	18,000	18,000	18,000	18,000
61340 Outside Services	94,836	144,480	144,480	144,480	144,480
61430 Professional Services	4,008	19,000	19,000	19,000	19,000
63520 Special Supplies	2,109	7,460	7,460	8,460	8,460
63530 Small Tools	2,663	4,440	4,440	4,440	4,440
63675 Emergency Water Storage Supplies	0	2,000	2,000	2,000	2,000
63710 Water Meters	45,581	85,190	85,190	85,330	85,330
65020 Building And Grounds	0	700	700	700	700
65131 Rent Other Equipment	0	1,500	1,500	1,500	1,500
65210 Distribution Systems	32,824	59,500	59,500	59,500	59,500
65211 Water - Special Maintenance	31,933	23,350	23,350	23,350	23,350
67060 Cellular Phone	3,248	1,800	1,800	1,800	1,800
69901 Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	234,029	377,580	377,580	384,750	384,750
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	821,402	846,480	997,380	1,176,070	1,199,810

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Water & Power
ACTIVITY: Water Inspection
CODE: 365

ACTIVITY DESCRIPTION

The Water Inspection activity has been established within the Water Division to ensure the continuing quality of water delivered to consumers through an on-going program of treatment and testing. Samples are taken at scheduled intervals throughout the year from specific locations within the water system on a selected basis to undergo professional laboratory testing including bacteriological content and chemical analysis. Personnel assigned to this section also provide cross-connection control through inspection of backflow prevention devices within the water system. Also included is the inspection of all newly constructed water lines, fire hydrants and water services and marking the location of water facilities as required by outside contractors.

ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Backflow devices testing notices sent to others	425	430	435
City-owned backflow devices tested	174	174	174
Cross-connection inspections performed	45	45	45
Bacteriological samples performed	1,650	1,680	1,650
Color, odor, turbidity tests performed	300	300	300
Chemical, radiological, gen. mineral samples	1,250	1,250	1,250
T.H.M. (Trihalomethane samples)	64	64	64

SIGNIFICANT ACTIVITY PROGRAM CHANGES

A significant increase in the price of gas chlorine by the pound and change in water treatment from gas chlorine to sodium hypochlorite at the C-1 Well (61611).

CHANGES

+\$19,010

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Water & Power
ACTIVITY: Water Inspection
CODE: 365

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010	Regular Earnings	78,891	78,480	80,600	77,350	79,670
52400	Employee Benefits	69,812	76,130	76,560	73,450	75,650
TOTAL PERSONNEL		148,703	154,610	157,160	150,800	155,320
OPERATIONS AND MAINTENANCE						
53020	Dues And Publications	0	1,150	1,150	1,150	1,150
53070	Reimbursed Mileage	0	240	240	240	240
53080	Travel And Meeting	0	200	200	200	200
53090	Uniform And Shoes	278	800	800	950	950
53091	Vehicle Operations	1,015	2,700	2,700	2,700	2,700
61350	Outside Processing	48,846	62,440	62,440	62,440	62,440
61611	Water Treatment Services	121,500	109,560	109,560	128,580	128,580
63520	Special Supplies	170	3,100	3,100	3,100	3,100
63530	Small Tools	74	200	200	200	200
65211	Water - Special Maintenance	11,621	25,000	25,000	25,000	25,000
TOTAL OPERATIONS AND MAINTENANCE		183,504	205,390	205,390	224,560	224,560
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
79070	Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
ACTIVITY TOTAL		332,207	360,000	362,550	375,360	379,880

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for ensuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the reclaimed water system.
2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Total acre feet of water produced	2,600	2,600	2,600
Total number of water services	256	256	256
Total miles of water main in service	28	28	28

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51021	Overtime	0	0	0	0	0
TOTAL PERSONNEL		0	0	0	0	0
OPERATIONS AND MAINTENANCE						
53080	Travel And Meeting	0	100	100	100	100
53091	Vehicle Operations	1,440	3,000	3,000	3,000	3,000
61340	Outside Services	176,181	14,000	324,000	14,000	14,000
61430	Professional Services	0	6,500	6,500	6,500	6,500
63520	Special Supplies	0	500	500	500	500
63530	Small Tools	0	400	400	400	400
63710	Water Meters	0	3,000	3,000	3,000	3,000
63720	Water Purchase	257,532	350,750	350,750	350,750	350,750
65020	Building And Grounds	0	300	300	300	300
65131	Rent Other Equipment	0	500	500	500	500
65132	Rent Building And Grounds	64,674	73,810	73,810	73,810	73,810
65210	Distribution Systems	6,326	15,000	15,000	15,000	15,000
65212	Water Production Equipment	101,374	130,000	130,000	130,000	130,000
67070	Power	126,301	226,440	226,440	226,440	226,440
TOTAL OPERATIONS AND MAINTENANCE		733,828	824,300	1,134,300	824,300	824,300
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
79070	Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
ACTIVITY TOTAL		733,828	824,300	1,134,300	824,300	824,300

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Water & Power

ACTIVITY: Electric Utility

CODE: 368

ACTIVITY DESCRIPTION

The Electric Utility Division was created to provide reliable electricity to select end-use customers in the City of Cerritos. The Electric Utility will provide an economically priced alternative to the prevailing electrical supplier. These goals are being accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years.

Additionally, beginning October 2017 Cerritos Electric Utility (CEU) began receiving hydroelectric power from the Boulder Canyon Project (BCP). This will provide an optimum means to deal with consumer peak power demand. The Electric Utility will pursue generation options that satisfy the City's established Renewable Portfolio Standards and reliability requirements.

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Owned and Contracted Capacity (mW)	18.0	18.0	18.0
System Annual Peak (mW)	18.0	18.0	18.0
Energy Sales (mWh)	81,000	75,000	77,000
Number of Service Accounts	300	368	380
City Generated Solar Energy (kWh)	350,000	350,000	350,000
Boulder Canyon Project (BCP) (MWh)	0	4,270	5,580

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services to address amending AB80 related implementation agreement with SCE (61430).			+\$61,660
Decrease in Additional Energy Resources due to new power City receives from Boulder Canyon Project (BCP) (67085).			-\$216,000
Increase in Magnolia Power Plant O & M is based on projected operations and maintenance costs (67095).			+\$19,750
Increase in Cap and Trade/Green House Gas allowance purchases is due to expected market price increase on allowances (67116).			+\$36,000
Increase in Load Growth due to projected load growth pursuit cost (67118).			+\$6,500
Decrease in Fuel Expense is due to anticipated reduction in forward market price (67120).			-\$498,130
Increase in Fuel Transportation based on projected increase to natural gas transportation cost (67121).			+\$55,720
Energy Resources WAPA (67131).			+\$45,000
Capacity WAPA (67132).			+\$56,000
LCRB DAM FUND (67133).			+14,000
The above 3 Increases are related to BCP power, and are offset by a reduction in Additional Energy Purchase (67085)			
Increase in Major Maintenance-Capital Improvement (Reserves is based on MPP budget project developed by SCPPA (67146).			+\$25,000
Increase in Grid Management Charges due to anticipated daily imbalance market expenses (67193).			+\$140,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

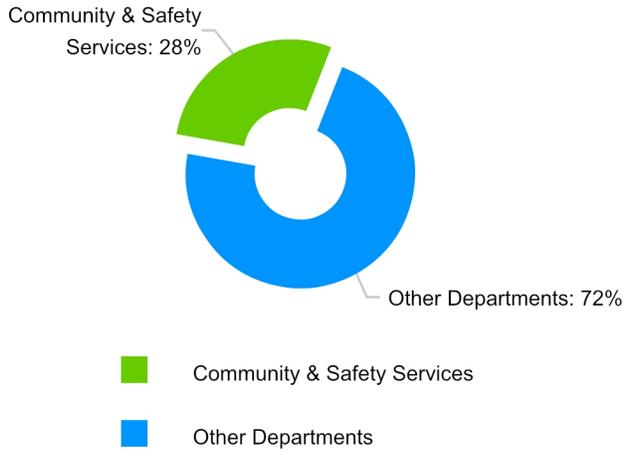
DEPARTMENT: Water & Power
ACTIVITY: Electric Utility
CODE: 368

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010	Regular Earnings	0	0	103,200	100,480	103,490
52400	Employee Benefits	0	0	81,940	94,450	97,280
TOTAL PERSONNEL		0	0	185,140	194,930	200,770
OPERATIONS AND MAINTENANCE						
53010	Auto Allowance	0	0	0	3,600	3,600
53020	Dues And Publications	0	0	0	0	0
53070	Reimbursed Mileage	0	0	0	0	0
53080	Travel And Meeting	0	0	0	0	0
61050	Bank Charges And Fees	6,426	3,500	7,000	7,000	7,000
61430	Professional Services	94,563	188,340	188,340	250,000	250,000
67060	Cellular Phone	0	0	600	600	600
67085	Additional Energy Resources	421,107	765,000	422,500	549,000	549,000
67095	Magnolia Power Plant O & M	783,720	789,780	789,780	809,530	809,530
67101	Electric Transmission Scheduling	350,400	350,400	350,400	350,400	350,400
67102	Electric Energy Settlement	0	0	0	0	0
67103	Power Scheduling Fee	72,047	69,600	69,600	69,600	69,600
67105	Transmission Losses	0	5,000	5,000	5,000	5,000
67110	Electric Special Assessment	0	50,000	50,000	50,000	50,000
67115	Reliability Service	0	65,000	65,000	65,000	65,000
67116	Cap And Trade/Green House Gas	127,300	252,000	250,750	288,000	288,000
67117	Renewable Portfolio	675	0	0	0	0
67118	Load Growth	30,246	3,500	24,750	10,000	10,000
67120	Fuel Expense	1,426,834	2,053,130	1,950,130	1,555,000	1,555,000
67121	Fuel Transportation	88,200	136,880	136,880	192,600	192,600
67131	Energy Resources Wapa	0	0	45,000	45,000	45,000
67132	Capacity Wapa	0	0	56,000	56,000	56,000
67133	LCRB Dam Fund	0	0	14,000	14,000	14,000
67134	LCR MSCP-Multi-Species Conservation Program	0	0	4,000	4,000	4,000
67146	Major Maintenance-Cap Impr (Reserves)	324,576	193,160	218,160	218,160	218,160
67147	Spare Parts - Cap Impr (Reserves)	12,000	54,310	54,310	54,310	54,310
67190	Billing Management	115,112	74,400	74,400	74,400	74,400
67191	General And Administrative	78,278	24,280	24,280	24,890	24,890
67193	Grid Management Charges	185,303	140,000	335,000	280,000	280,000
67194	Debt Service - Project B	0	857,200	857,200	857,200	857,200
67198	Regulatory Compliance	0	150,000	130,000	150,000	150,000
69013	Administrative Fees - SCPPA	(93,954)	175,000	110,000	175,000	175,000
69045	Interest Expense On Advances	0	225,000	225,000	225,000	225,000
TOTAL OPERATIONS AND MAINTENANCE		4,022,833	6,625,480	6,458,080	6,383,290	6,383,290
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
ACTIVITY TOTAL		4,022,833	6,625,480	6,643,220	6,578,220	6,584,060

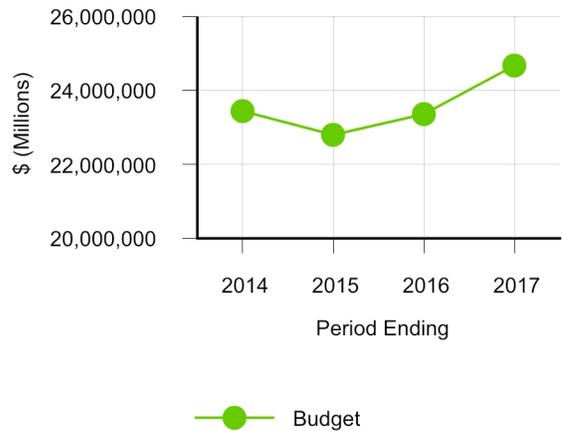
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COMMUNITY & SAFETY SERVICES

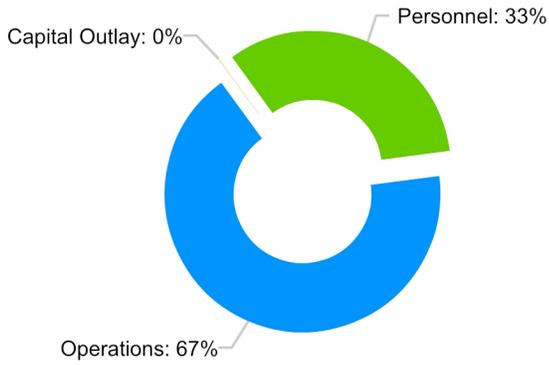
Percent of Operating Budget



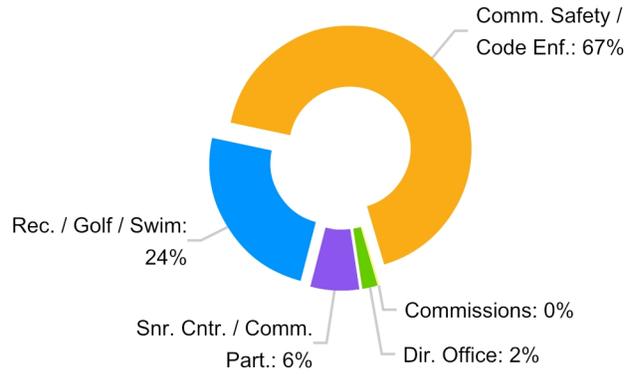
Budget History



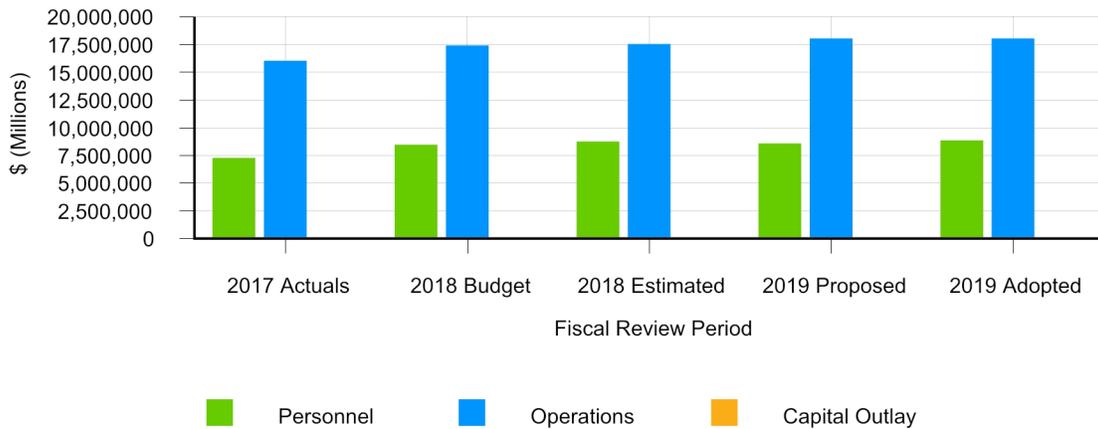
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services

CODE: 400

OVERVIEW COMMENTARY

The Department of Community & Safety Services is responsible for providing the social, recreational, and public safety services of the City. The Department is divided into four operating divisions, which include the Office of the Director, Community Participation, Recreation Services, and Community Safety. The divisions provide direct staff services in the development and implementation of programs designed to enhance recreational and Social opportunities in Cerritos and to provide for the security of Cerritos residents.

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) administering the City's police, fire, and animal control contracts; (3) coordinating public and private agency programs made available to residents; (4) acting as a liaison between City officials and community groups; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; (6) ensuring the safety and security of Cerritos residents through a proactive "community policing" strategy; and (7) preserving the high quality of development in Cerritos through the efforts of the City's Code Enforcement Unit.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	7,268,222	8,453,790	8,745,640	8,583,530	8,840,560
Operations and Maintenance	16,016,263	17,416,000	17,535,440	18,027,000	18,027,000
Capital Outlay	117	8,400	8,400	10,000	10,000
TOTAL BUDGET	23,284,602	25,878,190	26,289,480	26,620,530	26,877,560

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services

ACTIVITY: Office of the Director

CODE: 411

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community & Safety Services, as well as administration of the department's grant-funded programs.

The Office of the Director is also responsible for managing various capital projects and the parksite acquisition and park development program of the City. The Director's office seeks out alternative program funding sources by researching and preparing appropriate state and federal grant applications.

ACTIVITY OBJECTIVES

1. To act as a liaison between the City of Cerritos and the Sheriff's management staff assigned to the Cerritos Sheriff's Station.
2. To provide administrative guidance and support to the operational divisions of the department.
3. To administer the City's parking enforcement programs.
4. To administer the City's property maintenance code enforcement programs.
5. To serve as the Secretary to the Property Preservation Commission and to the Community Safety Committee.
6. To act as Emergency Service Coordinator for the City of Cerritos and represent the City at all Disaster Management Area E meetings and functions.
7. To administer and manage the City's Community Emergency Response Team (CERT) program.
8. To provide assistance with the Los Angeles County Sheriff's Department Volunteers on Patrol program.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Office of the Director

CODE: 411

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	245,774	255,820	265,460	268,410	276,460
52400 Employee Benefits	194,187	232,800	234,530	257,670	265,400
TOTAL PERSONNEL	439,961	488,620	499,990	526,080	541,860
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	337	500	500	800	800
53070 Reimbursed Mileage	0	1,000	500	1,000	1,000
53080 Travel And Meeting	0	500	500	500	500
63520 Special Supplies	32	500	500	500	500
67060 Cellular Phone	600	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE	4,569	7,300	6,800	7,600	7,600
CAPITAL OUTLAY					
79010 Land	0	0	0	0	0
79050 Furniture Fixtures And Office	0	740	740	0	0
TOTAL CAPITAL OUTLAY	0	740	740	0	0
ACTIVITY TOTAL	444,530	496,660	507,530	533,680	549,460

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services

ACTIVITY: Community Participation

CODE: 421

ACTIVITY DESCRIPTION

The Community Participation Division of the Department of Community & Safety Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of the availability of services supplied by the City, other governmental agencies and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various types of City activities. This Division coordinates ceremonies and celebrations which recognize dignitaries and volunteers, commemorate ground breakings and dedicate new facilities. This Division also oversees the operation of the Senior Center.

ACTIVITY OBJECTIVES

1. To keep abreast of the changing programs and service needs and interests of the community.
2. To design and establish appropriate programs and services for residents of all ages.
3. To plan and execute awards and recognition programs and ceremonies for dignitaries, officials and volunteers.
4. To utilize all available resources to provide service, consumer information and referral to our community.
5. To develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Reduction in Community Programs due to elimination of a non-profit program that is no longer serving the community (63411).

-\$5,400

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Community Participation

CODE: 421

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	173,389	158,630	165,660	164,690	169,630
51021 Overtime	1,333	1,000	1,000	1,000	1,030
52400 Employee Benefits	152,877	152,290	153,500	161,400	166,240
TOTAL PERSONNEL	327,599	311,920	320,160	327,090	336,900
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	405	500	500	500	500
53070 Reimbursed Mileage	453	500	500	500	500
53080 Travel And Meeting	247	400	400	400	400
61340 Outside Services	0	600	600	600	600
61380 Printing	1,607	3,500	3,500	3,500	3,500
63130 Community Awards	3,140	3,200	3,200	3,200	3,200
63250 Office Supplies	(9)	1,500	1,500	1,500	1,500
63310 Postage	0	1,000	1,000	1,000	1,000
63410 Program Expenses And Supplies	46,085	65,030	65,030	65,030	65,030
63411 Community Programs	158,058	162,530	157,130	157,130	157,130
63520 Special Supplies	22	5,000	5,000	5,000	5,000
67060 Cellular Phone	600	600	600	600	600
TOTAL OPERATIONS AND MAINTENANCE	214,208	247,960	242,560	242,560	242,560
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	541,807	559,880	562,720	569,650	579,460

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services

ACTIVITY: Senior Center

CODE: 422

ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Participation personnel are responsible for developing, implementing, supervising and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and groups desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, fitness classes and utilization of the Center's fitness/wellness center.

ACTIVITY OBJECTIVES

1. To oversee and coordinate the development and operations of the Cerritos Senior Center.
2. To keep abreast of the changing needs and interests of the adult community.
3. To utilize all available resources to provide services, enrichment opportunities and referrals to the adult/senior population.
4. To develop, implement, supervise and evaluate all programs and services to benefit the aging population of our community.
5. To provide meeting/banquet facilities for residents and adult community groups.
6. To manage a senior center volunteer program and to manage a volunteer recognition program.
7. To foster positive intergenerational relationships and promote knowledge about people of all ages.
8. To maintain senior health and independence through fitness, wellness and educational programming.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Congregate meals provided (M-F)	82 daily	84 daily	87 daily
Home-delivered meals (M-F)	53 daily	67 daily	75 daily
Senior clubs attendance (13 clubs)	33,200/yr.	33,280/yr.	33,260/yr.
Special events/Center classes	31,058/yr.	32,500/yr.	33,000/yr.
Volunteer hours	4,500/yr.	4,500/yr.	4,500/yr.
Health & fitness programs	21,000/yr.	21,200/yr.	25,500/yr.
Facility (banquet/meetings) reservations & attendance	53/9,445/yr.	55/10,000/yr.	55/10,000/yr.*
Information & Referral	3,100/yr.	3,150/yr.	3,250/yr.
Fitness Center drop-in	37,721/yr.	42,000/yr.	43,000/yr.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGES
Increase in Professional Services (61430) for Videography, Human Services lectures, and 25th Anniversary.	+\$6,500
Increase in Program Expense (63410) for 25th Anniversary.	+\$5,000

*Note: Statistics reflect two months without rentals/reduced programming due to building maintenance in August.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Senior Center

CODE: 422

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	237,335	244,400	258,980	258,540	266,300
51021 Overtime	888	2,000	2,000	2,000	2,060
52010 Regular Earnings - Part Time	205,617	279,090	300,950	292,520	301,300
52021 Overtime Earnings - Part Time	107	1,560	1,560	1,560	1,610
52400 Employee Benefits	298,938	354,980	358,570	356,680	367,380
TOTAL PERSONNEL	742,885	882,030	922,060	911,300	938,650
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	285	540	540	540	540
53030 Education And Training	180	0	0	0	0
53070 Reimbursed Mileage	142	700	700	700	700
53080 Travel And Meeting	57	400	400	400	400
53090 Uniform And Shoes	113	2,200	2,200	2,200	2,200
61360 Permit Fees	213	500	500	500	500
61380 Printing	8,653	14,100	14,100	14,100	14,100
61430 Professional Services	45,160	74,400	74,400	80,900	80,900
63110 Computer Supplies	2,439	4,200	4,200	4,200	4,200
63130 Community Awards	0	500	500	500	500
63140 Inventory For Resale	1,505	3,500	3,500	3,500	3,500
63250 Office Supplies	3,184	6,560	6,560	6,560	6,560
63270 Photo Film And Processing	35	200	200	200	200
63310 Postage	2,550	2,050	2,050	2,050	2,050
63410 Program Expenses And Supplies	31,370	37,850	37,850	42,850	42,850
63411 Community Programs	51,216	56,930	56,930	56,790	56,790
63520 Special Supplies	1,990	4,560	4,560	4,560	4,560
67060 Cellular Phone	600	600	600	600	600
69901 Non-Capitalizable Expenditures	0	0	0	0	0
69950 Non-Cap Expenditures-FF&E	117	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	149,809	209,790	209,790	221,150	221,150
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	117	1,000	1,000	1,000	1,000
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	117	1,000	1,000	1,000	1,000
ACTIVITY TOTAL	892,811	1,092,820	1,132,850	1,133,450	1,160,800

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Recreation Services
CODE: 441

ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community & Safety Services organizes and provides a variety of leisure time activities for all citizens of Cerritos. Personnel assigned to this Division plan, develop, initiate and administer a safe and comprehensive leisure program at the City's community centers and parks. The adult, teen, youth and tiny tot programs offered through this Division include: sports, arts, crafts, dance, drama, outdoor recreation, special interest classes, excursions, clubs, adaptive programs and life-enrichment activities. We create community through people, parks and programs.

ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Participants in Division Programs	402,234	400,000	405,000
Drop-in Facility Usage	805,802	810,000	805,000
Facility Reservation Usage	310,878	315,000	310,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGES
Decrease in Program Expense (63410) due to the elimination of the Community Spring Festival.	-\$14,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Recreation Services

CODE: 441

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	933,318	892,000	994,840	977,000	1,006,310
51021 Overtime	3,172	4,000	4,000	4,000	4,120
52010 Regular Earnings - Part Time	892,310	1,240,710	1,139,440	1,328,990	1,368,860
52021 Overtime Earnings - Part Time	1,151	0	0	0	0
52400 Employee Benefits	1,163,939	1,324,300	1,381,490	1,330,760	1,370,680
TOTAL PERSONNEL	2,993,890	3,461,010	3,519,770	3,640,750	3,749,970
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	6,629	6,200	6,200	6,200	6,200
53070 Reimbursed Mileage	3,870	5,800	5,800	5,800	5,800
53080 Travel And Meeting	840	1,700	1,700	1,700	1,700
53090 Uniform And Shoes	12,161	14,000	14,000	16,000	16,000
53091 Vehicle Operations	682	1,300	1,300	1,300	1,300
61130 Delivery Service	0	100	100	100	100
61260 Insurance - General	2,026	3,800	3,800	3,800	3,800
61380 Printing	5,794	7,600	7,600	7,600	7,600
61430 Professional Services	240,176	281,280	258,380	284,000	284,000
61580 Temporary Help	36,791	46,400	46,400	46,400	46,400
63410 Program Expenses And Supplies	301,962	345,000	345,000	331,000	331,000
63411 Community Programs	3,840	5,820	5,820	5,820	5,820
63520 Special Supplies	6,367	9,800	9,800	10,000	10,000
65132 Rent Building And Grounds	125,495	154,000	99,000	154,000	154,000
67050 Telephone	444	2,020	2,020	2,020	2,020
67060 Cellular Phone	2,400	3,000	3,000	3,000	3,000
69901 Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	753,077	891,420	813,520	882,340	882,340
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	3,746,967	4,352,430	4,333,290	4,523,090	4,632,310

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services

ACTIVITY: Golf Course

CODE: 442

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Golf Course. Programs undertaken by this Division include the safe and efficient operation of the driving range, operation of the pro shop, and coordination of activities of the golfing public in Cerritos, including lessons, general play, adaptive programs and tournaments. This Division also oversees the operation of the Golf Course restaurant. We create community through people, parks and programs.

ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Classes/special events	1,393	1,100	1,400
Number of rounds of golf	38,544	32,000	37,000
Driving range participants	37,201	33,000	38,000
Total course revenue	\$570,579	\$525,000	\$640,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Golf Course

CODE: 442

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	67,313	68,000	72,880	71,000	73,130
51021 Overtime	193	1,000	1,000	1,000	1,030
52010 Regular Earnings - Part Time	168,574	197,080	212,870	212,460	218,830
52021 Overtime Earnings - Part Time	404	0	0	0	0
52400 Employee Benefits	119,558	137,590	139,270	127,240	131,060
TOTAL PERSONNEL	356,042	403,670	426,020	411,700	424,050
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	404	520	520	520	520
53070 Reimbursed Mileage	623	1,000	1,000	1,000	1,000
53080 Travel And Meeting	0	400	400	400	400
53090 Uniform And Shoes	1,494	3,000	3,000	3,000	3,000
53091 Vehicle Operations	926	1,400	1,400	1,500	1,500
61340 Outside Services	71	3,200	3,200	3,200	3,200
61380 Printing	2,518	3,500	3,500	3,500	3,500
61430 Professional Services	13,778	27,500	27,500	27,500	27,500
63140 Inventory For Resale	8,484	13,000	13,000	13,000	13,000
63410 Program Expenses And Supplies	4,742	4,800	4,800	4,800	4,800
63520 Special Supplies	25,324	35,500	35,500	35,500	35,500
65020 Building And Grounds	14,608	10,000	64,200	10,000	10,000
65131 Rent Other Equipment	4,250	6,000	6,000	6,000	6,000
69901 Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	77,222	109,820	164,020	109,920	109,920
CAPITAL OUTLAY					
79030 Improvements	0	0	0	0	0
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	433,264	513,490	590,040	521,620	533,970

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services

ACTIVITY: Swim & Fitness Center

CODE: 443

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Programs undertaken by this Division include the conducting of swim classes, recreational swim and competitive and adaptive swim activities. We create community through people, parks and programs.

ACTIVITY OBJECTIVES

1. To provide a specialized leisure activity swim and fitness facility for all patrons.
2. To provide a safe and properly supervised swim and fitness facility for all patrons.
3. To ensure that swim activities are planned for every age group and interest.
4. To strive for organizational efficiency and cost effectiveness.

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Swim lessons attendance	202,077	195,000	200,000
Recreational swim attendance	44,218	42,000	44,000
Other pool use attendance	100,725	92,000	90,000
Fitness center attendance	34,863	32,000	34,000
Total pool revenue	\$527,979	\$500,000	\$510,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Swim & Fitness Center

CODE: 443

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	125,605	125,000	134,130	112,000	115,360
51021 Overtime	193	1,000	1,000	1,000	1,030
52010 Regular Earnings - Part Time	611,601	745,040	808,600	822,730	847,410
52016 Part Time Sick Leave	8,823	13,900	13,900	0	0
52021 Overtime Earnings - Part Time	717	0	0	0	0
52400 Employee Benefits	290,170	401,910	406,800	316,390	325,880
TOTAL PERSONNEL	1,037,109	1,286,850	1,364,430	1,252,120	1,289,680
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	14,267	24,300	24,300	20,000	20,000
53070 Reimbursed Mileage	178	500	500	500	500
53090 Uniform And Shoes	6,745	11,000	9,000	11,000	11,000
61380 Printing	631	1,500	1,500	1,500	1,500
61430 Professional Services	4,306	3,000	25,900	3,000	3,000
63140 Inventory For Resale	4,476	5,000	5,000	5,000	5,000
63410 Program Expenses And Supplies	2,132	7,500	7,500	7,500	7,500
63520 Special Supplies	3,162	3,130	5,130	3,130	3,130
TOTAL OPERATIONS AND MAINTENANCE	35,897	55,930	78,830	51,630	51,630
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	1,073,006	1,342,780	1,443,260	1,303,750	1,341,310

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services

ACTIVITY: Community Safety

CODE: 451

ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department, Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and Long Beach Animal Control.

ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program and Virtual Block Club.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. Enhance local and regional crime analysis through the Fingerprint Identification Specialist Program.
6. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Temporary & Semi-annual Parking Permits	52,439	53,500	54,700
Animal Control Incidents	2,168	1,780	2,000
Fires	90	105	114
Law Enforcement Service Requests	20,067	21,508	22,000
Self-generated Observations	18,031	19,472	20,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Animal Control Services reflects increase in contract; increase is offset by license fees (61020).	+\$10,000
Decrease in Finger Printing Expense reflects anticipated expenditures (61220).	-\$40,000
Police and Safety Services includes Sky Knight service; increase includes contract increase in liability (61370).	+\$599,020
Increase in Professional Services reflects added court surcharges for citation processing and homeless camp cleanups (61430).	+\$50,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Community Safety

CODE: 451

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	138,375	137,510	109,360	56,140	57,820
52010 Regular Earnings - Part Time	590,273	689,310	741,910	701,520	722,570
52021 Overtime Earnings - Part Time	404	0	0	0	0
52400 Employee Benefits	301,047	398,070	365,290	239,100	246,270
TOTAL PERSONNEL	1,030,099	1,224,890	1,216,560	996,760	1,026,660

OPERATIONS AND MAINTENANCE

53020 Dues And Publications	2,712	3,000	3,000	4,500	4,500
53070 Reimbursed Mileage	0	300	300	300	300
53080 Travel And Meeting	903	1,000	1,000	1,500	1,500
53090 Uniform And Shoes	3,427	7,000	7,000	7,000	7,000
53091 Vehicle Operations	100,880	150,000	150,000	150,000	150,000
61020 Animal Control Services	220,358	330,000	330,000	340,000	340,000
61220 Finger Printing Expense	86,024	110,000	75,500	70,000	70,000
61370 Police And Safety Services	13,961,508	14,804,780	14,899,420	15,403,800	15,403,800
61380 Printing	4,354	5,000	5,000	5,000	5,000
61430 Professional Services	285,128	310,000	380,000	360,000	360,000
63250 Office Supplies	2,692	3,000	3,000	3,000	3,000
63410 Program Expenses And Supplies	2,548	6,000	6,000	10,000	10,000
63520 Special Supplies	17,408	18,000	18,000	18,000	18,000
65080 Office Furniture And Fixtures	69,205	70,000	70,000	70,000	70,000
67060 Cellular Phone	2,442	8,500	8,500	8,500	8,500
69901 Non-Capitalizable Expenditures	0	0	0	0	0
69950 Non-Cap Expenditures-FF&E	0	0	0	0	0
69970 Non-Cap Expenditures-Machinery	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	14,759,589	15,826,580	15,956,720	16,451,600	16,451,600

CAPITAL OUTLAY

79030 Improvements	0	0	0	0	0
79050 Furniture Fixtures And Office	0	3,700	3,700	9,000	9,000
79060 Motor Vehicles	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	3,700	3,700	9,000	9,000

ACTIVITY TOTAL	15,789,688	17,055,170	17,176,980	17,457,360	17,487,260
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services

ACTIVITY: Code Enforcement

CODE: 452

ACTIVITY DESCRIPTION

The Code Enforcement Unit plays a vital role in implementing the development standards of the City. This Unit investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Unit also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Unit manages the City Wide Pride Program.

ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.
9. Monitor and address homelessness in City.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Code Enforcement cases processed	1,833	3,090	3,090
Cerritos Property Preservation Commission case hearings	65	90	90
Property Preservation tree appeals	10	18	18
City prosecutor cases	0	1	1
Administrative citations	29	65	65

SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGES
Decrease in Professional Services due to reduction in City Prosecutor activities (61430).	-\$5,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Code Enforcement

CODE: 452

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	134,546	137,130	176,780	204,970	211,120
52010 Regular Earnings - Part Time	38,835	61,890	65,770	66,650	68,650
52400 Employee Benefits	154,018	180,020	218,340	230,350	237,260
TOTAL PERSONNEL	327,399	379,040	460,890	501,970	517,030
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	255	500	500	500	500
53080 Travel And Meeting	0	1,400	1,400	1,400	1,400
53090 Uniform And Shoes	76	500	500	500	500
53091 Vehicle Operations	2,951	8,500	8,500	8,500	8,500
61430 Professional Services	4,175	25,000	25,000	20,000	20,000
63230 Maps And Publications	0	500	500	500	500
63411 Community Programs	0	7,000	3,000	5,000	5,000
63520 Special Supplies	446	4,000	4,000	4,000	4,000
67060 Cellular Phone	1,410	3,800	3,800	3,800	3,800
TOTAL OPERATIONS AND MAINTENANCE	9,313	51,200	47,200	44,200	44,200
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	2,960	2,960	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	2,960	2,960	0	0
ACTIVITY TOTAL	336,712	433,200	511,050	546,170	561,230

PROPERTY PRESERVATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as City Wide Pride. The City Wide Pride program encourages property maintenance through positive reinforcement by recognizing property owners who maintain their property exceptionally well.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE	6,767	7,880	7,880	7,880	7,880
OPERATIONS AND MAINTENANCE	5,057	6,200	6,200	6,200	6,200
CAPITAL OUTLAY	0	0	0	0	0
TOTAL BUDGET	11,824	14,080	14,080	14,080	14,080

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the City Wide Pride program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010	Regular Earnings - Part Time	6,070	7,300	7,300	7,300	7,300
52400	Employee Benefits	697	580	580	580	580
TOTAL PERSONNEL		6,767	7,880	7,880	7,880	7,880
OPERATIONS AND MAINTENANCE						
53010	Auto Allowance	3,035	3,000	3,000	3,000	3,000
53080	Travel And Meeting	2,022	3,100	3,100	3,100	3,100
63520	Special Supplies	0	100	100	100	100
TOTAL OPERATIONS AND MAINTENANCE		5,057	6,200	6,200	6,200	6,200
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		0	0	0	0	0
ACTIVITY TOTAL		11,824	14,080	14,080	14,080	14,080

PARKS AND RECREATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE	6,470	7,880	7,880	7,880	7,880
OPERATIONS AND MAINTENANCE	7,518	9,800	9,800	9,800	9,800
CAPITAL OUTLAY	—	—	—	—	—
TOTAL BUDGET	13,988	17,680	17,680	17,680	17,680

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

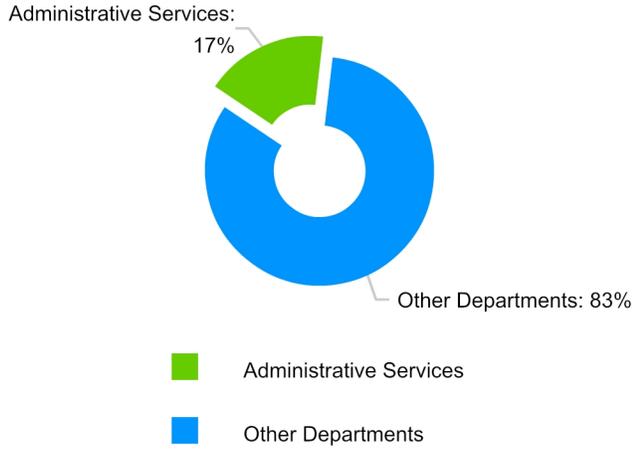
DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010	Regular Earnings - Part Time	6,470	7,300	7,300	7,300	7,300
52400	Employee Benefits	0	580	580	580	580
TOTAL PERSONNEL		6,470	7,880	7,880	7,880	7,880
OPERATIONS AND MAINTENANCE						
53010	Auto Allowance	3,235	3,000	3,000	3,000	3,000
53020	Dues And Publications	225	1,000	1,000	1,000	1,000
53080	Travel And Meeting	2,359	3,500	3,500	3,500	3,500
61580	Temporary Help	1,275	1,930	1,930	1,930	1,930
63520	Special Supplies	424	370	370	370	370
TOTAL OPERATIONS AND MAINTENANCE		7,518	9,800	9,800	9,800	9,800
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
ACTIVITY TOTAL		13,988	17,680	17,680	17,680	17,680

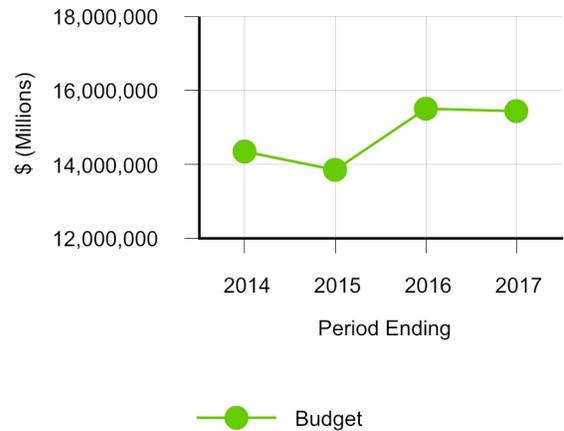
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ADMINISTRATIVE SERVICES

Percent of Operating Budget



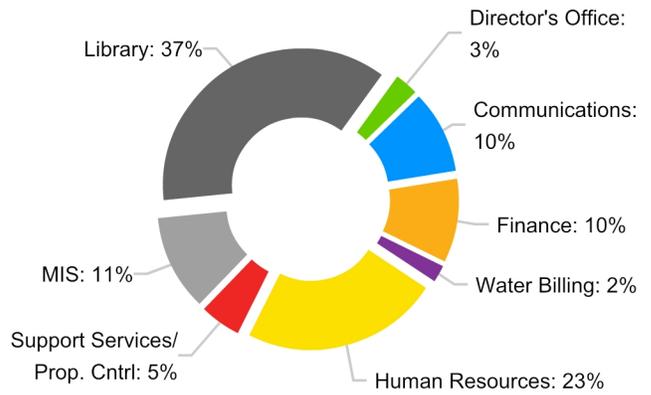
Budget History



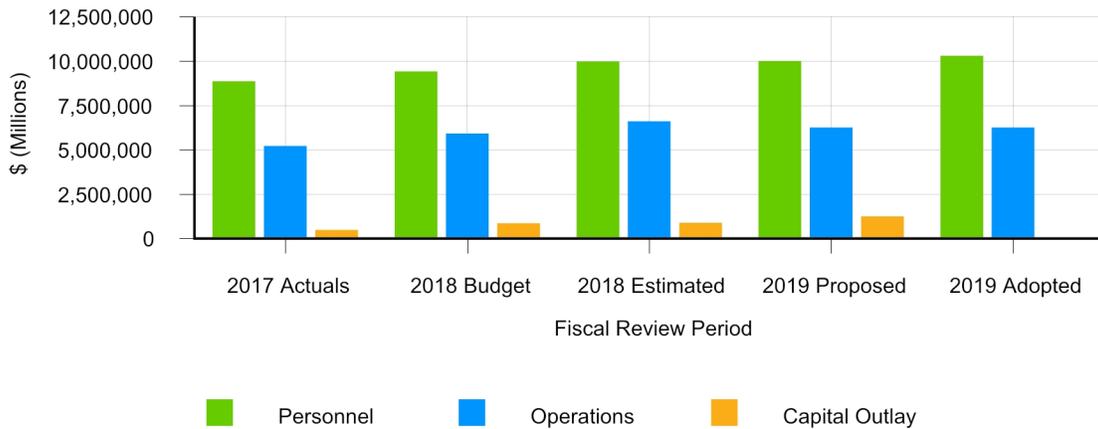
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Administrative Services

CODE: 500

OVERVIEW COMMENTARY

The Department of Administrative Services is organized and responsible for coordinating the day-to-day activities of various internal operations and supplying specialized staff support services to all operating departments. The Department is divided into eight operational divisions including the Office of the Director of Administrative Services, Communications, Finance, Water Billing, Human Resources, Support Services, Management Information Services and the Cerritos Municipal Library.

The personnel of this Department also function in an advisory capacity to other City Departments in providing technical information for the accomplishment of tasks, printing and graphic design, employee consultation, vendor contracts and dissemination of specialized financial information required for effective budget implementation.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	8,867,139	9,417,030	9,969,400	10,002,610	10,302,710
Operations and Maintenance	5,215,346	5,907,170	6,606,170	6,255,800	6,255,800
Capital Outlay	479,029	846,230	881,850	1,238,350	4,000
TOTAL BUDGET	14,561,514	16,170,430	17,457,420	17,496,760	16,562,510

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Office of the Director

CODE: 511

ACTIVITY DESCRIPTION

The Office of the Director is responsible for special projects and coordinating, supervising and ensuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the appropriate operating divisions and to ensure that the department's goals are consistent with the City's goals.
2. To provide professional expertise in the management of the City's personnel, purchasing, property control, financial, communications, telecommunications, risk management and library-related programs, and to apply all legislation relating to these areas as appropriate for Cerritos.
3. To provide for effective administration of the City's annual budget process in a manner which protects the City's fiscal position, and to implement related legislation in accordance with legal deadlines.
4. To oversee the risk management program and to stabilize general liability and workers' compensation claims by promoting such a program.
5. To provide a complete and current management information base to the line operating departments on a regular basis to enhance their day-to-day operations.
6. To optimize the City's data processing capabilities to more fully automate various adaptable systems in nonfinancial areas.
7. To coordinate the refinement of a comprehensive communications and advanced information system that will benefit the residents of the community and to operate a governmental access component within this system.
8. To provide administrative expertise in the ongoing development of the Cerritos Library, and to program the facility in a manner responsive to community needs.
9. To continually refine the City's comprehensive finance system to enhance the City's management capabilities, fulfill management reporting requirements, and ultimately enhance the City's responsiveness to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Office of the Director

CODE: 511

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	183,374	166,090	170,580	156,400	161,090
51021 Overtime	244	0	0	0	0
52015 Special Project Earnings - Part Time	73,668	76,440	76,440	86,200	88,790
52021 Overtime Earnings - Part Time	0	0	0	0	0
52400 Employee Benefits	178,157	157,790	158,690	151,710	156,260
TOTAL PERSONNEL	435,443	400,320	405,710	394,310	406,140
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	100	500	500	500	500
53070 Reimbursed Mileage	0	100	100	100	100
53080 Travel And Meeting	730	900	900	900	900
61130 Delivery Service	0	50	50	50	50
61380 Printing	6,399	6,500	6,500	6,500	6,500
61430 Professional Services	10,468	9,000	19,000	34,000	34,000
63520 Special Supplies	288	350	350	350	350
67060 Cellular Phone	600	600	600	600	600
TOTAL OPERATIONS AND MAINTENANCE	22,185	21,600	31,600	46,600	46,600
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	457,628	421,920	437,310	440,910	452,740

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

ACTIVITY DESCRIPTION

The Communications Division is responsible for providing a variety of information to the public and news media. Information channels utilized include: interpersonal and telephone contact, correspondence, news releases, special brochures and pamphlets, handbooks and directories, employee publications, slide and video presentations, tours, newsletters, advertisements, magazines, the Internet, radio and television. The Division is also responsible for handling cable television customer service complaints and operating the City's cable television channel.

ACTIVITY OBJECTIVES

1. To promote knowledge and use of municipal services, events and programs with the creation of targeted communications programs.
2. To respond to news media inquiries about the City's policies, programs and projects by acting as the liaison between City staff and journalists.
3. To inform residents of new or existing City ordinances, upcoming City events or construction projects, City recreation and Library programs, and issues affecting the community through a monthly City newsletter.
4. To handle cable television customer service complaints and coordinate the broadcast of City Council, Planning Commission, Fine Arts and Historical Commission, Property Preservation Commission, Parks and Recreation Commission and Economic Development Commission meetings and the production and broadcast of public service programming on the City's cable television channel.

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Advertisements	146	200	200
Newsletters	65	70	70
Press Releases	226	225	230
Proclamations	109	140	200
Certificates of Recognition	152	100	200
Photo Assignments	36	50	60
Tours	7	5	10
Special Brochures and Publications	19	15	10
Video Productions	16	10	15
Live Cablecast of City Council and Commission meetings	64	64	68
Updates to City HomePage	1,418	1,000	1,200
Fliers	19	20	20
Updates to City Intranet	255	200	200
Veterans website updates	0	0	0
TV3 messages	75	60	60

SIGNIFICANT ACTIVITY PROGRAM CHANGES

	CHANGES
Increase in Dues and Publications reflects anticipated expenses associated with cable television subscriptions for City facilities (53020).	+\$16,700
Decrease in Postage reflects anticipated reduction in CCPA direct mail expenses based on previous campaigns (63310).	-\$16,700

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	361,852	363,310	381,790	383,130	394,620
52400 Employee Benefits	350,848	356,040	359,140	383,130	394,620
TOTAL PERSONNEL	712,700	719,350	740,930	766,260	789,240
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	5,315	7,340	7,340	24,040	24,040
53070 Reimbursed Mileage	170	450	450	450	450
53080 Travel And Meeting	103	1,400	1,400	1,400	1,400
61130 Delivery Service	0	150	150	150	150
61340 Outside Services	2,191	10,000	10,000	10,000	10,000
61380 Printing	242,255	283,010	283,010	283,010	283,010
61430 Professional Services	46,551	76,420	76,420	76,420	76,420
63270 Photo Film And Processing	1,625	5,200	5,200	5,200	5,200
63310 Postage	387,848	427,020	477,020	410,320	410,320
63520 Special Supplies	4,052	5,000	5,000	5,000	5,000
67060 Cellular Phone	600	600	600	600	600
69901 Non-Capitalizable Expenditures	0	0	0	0	0
69950 Non-Cap Expenditures-FF&E	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	694,310	820,190	870,190	820,190	820,190
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	2,760	4,000	3,000	4,000	4,000
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	2,760	4,000	3,000	4,000	4,000
ACTIVITY TOTAL	1,409,770	1,543,540	1,614,120	1,590,450	1,613,430

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Finance

CODE: 531

ACTIVITY DESCRIPTION

The Finance Division is responsible for the administration and management of all financial activities of the City and Successor Agency, including cash and treasury management, bond debt administration, water billing and collection, financial reporting, internal audit and control, and accounting for assets.

ACTIVITY OBJECTIVES

1. Validate the City's financial position and integrity by annually receiving an unqualified opinion from the City's independent auditor and receiving an award from GFOA for excellence in financial reporting.
2. Manage the water billing and other billing systems to ensure equitable compliance with legal limitations and make resources available for the continued operation of the City's services.
3. Manage the City's debt issuance program and pursue financing opportunities to make resources available for the City's capital improvement program.
4. Maintain accurate and complete financial records, pay all employees and vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Process and deposit all receipts of funds from all sources in a timely manner and maintain an effective method of control in the collections and disbursements of City funds.
6. Actively manage the City's portfolio within the guidelines of the City's adopted investment policy and GASB 31.
7. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Number of accounts payable checks issued	4,629	4,430	4,150
Number of accounts payable electronic funds transfers issued	1,782	1,787	1,794
Number of accounts payable wire transfer payments issued	123	137	125
Total accounts payable	6,534	6,354	6,072
Number of payroll checks issued	236	250	240
Number of payroll direct deposits	18,559	18,575	18,600
Number of deposits and investments	5,520	5,620	5,700

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in bank charges and fees reflects increased processing costs.	+\$6,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Finance

CODE: 531

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	381,133	434,880	589,280	567,050	584,060
51021 Overtime	0	0	0	0	0
52010 Regular Earnings - Part Time	35,400	40,920	43,610	42,550	43,830
52400 Employee Benefits	362,003	450,690	569,690	622,200	640,870
TOTAL PERSONNEL	778,536	926,490	1,202,580	1,231,800	1,268,760
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	0	7,200	7,200	3,600	3,600
53020 Dues And Publications	1,528	2,110	2,110	2,110	2,110
53070 Reimbursed Mileage	111	200	200	200	200
53080 Travel And Meeting	869	3,500	3,500	3,500	3,500
61040 Auditing	38,000	41,000	41,000	41,000	41,000
61050 Bank Charges And Fees	82,940	85,250	85,250	91,250	91,250
61380 Printing	360	800	800	800	800
61430 Professional Services	171,815	210,780	210,780	211,400	211,400
63520 Special Supplies	2,742	3,000	3,000	3,000	3,000
67060 Cellular Phone	0	600	600	600	600
69080 Miscellaneous Expenses	(5,560)	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	292,805	354,440	354,440	357,460	357,460
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	1,071,341	1,280,930	1,557,020	1,589,260	1,626,220

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Water Billing

CODE: 532

ACTIVITY DESCRIPTION

The Water Billing section administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This section responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Water & Power Department and provides general assistance, information and support for the operation of the water system.

ACTIVITY GOALS AND OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Water & Power Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Domestic water	15,136	15,143	15,151
City services	239	240	240
Reclaimed water	177	180	180
Irrigation	123	126	126
State and wholesale	62	65	65
Number of bills processed	91,611	94,500	94,600
Water consumption billed (units)	4,673,677	5,748,000	5,750,000
Number of applications processed:			
Owner occupant	380	420	440
Renters	400	425	440
Commercial	80	100	110
Number of turn-offs	980	950	940

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Water Billing

CODE: 532

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	94,263	53,100	57,130	55,540	57,210
51021 Overtime	4,389	1,000	1,000	1,000	1,030
52010 Regular Earnings - Part Time	7,399	0	0	0	0
52400 Employee Benefits	78,519	53,100	53,710	59,980	61,780
TOTAL PERSONNEL	184,570	107,200	111,840	116,520	120,020
OPERATIONS AND MAINTENANCE					
61050 Bank Charges And Fees	58,375	59,400	59,400	61,200	61,200
61380 Printing	5,825	15,750	15,750	15,750	15,750
61430 Professional Services	37,679	87,040	87,040	90,740	90,740
63310 Postage	24,215	38,000	38,000	41,000	41,000
TOTAL OPERATIONS AND MAINTENANCE	126,094	200,190	200,190	208,690	208,690
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	310,664	307,390	312,030	325,210	328,710

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

ACTIVITY DESCRIPTION

The Human Resources Division manages the administration of the City's personnel, payroll administration, employee relations, labor relations, and risk management functions. The development of sound personnel management practices and procedures is accomplished through advice to appropriate City officials regarding personnel needs and requirements and by serving as the City's employee relations representative in the conduct of employee relations and negotiations. The Division maintains the City's Classification / Compensation Plan by conducting classification and salary studies and by preparing job specifications which accurately reflect responsibilities assigned to each City position. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division encourages safe working conditions, provides general liability and workers' compensation claims management, and monitors risk identification through a City-wide Risk Management Program. The Division provides training programs and job counseling for employee development.

ACTIVITY GOALS AND OBJECTIVES

1. Provide centralized support to the City's management staff and employees in the areas of labor and employee relations, training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.
2. Administer recruitments in compliance with local, state and federal employment laws.
3. Reduce frequency and cost of accidents, lost work hours and exposure to financial loss through an active City-Wide risk management program.
4. Educate and research the changes made to state and federal employment laws and address key areas of concern to the City's employment system.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Positions filled through recruitment (Full-Time)	6	5	5
Positions filled through recruitment (Part-Time)	99	90	90
Processed applications for employment	1,287	1,300	1,500
General Liability claims investigated	113	100	95
Workers' Compensation claims processed	17	20	20

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Insurance-General reflects increases to the general liability deposit and property insurance due to rate adjustments (61260).	+\$249,650
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	449,851	415,920	427,150	420,900	433,530
51021 Overtime	3,000	5,000	5,000	5,000	5,150
52010 Regular Earnings - Part Time	66,586	101,370	104,910	119,590	123,180
52400 Employee Benefits	420,484	420,360	422,870	435,720	448,790
TOTAL PERSONNEL	939,921	942,650	959,930	981,210	1,010,650
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	1,115	2,630	2,630	2,630	2,630
53030 Education And Training	23,727	45,000	45,000	45,000	45,000
53040 Employee Awards	22,414	20,300	20,300	20,300	20,300
53060 Recruitment Expense	27,076	35,000	35,000	35,000	35,000
53070 Reimbursed Mileage	0	160	160	160	160
53080 Travel And Meeting	336	1,400	1,400	1,400	1,400
61130 Delivery Service	0	600	600	600	600
61260 Insurance - General	1,907,256	2,049,590	2,649,590	2,299,240	2,299,240
61270 Insurance - Earthquake Self In	0	115,920	115,920	115,920	115,920
61310 Legal Services	254,509	209,960	209,960	209,960	209,960
61380 Printing	0	7,930	7,930	7,930	7,930
61430 Professional Services	71,403	70,000	70,000	70,000	70,000
63250 Office Supplies	49	110	110	110	110
63270 Photo Film And Processing	0	760	760	760	760
63410 Program Expenses And Supplies	0	2,850	2,850	2,850	2,850
63520 Special Supplies	1,331	3,660	3,660	3,660	3,660
67060 Cellular Phone	600	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE	2,313,416	2,570,670	3,170,670	2,820,320	2,820,320
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	3,253,337	3,513,320	4,130,600	3,801,530	3,830,970

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Support Services

CODE: 551

ACTIVITY DESCRIPTION

Support Services provides the line operating departments of the City with a number of technical and special services on a daily basis. Functions assigned to personnel within the Division include purchasing of supplies and equipment, contract cost and bid analysis, fiscal contract administration, inventory of maintenance and operation supplies, inventory of equipment and property control program.

ACTIVITY OBJECTIVES

1. Purchase equipment, supplies and services at the lowest cost by solicitation of responsible bids based on clear, competitive specifications and by maximizing use of available cooperative contracts.
2. Be responsive to all City departments by providing needed information and processing all purchase requests expeditiously.
3. Research new sources of supplies and equipment used by the City and evaluate suppliers based on their responsiveness and the quality of the supplies and equipment provided.
4. Provide delivery of supplies, equipment and furniture from the Corporate Yard to all City locations on a weekly or as needed basis.
5. Improve the quality of services provided by Support Services to all City departments by promoting better communication and understanding through an effective exchange of information concerning activities, procedures, and requirements.
6. Assign property control numbers to all equipment purchased costing \$1,000 or more and maintain a complete fixed assets file.
7. Oversee storage facility for use by all City departments.
8. Assist in City document administration (check printing).

ACTIVITY WORKLOAD STATISTICS	2016-2017	2017-2018	2018-2019
	ACTUAL	ESTIMATED	FORECASTED
Purchase Requisitions/Invoices Processed	4,300	3,000	2,500
Documents Administered	15,000	15,000	14,500
Deliveries Processed	4,100	3,500	3,800
Equipment Repair Requests	1,000	800	900
Formal/Informal Bids and Agenda Reports	100	150	350
Warehouse Requests	1,200	1,200	1,300

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes.

CHANGES

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Support Services

CODE: 551

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	123,300	121,340	130,260	128,230	132,080
51021 Overtime	979	1,500	1,500	1,500	1,550
52010 Regular Earnings - Part Time	2,456	23,950	25,670	24,080	24,800
52021 Overtime Earnings - Part Time	0	0	0	0	0
52400 Employee Benefits	135,211	129,500	131,000	138,900	143,070
TOTAL PERSONNEL	261,946	276,290	288,430	292,710	301,500
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	130	130	130	130	130
53070 Reimbursed Mileage	0	100	100	100	100
53080 Travel And Meeting	20	100	100	100	100
53090 Uniform And Shoes	371	450	600	600	600
53091 Vehicle Operations	1,833	2,000	2,000	2,000	2,000
61130 Delivery Service	2,746	3,000	3,000	3,600	3,600
63250 Office Supplies	79,074	76,000	76,000	77,000	77,000
63310 Postage	54,033	70,000	68,850	70,000	70,000
63520 Special Supplies	34,712	35,550	35,550	35,550	35,550
65080 Office Furniture And Fixtures	677	1,570	1,570	2,030	2,030
65130 Rent Office Equipment	4,340	4,100	4,100	4,100	4,100
67060 Cellular Phone	210	240	240	240	240
TOTAL OPERATIONS AND MAINTENANCE	178,146	193,240	192,240	195,450	195,450
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	1,000	0	0
TOTAL CAPITAL OUTLAY	0	0	1,000	0	0
ACTIVITY TOTAL	440,092	469,530	481,670	488,160	496,950

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Property Control

CODE: 552

ACTIVITY DESCRIPTION

This function is responsible for maintaining accurate records concerning the status of all items classified as City property costing over \$1,000.00.

ACTIVITY OBJECTIVES

1. Provide City Departments annual reports indicating all equipment items assigned to each cost center and update these reports as required.
2. Maintain current log of all maintenance contracts as to amounts and expiration dates.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Capital equipment acquisition/replacement (79050 / 79060 / 79070)

-\$877,850

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Property Control

CODE: 552

		2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE						
TOTAL PERSONNEL		0	0	0	0	0
OPERATIONS AND MAINTENANCE						
61340	Outside Services	0	300	300	300	300
65080	Office Furniture And Fixtures	240,706	293,260	293,260	297,760	297,760
65130	Rent Office Equipment	0	0	0	0	0
69901	Non-Capitalizable Expenditures	0	0	0	0	0
69950	Non-Cap Expenditures-FF&E	127,500	0	0	0	0
69960	Non-Cap Expenditures-Vehicles	2,469	0	0	0	0
69970	Non-Cap Expenditures-Machinery	116,624	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE		487,299	293,560	293,560	298,060	298,060
CAPITAL OUTLAY						
79010	Land	0	0	0	0	0
79020	Building	0	0	0	0	0
79050	Furniture Fixtures And Office	151,522	223,000	252,800	670,700	0
79060	Motor Vehicles	255,156	251,370	257,190	262,000	0
79070	Machinery And Equipment	69,591	367,860	367,860	301,650	0
TOTAL CAPITAL OUTLAY		476,269	842,230	877,850	1,234,350	0
ACTIVITY TOTAL		963,568	1,135,790	1,171,410	1,532,410	298,060

DEPARTMENTAL ACTIVITY DETAIL

PROPERTY CONTROL CAPITAL OUTLAY

DEPARTMENT: Administrative Services

ACTIVITY: Property Control

CODE: 552

		ACCT. 79050	ACCT. 79060	ACCT. 79070	
		FURN. & OFF.	MOTOR	EQUIP. &	
		EQUIPMENT	VEHICLES	MACHINERY	TOTAL
REPLACEMENT ACQUISITIONS					
343	Stick welder			—	—
344	3/4 Ton Pick-Up Truck, w/ utility bed, rack		—		—
354	3/4 Ton Pick-Up Truck, w/ utility bed, rack, 50 gal. auxiliary		—		—
354	Two (2) utility vehicles (diesel)		—		—
354	Riding mower			—	—
354	Five (5) long handle power hedge trimmers			—	—
354	Walk-behind mower			—	—
355	Bunker mower			—	—
355	Core aerator			—	—
366	Heavy Duty truck w/ dump body		—		—
422	Two (2) recumbent bikes			—	—
422	Treadmill			—	—
422	Ten (10) tables	—			—
422	Six (6) umbrellas			—	—
422	Window shades	—			—
441	Ten (10) chairs for Recreation Conference Room	—			—
441	Five (5) Outdoor storage sheds			—	—
441	Folding floor mats for contract classes, Liberty Park			—	—
441	Four (4) SI-1 carbon upright volleyball poles, CHS gym			—	—
441	Replacement of A/V equipment, Liberty Park	—			—
441	Elliptical Cross Trainer			—	—
442	Drums for existing picker station			—	—
443	Stair Climber			—	—
443	Elliptical Cross Trainer			—	—
451	3/4 Ton, 8 passenger van		—		—
452	Pick-Up truck		—		—
521	Two (2) projectors for City Council Chambers	—			—
551	Power Stacker	—			—
561	Server storage appliance	—			—
561	Wireless connectivity, security, and improvements	—			—
561	Forty-five (45) computers w/ standard software	—			—
561	Computer & Network contingency	—			—
571	Four (4) public use multi-function printers	—			—
571	Video projection equipment, Little Theater	—			—
571	Library contingency	—			—
651	Video projection equipment			—	—
TOTAL REPLACEMENT ACQUISITIONS		—	—	—	—

DEPARTMENTAL ACTIVITY DETAIL

PROPERTY CONTROL CAPITAL OUTLAY

DEPARTMENT: Administrative Services

ACTIVITY: Property Control

CODE: 552

		ACCT. 79050 FURN. & OFF. EQUIPMENT	ACCT. 79060 MOTOR VEHICLES	ACCT. 79070 EQUIP. & MACHINERY	TOTAL
NEW ACQUISITIONS					
321	Engineering Plan storage units	—			—
354	12" sod cutter			—	—
354	Pressure washer			—	—
355	Generator			—	—
364	RD8100 Radio Detection Locater			—	—
422	Laptop Computer, Senior Services	—			—
451	LA-RICS Network Radio Equipment, Emergencies			—	—
551	Two (2) pallet trucks	—			—
561	Visitor Management Software System	—			—
	TOTAL NEW ACQUISITIONS	—	—	—	—
<hr/>					
	PROPERTY CONTROL CAPITAL OUTLAY TOTAL	—	—	—	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

ACTIVITY DESCRIPTION

The Management Information Services Division is responsible for the administration of organizational data processing functions for the City of Cerritos. This division utilizes professional management of the City's computer hardware and support functions to provide optimum information flow and ensure that all computerized management reporting functions are effective and accurate. These activities are accomplished through ongoing system design efforts and additional consulting on a City-Wide basis.

ACTIVITY GOALS AND OBJECTIVES

1. Provide a high level of professional services to the City and indirectly to the public.
2. Ensure the maximum effectiveness of the City's information management capability through the selection and development of appropriate software and continuous monitoring of the City's technology infrastructure.
3. Provide professional assistance to other City computer users and maximize the benefits of office automation within the City's work environment.
4. Coordinate the use of outside information technology resources including facility management consultants and hardware/software support personnel.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Electronic Information due to anticipated increases in planned data center equipment replacements (61170).	+\$10,000
Increase in Computer Supplies due to anticipated increases in software support and maintenance contracts (63110).	+\$44,100

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010	Regular Earnings	570,618	553,000	567,940	573,700	590,910
52400	Employee Benefits	523,816	519,820	522,810	545,020	561,370
TOTAL PERSONNEL		1,094,434	1,072,820	1,090,750	1,118,720	1,152,280
OPERATIONS AND MAINTENANCE						
53010	Auto Allowance	7,200	6,000	6,000	6,000	6,000
53020	Dues And Publications	1,309	1,350	1,350	2,000	2,000
53070	Reimbursed Mileage	0	500	500	500	500
53080	Travel And Meeting	975	2,000	2,000	3,000	3,000
61130	Delivery Service	0	50	50	50	50
61170	Electronic Information	145,716	200,000	200,000	210,000	210,000
61430	Professional Services	44,817	90,000	90,000	90,000	90,000
63110	Computer Supplies	282,305	340,900	380,900	385,000	385,000
63250	Office Supplies	46	1,000	1,000	1,000	1,000
63520	Special Supplies	1,256	5,000	5,000	5,000	5,000
67060	Cellular Phone	3,600	3,600	3,600	3,600	3,600
TOTAL OPERATIONS AND MAINTENANCE		487,224	650,400	690,400	706,150	706,150
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
ACTIVITY TOTAL		1,581,658	1,723,220	1,781,150	1,824,870	1,858,430

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Municipal Library

CODE: 571

ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country. The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "onground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; community meeting space; museum exhibits; technology classes and online research databases accessible from the homes, offices or schools of Cerritos residents.

ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces and educational and cultural programming.
4. To plan, develop and implement museum-quality exhibits and permanent and traveling displays of cultural, historical and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

ACTIVITY WORKLOAD STATISTICS	2016-2017 ACTUAL	2017-2018 ESTIMATED	2018-2019 FORECASTED
Informational questions and technological assistance provided	86,190	89,000	89,000
Library materials added	12,098	12,100	12,100
Circulation of Library materials	415,919	416,000	416,000
Patrons using the Library (estimate)	2,645,295	1,950,000	1,950,000
Registered borrowers	24,494	24,494	24,400
Attendance at programs	18,298	18,300	18,300

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Municipal Library

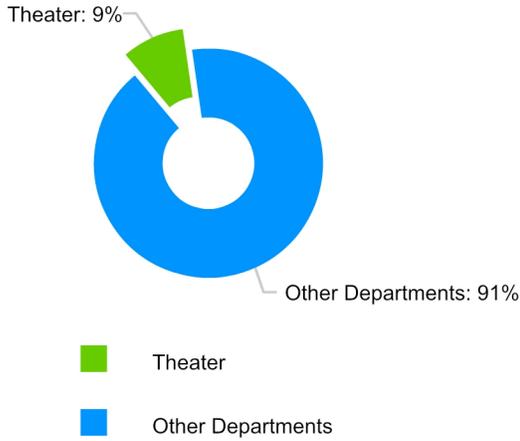
CODE: 571

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	1,383,013	1,420,180	1,488,340	1,457,500	1,501,230
51021 Overtime	1,417	2,600	2,600	2,600	2,680
52010 Regular Earnings - Part Time	1,306,131	1,519,960	1,630,750	1,630,750	1,679,670
52021 Overtime Earnings - Part Time	0	0	0	0	0
52400 Employee Benefits	1,769,028	2,029,170	2,047,540	2,010,230	2,070,540
TOTAL PERSONNEL	4,459,589	4,971,910	5,169,230	5,101,080	5,254,120
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	3,427	3,800	3,800	3,800	3,800
53070 Reimbursed Mileage	323	700	700	700	700
53080 Travel And Meeting	1,092	1,500	1,500	1,500	1,500
53090 Uniform And Shoes	565	4,000	4,000	4,000	4,000
61050 Bank Charges And Fees	834	1,000	1,000	1,000	1,000
61170 Electronic Information	98,578	103,500	103,500	103,500	103,500
61350 Outside Processing	58,589	71,000	71,000	70,500	70,500
61380 Printing	5,129	6,000	6,000	6,000	6,000
61430 Professional Services	73,970	102,400	102,400	102,400	102,400
63010 Audio Visual Materials	21,897	37,000	37,000	37,500	37,500
63020 Books And Library Materials	217,625	291,500	291,500	291,500	291,500
63140 Inventory For Resale	15,046	18,200	18,200	18,200	18,200
63310 Postage	3,387	8,000	8,000	8,000	8,000
63410 Program Expenses And Supplies	38,477	48,000	48,000	48,000	48,000
63520 Special Supplies	43,182	67,930	67,930	67,930	67,930
63550 Subscription And Periodicals	20,970	25,000	25,000	25,000	25,000
65050 Equipment And Machinery Maintenance	0	800	800	800	800
65131 Rent Other Equipment	1,700	3,150	3,150	3,150	3,150
65132 Rent Building And Grounds	4,276	4,000	4,000	4,000	4,000
67060 Cellular Phone	1,200	1,800	1,800	1,800	1,800
TOTAL OPERATIONS AND MAINTENANCE	613,867	802,880	802,880	802,880	802,880
CAPITAL OUTLAY					
79030 Improvements	0	0	0	0	0
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	5,073,456	5,774,790	5,972,110	5,903,960	6,057,000

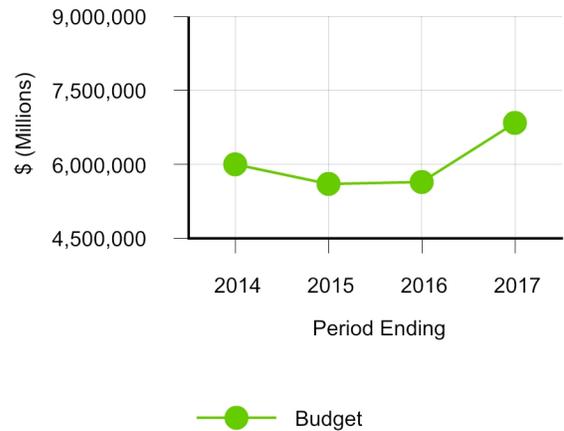
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THEATER

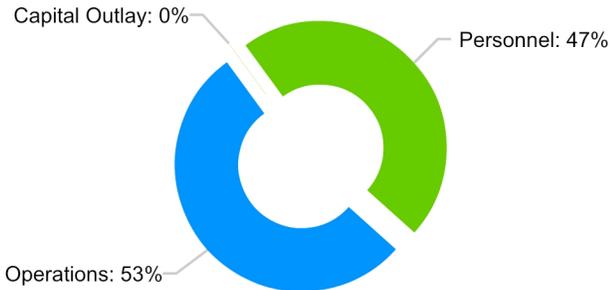
Percent of Operating Budget



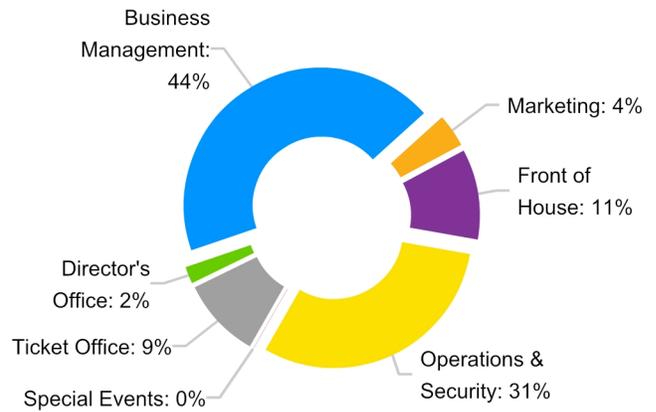
Budget History



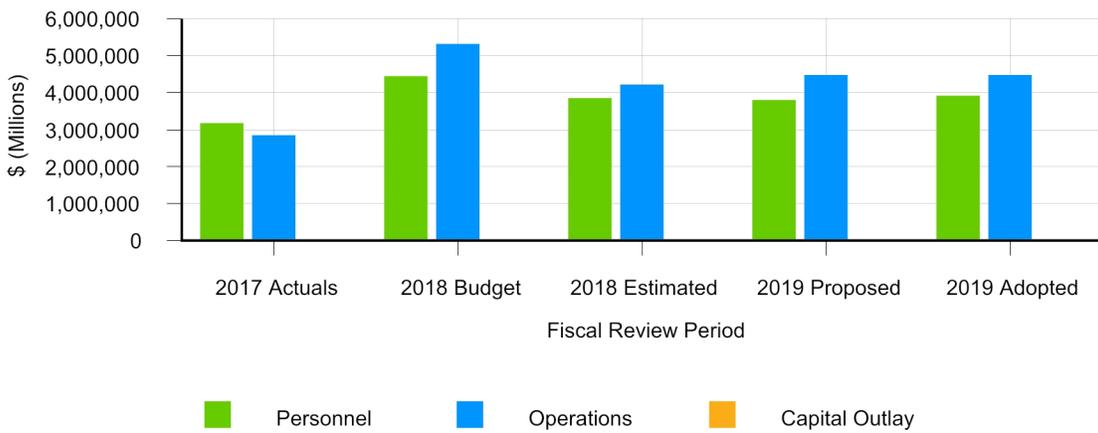
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

OVERVIEW COMMENTARY

The Cerritos Center for the Performing Arts is a City-owned facility developed to provide for the enjoyment and cultural enhancement of the community. In an effort to enhance the social, educational and cultural environment of the citizens of Cerritos, the Cerritos Center for the Performing Arts presents a diverse mix of professional performing arts events as well as providing a venue for many local and regional community groups and organizations wishing to use the facility.

The Cerritos Center for the Performing Arts facility can be configured into five performance venues: 1) lyric theatre, 2) drama/recital, 3) concert hall, 4) arena and 5) cabaret. This multi-purpose facility, with its adjoining meeting rooms, serves to meet the needs of the community.

The 2018-2019 season marks the 26th anniversary for the Cerritos Center for the Performing Arts. Additional special event and performance partner activity is envisioned for the coming season.

ACTIVITY SUMMARY

CLASSIFICATION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
Personnel Expense	3,179,613	4,445,620	3,849,480	3,799,500	3,913,480
Operations and Maintenance	2,847,935	5,320,360	4,217,340	4,477,930	4,477,930
Capital Outlay	349	4,000	4,000	3,500	3,500
TOTAL BUDGET	6,027,897	9,769,980	8,070,820	8,280,930	8,394,910

THEATER SUBSIDIZED EVENTS

The Cerritos Center for the Performing Arts (CCPA) and the City of Cerritos subsidize a number of organizations that use the CCPA for their events.

The following page is a summary of subsidized events for the 2017-2018 Fiscal Year.

For the 2018-2019 Fiscal Year, it is expected that the following requests will be received:

- ABC Unified School District - 2 events. The subsidy is expected to be approximately \$5,500.
- Cerritos Regional Chamber of Commerce - 2 events. The subsidy is expected to be approximately \$15,000.
- Cerritos Resident Clubs (A Groups) - 5 events. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor and equipment plus any additional hours at the normal rate. The subsidy is expected to be approximately \$16,000.
- City Arts Education - 4 events. The subsidy is expected to be approximately \$20,000 as additional funding has been received from LA County Supervisor Hahn.
- City Hosted Events - 4 events. The subsidy is expected to be approximately \$50,000.
- City Events (includes off-site events) - 9 events. The subsidy is expected to be approximately \$32,000.

In addition to those events listed above, the CCPA offers Cerritos residents a 15% discount off of the hourly event rate and Cerritos businesses a 10% discount off of the hourly event rate.

THEATER SUBSIDIZED EVENTS

FISCAL YEAR 2017-2018

(Booked Through March 2018 and estimated through June 30, 2018)

	Adjusted Facility Rental Rate	Equipment Fees	Labor Costs	CCPA Subsidy	Revenue to CCPA	Estimated Community Served
ABC Unified School District- CCPA						
Gahr High School Band Banquet	1,298	400	1,702	1,754	1,646	125
Cerritos Chamber of Commerce- CCPA						
Taste of the Region	4,782	1,365	3,218	9,365	0	1,000
State of the District *	478	592	1,172	2,242	0	150
State of the City*	1,099	592	1,601	3,292	0	150
A-Groups (Resident Clubs) - CCPA						
PHILSELA Annual Banquet	1,079	107	1,921	1,831	1,276	120
Pangansinan Brotherhood, USA	1,229	100	1,921	2,006	1,244	184
Tzu Chi Foundation Annual Event	1,079	687	2,027	1,769	2,024	300
Lifestream Global Ministries Dinner	1,229	400	1,921	1,997	1,553	200
SCAAE Banquet	1,229	266	1,921	1,981	1,435	175
Crimson and Cream Banquet	1,679	195	1,921	1,484	2,311	300
CCPA/City Arts Education (Equipment & Labor Support)						
Hap Palmer	9,000	3,500	4,288	16,788	0	2,478
Step Afrika!	9,000	3,000	5,107	17,107	0	2,616
How I Became a Pirate	9,000	3,000	8,658	20,658	0	2,642
Goodnight, Goodnight, Construction Site *	9,000	3,000	8,500	20,500	0	2,436
City Hosted Events-CCPA (Equipment & Labor Support)						
Senior Center Volunteer Dinner - Sierra	660	580	1,890	3,130	0	300
Martin Luther King Day Ceremony - Sierra	1,168	700	1,832	3,700	0	184
Mayoral Transition - Sierra/Lobby *	1,388	750	2,000	4,138	0	300
City Events- OffSite (Equipment & Labor Support)						
Death & Dying Panel - Senior Center	—	500	658	1,158	—	100
Veterans Day Ceremony	—	3,000	1,850	4,850	—	400
Tree Lighting Ceremony	—	5,000	3,713	8,713	—	1,200
Memorial Day Ceremony *	—	3,000	2,000	5,000	—	350
TOTAL FISCAL YEAR 2017-18	54,397	30,734	59,821	133,463	11,489	15,710

*Events projected as of March, 2018

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department. The Director is responsible for planning, directing and coordinating the programs of the various cost centers within the department including Business Management, Special Events Services, Ticket Office, Performance Management and Front of House, and Operations and Security. The head of each cost center reports directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively and economically, in accordance with established City practices and procedures.

ACTIVITY OBJECTIVES

1. To maintain the establishment of the Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies and procedures.
3. To program a variety of performing arts events including music, dance and theater.
4. To expand fundraising efforts.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant changes anticipated.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	19	0	0	0	0
52010 Regular Earnings - Part Time	140,951	144,000	0	0	0
52015 Special Project Earnings - Part Time	0	0	144,000	152,300	156,870
52021 Overtime Earnings - Part Time	0	0	0	0	0
52400 Employee Benefits	12,389	11,520	11,520	0	0
TOTAL PERSONNEL	153,359	155,520	155,520	152,300	156,870
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	0	0	0	0	0
53080 Travel And Meeting	789	4,000	4,000	6,500	6,500
61050 Bank Charges And Fees	0	0	0	0	0
61130 Delivery Service	0	400	400	400	400
61290 Marketing Expense	3,000	3,000	3,000	3,000	3,000
67060 Cellular Phone	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	3,789	7,400	7,400	9,900	9,900
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
79070 Machinery And Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	157,148	162,920	162,920	162,200	166,770

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

ACTIVITY OBJECTIVES

1. To provide general administrative staff support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Regular Earnings (51010).	-\$5,730
Decrease in Permit Fees (61360).	-\$42,200
Decrease in Professional Services (61430).	-\$40,000
Decrease in Program Expense (61440).	-\$110,800
Decrease in Computer Software (63121).	-\$25,000
Decrease in Postage (63310).	-\$7,000
Decrease in Program Expenses & Supplies (63410)	-\$500,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPEDITURES

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

		2016-2017	2017-2018	2017-2018	2018-2019	2018-2019
		ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010	Regular Earnings	79,585	79,130	81,270	73,400	75,600
52400	Employee Benefits	78,028	75,960	76,390	71,900	74,060
TOTAL PERSONNEL		157,613	155,090	157,660	145,300	149,660
OPERATIONS AND MAINTENANCE						
53020	Dues And Publications	1,841	5,000	5,000	5,000	5,000
61130	Delivery Service	342	500	500	500	500
61360	Permit Fees	55,022	142,200	70,200	100,000	100,000
61380	Printing	1,540	6,000	6,000	6,000	6,000
61430	Professional Services	43,164	100,000	35,000	60,000	60,000
61440	Program Expense	140,185	410,800	142,800	300,000	300,000
63121	Computer Software	0	35,000	0	10,000	10,000
63250	Office Supplies	552	600	600	500	500
63310	Postage	10,047	17,000	17,000	10,000	10,000
63410	Program Expenses And Supplies	2,054,150	3,500,000	2,941,980	3,000,000	3,000,000
63510	Signage / Flags / Display	1,795	5,000	5,000	5,000	5,000
63520	Special Supplies	1,561	7,000	7,000	4,000	4,000
67060	Cellular Phone	600	600	600	600	600
69090	Miscellaneous Reimbursements	1,769	4,000	4,000	2,000	2,000
69901	Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE		2,312,568	4,233,700	3,235,680	3,503,600	3,503,600
CAPITAL OUTLAY						
79050	Furniture Fixtures And Office	381	2,000	2,000	2,000	2,000
TOTAL CAPITAL OUTLAY		381	2,000	2,000	2,000	2,000
ACTIVITY TOTAL		2,470,562	4,390,790	3,395,340	3,650,900	3,655,260

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Performance Marketing & Sales

CODE: 631

ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces and mass media advertising.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles and performance reviews to promote ticket sales.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Performance Marketing & Sales
CODE: 631

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	30	0	0	0	0
52400 Employee Benefits	103	0	0	0	0
TOTAL PERSONNEL	133	0	0	0	0
OPERATIONS AND MAINTENANCE					
53070 Reimbursed Mileage	0	500	500	500	500
53080 Travel And Meeting	0	400	400	400	400
61130 Delivery Service	0	500	500	500	500
61290 Marketing Expense	80,493	100,000	100,000	100,000	100,000
61380 Printing	17,135	40,600	40,600	40,600	40,600
63250 Office Supplies	0	300	300	300	300
63270 Photo Film And Processing	306	1,000	1,000	1,000	1,000
63310 Postage	128,237	175,480	175,480	175,480	175,480
63510 Signage / Flags / Display	5,948	8,500	8,500	8,500	8,500
63520 Special Supplies	99	500	500	500	500
TOTAL OPERATIONS AND MAINTENANCE	232,218	327,780	327,780	327,780	327,780
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	232,351	327,780	327,780	327,780	327,780

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Front of the House Management
CODE: 641

ACTIVITY OBJECTIVES

1. To provide a welcoming and comfortable environment and experience for all Cerritos Center for the Performing Arts guest performers and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To ensure that all Cerritos Center for the Performing Arts performance management operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Regular Earnings (51010).	+\$7,040
Decrease in Regular Earnings - Part Time (52010).	-\$100,750
Decrease in Employee Benefits (52400).	-\$59,280
Decrease in Front of House Expense (61240).	-\$45,400

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Front of the House Management
CODE: 641

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	122,310	120,960	129,860	128,000	131,840
51021 Overtime	6,887	9,900	9,900	8,000	8,240
52010 Regular Earnings - Part Time	218,526	420,750	262,440	320,000	329,600
52021 Overtime Earnings - Part Time	138	1,000	1,000	1,000	1,030
52400 Employee Benefits	202,150	294,680	297,980	235,400	242,460
TOTAL PERSONNEL	550,011	847,290	701,180	692,400	713,170
OPERATIONS AND MAINTENANCE					
53070 Reimbursed Mileage	122	400	400	100	100
53090 Uniform And Shoes	362	5,000	5,000	2,000	2,000
61130 Delivery Service	0	100	100	100	100
61240 Front Of The House Expense	84,369	205,400	130,400	160,000	160,000
61340 Outside Services	375	500	500	500	500
61430 Professional Services	5,932	12,000	12,000	12,000	12,000
63250 Office Supplies	0	200	200	200	200
63510 Signage / Flags / Display	0	350	350	100	100
63520 Special Supplies	0	350	350	100	100
TOTAL OPERATIONS AND MAINTENANCE	91,160	224,300	149,300	175,100	175,100
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	641,171	1,071,590	850,480	867,500	888,270

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To provide a safe and secure environment for all Cerritos Center for the Performing Arts performers and audiences.
3. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Regular Earnings (52010).	+\$23,820
Decrease in Regular Earnings - Part Time (52010).	-\$360,000
Increase in Overtime Earnings - Part Time (52021).	+\$5,100
Decrease in Employee Benefits (52400).	-\$92,680
Increase in Uniform and Shoes (53090).	+\$5,000
Decrease in Outside Services (61340).	-\$130,000
Decrease in Production Expense (61410).	-\$17,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	425,486	420,280	445,660	444,100	457,420
51021 Overtime	31,110	49,500	49,500	50,000	51,500
52010 Regular Earnings - Part Time	672,059	1,200,000	782,400	840,000	865,200
52021 Overtime Earnings - Part Time	4,606	9,900	9,900	15,000	15,450
52400 Employee Benefits	733,526	968,080	977,630	875,400	901,660
TOTAL PERSONNEL	1,866,787	2,647,760	2,265,090	2,224,500	2,291,230
OPERATIONS AND MAINTENANCE					
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600
53020 Dues And Publications	300	300	300	300	300
53070 Reimbursed Mileage	51	380	380	250	250
53090 Uniform And Shoes	7,414	10,000	13,500	15,000	15,000
53091 Vehicle Operations	187	700	700	700	700
61130 Delivery Service	23	100	100	100	100
61340 Outside Services	43,752	220,000	90,000	90,000	90,000
61360 Permit Fees	0	1,100	1,100	1,200	1,200
61410 Production Expense	100,716	162,500	159,000	145,000	145,000
61430 Professional Services	7,205	12,000	12,000	10,000	10,000
63250 Office Supplies	0	100	100	100	100
63510 Signage / Flags / Display	819	2,000	2,000	1,000	1,000
63520 Special Supplies	612	2,000	2,000	1,000	1,000
67060 Cellular Phone	600	600	600	600	600
69901 Non-Capitalizable Expenditures	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	165,279	415,380	285,380	268,850	268,850
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	1,000	1,000	1,000	1,000
TOTAL CAPITAL OUTLAY	0	1,000	1,000	1,000	1,000
ACTIVITY TOTAL	2,032,066	3,064,140	2,551,470	2,494,350	2,561,080

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Special Events Services

CODE: 661

ACTIVITY OBJECTIVES

1. To provide conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
2. To ensure that all Special Events Services operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2018-2019.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Special Events Services
CODE: 661

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	13	0	0	0	0
52010 Regular Earnings - Part Time	0	0	0	0	0
52400 Employee Benefits	45	0	0	0	0
TOTAL PERSONNEL	58	0	0	0	0
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	0	600	600	0	0
61290 Marketing Expense	0	1,000	1,000	0	0
61360 Permit Fees	3,114	3,500	3,500	3,500	3,500
TOTAL OPERATIONS AND MAINTENANCE	3,114	5,100	5,100	3,500	3,500
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0
ACTIVITY TOTAL	3,172	5,100	5,100	3,500	3,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

ACTIVITY OBJECTIVES

1. To provide prompt, accurate and courteous service to patrons regarding all ticket orders for, or inquires about, programs at the Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity.
3. To ensure that all Ticket Office operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Regular Earnings - Part Time (52010).	-\$37,000
Decrease in Employee Benefits (52400).	-\$20,090
Increase in Permit Fees (61360).	+\$40,000
Increase in Professional Services (61430).	+\$45,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 ESTIMATED	2018-2019 PROPOSED	2018-2019 APPROVED
PERSONNEL EXPENSE					
51010 Regular Earnings	111,253	111,570	118,930	111,000	114,330
51021 Overtime	4,004	2,500	2,500	6,000	6,180
52010 Regular Earnings - Part Time	161,786	297,000	217,080	260,000	267,800
52400 Employee Benefits	174,608	228,890	231,520	208,000	214,240
TOTAL PERSONNEL	451,651	639,960	570,030	585,000	602,550
OPERATIONS AND MAINTENANCE					
53020 Dues And Publications	0	300	300	200	200
53070 Reimbursed Mileage	0	100	100	100	100
53080 Travel And Meeting	0	0	2,750	2,500	2,500
61130 Delivery Service	0	400	400	200	200
61340 Outside Services	0	2,000	2,000	500	500
61360 Permit Fees	31,169	50,000	90,000	90,000	90,000
61430 Professional Services	419	40,000	97,250	85,000	85,000
63110 Computer Supplies	65	150	150	100	100
63250 Office Supplies	455	500	500	500	500
63510 Signage / Flags / Display	0	250	250	100	100
63520 Special Supplies	7,701	13,000	13,000	10,000	10,000
69901 Non-Capitalizable Expenditures	0	0	0	0	0
69950 Non-Cap Expenditures-FF&E	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	39,809	106,700	206,700	189,200	189,200
CAPITAL OUTLAY					
79050 Furniture Fixtures And Office	(32)	1,000	1,000	500	500
TOTAL CAPITAL OUTLAY	(32)	1,000	1,000	500	500
ACTIVITY TOTAL	491,428	747,660	777,730	774,700	792,250

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**PERSONNEL POSITIONS
AND
CLASSIFICATION TABLES**

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AUTHORIZED POSITIONS BY DEPARTMENT

CITY COUNCIL, COMMISSIONS, & COMMITTEES

CODE	PERSONNEL POSITIONS	Authorized
111	City Council	
	Council Member	5
	TOTAL AUTHORIZED POSITIONS	5
123	Fine Arts & Historical Commission	
	Commissioner	5
	TOTAL AUTHORIZED POSITIONS	5
251	Planning Commission	
	Commissioner	5
	TOTAL AUTHORIZED POSITIONS	5
251	Economic Development Commission	
	Commissioner	5
	TOTAL AUTHORIZED POSITIONS	5
461	Property Preservation Commission	
	Commissioner	5
	TOTAL AUTHORIZED POSITIONS	5
462	Parks & Recreation Commission	
	Commissioner	5
	TOTAL AUTHORIZED POSITIONS	5
441	Let Freedom Ring Committee	
	Committee Member	10
	TOTAL AUTHORIZED POSITIONS	10
451	Community Safety Committee	
	Committee Member	10
	TOTAL AUTHORIZED POSITIONS	10
TOTAL AUTHORIZED CITY COUNCIL, COMMISSIONS, & COMMITTEES		50

AUTHORIZED POSITIONS BY DEPARTMENT

LEGISLATIVE AND ADMINISTRATIVE

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
121	City Manager			
	City Manager	FT		1
	Assistant City Manager	FT	68	1
	Division Secretary, Confidential	FT	32	1
	Division Secretary, Confidential	TPT	32	1
		TOTAL AUTHORIZED POSITIONS		4
131	City Attorney			
	City Attorney	FT		1
		TOTAL AUTHORIZED POSITIONS		1
141	City Clerk			
	City Clerk / Treasurer	FT		1
	Assistant City Clerk	FT	43	1
	Deputy City Clerk, Confidential	FT	37	1
		TOTAL AUTHORIZED POSITIONS		3
		TOTAL LEGISLATIVE AND ADMINISTRATIVE		8

AUTHORIZED POSITIONS BY DEPARTMENT

COMMUNITY DEVELOPMENT

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
211	Director's Office - Community Development			
	Community Development Director	FT	72	1
	Management Analyst	FT	46	1
	Building & Safety Clerk	FT	31	2
TOTAL AUTHORIZED POSITIONS				4
212	Geographic Information System (GIS)			
	GIS Administrator	FT	49	1
	GIS Clerk	TPT	29	1
TOTAL AUTHORIZED POSITIONS				2
221	Advance Planning			
	Advance Planning / Economic Development Manager	FT	55	1
	Associate Planner	FT	42	1
	Planning Assistant	FT	35	1
	Division Secretary	FT	32	1
TOTAL AUTHORIZED POSITIONS				4
231	Current Planning			
	Current Planning Manager	FT	55	1
	Senior Planner	FT	48	1
	Associate Planner	FT	42	3
	Division Secretary	FT	32	1
	Senior Business License Officer	FT	31	1
	Account Clerk	TPT	29	1
	Planning Intern	TPT	19	1
TOTAL AUTHORIZED POSITIONS				9
TOTAL COMMUNITY DEVELOPMENT				19

AUTHORIZED POSITIONS BY DEPARTMENT

PUBLIC WORKS

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
311	Director's Office - Public Works			
	Director of Public Works / City Engineer	FT	72	1
	Management Analyst	FT	46	1
	Secretary/Receptionist	TPT	28	1
TOTAL AUTHORIZED POSITIONS				3
321	Engineering			
	Assistant City Engineer	FT	60	1
	Associate Civil Engineer	FT	53	1
	Public Works Inspector	FT	43	1
	Engineering Aide	FT	34	1
	Division Secretary	FT	32	1
TOTAL AUTHORIZED POSITIONS				5
331	Environmental Services			
	Environmental Services Manager	FT	55	1
	Custodial Services Supervisor	FT	41	1
	Custodial Leadworker	FT	32	1
	Custodian II	FT	28	2
	Custodian I	FT	23	5
	Secretary/Receptionist	TPT	28	1
	Custodian I	TPT	23	4
TOTAL AUTHORIZED POSITIONS				15
341	General Maintenance			
	Maintenance Superintendent	FT	58	1
	Maintenance Supervisor	FT	45	1
	Division Secretary	FT	32	1
	Custodian I	TPT	23	1
	Public Works Intern	TPT	19	1
TOTAL AUTHORIZED POSITIONS				5
342	Street Maintenance			
	Maintenance Mechanic II	FT	35	1
TOTAL AUTHORIZED POSITIONS				1
343	Vehicle Maintenance			
	Maintenance Leadworker	FT	38	1
	Maintenance Mechanic II	FT	35	1
	Maintenance Mechanic I	FT	31	1
TOTAL AUTHORIZED POSITIONS				3

AUTHORIZED POSITIONS BY DEPARTMENT

PUBLIC WORKS (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
344	Facility Maintenance			
	Building Maintenance Engineer	FT	45	1
	Maintenance Leadworker	FT	38	1
	Maintenance Mechanic II	FT	35	1
	Maintenance Mechanic I	FT	31	1
	TOTAL AUTHORIZED POSITIONS			4
345	Swim Center Maintenance			
	Aquatics Maintenance Specialist	FT	33	1
	TOTAL AUTHORIZED POSITIONS			1
351	Parks & Trees Management			
	Parks Superintendent	FT	58	1
	Secretary/Receptionist	TPT	28	1
	TOTAL AUTHORIZED POSITIONS			2
352	Median & Parkway Maintenance			
	Parks Leadworker	FT	38	1
	TOTAL AUTHORIZED POSITIONS			1
353	Parkway Trees			
	Trees Supervisor	FT	45	1
	Tree Trimmer II	FT	33	2
	Tree Trimmer I	FT	28	4
	TOTAL AUTHORIZED POSITIONS			7
354	Parks Maintenance			
	Parks Supervisor	FT	45	1
	Parks Leadworker	FT	38	2
	Park Gardener II	FT	32	10
	Park Gardener I	FT	27	12
	TOTAL AUTHORIZED POSITIONS			25
355	Golf Course Maintenance			
	Parks Leadworker	FT	38	1
	Park Gardener II	FT	32	1
	Park Gardener I	FT	27	1
	TOTAL AUTHORIZED POSITIONS			3
	TOTAL PUBLIC WORKS			75

AUTHORIZED POSITIONS BY DEPARTMENT

WATER AND POWER

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
361	Water and Power Management			
	Senior Assistant City Manager	FT	77	1
	TOTAL AUTHORIZED POSITIONS			1
362	Water Management			
	Water Superintendent	FT	61	1
	Water Supervisor	FT	47	1
	Division Secretary	FT	32	1
	Public Works Intern	TPT	19	1
	TOTAL AUTHORIZED POSITIONS			4
363	Water Production and Distribution			
	Production Distribution Maintenance Operator	FT	38	4
	TOTAL AUTHORIZED POSITIONS			4
364	Water Operations			
	Water Maintenance Leadworker	FT	38	1
	Water Meter Repairer	FT	34	1
	Water Maintenance II	FT	33	3
	Water Meter Reader	FT	30	1
	TOTAL AUTHORIZED POSITIONS			6
365	Water Inspection			
	Water Constr./Cross-Conn. Control	FT	43	1
	TOTAL AUTHORIZED POSITIONS			1
366	Reclaimed Water Operations			
	TOTAL AUTHORIZED POSITIONS			—
368	Electric Utility Operations			
	Electric Utility Manager	FT	53	1
	TOTAL AUTHORIZED POSITIONS			1
	TOTAL WATER AND POWER			17

AUTHORIZED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
411	Director's Office - Community & Safety Services			
	Public Safety Manager	FT	61	1
	Community Services Supervisor	FT	48	1
	Division Secretary	FT	32	1
TOTAL AUTHORIZED POSITIONS				3
421	Community Participation			
	Community Participation Manager	FT	53	1
	Division Secretary	FT	32	1
TOTAL AUTHORIZED POSITIONS				2
422	Senior Center			
	Senior Services Supervisor	FT	43	1
	Facility/Volunteer Coordinator	FT	32	1
	Human Services Coordinator	FT	32	1
	Senior Services Recreation Coordinator	FT	32	1
	Senior Specialist IV	TPT	19	3
	Senior Specialist III	TPT	13	9
	Senior Specialist II	TPT	7	6
	Senior Specialist I	TPT	2	2
TOTAL AUTHORIZED POSITIONS				24
441	Recreation Services			
	Recreation Services Superintendent	FT	61	1
	Recreation Services Supervisor	FT	49	3
	Recreation Services Coordinator	FT	38	5
	Division Secretary	FT	32	1
	Human Services Coordinator	FT	32	1
	Secretary/Receptionist	FT	28	2
	Graphic Design Artist	TPT	29	1
	Recreation Leader IV	TPT	19	30
	Recreation Leader III	TPT	13	14
	Recreation Leader II	TPT	7	76
TOTAL AUTHORIZED POSITIONS				134
442	Golf Course			
	Recreation Services Coordinator	FT	38	1
	Recreation Leader IV	TPT	19	4
	Recreation Leader III	TPT	13	4
	Recreation Leader II	TPT	7	10
TOTAL AUTHORIZED POSITIONS				19

AUTHORIZED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
443	Swim & Fitness Center			
	Recreation Services Coordinator	FT	38	1
	Assistant Aquatics Coordinator	FT	30	1
	Senior Lifeguard	TPT	23	10
	Recreation Leader IV	TPT	19	40
	Recreation Leader III	TPT	13	30
	Recreation Leader II	TPT	7	11
			TOTAL AUTHORIZED POSITIONS	93
451	Community Safety			
	Secretary/Receptionist	FT	28	1
	Community Services Officer	TPT	32	3
	Secretary/Receptionist	TPT	28	4
	Pedestrian Safety Coordinator	TPT	25	1
	Parking Enforcement Officer	TPT	23	5
	Crossing Guard	TPT	13	26
			TOTAL AUTHORIZED POSITIONS	40
452	Code Enforcement			
	Code Enforcement Officer	FT	40	3
	Zoning Enforcement Officer	TPT	32	1
	Secretary/Receptionist	TPT	28	1
			TOTAL AUTHORIZED POSITIONS	5
			TOTAL COMMUNITY & SAFETY SERVICES	320

AUTHORIZED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
511	Director's Office - Administrative Services			
	Budget Manager	FT	58	1
	Department Secretary, Confidential	FT	35	1
	TOTAL AUTHORIZED POSITIONS			2
521	Public Information Services			
	Public Information Manager	FT	55	1
	Video Production Specialist	FT	40	1
	Graphic Designer	FT	37	1
	Media Coordinator	FT	37	1
	Division Secretary	FT	32	1
	TOTAL AUTHORIZED POSITIONS			5
531	Finance			
	Finance Manager	FT	64	1
	Accountant	FT	47	3
	Accounting Technician	FT	35	3
	Account Clerk	TPT	29	2
	TOTAL AUTHORIZED POSITIONS			9
532	Water Billing			
	Accounting Technician	FT	35	1
	TOTAL AUTHORIZED POSITIONS			1
541	Human Resources			
	Personnel / Risk Manager	FT	64	1
	Personnel Administrator	FT	48	1
	Human Resources Analyst	FT	39	1
	Human Resources Technician, Confidential	FT	35	1
	Division Secretary, Confidential	FT	32	1
	Human Resources Benefits Coordinator, Confidential	TPT	32	2
	Clerical Aide, Confidential	TPT	13	2
	Clerical Aide	TPT	13	1
	TOTAL AUTHORIZED POSITIONS			10
551	Support Services			
	Buyer	FT	38	1
	Delivery / Warehouse Clerk	FT	29	1
	Purchasing Clerk	TPT	29	1
	TOTAL AUTHORIZED POSITIONS			3
552	Property Control			—
	TOTAL AUTHORIZED POSITIONS			—

AUTHORIZED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
561	Management Information Services			
	Information Technology Manager	FT	64	1
	Network Administrator	FT	53	1
	IT Analyst	FT	48	2
	Information Technician II	FT	42	2
TOTAL AUTHORIZED POSITIONS				6
571	Municipal Library			
	City Librarian and Marketing Manager	FT	64	1
	Librarian II	FT	49	1
	Management Analyst	FT	46	1
	Information Technician II	FT	42	2
	Librarian I	FT	42	3
	Library Supervisor	FT	41	1
	Graphic Designer	FT	37	1
	Senior Library Assistant	FT	37	2
	Library Assistant	FT	32	4
	Library Clerk	FT	29	5
	Librarian I	TPT	42	4
	Library Assistant	TPT	32	8
	Library Clerk	TPT	29	21
	Security / Parking Assistant II	TPT	19	12
	Library Aide	TPT	13	10
	Library Page	TPT	2	24
TOTAL AUTHORIZED POSITIONS				100
TOTAL ADMINISTRATIVE SERVICES				136

AUTHORIZED POSITIONS BY DEPARTMENT

THEATER

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
611	Director's Office - Theater Department			—
TOTAL AUTHORIZED POSITIONS				—
621	Business Management			
	Management Analyst	FT	46	1
TOTAL AUTHORIZED POSITIONS				1
631	Performance Marketing and Sales			—
TOTAL AUTHORIZED POSITIONS				—
641	Front of the House Management			
	House Coordinator	FT	37	1
	Event Coordinator	FT	30	1
	Facility Assistant III	TPT	23	6
	Facility Assistant II	TPT	13	6
	Facility Assistant I	TPT	2	15
TOTAL AUTHORIZED POSITIONS				29
651	Operations & Security			
	Technical Administrator	FT	60	1
	Stage Crew Supervisor	FT	37	1
	Audio Specialist	FT	34	1
	Lighting Specialist	FT	34	1
	Master Carpenter	FT	34	1
	Technical Services Assistant	FT	33	1
	Audio Specialist	TPT	32	1
	Assistant Lighting Specialist	TPT	32	2
	Rigger Specialist	TPT	32	1
	Security / Parking Assistant III	TPT	23	5
	Security / Parking Assistant II	TPT	19	10
	Stage Assistant V	TPT	31	4
	Stage Assistant IV	TPT	23	12
	Stage Assistant III	TPT	19	11
TOTAL AUTHORIZED POSITIONS				52
661	Special Event Services			—
TOTAL AUTHORIZED POSITIONS				—

AUTHORIZED POSITIONS BY DEPARTMENT

THEATER

CODE	PERSONNEL POSITIONS	Class	Grade	Authorized
671	Box Office			
	Senior Ticket Office Coordinator	FT	34	1
	Ticket Office Coordinator	FT	31	1
	Box Office Teller	TPT	23	3
	Box Office Aide II	TPT	13	7
	Box Office Aide I	TPT	2	3
<hr/>				
			TOTAL AUTHORIZED POSITIONS	15
<hr/>				
			TOTAL THEATER	97

CITY OF CERRITOS CLASSIFICATION TABLE
2018/2019

CLASSIFICATIONS-FULL-TIME-NON-EXEMPT (Salary last modified 7/1/18)	GRADE	SALARY/MONTHLY
Custodian I	23	3520/4307
Park Gardener I	27	3843/4718
Custodian II Secretary/Receptionist Tree Trimmer I Water Maintenance I	28	3928/4819
Account Clerk Delivery/Warehouse Clerk Library Clerk	29	4018/4937
Assistant Aquatics Coordinator Business License Officer Event Coordinator Water Meter Reader	30	4110/5041
Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator	31	4210/5167
Custodial Leadworker Division Secretary Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator	32	4307/5278
Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II	33	4403/5408
Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer	34	4500/5536
Accounting Technician Department Secretary Maintenance Mechanic II Planning Assistant	35	4599/5666
Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor	37	4819/5933
Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker	38	4937/6070

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CITY OF CERRITOS CLASSIFICATION TABLE
2018/2019

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/18)	GRADE	SALARY/MONTHLY
Human Resources Analyst	39	5013/6257
Code Enforcement Officer Information Technician I Video Production Specialist	40	5132/6434
Custodial Services Supervisor Library Supervisor	41	5271/6585
Associate Planner GIS Analyst Information Technician II Librarian I	42	5410/6746
Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector	43	5543/6918
Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor	45	5814/7273
Management Analyst	46	5959/7441
Accountant Event Sales Manager Marketing Supervisor Water Supervisor	47	6113/7634
Community Services Supervisor IT Analyst Personnel Administrator Senior Planner	48	6257/7829
Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst	49	6434/8022
IT Supervisor	51	6746/8427
Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Electric Utility Manager Manager	53	7091/8857
Advanced Planning Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager	55	7441/9306
Budget Manager Maintenance Superintendent Parks Superintendent Manager	58	8022/10013

**CITY OF CERRITOS CLASSIFICATION TABLE
2018/2019**

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/18)	GRADE	SALARY/MONTHLY
Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator Manager	60	8427/10520
Community Safety Manager Public Safety Manager Recreation Services Superintendent Theater Administrator Water Superintendent Manager	61	8642/10788
Manager	62	8857/11059
City Librarian City Librarian and Marketing Manager Deputy City Manager Finance Manager Information Technology Manager Personnel/Risk Manager Manager	64	9306/11622
Assistant City Manager	68	10273/12825
Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director Director	72	11336/14158
Senior Assistant City Manager	77	12823/16011

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS APPOINTED BY CITY COUNCIL	GRADE	SALARY
City Manager	----	\$227,060/yr Effective 7/1/08
City Clerk/City Treasurer	----	\$130,000/yr Effective 2/19/12
City Attorney	----	\$12,075/month Effective 12/30/06

CITY COUNCIL (Salary last modified 6/8/09)	GRADE	SALARY
City Council	----	\$1,137.39/mo

CLASSIFICATIONS-FULL-TIME CONFIDENTIAL (Salary last modified 7/1/18)	GRADE	SALARY/MONTHLY
Secretary/Receptionist, Confidential	28	3928/4819
Secretary to the City Clerk, Confidential	30	4110/5041
Division Secretary, Confidential	32	4307/5278
Accounting Technician, Confidential Department Secretary, Confidential Human Resources Technician, Confidential	35	4599/5666
Deputy City Clerk/Records Coordinator, Confidential	37	4819/5933
Administrative Secretary, Confidential	38	4937/6070

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CITY OF CERRITOS CLASSIFICATION TABLE
2018/2019

CLASSIFICATIONS-PART-TIME CONFIDENTIAL (Salary last modified 7/1/18)	GRADE/ TIER	PAYRATE/HOURLY
Clerical Aide, Confidential	13	16.05/20.00
	13B	14.93/18.59
	13C	13.81/17.49
	13D	12.84/16.25
Human Resources Assistant, Confidential Secretary/Receptionist, Confidential	28	23.93/29.28
	28B	22.26/27.23
	28C	21.15/26.12
	28D	19.66/24.29
Division Secretary, Confidential Human Resources Benefits Coordinator, Confidential	32	26.30/32.29
	32B	24.45/30.03
	32C	23.34/28.91
	32D	21.71/26.89

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CITY OF CERRITOS CLASSIFICATION TABLE
2018/2019

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/18)	GRADE/ TIER	PAYRATE/HOURLY
Box Office Aide I	2	12.23/15.28
Facility Assistant I	2B	11.38/14.19
Library Page	2C	10.27/13.09
Recreation Leader	2D	9.54/12.18
Recreation Leader I		
Security/Parking Assistant I		
Senior Center Specialist I		
Stage Assistant I	3	12.47/15.63
	3B	11.60/14.52
	3C	10.49/13.41
	3D	9.75/12.47
Recreation Leader II	7	13.86/17.24
Senior Center Specialist II	7B	12.89/16.04
	7C	11.78/14.93
	7D	10.96/13.88
Box Office Aide II	13	16.05/20.00
Clerical Aide	13B	14.93/18.59
Crossing Guard	13C	13.81/17.49
Facility Assistant II	13D	12.84/16.25
Library Aide		
Parks Maintenance Assistant (Unskilled)		
Recreation Leader III		
Senior Center Specialist III		
Stage Assistant II		
Administrative Intern	19	18.59/23.19
Communications Intern	19B	17.30/21.58
Emergency Preparedness Intern	19C	16.19/20.47
Engineering Intern	19D	15.06/19.03
Planning Intern		
Public Works Intern		
Recreation Leader IV		
Security/Parking Assistant II		
Senior Center Specialist IV		
Stage Assistant III		
Box Office Teller	23	21.42/26.16
Custodian I	23B	19.92/24.33
Facility Assistant III	23C	18.81/23.23
Parking Enforcement Officer	23D	17.50/21.60
Security/Parking Assistant III		
Senior Lifeguard		
Stage Assistant IV		
Pedestrian Safety Coordinator	25	22.34/27.49
	25B	20.79/25.57
	25C	19.67/24.45
	25D	18.30/22.74
Secretary/Receptionist	28	23.93/29.28
Water Maintenance I	28B	22.26/27.23
	28C	21.15/26.12
	28D	19.66/24.29
Account Clerk	29	24.59/30.19
Building & Safety Clerk	29B	22.87/28.07
Geographic Information Systems Clerk	29C	21.75/26.96
Graphic Design Artist	29D	20.23/25.06
IT Clerk		
Library Clerk		
Purchasing Clerk		

CITY OF CERRITOS CLASSIFICATION TABLE
2018/2019

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/18)	GRADE/ TIER	PAYRATE/HOURLY
Stage Assistant V	31	25.75/31.57
	31B	23.95/29.38
	31C	22.85/28.26
	31D	21.24/26.29
Assistant Lighting Specialist Audio Specialist Code Enforcement Officer Community Services Officer Division Secretary Library Assistant Rigger Specialist Wardrobe/Backstage Prod. Asst. Zoning Enforcement Officer	32	26.30/32.29
	32B	24.45/30.03
	32C	23.34/28.91
	32D	21.71/26.89

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT (Salary last modified 7/1/18)	GRADE/ TIER	PAYRATE/HOURLY
Crime Analyst	40	31.47/39.30
	40B	29.25/36.54
	40C	28.14/35.44
	40D	26.17/32.96
Librarian I	42	33.04/41.20
	42B	30.72/38.33
	42C	29.60/37.21
	42D	27.53/34.60

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CITY OF CERRITOS CLASSIFICATION STEPS
2018/2019

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT EMPLOYEES (Salary last modified 7/1/18)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
23 Hourly	20.31	20.73	21.18	21.67	22.17	22.66	23.18	23.71	24.29	24.85
23 Monthly	3,520	3,593	3,671	3,756	3,843	3,928	4,018	4,110	4,210	4,307
25 Hourly	21.18	21.67	22.17	22.66	23.18	23.71	24.29	24.85	25.40	25.96
25 Monthly	3,671	3,756	3,843	3,928	4,018	4,110	4,210	4,307	4,403	4,500
27 Hourly	22.17	22.66	23.18	23.71	24.29	24.85	25.40	25.96	26.53	27.22
27 Monthly	3,843	3,928	4,018	4,110	4,210	4,307	4,403	4,500	4,599	4,718
28 Hourly	22.66	23.18	23.71	24.29	24.85	25.40	25.96	26.53	27.22	27.80
28 Monthly	3,928	4,018	4,110	4,210	4,307	4,403	4,500	4,599	4,718	4,819
29 Hourly	23.18	23.71	24.29	24.85	25.40	25.96	26.53	27.22	27.80	28.48
29 Monthly	4,018	4,110	4,210	4,307	4,403	4,500	4,599	4,718	4,819	4,937
30 Hourly	23.71	24.29	24.85	25.40	25.96	26.53	27.22	27.80	28.48	29.08
30 Monthly	4,110	4,210	4,307	4,403	4,500	4,599	4,718	4,819	4,937	5,041
31 Hourly	24.29	24.85	25.40	25.96	26.53	27.22	27.80	28.48	29.08	29.81
31 Monthly	4,210	4,307	4,403	4,500	4,599	4,718	4,819	4,937	5,041	5,167
32 Hourly	24.85	25.40	25.96	26.53	27.22	27.80	28.48	29.08	29.81	30.45
32 Monthly	4,307	4,403	4,500	4,599	4,718	4,819	4,937	5,041	5,167	5,278
33 Hourly	25.40	25.96	26.53	27.22	27.80	28.48	29.08	29.81	30.45	31.20
33 Monthly	4,403	4,500	4,599	4,718	4,819	4,937	5,041	5,167	5,278	5,408
34 Hourly	25.96	26.53	27.22	27.80	28.48	29.08	29.81	30.45	31.20	31.94
34 Monthly	4,500	4,599	4,718	4,819	4,937	5,041	5,167	5,278	5,408	5,536
35 Hourly	26.53	27.22	27.80	28.48	29.08	29.81	30.45	31.20	31.94	32.69
35 Monthly	4,599	4,718	4,819	4,937	5,041	5,167	5,278	5,408	5,536	5,666
37 Hourly	27.80	28.48	29.08	29.81	30.45	31.20	31.94	32.69	33.43	34.23
37 Monthly	4,819	4,937	5,041	5,167	5,278	5,408	5,536	5,666	5,795	5,933
38 Hourly	28.48	29.08	29.81	30.45	31.20	31.94	32.69	33.43	34.23	35.02
38 Monthly	4,937	5,041	5,167	5,278	5,408	5,536	5,666	5,795	5,933	6,070

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES-(Salary last modified 7/1/18)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
39 Hourly	28.92	29.61	30.41	31.21	31.98	32.75	33.54	34.38	35.27	36.10
39 Monthly	5,013	5,132	5,271	5,410	5,543	5,677	5,814	5,959	6,113	6,257
40 Hourly	29.61	30.41	31.21	31.98	32.75	33.54	34.38	35.27	36.10	37.12
40 Monthly	5,132	5,271	5,410	5,543	5,677	5,814	5,959	6,113	6,257	6,434
41 Hourly	30.41	31.21	31.98	32.75	33.54	34.38	35.27	36.10	37.12	37.99
41 Monthly	5,271	5,410	5,543	5,677	5,814	5,959	6,113	6,257	6,434	6,585
42 Hourly	31.21	31.98	32.75	33.54	34.38	35.27	36.10	37.12	37.99	38.92
42 Monthly	5,410	5,543	5,677	5,814	5,959	6,113	6,257	6,434	6,585	6,746
43 Hourly	31.98	32.75	33.54	34.38	35.27	36.10	37.12	37.99	38.92	39.91
43 Monthly	5,543	5,677	5,814	5,959	6,113	6,257	6,434	6,585	6,746	6,918
45 Hourly	33.54	34.38	35.27	36.10	37.12	37.99	38.92	39.91	40.91	41.96
45 Monthly	5,814	5,959	6,113	6,257	6,434	6,585	6,746	6,918	7,091	7,273
46 Hourly	34.38	35.27	36.10	37.12	37.99	38.92	39.91	40.91	41.96	42.93
46 Monthly	5,959	6,113	6,257	6,434	6,585	6,746	6,918	7,091	7,273	7,441
47 Hourly	35.27	36.10	37.12	37.99	38.92	39.91	40.91	41.96	42.93	44.04
47 Monthly	6,113	6,257	6,434	6,585	6,746	6,918	7,091	7,273	7,441	7,634
48 Hourly	36.10	37.12	37.99	38.92	39.91	40.91	41.96	42.93	44.04	45.17
48 Monthly	6,257	6,434	6,585	6,746	6,918	7,091	7,273	7,441	7,634	7,829
49 Hourly	37.12	37.99	38.92	39.91	40.91	41.96	42.93	44.04	45.17	46.28
49 Monthly	6,434	6,585	6,746	6,918	7,091	7,273	7,441	7,634	7,829	8,022
50 Hourly	37.99	38.92	39.92	40.91	41.96	42.93	44.04	45.17	46.28	47.41
50 Monthly	6,585	6,746	6,919	7,091	7,273	7,441	7,634	7,829	8,022	8,218
51 Hourly	38.92	39.91	40.91	41.96	42.93	44.04	45.17	46.28	47.41	48.62
51 Monthly	6,746	6,918	7,091	7,273	7,441	7,634	7,829	8,022	8,218	8,427
53 Hourly	40.91	41.96	42.93	44.04	45.17	46.28	47.41	48.62	49.86	51.10
53 Monthly	7,091	7,273	7,441	7,634	7,829	8,022	8,218	8,427	8,642	8,857
55 Hourly	42.93	44.04	45.17	46.28	47.41	48.62	49.86	51.10	52.42	53.69
55 Monthly	7,441	7,634	7,829	8,022	8,218	8,427	8,642	8,857	9,086	9,306
58 Hourly	46.28	47.41	48.62	49.86	51.10	52.42	53.69	55.01	56.36	57.77
58 Monthly	8,022	8,218	8,427	8,642	8,857	9,086	9,306	9,535	9,769	10,013

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION STEPS
2018/2019

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES-(Salary last modified 7/1/18)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
60 Hourly	48.62	49.86	51.10	52.42	53.69	55.01	56.36	57.77	59.27	60.69
60 Monthly	8,427	8,642	8,857	9,086	9,306	9,535	9,769	10,013	10,273	10,520
61 Hourly	49.86	51.10	52.42	53.69	55.01	56.36	57.77	59.27	60.69	62.24
61 Monthly	8,642	8,857	9,086	9,306	9,535	9,769	10,013	10,273	10,520	10,788
62 Hourly	51.10	52.42	53.69	55.01	56.36	57.77	59.27	60.69	62.24	63.80
62 Monthly	8,857	9,086	9,306	9,535	9,769	10,013	10,273	10,520	10,788	11,059
63 Hourly	52.38	53.70	55.08	56.39	57.80	59.23	60.71	62.28	63.78	65.41
63 Monthly	9,079	9,308	9,547	9,774	10,019	10,267	10,523	10,795	11,055	11,338
64 Hourly	53.69	55.01	56.36	57.77	59.27	60.69	62.24	63.81	65.40	67.05
64 Monthly	9,306	9,535	9,769	10,013	10,273	10,520	10,788	11,060	11,336	11,622
68 Hourly	59.27	60.69	62.24	63.81	65.40	67.05	68.72	70.42	72.19	73.99
68 Monthly	10,273	10,520	10,788	11,060	11,336	11,622	11,911	12,206	12,513	12,825
69 Hourly	60.69	62.24	63.81	65.40	67.05	68.72	70.42	72.19	73.99	75.80
69 Monthly	10,520	10,788	11,060	11,336	11,622	11,911	12,206	12,513	12,825	13,139
72 Hourly	65.40	67.05	68.72	70.42	72.19	73.99	75.80	77.74	79.66	81.68
72 Monthly	11,336	11,622	11,911	12,206	12,513	12,825	13,139	13,475	13,808	14,158
75 Hourly	70.41	72.17	73.95	75.80	77.72	79.64	81.64	83.72	85.75	87.90
75 Monthly	12,204	12,509	12,818	13,139	13,471	13,804	14,151	14,511	14,863	15,236
76 Hourly	72.17	73.95	75.79	77.72	79.64	81.64	83.72	85.75	87.91	90.12
76 Monthly	12,509	12,818	13,137	13,471	13,804	14,151	14,511	14,863	15,238	15,621
77 Hourly	73.98	75.78	77.70	79.66	81.64	83.69	85.78	87.88	90.12	92.37
77 Monthly	12,823	13,135	13,468	13,808	14,151	14,506	14,869	15,233	15,621	16,011

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/18)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
28 Hourly	22.66	23.18	23.71	24.29	24.85	25.40	25.96	26.53	27.22	27.80
28 Monthly	3928	4018	4110	4210	4307	4403	4500	4599	4718	4819
30 Hourly	23.71	24.29	24.85	25.40	25.96	26.53	27.22	27.80	28.48	29.08
30 Monthly	4110	4210	4307	4403	4500	4599	4718	4819	4937	5041
32 Hourly	24.85	25.40	25.96	26.53	27.22	27.80	28.48	29.08	29.81	30.45
32 Monthly	4307	4403	4500	4599	4718	4819	4937	5041	5167	5278
35 Hourly	26.53	27.22	27.80	28.48	29.08	29.81	30.45	31.20	31.94	32.69
35 Monthly	4599	4718	4819	4937	5041	5167	5278	5408	5536	5666
37 Hourly	27.80	28.48	29.08	29.81	30.45	31.20	31.94	32.69	33.43	34.23
37 Monthly	4819	4937	5041	5167	5278	5408	5536	5666	5795	5933
38 Hourly	28.48	29.08	29.81	30.45	31.20	31.94	32.69	33.43	34.23	35.02
38 Monthly	4937	5041	5167	5278	5408	5536	5666	5795	5933	6070

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/18)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
13 Hourly	16.05	16.49	16.85	17.24	17.68	18.14	18.59	19.05	19.54	20.00
13B Hourly	14.93	15.34	15.68	16.04	16.44	16.85	17.30	17.72	18.18	18.59
13C Hourly	13.81	14.22	14.56	14.93	15.33	15.74	16.19	16.60	17.07	17.49
13D Hourly	12.84	13.23	13.55	13.88	14.26	14.65	15.06	15.44	15.87	16.25
28 Hourly	23.93	24.44	25.02	25.64	26.18	26.81	27.39	28.01	28.71	29.28
28B Hourly	22.26	22.74	23.27	23.86	24.34	24.95	25.47	26.05	26.70	27.23
28C Hourly	21.15	21.63	22.16	22.74	23.24	23.83	24.37	24.95	25.59	26.12
28D Hourly	19.66	20.12	20.60	21.16	21.61	22.17	22.66	23.20	23.80	24.29
32 Hourly	26.30	26.89	27.52	28.13	28.82	29.46	30.19	30.87	31.57	32.29
32B Hourly	24.45	25.01	25.60	26.16	26.79	27.39	28.07	28.70	29.38	30.03
32C Hourly	23.34	23.90	24.48	25.05	25.68	26.29	26.96	27.58	28.26	28.91
32D Hourly	21.71	22.22	22.77	23.30	23.89	24.44	25.06	25.65	26.29	26.89

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION STEPS
2018/2019

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES-(Salary last modified 7/1/18)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
2 Hourly	12.23	12.47	12.83	13.17	13.51	13.86	14.22	14.48	14.85	15.28
2B Hourly	11.38	11.60	11.95	12.24	12.58	12.89	13.24	13.48	13.81	14.19
2C Hourly	10.27	10.49	10.84	11.12	11.46	11.78	12.12	12.37	12.71	13.09
2D Hourly	9.54	9.75	10.07	10.35	10.66	10.96	11.28	11.51	11.81	12.18
3 Hourly	12.47	12.83	13.17	13.51	13.86	14.22	14.48	14.85	15.28	15.63
3B Hourly	11.60	11.95	12.24	12.58	12.89	13.24	13.48	13.81	14.19	14.52
3C Hourly	10.49	10.84	11.12	11.46	11.78	12.12	12.37	12.71	13.09	13.41
3D Hourly	9.75	10.07	10.35	10.66	10.96	11.28	11.51	11.81	12.18	12.47
7 Hourly	13.86	14.22	14.48	14.85	15.28	15.63	16.05	16.49	16.85	17.24
7B Hourly	12.89	13.24	13.48	13.81	14.19	14.52	14.93	15.34	15.68	16.04
7C Hourly	11.78	12.13	12.37	12.71	13.09	13.41	13.81	14.22	14.56	14.93
7D Hourly	10.96	11.28	11.51	11.81	12.18	12.47	12.84	13.23	13.55	13.88
13 Hourly	16.05	16.49	16.85	17.24	17.68	18.14	18.59	19.05	19.54	20.00
13B Hourly	14.93	15.34	15.68	16.04	16.44	16.85	17.30	17.72	18.18	18.59
13C Hourly	13.81	14.22	14.56	14.93	15.33	15.74	16.19	16.60	17.07	17.49
13D Hourly	12.84	13.23	13.55	13.88	14.26	14.65	15.06	15.44	15.87	16.25
19 Hourly	18.59	19.05	19.54	20.00	20.55	21.06	21.57	22.08	22.70	23.19
19B Hourly	17.30	17.72	18.18	18.59	19.11	19.59	20.04	20.52	21.09	21.58
19C Hourly	16.19	16.60	17.07	17.49	17.99	18.48	18.93	19.42	19.99	20.47
19D Hourly	15.06	15.44	15.87	16.25	16.75	17.19	17.61	18.07	18.59	19.03
23 Hourly	21.42	21.89	22.34	22.85	23.39	23.92	24.44	25.02	25.59	26.16
23B Hourly	19.92	20.35	20.79	21.25	21.75	22.24	22.74	23.27	23.79	24.33
23C Hourly	18.81	19.24	19.67	20.14	20.64	21.14	21.63	22.16	22.68	23.23
23D Hourly	17.50	17.89	18.30	18.74	19.21	19.65	20.12	20.60	21.08	21.60
25 Hourly	22.34	22.85	23.39	23.92	24.44	25.02	25.59	26.16	26.81	27.49
25B Hourly	20.79	21.25	21.75	22.24	22.74	23.27	23.79	24.33	24.95	25.57
25C Hourly	19.67	20.14	20.64	21.14	21.63	22.16	22.68	23.23	23.83	24.45
25D Hourly	18.30	18.74	19.21	19.65	20.12	20.60	21.08	21.60	22.17	22.74
28 Hourly	23.93	24.44	25.02	25.64	26.18	26.81	27.39	28.01	28.71	29.28
28B Hourly	22.26	22.74	23.27	23.86	24.34	24.95	25.47	26.05	26.70	27.23
28C Hourly	21.15	21.63	22.16	22.74	23.24	23.83	24.37	24.95	25.59	26.12
28D Hourly	19.66	20.12	20.60	21.16	21.61	22.17	22.66	23.20	23.80	24.29
29 Hourly	24.59	25.11	25.75	26.30	26.89	27.52	28.13	28.82	29.46	30.19
29B Hourly	22.87	23.36	23.95	24.45	25.01	25.60	26.16	26.79	27.39	28.07
29C Hourly	21.75	22.26	22.85	23.34	23.90	24.48	25.05	25.68	26.29	26.96
29D Hourly	20.23	20.69	21.24	21.71	22.22	22.77	23.30	23.89	24.44	25.06
31 Hourly	25.75	26.30	26.89	27.52	28.13	28.82	29.46	30.19	30.87	31.57
31B Hourly	23.95	24.45	25.01	25.60	26.16	26.79	27.39	28.07	28.70	29.38
31C Hourly	22.85	23.34	23.90	24.48	25.05	25.68	26.29	26.96	27.58	28.26
31D Hourly	21.24	21.71	22.22	22.77	23.30	23.89	24.44	25.06	25.65	26.29
32 Hourly	26.30	26.89	27.52	28.13	28.82	29.46	30.19	30.87	31.57	32.29
32B Hourly	24.45	25.01	25.60	26.16	26.79	27.39	28.07	28.70	29.38	30.03
32C Hourly	23.34	23.90	24.48	25.05	25.68	26.29	26.96	27.58	28.26	28.91
32D Hourly	21.71	22.22	22.77	23.30	23.89	24.44	25.06	25.65	26.29	26.89
35 Hourly	28.13	28.83	29.46	30.19	30.84	31.58	32.26	33.05	33.86	34.64
35B Hourly	26.16	26.80	27.39	28.07	28.67	29.39	30.00	30.73	31.50	32.23
35C Hourly	25.05	25.70	26.29	26.96	27.55	28.27	28.89	29.61	30.39	31.12
35D Hourly	23.30	23.90	24.44	25.06	25.62	26.30	26.87	27.54	28.25	28.94

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION STEPS
2018/2019

CLASSIFICATION STEPS-TEMPORARY PART-TIME EXEMPT EMPLOYEES-(Salary last modified 7/1/18)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
40 Hourly	31.47	32.26	33.05	33.89	34.73	35.61	36.47	37.41	38.34	39.30
40B Hourly	29.25	30.00	30.73	31.52	32.30	33.12	33.92	34.78	35.65	36.54
40C Hourly	28.14	28.89	29.61	30.41	31.19	32.01	32.81	33.67	34.54	35.44
40D Hourly	26.17	26.87	27.54	28.27	29.01	29.77	30.51	31.31	32.12	32.96
42 Hourly	33.04	33.86	34.71	35.50	36.42	37.33	38.23	39.30	40.22	41.20
42B Hourly	30.72	31.50	32.27	33.02	33.87	34.73	35.56	36.54	37.42	38.33
42C Hourly	29.60	30.39	31.16	31.91	32.76	33.62	34.44	35.44	36.31	37.21
42D Hourly	27.53	28.25	28.98	29.66	30.48	31.26	32.04	32.96	33.77	34.60

Note: In certain cases rounding adjustments may apply.

City of Cerritos
Financial Program: 2018-2019
Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

FUND SOURCE AND ACTIVITY CLASSIFICATION SUMMARY

2018-2019

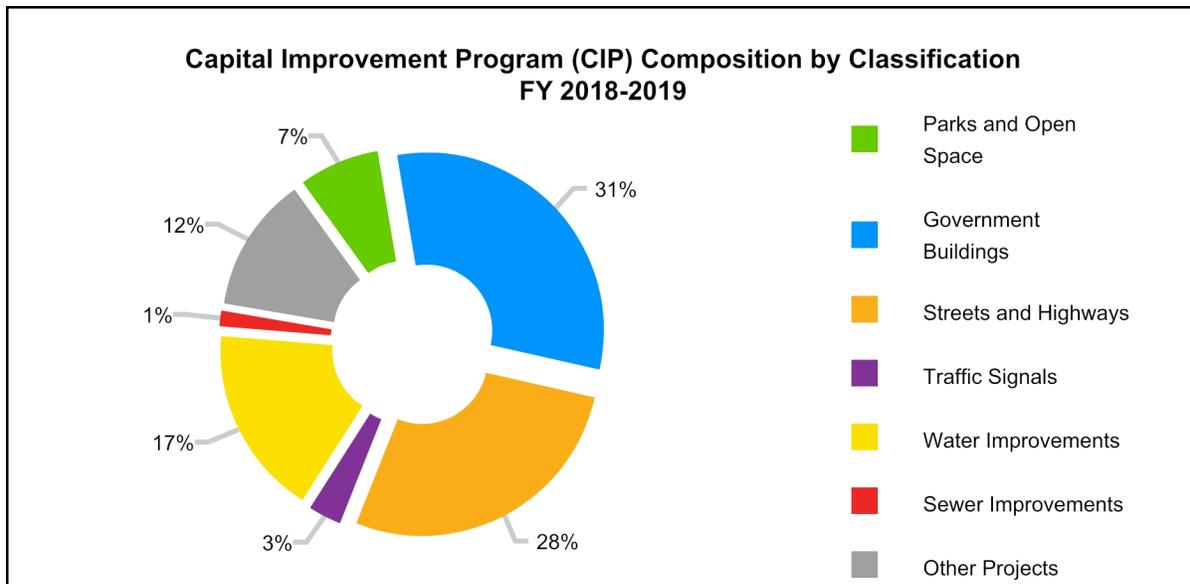
FUNDING SOURCES

115	Art in Public Places Trust Fund	56,000
210	Road Maintenance and Rehabilitation Act (RMRA) Fund	830,950
211	Street Improvement Fund *	773,000
211	Street Improvement Fund (Reimbursed)	1,505,000
214	Sewer Fund *	190,000
215	SB 821 Fund	25,000
220	Measure M Fund	669,050
290	Community Development Block Grant (CDBG) Fund	244,000
410	Municipal Improvement Fund (General Fund) *	145,000
410	Municipal Improvement Fund (Deferred Revenue)	2,199,880
410	Municipal Improvement Fund (Reimbursement)	4,506,120
510	Water Fund *	739,000
510	Water Fund (Reimbursement)	1,427,000
550	Reclaimed Water Fund	155,000
TOTAL FUNDING SOURCES		13,465,000

FUNDING BY ACTIVITY CLASSIFICATION

1	Parks and Open Space	989,000
2	Government Buildings	4,200,000
3	Streets and Highways	3,703,000
4	Traffic Signals	406,000
5	Water Improvements	2,321,000
6	Sewer Improvements	190,000
7	Other Projects	1,656,000
TOTAL FUNDING BY ACTIVITY CLASSIFICATION		13,465,000

* See Fund pages for General Fund transfer activity



CAPITAL IMPROVEMENT PROGRAM OVERVIEW

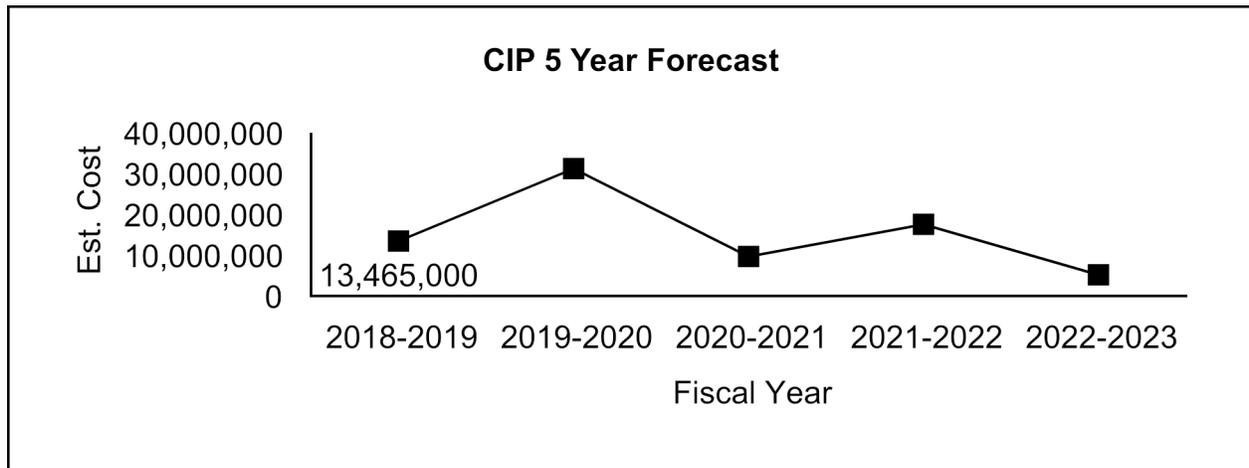
OVERVIEW COMMENTARY

In the 1973-1974 Fiscal Year, the City embarked upon a new approach to Capital Improvement budgeting when the City Council adopted a five-year projected Capital Improvement Program (CIP). Although the actual projects and dollar amounts of each subsequent CIP have changed to reflect the needs of the community, the City has steadily progressed toward its long range Capital Improvement goals.

The physical improvement needs set forth in the CIP fall into several broad classifications. Within each of these broad categories, an attempt has been made to prioritize items so that the most critically needed Capital Improvements are undertaken early in the overall program. CIP funds are allocated in a manner which will permit the City to attain its development potential in a reasonable and controlled period of time, with a schedule.

As in past years, funds are budgeted for Capital Projects anticipated to be undertaken prior to June 30, 2019. Dollar amounts for other needed projects, including inflationary allowances, are incorporated for the four years subsequent to the 2018-2019 fiscal year. The projects identified in the following CIP represent an assessment of the physical improvement needs and requirements of the City as they are currently perceived.

ACTIVITY CLASSIFICATION SUMMARY



CLASSIFICATION	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	TOTAL COST
Parks and Open Space	989,000	4,004,000	1,057,000	159,000	75,000	910,800	7,194,800
Government Buildings	4,200,000	10,285,600	2,077,500	12,110,000	310,000	1,379,365	30,362,465
Streets and Highways	3,703,000	8,448,000	2,853,000	2,053,000	1,753,000	2,031,400	20,841,400
Traffic Signals	406,000	450,000	100,000	20,000	20,000	54,000	1,050,000
Water Improvements	2,321,000	5,950,000	2,210,000	1,830,000	1,730,000	682,500	14,723,500
Sewer Improvements	190,000	2,040,000	1,390,000	1,390,000	1,290,000	225,000	6,525,000
Other Projects	1,656,000	12,000	—	12,000	—	21,000	1,701,000
TOTAL	13,465,000	31,189,600	9,687,500	17,574,000	5,178,000	5,304,065	82,398,165

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

2018-2019 Total Budget	Municipal (G.F.) * 410	Municipal Def. Rev. 410	Municipal Reimb. 410	CDBG 290
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PARKS AND OPEN SPACES

10074	CDBG-FUNDED PLAYGROUND RESURFACING IMPROVEMENTS	244,000			244,000
	CERRITOS PARK EAST OUTDOOR RESTROOM (DESIGN)	—	—		
10073	CITYWIDE PLAYGROUND EQUIPMENT IMPROVEMENTS	—	—		
	LIBERTY PARK RACQUETBALL COURT REHABILITATION	—	—		
	NEIGHBORHOOD PARK PICNIC SHELTER REPLACEMENT	—	—		
	NEIGHBORHOOD PARK PICNIC SHELTER INSTALLATION	—	—		
	CITY PARK LIGHTING UPGRADES	—	—		
10024	SPORTS COMPLEX REFURBISHMENT (LA County Grant from 2017-2018)	600,000		600,000	
	SPORTS COMPLEX FENCING AND NETTING REFURBISHMENT	—	—		
19101	GRIDLEY PARK (EAST) SWING SET	5,000	5,000		
19102	GRIDLEY PARK (EAST) SWING SET INSTALLATION	30,000	30,000		
	WESTGATE PARK PLAYGROUND EQUIPMENT	—	—		
	WESTGATE PARK PLAYGROUND EQUIPMENT INSTALLATION	—	—		
	WESTGATE PARK PLAYGROUND SURFACING	—	—		
19103	RESERVOIR HILL PARK PLAYGROUND EQUIPMENT	60,000	60,000		
19104	RESERVOIR HILL PARK PLAYGROUND EQUIPMENT INSTALLATION	50,000	50,000		
	HERITAGE PARK METAL HANDRAIL REFURBISHMENT	—	—		
	REPLACEMENT OF PARK AMENITIES	—	—		
TOTAL PARKS AND OPEN SPACES		989,000	145,000	600,000	— 244,000

2018-2019 Total Budget	Municipal (G.F.) * 410	Municipal Def. Rev. 410	Municipal Reimb. 410
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GOVERNMENT BUILDINGS

12021	CCPA - OPERATIONAL IMPROVEMENTS	—	—		
12716	CCPA - FIRE SYSTEM/PANEL REPLACEMENT	—	—		
18206	12616 183RD STREET BUILDING RESTORATION (Insurance funds received and reimbursement 2018-2019)	4,200,000		1,599,880	2,600,120
12703	CIVIC CENTER HVAC REPLACEMENTS	—	—		
18204	CORPORATE YARD ROOF REPLACEMENT	—	—		
12085	LIBRARY OPERATIONAL IMPROVEMENTS	—	—		
18205	SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES	—	—		
12720	SENIOR CENTER OPERATIONAL IMPROVEMENTS	—	—		
	SHERIFF'S STATION PATIO DECK REFURBISHMENT	—	—		
19201	SWIM/FITNESS CENTER REHABILITATION (REPAIR AND DESIGN)	—	—		
18201	SWIM CENTER DIVING BOARD REFURBISHMENT	—	—		
	CIVIC CENTER PARKING STRUCTURE STAIRWELL TILE	—	—		
	LIBERTY PARK PATIO TRELIS REFURBISHMENT	—	—		
	CIVIC CENTER GENERATOR UPGRADES	—	—		
	GOLF COURSE GAS TANK INSTALLATION	—	—		
	PHONE SYSTEM REPLACEMENT	—	—		
TOTAL GOVERNMENT BUILDINGS		4,200,000	—	1,599,880	2,600,120

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2018-2019	Street *	Street	SB821	RMRA	Measure
		Total		Reimb.			M
		Budget	211	211	215	210	220
STREETS AND HIGHWAYS							
13054	SIDEWALK CURB AND GUTTER REHABILITATION	500,000	500,000				
13065	166TH STREET REHABILITATION (STPL Reimbursement)	425,000		425,000			
13086	WHEELCHAIR ACCESSIBLE RAMPS	25,000			25,000		
14077	ARTERIAL STREET SLURRY SEAL	150,000	150,000				
14088	RESIDENTIAL STREET REHABILITATION	1,000,000				500,000	500,000
14097	ARTERIAL STREET DECORATIVE PEDESTRIAN FENCE MAINT.	25,000	25,000				
14099	PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS (funded by commercial solid waste franchise fees)	78,000	78,000				
18301	CARMENITA ROAD REHABILITATION	500,000				330,950	169,050
19301	METRO INTERSECTION (HOT SPOTS) PROJECT (Metro Reimbursement)	1,000,000		1,000,000			
TOTAL STREETS AND HIGHWAYS		3,703,000	753,000	1,425,000	25,000	830,950	669,050

		2018-2019	Municipal	Municipal	Municipal	Street	Street
		Total	(G.F.) *	Def. Rev.	Reimb.		Reimb.
		Budget	410	410	410	211	211
TRAFFIC SIGNALS							
19402	ILLUMINATED PEDESTRIAN CROSSING UPGRADES (Upon receipt of "Safe Routes to Schools" grant, or other)	80,000					80,000
18401	TRAFFIC SIGNAL MODIFICATIONS (HSIP Caltrans Grant)	306,000			306,000		
19401	TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE	20,000				20,000	
TOTAL TRAFFIC SIGNALS		406,000	—	—	306,000	20,000	80,000

		2018-2019	Water *	Water	Reclaim.		
		Total		Reimb.	Water		
		Budget	510	510	550		
WATER IMPROVEMENTS							
17007	NPDES IMPLEMENTATION PROGRAM	145,000	145,000				
17100	VALVE REPLACEMENT PROJECT	100,000	100,000				
19501	WELL C-1 SAND SEPARATOR REPLACEMENT	70,000	70,000				
17110	C-4 WATER WELL BOOSTER STATION PUMP & VFD	35,000	35,000				
17197	C-5 WATER WELL (Project to be completed upon availability of WRD Settlement)	1,400,000		1,400,000			
17709	MISCELLANEOUS RECLAIMED WATER CONVERSIONS	25,000			25,000		
19506	ELECTRICAL PANEL AND DRIVE REPLACEMENT	130,000			130,000		
19502	SMART WATER METER PILOT PROGRAM (45% of expenditures reimbursed through Prop. 84 Grant)	60,000	33,000	27,000			
19507	VAULT & METER REPLACEMENT - WILDER AND ALONDRA	36,000	36,000				
19508	VAULT REPLACEMENT AT LIBERTY PARK	20,000	20,000				
19503	EAST AND WEST RESERVOIR REFURBISHMENT	100,000	100,000				
19504	C-2 WELL SITE CHLORINE ROOM MODIFICATIONS	200,000	200,000				
TOTAL WATER IMPROVEMENTS		2,321,000	739,000	1,427,000	155,000	—	—

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

2018-2019 Sewer *
Total
Budget **214**

SEWER IMPROVEMENTS

19601	ANNUAL PIPELINE CONDITION AND INSPECTION SURVEY	90,000	90,000				
19602	REHABILITATION/REPLACEMENT OF DEWATERING STATIONS	50,000	50,000				
18001	REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS	50,000	50,000				
TOTAL SEWER IMPROVEMENTS		190,000	190,000	—	—	—	—

2018-2019 Municipal Municipal Municipal Art
Total (G.F.) * Def. Rev. Reimb. **Art**
Budget **410** **410** **410** **115**

OTHER PROJECTS

19125	SCULPTURE GARDEN IMPROVEMENTS	6,000				6,000	
19441	AUTO SQUARE STORAGE IMPROVEMENTS (Reimbursed over 3 years by Auto Square)	1,600,000			1,600,000		
19701	SCULPTURE GARDEN SECURITY ENHANCEMENTS	50,000				50,000	
TOTAL OTHER PROJECTS		1,656,000	—	—	1,600,000	56,000	—

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM DETAIL

PARKS AND OPEN SPACE



Brookhaven Park Playground

CDBG-FUNDED PLAYGROUND RESURFACING IMPROVEMENTS

This project provides for playground resurfacing improvements funded by Community Development Block Grant funds. The allocation for the 18/19 FY is for improvements at Reservoir Hill Park and Gridley Park East. Funding source: CDBG Fund (CDBG 2018-19 and CDBG Reserve)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10074	244,000	0	0	0	0	50,000	294,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY DETAIL: Parks and Open Space

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) - PHASE I-B

This project provides for the refurbishment of Cerritos Park East Field #2's infield, including new dugouts, seating areas and shade structures.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12801	0	850,000	0	0	0	0	850,000

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) - PHASE II

This project provides for the refurbishment of Ball Fields #1 and #3 at Cerritos Park East.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	0	900,000	0	0	0	900,000

CERRITOS PARK EAST OUTDOOR RESTROOM REFURBISHMENT (DESIGN)

This project provides for the design of the interior of the outdoor restroom buildings at Cerritos Park East.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	50,000	0	0	0	0	50,000

CERRITOS PARK EAST ROOF REPLACEMENT

This project provides for the replacement of the roof at the Cerritos Park East Recreation Building.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18103	0	130,000	0	0	0	20,000	150,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY DETAIL: Parks and Open Space

CITYWIDE PLAYGROUND EQUIPMENT IMPROVEMENTS

This project provides for various repairs to playground equipment pieces.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10073	0	50,000	25,000	25,000	25,000	131,000	256,000

CITYWIDE PLAYGROUND ROLL COAT PROTECTION PROGRAM

This project provides for the maintenance and installation of a binder coat on playground surfacing at various City parks.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	65,000	0	0	0	0	65,000

FACILITY DANCE FLOOR REFINISHING

This project provides for the refinishing of the dance floors at Cerritos Park East and Liberty Park.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10076	0	0	0	0	0	8,000	8,000

FACILITY PARKING LOT REHABILITATION

This project provides for pavement rehabilitation of public facility parking lot at Liberty Park West
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10199	0	250,000	0	0	0	164,800	414,800

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

GOLF COURSE MAINTENANCE AREA ACCESS REHABILITATION

This project provides for the installation of pavement along the Golf Course service road and maintenance area.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	150,000	0	0	0	0	150,000

FRONTIER PARK RESTROOM BUILDING ROOF REHABILITATION

This project provides for the rehabilitation of the restroom building roof at Frontier Park.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18104	0	0	0	0	0	15,000	15,000

REFURBISHMENT OF GOLF COURSE

Improvements at Iron-Wood Nine Golf Course may include the refurbishment of the greens, fairways and tees.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10051	0	80,000	82,000	84,000	0	0	246,000

HERITAGE PARK BUILDING RENOVATION/EXPANSION

This project provides for the demolition of the new property and installation of a new 8' to 10' retaining wall.
 Funding source: Los Angeles County Supervisor Grant (\$300,000) and Block Wall Project #14099 (\$25,000)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12796	0	0	0	0	0	325,000	325,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

HERITAGE PARK ISLAND AND LAKE IMPROVEMENTS (EROSION MITIGATION)

This project will mitigate erosion on the island by upgrading pathways with an aggregate material, and adding boulders and retaining concrete at the runoff points.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10774	0	120,000	0	0	0	0	120,000

HERITAGE PARK ISLAND REFURBISHMENT

This project provides for the refurbishment of the buildings and other structures on the island.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18105	0	0	0	0	0	50,000	50,000

LIBERTY PARK SOUTH PICNIC SHELTER REPLACEMENT

This project provides for the replacement of the Liberty Park south picnic shelter and tables (materials only).

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10804	0	75,000	0	0	0	0	75,000

LIBERTY PARK SOUTH PICNIC SHELTER INSTALLATION

This project provides for the installation of the Liberty Park south shelter.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	75,000	0	0	0	0	75,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK RACQUETBALL COURT REHABILITATION

This project provides for exterior repairs, repainting, and the replacement of the roof and wood flooring for three of the racquetball courts at Liberty Park.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	350,000	0	0	0	0	350,000

LIBERTY PARK PLAZA LIGHT REPLACEMENT

This project provides for the replacement of the subterranean lights at the Liberty Park Plaza.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	120,000	0	0	0	0	120,000

LOMA PARK PLAYGROUND EQUIPMENT

This project provides for playground equipment at the Loma Park playground.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18101	0	0	0	0	0	42,000	42,000

LOMA PARK PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of playground equipment at the Loma Park playground.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18102	0	0	0	0	0	55,000	55,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

NEIGHBORHOOD PARK PICNIC SHELTER REPLACEMENT

This project provides for the replacement of the Golf Course patio cover and picnic shelters at Friendship, Satellite, Sunshine, Westgate and Loma Parks, and the construction of a new shelter at Heritage Park (materials only).
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	275,000	0	0	0	0	275,000

NEIGHBORHOOD PARK PICNIC SHELTER INSTALLATION

This project provides for the installation of the Golf Course patio cover and picnic shelters at Friendship, Satellite, Sunshine, Westgate, Loma and Heritage Parks.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	150,000	0	0	0	0	150,000

CITY PARK LIGHTING UPGRADES

This project provides for the conversion of lighting upgrades at City park facilities converting lights to LED.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	50,000	25,000	25,000	25,000	0	125,000

SPORTS COMPLEX REFURBISHMENT

This project provides for the complete renovation of six sports fields, replacement of the irrigation systems, which will result in 30% water conservation.
 Funding source: Los Angeles County Supervisor Grant (\$600,000) and Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: Los Angeles County Supervisor Grant)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
10024	600,000	350,000	0	0	0	50,000	1,000,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX FENCING AND NETTING REFURBISHMENT

This project provides for the refurbishment of the perimeter fence at the Cerritos Sports Complex and the replacement of the netting over the spectator seating areas, scorekeeping area and dugouts.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	150,000	0	0	0	0	150,000

GRIDLEY PARK (EAST) SWING SET

This project provides for a new swing set at the Gridley Park East playground.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19101	5,000	0	0	0	0	0	5,000

GRIDLEY PARK (EAST) SWING SET INSTALLATION

This project provides for the installation of a new swing set and additional site improvements at the Gridley Park East playground.
 Funding source: Municipal Improvement Fund (General Fund Transfer)
 (Playground Surfacing will be part of CDBG 10074)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19102	30,000	0	0	0	0	0	30,000

WESTGATE PARK PLAYGROUND EQUIPMENT

This project provides for new playground equipment at Westgate Park.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	35,000	0	0	0	0	35,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

WESTGATE PARK PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of new playground equipment and additional site improvements at the Westgate Park playground.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	50,000	0	0	0	0	50,000

WESTGATE PARK PLAYGROUND SURFACING

This project provides for new playground surfacing at Westgate Park.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	72,000	0	0	0	0	72,000

RESERVOIR HILL PARK PLAYGROUND EQUIPMENT

This project provides for new playground equipment at Reservoir Hill Park.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19103	60,000	0	0	0	0	0	60,000

RESERVOIR HILL PARK PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of new playground equipment and additional site improvements at the Reservoir Hill Park playground.

Funding source: Municipal Improvement Fund (General Fund Transfer)

(Playground Surfacing will be part of CDBG 10074)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19104	50,000	0	0	0	0	0	50,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SUNSHINE PARK PLAYGROUND EQUIPMENT

This project provides for new playground equipment at Sunshine Park.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	40,000	0	0	0	0	40,000

SUNSHINE PARK PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of new playground equipment and additional site improvements at the Sunshine Park playground.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	50,000	0	0	0	0	50,000

SUNSHINE PARK PLAYGROUND SURFACING

This project provides for new playground surfacing at Sunshine Park.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	52,000	0	0	0	0	52,000

SPORTS COMPLEX SNACK BAR TRELLIS REPLACEMENT

This project provides for the replacement of the Sports Complex snack bar trellis (materials only).
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	150,000	0	0	0	0	150,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX SNACK BAR TRELLIS INSTALLATION

This project provides for the installation of the Sports Complex snack bar trellis.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	100,000	0	0	0	0	100,000

HERITAGE PARK METAL HANDRAIL REFURBISHMENT

This project provides for the refurbishment of the metal handrails on the Heritage Park island.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	25,000	0	0	0	0	25,000

REPLACEMENT OF PARK AMENITIES

This project provides for the replacement of picnic tables, water fountains, trash cans, BBQs etc at City parks.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	90,000	25,000	25,000	25,000	0	165,000

ACTIVITY SUMMARY: Parks and Open Space

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
TOTAL	989,000	4,004,000	1,057,000	159,000	75,000	910,800	7,194,800

CAPITAL IMPROVEMENT PROGRAM DETAIL

GOVERNMENT BUILDINGS



Cerritos Senior Center at Pat Nixon Park

CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12021	0	250,000	150,000	150,000	150,000	72,600	772,600

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater. The allocation for the 18-19 fiscal year provides for the installation of hallway carpeting.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12068	0	50,000	50,000	50,000	0	70,000	220,000

CERRITOS CENTER FOR THE PERFORMING ARTS AUDIO FREQUENCY INDUCTION LOOP SYSTEMS

This project provides for the installation of Audio Frequency Induction Loop Systems in the Sierra Room at the CCPA.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18202	0	0	0	0	0	25,000	25,000

CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12706	0	850,000	1,250,000	750,000	0	675,625	3,525,625

CERRITOS CENTER FOR THE PERFORMING ARTS FIRE SYSTEM/PANEL REPLACEMENT

This project will design and replace the Cerritos Center for the Performing Arts fire panel with a new control panel, graphic annunciator, remote annunciator and field devices.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12716	0	975,000	0	0	0	0	975,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS STAGE FLOOR RESURFACING

This project provides for the resurfacing of the Cerritos Center for the Performing Arts main stage, main theater floor, and Partierre seating storage areas.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12719	0	0	0	0	0	130,000	130,000

CERRITOS CENTER FOR THE PERFORMING ARTS ACOUSTIC BANNER REPLACEMENT

This project provides for the replacement of the acoustic banners at the CCPA, which are original to the building.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12723	0	0	0	0	0	26,000	26,000

CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES

This project provides for safety upgrades to the two pro-towers, which will reduce the time and personnel required for configuration changes, resulting in an estimated annual labor reduction of 108 hours.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	142,500	142,500	0	0	0	285,000

CERRITOS CENTER FOR THE PERFORMING ARTS CATWALK UPGRADES

This project provides for upgrades to front of house catwalks.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12724	0	0	0	0	0	690	690

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS ELECTRICAL AND LOW VOLTAGE FLOOR POCKETS

This project provides for the installation of electrical and low voltage floor pockets into the floor of the Sierra Room to allow for greater flexibility for special event usage.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: CCPA Trust Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18203	0	0	0	0	0	12,000	12,000

12616 183RD STREET BUILDING RESTORATION

This project will facilitate the ongoing maintenance and restoration of the City-owned government purpose property located at 12616 183rd Street.

Funding source: Municipal Improvement Fund (General Fund) and Insurance Settlement (Damage to City Property)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18206	4,200,000	0	0	0	0	0	4,200,000

CITY HALL ROOF REPLACEMENT

This project provides for the replacement of the City Hall roof, which is over 25 years old.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12704	0	400,000	0	0	0	0	400,000

CIVIC CENTER HVAC REPLACEMENTS

This project will fund the design and repair / installation of heating, ventilation and air conditioning equipment in City Hall and the Council Chambers. In addition, the project will fund the refurbishment of the decorative fountains in front of the Sheriff's Station that are currently used as part of the HVAC system.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12703	0	3,000,000	0	0	0	0	3,000,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CORPORATE YARD ROOF REPLACEMENT

This project provides for the replacement of the Corporate Yard roof, which is over 35 years old.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18204	0	320,000	0	0	0	30,000	350,000

LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS

This project provides for interior refurbishment at Liberty Park II.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	2,000,000	0	0	0	0	2,000,000

LIBRARY OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance for the Cerritos Library.
 Projects identified for the 2019-2020 fiscal year include the replacement of carpet on the second floor in the 21st Century Area and in the multimedia area on the first floor.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12085	0	120,000	60,000	60,000	60,000	25,000	325,000

SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES

This project provides for the replacement of outdated security equipment at City facilities.
 Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18205	0	80,000	0	0	0	40,000	120,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SENIOR CENTER OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance at the Senior Center.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12720	0	200,000	100,000	100,000	100,000	50,000	550,000

SENIOR CENTER FLOORING REPLACEMENT

This project provides for the replacement of the linoleum and carpet in the Cerritos Senior Center at Pat Nixon Park.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	160,000	75,000	0		0	235,000

SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellis and woodwork at the Senior Center.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
12725	0	150,000	150,000	0	0	211,250	511,250

SHERIFF'S STATION PATIO DECK REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station patio deck.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	30,000	0	0	0	0	30,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SWIM/FITNESS CENTER REHABILITATION (REPAIR AND DESIGN)

This project provides for temporary repair and design services for architectural services, bulkhead replacement, pool replastering, boiler replacement, automation system upgrade, dive stand refurbishment, building systems refurbishment, building exterior painting, and popcorn ceiling removal.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19201	0	150,000	0	0	0	0	150,000

SWIM CENTER BULKHEAD REPLACEMENT

This project provides for the replacement of the bulkhead at the Swim Center.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	500,000	0	0	0	0	500,000

SWIM CENTER DIVING BOARD REFURBISHMENT

This project provides for the refurbishment of the four diving boards at the Swim Center.

Funding source: Municipal Improvement Fund (General Fund Transfer) (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18201	0	14,000	0	0	0	11,200	25,200

SWIM CENTER BLEACHER REPLACEMENT

This project provides for the replacement of the bleachers at the Swim Center.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	100,000	0	0	0	0	100,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CIVIC CENTER PARKING STRUCTURE STAIRWELL TILE REPLACEMENT

This project provides for the replacement of the tiles in the Civic Center parking structure stairwells.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	75,000	0	0	0	0	75,000

SPORTS COMPLEX SCOREBOARD REPLACEMENT

This project provides for the replacement of the scoreboard at the Sports Complex.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	40,000	0	0	0	0	40,000

LIBERTY PARK PATIO TRELLIS REFURBISHMENT

This project provides for the refurbishment of the Liberty Park patio trellis.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	15,000	0	0	0	0	15,000

CIVIC CENTER GENERATOR UPGRADES

This project provides for the upgrade of the Civic Center generator, including tank testing, installation of a fuel monitoring system, certification and painting.
 Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
	0	26,100	0	0	0	0	26,100

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SENIOR CENTER WROUGHT IRON FENCING AND ARCHITECTURAL FEATURE REPAIRS & PAINTING

This project provides for repairs and re-painting of the wrought iron fencing and architectural features at the Senior Center.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	400,000	0	0	0	0	400,000

HERITAGE PARK COMMUNITY CENTER

This project provides for the demolition of the existing building and construction of new community center at Heritage Park

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	0	0	11,000,000	0	0	11,000,000

GOLF COURSE GAS TANK INSTALLATION

This project provides for the installation of a new 1,000-gallon above-ground fuel storage tank at the Golf Course.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	38,000	0	0	0	0	38,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

PHONE SYSTEM REPLACEMENT

This project provides for the replacement of the City's telephone system, including equipment, telephones, licensing and cabling. The project will be phased over three years.

Funding source: Municipal Improvement Fund (General Fund Transfer)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	200,000	100,000	0	0	0	300,000

ACTIVITY SUMMARY: Government Buildings

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
TOTALS	4,200,000	10,285,600	2,077,500	12,110,000	310,000	1,379,365	30,362,465

CAPITAL IMPROVEMENT PROGRAM DETAIL

STREETS AND HIGHWAYS



Shoemaker Avenue Rehabilitation

MARQUARDT AVENUE IMPROVEMENTS

This proposed project provides for the reconstruction of Marquardt Avenue between Artesia and Alondra Boulevards.
 Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13012	0	1,000,000	0	0	0	0	1,000,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK

This item provides for the design of the widening and improvements to the Marquardt Avenue bridge over Coyote Creek. This project qualifies for funding under the Caltrans Highway Bridge Replacement and Rehabilitation (HBRR) program. The City of La Palma is the lead agency for this project.
Funding source: Street Improvement Fund

PROJECT NUMBER	PROJECT					EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13052	0	600,000	0	0	0	0	600,000

SIDEWALK CURB AND GUTTER REHABILITATION

This project will provide funding to do systematic hardscape improvements as identified.
Funding Source: Street Improvement Fund

PROJECT NUMBER	PROJECT					EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13054	500,000	250,000	250,000	250,000	250,000	230,000	1,730,000

166TH STREET REHABILITATION - BLOOMFIELD AVENUE TO CARMENITA ROAD

This project provides for pavement rehabilitation of 166th Street between Bloomfield Avenue and Carmenita Road.
Funding Source: Street Improvement Fund (STPL Reimbursement)

PROJECT NUMBER	PROJECT					EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13065	425,000	425,000	0	0	0	0	850,000

WHEELCHAIR ACCESSIBLE RAMPS

Wheelchair accessible ramps will be installed at various locations Citywide.
Funding source: SB821 Fund

PROJECT NUMBER	PROJECT					EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13086	25,000	25,000	25,000	25,000	25,000	25,000	150,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

BERWYN ROAD RECONSTRUCTION

This project provides for pavement rehabilitation for Berwyn Road, north of Arbor Place.
 Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13105	0	100,000	0	0	0	0	100,000

DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL SERVICES)

This project provides for design and environmental studies for the widening of the Del Amo Boulevard bridge at Coyote Creek. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

Funding source: Cerritos and Lakewood are seeking \$2.2 million from any available source.
 La Palma and Cypress have obtained the balance of \$1.3 million from OCTA Measure M funds.

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13715	0	1,200,000	0	0	0	0	1,200,000

ARTERIAL STREET SLURRY SEAL

This project will facilitate the application of slurry seal to maintain arterial streets City-wide.
 Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
14077	150,000	150,000	150,000	150,000	150,000	0	750,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

RESIDENTIAL STREET REHABILITATION

This item constitutes an ongoing program to improve residential streets in the City. Priorities will be established by the City's pavement management system. Rehabilitation options include pavement overlay or slurry seal applications. 2018-2019: Apply an Bituminous Slurry Coat over residential streets within the City of Cerritos bounded by 183rd Street, Artesia Boulevard, Bloomfield Avenue, and Norwalk Boulevard. The Project will include the replacement of deficient sidewalks, curbs, gutters and disabled accessible ramps, and thermoplastic striping.

The following streets will be affected: 176th Street, Ashworth Place, Bryce Circle, Carnaby Street, Carolyn Street, Casandra Avenue, Chaparral Way, Cortner Avenue, Corto Avenue, Destino Street, Elgers Street, Felson Place, Felson Street, Niagara Avenue, Reva Street, Rose Street, Semora Place, Semora Street, Stark Avenue, Sybrandy Avenue, Yosemite Street.

Funding Source: RMRA Fund and Measure "M" Fund

PROJECT NUMBER	PROJECT					EST. EXPEND.	
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	COST
14088	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0	5,000,000

ARTERIAL STREET DECORATIVE PEDESTRIAN FENCE MAINTENANCE

This project provides for the ongoing maintenance of decorative wrought-iron fencing located in the pedestrian right-of-way at various arterial street locations throughout the City.

Funding Source: Street Improvement Fund

PROJECT NUMBER	PROJECT					EST. EXPEND.	
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	COST
14097	25,000	0	0	0	0	0	25,000

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.

Funding Source: Street Improvement Fund (funded by commercial solid waste franchise fees)

PROJECT NUMBER	PROJECT					EST. EXPEND.	
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	COST
14099	78,000	78,000	78,000	78,000	78,000	78,000	468,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

STUDEBAKER ROAD MEDIAN CONSTRUCTION

Landscaped medians will be constructed on Studebaker Road from South Street to Bigelow Street.
 Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
14711	0	250,000	0	0	0	0	250,000

ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping on arterial streets at various locations, including the east side of Carmenita Road, north of 166th Street, and the planting of palm trees to replace eucalyptus trees on Bloomfield Avenue.
 Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
13746	0	200,000	350,000	300,000	0	0	850,000

DEL AMO BOULEVARD REHABILITATION - BLOOMFIELD AVENUE TO STUDEBAKER ROAD

This project provides for pavement rehabilitation of Del Amo Boulevard from Bloomfield Avenue to Studebaker Road, broken up into three segments over three years. The project also includes tree removal and replacement, and sidewalk, curb and gutter work.
 Funding Source: Street Improvement Fund (2017-2018 Funding Source: Street Improvement Fund and Measure "M" Fund).

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
14713	0	1,200,000	750,000	0	0	1,167,000	3,117,000

SHOEMAKER AVENUE REHABILITATION

This project provides for pavement rehabilitation of Shoemaker Avenue from Artesia Boulevard to 166th Street.
 Funding Source: (2017-2018 Funding Source: RMRA Fund and Measure "M" Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
14714	0	0	0	0	0	509,000	509,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

BENTLEY PLACE AND CARMENITA VILLAGE ALLEY REHABILITATION

This project provides for the repaving of Bentley Place and the public alley ways within the Carmenita Village condominium complex.

Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	370,000	0	0	0	0	370,000

TOWNE CENTER STRIPING

This project provides for the installation of reflectorized pavement markers to delineate lanes throughout the Towne Center.

Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	0	0	0	0	22,400	22,400

CARMENITA ROAD REHABILITATION

Resurface asphalt on Carmenita Road from 183rd Street to South Street.

The Project will include the replacement of deficient sidewalks, curbs, gutters and disabled accessible ramps, replacement of traffic loops adjustment of manholes and water valves to grade, and thermoplastic striping.

Funding Source: RMRA Fund and Measure "M" Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18301	500,000	0	0	0	0	0	500,000

DUMONT AVENUE REHABILITATION

This project provides for the reconstruction of Dumont Avenue between Artesia Boulevard and 183rd Street. This project also includes the rehabilitation of the public alleyway at the northerly end of Dumont.

Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	350,000	0	0	0	0	350,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

METRO INTERSECTION (HOT SPOTS) PROJECT

This project provides for the construction of additional left-turn lanes at the intersections of South Street and Carmenita Road and Artesia Boulevard and Bloomfield Avenue.

Funding Source: Street Improvement Fund (Metro Reimbursement)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19301	1,000,000	1,000,000	0	0	0	0	2,000,000

ACTIVITY SUMMARY: Streets and Highways

						EST. EXPEND.	
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	COST
TOTALS	3,703,000	8,448,000	2,853,000	2,053,000	1,753,000	2,031,400	20,841,400

CAPITAL IMPROVEMENT PROGRAM DETAIL

TRAFFIC SIGNALS



Traffic Signal at Artesia Boulevard and Bloomfield Avenue

ILLUMINATED PEDESTRIAN CROSSING UPGRADES

This project will provide funding to replace existing in-pavement flashing LED equipment with overhead rapid flashing beacons at pedestrian crosswalks throughout the City.

Funding source: Street Improvement Fund (to be completed upon receipt of grant, "Safe Routes to Schools" or other)

PROJECT NUMBER						EST. EXPEND.	
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	COST
19402	80,000	80,000	80,000	0	0	0	240,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Traffic Signals

TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD

This project will provide funding for the installation of a traffic signal at Edwards Road and Artesia Boulevard.
 Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	350,000	0	0	0	0	350,000

TRAFFIC SIGNAL MODIFICATIONS AT BLOOMFIELD AVENUE AND 166TH STREET

This project provides for the modification of the existing traffic signal at Bloomfield Avenue and 166th Street from a protective-permissive signal to a fully protected signal for drivers making left turns from all four directions.
 Funding Source: Municipal Improvement Fund (HSIP Caltrans Grant)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18401	306,000	0	0	0	0	54,000	360,000

TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE

This project provides for upgrading the City owned safety lights at each signal location to LED technology
 Funding Source: Street Improvement Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19401	20,000	20,000	20,000	20,000	20,000	—	100,000

ACTIVITY SUMMARY: Traffic Signals

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
TOTALS	406,000	450,000	100,000	20,000	20,000	54,000	1,050,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

WATER IMPROVEMENTS



Water Storage with Solar Panels, City of Cerritos Corporate Yard

CITY RESERVOIRS

This project will provide structural upgrades to the City's three reservoirs. (Design Costs only)
 Funding Source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17001	0	100,000	100,000	0	0	0	200,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

NPDES IMPLEMENTATION PROGRAM

This item provides for various construction projects necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.
 Funding Source: Water Fund (assumes other agencies participate)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17007	145,000	145,000	145,000	145,000	145,000	135,000	860,000

BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION

This project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.
 Funding Source: Reclaimed Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17028	0	50,000	0	0	0	0	50,000

VALVE REPLACEMENT PROJECT

This is an ongoing project to replace mainline butterfly valves in the City's water system.
 Funding Source: Water Fund (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17100	100,000	280,000	100,000	100,000	0	180,000	760,000

VALLEY VIEW UTILITY RELOCATION

As part of the widening of the I-5 freeway Cerritos was required to relocate wet utilities (water, sewer and storm drain lines) adjacent to the Valley View Street bridge over the freeway.
 Funding source: Water Fund (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17105	0	0	0	0	0	50,000	50,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17107	0	1,500,000	0	0	0	0	1,500,000

WELL C-1 SAND SEPARATOR REPLACEMENT

This project provides for the replacement of the sand separator at Well C-1.

Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19501	70,000	0	0	0	0	0	70,000

C-2 WATER WELL BOOSTER STATION ENGINE OVERHAUL

This project provides for the overhaul of the engine at the C-2 water well.

Funding source: Water Fund (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	0	0	0	0	90,000	90,000

C-2 BOOSTER STATION PUMP DISCHARGE HEAD REPLACEMENT

This project provides for the replacement of booster pumps 3 & 2 discharge heads at the C-2 water booster station.

Funding source: Water Fund (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17108	0	0	0	0	0	90,000	90,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-4 WATER WELL BOOSTER STATION PUMP & VARIABLE FREQUENCY DRIVE REPLACEMENT

This project provides for the replacement of the booster station pump and the variable frequency drive at the C-4 water well.
Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17110	35,000	0	0	0	0	0	35,000

C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.
Funding source: Water Fund (project to be completed upon availability of WRD settlement)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17197	1,400,000	1,600,000	0	0	0	0	3,000,000

GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the installation of a filtration system to remove trace levels of naturally occurring arsenic from the groundwater pumped from the Civic Center parking structure.
Funding source: Water Fund, CA Energy Commission Grant through December 2018

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17199	0	60,000	60,000	60,000	60,000	0	240,000

MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.
Funding Source: Reclaimed Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
17709	25,000	25,000	25,000	25,000	25,000	0	125,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

WATER MAIN AND APPURTENANCES REPLACEMENT

This project provides for the annual replacement of approximately one mile of water mains and related appurtenances. The project will be completed through annual allocations over the course of seven years.
Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	1,500,000	1,500,000	1,500,000	1,500,000	0	6,000,000

ELECTRICAL PANEL AND DRIVE REPLACEMENT

This project provides for the replacement of four electrical panels and drivers at the Los Coyotes Reclaimed Water Treatment Plant. One panel and drive will be completed in each of the next four years.
Funding source: Reclaimed Water Fund (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19506	130,000	130,000	130,000	0	0	70,000	460,000

SMART WATER METER PILOT PROGRAM

This project provides for the installation of 500 smart water meters within the City.
Funding source: Water Fund (45% of project expenditures reimbursed through a Proposition 84 Grant)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19502	60,000	60,000	0	0	0	0	120,000

METER READING TECHNOLOGY UPGRADES

This project provides for the replacement of the handheld meter reading devices and associated software.
Funding source: Water Fund (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18501	0	0	0	0	0	15,000	15,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

VAULT AND RELIEF VALVE REPLACEMENT ON SOUTH STREET

This project provides for the replacement of a deteriorated vault and relief valve on South Street west of Studebaker Road.
 Funding source: Water Fund (2017-2018 Funding Source: Equipment Replacement Fund)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	0	0	0	0	52,500	52,500

VAULT AND METER REPLACEMENT AT WILDER AVENUE AND ALONDRA BOULEVARD

This project provides for the replacement of a deteriorated vault and water meters at Wilder Avenue and Alondra Boulevard.
 Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19507	36,000	0	0	0	0	0	36,000

VAULT REPLACEMENT AT LIBERTY PARK

This project provides for the replacement of a deteriorated vault at Liberty Park.
 Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19508	20,000	0	0	0	0	0	20,000

EAST AND WEST RESERVOIR REFURBISHMENT

This project provides for the refurbishment of the east and west reservoirs at the Corporate Yard. One reservoir will be refurbished per year.
 Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19503	100,000	200,000	0	0	0	0	300,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

UNDERGROUND WET UTILITIES MASTER PLAN DEVELOPMENT

This project provides for the development of an Underground Wet Utilities Master Plan encompassing the City's water sources, storage, treatment and delivery systems for potable and reclaimed water and the sewer system. Funding source: Water Fund (50%) and Reclaimed Water Fund (50%)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	150,000	150,000	0	0	0	300,000

C-2 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-2 Well site's current water treatment process from chlorine gas to sodium hypochlorite. Funding source: Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19504	200,000	0	0	0	0	0	200,000

RECLAIMED WATER MAIN VIDEO INSPECTION, SURVEY AND REPAIRS

This project provides for video inspection and surveying of all reclaimed water mains to locate deteriorating sections of the City's reclaimed water system. Funding source: Reclaimed Water Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	150,000	0	0	0	0	150,000

ACTIVITY SUMMARY: Water Improvements

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
TOTALS	2,321,000	5,950,000	2,210,000	1,830,000	1,730,000	682,500	14,723,500

CAPITAL IMPROVEMENT PROGRAM DETAIL

SEWER IMPROVEMENTS



Cerritos Sewer Lift Station Control Panel

SOUTH STREET SEWER REPAIRS

This project provides for the replacement of sections of the South Street sewer and lining the entire length of the sewer.
Funding Source: Sewer Fund

PROJECT NUMBER	PROJECT					EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	150,000	0	0	0	0	150,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

PARK PLAZA/SHOEMAKER AVENUE SEWER LINE REPAIR

This project provides for the repair of the City sewer main at Park Plaza and Shoemaker Avenue.
Funding Source: Sewer Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	500,000	0	0	0	0	500,000

ANNUAL PIPELINE CONDITION AND INSPECTION SURVEY

This project provides for the annual and ongoing inspection of the condition of the City's existing sewer pipelines.
Funding source: Sewer Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19601	90,000	90,000	90,000	90,000	90,000	0	450,000

SEWER MAIN REPLACEMENT/UPGRADES

This project provides for the upgrade of the City's existing sewer mains at a total estimated project cost of \$8.4 million. The project will be completed through annual allocations over the course of the next seven years.
Funding source: Sewer Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
	0	1,200,000	1,200,000	1,200,000	1,200,000	0	4,800,000

REHABILITATION/REPLACEMENT OF DEWATERING STATIONS

This project provides for the rehabilitation or replacement of the City's existing dewatering stations.
Funding source: Sewer Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19602	50,000	50,000	50,000	50,000	0	0	200,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS

This project provides for the rehabilitation or replacement of the City's existing sewer lift stations.
 Funding source: Sewer Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18001	50,000	50,000	50,000	50,000	0	25,000	225,000

GROUNDWATER REMEDIATION - LINCOLN STATION

This project provides for the City's required contribution toward the operation of a groundwater contamination remediation system at Lincoln Station.
 Funding source: Sewer Fund

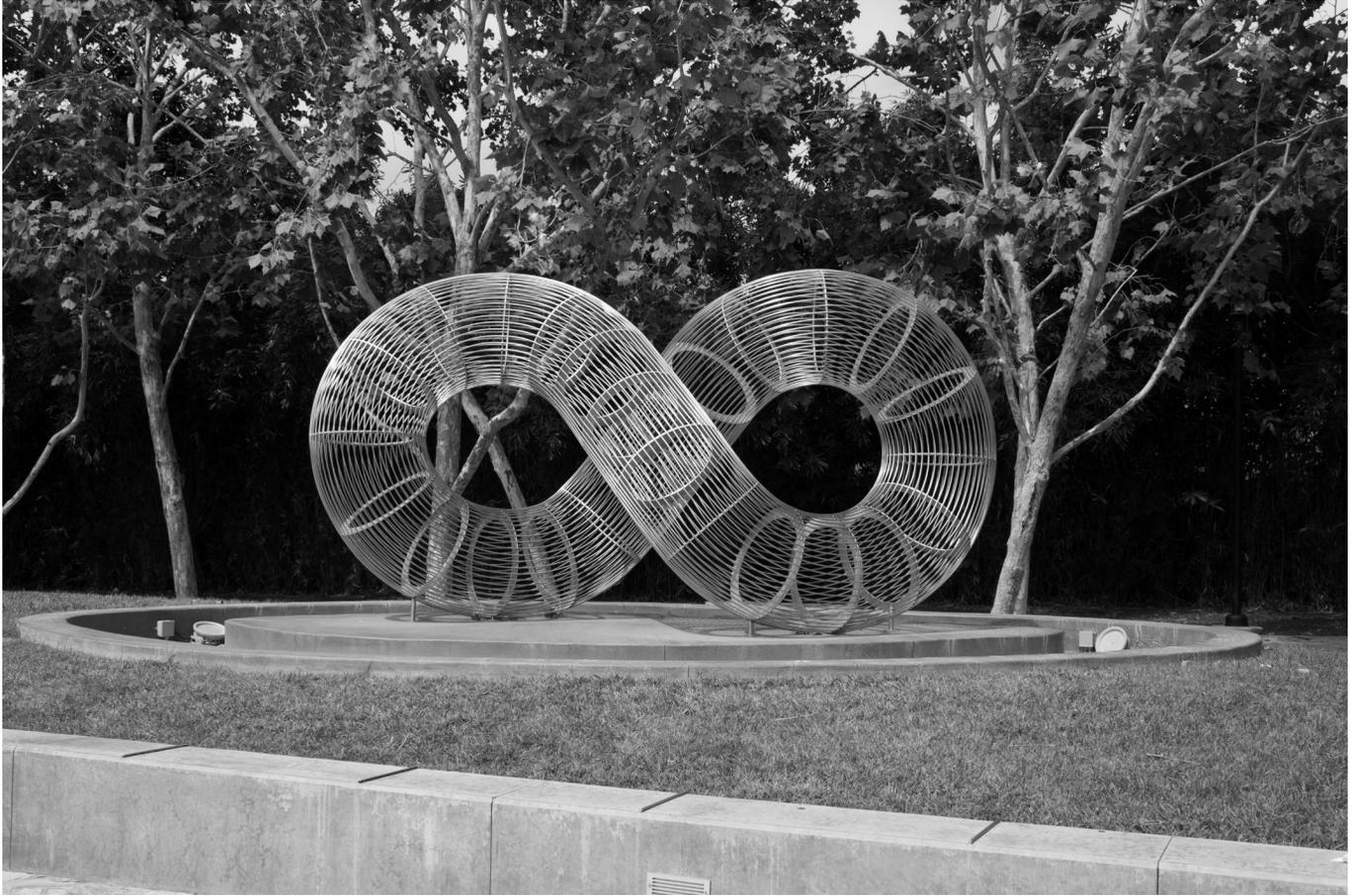
PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
18002	0	0	0	0	0	200,000	200,000

ACTIVITY SUMMARY: Sewer Improvements

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
TOTALS	190,000	2,040,000	1,390,000	1,390,000	1,290,000	225,000	6,525,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

OTHER PROJECTS



Infinity Sculpture, Sculpture Garden

SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, lighting fixtures, landscaping and sprinkler improvements.

Funding Source: Art in Public Places Trust Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19125	6,000	12,000	0	12,000	0	6,000	36,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

AUTO SQUARE STORAGE IMPROVEMENTS

This project provides for improvements, including resurfacing and re-striping of the automobile storage facilities located adjacent to the San Gabriel River channel and Del Amo Boulevard.

Funding Source: Municipal Improvements Fund (Reimbursement over a three-year period by the automobile dealerships leasing the storage facility lots, budgeted in full as a receivable in 2018-2019)

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19441	1,600,000	0	0	0	0	0	1,600,000

SCULPTURE GARDEN SECURITY ENHANCEMENTS

This project provides for the installation of security cameras and informational signage in the Cerritos Sculpture Garden.

Funding Source: Art in Public Places Trust Fund

PROJECT NUMBER						EST. EXPEND.	COST
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2017-2018	
19701	50,000	0	0	0	0	15,000	65,000

ACTIVITY SUMMARY: Other Projects

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	EST. EXPEND. 2017-2018	COST
TOTALS	1,656,000	12,000	0	12,000	0	21,000	1,701,000

Appendix A

Resolutions No. 2018-11 and CSA 2018-2

Combined Financial Program: 2018-2019

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY**

**RESOLUTION NO. 2018-11
RESOLUTION NO. CSA 2018-2**

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2018-2019, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND APPROVING THE INVESTMENT POLICY FOR THE FISCAL YEAR 2018-2019 FOR THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (COUNCIL/SUCCESSOR AGENCY)

WHEREAS, the City Manager of the City of Cerritos, in accordance with Article IX of the Municipal Charter, has submitted to the City Council of the City of Cerritos a 2018-2019 Fiscal Year combined Operating and Capital Improvement Budget in the amount of \$112,085,370 in proposed expenditures for general and special City purposes and reflecting funds available in the total amount of \$108,055,210; and

WHEREAS, the City Council of the City of Cerritos has fixed the date of June 28, 2018 as the date for holding of a public hearing relative to the adoption of said budget; and

WHEREAS, following duly given notice, the City Council of the City of Cerritos did hold such public hearing, receiving, considering and evaluating all public comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed 2018-2019 Fiscal Year Budget for general and special City purposes is hereby amended as follows:

A. OPERATIONAL EXPENDITURE AMENDMENTS

<u>Account Number</u>	<u>Expenditure Fund Description</u>	<u>Explanation of Amendment</u>	<u>Amount of Adjustment</u>
111-52400	Employee Benefits	City Council	+\$43,830
552-79050	Furniture, Fixtures, And Office Equipment	City Council	-\$670,700
552-79060	Motor Vehicles	City Council	-\$262,000
552-79070	Machinery And Equipment	City Council	-\$301,650
<u>NET TOTAL OPERATIONAL EXPENDITURE AMENDMENTS:</u>			<u>-\$1,190,520</u>

B. CAPITAL IMPROVEMENT PROGRAM EXPENDITURE AMENDMENTS

<u>Capital Project Title</u>	<u>Explanation of Amendment</u>	<u>Amount of Adjustment</u>
<i>Parks and Open Spaces</i>		
NEW Cerritos Park East Outdoor Restroom (Design)	City Council	-\$50,000
10073 Citywide Playground Equipment Improvements	City Council	-\$25,000
NEW Liberty Park Racquetball Court Rehabilitation	City Council	-\$200,000
NEW Neighborhood Park Picnic Shelter Replacement	City Council	-\$75,000
NEW Neighborhood Park Picnic Shelter Installation	City Council	-\$25,000
NEW City Park Lighting Upgrades	City Council	-\$25,000
NEW Sports Complex Fencing and Netting Refurbishment	City Council	-\$50,000
NEW Westgate Park Playground Equipment	City Council	-\$35,000
NEW Westgate Park Playground Equipment Installation	City Council	-\$50,000
NEW Westgate Park Playground Surfacing	City Council	-\$72,000
NEW Heritage Park Metal Handrail Refurbishment	City Council	-\$25,000
NEW Replacement of Park Amenities	City Council	-\$65,000
<i>Government Buildings</i>		
12021 CCPA – Operational Improvements	City Council	-\$100,000
12716 CCPA – Fire System/Panel Replacement	City Council	-\$50,000
12703 Civic Center HVAC Replacements	City Council	-\$200,000
18204 Corporate Yard Roof Replacement	City Council	-\$320,000
12085 Library Operational Improvements	City Council	-\$60,000
18205 Security Equipment Replacement for City Facilities	City Council	-\$80,000
12720 Senior Center Operational Improvements	City Council	-\$100,000
NEW Sheriff’s Station Patio Deck Refurbishment	City Council	-\$30,000
12712 Swim/Fitness Center Rehabilitation (Repair and Design)	City Council	-\$150,000
18201 Swim Center Diving Board Refurbishment	City Council	-\$14,000
NEW Civic Center Parking Structure Stairwell Tile	City Council	-\$75,000
NEW Liberty Park Patio Trellis Refurbishment	City Council	-\$15,000
NEW Civic Center Generator Upgrades	City Council	-\$26,100
NEW Golf Course Gas Tank Installation	City Council	-\$38,000
NEW Phone System Replacement	City Council	-\$100,000
<u>NET TOTAL CAPITAL PROJECT EXPENDITURE AMENDMENTS:</u>		<u>-\$2,055,100</u>

SECTION 2. The City Manager’s proposed 2018-2019 Fiscal Year Budget for general and special City purposes, as amended in Section 1, subsections A - B thereof, is approved and adopted in the amount of \$108,839,750 in expenditures and \$108,055,210 in revenues.

SECTION 3. The estimated labor contingency of \$1,160,000 listed in the General Fund of the proposed budget will be removed and replaced by the incorporation of a 3% increase in cost of living adjustment to corresponding expenditure accounts and the recalculation of applicable funds.

SECTION 4. In accordance with Government Code Sections 20630, 20636, and 20636.1, the City Council hereby approves the pay schedules for personnel expenses as set forth in the attached Employee Classification Tables and Classification Steps, which identify position titles, rates of pay, and time base with an effective date of July 1, 2018. Said approval provides for the posting and publication of the referenced pay schedule on the City's website to facilitate public review in compliance with applicable Government Code Sections.

SECTION 5. The monies necessary to offset the operating expenses, including personnel expenses as detailed in Employee Classification Tables, incurred as set forth in the 2018-2019 budget document, as adopted by the City Council for the City of Cerritos pursuant to Section 1 hereof, are authorized by this section to be appropriated out of the funds available to the City during the 2018-2019 Fiscal Year.

SECTION 6. As part of the proposed 2018-2019 Combined Financial Program, the City Manager of the City of Cerritos has submitted a budget for the Successor Agency to the Cerritos Redevelopment Agency in the amount of \$18,314,740.

SECTION 7. The proposed Fiscal Year 2018-2019 Successor Agency to the Cerritos Redevelopment Agency Budget is hereby approved and adopted in the amount of \$18,314,740.

SECTION 8. The City Manager is authorized to make such changes in department operating budget totals during the 2018-2019 Fiscal Year as he may, from time to time, deem desirable and necessary in order to meet the City's needs.

SECTION 9. The City Council delegates the authority to assign fund balance amounts in the annual financial statements to the City Manager. The assigned portions of fund balance are constrained by the City of Cerritos' intent to be used for specific purposes and such purposes shall be described in the notes to the financial statements.

SECTION 10. The City Council hereby directs that any monies advanced to the Water Fund by the General Fund during the 2018-2019 Fiscal Year, and which remain unreimbursed as of June 30, 2019, shall constitute a loan from the General Fund to the Water Fund, to be repaid at an interest rate of 2.5%.

SECTION 11. The City Council hereby directs that any monies advanced to the Sewer Fund by the General Fund during the 2018-2019 Fiscal Year, and which remain unreimbursed as of June 30, 2019, shall constitute a loan from the General Fund to the Sewer Fund, to be repaid at an interest rate of 2.5%.

SECTION 12. The City Council hereby directs that any monies advanced to the Electric Utility Fund by the General Fund during the 2018-2019 Fiscal Year, and which remain unreimbursed as of June 30, 2019, shall constitute a loan from the General Fund to the Electric Utility Fund, to be repaid at an interest rate of 2.5%.

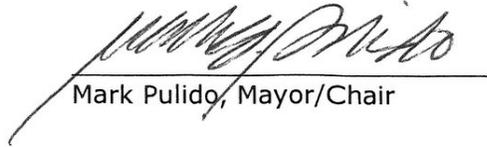
SECTION 13. As authorized by Section 909 of the City Charter, the City Council hereby orders the completion of the final audit and report for the 2017-2018 Fiscal Year, to be submitted to the City Council within six months from the completion of the 2017-2018 Fiscal Year.

SECTION 14. In conjunction with the budget adoption process for Fiscal Year 2018-2019 the Cerritos City Council/Successor Agency approves the attached Investment Policy and finds it to comply with all current public finance regulations.

PASSED, APPROVED and ADOPTED this 28th day of June, 2018.

ATTEST: 

Vida Barone, City Clerk
City of Cerritos



Mark Pulido, Mayor/Chair



Art Gallucci, Successor Agency
Executive Director

*Employee Classification Tables and Classification Steps
as adopted by Resolutions No. 2018-11 & CSA 2018-2
are provided on Page 241*

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY
INVESTMENT POLICY**

I. SCOPE

This policy is intended to provide investment guidelines for prudent investment of the funds of the City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency"), and outline the policies to maximize the efficiency of the Cash Management System.

Pooling of Funds. Except for cash in certain restricted and special funds, the City and Successor Agency may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

II. OBJECTIVES

The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield;

- A. Safety.** Safety of principal is the foremost objective of the investment program. Investment shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate the credit risk and interest rate risk.

 - 1. Credit Risk.** The City/Successor Agency will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

 - a.** Limiting investments to the safest types of securities.
 - b.** Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the City/Successor Agency will do business.
 - c.** Diversifying the investment portfolio so that the potential losses on individual securities will be minimized.
 - 2. Interest Rate Risk.** The City/Successor Agency will minimize the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates by:

 - a.** Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - b.** Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar

investment pools.

- B. Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in money market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.
- C. Yield.** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraint and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of the investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk assumed. Securities shall not be sold prior to maturity with the following exceptions:
1. A security with declining credit may be sold early to minimize loss of principal.
 2. A security swap would improve the quality, yield or target duration in the portfolio.
 3. Liquidity needs of the portfolio require that a security be sold.

III. STANDARDS OF CARE

- A. Prudence.** The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. The Investment Officer, acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculations, but for investment, considering the probable safety of their capital, as well as, the probable income to be derived.

- B. Ethics and Conflicts of Interest.** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related

to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of Cerritos and Cerritos Successor Agency.

- C. Delegation of Authority.** Authority to manage the investment program is granted to the Investment Officer. The responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, custodial services and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

IV. SAFEKEEPING AND CUSTODY

- A. Authorized Financial Dealers and Institutions.** A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security broker/dealers selected by creditworthiness (e.g., a minimum capital requirement of \$5,000,000.00 and at least five years of operations). These may include primary dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1.

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

1. Most recent audited financial statements.
2. Proof of FINRA certification.
3. Proof of State registration.
4. Certification of having received, read and understood and agreeing to comply with the City of Cerritos/Successor Agency investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the Investment Officer.

From time to time, the Investment Officer may choose to invest in certificates of deposit offered by community financial institutions. All terms and relationships will be fully disclosed and will be reported to the appropriate entity on a consistent basis and should be consistent with state or local law.

- B. Internal Controls.** The Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Cerritos/Cerritos Successor Agency are protected from loss, theft and misuse. The internal control structure shall be designed to

provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Investment Officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

1. Control of Collusion.
2. Separation of transaction authority from accounting and bookkeeping.
3. Custodial safekeeping.
4. Avoidance of physical delivery securities.
5. Clear delegation of authority to subordinate staff members.
6. Written confirmation of transactions of investments and wire transfers.
7. Development of a wire transfer agreement with lead bank and third party custodian.

C. Delivery vs. Payments. All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidence by safekeeping receipts.

V. SUITABLE AND AUTHORIZED INVESTMENTS

A. Investment Types. Consistent with the California Government Code, Sections 53600 et Seq., and the City of Cerritos/Cerritos Successor Agency Investment Policy, the following investments will be permitted:

1. U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
2. Certificate of deposits and other evidences of deposit at financial institutions, banker's acceptances, corporate medium term notes and commercial paper, rated in the highest tier (e.g. A-1, P-1, or higher) by a nationally-recognized rating agency;
3. Investment-grade obligations of state, local governments and public authorities;
4. Repurchase agreements whose underlying purchased securities consist of the foregoing;
5. Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist of dollar-denominated securities; and
6. Local Agency Investment Fund (LAIF), administered by the State of California.

Investment in derivatives of the above instruments shall require authorization by the appropriate governing authority.

B. Collateralization. Where allowed by state law and in accordance with the

GFOA Recommended Practices on the Collateralization of Public Deposits, full collateralization will be required on non-negotiable certificates of deposit.

- C. Repurchase Agreements.** Repurchase agreements shall be consistent with GFOA Recommended Practices on Repurchase Agreements.

VI. INVESTMENT PARAMETERS

- A. Diversification.** The investments shall be diversified by:

- 1.** Limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and Agency issues);
- 2.** Limiting investments in commercial papers and corporate medium term notes and bonds to 40% of the total portfolio and no more than 10% of the total portfolio value may be invested in commercial paper and corporate medium term notes and bonds issued by any one issuer;
- 3.** Limiting investments in securities that have higher credit risks;
- 4.** Investing in securities with varying maturities; and
- 5.** Continuously investing a portion of the portfolio in readily available funds such as local agency investment funds (LAIF), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

- B. Maximum Securities.** To the extent possible, the City/Agency shall attempt to match its investments with anticipated cash flow requirements. Unless matched to specific cash flow, the City/Agency will not directly invest in securities maturing more than five (5) years from the date of purchase, or in conflict with state and local statutes and ordinances. The City/Agency shall adopt a weighted average maturity limitation (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments are made to coincide as early as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the legislative body.

Because of the inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LAIF, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

VII. REPORTING

- A. Methods.** The Investment Officer shall prepare a monthly investment report, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last month. This management summary will be prepared in a manner

which will allow the City/Agency to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the legislative body. The report will include the following:

1. Listing of individual securities held at the end of the reporting period.
2. Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities (in accordance with Government Accounting Standards Board (GASB) requirements).
3. Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
4. Listing of investments by maturity date.
5. Percentage of the total portfolio which each type of investment represents.

B. Performance Standards. The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.

C. Marking to Market. The market value of the portfolio shall be calculated at least monthly and a statement of the market value of the portfolio shall be issued at least monthly. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed consistent with the GFOA Recommended Practice on "Mark-to-Market Practices for State and Local Government Investment Portfolios and Investment Pools." In defining market value, considerations should be given to the GASB 31 Statement 31 pronouncements.

VIII. POLICY CONSIDERATION AND REVIEW

- A. Exemption.** Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.
- B. Decisions and Strategies.** Investment decisions and strategies shall be subject to review and approval procedure. The Finance Manager and/or Director of Administrative Services can enter into contracts with each financial institution, depository, third party custodian and broker/dealer as described under Section IV.
- C. Amendments.** This policy shall be reviewed on an annual basis. Any changes must be approved by the City Council.

Appendix B

Resolution No. 2018-12

Annual Appropriation Limit: 2018-2019

CITY OF CERRITOS

RESOLUTION NO. 2018-12

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS
APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT
FOR FISCAL YEAR 2018-2019.**

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriation limit for the Fiscal Year 2016-2017 is based on actual appropriation during the 1978-1979 fiscal year, and is adjusted each year using the growth of population and inflation; and

WHEREAS, Proposition 111, passed by the voters of California on June 5, 1990 requires the City Council to select the adjustment factors each year. The inflation factor may be the growth in California per capita personal income or the increase in non-residential assessed valuation due to new construction within the City, and the population factor may reflect the population growth within either the City of Cerritos or the entire County of Los Angeles; and

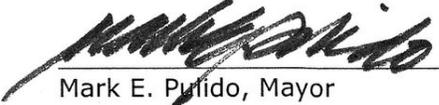
WHEREAS, the information necessary for making these adjustments is available in the City Finance Division and the City Clerk's Office; and

WHEREAS, the City of Cerritos has complied with all the provisions of Article XIII B in determining the limit for fiscal year 2018-2019.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS DOES HEREBY RESOLVE AS FOLLOWS;

SECTION 1. The appropriation limit in the fiscal year 2018-2019 shall be \$191,688,471 for the City of Cerritos and that the inflation factor used was the increase in growth of per capita income in California and the population factor was the County's population growth. The total appropriations subject to limitation is \$54,811,010.

PASSED, APPROVED and ADOPTED this 28th day of June, 2018



Mark E. Pulido, Mayor

ATTEST:


Vida Barone, City Clerk

Appendix C

Chart of Expense Accounts and Definitions

EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a detailed definition of each cost center and expense account object code used to classify operating expenses incurred by the City.

COST CENTERS

LEGISLATIVE AND ADMINISTRATIVE

- 111 City Council
- 121 City Manager
- 123 Fine Arts and Historical Commission
- 131 City Attorney
- 141 City Clerk

COMMUNITY DEVELOPMENT

- 211 Office of the Director
- 212 Geographic Information Services (GIS)
- 221 Advance Planning
- 231 Current Planning
- 251 Planning Commission
- 252 Economic Development Commission

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

- 261 / 262 Administrative

PUBLIC WORKS

- 311 Office of the Director
- 321 Engineering
- 331 Environmental Services
- 341 General Maintenance
- 342 Street Maintenance
- 343 Vehicle Maintenance
- 344 Facility Maintenance
- 345 Swim Center Maintenance
- 351 Parks & Trees Management
- 352 Median and Parkway Maintenance

- 353 Parkway Trees
- 354 Parks Maintenance
- 355 Golf Course Maintenance

WATER & POWER

- 361 Office of the Senior Assistant City Manager / Water & Power Management
- 362 Water Management
- 363 Water Production and Distribution
- 364 Water Operations
- 365 Water Inspection
- 366 Reclaimed Water
- 368 Electric Utility

COMMUNITY & SAFETY SERVICES

- 411 Office of the Director
- 421 Community Participation
- 422 Senior Center
- 441 Recreation Services
- 442 Golf Course
- 443 Swim & Fitness Center
- 451 Community Safety
- 452 Code Enforcement
- 461 Property Preservation Commission
- 462 Parks & Recreation Commission

ADMINISTRATIVE SERVICES

- 511 Office of the Director
- 521 Communications
- 531 Finance
- 532 Water Billing
- 541 Human Resources / Risk Management
- 551 Support Services
- 552 Property Control

561 Management Information Systems

571 Municipal Library

THEATER

611 Office of the Director

621 Business Management

631 Performance Marketing & Sales

641 Front of the House Management

651 Operations & Security

661 Special Event Services

671 Box Office

EXPENSE ACCOUNT OBJECT CODES

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAVEL AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.

61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's office.

61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.

61100 CONSULTING FEES.

61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.

61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.

61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.

61130 DELIVERY SERVICES. Special messenger delivery service.

61131 DOCUMENT STORAGE.

61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.

61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.

61160 ELECTION EXPENSE. Costs associated with municipal elections.

61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.

61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.

61190 ENVIRONMENTAL REMEDIATION.

61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.

61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.

61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.

61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.

61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.

61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.

61281 PUBLIC LIBRARY FUND.

61282 LIBRARY GRANT. Libris Design

61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES - SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/ Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.

65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER - SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.

67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.

67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.

67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.

67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.

67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.

67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.

67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.

67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.

67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).

67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.

67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.

67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.

67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.

67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.

67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.

67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.

67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.

67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.

67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.

67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.

67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.

67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.

67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.

67131 ENERGY RESOURCES WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67132 CAPACITY WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67133 LCRB DAM FUND. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67134 LCR MSCP-Multi-Species Conservation Program. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.

67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).

67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.

67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.

67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.

67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.

67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.

67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE - PROJECT B. Principal and interest payments to SCPPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

Appendix D

Acronyms

ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183rd Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

A/V. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. The Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166th Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FT. Full-time position.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

ACRONYM LIST

GIS. The Geographic Information Systems function (City cost center 212).

ISO. The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

TPT. Temporary Part-time position.

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Appendix E
General Plan and Project Area Maps

CITY OF CERRITOS GENERAL PLAN LEGEND



RESIDENTIAL

- Low Density - 2 to 5.5 Units/Acre
- Medium Density - 6 to 20 Units/Acre

COMMERCIAL

- Office Professional Commercial
- Neighborhood
- Community
- Regional

AREA DEVELOPMENT PLANS

- ADP-1 - Industrial Park
- ADP-2 - Towne Center/Commercial
- ADP-3 - Residential Development (low-medium density)
- ADP-4 - Residential Development (low density)
- ADP-5 - Auto Mall/Restricted Commercial
- ADP-6 - Residential Development (medium density)
- ADP-7 - Residential Development (medium density)
- ADP-8 - Residential Development (low-medium density)
- ADP-9 - Residential Development (low density)
- ADP-10 - Residential Development (senior housing)
- ADP-11 - Residential Development (senior housing)
- ADP-12 - Residential Development (low density)
- ADP-13 - Residential Development (senior housing)
- ADP-15 - Specialized/Commercial
- ADP-16 - Residential Development (high density)
- ADP-17 - Residential Development (medium density)

INDUSTRIAL

- Light Industrial
- Industrial/Commercial

OPEN SPACE

SCHOOLS:

- E - Elementary
- J - Junior High
- H - Senior High
- CC - Community College
- ABC - ABC School District & High School
- P - Private School

PARKS:

- N - Neighborhood Park
- C - Community Park
- R - Regional Park
- S - Special Park

COMMUNITY FACILITIES:

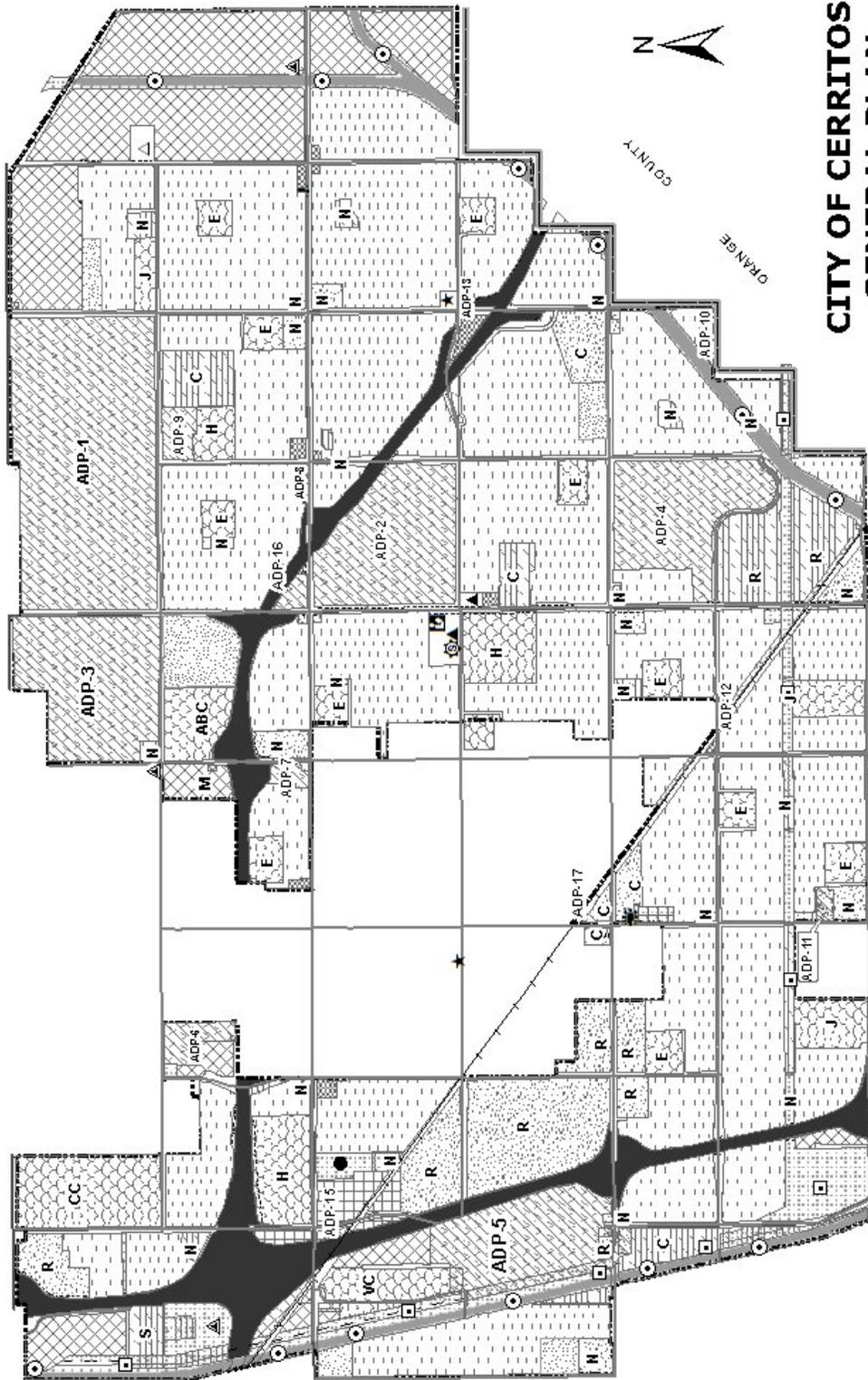
- - Edison Utility
- - Cemetery
- ▲ - Sanitation Utility
- - Flood Control Utility
- ★ - Post Office
- * - Fire Station
- ▲ - City Civic Center
- 🚒 - Sheriff Station
- 📖 - Library
- △ - City Corporate Yard

CIRCULATION

- Major Arterial
- Secondary Arterial
- Railroad
- Freeway
- Cerritos City Limits
- Orange County Limits

OTHER OPEN SPACE

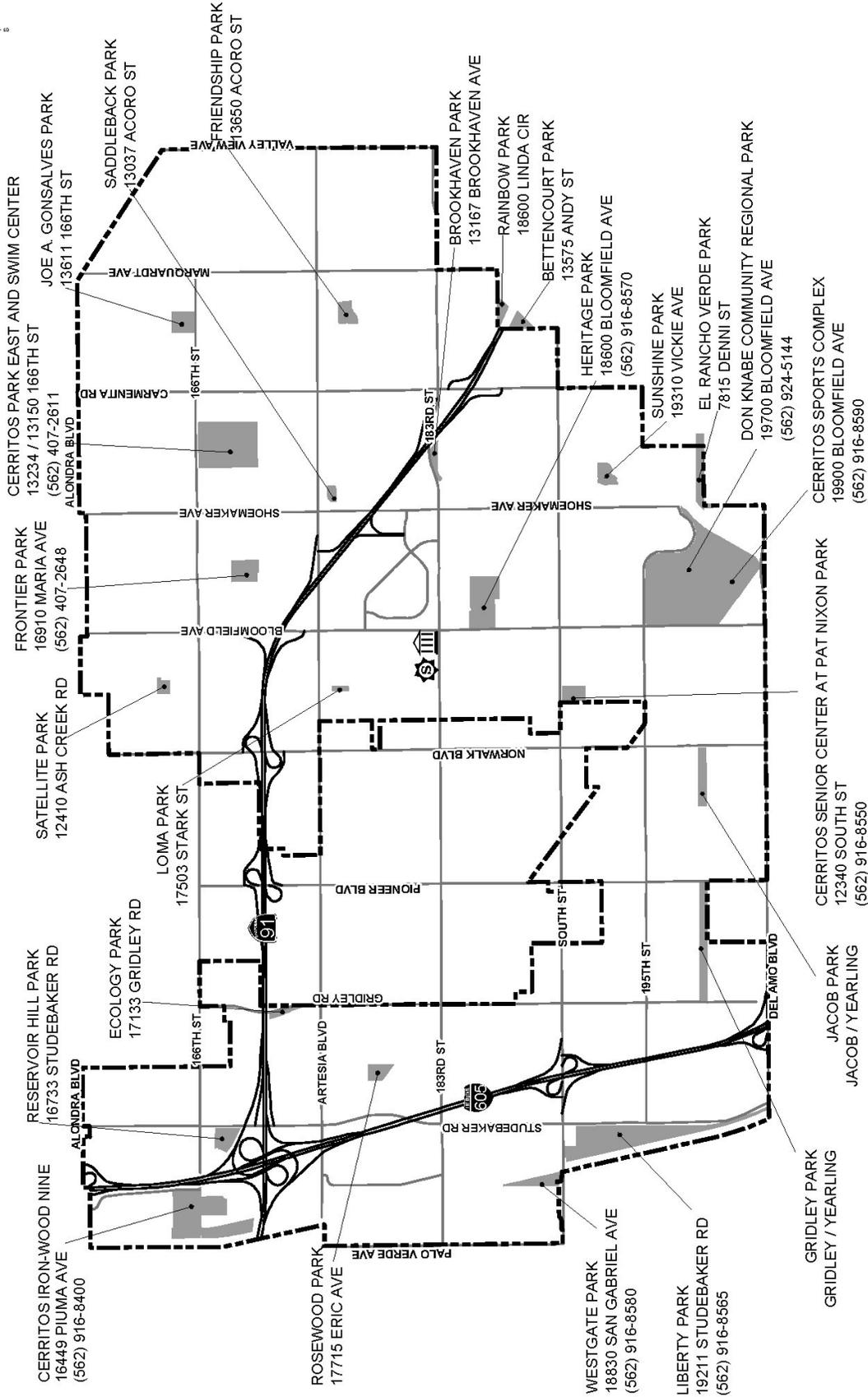
- Greenbelt with Trails
- Landscaped Buffer
- Equestrian Trails



**CITY OF CERRITOS
GENERAL PLAN**



CERRITOS RECREATION FACILITIES



CERRITOS IRONWOOD NINE
16449 PIJUMA AVE
(562) 916-8400

RESERVOIR HILL PARK
16733 STUDEBAKER RD
ALONDRA BLVD

ECOLOGY PARK
17133 GRIDLEY RD
166TH ST

LOMA PARK
17503 STARK ST
BLOOMFIELD AVE

SATELLITE PARK
12410 ASH CREEK RD
ALONDRA BLVD

FRONTIER PARK
16910 MARIA AVE
(562) 407-2648

CERRITOS PARK EAST AND SWIM CENTER
13234 / 13150 166TH ST
JOE A. GONSALVES PARK
13611 166TH ST

ROSEWOOD PARK
17715 ERIC AVE
ARTESIA BLVD

WESTGATE PARK
18830 SAN GABRIEL AVE
(562) 916-8580

LIBERTY PARK
19211 STUDEBAKER RD
(562) 916-8565

GRIDLEY PARK
GRIDLEY / YEARLING

JACOB PARK
JACOB / YEARLING

CERRITOS SENIOR CENTER AT PAT NIXON PARK
12340 SOUTH ST
(562) 916-8550

CERRITOS SPORTS COMPLEX
19900 BLOOMFIELD AVE
(562) 916-8590

HERITAGE PARK
18600 BLOOMFIELD AVE
(562) 916-8570

SUNSHINE PARK
19310 VICKIE AVE
EL RANCHO VERDE PARK
7815 DENNI ST

DON KNABE COMMUNITY REGIONAL PARK
19700 BLOOMFIELD AVE
(562) 924-5144

FRIENDSHIP PARK
13650 ACORO ST
VALLEY VIEW AVE

BROOKHAVEN PARK
13167 BROOKHAVEN AVE
RAINBOW PARK
18600 LINDA CIR

BETTENCOURT PARK
13575 ANDY ST

SADDLEBACK PARK
13037 ACORO ST

CERRITOS SENIOR CENTER AT PAT NIXON PARK
12340 SOUTH ST
(562) 916-8550

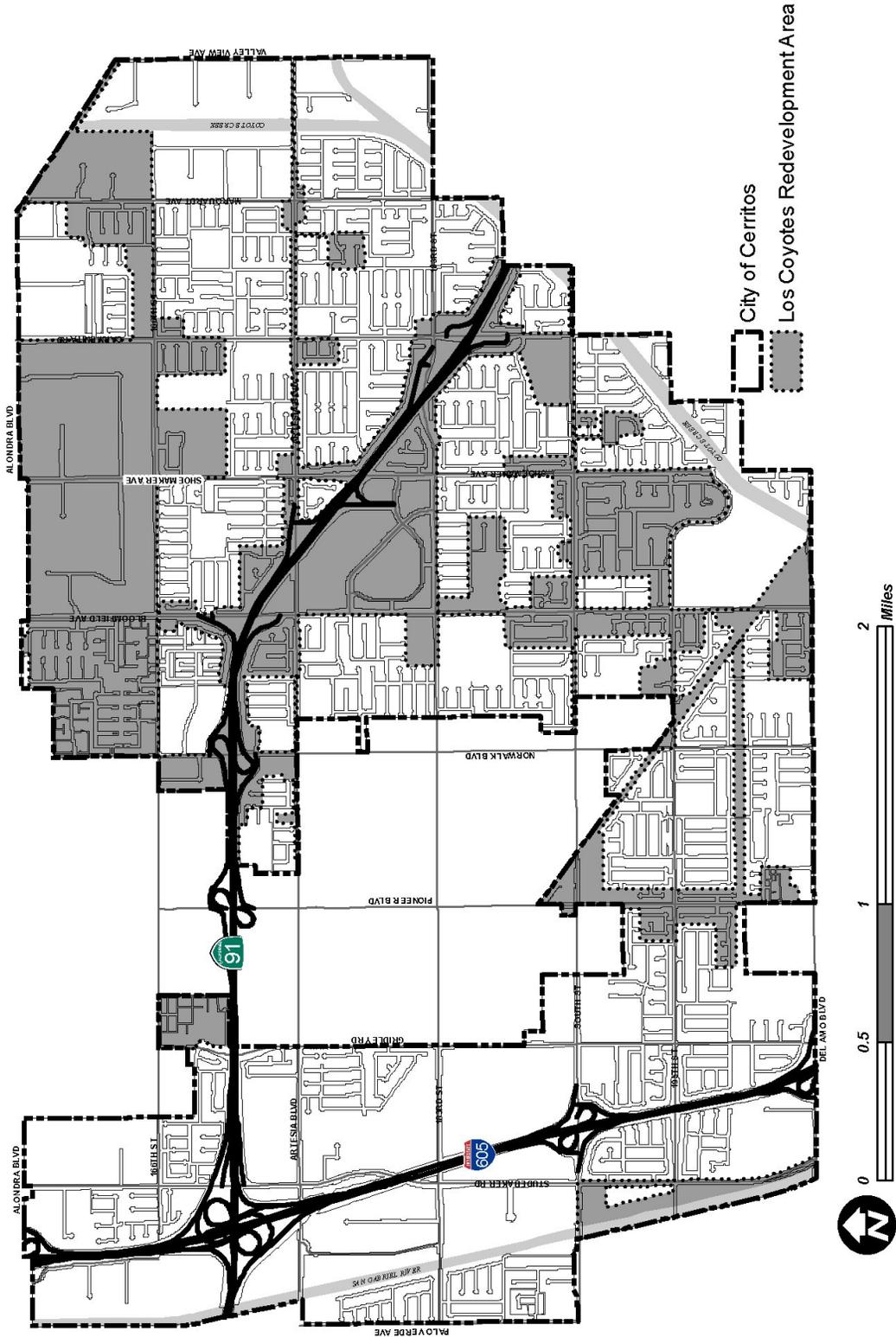
CERRITOS PARK EAST AND SWIM CENTER
13234 / 13150 166TH ST
JOE A. GONSALVES PARK
13611 166TH ST

City Hall/Library **Bloomfield Ave / 183rd St**
(562) 860-0311 / (562) 916-1350

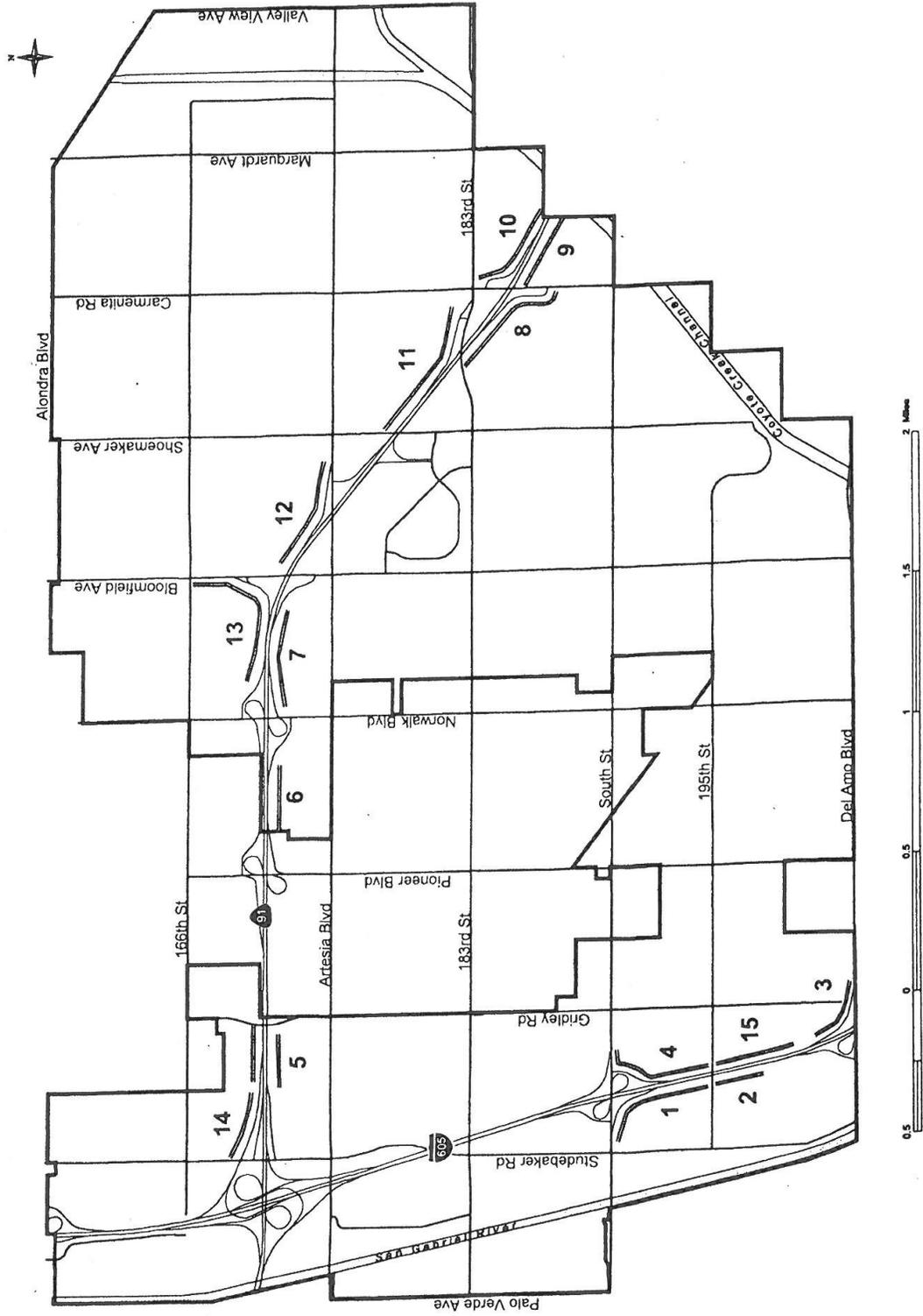
Sheriff Station **18135 Bloomfield Ave**
(562) 860-0044

LOS COYOTES REDEVELOPMENT AREA

Dissolved February 1, 2012

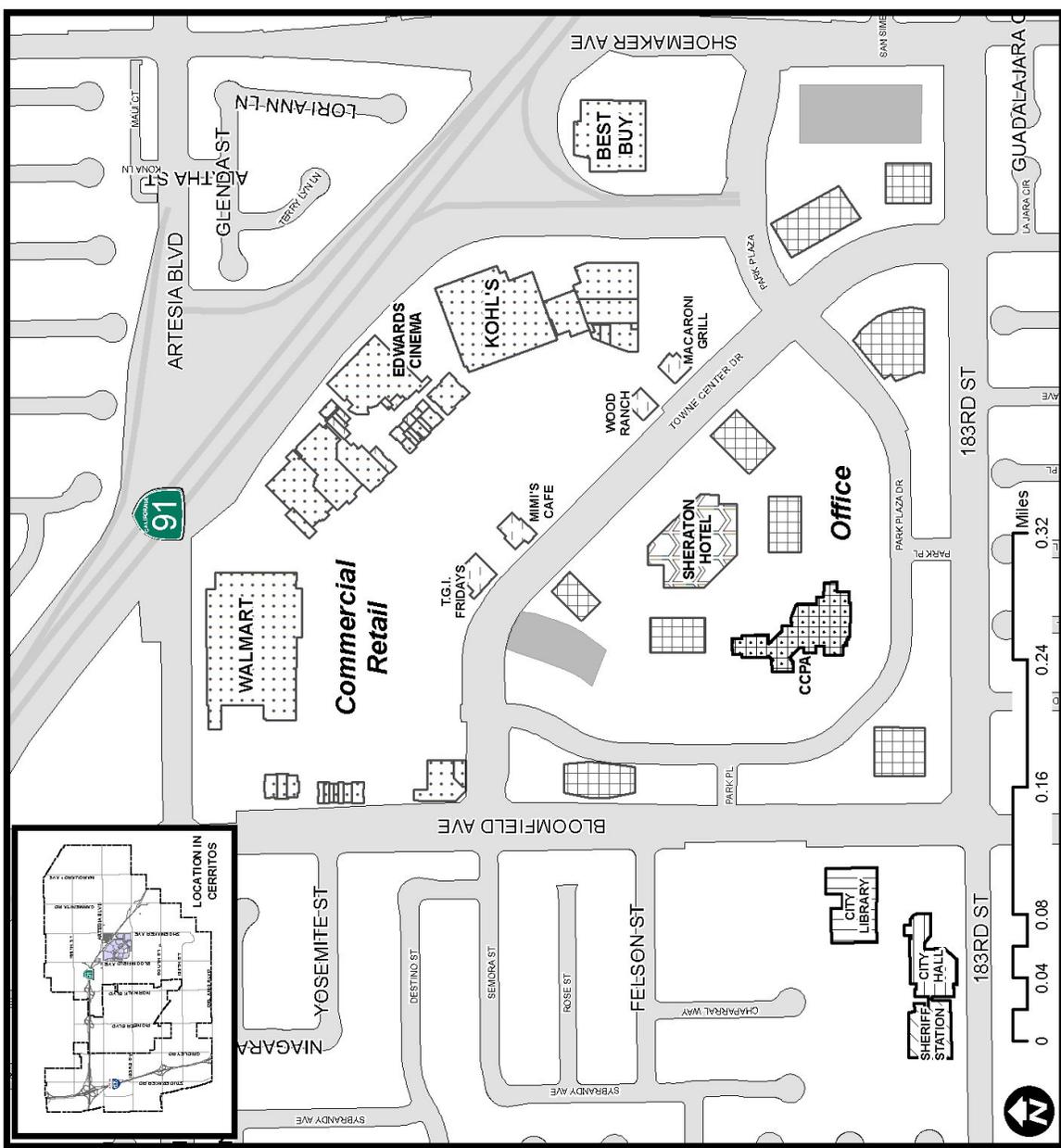


LOCATIONS OF FREEWAY BUFFER WALLS



CERRITOS TOWNE CENTER AREA

CIVIC CENTER	
	CITY HALL
	CITY LIBRARY
	SHERIFF STATION
TOWNE CENTER BUILDINGS	
	CCPA
	HOTEL
	OFFICE
	RETAIL
	RESTAURANT
	PARKING



Appendix F
City of Cerritos Demographics

City of Cerritos Demographics

Total Cerritos Population*	50,442	
Male	24,428	48.4%
Female	26,014	51.6%
Median Age	44.5	
<u>Race</u>		
Asian	30,264	60.0%
American Indian & Alaska Native	129	0.3%
Black or African American	4,156	8.2%
White	11,870	23.5%
Native Hawaiian and Other Pacific Islander	73	0.1%
Some other race	2,208	4.4%
Two or more races	1,742	3.5%
<u>Housing</u>		
Total housing units	15,859	
Occupied housing units	15,526	97.9%
Vacant housing units	333	2.1%
Owner-occupied housing units	12,711	81.9%
Population in owner-occupied housing units	39,392	
Average household size of owner-occupied units	3.1	
Renter-occupied housing units	2,815	18.1%
Population in renter-occupied housing units	9,545	
Average household size of renter-occupied units	3.39	
2018 median existing single-family home sales price (March)	\$744,300	
2018 median existing condominium home sales price (March)	\$528,600	
<u>Income</u>		
2016 median household income	\$93,274	

*Cerritos population totals were provided via the mid-term United States Census. At the time of publication of this document, additional demographic data was not yet available. Summarily, the demographic data provided herein is reflective of the most recent available information.

Sources: United States Census Bureau, Zillow.com and Southern California Association of Governments