

City of Cerritos

Combined Financial Program

2022–2023





Cover photo: The Cerritos Library provides a beautiful evening background setting for the “Dolphins” sculpture at the Cerritos Civic Center.

CITY OF CERRITOS

DIRECTORY OF ELECTED AND APPOINTED OFFICIALS

City Council / Successor Agency¹ / Public Financing Authority²

Chuong Vo, Mayor / Agency Chair* / Authority Chair**
Bruce W. Barrows, Mayor Pro Tem / Agency Vice Chair* / Authority Vice Chair**
Lynda P. Johnson, Council / Agency Member* / Authority Member**
Naresh Solanki, Council / Agency Member* / Authority Member**
Frank Aurelio Yokoyama, Council / Agency Member* / Authority Member**

Fine Arts and Historical Commission

Kelly Colwell
Michelle H. Guerrero
Matthew S. Kauble
C.J. Villaluna Ratliff
Parimal Shah

Parks and Recreation Commission

Sandra E. Gonzalez
Richard James Martinez
Pino Pathak
Ashok "Pat" Patnaik
Ileana Prado

Planning Commission

Bhavin Gandhi
Carla Gilhuys
Deepak "DJ" Jhaveri
Gloria Perlas Pulido
Milo "Larry" Sagert

Property Preservation Commission

Jignesh Chokshi
Jeannie Joung
Chan Yong Kim
Celia Spitzer
Latha Vasan

Appointed Officials

Art Gallucci, City Manager / Agency Executive Director* / Authority Executive Director**
Bill H. Ihrke, City Attorney / Agency Counsel* / Authority Counsel**
Vida Barone, City Clerk / City Treasurer / Agency Secretary* / Authority Secretary**

(Updated as of July 28, 2022)

¹ Titles with (*) refer to the Successor Agency to the Cerritos Redevelopment Agency.

² Titles with (**) refer to the Cerritos Public Financing Authority.

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TABLE OF CONTENTS

| | |
|---|---------------------------|
| Cover | 3 |
| Directory of Elected and Appointed Officials | 3 |
| Organization Chart | 9 |
| City Manager's Budget Message | 11 |
| Developing a Budget | 21 |
| City of Cerritos Financial Program: | 23 |
| <u>Summary and Statements of Fund Balances and Reserves</u> | 24 |
| General Fund (110) | 25 |
| Cerritos Center for the Performing Arts Endowment Fund (112) | 26 |
| Earthquake Special Fund (113) | 27 |
| Business License Software Fund (114) | 28 |
| Art in Public Places Fund (115) | 29 |
| General Plan Update Fund (116) | 30 |
| Road Maintenance and Rehabilitation Account Fund (RMRA) (210) | 31 |
| Street Improvement Fund (211) | 32 |
| Drainage Fund (213) | 33 |
| SB 821 Fund (215) | 34 |
| AQMD Special Fund (216) | 35 |
| Measure "R" Fund (217) | 36 |
| Proposition A Fund (218) | 37 |
| Proposition C Fund (219) | 38 |
| Measure "M" Fund (220) | 39 |
| Measure "A" Fund (231) | 40 |
| Measure "W" Fund (232) | 41 |
| AD #6 Maintenance District Fund (241) | 42 |
| Los Coyotes Lighting District Fund (242) | 43 |
| Local Law Enforcement Grant Fund (262) | 44 |
| COPS SB 3229 Fund (264) | 45 |
| Environmental Fund (266) | 46 |
| American Rescue Plan Fund (269) | 47 |
| City Housing Asset Fund (280) | 48 |
| Community Development Block Grant Fund (CDBG) (290) | 49 |
| Municipal Improvement Fund (410) | 50 |
| Sewer Fund (214) | 51 |
| Water Fund (510) | 52 |
| Reclaimed Water Fund (550) | 53 |
| Electric Utility Fund (570) | 54 |
| Equipment Replacement Fund (620) | 55 |
| Revenues: | 57 |
| <u>Revenue Summary</u> | 58 |
| General Fund | 59 |
| Special Revenue Funds | 67 |
| Capital Projects Fund | 70 |

TABLE OF CONTENTS

| | |
|--|---------------------|
| Enterprise Funds | 71 |
| Internal Service Funds | 73 |
| Expenditures Summary | 75 |
| Expenditure Summary by Year | 76 |
| Expenditure Summary by Classification | 77 |
| Departmental Operating Budgets: | 79 |
| Legislative and Administrative | 81 |
| City Council | 83 |
| City Manager | 87 |
| Fine Arts and Historical Commission | 91 |
| City Attorney | 95 |
| City Clerk / City Treasurer | 99 |
| Department of Community Development | 103 |
| Office of the Director | 106 |
| Geographic Information Systems (GIS) | 108 |
| Advance Planning / Economic Development | 110 |
| Current Planning | 112 |
| Planning Commission | 114 |
| Economic Development Commission | 118 |
| Department of Public Works / Water & Power | 123 |
| Office of the Director / City Engineer | 126 |
| Engineering | 128 |
| Environmental Services | 130 |
| General Maintenance | 132 |
| Street Maintenance | 134 |
| Vehicle Maintenance | 136 |
| Facility Maintenance | 138 |
| Swim Center Maintenance | 140 |
| Parks & Trees Management | 142 |
| Median and Parkway Maintenance | 144 |
| Parkway Trees | 146 |
| Parks Maintenance | 148 |
| Golf Course Maintenance | 150 |
| Water & Power Management | 152 |
| Water Management | 154 |
| Water Production and Distribution | 156 |
| Water Operations | 158 |
| Water Inspection | 160 |
| Reclaimed Water Operations | 162 |
| Electric Utility | 164 |
| Department of Community & Safety Services | 167 |
| Community & Safety Services | 170 |
| Community Participation | 172 |

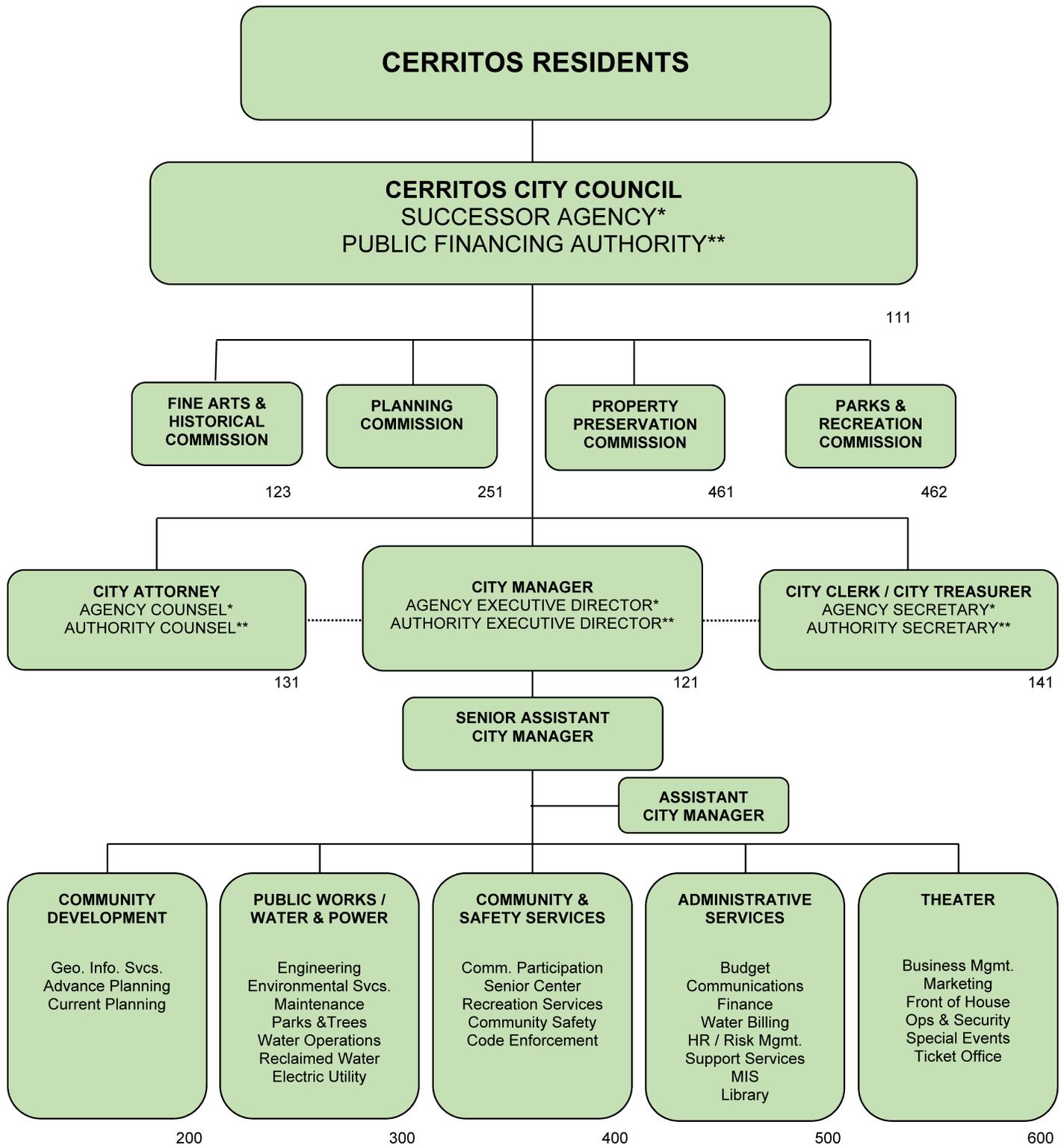
TABLE OF CONTENTS

| | |
|--|----------------------------|
| Senior Center | <u>174</u> |
| Recreation Services | <u>176</u> |
| Golf Course | <u>178</u> |
| Swim & Fitness Center | <u>180</u> |
| Community Safety | <u>182</u> |
| Code Enforcement | <u>184</u> |
| Property Preservation Commission | <u>186</u> |
| Parks & Recreation Commission | <u>190</u> |
| Department of Administrative Services | <u>195</u> |
| Office of the Director | <u>198</u> |
| Communications | <u>200</u> |
| Finance | <u>202</u> |
| Water Billing | <u>204</u> |
| Human Resources/Risk Management | <u>206</u> |
| Support Services | <u>208</u> |
| Property Control | <u>210</u> |
| Management Information Services | <u>214</u> |
| Municipal Library | <u>216</u> |
| Theater Department | <u>219</u> |
| Office of the Director | <u>224</u> |
| Business Management | <u>226</u> |
| Performance Marketing & Sales | <u>228</u> |
| Front of the House Management | <u>230</u> |
| Operations & Security | <u>232</u> |
| Special Event Services | <u>234</u> |
| Box Office | <u>236</u> |
| Personnel Positions | <u>239</u> |
| Budgeted Positions | <u>241</u> |
| Employee Classification Tables | <u>253</u> |
| Capital Improvement Program: | <u>265</u> |
| CIP Overview | <u>266</u> |
| CIP Fund Sources | <u>268</u> |
| Government Buildings | <u>272</u> |
| Other Projects | <u>281</u> |
| Parks and Open Space | <u>283</u> |
| Sewer Improvements | <u>291</u> |
| Streets and Highways | <u>293</u> |
| Traffic Signals | <u>297</u> |
| Water Improvements | <u>299</u> |
| Successor Agency to the Cerritos Redevelopment Agency (S.A.): | <u>305</u> |
| S.A. Summary and Statements of Fund Balances and Reserves | <u>306</u> |
| Redevelopment Property Tax Trust Funds (RPTTF) (943) | <u>308</u> |
| Fiscal Agent Bond Reserve Funds (945) | <u>309</u> |

TABLE OF CONTENTS

| | |
|---|---------------------|
| S.A. Revenue Summary | 310 |
| S.A. Administrative Operating Budget | 312 |
| Bond Interest, Redemption and Loans | 316 |
| Appendices: | |
| Appendix A | 319 |
| Resolution for the Combined Financial Program | |
| Appendix A1 | 325 |
| Resolution for the Investment Policy | |
| Investment Policy | |
| Appendix B | 341 |
| Resolution for the Annual Appropriation Limit | |
| Appendix C | 343 |
| Chart of Expense Accounts and Definitions | 344 |
| Appendix D | 355 |
| Acronyms | 356 |
| Appendix E | 359 |
| Capital Improvement Program Detail for Project #21701 | 360 |
| General Plan Legend | 362 |
| General Plan Map | 363 |
| Recreation Facilities Map | 364 |
| Redevelopment Area Map | 365 |
| Freeway Buffer Walls Map | 367 |
| Cerritos Towne Center Area Map | 368 |
| Appendix F | 369 |
| Cerritos Demographics | 370 |

CITY OF CERRITOS ORGANIZATIONAL CHART



*Denotes Titles of the Successor Agency to the Cerritos Redevelopment Agency

**Denotes Titles of the Cerritos Public Financing Authority

Note: The Cerritos Redevelopment Agency was dissolved on February 1, 2012 by order of the California Supreme Court on December 29, 2011 (California Redevelopment Association et al. v. Ana Matosantos). Accordingly, the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency") was formed to facilitate its dissolution in accordance with State law.

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CITY OF CERRITOSSM

CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 860-0311 • CERRITOS.US



June 24, 2022

Honorable Mayor and Members of the City Council
Chair and Members of the Successor Agency
to the Cerritos Redevelopment Agency

Dear City Council and Agency Members:

It is a privilege to present the adopted City of Cerritos (City) Combined Financial Program (Budget) for the Fiscal Year (FY) 2022-23³. The Budget is a \$136.0M one-year package of services, programs, and projects for the benefit of the Cerritos community. This extensive, detailed, and balanced Budget expresses the City Council's priorities to restore normal City operational services in the wake of the COVID-19 pandemic and provide a robust \$26.5M Capital Improvement Program (CIP) of one-time expenses improving City assets and infrastructure through strategic use of surplus revenue and reserves.

A PERIOD OF RECOVERY

Two years ago, during the development of the FY 2020-21 Budget, the world was confronted with unprecedented challenges caused by the COVID-19 pandemic. Although the City was and remains fiscally strong, it was not insulated from the economic disruptions caused by pandemic shutdowns of several sales-tax-generating business sectors and City operations. Faced with the prospect of a rapidly deteriorating economy that threatened the City's primary revenues and fiscal position, the City Council acted swiftly to protect the community's funding reserves. Through strategic operational adjustments, the City achieved a budget reduction of \$7.5 million for the FY 2020-21 Budget, which was developed as a temporary measure and made with the optimism that a reopening and recovery period would commence in the first half of the same year.

The pandemic's impacts and economic challenges continued for longer than anticipated, well into FY 2021-2022, with the City's General Fund revenues bearing most of the burden. Despite sales tax losses in the consumer goods, restaurant, and hotel sectors, overall sales tax revenue continued its unforeseen growth over the past year. Additionally, the first half of FY 2021-22 was budgeted with reductions in expenditures through continued suspensions of City operations in facilities such as the Swim Center, Senior Center, Library, and Cerritos Center for the Performing Arts (CCPA).

Through the City Council's leadership and careful stewardship of the City's finances before and during the COVID-19 pandemic, Cerritos remains a premiere community in Southern California. In an effort to balance the budget as City revenues recover from these challenging times, the FY 2022-23 Budget works to restore City services and operations to pre-pandemic levels. The Budget highlights substantial General Fund reserves after several years of growth, providing the City Council with additional financial security and the ability to respond to the needs of the community as deemed appropriate. These are particularly important factors when considering the Budget and programming of activity for the new fiscal year as the City anticipates a period of recovery ahead.

³ City Manager's Budget message was revised from the Preliminary Budget to include changes and modifications to the Budget as adopted by resolution (see [Appendix A](#)) of the City Council on June 23, 2022.

BUDGET OBJECTIVES AND HIGHLIGHTS

In consideration of the City Council's measured fiscal management of the community's financial resources, especially during the COVID-19 pandemic, the following Budget objectives were accomplished for FY 2022-23:

- Protect General Fund reserves while working to restore all City services and operations;
- Manage expenditures in personnel and operations to accommodate the reopening of City facilities;
- Manage the rising costs of law enforcement and public safety without reducing crime prevention; and,
- Address City infrastructure and capital maintenance needs through the CIP, utilizing resources such as grants and reimbursements whenever possible, along with surplus revenues and reserves.

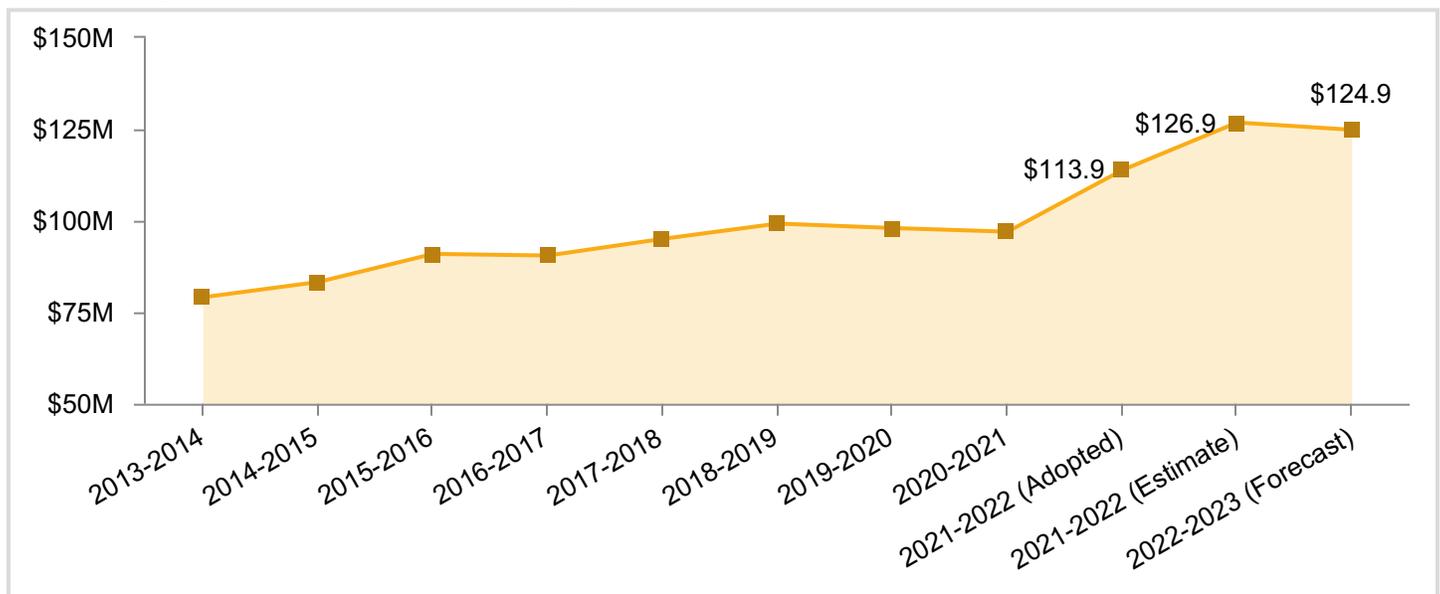
The City's projected total of all revenues is \$124.9M and expenditures is \$136.0M for all funds, resulting in a combined in year deficit of \$(11.1)M. The City's operations Budget has an estimated surplus of \$4.7M, where recurring revenues of \$114.1M are appropriated for ongoing personnel, operations and maintenance expenditures of \$109.4M. One-time capital equipment purchases of \$1.4M are funded by a General Fund transfer of \$1.2M and by the Water Fund for its enterprise related equipment of \$165.0K. The CIP section of the Budget is \$26.5M of one-time expenses for capital improvements and is funded through restricted and one-time revenues of \$10.8M, restricted reserves of \$2.8M, and General Fund transfers of \$12.9M.

Governmental funds are budgeted with a deficit of \$(3.2)M and spendable reserve reduction of \$6.0M. The General Fund, which provides the City's main operating funds, is projected to decrease by \$6.4M, ending FY 2022-23 with an estimated balance of \$73.1M. Enterprise Funds present a deficit position of \$(7.9)M with a projected decline in spendable reserves of \$1.5M after after all transfers and General Fund loans of \$2.9M.

REVENUE

The Budget forecasts \$124.9M in total City revenue for all funds in FY 2022-23, which is an increase of \$11.0M, year-over-year. The surge in forecasted revenues is mainly due to projected growth in sales tax (\$7.7 million) along with various reimbursements for CIP projects throughout a variety of funds. Figure 1 illustrates the overall City revenue history and trends for the past ten years:

Figure 1
Ten-Year City Revenue History and Forecast (in millions)

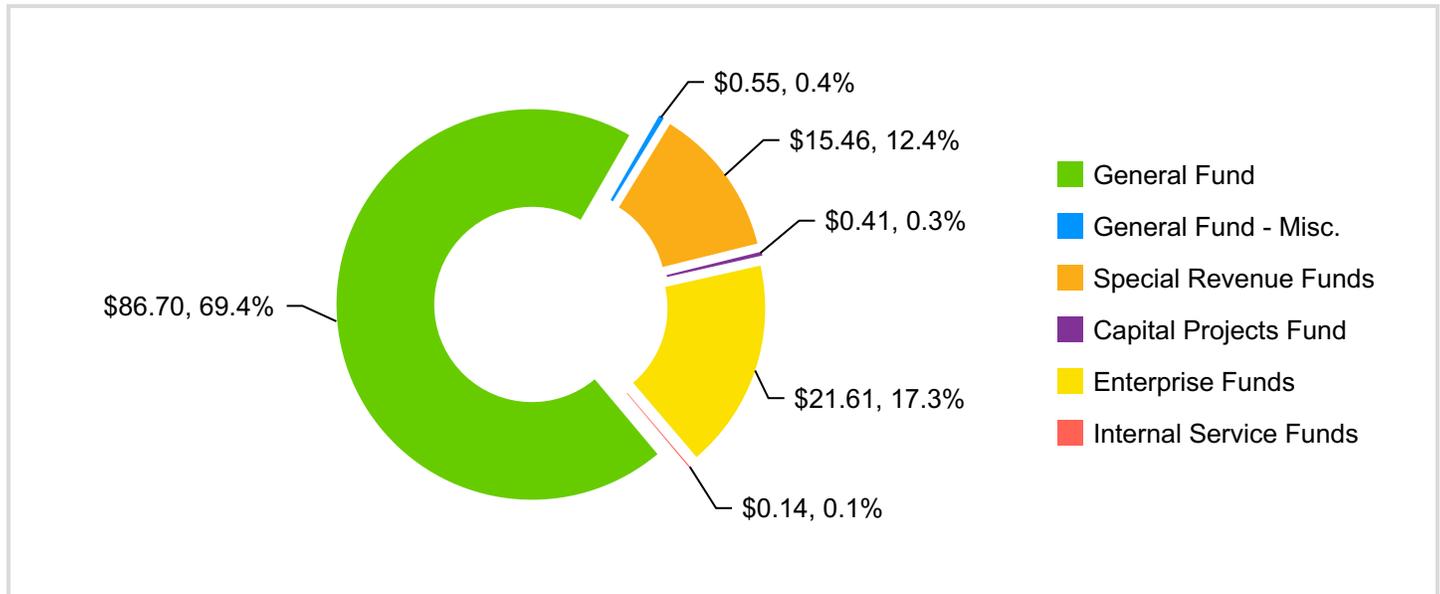


Sources: Cerritos ACFR for year-ending June 30, 2021 and Budget Data FY 2022-23

As with most municipal agencies, the City does not operate or fully evaluate its budget position solely on gross and combined amounts. Rather, the City operates and evaluates thirty-one (31) independent funds, each with their own bottom line, considerations, and distinctions. Although these funds do interact with each other, most of them are restricted or assigned for legal and/or specific uses and can be reviewed in the [Statements of Fund Balances and Reserves](#). Figure 2 shows the total City's revenue composition across the different fund classifications, broken down by amount and percentage:

Figure 2

Total City Revenue Composition for FY 2022-23 (in millions and percentage)



Sources: Budget Data FY 2022-23

The City operates twenty-seven (27) government-type funds, which include the General Fund (and its miscellaneous fund components), Special Revenue funds, Capital Project fund, and Internal Service fund. These government-type funds comprise approximately 83% of the total revenue for the City in the Budget, funding the majority of the City's operation and capital outlay.

The four (4) Enterprise (business-type or proprietary) funds make up approximately 17% of the overall revenue stream and are intended to be self-supporting activities. However, the Water, Sewer, and Electric Utility activities have historically operated at an annual deficit, requiring a loan from the General Fund to subsidize their respective operations and capital outlay. Projected deficits in the Sewer Fund (\$2.0M) and Electric Utility Fund (\$984.1K) will result in an estimated combined loan of \$2.9M million from the General Fund by the end of FY 2022-23.

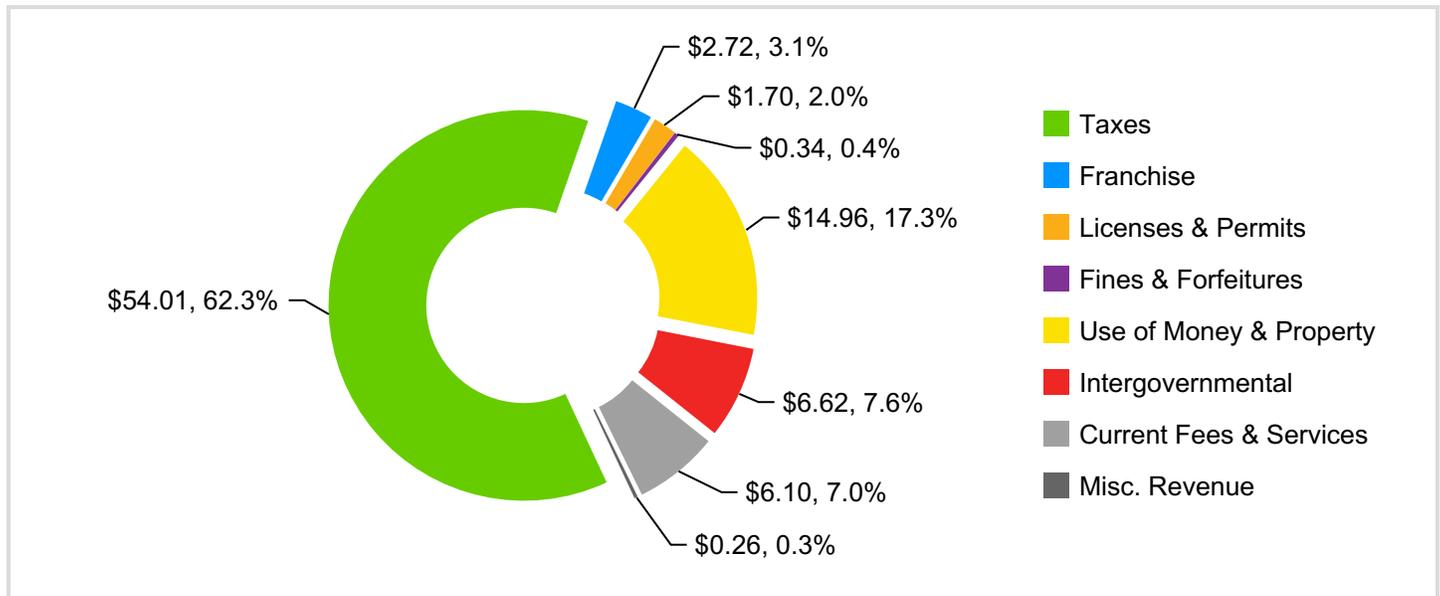
The City continues to generate most of its revenues within the General Fund. The largest share of General Fund revenues comes from Taxes (62%), which is where sales tax revenue is budgeted and collected. The Use of Money & Property category (17%) provides diversification in the City's revenue streams through a ground lease portfolio, which is projected at \$8.4M for FY 2022-23. The portfolio includes the properties at the Cerritos Towne Center, Lincoln Station, Moore Street, and the Kia and Jaguar/Land Rover dealerships in the Cerritos Auto Square.

Additionally, FY 2022-23 marks the first year of lease revenue (\$480K) collected on the recently rehabilitated City-owned property located at 12616 183rd Street. Rehabilitation of the property commenced in FY 2020-21 using several initial sources of funding, including insurance distributions of \$5.2M for previous building damages and \$1.1M from the sale of former Cerritos Astor Museum assets. Construction costs will also be offset by the building's tenant, Revolve Clothing, through a City Council approved long-term lease agreement with a gross potential of \$16M over twenty-five years. Further, the City will benefit from the ongoing sales tax revenues generated by this strong sales tax producing company.

Figure 3 illustrates the composition of General Fund revenues broken down by amount and percentage:

Figure 3

General Fund Composition for FY 2022-23 (in millions and percentage)

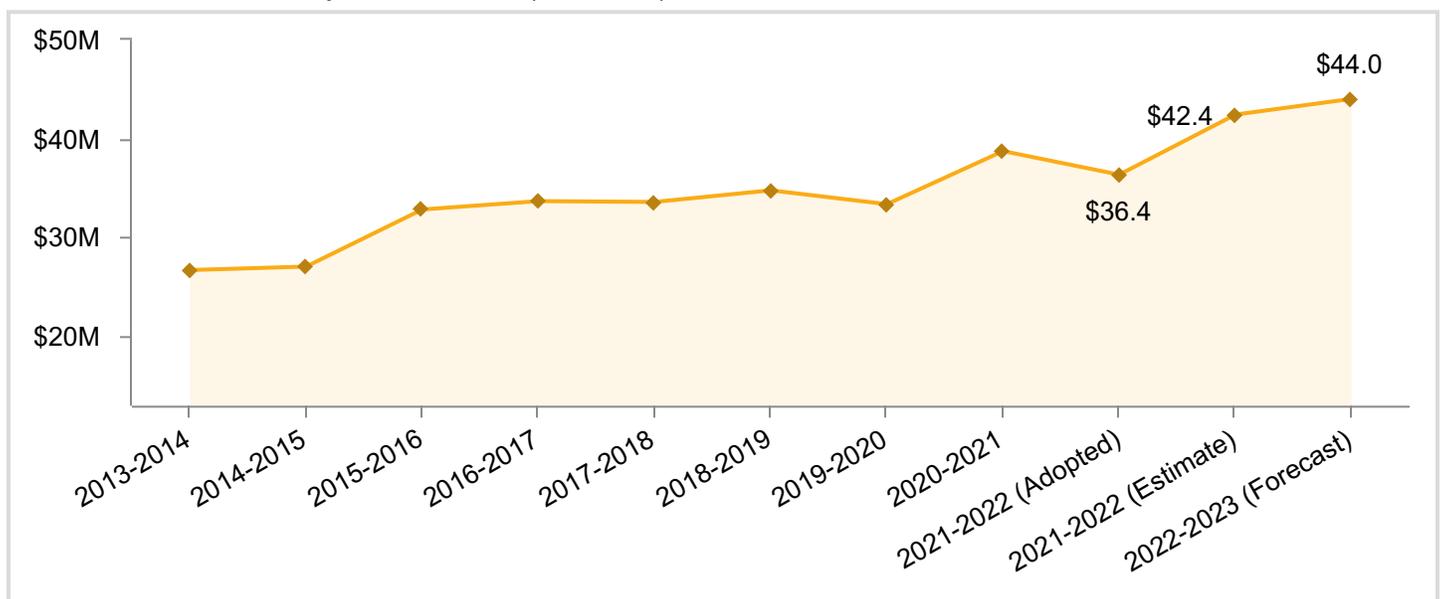


Sources: Budget Data FY 2022-23

The City's primary source of recurring revenue is sales tax, making up approximately one-third of its combined annual resources. Based on analysis from the City's sales tax consultant, the original FY 2021-22 forecast of \$36.4M projected unexpected growth as the City worked to recover from the pandemic-driven business closures that began in late FY 2019-20. Year-end estimates for FY 2021-22 include substantial gains with an updated forecast of \$42.4M, an increase of \$6.0M. Economic outlooks indicate a slight deceleration and return to normal growth trends in FY 2022-23 and a Budget forecast of \$44.0M for this unrestricted and vital resource, as shown in Figure 4:

Figure 4

Ten-Year Sales Tax History and Forecast⁴ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2021 and Budget Data FY 2022-23

⁴ Sales Tax History includes Triple Flip Reimbursement

The [Revenue section](#) of the Budget provides for a detailed review of revenues received by the City beginning with a comprehensive summary page followed by line items organized by fund, classification, and accounting code.

OPERATING EXPENDITURES AND CAPITAL EQUIPMENT

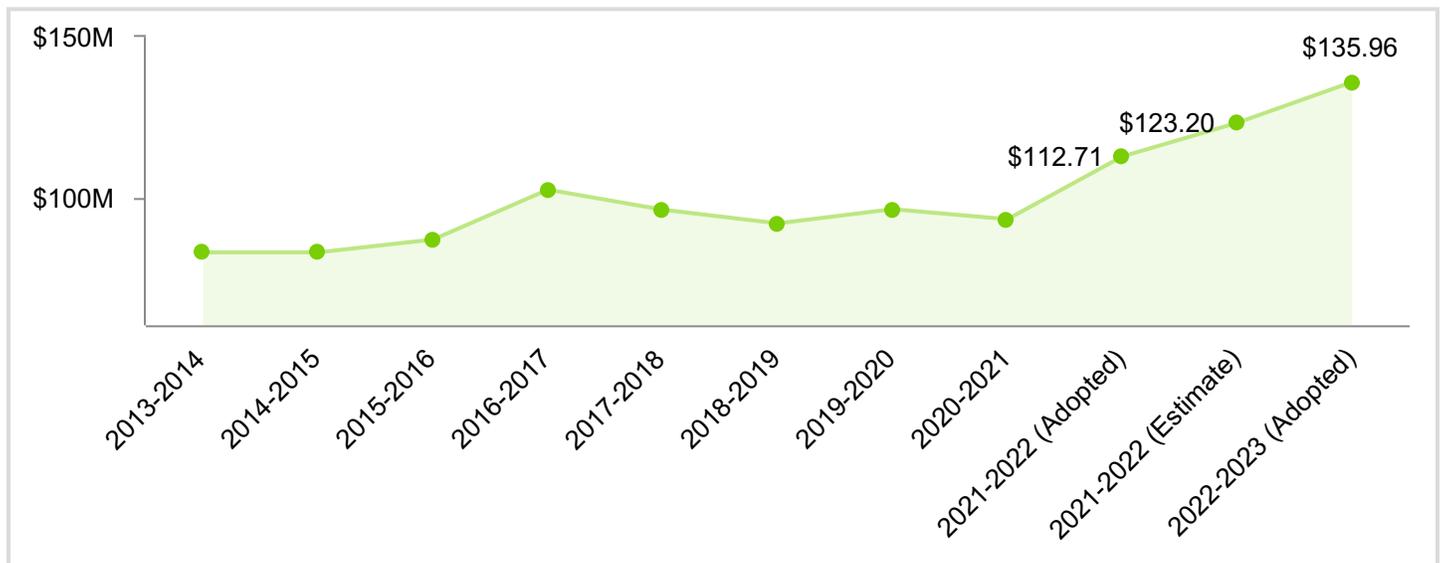
The FY 2022-23 Budget includes \$136.0M in expenditures for all City services, programs, and CIP, not including Successor Agency activity, which is an increase of \$23.3M year-over-year. The City's ongoing operating costs, which include personnel, operations, and maintenance, are allocated at \$109.4M and were developed by using the previous year's actual expenditures as a base, analyzing adjustments, and calculating current and projected service levels and programs. Overall, the operating budget provides an estimated \$4.7M surplus position⁵, despite a \$14.9M year-over-year increase due to post-pandemic restorations in personnel and services, reopening of City facilities, increases in contract services, the addition of new positions in various departments, and cost of living adjustments (COLAs) of two percent (2%) and four percent (4%) for FY 2021-22 and FY 2022-23, respectively.

The Budget also includes capital equipment purchases of \$1.4M, which are detailed in the Property Control cost center (552). The City Council's previous Budget resolution directing the reimbursement of Equipment Replacement Fund reserves continues FY 2022-23 with a matching General Fund transfer of \$1.2M for related capital equipment purchases and maintenance in the Property Control cost center (552). Additionally, the Water Fund is charged directly for its enterprise related capital equipment expenses of \$165.0K.

Capital equipment purchases and maintenance in Property Control use Equipment Replacement Fund (ERF) revenues of \$140.8K and a portion of its reserves of \$10.5M when needed. In the absence of replenishments, the ERF is projected for depletion in ten to fifteen years, depending on assigned uses. In continuation of the City Council's direction from FY 2021-22, the Budget provides for a matching General Fund transfer of \$1.2M to maintain the ERF reserve levels through at least June 2023. Additional capital equipment is detailed in the Budget for replacement of Water Operations trucks for \$165.0K, which are expensed directly to the Water Fund.

The City's combined expenditures history and forecast, which includes equipment and CIP activity, are illustrated in Figure 6 for a comprehensive visual reference:

Figure 6
 Total Combined City Expenditure History and Forecast⁶ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2021 and Budget Data FY 2022-23

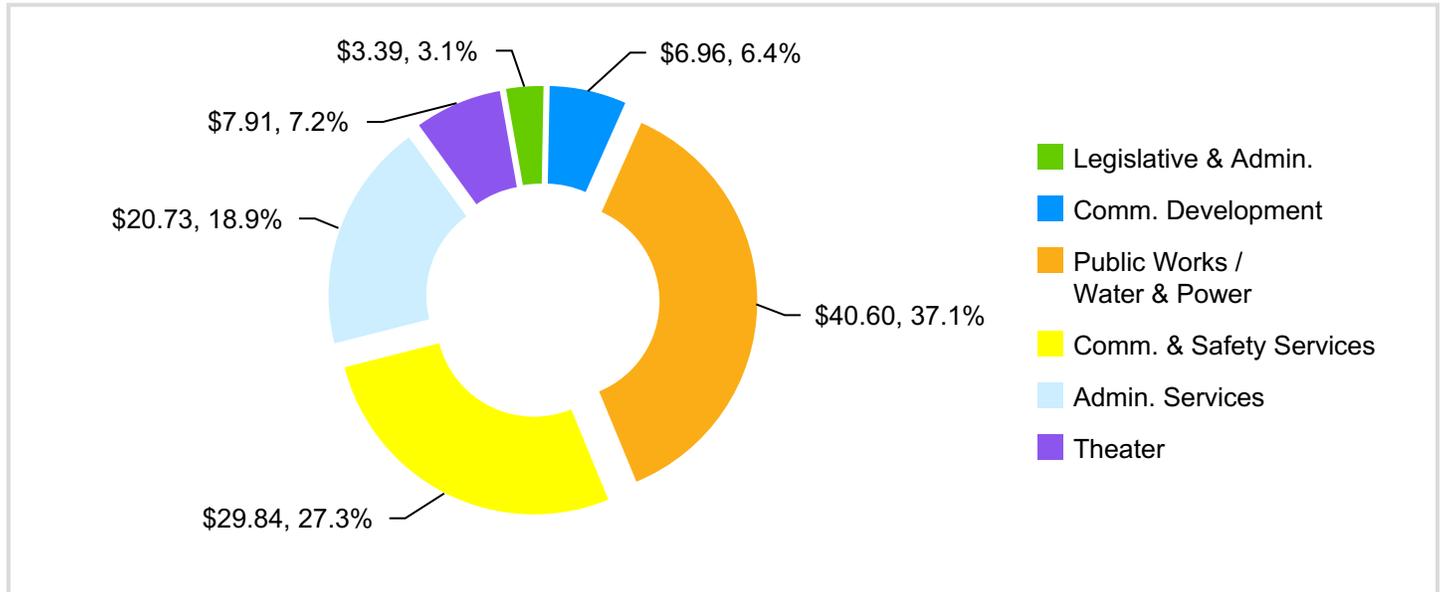
⁵ Operating position is estimated by deducting capital outlay-related revenues and expenses from all funds, for general analysis.

⁶ Includes capital equipment and CIP projects.

Figure 7 illustrates the composition of operating and capital equipment expenditures by department budget amounts (in millions) and percentages in the overall Budget. This chart illustrates the emphasis on Community & Safety Services at 27%, which includes law enforcement services, along with Public Works / Water & Power at 37% for services such as maintenance of buildings, streets, trees, water operations, and the Electric Utility:

Figure 7

City Operating Expenditures and Capital Equipment Composition for FY 2022-23 (in millions and percentage)



Sources: Budget Data FY 2022-23

Significant changes in operations and maintenance items are highlighted in activity commentaries within the [Department Activity and Expenditures pages](#). Those programs reflecting notable changes from the previous Budget include the following:

Community Safety Division: The law enforcement contract with the L.A. County Sheriff's Department is the City's largest operational expenditure each year, claiming approximately 16% of the total operational budget. The agreement was carefully reviewed in an effort to identify any savings opportunities in this area. Contract service rate adjustments and the addition of a commercial truck enforcement (CTE) deputy and dedicated CTE vehicle resulted in a \$750K increase for [Police and Safety Services](#).

Department of Public Works / Water & Power: The City Council considered and approved a four-year contract for landscaping services in FY 2021-22, which resulted in additional expenditure projections of \$790K in the [Median and Parkways Maintenance cost center](#) for FY 2022-23.

Communications Division: The [Communications Division](#) will see a \$280K increase in costs associated with brochures, calendars, and postage expenses in support of the reopening of various City facilities and restoration of programming and services.

Theater Department: Unlike the previous fiscal year due to mandatory closure as a result of the COVID-19 pandemic, the [Theater Department](#) planned a full season of performances for FY 2022-23 and anticipated increases in facility rentals for special events such as weddings and community group gatherings. Consequently, Theater operations will experience an increase of approximately \$1.7M in department-wide expenditures supporting not only performance programming, but rental and City sponsored events as well.

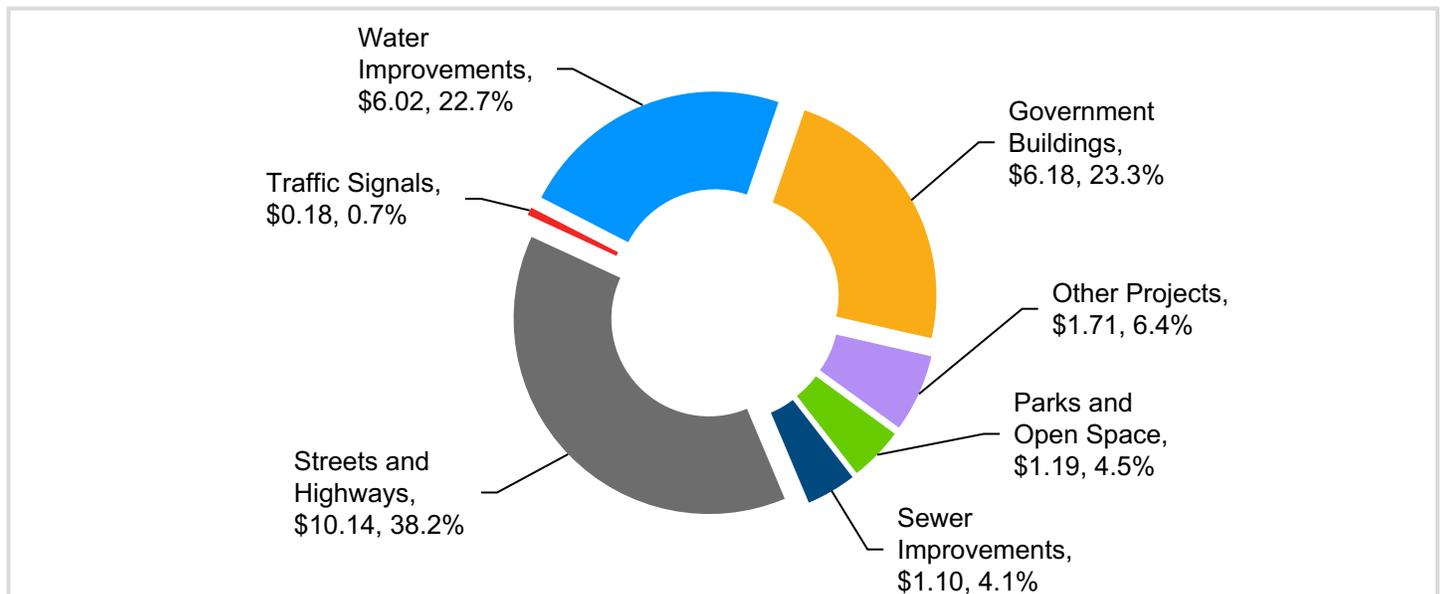
CAPITAL IMPROVEMENT PROGRAM (CIP)

The Budget includes CIP funding of \$26.5M for projects that are mainly focused on one-time improvements throughout the community. This amount includes an increase of \$11.8M from the Preliminary Budget, as directed by the City Council. Efforts were made to identify and utilize one-time resources such as restricted and surplus revenues, fund balances, grants, reimbursements, and deferred revenue throughout the CIP to meet the objective of protecting unrestricted reserves wherever possible. As a result of these efforts, the CIP is funded through a combination of restricted and/or one-time revenues of \$10.8M, restricted reserves of \$2.8M, and General Fund transfers of \$12.9M, which can be reviewed in the [CIP fund source pages](#).

Figure 8 shows the composition of the CIP by Activity Classification, including amounts and percentages from the total program, with the top four priorities shown as Streets and Highways (38%), Government Buildings (23%), Water Improvements (23%), and Other Projects (6%):

Figure 8

Capital Improvement Program (CIP) Composition by Classification for FY 2022-23 (in millions and percentage)



Sources: Budget Data FY 2022-23

[Government Buildings](#) budgets \$6.2M funded through a combination of General Fund resources along with restricted revenues and reserves. The City was awarded the Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2M, which was received and used to offset direct Theater Department expenses in the General Fund in accordance with the grant's restrictions. The resulting savings of \$4.2M in General Fund operations were transferred to the [CCPA Endowment Fund](#) and reserved for CIP use, which is planned for use in FY 2022-23 on the CCPA Roof Replacement (\$1.5M, Project #12706) and Pro-Tower Safety Upgrades (\$250K, Project #23201). Measure "A" restricted reimbursements provide partial funding (\$235K) for the Cerritos Park East California Room Improvements (Project #23202), and General Fund transfers cover the remaining \$4.2M in various projects in the Government Buildings category.

The [Other Projects](#) classification includes the [Proposed Mixed-Use/Residential Infill Development](#) funding (\$1M, Project #21701) for the future development of affordable housing in the City of Cerritos, in accordance with State housing law. Specifically, the project encumbers an additional \$1M of the restricted [Housing Asset Fund](#) reserves. Consequently, the encumbrance will again appear as an expense in the fund balance for FY 2022-23, but will remain encumbered in the reserves until the project is completed, transferred, or canceled. The Residential Pine Tree Reforestation Program (\$380K, Project #20702) continues and will be funded by Street Fund Reimbursements from Metro STPL and CRRSAA-HIP in FY 2022-23.

[Parks and Open Space](#) improvements include \$1.2M for various projects throughout the community, much of which will be funded by the Measure "A" reimbursements for the Heritage Park Island and Lake Improvements (\$250K, Project #23101), Heritage Park Play Island Equipment Replacement (\$100K, Project #23102), and Skate Park Refurbishment (\$75K, Project #23103).

[Sewer Improvements](#) include only the Rehabilitation / Replacement of Dewatering Stations project (\$50K, Project #19602) in FY 2022-23, which is utilizing restricted Measure "W" revenues.

The [Streets and Highways](#) activity allocates \$10.1M to various projects, of which \$5.3M originates from restricted and reimbursement funding. The remaining \$4.8M is covered through General Fund transfers. Classification highlights include Residential Street Rehabilitation (\$2.5M, Project #14088), Del Amo Blvd. Bridge Replacement (\$1.2M, Project #13715), Metro Intersection Hot Spots (\$1.5M, Project #19301), CDBG-Funded ADA Curb Ramps (\$300K, Project #20303), and Dumont Avenue Rehabilitation (\$550K, Project #23301).

The [Water Improvements](#) activity, which also includes Reclaimed Water improvements, has a combined budget of \$6.0M using deferred, enterprise, and restricted revenues. The C-5 Water Well project (Project #17197) utilizes \$1.8M in deferred revenue from a WRD legal settlement, and funding from Measure "W" covers the cost of the NPDES Implementation Program (\$115K, Project #17007), Groundwater Remediation at the Civic Center (\$150K, Project #17199), and the Regional Stormwater Capture Facility (\$2.2M, Project #22505). Water Fund and Reclaimed Water Fund revenues of \$1.7M cover the remaining projects in the Water Improvements classification.

The [American Rescue Plan Act](#) (ARPA) funding of approximately \$6.3M was reassigned from direct CIP use to the General Fund through a transfer in FY 2021-22 and used to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Consequently, any resulting savings in General Fund operations are made available for unrestricted use, including for one-time use on various projects listed throughout the CIP.

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (SUCCESSOR AGENCY)

The agreement between the Successor Agency and the California State Department of Finance (DOF) provides a total of \$67 million in loan repayments upon completion of the payment schedule in 2028. For FY 2022-23, the settlement agreement provides a total of \$4.1M in principal loan repayment and \$445K in interest revenue to the City. Per the agreement, \$830K of the principal is restricted for the facilitation of affordable housing and as such, is deposited into the Housing Asset Fund.

In accordance with previous City Council direction, \$861K of the principal is budgeted as a transfer out of the General Fund to the [Electric Utility Fund](#) for annual debt service on the Magnolia Power Project bond. The projected reimbursement revenue for the Successor Agency is \$15.9M, which are funds set aside for the reimbursement of enforceable obligations of the former Cerritos Redevelopment Agency (CRA).

For historical perspective, the City negotiated with DOF to purchase all properties that were owned by the former CRA for a total of \$11M in the final agreement. When the payment was made in January 2017, the City acquired substantial assets in property that include all of the Cerritos Towne Center (89.2 acres), Lincoln Station (8.1 acres), Jaguar / Land Rover dealership (2 acres) and the Lamar / Kia dealership (4.5 acres). Additionally, the CCPA and the aforementioned property located at 12616 183rd Street were included on the list of assets acquired by the City.

The purchase also included acquisition of the former CRA portion of the ground rent, which has an estimated value of \$90 million through the year 2087. Further, an independent real estate consultant estimated the total value of the properties to be \$2.72 billion at the expiration of their current ground leases. The result of these negotiations strengthened the City's asset holdings and long-term financial security to ensure Cerritos remains a premiere community in Southern California for many years to come.

RESERVES

The City's reserves remain healthy, despite the multi-year fiscal challenges brought on by the COVID-19 pandemic. At the conclusion of FY 2022-23, and in consideration of the budget presented herein, it is estimated that the City's spendable reserves, less receivables, will be approximately \$116.3M (all funds). Of that, the General Fund estimated spendable reserves, less receivables, is projected to be \$73.1M, a decrease of \$6.4M from last year's year-end estimate. As General Fund reserves are unrestricted, they are available for any purpose deemed appropriate by the City Council.

The balance of General Fund loans to the Enterprise Funds is projected to reach \$(50.7)M combined, by the end of FY 2022-23, as summarized below:

- \$(13.6)M (Sewer)
- \$(10.2)M (Water)
- \$(24.4)M (Electric Utility)
- \$(2.6)M (Electric Utility-Debt Service)

In consideration of the City's balanced operating budget position and substantial General Fund reserves, the City Council has the ability to modify its Budget priorities in order to meet the needs of the Cerritos community.

CONCLUSION

As the City anticipates a strong recovery from two years of COVID-19 pandemic-driven challenges, we look forward to restoring the hallmark programs and services of this great community. This Budget is crafted to achieve that goal. Further, this Budget protects General Fund reserves in order to provide the City Council with opportunities to respond appropriately to changing economic conditions, while continuing to provide both core and hallmark City services for the Cerritos community.

As the continuing and prevailing statement of the City's response to the COVID-19 pandemic crisis and the bright future ahead, the preparation of the Budget would simply not be possible without the wisdom and guidance of the City Council. Indeed, it is because of this strong leadership that the City remains financially secure with the ongoing ability to provide the Cerritos community with premiere public safety services, reliable infrastructure, and beautiful parks and facilities.

The willingness of the community to work towards the common goal of protecting the long-term interests of the City remains its most valuable asset. The leadership of the City Council, in concert with the community's commitment to sustaining the health and welfare of our great City, provides a strong foundation upon which the past, present, and future successes of Cerritos are built. It continues to be my great honor to serve as your City Manager with a spirit of anticipation for a better future as we move into a year of promise and success for the City of Cerritos.

Respectfully Submitted,



Art Gallucci
City Manager

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DEVELOPING A BUDGET

The budget is one of the most important annual considerations of the Cerritos City Council because it provides the framework for programs and services that affect the community directly. It incorporates the proposed operating activities for the upcoming fiscal year along with the City's five-year Capital Improvement Program (CIP). In a continuing era of limited financial resources, the budget process is the principal way in which the City develops plans to meet its requirements and match its goals using those resources. More importantly, it is the organization's best opportunity to review its operation and to evaluate carefully the effectiveness and success of its activities.

The Budget allocates resources on a program basis within all City departments utilizing line item control, based on work program objectives. The budget development and monitoring processes are year-round activities due to their significance and magnitude. These processes follow a similar sequence and format each fiscal year, as outlined below:

July: Implementation of the Adopted Budget

The Budget Office, under the Director of the Administrative Services Department, finalizes the budget documents for publication through print and digital media and implements the adopted budget within the City's financial systems.

August - October: Review and Refinement of the Budget Process

The Budget Office reviews and refines budget documents, policies, and procedures in preparation for the upcoming budget development process and monitors city-wide procurement efforts year-round to ensure policy compliance.

November - December: Preparation for the Annual Budget Process

The City Manager and the Budget Manager review budget information, priorities, and determine a budget calendar.

January - February: Mid-Year Review and New Fiscal Year Proposals

Each department prepares a detailed status report of the fiscal year-to-date and year-end estimates of expenditure and revenue projections in a Mid-Year review. Each department also prepares and submits proposals for the next fiscal year, including revenues and requests for operational expenditures, equipment, and CIP projects. Revenues are typically projected by the responsible project manager, division, or department director.

March: Preliminary Budget Analysis and Evaluation

Following the City Manager's review of year-end estimates and new proposals from all departments, Mid-Year budget adjustments and new fiscal year proposals are measured against the anticipated needs of the City and the accomplishments for the previous and current fiscal years. Priorities are evaluated for determining funding levels of various operations, equipment, and CIP, particularly within the context of projected revenues. The City Manager directs Mid-Year adjustments and a Preliminary Budget for the new fiscal year.

April: Preliminary Budget Document Preparation

After the City Manager determines a budget proposal that will provide adequate municipal services, necessary support operations, and a CIP in the most cost effective manner, the Budget Office begins document preparation of the Preliminary Budget along with an executive summary analysis for the City Manager's Budget Message. The Finance Division provides the Budget Office with fund allocations, transfers, and reserve estimates for the Preliminary Budget document and its executive summary.

May: Preliminary Budget Submittal to City Council

Under direction from the City Manager, the Budget Office prepares and presents a comprehensive budget proposal to the City Council in a study session format for consideration, discussion, and direction. After receiving instruction from the City Council, staff adjusts the proposed budget accordingly in preparation for its adoption and implementation.

June: Budget Adoption

A balanced preliminary budget is formally submitted to the City Council for adoption at a publicly noticed Budget Hearing at a Regular Meeting of the Cerritos City Council in accordance with the Cerritos Charter.

The process of developing a budget is complex and requires a significant commitment of time and thoughtful consideration. Its preparation and subsequent review and consideration by the City Council provide direction for the upcoming year's activities to meet the needs of the community in a fiscally responsible manner.

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City of Cerritos

Financial Program: 2022-2023

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2022-2023

| CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND | Beginning Balance | Revenues | Expenditures | Surplus/ (Shortfall) | Fund Transfer | Ending Balance | Loan/ (Receivable) | Estimated Balance |
|--|----------------------|--------------------|----------------------|-------------------------|---------------------|--------------------|-----------------------|----------------------|
| GENERAL FUNDS | | | | | | | | |
| 110 General Fund | 171,154,434 | 86,703,738 | (76,831,254) | 9,872,483 | (16,212,507) | 164,814,410 | (91,697,453) | 73,116,958 |
| 112 CCPA Endowment Fund | 12,250,715 | 215,082 | — | 215,082 | (1,750,000) | 10,715,797 | — | 10,715,797 |
| 113 Earthquake Fund | 3,577,174 | 51,000 | — | 51,000 | 115,920 | 3,744,094 | — | 3,744,094 |
| 114 Business License Software Fund | 158,357 | 31,000 | — | 31,000 | — | 189,357 | — | 189,357 |
| 115 Art in Public Places Fund | 533,525 | 171,000 | (120,000) | 51,000 | (30,000) | 554,525 | — | 554,525 |
| 116 General Plan Update Fund | 399,111 | 77,500 | — | 77,500 | — | 476,611 | — | 476,611 |
| TOTAL GENERAL FUND | 188,073,316 | 87,249,320 | (76,951,254) | 10,298,065 | (17,876,587) | 180,494,794 | (91,697,453) | 88,797,342 |
| SPECIAL REVENUE FUNDS | | | | | | | | |
| 210 RMRA Fund | 456,911 | 1,116,000 | — | 1,116,000 | (1,567,000) | 5,911 | — | 5,911 |
| 211 Street Improvement Fund | 132,057 | 4,454,785 | (4,155,615) | 299,170 | (293,170) | 138,057 | — | 138,057 |
| 213 Drainage Fund | — | 2,600 | (17,420) | (14,820) | 14,820 | — | — | — |
| 215 SB 821 Fund | — | 25,000 | — | 25,000 | (25,000) | — | — | — |
| 216 AQMD Fund | 606,577 | 64,000 | (58,938) | 5,063 | — | 611,639 | — | 611,639 |
| 217 Measure "R" Fund | 59,433 | 760,590 | (759,590) | 1,000 | — | 60,433 | — | 60,433 |
| 218 Proposition "A" Fund | 1,376,057 | 1,339,010 | (1,000,000) | 339,010 | — | 1,715,067 | — | 1,715,067 |
| 219 Proposition "C" Fund | 424,764 | 1,027,790 | (800,000) | 227,790 | — | 652,554 | — | 652,554 |
| 220 Measure "M" Fund | — | 867,370 | (150,000) | 717,370 | (717,370) | — | — | — |
| 231 Measure "A" Fund | — | 660,000 | — | 660,000 | (660,000) | — | — | — |
| 232 Measure "W" Fund | 322,743 | 3,149,500 | — | 3,149,500 | (2,523,000) | 949,243 | — | 949,243 |
| 241 AD#6 Fund | 104,469 | 130,200 | (100,000) | 30,200 | — | 134,669 | — | 134,669 |
| 242 Los Coy. Lighting District Fund | — | 98,600 | (1,636,327) | (1,537,727) | 1,537,727 | — | — | — |
| 262 Local Law Enforce. Grant Fund | — | — | — | — | — | — | — | — |
| 264 COPS SB 3229 Grant Fund | — | 110,000 | — | 110,000 | (110,000) | — | — | — |
| 266 Environmental Fund | — | 86,170 | — | 86,170 | (86,170) | — | — | — |
| 269 American Rescue Plan Fund | — | — | — | — | — | — | — | — |
| 280 City Housing Asset Fund | 20,264,416 | 1,273,770 | (80,000) | 1,193,770 | (1,000,000) | 20,458,186 | (10,240,955) | 10,217,231 |
| 290 CDBG Fund | — | 295,000 | — | 295,000 | (295,000) | — | — | — |
| TOTAL SPECIAL REVENUE FUNDS | 23,747,427 | 15,460,385 | (8,757,890) | 6,702,496 | (5,724,163) | 24,725,759 | (10,240,955) | 14,484,804 |
| CAPITAL PROJECT FUND | | | | | | | | |
| 410 Mun. Improvement Fund | — | 412,810 | (19,401,280) | (18,988,470) | 18,988,470 | — | — | — |
| TOTAL CAPITAL PROJECT FUND | — | 412,810 | (19,401,280) | (18,988,470) | 18,988,470 | — | — | — |
| INTERNAL SERVICE FUND | | | | | | | | |
| 620 Equip. Replacement Fund | 10,546,201 | 140,800 | (1,369,330) | (1,228,530) | 1,228,530 | 10,546,201 | — | 10,546,201 |
| TOTAL INTERNAL SERVICE FUND | 10,546,201 | 140,800 | (1,369,330) | (1,228,530) | 1,228,530 | 10,546,201 | — | 10,546,201 |
| TOTAL CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND | 222,366,944 | 103,263,315 | (106,479,754) | (3,216,439) | (3,383,750) | 215,766,754 | (101,938,408) | 113,828,347 |
| CITY ENTERPRISE FUNDS | | | | | | | | |
| 214 Sewer Fund | — | 96,450 | (2,100,883) | (2,004,433) | 50,000 | (1,954,433) | 1,954,433 | — |
| 510 Water Fund | 2,643,190 | 14,094,530 | (18,018,391) | (3,923,861) | 2,473,000 | 1,192,329 | — | 1,192,329 |
| 550 Reclaimed Water Fund | 1,362,412 | 1,081,500 | (1,175,637) | (94,137) | — | 1,268,275 | — | 1,268,275 |
| 570 Electric Utility Fund | — | 6,335,501 | (8,180,391) | (1,844,890) | 860,750 | (984,140) | 984,140 | — |
| TOTAL CITY ENTERPRISE FUNDS | 4,005,602 | 21,607,981 | (29,475,302) | (7,867,321) | 3,383,750 | (477,969) | 2,938,573 | 2,460,604 |
| GRAND TOTAL | 226,372,546 | 124,871,296 | (135,955,056) | (11,083,760) | — | 215,288,785 | (98,999,835) | 116,288,951 |

The 'Summary of Fund and Estimated Balances' and subsequent 'Statements of Fund Balances and Reserves' are prepared by the Finance Division, with year-end Estimates reflecting updates to the Budget based on audited and published ACFR activity. The Estimated and Projected data may not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL FUND
CODE: 110
TYPE: GENERAL FUND

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 155,707,439 | 157,224,567 | 159,828,526 | 165,980,340 | 171,154,434 |
| REVENUES | 72,504,295 | 70,296,690 | 81,314,818 | 86,727,050 | 86,703,738 |
| TOTAL FUNDS AVAILABLE | 228,211,734 | 227,521,257 | 241,143,344 | 252,707,390 | 257,858,172 |

EXPENDITURES

| Operating Expenditures: | | | | | |
|------------------------------|------------|------------|------------|------------|------------|
| Legislative & Administrative | 1,790,890 | 3,071,944 | 2,446,576 | 2,635,802 | 2,433,720 |
| Community Development | 4,002,842 | 5,142,559 | 4,778,460 | 4,862,306 | 5,025,444 |
| Public Works | 12,973,386 | 12,373,638 | 13,730,310 | 14,650,553 | 15,539,349 |
| Community & Safety Services | 25,233,008 | 23,598,336 | 26,065,622 | 26,731,013 | 29,840,157 |
| Administrative Services | 11,972,098 | 10,183,294 | 13,035,529 | 13,143,799 | 16,079,479 |
| Performing Arts | 6,932,283 | 2,019,584 | 4,869,450 | 4,789,272 | 7,913,106 |
| Capital Outlay | 442,881 | 54,744 | — | — | — |
| Labor Contingency | — | — | — | — | — |
| TOTAL EXPENDITURES | 63,347,388 | 56,444,099 | 64,925,947 | 66,812,745 | 76,831,255 |

TRANSFERS

| Other Sources and (Uses) of Funds | | | | | |
|-----------------------------------|-------------|-------------|--------------|--------------|--------------|
| CCPA Trust Fund | — | — | — | (4,200,000) | — |
| Earthquake Fund | (115,920) | (115,920) | (115,920) | (115,920) | (115,920) |
| Art in Public Places Fund | — | 109,092 | — | — | — |
| Street Improvement Fund | (2,734,456) | (2,379,105) | (2,256,074) | (3,943,436) | (7,589,110) |
| Los Coyotes Lighting Fund | (1,203,432) | (1,176,784) | (1,244,038) | (1,492,930) | (1,537,727) |
| AQMD Fund | — | — | — | — | — |
| Drainage Fund | (10,373) | (13,862) | (9,381) | (13,993) | (14,820) |
| Measure M Fund | 200,000 | — | — | (82,106) | (32,630) |
| Measure W Fund | — | — | (65,000) | — | — |
| COPS SB 3229 Fund | 155,948 | 156,727 | 100,000 | 100,000 | 110,000 |
| Housing Asset Fund | — | — | — | — | — |
| CDBG Fund | — | — | — | (448,764) | — |
| Electric Utility Fund | (859,131) | (858,819) | (858,820) | (857,850) | (860,750) |
| Environmental Fund | 29,427 | 26,403 | 26,100 | 26,997 | 86,170 |
| American Rescue Plan Fund | — | — | (6,271,600) | 6,271,600 | — |
| Equipment Replacement Fund | — | — | (872,600) | (916,165) | (1,228,530) |
| Municipal Improvement Fund | (3,101,842) | (844,549) | — | (9,042,644) | (5,029,190) |
| SB 821 Fund | — | — | — | (25,000) | — |
| TOTAL TRANSFERS | (7,639,779) | (5,096,817) | (11,567,333) | (14,740,211) | (16,212,507) |

| | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|
| ENDING BALANCE (JUNE 30) | 157,224,567 | 165,980,341 | 164,650,064 | 171,154,434 | 164,814,410 |
| Successor Agency- Loan Revenues ⁷ | — | — | (3,203,274) | (3,203,274) | (3,319,286) |
| Less Loan-Successor Agency | (45,560,123) | (43,322,739) | (40,608,027) | (40,608,027) | (37,644,531) |
| Less Loan-Long Term Note | — | — | — | — | — |
| Less Loan-Sewer Fund | (9,809,998) | (10,834,494) | (11,311,259) | (11,664,370) | (13,618,803) |
| Less Loan-Water Fund | (9,929,980) | (10,178,230) | (9,929,980) | (10,178,229) | (10,178,229) |
| Less Loan-Elec. Utility | (22,344,311) | (22,902,919) | (23,361,904) | (23,384,620) | (24,368,759) |
| Less Loan-Elec. Utility-Debt Service | (2,505,214) | (2,567,845) | (2,505,214) | (2,567,844) | (2,567,844) |
| GEN. FUND-EST. RESERVE | 67,074,941 | 76,174,114 | 73,730,406 | 79,548,070 | 73,116,958 |

The General Fund is the primary governmental fund with unrestricted operating expenditures and revenues.

⁷ Budgets prior to FY 2021-22 calculated Successor Agency loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CCPA ENDOWMENT FUND
CODE: 112
TYPE: GENERAL FUND

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 9,471,752 | 9,673,400 | 8,789,483 | 8,690,411 | 12,250,715 |
| REVENUES | | | | | |
| Donations | 34,135 | 43,883 | 50,000 | 80,000 | 80,000 |
| Interest Income ⁸ | 167,356 | 79,168 | 135,000 | 135,000 | 135,000 |
| Other Income | 157 | 82 | — | 82 | 82 |
| TOTAL FUNDS AVAILABLE | 9,471,752 | 9,673,400 | 8,789,483 | 8,690,411 | 12,250,715 |
| EXPENDITURES | | | | | |
| Arts Education Program Expense | — | — | — | — | — |
| CAPITAL PROJECTS: | | | | | |
| Government Buildings | — | — | — | — | — |
| TOTAL EXPENSES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | 4,200,000 | — |
| From/(To) Municipal Improvement Fund | — | (1,106,123) | (850,000) | (854,779) | (1,750,000) |
| TOTAL TRANSFERS | — | (1,106,123) | (850,000) | 3,345,221 | (1,750,000) |
| ENDING BALANCE-Arts Education | 12,761 | 12,761 | 12,761 | 12,761 | 12,761 |
| ENDING BALANCE-Improvements (SVOG)⁹ | — | — | — | 3,345,221 | 1,595,221 |
| ENDING BALANCE-Trust Fund | 9,660,640 | 8,677,651 | 8,111,723 | 8,892,733 | 9,107,815 |
| ENDING BALANCE (June 30) | 9,673,401 | 8,690,412 | 8,124,484 | 12,250,715 | 10,715,797 |

The CCPA Endowment Fund was established to receive donations and defray expenses related to Cerritos Center for the Performing Arts.

⁸ An equitable split of Interest Income derived from General Fund Transfers, Donations, and Other Revenue, may be achievable by applying the same ratio of those resources with respect to one another over time.

⁹ The Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2 M was received and used to offset direct Theater Department expenses in the General Fund from FY 2020-21 to FY 2021-22 in accordance with the grant's restrictions and expenditure deadlines. The resulting savings of \$4.2 M in General Fund operations were transferred to the CCPA Endowment Fund in FY 2021-22 and reserved for Capital Improvement Program use, such as the roof replacement at Cerritos Center for the Performing Arts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EARTHQUAKE PREPAREDNESS FUND
CODE: 113
TYPE: GENERAL FUND

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 3,102,365 | 3,273,213 | 3,434,132 | 3,416,254 | 3,577,174 |
| REVENUES | 54,928 | 27,122 | 45,000 | 45,000 | 51,000 |
| TOTAL FUNDS AVAILABLE | 3,157,293 | 3,300,335 | 3,479,132 | 3,461,254 | 3,628,174 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| Transfer from General Fund | 115,920 | 115,920 | 115,920 | 115,920 | 115,920 |
| TOTAL TRANSFERS | 115,920 | 115,920 | 115,920 | 115,920 | 115,920 |
| ENDING BALANCE (June 30) | 3,273,213 | 3,416,255 | 3,595,052 | 3,577,174 | 3,744,094 |

The Earthquake Preparedness Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BUSINESS LICENSE SOFTWARE FUND
CODE: 114
TYPE: GENERAL FUND

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 65,504 | 110,001 | 140,521 | 147,357 | 158,357 |
| REVENUES | 44,497 | 37,356 | 30,520 | 31,000 | 31,000 |
| TOTAL FUNDS AVAILABLE | 110,001 | 147,357 | 171,041 | 178,357 | 189,357 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Community Development | — | — | — | 20,000 | — |
| Administrative Services | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | 20,000 | — |
| ENDING BALANCE (June 30) | 110,001 | 147,357 | 171,041 | 158,357 | 189,357 |

The Business License Software Update fund was established to provide funding for needed improvements to the City's business license software program. Funding for the update is derived from a dedicated fee that is part of the Business License application fee. The fee ranges from \$2.00 to \$20.00 depending on the type of business license and was implemented in 2017.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ART IN PUBLIC PLACES FUND
CODE: 115
TYPE: GENERAL FUND

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 1,104,013 | 1,326,898 | 1,182,808 | 1,189,085 | 533,525 |
| REVENUES | 222,885 | 87,101 | 167,000 | 161,207 | 171,000 |
| TOTAL FUNDS AVAILABLE | 1,326,898 | 1,413,999 | 1,349,808 | 1,350,292 | 704,525 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Artwork Maintenance | — | 88,409 | 120,000 | 161,767 | 120,000 |
| Capital Projects: | | | | | |
| Other Expenses | — | — | — | — | — |
| Other Projects | — | — | — | — | — |
| TOTAL EXPENDITURES | — | 88,409 | 120,000 | 161,767 | 120,000 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement Fund | — | (27,416) | (160,000) | (655,000) | (30,000) |
| From/(To) General Fund | — | (109,092) | — | — | — |
| TOTAL TRANSFERS | — | (136,508) | (160,000) | (655,000) | (30,000) |
| ENDING BALANCE (June 30) | 1,326,898 | 1,189,082 | 1,069,808 | 533,525 | 554,525 |

The Art in Public Places Fund was established to implement the placement, installation, and maintenance of artwork at various public locations throughout the City.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL PLAN UPDATE FUND
CODE: 116
TYPE: GENERAL FUND

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 184,190 | 253,532 | 331,036 | 321,611 | 399,111 |
| REVENUES | 69,342 | 68,075 | 77,500 | 77,500 | 77,500 |
| TOTAL FUNDS AVAILABLE | 253,532 | 321,607 | 408,536 | 399,111 | 476,611 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE (June 30) | 253,532 | 321,607 | 408,536 | 399,111 | 476,611 |

The General Plan Update fund was established to provide funding for the State-mandated General Plan Update. Funding for the update is derived from a 17.5% fee that is applied to City planning permit fees.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RMRA FUND
CODE: 210
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 52,581 | 746,224 | 313,094 | 1,058,780 | 456,911 |
| REVENUES | 886,914 | 935,958 | 991,131 | 998,131 | 1,116,000 |
| TOTAL FUNDS AVAILABLE | 939,495 | 1,682,182 | 1,304,225 | 2,056,911 | 1,572,911 |
| EXPENDITURES | | | | | |
| Capital Projects | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement Fund | (193,271) | (623,402) | (1,000,000) | (1,600,000) | (1,567,000) |
| From/(To) Street Fund | — | — | — | — | — |
| TOTAL TRANSFERS | (193,271) | (623,402) | (1,000,000) | (1,600,000) | (1,567,000) |
| ENDING BALANCE (June 30) | 746,224 | 1,058,780 | 304,225 | 456,911 | 5,911 |

The Road Repair and Accountability Act (SB 1) was passed by the California legislature and approved by the Governor in 2017 to address California's significant funding shortfall to maintain and improve the state's transportation infrastructure network. SB 1 revenues are derived from taxes and fees that are distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: STREET IMPROVEMENT FUND
CODE: 211
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 217,826 | 230,041 | 194,616 | (470,589) | 132,057 |
| REVENUES | 1,259,869 | 1,429,512 | 3,075,360 | 2,837,880 | 4,454,785 |
| TOTAL FUNDS AVAILABLE | 1,477,695 | 1,659,553 | 3,269,976 | 2,367,291 | 4,586,842 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | 174,198 | 167,893 | 177,734 | 191,957 | 182,143 |
| Public Works | 3,095,332 | 2,481,219 | 2,915,796 | 3,345,634 | 3,319,881 |
| Administrative Services | 565,348 | 522,338 | 566,424 | 540,079 | 653,591 |
| Capital Projects: | | | | | |
| Streets and Highways | 469,258 | — | — | — | — |
| Traffic Signals | — | — | — | — | — |
| TOTAL EXPENDITURES | 4,304,136 | 3,171,450 | 3,659,954 | 4,077,670 | 4,155,615 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | 2,734,456 | 2,379,105 | 2,256,074 | 3,943,436 | 7,589,110 |
| From/(To) RMRA Fund | 193,271 | — | — | — | — |
| From/(To) Measure "M" Fund | 200,000 | — | — | — | — |
| From/(To) SB 821 Fund | — | — | — | — | — |
| From/(To) Prop "C" Fund | — | — | — | — | — |
| From/(To) CDBG Fund | (71,245) | 71,245 | — | — | — |
| From/(To) American Rescue Plan Fund | — | — | 528,000 | — | — |
| From/(To) Municipal Improvement Fund | — | (1,409,042) | (2,193,480) | (2,101,000) | (7,882,280) |
| From/(To) Reclaimed Water Fund | — | — | — | — | — |
| TOTAL TRANSFERS | 3,056,482 | 1,041,308 | 590,594 | 1,842,436 | (293,170) |
| ENDING BALANCE - Highway Users Tax | — | — | — | — | — |
| ENDING BALANCE - Trash Set-Aside | 230,041 | 96,057 | 200,616 | 132,057 | 138,057 |
| ENDING BALANCE (June 30) | 230,041 | (470,589) | 200,616 | 132,057 | 138,057 |

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program - Local and Highway Users Tax. Funds are required to be used for street maintenance and improvement projects.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: DRAINAGE FUND
CODE: 213
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | — | — |
| REVENUES | 3,298 | 2,486 | 6,000 | 1,300 | 2,600 |
| TOTAL FUNDS AVAILABLE | 3,298 | 2,486 | 6,000 | 1,300 | 2,600 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | 444 | 537 | 568 | 614 | 582 |
| Public Works | 11,785 | 14,141 | 13,002 | 12,952 | 14,748 |
| Administrative Services | 1,442 | 1,670 | 1,811 | 1,727 | 2,090 |
| TOTAL EXPENDITURES | 13,671 | 16,348 | 15,381 | 15,293 | 17,420 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | 10,373 | 13,862 | 9,381 | 13,993 | 14,820 |
| TOTAL TRANSFERS | 10,373 | 13,862 | 9,381 | 13,993 | 14,820 |
| ENDING BALANCE (June 30) | — | — | — | — | — |

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SB 821 FUND
CODE: 215
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | (25,000) | — |
| REVENUES | — | 97,002 | 25,000 | 25,000 | 25,000 |
| TOTAL FUNDS AVAILABLE | — | 97,002 | 25,000 | — | 25,000 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Public Works | — | — | — | — | — |
| Community & Safety Services | — | — | — | — | — |
| Administrative Services | — | — | — | — | — |
| Capital Projects: | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | 25,000 | — |
| From/(To) Municipal Improvement Fund | — | (122,002) | (25,000) | (25,000) | (25,000) |
| From/(To) Street Improvement Fund | — | — | — | — | — |
| TOTAL TRANSFERS | — | (122,002) | (25,000) | — | (25,000) |
| ENDING BALANCE (June 30) | — | (25,000) | — | — | — |

TDA Article 3, or SB 821, the Bicycle and Pedestrian Facilities Program, is provided through the Transportation Development Act (TDA), funded through a ¼ cent of the general sales tax collected statewide. The SB 821 Fund is a restricted fund which receives revenue that is reserved for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AQMD FUND
CODE: 216
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 546,158 | 582,221 | 549,283 | 602,514 | 606,577 |
| REVENUES | 73,399 | 71,035 | 63,000 | 63,000 | 64,000 |
| TOTAL FUNDS AVAILABLE | 619,557 | 653,256 | 612,283 | 665,514 | 670,577 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | — | — | — | — | — |
| Community Development | 37,336 | 14,492 | 58,938 | 58,938 | 58,938 |
| Public Works | — | — | — | — | — |
| Administrative Services | — | — | — | — | — |
| Capital Outlay: | | | | | |
| Vehicles | — | — | 350,000 | — | — |
| TOTAL EXPENDITURES | 37,336 | 14,492 | 408,938 | 58,938 | 58,938 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement Fund | — | (36,250) | — | — | — |
| TOTAL TRANSFERS | — | (36,250) | — | — | — |
| ENDING BALANCE (June 30) | 582,221 | 602,514 | 203,345 | 606,576 | 611,639 |

The AQMD Special Revenue Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and ride-share programs and capital improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "R" FUND
CODE: 217
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | 58,167 | — | 58,433 | 59,433 |
| REVENUES | 604,197 | 636,421 | 665,020 | 666,020 | 760,590 |
| TOTAL FUNDS AVAILABLE | 604,197 | 694,588 | 665,020 | 724,453 | 820,023 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | — | — | — | — | — |
| Public Works | 546,030 | 636,155 | 665,020 | 665,020 | 759,590 |
| Administrative Services | — | — | — | — | — |
| TOTAL EXPENDITURES | 546,030 | 636,155 | 665,020 | 665,020 | 759,590 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE (June 30) | 58,167 | 58,433 | — | 59,433 | 60,433 |

Measure "R" was approved by the Los Angeles County electorate in 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "A" FUND
CODE: 218
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 1,063,683 | 495,573 | 710,573 | 1,206,512 | 1,376,057 |
| REVENUES | 1,043,050 | 1,242,905 | 1,100,000 | 1,169,545 | 1,339,010 |
| TOTAL FUNDS AVAILABLE | 2,106,733 | 1,738,478 | 1,810,573 | 2,376,057 | 2,715,067 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Community Development | 1,611,160 | 531,966 | 1,000,000 | 1,000,000 | 1,000,000 |
| TOTAL EXPENDITURES | 1,611,160 | 531,966 | 1,000,000 | 1,000,000 | 1,000,000 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Prop C | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE (June 30) | 495,573 | 1,206,512 | 810,573 | 1,376,057 | 1,715,067 |

The Proposition "A" Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "C" FUND
CODE: 219
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 700,810 | 190,568 | 228,568 | 414,264 | 424,764 |
| REVENUES | 819,758 | 849,301 | 838,000 | 810,500 | 1,027,790 |
| TOTAL FUNDS AVAILABLE | 1,520,568 | 1,039,869 | 1,066,568 | 1,224,764 | 1,452,554 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Community Development | 30,000 | 625,606 | 800,000 | 800,000 | 800,000 |
| Capital Projects: | | | | | |
| Streets and Highways | 1,300,000 | — | — | — | — |
| TOTAL EXPENDITURES | 1,330,000 | 625,606 | 800,000 | 800,000 | 800,000 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement Fund | — | — | — | — | — |
| From/(To) Street Improvement Fund | — | — | — | — | — |
| From/(To) Prop A | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE (June 30) | 190,568 | 414,263 | 266,568 | 424,764 | 652,554 |

The Proposition "C" Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects, and mandated program projects. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "M" FUND
CODE: 220
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 49,045 | 408,646 | 457,608 | 408,283 | — |
| REVENUES | 687,751 | 726,371 | 753,611 | 759,611 | 867,370 |
| TOTAL FUNDS AVAILABLE | 736,796 | 1,135,017 | 1,211,219 | 1,167,894 | 867,370 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | — | 75,234 | 100,000 | 150,000 | 150,000 |
| Public Works | — | 773 | — | — | — |
| Administrative Services | 8,231 | — | — | — | — |
| Capital Projects | 119,919 | — | — | — | — |
| TOTAL EXPENDITURES | 128,150 | 76,007 | 100,000 | 150,000 | 150,000 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement Fund | — | (650,727) | (1,100,000) | (1,100,000) | (750,000) |
| From/(To) General Fund | (200,000) | — | — | 82,106 | 32,630 |
| From/(To) Street Fund | — | — | — | — | — |
| TOTAL TRANSFERS | (200,000) | (650,727) | (1,100,000) | (1,017,894) | (717,370) |
| ENDING BALANCE (June 30) | 408,646 | 408,283 | 11,219 | — | — |

Measure "M" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional transportation infrastructure maintenance and improvements. Revenue is derived via a County-wide half cent sales tax and is distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "A" FUND
CODE: 231
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | 195,000 | — | — |
| REVENUES | — | — | — | — | 660,000 |
| TOTAL FUNDS AVAILABLE | — | — | 195,000 | — | 660,000 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Community Development | — | — | — | — | — |
| Administrative Services | — | — | — | — | — |
| Capital Projects: | | | | | |
| Parks and Open Spaces | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement Fund | — | — | — | — | (660,000) |
| TOTAL TRANSFERS | — | — | — | — | (660,000) |
| ENDING BALANCE (June 30) | — | — | 195,000 | — | — |

Measure "A" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional park and open space improvements. Revenue is derived via a County-wide property tax increase of \$0.015 per square foot of building area. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of improvement projects for the City's parks and open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "W" FUND
CODE: 232
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | 85,000 | 306,243 | 322,743 |
| REVENUES | — | 965,858 | 2,880,800 | 1,141,500 | 3,149,500 |
| TOTAL FUNDS AVAILABLE | — | 965,858 | 2,965,800 | 1,447,743 | 3,472,243 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Community Development | — | — | — | — | — |
| Administrative Services | — | — | — | — | — |
| Capital Projects: | | | | | |
| Water Improvements | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Sewer Fund | — | — | (50,000) | (50,000) | (50,000) |
| From/(To) Water Fund | — | (659,615) | (2,980,800) | (1,075,000) | (2,473,000) |
| From/(To) General Fund | — | — | 65,000 | — | — |
| TOTAL TRANSFERS | — | (659,615) | (2,965,800) | (1,125,000) | (2,523,000) |
| ENDING BALANCE (June 30) | — | 306,243 | — | 322,743 | 949,243 |

Measure "W" was approved by the Los Angeles County electorate in 2018 for regional and municipal projects that improve water quality and help to increase regional water supply. Revenue is derived via a County-wide parcel tax increase of \$0.025 per square foot of impermeable space. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of projects relating to water quality improvement.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ASSESSMENT DISTRICT # 6 FUND
CODE: 241
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 17,737 | 19,814 | 19,964 | 79,319 | 104,469 |
| REVENUES | 102,077 | 159,505 | 100,150 | 125,150 | 130,200 |
| TOTAL FUNDS AVAILABLE | 119,814 | 179,319 | 120,114 | 204,469 | 234,669 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | — | — | — | — | — |
| Community & Safety Services | — | — | — | — | — |
| Public Works | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Administrative Services | — | — | — | — | — |
| TOTAL EXPENDITURES | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE (June 30) | 19,814 | 79,319 | 20,114 | 104,469 | 134,669 |

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. There are no restrictions on the use of these funds, which are used to offset City of Cerritos operational costs.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOS COYOTES LIGHTING DISTRICT
CODE: 242
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | — | — |
| REVENUES | 98,612 | 98,612 | 98,600 | 98,600 | 98,600 |
| TOTAL FUNDS AVAILABLE | 98,612 | 98,612 | 98,600 | 98,600 | 98,600 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | 36,287 | 51,128 | 54,125 | 58,456 | 55,467 |
| Public Works | 1,147,988 | 1,065,203 | 1,116,022 | 1,368,605 | 1,381,824 |
| Administrative Services | 117,769 | 159,066 | 172,491 | 164,469 | 199,036 |
| TOTAL EXPENDITURES | 1,302,044 | 1,275,396 | 1,342,638 | 1,591,530 | 1,636,327 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | 1,203,432 | 1,176,784 | 1,244,038 | 1,492,930 | 1,537,727 |
| TOTAL TRANSFERS | 1,203,432 | 1,176,784 | 1,244,038 | 1,492,930 | 1,537,727 |
| ENDING BALANCE (June 30) | — | — | — | — | — |

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from Cerritos Towne Center tenants in accordance with contractual agreements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOCAL LAW ENFORCEMENT BLOCK GRANT
CODE: 262
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | — | — |
| REVENUES | — | — | — | — | — |
| TOTAL FUNDS AVAILABLE | — | — | — | — | — |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Community & Safety Services | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | — | — |
| From/(To) Municipal Improvement Fund | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE(June 30) | — | — | — | — | — |

When utilized, this fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received are transferred to the General Fund to fund allowable expenditures, resulting in no expenditures being budgeted in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COPS SB 3229 GRANT FUND
CODE: 264
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | — | — |
| REVENUES | 155,948 | 156,727 | 100,000 | 100,000 | 110,000 |
| TOTAL FUNDS AVAILABLE | 155,948 | 156,727 | 100,000 | 100,000 | 110,000 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Public Works | — | — | — | — | — |
| Community & Safety Services | — | — | — | — | — |
| Administrative Services | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | (155,948) | (156,727) | (100,000) | (100,000) | (110,000) |
| TOTAL TRANSFERS | (155,948) | (156,727) | (100,000) | (100,000) | (110,000) |
| ENDING BALANCE (June 30) | — | — | — | — | — |

COPS SB 3229 Grant Fund was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center through reimbursements to the General Fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ENVIRONMENTAL FUND
CODE: 266
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 2,456 | — | — | 397 | — |
| REVENUES | 26,971 | 26,800 | 26,100 | 26,600 | 86,170 |
| TOTAL FUNDS AVAILABLE | 29,427 | 26,800 | 26,100 | 26,997 | 86,170 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Public Works | — | — | — | — | — |
| Community & Safety Services | — | — | — | — | — |
| Administrative Services | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | (29,427) | (26,403) | (26,100) | (26,997) | (86,170) |
| TOTAL TRANSFERS | (29,427) | (26,403) | (26,100) | (26,997) | (86,170) |
| ENDING BALANCE (June 30) | — | 397 | — | — | — |

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for program related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AMERICAN RESCUE PLAN FUND
CODE: 269
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | — | — |
| REVENUES | — | — | — | 6,271,600 | — |
| TOTAL FUNDS AVAILABLE | — | — | — | 6,271,600 | — |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Public Works | — | — | — | — | — |
| Community & Safety Services | — | — | — | — | — |
| Administrative Services | — | — | — | — | — |
| TOTAL EXPENDITURES | — | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds ¹⁰ | | | | | |
| From/(To) General Fund | — | — | 6,271,600 | (6,271,600) | — |
| From/(To) Street Improvement Fund | — | — | (528,000) | — | — |
| From/(To) Municipal Improvement Fund | — | — | (3,877,713) | — | — |
| TOTAL TRANSFERS | — | — | 1,865,887 | (6,271,600) | — |
| ENDING BALANCE (June 30) | — | — | 1,865,887 | — | — |

As directed by the City Council in the FY 2021-22 Budget Resolution, this restricted fund was established to track emergency federal funding provided to the City by order of the American Rescue Plan Act of 2021 for the purposes of fiscal recovery from the COVID-19 pandemic. This fund reflects resources received by the City of Cerritos that are reserved for pandemic-driven revenue loss offsets.

¹⁰ The American Rescue Plan Act (ARPA) funding of approximately \$6.3 M will be completely received by June 30, 2022 and reassigned from Capital Improvement Program use to a General Fund transfer in FY 2021-22 to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Any resulting savings in General Fund operations will be available for unrestricted use at the City Council's discretion.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: HOUSING ASSET FUND
CODE: 280
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 22,765,009 | 23,154,192 | 21,468,392 | 23,325,458 | 20,264,416 |
| REVENUES | 406,787 | 283,677 | 1,287,958 | 1,115,958 | 1,273,770 |
| TOTAL FUNDS AVAILABLE | 23,171,796 | 23,437,869 | 22,756,350 | 24,441,416 | 21,538,186 |
| EXPENDITURES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | — | 28,131 | 20,000 | 20,000 | 20,000 |
| Special Studies | — | 77,888 | 75,000 | 147,000 | 50,000 |
| Housing Services Programs | 17,604 | 6,392 | 10,000 | 10,000 | 10,000 |
| Senior Housing | — | — | — | — | — |
| TOTAL EXPENDITURES | 17,604 | 112,411 | 105,000 | 177,000 | 80,000 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement | — | — | (4,000,000) | (4,000,000) | (1,000,000) |
| TOTAL TRANSFERS | — | — | (4,000,000) | (4,000,000) | (1,000,000) |
| ENDING BALANCE (June 30) | | | | | |
| | 23,154,192 | 23,325,458 | 18,651,350 | 20,264,416 | 20,458,186 |
| Successor Agency-Loan Revenues ¹¹ | — | — | 800,818 | 800,818 | 829,822 |
| Successor Agency Loan | 11,390,031 | 10,830,685 | 10,152,007 | 10,152,007 | 9,411,133 |
| CITY HOUSING ASSET FUND-EST. RESERVE | 11,764,161 | 12,494,773 | 7,698,525 | 9,311,591 | 10,217,231 |
| RESTRICTED RESERVES FOR PROJECTS: | | | | | |
| cp21701 - Proposed Mixed / Use Residential Infill Development | — | 2,000,000 | 4,000,000 | 4,000,000 | 1,000,000 |
| TOTAL RESTRICTED RESERVES | — | 2,000,000 | 6,000,000 | 6,000,000 | 7,000,000 |

The Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

¹¹ Previous Budgets calculated the Successor Agency principal loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT
CODE: 290
TYPE: SPECIAL REVENUE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|-----------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | (448,764) | — |
| REVENUES | (3,108) | 163,431 | 187,000 | 222,790 | 295,000 |
| TOTAL FUNDS AVAILABLE | (3,108) | 163,431 | 187,000 | (225,974) | 295,000 |
| EXPENDITURES | | | | | |
| Capital Project | | | | | |
| Parks and Open Space | 68,137 | — | — | — | — |
| Government Buildings | — | — | — | — | — |
| Streets and Highways | — | — | — | — | — |
| TOTAL EXPENDITURES | 68,137 | — | — | — | — |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | 448,764 | — |
| From/(To) Municipal Improvement | — | (540,950) | (187,000) | (222,790) | (295,000) |
| From/(To) Street Improvement Fund | 71,245 | (71,245) | — | — | — |
| TOTAL TRANSFERS | 71,245 | (612,195) | (187,000) | 225,974 | (295,000) |
| ENDING BALANCE (June 30) | — | (448,764) | — | — | — |

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements. Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks and other allowable improvement projects. CDBG is a federally funded reimbursement grant where expenditures must be incurred prior to the receipt of the revenues.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MUNICIPAL IMPROVEMENT FUND
CODE: 410
TYPE: CAPITAL PROJECTS FUND

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 2,139,446 | 3,298,094 | — | (192,849) | — |
| REVENUES | 7,615 | 259,681 | 204,787 | 3,804,787 | 412,810 |
| TOTAL FUNDS AVAILABLE | 2,147,061 | 3,557,775 | 204,787 | 3,611,938 | 412,810 |
| EXPENDITURES | | | | | |
| Capital Projects: | | | | | |
| Parks and Open Space | — | 540,348 | 1,327,500 | 1,509,198 | 1,192,000 |
| Government Buildings | 177,263 | 5,034,785 | 3,642,000 | 12,262,163 | 6,180,000 |
| Streets and Highways | — | 2,792,907 | 4,118,480 | 4,356,790 | 10,138,480 |
| Traffic Signals | — | 353,312 | 100,000 | 180,000 | 180,000 |
| Sewer Projects | — | — | — | — | — |
| Other Projects | 1,348,980 | 389,732 | 4,410,000 | 4,905,000 | 1,710,800 |
| Capital Outlay | 424,568 | — | — | — | — |
| TOTAL EXPENDITURES | 1,950,811 | 9,111,084 | 13,597,980 | 23,213,151 | 19,401,280 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | 3,101,844 | 844,549 | — | 9,042,644 | 5,029,190 |
| From/(To) Art in Public Places Fund | — | 27,416 | 160,000 | 655,000 | 30,000 |
| From/(To) CCPA Endowment Fund | — | 1,106,123 | 850,000 | 854,779 | 1,750,000 |
| From/(To) RMRA Fund | — | 623,402 | 1,000,000 | 1,600,000 | 1,567,000 |
| From/(To) Street Improvement Fund | — | 1,409,042 | 2,193,480 | 2,101,000 | 7,882,280 |
| From/(To) SB821 | — | 122,002 | 25,000 | 25,000 | 25,000 |
| From/(To) Measure "A" Fund | — | — | — | — | 660,000 |
| From/(To) Measure "M" Fund | — | 650,727 | 1,100,000 | 1,100,000 | 750,000 |
| From/(To) Housing Asset Fund | — | — | 4,000,000 | 4,000,000 | 1,000,000 |
| From/(To) CDBG Fund | — | 540,950 | 187,000 | 222,790 | 295,000 |
| From/(To) AQMD Fund | — | 36,250 | — | — | — |
| From/(To) American Rescue Plan Fund | — | — | 3,877,713 | — | — |
| From/(To) Equipment Replacement Fund | — | — | — | — | — |
| TOTAL TRANSFERS | 3,101,844 | 5,360,461 | 13,393,193 | 19,601,213 | 18,988,470 |
| ENDING BALANCE (June 30) | 3,298,094 | (192,848) | — | — | — |
| RESTRICTED RESERVES FOR PROJECTS: | | | | | |
| cp18206 - 12616 183rd St. Building Restoration | 1,102,146 | — | — | — | — |
| cp10024 - Sports Complex Refurbishment | — | — | — | — | — |
| cp20201 - Swim/Fitness Center Rehabilitation | 608,880 | — | — | — | — |
| TOTAL RESTRICTED RESERVES | 1,711,026 | — | — | — | — |

The Municipal Improvement Fund includes revenues, expenditures, and transfers associated with non-enterprise related Capital Improvement Program projects such as street, park, and government building improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SEWER FUND
CODE: 214
TYPE: ENTERPRISE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | (7,278) | — | — | — |
| REVENUES | 80,895 | 96,850 | 95,740 | 93,950 | 96,450 |
| TOTAL FUNDS AVAILABLE | 80,895 | 89,572 | 95,740 | 93,950 | 96,450 |
| EXPENSES | | | | | |
| Direct Operating Expenses: | | | | | |
| Water & Power | 408,937 | 422,419 | 182,021 | 188,574 | 194,772 |
| BALANCE BEFORE OVERHEAD EXPENSES | (328,042) | (332,847) | (86,281) | (94,624) | (98,322) |
| OVERHEAD EXPENSES | | | | | |
| Indirect Overhead Expenses: | | | | | |
| Legislative & Administrative | 34,317 | 37,363 | 39,554 | 42,718 | 40,537 |
| Public Works | 461,268 | 496,626 | 480,145 | 519,145 | 616,693 |
| Administrative Services | 115,190 | 120,518 | 128,946 | 123,389 | 148,882 |
| TOTAL OVERHEAD EXPENSES | 610,775 | 654,507 | 648,645 | 685,252 | 806,112 |
| Capital Project | 15,232 | 37,141 | 100,000 | 100,000 | 1,100,000 |
| TOTAL EXPENSES | 1,034,944 | 1,114,067 | 930,666 | 973,826 | 2,100,884 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) Municipal Improvement Fund | — | — | — | — | — |
| From/(To) Measure "W" | — | — | 50,000 | 50,000 | 50,000 |
| From/(To) General Fund | 946,771 | 1,024,496 | 784,926 | 829,875 | 1,954,433 |
| TOTAL TRANSFERS | 946,771 | 1,024,496 | 834,926 | 879,875 | 2,004,433 |
| ENDING BALANCE (June 30) | (7,278) | 1 | — | (1) | (1) |
| LOAN OWED TO GENERAL FUND | 9,809,998 | 10,834,494 | 11,311,259 | 11,664,370 | 13,618,803 |

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses related to sewer maintenance and improvement projects. In accordance with City Council direction, monies advanced to the Sewer Fund by the General Fund that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: WATER FUND
CODE: 510
TYPE: ENTERPRISE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 8,729 | 1,444,068 | 3,159,440 | 2,609,086 | 2,643,190 |
| REVENUES | 12,372,672 | 12,206,972 | 12,783,200 | 12,535,925 | 14,094,530 |
| TOTAL FUNDS AVAILABLE | 12,381,401 | 13,651,040 | 15,942,640 | 15,145,011 | 16,737,720 |
| EXPENSES | | | | | |
| Direct Operating Expenses: | | | | | |
| Water & Power | 8,307,784 | 8,719,687 | 8,250,000 | 8,595,761 | 8,915,173 |
| BALANCE BEFORE OVERHEAD EXPENSES | 4,073,617 | 4,931,353 | 7,692,640 | 6,549,250 | 7,822,547 |
| OVERHEAD EXPENSES | | | | | |
| Indirect Overhead Expenses: | | | | | |
| Legislative & Administrative | 385,452 | 438,022 | 463,733 | 500,697 | 475,359 |
| Public Works | 669,703 | 678,505 | 747,930 | 755,315 | 804,744 |
| Administrative Services | 1,579,111 | 1,730,433 | 1,726,516 | 1,684,047 | 2,000,115 |
| TOTAL OVERHEAD EXPENSES | 2,634,266 | 2,846,960 | 2,938,179 | 2,940,059 | 3,280,218 |
| Capital Projects: | | | | | |
| Water Improvements | 237,478 | 383,171 | 3,890,800 | 2,041,000 | 5,823,000 |
| TOTAL EXPENSES | 11,179,528 | 11,949,818 | 15,078,979 | 13,576,820 | 18,018,391 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | 242,195 | 248,249 | — | — | — |
| From/(To) Measure "W" | — | 659,615 | 2,980,800 | 1,075,000 | 2,473,000 |
| From/(To) Reclaimed Water | — | — | — | — | — |
| From/(To) Equipment Replacement Fund | — | — | — | — | — |
| TOTAL TRANSFERS | 242,195 | 907,864 | 2,980,800 | 1,075,000 | 2,473,000 |
| ENDING BALANCE (June 30) | 1,444,068 | 2,609,086 | 3,844,461 | 2,643,191 | 1,192,329 |
| LOAN OWED TO GENERAL FUND | 9,929,980 | 10,178,229 | 9,929,980 | 10,178,229 | 10,178,229 |
| RESTRICTED RESERVES FOR PROJECTS: | | | | | |
| cp17197 - C5 Water Well | 2,227,130 | 2,227,130 | 1,927,130 | 1,821,130 | — |
| TOTAL RESTRICTED RESERVES | 2,227,130 | 2,227,130 | 1,927,130 | 1,821,130 | — |

The Water Fund is a restricted enterprise fund associated with the City's water enterprise. Projections for water revenues include consumption patterns and anticipated usage reductions associated with State-mandated legislation. In accordance with City Council direction, monies advanced to the Water Fund by the General Fund that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RECLAIMED WATER FUND
CODE: 550
TYPE: ENTERPRISE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|---|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 1,580,973 | 1,708,328 | 1,756,663 | 1,850,512 | 1,362,412 |
| REVENUES | 1,056,083 | 1,217,089 | 1,091,550 | 1,072,050 | 1,081,500 |
| TOTAL FUNDS AVAILABLE | 2,637,056 | 2,925,417 | 2,848,213 | 2,922,562 | 2,443,912 |
| EXPENSES | | | | | |
| Direct Operating Expenses: | | | | | |
| Water & Power | 622,659 | 768,784 | 625,696 | 644,367 | 628,668 |
| BALANCE BEFORE OVERHEAD EXPENSES | 2,014,397 | 2,156,633 | 2,222,517 | 2,278,195 | 1,815,244 |
| OVERHEAD EXPENSES | | | | | |
| Indirect Overhead Expenses: | | | | | |
| Legislative & Administrative | 39,875 | 45,590 | 48,268 | 52,108 | 49,483 |
| Public Works | 62,177 | 63,116 | 69,947 | 70,450 | 75,425 |
| Administrative Services | 179,016 | 197,416 | 191,409 | 188,225 | 222,060 |
| TOTAL OVERHEAD EXPENSES | 281,068 | 306,122 | 309,624 | 310,783 | 346,968 |
| Capital Projects: | | | | | |
| Water Improvements | 25,000 | — | 655,000 | 605,000 | 200,000 |
| TOTAL EXPENSES | 928,727 | 1,074,906 | 1,590,320 | 1,560,150 | 1,175,636 |
| TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | — | — | — |
| From/(To) Street Fund | — | — | — | — | — |
| From/(To) Water Fund | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE (June 30) | 1,708,329 | 1,850,511 | 1,257,893 | 1,362,412 | 1,268,276 |

The Reclaimed Water Fund is a restricted fund that provides for the operation and improvements of the City's tertiary water system, which allows for the sale and use of reclaimed water to irrigate parks, medians, and other open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ELECTRIC UTILITY FUND
CODE: 570
TYPE: ENTERPRISE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 356,003 | 130,300 | — | 318,910 | — |
| REVENUES | 5,096,401 | 4,782,924 | 5,527,501 | 5,535,501 | 6,335,501 |
| TOTAL FUNDS AVAILABLE | 5,452,404 | 4,913,224 | 5,527,501 | 5,854,411 | 6,335,501 |
| EXPENSES | | | | | |
| Direct Operating Expenses: | | | | | |
| Water & Power | 5,758,672 | 5,046,034 | 6,227,190 | 6,166,593 | 7,150,122 |
| Magnolia Bonds 2003 | 859,131 | 858,819 | 858,820 | 857,850 | 860,750 |
| TOTAL DIRECT OPERATING EXPENSES | 6,617,803 | 5,904,853 | 7,086,010 | 7,024,443 | 8,010,872 |
| BALANCE BEFORE OVERHEAD EXPENSES | (1,165,399) | (991,629) | (1,558,509) | (1,170,032) | (1,675,371) |
| OVERHEAD EXPENSES | | | | | |
| Indirect Overhead Expenses: | | | | | |
| Legislative & Administrative | — | — | — | — | — |
| Public Works | 113,633 | 113,633 | 113,633 | 113,633 | 113,633 |
| Administrative Services | 55,885 | 55,885 | 55,886 | 55,886 | 55,886 |
| TOTAL INDIRECT OVERHEAD EXPENSES | 169,518 | 169,518 | 169,519 | 169,519 | 169,519 |
| TOTAL EXPENSES | 6,787,321 | 6,074,371 | 7,255,529 | 7,193,962 | 8,180,391 |
| TRANSFERS | | | | | |
| From/(To) General Fund ¹² | 859,131 | 858,819 | 858,820 | 857,850 | 860,750 |
| Loan from General Fund | 544,983 | 558,608 | 869,209 | 481,701 | 984,140 |
| From General Fund - Debt Service | 61,103 | 62,630 | — | — | — |
| TOTAL TRANSFERS | 1,465,217 | 1,480,057 | 1,728,029 | 1,339,551 | 1,844,890 |
| ENDING BALANCE (June 30) | 130,300 | 318,910 | 1 | — | — |
| LOAN OWED TO GENERAL FUND | 22,344,311 | 22,902,919 | 23,361,904 | 23,384,620 | 24,368,759 |
| LOAN OWED TO GENERAL FUND- DEBT SERVICE | 2,505,214 | 2,567,844 | 2,505,214 | 2,567,844 | 2,567,844 |

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the loan balance beginning with the Fiscal Year 2012-2013. Commencing in Fiscal Year 2013-2014, electric billing was outsourced, which significantly reduced staff time overhead charges. However, the Electric Utility still incurs some slight administrative staff time allocations from various City divisions.

¹² The Electric Utility's debt service obligations related to the Magnolia Power Project will be funded through a portion of the proceeds the Successor Agency to the Cerritos Redevelopment Agency will receive as part of a recent settlement of outstanding litigation between the Successor Agency and the State Department of Finance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EQUIPMENT REPLACEMENT FUND
CODE: 620
TYPE: INTERNAL SERVICE FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--------------------------------------|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 11,443,766 | 10,830,777 | 10,760,741 | 10,546,200 | 10,546,201 |
| REVENUES | 167,089 | 75,388 | 140,800 | 140,800 | 140,800 |
| TOTAL FUNDS AVAILABLE | 11,610,855 | 10,906,165 | 10,901,541 | 10,687,000 | 10,687,001 |
| EXPENSES | | | | | |
| Operating Expenditures: | | | | | |
| Legislative & Administrative | — | — | — | — | — |
| Public Works | — | — | — | — | — |
| Administrative Services | 780,078 | 359,964 | 177,750 | 177,750 | 156,720 |
| Capital Outlay | — | — | 835,650 | 879,214 | 1,212,610 |
| TOTAL EXPENSES | 780,078 | 359,964 | 1,013,400 | 1,056,964 | 1,369,330 |
| TOTAL TRANSFERS | | | | | |
| Other Sources and (Uses) of Funds | | | | | |
| From/(To) General Fund | — | — | 872,600 | 916,165 | 1,228,530 |
| From/(To) Municipal Improvement Fund | — | — | — | — | — |
| From/(To) Water Fund | — | — | — | — | — |
| From/(To) Reclaimed Water Fund | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | 872,600 | 916,165 | 1,228,530 |
| ENDING BALANCE (June 30) | 10,830,777 | 10,546,201 | 10,760,741 | 10,546,201 | 10,546,201 |

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

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City of Cerritos
Financial Program: 2022-2023
Revenues

REVENUES

SUMMARY OF REVENUES BY FUND TYPE AND YEAR

| CITY OF CERRITOS | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|-------------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|
| General Fund | 71,404,858 | 71,153,942 | 81,314,818 | 86,727,050 | 86,703,738 |
| General Fund - Misc. | 593,300 | 342,788 | 505,020 | 529,789 | 545,582 |
| Special Revenue Funds | 6,165,526 | 7,748,598 | 12,197,730 | 16,433,185 | 15,460,385 |
| Capital Projects Funds | 7,615 | 259,681 | 204,787 | 3,804,787 | 412,810 |
| Enterprise Funds | 18,606,052 | 18,303,836 | 19,497,991 | 19,237,426 | 21,607,981 |
| Internal Service Funds | 167,089 | 75,388 | 140,800 | 140,800 | 140,800 |
| TOTAL CITY OF CERRITOS | 96,944,440 | 97,884,233 | 113,861,146 | 126,873,037 | 124,871,296 |

REVENUES

FUND: General Fund
CODE: 110

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| TAXES | | | | | |
| 40130 (000) Business License | 1,113,565 | 1,142,379 | 1,100,000 | 1,100,000 | 1,200,000 |
| 40133 (000) Business License - Software | — | — | — | — | — |
| 40135 (000) Business License - Tobacco Retail | 4,200 | 250 | 500 | 1,000 | 1,000 |
| 40160 (141) Documentary Transfer Taxes | 158,543 | 241,984 | 200,000 | 250,000 | 250,000 |
| 40180 (000) No-Low Property Tax | 3,760,004 | 3,601,865 | 3,998,146 | 3,998,146 | 4,078,000 |
| 40230 (000) Sales Tax | 33,382,068 | 38,748,343 | 36,367,816 | 42,438,481 | 44,027,108 |
| 40232 (000) Sales Tax Reimbursement | — | — | — | — | — |
| 40245 (000) Pass Thru From CRA | 395,570 | 385,370 | 400,000 | 460,000 | 420,000 |
| 40246 (000) ABX1 26 PTR Residual | 1,873,325 | 2,631,253 | 2,000,000 | 2,200,000 | 2,000,000 |
| 40250 (000) Transient Occupancy Tax | 1,023,825 | 924,051 | 554,000 | 1,000,000 | 1,000,000 |
| 41701 (000) General Tax Levy | 1,067,167 | 1,028,747 | 1,000,000 | 1,030,000 | 1,030,000 |
| 41702 (000) General Tax Levy - AD#6 | — | — | — | — | — |
| TOTAL TAXES | 42,778,267 | 48,704,242 | 45,620,462 | 52,477,627 | 54,006,108 |

FRANCHISES

| | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| 40171 (141) Franchise - Utility | 676,536 | 703,711 | 700,000 | 700,000 | 700,000 |
| 40172 (000) Franchise - Trash | 1,229,025 | 1,449,314 | 1,422,000 | 1,664,320 | 1,515,000 |
| 40173 (141) Franchise - Cable | 484,865 | 468,954 | 500,000 | 500,000 | 500,000 |
| TOTAL FRANCHISES | 2,390,426 | 2,621,979 | 2,622,000 | 2,864,320 | 2,715,000 |

LICENSES AND PERMITS

| | | | | | |
|--|------------------|------------------|------------------|------------------|------------------|
| 41109 (211) Building Permits - City | 340,308 | 336,808 | 400,000 | 400,000 | 400,000 |
| 41110 (211) Building Permits | 1,285,686 | 986,092 | 1,100,000 | 1,100,000 | 1,100,000 |
| 41111 (211) General Plan Maintenance Fee | — | — | — | — | — |
| 41115 (000) Green Building Permits Standards Fee | 237 | 179 | 250 | 250 | 250 |
| 41120 (321) Excavation Permit | 141,194 | 119,900 | 120,000 | 120,000 | 120,000 |
| 41123 (231) Occupancy Permit Processing | 53,109 | 47,208 | 50,000 | 50,000 | 50,000 |
| 41125 (353) Tree Trimming Permit | 25,142 | 28,092 | 28,000 | 28,000 | 28,000 |
| TOTAL LICENSES & PERMITS | 1,845,676 | 1,518,279 | 1,698,250 | 1,698,250 | 1,698,250 |

FINES & FORFEITURES

| | | | | | |
|--------------------------------------|----------------|----------------|----------------|----------------|----------------|
| 41205 (451) Administrative Citations | 10,246 | 1,980 | 2,000 | 2,000 | 2,000 |
| 41205 (452) Administrative Citations | — | — | — | — | — |
| 41210 (451) Court Fines | 33,842 | 85,996 | 35,000 | 35,000 | 20,000 |
| 41210 (452) Court Fines | 2,797 | — | — | — | — |
| 41220 (451) Forfeitures & Seizures | — | — | — | — | — |
| 41230 (451) Parking Bail / State | 56,150 | 24,220 | 60,000 | 60,000 | 60,000 |
| 41240 (451) Parking Fines | 178,498 | 77,920 | 170,000 | 170,000 | 190,000 |
| 41250 (451) Vehicle Fines | 120,684 | 64,390 | 110,000 | 110,000 | 70,000 |
| TOTAL FINES & FORFEITURES | 402,217 | 254,506 | 377,000 | 377,000 | 342,000 |

REVENUES

FUND: General Fund (cont.)

CODE: 110

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| REV. FROM USE OF MONEY & PROP. | | | | | |
| 41321 (000) Bldg & Ground Lease - Lincoln | 544,240 | 544,240 | 544,240 | 544,240 | 544,240 |
| 41322 (000) Bldg & Ground Lease - Towne Center | 4,958,956 | 5,040,831 | 5,129,315 | 5,214,015 | 5,217,015 |
| 41323 (000) Bldg & Ground Lease - Auto Storage | 426,601 | 580,489 | 511,420 | 520,000 | 520,000 |
| 41324 (000) Bldg & Ground Lease - Others | 100,613 | 84,350 | 72,000 | 86,640 | 86,640 |
| 41325 (000) Bldg & Ground Lease - Jaguar / Land Rover | 280,404 | 303,020 | 319,170 | 319,170 | 319,170 |
| 41326 (000) Bldg & Ground Lease - NW Studebaker / 183 | 668,955 | 677,043 | 635,000 | 635,000 | 635,000 |
| 41327 (000) Bldg & Ground Lease - 12616 183rd St | — | — | — | 415,000 | 480,450 |
| 41328 (000) Bldg & Ground Lease - 12880 Moore St | 404,184 | 416,310 | 428,800 | 427,730 | 440,560 |
| 41329 (000) Bldg & Ground Lease - 17423 Studebaker Rd | 116,174 | 127,256 | 130,000 | 131,900 | 131,900 |
| 41335 (000) Community Facilities District | 10,294 | 10,290 | 10,800 | 10,800 | 10,800 |
| 41336 (000) Developer Mitigation - Aria | 85,392 | 86,200 | 88,200 | 88,200 | 92,000 |
| 41340 (442) Concessions | — | — | — | — | — |
| 41340 (621) Concessions | — | — | — | — | — |
| 41350 (000) Interest Income | 2,233,236 | 1,712,693 | 1,910,000 | 1,650,000 | 1,750,000 |
| 41350 (261) Interest Income | 730,856 | 616,693 | 488,562 | 488,560 | 355,790 |
| 41354 (000) Gain or Loss on Sale of Investment | 1,500 | — | — | — | — |
| 41360 (422) Rent - Facility | 23,695 | (60) | 25,000 | 7,500 | 25,000 |
| 41360 (441) Rent - Facility | 143,870 | (4,164) | 175,000 | 155,000 | 175,000 |
| 41360 (443) Rent - Facility | 59,743 | — | 80,000 | 80,000 | 80,000 |
| 41360 (571) Rent - Facility | 47,520 | (1,480) | 39,250 | 64,700 | 90,000 |
| 41360 (661) Rent - Facility | 532,025 | (28,363) | 225,000 | 112,500 | 200,000 |
| 41361 (000) Rental Participation - Lincoln | 6,765 | 24,350 | 24,000 | 24,000 | 25,000 |
| 41362 (000) Rental Participation - Towne Ctr (Vestar) | 63,007 | 32,970 | 55,000 | 55,000 | 57,000 |
| 41364 (000) Rental Participation - Sheraton | 353,891 | 207,616 | 180,000 | 200,000 | 200,000 |
| 41366 (000) Rental Participation - Towne Ctr (Tiarna) | — | 24,486 | — | 24,486 | 24,486 |
| 41367 (000) Rental Participation - Towne Ctr (Arden) | — | — | — | — | — |
| 41368 (000) Rental Participation - AT&T | 88,692 | 119,362 | 120,000 | 120,000 | 120,000 |
| 41370 (000) Rent - Property | 14,400 | 14,400 | 14,400 | 14,400 | 14,400 |
| 41382 (000) Site Improvement - Towne Center | 50,232 | 50,232 | 20,230 | 50,230 | 50,230 |
| 41650 (000) Sale of Land | — | — | — | — | — |
| 41699 (000) CRA Loan Repayment | — | — | 3,203,274 | 3,203,274 | 3,319,286 |
| TOTAL REV. FROM USE OF MONEY & PROP. | 11,945,245 | 10,638,764 | 14,428,661 | 14,642,345 | 14,963,967 |

REVENUES

FUND: General Fund (cont.)
CODE: 110

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| INTERGOVERNMENTAL | | | | | |
| 41452 (571) Grant - Library | — | — | 2,060 | — | 3,000 |
| 41458 (571) Grant - Childhood Literacy Grant | — | — | — | — | — |
| 41475 (311) Grants - Others | — | — | — | — | — |
| 41475 (441) Grants - Others | — | — | — | — | — |
| 41475 (561) Grants - Others | — | 2,391 | — | — | — |
| 41475 (571) Grants - Others | — | 13,000 | — | — | — |
| 41475 (661) Grants - Others | 117,000 | — | 150,000 | 40,000 | 40,000 |
| 41479 (000) Motor Vehicle In Lieu - Reimbursement | 5,944,583 | 5,865,906 | 6,313,000 | 6,313,000 | 6,500,000 |
| 41480 (000) Motor Vehicle In Lieu | — | — | 26,000 | 55,000 | 35,000 |
| 41485 (000) SB90 State Mandated Reimbursement | 7,895 | (82) | 2,500 | 5,000 | 2,500 |
| 41495 (000) Other Agency Contribution | — | 617,283 | 6,271,600 | 4,200,000 | — |
| 41710 (000) Reimbursement - Administrative | — | — | — | — | — |
| 41750 (000) Reimbursement - Staff Time | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| TOTAL INTERGOVERNMENTAL | 6,104,478 | 6,533,498 | 12,800,160 | 10,648,000 | 6,615,500 |

REVENUES

FUND: General Fund (cont.)
CODE: 110

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|---|------------------|----------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| CURRENT FEES & SERVICES | | | | | |
| 41508 (000) Cal-Card Rebate | 4,937 | 3,097 | 3,400 | 3,000 | 3,000 |
| 41511 (321) Checking & Inspection Fees | 14,664 | 29,450 | 30,000 | 15,000 | 15,000 |
| 41512 (621) Credit Card Discount Fee | (104,544) | 225 | (63,000) | (63,000) | (150,000) |
| 41513 (551) Coffee & Beverage Sales | 3,272 | 1,066 | 2,000 | 2,000 | 2,000 |
| 41527 (442) Golf Course Revenues | 499,689 | 265,974 | 475,000 | 525,000 | 500,000 |
| 41530 (621) Handling Fee | 155,016 | — | 168,750 | 90,000 | 195,000 |
| 41531 (451) Gas / Fuel Sales | 115,032 | 108,051 | 120,000 | 120,000 | 120,000 |
| 41532 (441) Fingerprinting Reimbursement | 60 | — | — | 60 | 60 |
| 41532 (451) Fingerprinting Reimbursement | 1,459 | 93 | 1,000 | 500 | 500 |
| 41534 (571) Library Fees & Fines | 33,613 | 1,339 | 23,200 | 36,680 | 36,680 |
| 41535 (000) Film Shoot Revenue | — | — | — | — | — |
| 41539 (422) Membership Fees | 24,300 | (34,339) | 30,000 | 24,000 | 35,000 |
| 41539 (443) Membership Fees | 32,355 | (45,395) | 40,000 | 40,000 | 35,000 |
| 41539 (571) Membership Fees | 26,780 | — | 18,000 | 37,400 | 37,400 |
| 41547 (231) Planning & Zoning Fees | 176,945 | 126,943 | 150,000 | 150,000 | 150,000 |
| 41549 (621) Program Advertising Revenue | — | — | — | — | — |
| 41552 (422) Registration Fees | 26,729 | — | 25,000 | 500 | 25,000 |
| 41552 (441) Registration Fees | 313,406 | 10,096 | 200,000 | 125,000 | 150,000 |
| 41552 (442) Registration Fees | 17,222 | — | 10,000 | 10,000 | 10,000 |
| 41552 (443) Registration Fees | 159,124 | (30) | 216,000 | 216,000 | 100,000 |
| 41552 (571) Registration Fees | 2,106 | (5) | 1,500 | 500 | 1,500 |
| 41554 (443) Recreational Swim Fees | 80,358 | (43) | 100,000 | 100,000 | 75,000 |
| 41560 (421) Sponsored Events | 375 | — | 400 | — | 600 |
| 41560 (441) Sponsored Events | 21,373 | 20,475 | 7,100 | — | 7,100 |
| 41562 (321) Subdivision Fees | 4,753 | 1,545 | — | 500 | 500 |
| 41563 (422) Subscription Fees | — | — | 30 | 30 | 30 |
| 41564 (451) Sheriff Security Services | 169,919 | 178,474 | 170,000 | 170,000 | 180,000 |
| 41565 (621) Ticket Sales - Box Office | 3,778,122 | — | 1,798,950 | 1,920,000 | 4,500,000 |
| 41566 (621) Ticket Sales - Donated | 796 | — | (3,000) | (1,000) | (1,900) |
| 41567 (661) Ticket Sales - Rental | 93,781 | 28,733 | 70,000 | 70,000 | 55,000 |
| 41705 (000) Assessment - Auto Storage Maintenance | 21,204 | 21,780 | 21,780 | 21,760 | 21,760 |
| 41707 (000) Business License - Certified ACC | 705 | 1,587 | 700 | 700 | 700 |
| 41781 (531) Sheriff Cost Recovery | — | — | — | — | — |
| TOTAL CURRENT FEES & SERVICES | 5,673,551 | 719,116 | 3,616,810 | 3,614,630 | 6,104,930 |

REVENUES

FUND: General Fund (cont.)

CODE: 110

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| MISCELLANEOUS REVENUES | | | | | |
| 41502 (611) Artist Merchandise / Taxable | — | — | — | — | — |
| 41502 (621) Artist Merchandise / Taxable | 5,777 | — | 6,500 | 6,500 | 11,000 |
| 41502 (671) Artist Merchandise / Taxable | — | — | — | — | — |
| 41506 (422) Boutique Sales | 1,900 | — | 3,000 | — | 3,000 |
| 41506 (571) Boutique Sales | 3,817 | — | 3,000 | 3,900 | 3,900 |
| 41506 (621) Boutique Sales | — | — | — | — | — |
| 41506 (671) Boutique Sales | — | — | — | — | — |
| 41514 (422) Consignment Sales | (224) | (177) | (500) | (200) | (500) |
| 41515 (000) Cash Short / Over | (87) | — | — | — | — |
| 41515 (211) Cash Short / Over | — | — | — | — | — |
| 41515 (421) Cash Short / Over | — | — | — | — | — |
| 41515 (422) Cash Short / Over | (4) | — | — | — | — |
| 41515 (441) Cash Short / Over | 1 | — | — | — | — |
| 41515 (442) Cash Short / Over | 8 | — | — | — | — |
| 41515 (443) Cash Short / Over | 17 | — | — | — | — |
| 41515 (451) Cash Short / Over | — | — | — | — | — |
| 41515 (531) Cash Short / Over | (17) | — | — | — | — |
| 41515 (571) Cash Short / Over | (62) | — | — | — | — |
| 41515 (621) Cash Short / Over | — | — | — | — | — |
| 41515 (671) Cash Short / Over | — | — | — | — | — |
| 41517 (571) Debit Card Revenue | 23,718 | (705) | 13,000 | 8,000 | 8,000 |
| 41518 (422) Donation | — | — | — | — | — |
| 41518 (441) Donation | — | 30,000 | — | — | — |
| 41537 (451) Safety Center Merchandise Sale | — | — | — | — | — |
| 41538 (000) Maps & Publications | — | — | — | — | — |
| 41538 (141) Maps & Publications | — | — | — | — | — |
| 41538 (211) Maps & Publications | — | — | — | — | — |
| 41538 (231) Maps & Publications | 719 | 1,450 | 2,000 | 2,000 | 2,000 |
| 41538 (311) Maps & Publications | — | — | — | — | — |
| 41538 (321) Maps & Publications | 1,794 | 848 | — | — | — |
| 41538 (363) Maps & Publications | — | — | — | 257 | — |
| 41538 (411) Maps & Publications | — | — | — | — | — |
| 41538 (451) Maps & Publications | — | — | — | — | — |
| 41538 (531) Maps & Publications | — | — | — | — | — |
| 41538 (532) Maps & Publications | — | — | — | — | — |
| 41555 (000) Returned Check Charge | 160 | 65 | 75 | 75 | 75 |
| 41555 (441) Returned Check Charge | — | — | — | — | — |
| 41555 (671) Returned Check Charge | — | — | — | — | — |
| 41581 (000) Vendor Registration Fees | — | — | — | — | — |
| 41581 (421) Vendor Registration Fees | — | — | — | — | — |
| 41581 (422) Vendor Registration Fees | 1,900 | — | 2,400 | 2,400 | 2,400 |
| 41605 (441) Anniversary Revenue | — | — | — | — | — |
| 41631 (000) CDBG Fund Exchange | — | — | — | — | — |
| 41631 (441) CDBG Fund Exchange | — | — | — | — | — |
| 41635 (000) Legal Settlements | — | — | — | — | — |
| 41660 (000) Sale of Surplus Property | — | — | — | — | — |

REVENUES

FUND: General Fund (cont.)

CODE: 110

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| MISCELLANEOUS REVENUES (cont.) | | | | | |
| 41660 (551) Sale of Surplus Property | 15,381 | 2,869 | 5,000 | 6,500 | 10,000 |
| 41670 (442) Merchandise Sales | 6,054 | 410 | 5,000 | 5,000 | 5,000 |
| 41670 (443) Merchandise Sales | 742 | — | 1,500 | 500 | 1,500 |
| 41671 (422) Merchandise Sales / Non-Taxable | 82 | — | 350 | 350 | 350 |
| 41671 (443) Merchandise Sales / Non-Taxable | 2,569 | — | 2,500 | 1,500 | 2,500 |
| 41671 (571) Merchandise Sales / Non-Taxable | 263 | — | 150 | 150 | 150 |
| 41671 (621) Merchandise Sales / Non-Taxable | — | — | — | — | — |
| 41690 (000) Miscellaneous Revenue | 5,163 | 3,593 | 15,000 | 38,275 | 15,000 |
| 41690 (141) Miscellaneous Revenue | 7,235 | 732 | 1,000 | 500 | 500 |
| 41690 (311) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (422) Miscellaneous Revenue | 1,372 | — | 1,500 | 1,500 | 1,500 |
| 41690 (441) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (442) Miscellaneous Revenue | (300) | — | — | — | — |
| 41690 (443) Miscellaneous Revenue | 1,150 | — | — | — | — |
| 41690 (451) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (531) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (532) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (571) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (621) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (671) Miscellaneous Revenue | — | — | — | — | — |
| 41720 (000) Damage to City Property | — | — | — | — | — |
| 41720 (141) Damage to City Property | — | — | — | — | — |
| 41720 (531) Damage to City Property | 77,365 | 102,322 | 35,000 | 97,573 | 50,000 |
| 41765 (000) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (111) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (121) Reimbursement - Other Expense | — | (10) | — | — | — |
| 41765 (141) Reimbursement - Other Expense | 2,120 | — | — | — | — |
| 41765 (211) Reimbursement - Other Expense | — | — | — | 5,590 | — |
| 41765 (221) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (231) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (251) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (321) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (331) Reimbursement - Other Expense | — | — | — | 75,500 | — |
| 41765 (341) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (342) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (343) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (344) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (352) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (354) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (362) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (363) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (365) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (421) Reimbursement - Other Expense | 1,394 | 3,486 | 2,500 | 1,000 | 3,600 |
| 41765 (422) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (441) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (443) Reimbursement - Other Expense | — | — | — | — | — |

REVENUES

FUND: General Fund (cont.)

CODE: 110

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| MISCELLANEOUS REVENUES (cont.) | | | | | |
| 41765 (451) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (452) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (521) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (531) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (532) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (541) Reimbursement - Other Expense | — | — | — | 138,008 | 138,008 |
| 41765 (551) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (552) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (561) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (571) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (611) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (621) Reimbursement - Other Expense | — | 18,675 | — | — | — |
| 41765 (631) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (641) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (651) Reimbursement - Other Expense | — | — | — | — | — |
| 41765 (661) Reimbursement - Other Expense | 104,991 | — | 52,500 | 10,000 | — |
| 41765 (671) Reimbursement - Other Expense | — | — | — | — | — |
| 41790 (121) Legal Cost Reimbursement | — | — | — | — | — |
| 41790 (362) Legal Cost Reimbursement | — | — | — | — | — |
| 41790 (451) Legal Cost Reimbursement | — | — | — | — | — |
| 41790 (452) Legal Cost Reimbursement | — | — | — | — | — |
| TOTAL MISCELLANEOUS REVENUES | 264,998 | 163,558 | 151,475 | 404,878 | 257,983 |
| <hr/> | | | | | |
| 110 - GENERAL FUND TOTAL | 71,404,858 | 71,153,942 | 81,314,818 | 86,727,050 | 86,703,738 |

REVENUES

General Fund - Misc.

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| 112 CCPA ENDOWMENT FUND | | | | | |
| 41350 (000) Interest Income | 167,356 | 79,168 | 135,000 | 135,000 | 135,000 |
| 41475 (000) Grants - Others | — | — | — | — | — |
| 41518 (000) Donation | 34,135 | 43,883 | 50,000 | 80,000 | 80,000 |
| 41607 (000) Arts Education Program Revenue | 83 | — | — | — | — |
| 41631 (000) CDBG Fund Exchange | — | — | — | — | — |
| 41690 (000) Miscellaneous Revenue | 74 | 82 | — | 82 | 82 |
| TOTAL 112 CCPA ENDOWMENT FUND | 201,648 | 123,133 | 185,000 | 215,082 | 215,082 |
| 113 EARTHQUAKE PREPAREDNESS | | | | | |
| 41350 (000) Interest Income | 54,928 | 27,122 | 45,000 | 45,000 | 51,000 |
| TOTAL 113 EARTHQUAKE PREPAREDNESS | 54,928 | 27,122 | 45,000 | 45,000 | 51,000 |
| 114 BUSINESS LICENSE SOFTWARE | | | | | |
| 40133 (000) Business License - Software | 42,961 | 36,288 | 30,000 | 30,000 | 30,000 |
| 41350 (000) Interest Income | 1,536 | 1,068 | 520 | 1,000 | 1,000 |
| TOTAL 114 BUSINESS LICENSE SOFTWARE | 44,497 | 37,356 | 30,520 | 31,000 | 31,000 |
| 115 ART IN PUBLIC PLACES | | | | | |
| 41350 (000) Interest Income | 21,551 | 11,207 | 17,000 | 11,207 | 21,000 |
| 41518 (000) Donation | 201,334 | 75,895 | 150,000 | 150,000 | 150,000 |
| TOTAL 115 ART IN PUBLIC PLACES | 222,885 | 87,102 | 167,000 | 161,207 | 171,000 |
| 116 GENERAL PLAN MAINTENANCE FEE | | | | | |
| 41111 (211) General Plan Maintenance Fee | 65,270 | 65,659 | 75,000 | 75,000 | 75,000 |
| 41350 (000) Interest Income | 4,072 | 2,416 | 2,500 | 2,500 | 2,500 |
| TOTAL 116 GENERAL PLAN MAINT. FEE | 69,342 | 68,075 | 77,500 | 77,500 | 77,500 |
| GENERAL FUND - MISC. TOTAL | 593,300 | 342,788 | 505,020 | 529,789 | 545,582 |

REVENUES

Special Revenue Funds

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|--|--|------------------|------------------|------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| 210 ROAD MAINT. AND REHAB. ACT (RMRA) | | | | | | |
| 40203 (000) | Road Maintenance and Rehabilitation - (RMRA) | 878,308 | 926,816 | 991,131 | 991,131 | 1,108,000 |
| 41350 (000) | Interest Income | 8,606 | 9,142 | — | 7,000 | 8,000 |
| TOTAL 210 RMRA FUND | | 886,914 | 935,958 | 991,131 | 998,131 | 1,116,000 |
| 211 STREET IMPROVEMENT FUND | | | | | | |
| 40174 (000) | Franchise - Trash Set Aside | 84,000 | 84,000 | 84,000 | 84,000 | 84,000 |
| 40175 (000) | LA CMTA STPL Exchange | — | — | — | — | — |
| 41350 (000) | Interest Income | — | — | — | — | — |
| 41441 (000) | Hwy Users Tax - 2105 | 258,681 | 254,702 | 291,903 | 291,903 | 300,660 |
| 41442 (000) | Hwy Users Tax - 2106 | 151,508 | 147,577 | 167,032 | 167,032 | 172,050 |
| 41443 (000) | Hwy Users Tax - 2107 | 326,634 | 344,655 | 371,469 | 371,469 | 382,610 |
| 41444 (000) | Hwy Users Tax - 2107.5 | 7,500 | 6,000 | 7,500 | 7,500 | 7,725 |
| 41446 (000) | Hwy Users Tax - 2103 | 349,671 | 333,546 | 447,976 | 447,976 | 461,420 |
| 41460 (000) | American Recovery and Reinvestment Act-S | — | — | — | — | — |
| 41475 (000) | Grants - Others | — | 232,080 | 500,000 | 500,000 | 1,500,000 |
| 41495 (000) | Other Agency Contribution | 24,865 | 26,951 | 1,165,480 | 968,000 | 1,546,320 |
| 41690 (000) | Miscellaneous Revenue | 57,010 | — | 40,000 | — | — |
| TOTAL 211 STREET IMPROVEMENT FUND | | 1,259,869 | 1,429,511 | 3,075,360 | 2,837,880 | 4,454,785 |
| 213 DRAINAGE FUND | | | | | | |
| 41350 (000) | Interest Income | — | — | — | — | — |
| 41519 (321) | Drainage Fee | 3,298 | 2,486 | 6,000 | 1,300 | 2,600 |
| TOTAL 213 DRAINAGE FUND | | 3,298 | 2,486 | 6,000 | 1,300 | 2,600 |
| 215 SB821 FUND | | | | | | |
| 41350 (000) | Interest Income | — | — | — | — | — |
| 41451 (411) | Grants - SB 821 | — | — | 25,000 | 25,000 | 25,000 |
| TOTAL 215 SB821 FUND | | — | — | 25,000 | 25,000 | 25,000 |
| 216 AQMD FUND | | | | | | |
| 41350 (000) | Interest Income | 9,693 | 4,883 | 8,000 | 8,000 | 9,000 |
| 41420 (000) | AQMD Revenue | 63,706 | 66,152 | 55,000 | 55,000 | 55,000 |
| 41475 (000) | Grants - Others | — | — | — | — | — |
| TOTAL 216 AQMD FUND | | 73,399 | 71,035 | 63,000 | 63,000 | 64,000 |

REVENUES

Special Revenue Funds (Continued)

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|---|---|------------------|------------------|------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| 217 MEASURE "R" FUND | | | | | | |
| 40205 (000) | Measure "R" Tax | 603,522 | 635,613 | 665,020 | 665,020 | 759,590 |
| 41350 (000) | Interest Income | 676 | 808 | — | 1,000 | 1,000 |
| TOTAL 217 MEASURE R FUND | | 604,198 | 636,421 | 665,020 | 666,020 | 760,590 |
| 218 PROPOSITION "A" FUND | | | | | | |
| 40210 (000) | Proposition "A" Tax | 971,485 | 1,020,311 | 1,000,000 | 1,000,000 | 1,224,010 |
| 41350 (000) | Interest Income | 14,281 | 8,429 | 10,000 | 10,000 | 15,000 |
| 41459 (000) | Grant-National Transit Database Program | — | 202,095 | 90,000 | 152,045 | 90,000 |
| 41571 (221) | Transit Revenue - C.O.W. | 57,285 | 11,024 | — | 7,500 | 10,000 |
| 41572 (221) | Transit Revenue - Dial-A-Ride | — | 1,046 | — | — | — |
| TOTAL 218 PROPOSITION A FUND | | 1,043,051 | 1,242,905 | 1,100,000 | 1,169,545 | 1,339,010 |
| 219 PROPOSITION "C" FUND | | | | | | |
| 40220 (000) | Proposition "C" Tax | 805,849 | 846,311 | 800,000 | 800,000 | 1,012,790 |
| 41350 (000) | Interest Income | 13,909 | 2,990 | 3,000 | 3,000 | 5,000 |
| 41475 (000) | Grants - Others | — | — | — | — | — |
| 41571 (221) | Transit Revenue - C.O.W. | — | — | 35,000 | 7,500 | 10,000 |
| TOTAL 219 PROPOSITION C FUND | | 819,758 | 849,301 | 838,000 | 810,500 | 1,027,790 |
| 220 MEASURE "M" FUND | | | | | | |
| 40204 (000) | Measure "M" Tax | 680,264 | 720,173 | 753,611 | 753,611 | 860,870 |
| 41350 (000) | Interest Income | 7,487 | 6,198 | — | 6,000 | 6,500 |
| TOTAL 220 MEASURE M FUND | | 687,751 | 726,371 | 753,611 | 759,611 | 867,370 |
| 231 MEASURE "A" FUND | | | | | | |
| 40206 (000) | Measure "A" Tax | — | — | — | — | 660,000 |
| 41350 (000) | Interest Income | — | — | — | — | — |
| TOTAL 231 MEASURE A FUND | | — | — | — | — | 660,000 |
| 232 MEASURE "W" FUND | | | | | | |
| 40207 (000) | Measure "W" Tax | — | 964,086 | 2,880,800 | 1,140,000 | 3,148,000 |
| 41350 (000) | Interest Income | — | 1,772 | — | 1,500 | 1,500 |
| TOTAL 232 MEASURE W FUND | | — | 965,858 | 2,880,800 | 1,141,500 | 3,149,500 |
| 241 AD #6 MAINTENANCE DISTRICT | | | | | | |
| 41350 (000) | Interest Income | 186 | 204 | 150 | 150 | 200 |
| 41702 (000) | General Tax Levy - AD#6 | 101,892 | 159,301 | 100,000 | 125,000 | 130,000 |
| TOTAL 241 AD #6 MAINTENANCE DISTRICT | | 102,078 | 159,505 | 100,150 | 125,150 | 130,200 |
| 242 LOS COYOTES LIGHTING DISTRICT | | | | | | |
| 41350 (000) | Interest Income | — | — | — | — | — |
| 41703 (000) | Assessment - Landscape | 98,612 | 98,612 | 98,600 | 98,600 | 98,600 |
| TOTAL 242 LOS COYOTES LIGHTING DIST. | | 98,612 | 98,612 | 98,600 | 98,600 | 98,600 |

REVENUES

Special Revenue Funds (Continued)

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| 262 LOCAL LAW ENFORCEMENT GRANT | | | | | |
| 41350 (000) Interest Income | — | — | — | — | — |
| 41475 (000) Grants - Others | — | — | — | — | — |
| TOTAL 262 LOC. LAW ENFORCE. GRANT | — | — | — | — | — |
| 264 COPS SB 3229 GRANT FUND | | | | | |
| 41350 (000) Interest Income | — | — | — | — | — |
| 41475 (000) Grants - Others | 155,948 | 156,727 | 100,000 | 100,000 | 110,000 |
| TOTAL 264 COPS SB 3229 GRANT FUND | 155,948 | 156,727 | 100,000 | 100,000 | 110,000 |
| 266 ENVIRONMENTAL FUND | | | | | |
| 41350 (000) Interest Income | 958 | 397 | 100 | 600 | 600 |
| 41475 (000) Grants - Others | 26,013 | 26,403 | 26,000 | 26,000 | 85,570 |
| TOTAL 266 OTHER GRANT | 26,971 | 26,800 | 26,100 | 26,600 | 86,170 |
| 269 AMERICAN RESCUE PLAN FUND | | | | | |
| 41495 (000) Other Agency Contribution | — | — | — | 6,271,600 | — |
| TOTAL 266 OTHER GRANT | — | — | — | 6,271,600 | — |
| 280 HOUSING ASSET FUND | | | | | |
| 41350 (000) Interest Income | 199,970 | 101,264 | 185,000 | 165,000 | 175,000 |
| 41350 (261) Interest Income | 182,714 | 154,173 | 122,140 | 122,140 | 88,948 |
| 41475 (211) Grants - Others | — | — | — | — | — |
| 41650 (000) Sale of Land | — | — | 180,000 | — | 180,000 |
| 41699 (000) CRA Loan Repayment | — | — | 800,818 | 800,818 | 829,822 |
| 41745 (000) Reimbursement - Residential Loan | 24,103 | 28,240 | — | 28,000 | — |
| TOTAL 280 HOUSING | 406,787 | 283,677 | 1,287,958 | 1,115,958 | 1,273,770 |
| 290 COMM. DEV. BLOCK GRANT FUND | | | | | |
| 41465 (000) CDBG - Comm. Dev. Block Grant | (3,108) | 163,431 | 187,000 | 222,790 | 295,000 |
| TOTAL 290 C.D.B.G. FUND | (3,108) | 163,431 | 187,000 | 222,790 | 295,000 |
| SPECIAL REVENUE FUNDS TOTAL | 6,165,526 | 7,748,598 | 12,197,730 | 16,433,185 | 15,460,385 |

REVENUES

Capital Projects Funds

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|--|--------------|----------------|----------------|------------------|----------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| 410 MUNICIPAL IMPROVEMENT FUND | | | | | |
| 41323 (000) Bldg & Ground Lease - Auto Storage | — | (37,868) | — | — | — |
| 41350 (000) Interest Income | — | — | — | — | — |
| 41465 (000) CDBG - Comm. Dev. Block Grant | — | — | — | — | — |
| 41475 (000) Grants - Others | 6,581 | 296,773 | 204,477 | 204,477 | 412,500 |
| 41475 (441) Grants - Others | — | — | — | — | — |
| 41545 (321) Park Fees | 989 | 746 | 250 | 250 | 250 |
| 41546 (321) Parkway Tree Fees | 45 | 30 | 60 | 60 | 60 |
| 41720 (000) Damage to City Property | — | — | — | 3,600,000 | — |
| TOTAL MUNICIPAL IMPROVEMENT FUND | 7,615 | 259,681 | 204,787 | 3,804,787 | 412,810 |
| CAPITAL PROJECTS FUNDS TOTAL | 7,615 | 259,681 | 204,787 | 3,804,787 | 412,810 |

REVENUES

Enterprise Funds

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|
| 214 SEWER FUND | | | | | |
| 41350 (000) Interest Income | (6,644) | (2,833) | — | (2,850) | (2,850) |
| 41557 (321) Sewer Connection Fees | 3,294 | 1,464 | 5,000 | 2,000 | 2,500 |
| 41558 (532) Sewer Maintenance Fees | 84,469 | 98,478 | 90,900 | 95,000 | 97,000 |
| 41570 (532) Sewer - Uncollectible Accounts | (225) | (259) | (160) | (200) | (200) |
| 41690 (000) Miscellaneous Revenue | — | — | — | — | — |
| TOTAL 214 SEWER FUND | 80,894 | 96,850 | 95,740 | 93,950 | 96,450 |

510 WATER ENTERPRISE

| | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| 41350 (000) Interest Income | 57,579 | 37,196 | — | 20,000 | 25,000 |
| 41475 (000) Grants - Others | — | — | — | — | — |
| 41524 (532) Fires Lines Service Fee | 453,271 | 497,154 | 494,900 | 466,000 | 490,000 |
| 41533 (532) Late Charge | 3,660 | — | 1,200 | 450 | 500 |
| 41555 (532) Returned Check Charge | 660 | 1,330 | 800 | 1,180 | 1,200 |
| 41590 (532) Water - Uncollectible Accounts | (17,625) | (23,968) | (18,000) | (10,000) | (18,000) |
| 41591 (362) Water Service Fees | 2,745 | 1,220 | 2,000 | 1,700 | 2,000 |
| 41592 (532) Water Meter Sales | 3,027 | — | 200 | 200 | 200 |
| 41593 (532) Water Sales - Regular | 9,178,072 | 10,493,012 | 10,100,000 | 10,110,000 | 10,300,000 |
| 41594 (362) Water Sales - Construction | 4,508 | 7,224 | 1,500 | 1,600 | 1,800 |
| 41595 (532) Water Sales - Wholesale | 2,284,828 | 710,653 | 1,515,000 | 1,000,000 | 1,000,000 |
| 41596 (362) Water Rights | — | — | 1,000 | 400 | 500 |
| 41597 (532) Water Sales - City of Cerritos | 399,867 | 482,772 | 434,300 | 434,300 | 470,000 |
| 41635 (000) Legal Settlements | — | — | 250,000 | 406,000 | 1,821,130 |
| 41660 (000) Sale of Surplus Property | — | — | — | — | — |
| 41675 (364) Sale of Water Emergency Kits | 2,080 | 380 | 300 | 200 | 200 |
| 41690 (000) Miscellaneous Revenue | — | — | — | — | — |
| 41690 (532) Miscellaneous Revenue | — | — | — | — | — |
| 41760 (000) Reimbursement - Other Agency | — | — | — | 86,300 | — |
| 41790 (362) Legal Cost Reimbursement | — | — | — | 17,595 | — |
| TOTAL 510 WATER ENTERPRISE | 12,372,672 | 12,206,973 | 12,783,200 | 12,535,925 | 14,094,530 |

550 RECLAIMED WATER

| | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|
| 41350 (000) Interest Income | 35,251 | 17,055 | 31,050 | 31,050 | 31,500 |
| 41475 (000) Grants - Others | — | — | — | — | — |
| 41495 (000) Other Agency Contribution | — | — | — | — | — |
| 41588 (366) Water Sales - Reclaimed - Regular | 1,020,833 | 1,200,034 | 1,060,500 | 1,041,000 | 1,050,000 |
| TOTAL 550 RECLAIMED WATER | 1,056,084 | 1,217,089 | 1,091,550 | 1,072,050 | 1,081,500 |

REVENUES

Enterprise Funds (Continued)

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| 570 ELECTRIC UTILITY FUND | | | | | |
| 41350 (000) Interest Income | 18,585 | 8,638 | — | 8,000 | 8,000 |
| 41425 (000) CARB-GHG Emission Reduction | — | — | — | — | — |
| 41523 (000) Electric Sales for Resale | — | — | — | — | — |
| 41525 (000) Electric Revenue - Regular | 3,889,859 | 3,806,971 | 4,193,501 | 4,193,501 | 4,993,501 |
| 41526 (000) Electric Revenue - City | 1,185,919 | 965,891 | 1,332,500 | 1,332,500 | 1,332,500 |
| 41531 (368) Gas / Fuel Sales | — | — | — | — | — |
| 41645 (000) Rebates | — | — | — | — | — |
| 41690 (000) Miscellaneous Revenue | 2,039 | 1,424 | 1,500 | 1,500 | 1,500 |
| 41699 (000) CRA Loan Repayment | — | — | — | — | — |
| Total 570 Electric Utility Fund | 5,096,402 | 4,782,924 | 5,527,501 | 5,535,501 | 6,335,501 |
| ENTERPRISE FUNDS TOTAL | 18,606,052 | 18,303,836 | 19,497,991 | 19,237,426 | 21,607,981 |

REVENUES

Internal Service Funds

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 FORECAST |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|
| 620 EQUIPMENT REPLACEMENT FUND | | | | | |
| 41350 (000) Interest Income | 167,089 | 75,388 | 140,800 | 140,800 | 140,800 |
| 41370 (551) Rent - Property | — | — | — | — | — |
| 41660 (000) Sale of Surplus Property | — | — | — | — | — |
| 41690 (000) Miscellaneous Revenue | — | — | — | — | — |
| Total 620 Equipment Replacement Fund | 167,089 | 75,388 | 140,800 | 140,800 | 140,800 |
| <hr/> | | | | | |
| INTERNAL SERVICE FUNDS TOTAL | 167,089 | 75,388 | 140,800 | 140,800 | 140,800 |
| <hr/> | | | | | |
| TOTAL CITY OF CERRITOS | 96,944,440 | 97,884,233 | 113,861,146 | 126,873,037 | 124,871,296 |

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City of Cerritos
Financial Program: 2022-2023
Expenditures Summary

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY DEPARTMENT AND YEAR

| CITY DEPARTMENTS | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|--|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Legislative & Administrative | 2,780,510 | 2,996,424 | 3,330,557 | 3,632,352 | 3,316,667 | 3,387,292 |
| Community Development | 5,698,947 | 6,427,034 | 7,092,398 | 6,918,243 | 6,878,975 | 6,964,381 |
| Public Works / Water & Power | 33,186,667 | 32,540,598 | 36,215,532 | 38,216,220 | 39,446,141 | 40,595,371 |
| Community & Safety Services | 25,237,165 | 23,608,671 | 26,065,622 | 26,731,013 | 29,612,547 | 29,840,157 |
| Administrative Services | 15,500,347 | 13,591,181 | 16,892,412 | 16,958,585 | 20,089,030 | 20,730,469 |
| Theater | 6,932,308 | 2,107,993 | 4,869,450 | 4,789,272 | 7,813,230 | 7,913,106 |
| Labor Contingency | | | | | — | |
| TOTAL CITY DEPARTMENTS | 89,335,944 | 81,271,901 | 94,465,971 | 97,245,685 | 107,156,590 | 109,430,776 |
| CAPITAL IMPROVEMENT PROGRAM (CIP) | | | | | | |
| All Projects | 6,839,375 | 9,844,059 | 18,243,780 | 25,959,151 | 14,682,280 | 26,524,280 |
| TOTAL CIP | 6,839,375 | 9,844,059 | 18,243,780 | 25,959,151 | 14,682,280 | 26,524,280 |
| TOTAL EXPENDITURES | 96,175,319 | 91,115,960 | 112,709,751 | 123,204,836 | 121,838,870 | 135,955,056 |

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY CLASSIFICATION FOR FY 2022-2023

| CITY DEPARTMENTS | PERSONNEL | OPERATIONS AND MAINTENANCE | CAPITAL OUTLAY | TOTAL EXPENDITURES |
|---|-------------------|-------------------------------|-------------------|-----------------------|
| Legislative & Administrative | 2,435,212 | 952,080 | — | 3,387,292 |
| Community Development | 3,303,931 | 3,660,450 | — | 6,964,381 |
| Public Works / Water & Power | 14,050,998 | 26,379,373 | 165,000 | 40,595,371 |
| Community & Safety Services | 10,130,119 | 19,710,038 | — | 29,840,157 |
| Administrative Services | 12,296,187 | 7,221,672 | 1,212,610 | 20,730,469 |
| Theater | 4,328,656 | 3,584,450 | — | 7,913,106 |
| Labor Contingency | — | | | — |
| TOTAL CITY DEPARTMENTS | 46,545,103 | 61,508,063 | 1,377,610 | 109,430,776 |
| CAPITAL IMPROVEMENT ACTIVITIES | | | | |
| Government Buildings | | | 6,180,000 | 6,180,000 |
| Other Projects | | | 1,710,800 | 1,710,800 |
| Parks and Open Space | | | 1,192,000 | 1,192,000 |
| Sewer Improvements | | | 1,100,000 | 1,100,000 |
| Streets and Highways | | | 10,138,480 | 10,138,480 |
| Traffic Signals | | | 180,000 | 180,000 |
| Water Improvements | | | 6,023,000 | 6,023,000 |
| TOTAL CIP | | | 26,524,280 | 26,524,280 |
| TOTAL EXPENDITURES | 46,545,103 | 61,508,063 | 27,901,890 | 135,955,056 |

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City of Cerritos
Financial Program: 2022-2023
Departmental Activity & Expenditures Budget

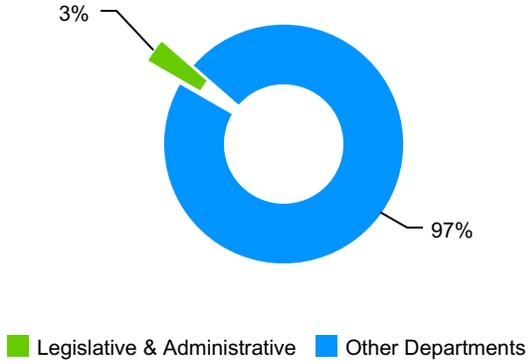
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**LEGISLATIVE
AND
ADMINISTRATIVE**

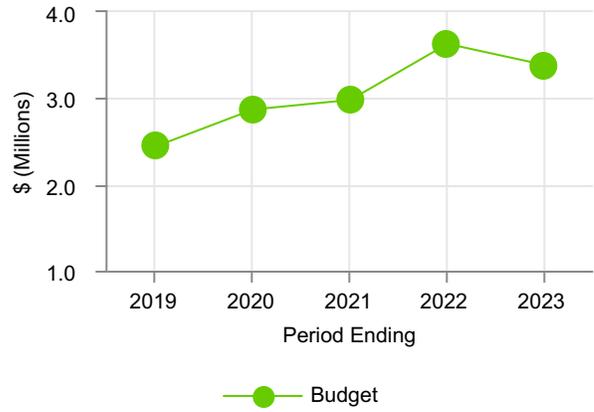
LEGISLATIVE AND ADMINISTRATIVE

Graphical Budget Data

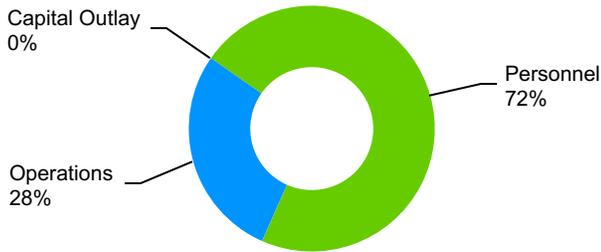
Percent of Operating Budget



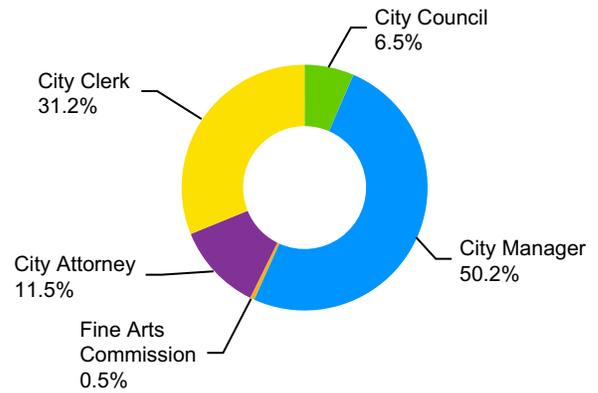
Budget History



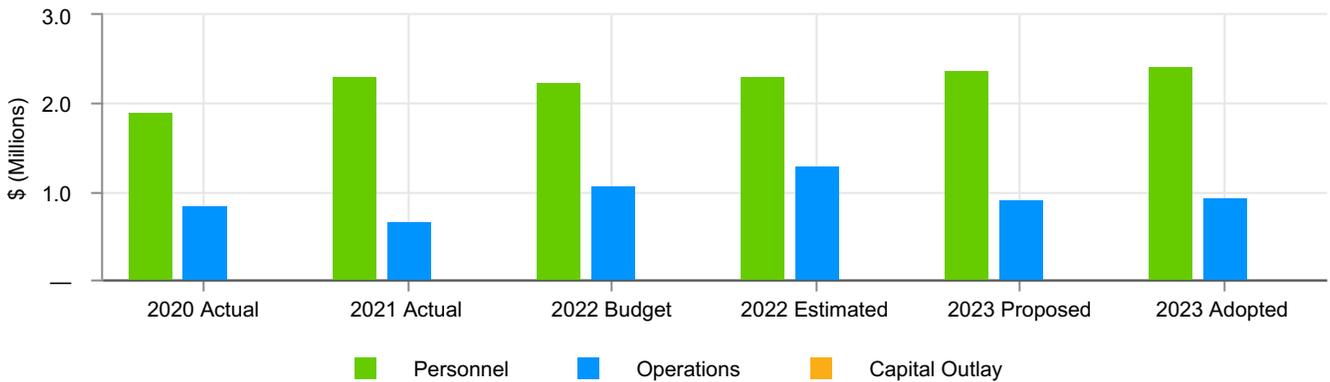
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Council
CODE: 111

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 192,322 | 209,871 | 169,720 | 169,720 | 169,720 | 173,115 |
| Operations and Maintenance | 105,822 | 98,425 | 50,750 | 50,750 | 47,000 | 47,000 |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 298,144 | 308,296 | 220,470 | 220,470 | 216,720 | 220,115 |

OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in April and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk / City Treasurer as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Council
CODE: 111

ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin

ACTIVITY: City Council

CODE: 111

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 68,296 | 68,506 | 68,300 | 68,300 | 68,300 | 69,666 |
| 52400 Employee Benefits | 124,026 | 141,365 | 101,420 | 101,420 | 101,420 | 103,449 |
| TOTAL PERSONNEL EXPENSE | 192,322 | 209,871 | 169,720 | 169,720 | 169,720 | 173,115 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 18,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 |
| 53020 Dues and Publications | 57,731 | 56,253 | — | — | — | — |
| 53080 Travel and Meeting | 17,548 | 3,828 | 20,000 | 20,000 | 20,000 | 20,000 |
| 61170 Electronic Information | — | 11,941 | — | — | — | — |
| 63410 Program Expenses and Supplies | 10,940 | 421 | 2,500 | 2,500 | — | — |
| 63520 Special Supplies | 1,603 | 593 | 1,250 | 1,250 | — | — |
| 67060 Cellular Phone | — | 1,389 | 3,000 | 3,000 | 3,000 | 3,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 105,822 | 98,425 | 50,750 | 50,750 | 47,000 | 47,000 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 298,144 | 308,296 | 220,470 | 220,470 | 216,720 | 220,115 |

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

ACTIVITY OVERVIEW

| CLASSIFICATION | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| Personnel Expense | 929,990 | 1,335,526 | 1,375,090 | 1,395,320 | 1,413,500 | 1,441,771 |
| Operations and Maintenance | 89,476 | 123,411 | 150,230 | 289,730 | 255,280 | 260,280 |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 1,019,466 | 1,458,937 | 1,525,320 | 1,685,050 | 1,668,780 | 1,702,051 |

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Increase in Professional Services to reflect the cost of consultant services to support the West Santa Ana Branch transportation project (61430). | +\$70,000 |
| Program expense and supplies to reflect increased costs (63410). | +\$22,500 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 456,332 | 656,697 | 647,910 | 667,350 | 652,910 | 665,969 |
| 51021 Overtime | 1,315 | 761 | 1,000 | 1,000 | 1,000 | 1,020 |
| 52010 Regular Earnings - Part Time | — | — | — | — | 22,300 | 22,746 |
| 52015 Special Project Earnings - Part Time | 39,317 | — | 39,400 | 40,190 | 39,400 | 40,188 |
| 52400 Employee Benefits | 433,026 | 678,068 | 686,780 | 686,780 | 697,890 | 711,848 |
| TOTAL PERSONNEL | 929,990 | 1,335,526 | 1,375,090 | 1,395,320 | 1,413,500 | 1,441,771 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 13,800 | 17,800 | 18,600 | 18,600 | 18,600 | 18,600 |
| 53020 Dues and Publications | — | 349 | 60,350 | 60,350 | 69,650 | 69,650 |
| 53070 Reimbursed Mileage | — | — | 150 | 150 | 150 | 150 |
| 53080 Travel and Meeting | 744 | 9,621 | 8,000 | 10,000 | 10,000 | 15,000 |
| 61130 Delivery Service | — | — | 100 | 100 | 100 | 100 |
| 61430 Professional Services | 56,134 | 88,000 | 50,130 | 165,130 | 120,130 | 120,130 |
| 61580 Temporary Help | 11,550 | — | — | — | — | — |
| 63410 Program Expenses and Supplies | 5,261 | 4,431 | 5,500 | 28,000 | 28,000 | 28,000 |
| 63520 Special Supplies | 550 | 1,597 | 5,000 | 5,000 | 6,250 | 6,250 |
| 67060 Cellular Phone | 1,437 | 1,613 | 2,400 | 2,400 | 2,400 | 2,400 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 89,476 | 123,411 | 150,230 | 289,730 | 255,280 | 260,280 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 1,019,466 | 1,458,937 | 1,525,320 | 1,685,050 | 1,668,780 | 1,702,051 |

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY OVERVIEW

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 4,306 | — | 6,480 | 4,680 | 6,480 | 6,480 |
| Operations and Maintenance | 240 | — | 4,000 | 1,500 | 4,000 | 12,000 |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 4,546 | — | 10,480 | 6,180 | 10,480 | 18,480 |

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate community interest and support in public art and cultural programs for the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 52010 Regular Earnings - Part Time | 4,000 | — | 6,000 | 4,200 | 6,000 | 6,000 |
| 52400 Employee Benefits ¹³ | 306 | — | 480 | 480 | 480 | 480 |
| TOTAL PERSONNEL | 4,306 | — | 6,480 | 4,680 | 6,480 | 6,480 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | 500 | 300 | 500 | 500 |
| 53080 Travel and Meeting | 90 | — | 2,000 | — | 2,000 | 10,000 |
| 61430 Professional Services | 150 | — | 1,200 | 900 | 1,200 | 1,200 |
| 63520 Special Supplies | — | — | 300 | 300 | 300 | 300 |
| TOTAL OPERATIONS AND MAINTENANCE | 240 | — | 4,000 | 1,500 | 4,000 | 12,000 |
| ACTIVITY TOTAL | 4,546 | — | 10,480 | 6,180 | 10,480 | 18,480 |

¹³ As Commission Members are not eligible for benefits, the costs associated with the "Employee Benefits" line item in all City Commission cost centers are associated with payroll expenses only, such as: Medicare, unemployment insurance, and Social Security.

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OVERVIEW

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 212,211 | 119,204 | — | — | — | — |
| Operations and Maintenance | 296,189 | 307,193 | 391,200 | 391,200 | 391,200 | 391,200 |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 508,400 | 426,397 | 391,200 | 391,200 | 391,200 | 391,200 |

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney advises the City Council, City Manager and all City officers, regularly attends City Council and Planning Commission meetings, reviews, approves or prepares ordinances and resolutions, and contracts, conducts legal negotiations, reviews legal documents for form and content, provides legal opinions and advice, and oversees actions and proceedings in which the City is a party.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OBJECTIVES

1. To provide legal support and advice to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review, approve or prepare all legal documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To review and enforce compliance, where applicable, with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To oversee actions or proceedings in courts of competent jurisdiction on all legal matters in which the City is a party.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 146,015 | 73,565 | — | — | — | — |
| 52400 Employee Benefits | 66,196 | 45,639 | — | — | — | — |
| TOTAL PERSONNEL | 212,211 | 119,204 | — | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | 600 | 600 | 600 | 600 |
| 53080 Travel and Meeting | — | 250 | 600 | 600 | 600 | 600 |
| 61310 Legal Services | 192,107 | 284,503 | 300,000 | 300,000 | 300,000 | 300,000 |
| 61315 Legal Services - Special Counsel | 104,082 | 22,440 | 90,000 | 90,000 | 90,000 | 90,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 296,189 | 307,193 | 391,200 | 391,200 | 391,200 | 391,200 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 508,400 | 426,397 | 391,200 | 391,200 | 391,200 | 391,200 |

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OVERVIEW

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| Personnel Expense | 576,699 | 653,517 | 703,487 | 757,152 | 797,887 | 813,846 |
| Operations and Maintenance | 373,255 | 149,277 | 479,600 | 572,300 | 231,600 | 241,600 |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 949,954 | 802,794 | 1,183,087 | 1,329,452 | 1,029,487 | 1,055,446 |

OVERVIEW COMMENTARY

Article VI of the City Charter and the statutes of the State of California prescribe the functions and duties of the Cerritos City Clerk / City Treasurer.

The City Clerk / City Treasurer is the local official for elections, local legislation, the California Public Records Act, the California Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council and other City legislative bodies take action, the City Clerk / City Treasurer ensures that the matters under consideration are in compliance with all federal, state and local statutes and regulations, ensures full transparency to the public, and affirms that all transactions are properly executed, recorded, and archived.

The Office of the City Clerk / City Treasurer is a service department upon which the City Council, all City departments, and the general public relies for timely and accurate information regarding the operations and legislative history of the City. The City Clerk / City Treasurer serves as the liaison between the public and City Council and provides various municipal services.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OBJECTIVES

Legislative Administration/Clerk of the Council

The Office of the City Clerk / City Treasurer prepares the Agenda for the City's various legislative bodies, verifies that required legal notices have been posted, distributed and published, and transacts and preserves the physical and electronic documentation required to enact Council policies, including official meeting minutes. The City Clerk / City Treasurer administers official Oaths of Office and serves as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

Municipal Secretary

The Office of the City Clerk / City Treasurer serves as the focal point for official communication with the City as a legal entity. The City Clerk / City Treasurer receives claims, summons, and subpoenas, officiates at public bid proceedings, processes official appeals, and receives/distributes other official correspondence directed at the municipal corporation. The Office of the City Clerk / City Treasurer serves as a Notary Public for official City business.

Custodian of Official Records/Records Manager

The Office of the City Clerk / City Treasurer oversees the preservation and protection of the public record, including all actions taken by the City Council and other City legislative bodies, and preserves documents in the required media formats for effective archiving and retrieval. The Office of the City Clerk / City Treasurer receives and processes all requests for information under the California Public Records Act and the Federal Freedom of Information Act, assures the codification of the City's adopted Ordinances, and is the custodian of the official City Seal.

Elections Official

The Office of the City Clerk / City Treasurer administers federal, state and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights. The Office of the City Clerk / City Treasurer manages the election process from pre-planning, candidate nominations, semi-official and official canvass, certification of election results and filing of final campaign disclosure documents.

Political Reform Act Filing Officer

The Office of the City Clerk / City Treasurer is mandated by the California Political Reform Act to perform specified duties related to campaign disclosures and statements of economic interests. This includes facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission. Additionally, the Office of the City Clerk / City Treasurer facilitates and tracks compliance of required ethics training under California statute AB 1234.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase in Travel and Meeting to provide conference and training funding for City staff (53080). | +\$10,000 |
| Decrease in anticipated expenditures for Election Expense (61160). | -\$248,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|----------------|----------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 295,477 | 312,395 | 308,050 | 336,072 | 372,610 | 380,063 |
| 51021 Overtime | 4,875 | 5,701 | 7,947 | 7,947 | 7,947 | 8,106 |
| 52010 Regular Earnings - Part Time | 5,831 | 10,559 | 33,000 | 18,633 | — | — |
| 52400 Employee Benefits | 270,516 | 324,862 | 354,490 | 394,500 | 417,330 | 425,677 |
| TOTAL PERSONNEL | 576,699 | 653,517 | 703,487 | 757,152 | 797,887 | 813,846 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 53020 Dues and Publications | 901 | 539 | 2,500 | 1,300 | 2,500 | 2,500 |
| 53070 Reimbursed Mileage | 286 | 178 | 700 | 700 | 700 | 700 |
| 53080 Travel and Meeting | 2,668 | 1,978 | 5,000 | 5,000 | 5,000 | 15,000 |
| 61080 Codification | 1,410 | 1,343 | 4,000 | 2,600 | 4,000 | 4,000 |
| 61130 Delivery Service | 161 | — | 500 | 500 | 500 | 500 |
| 61160 Election Expense | 167,794 | 1,794 | 250,000 | 345,300 | 2,000 | 2,000 |
| 61320 Legal Advertising | 57,735 | 36,576 | 40,000 | 40,000 | 40,000 | 40,000 |
| 61430 Professional Services | 130,617 | 94,926 | 160,000 | 160,000 | 160,000 | 160,000 |
| 61460 Recordation Expense | 181 | 246 | 1,500 | 1,500 | 1,500 | 1,500 |
| 61580 Temporary Help | — | — | — | — | — | — |
| 63520 Special Supplies | 6,102 | 6,297 | 10,000 | 10,000 | 10,000 | 10,000 |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 600 | 600 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 373,255 | 149,277 | 479,600 | 572,300 | 231,600 | 241,600 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 949,954 | 802,794 | 1,183,087 | 1,329,452 | 1,029,487 | 1,055,446 |

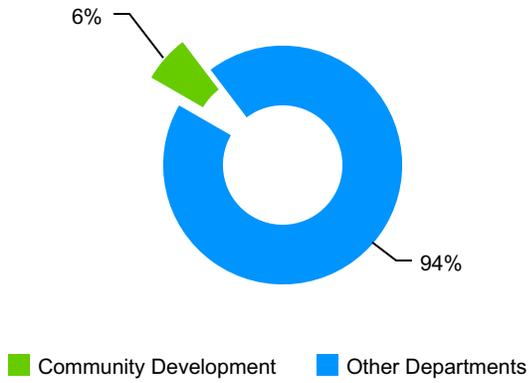
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COMMUNITY DEVELOPMENT

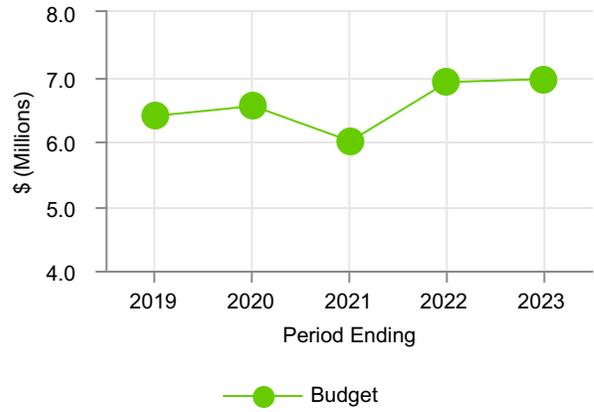
COMMUNITY DEVELOPMENT

Graphical Budget Data

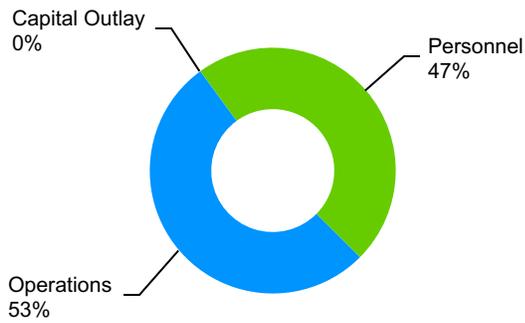
Percent of Operating Budget



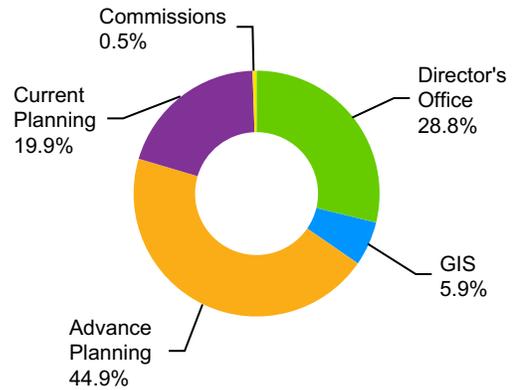
Budget History



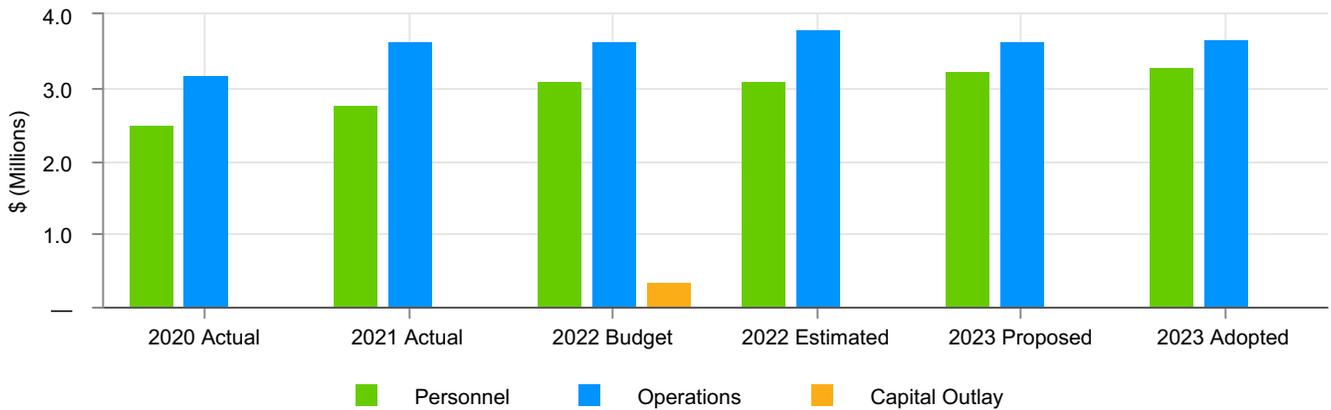
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development

CODE: 200

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering, and implementing the City's planning, development, land use, business license, and building and safety programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Geographic Information Services (GIS).

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council and the Planning Commission, the staff of this Department is responsible for conducting an annual review of the City's General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 2,510,816 | 2,786,932 | 3,098,448 | 3,111,293 | 3,239,525 | 3,303,931 |
| Operations and Maintenance | 3,188,131 | 3,640,102 | 3,638,950 | 3,806,950 | 3,639,450 | 3,660,450 |
| Capital Outlay | — | — | 355,000 | — | — | — |
| TOTAL BUDGET | 5,698,947 | 6,427,034 | 7,092,398 | 6,918,243 | 6,878,975 | 6,964,381 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning/Economic Development, Current Planning, GIS and Building and Safety Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City’s elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City’s municipal planning function and preparing detailed analysis and recommendations for consideration by the Planning Commission and City Council/Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City.

ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Cerritos Auto Square, administer related contracts, manage all City-owned properties, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Building permits issued | 1,974 | 2,000 | 2,000 |
| Building permits valuation | \$37,424,449 | \$40,000,000 | \$45,000,000 |
| Planning Commission agenda items | 14 | 30 | 30 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Increase in Travel and Meeting to provide conference and training funding for City staff (53080). | +\$14,000 |
| Reduction in Special Studies due to the anticipated completion of the State-mandated 2021-2029 Housing Element Update during FY 2021-2022, and due to the projected costs associated with State-mandated rezoning requirements for properties identified in the 2021-2029 Housing Element, to be paid for and funded by restricted housing funds Low and Moderate-Income Housing Asset Funds (61520). | -\$25,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 201,002 | 352,069 | 360,036 | 363,582 | 376,580 | 384,112 |
| 51021 Overtime | — | — | — | — | — | — |
| 52010 Regular Earnings - Part Time | — | — | — | — | — | — |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 199,964 | 392,053 | 403,240 | 403,240 | 421,770 | 430,206 |
| TOTAL PERSONNEL | 400,966 | 744,122 | 763,276 | 766,822 | 798,350 | 814,318 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | — | 4,400 | 4,800 | 4,800 | 4,800 | 4,800 |
| 53020 Dues and Publications | 1,481 | 1,581 | 2,200 | 2,200 | 2,200 | 2,200 |
| 53070 Reimbursed Mileage | 302 | 62 | 400 | 200 | 400 | 400 |
| 53080 Travel and Meeting | 376 | 139 | 1,000 | 1,000 | 1,000 | 15,000 |
| 61120 County Building and Safety Services | 943,531 | 766,762 | 1,100,000 | 1,100,000 | 1,100,000 | 1,100,000 |
| 61131 Document Storage | — | — | — | — | — | — |
| 61430 Professional Services | 5,674 | 5,465 | 10,000 | 7,500 | 10,000 | 10,000 |
| 61520 Special Studies | — | 77,888 | 75,000 | 147,000 | 50,000 | 50,000 |
| 61580 Temporary Help | 4,719 | — | — | 10,000 | — | — |
| 63250 Office Supplies | 1,429 | 1,334 | 1,500 | 1,500 | 1,500 | 1,500 |
| 63520 Special Supplies | — | — | — | — | — | — |
| 67060 Cellular Phone | 600 | 1,050 | 1,200 | 1,200 | 1,200 | 1,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | 2,072 | 4,249 | — | 5,000 | 5,000 | 5,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 960,184 | 862,930 | 1,196,100 | 1,280,400 | 1,176,100 | 1,190,100 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 5,000 | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 5,000 | — | — | — |
| ACTIVITY TOTAL | 1,361,150 | 1,607,052 | 1,964,376 | 2,047,222 | 1,974,450 | 2,004,418 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works and Community & Safety Services.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 99,725 | 99,345 | 132,336 | 133,324 | 174,675 | 178,169 |
| 52010 Regular Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 104,155 | 116,743 | 149,540 | 149,540 | 197,380 | 201,328 |
| TOTAL PERSONNEL | 203,880 | 216,088 | 281,876 | 282,864 | 372,055 | 379,497 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53070 Reimbursed Mileage | — | — | — | — | — | — |
| 61170 Electronic Information | 17,299 | 16,750 | 25,000 | 25,000 | 25,000 | 25,000 |
| 61430 Professional Services | — | — | 1,000 | 1,000 | 1,000 | 1,000 |
| 63110 Computer Supplies | 1,176 | 431 | 1,500 | 1,500 | 2,000 | 2,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 18,475 | 17,181 | 27,500 | 27,500 | 28,000 | 28,000 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 222,355 | 233,269 | 309,376 | 310,364 | 400,055 | 407,497 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

ACTIVITY DESCRIPTION

The Advance Planning/Economic Development Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan, and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning/Economic Development Division prepares special studies which address land use, economic, transportation, and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning/Economic Development Division is responsible for the administration of public transportation programs, such as Dial-A-Ride and fixed-route transit, and the implementation of those programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and/or preventing future land use problems.

ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Manage and coordinate the lease of City-owned properties.
10. Coordinate special projects between department divisions and other City department staff.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Fixed-Route Transit Ridership (COW) | 15,810 | 26,000 | 25,000 |
| Dial-A-Ride Ridership | 10,150 | 14,000 | 15,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|------------|
| Increase in Professional Services due to anticipated costs associated with the Metro-proposed West Santa Ana Branch (WSAB) project (61430). | +\$10,000 |
| Increase So. Cal. Edison ground rent (65132) for use by Cerritos Auto Square for inventory parking. This is a pass-through expense covered by participating auto dealers and recouped by the City. | +\$10,000 |
| Reduction in Motor Vehicles (79060) using AQMD funds as new electric buses for Cerritos on Wheels transportation service will be purchased through a Federal grant program. | -\$350,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 320,144 | 325,460 | 327,076 | 330,352 | 320,756 | 327,172 |
| 52400 Employee Benefits | 327,780 | 372,716 | 385,950 | 385,950 | 378,490 | 386,060 |
| TOTAL PERSONNEL | 647,924 | 698,176 | 713,026 | 716,302 | 699,246 | 713,232 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53070 Reimbursed Mileage | 230 | 8 | 400 | 200 | 400 | 400 |
| 61325 Housing Services Program | 17,605 | 6,392 | 10,000 | 10,000 | 10,000 | 10,000 |
| 61430 Professional Services | 17,008 | — | — | 70,000 | 10,000 | 10,000 |
| 63409 Transit Programs / Prop. "A" | 1,611,160 | 531,966 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| 63411 Community Programs | — | 152 | 7,000 | 4,000 | 7,000 | 7,000 |
| 63412 Transit Programs / Prop. "C" | 30,000 | 625,606 | 800,000 | 800,000 | 800,000 | 800,000 |
| 63413 Trip Reduction Program - AQMD | 33,355 | 10,269 | 55,000 | 55,000 | 55,000 | 55,000 |
| 65132 Rent Building and Grounds | 482,063 | 1,576,340 | 520,000 | 520,000 | 530,000 | 530,000 |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 600 | 600 |
| TOTAL OPERATIONS AND MAINTENANCE | 2,195,621 | 2,754,933 | 2,396,600 | 2,463,400 | 2,416,600 | 2,416,600 |
| CAPITAL OUTLAY | | | | | | |
| 79010 Land | — | — | — | — | — | — |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79060 Motor Vehicles | — | — | 350,000 | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 350,000 | — | — | — |
| ACTIVITY TOTAL | 2,843,545 | 3,453,109 | 3,459,626 | 3,179,702 | 3,115,846 | 3,129,832 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits, business licenses, and variances. The Division confers with and provides advice to architects, builders, contractors, engineers and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, Power Point preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and ensures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of California Environmental Quality Act (CEQA) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications. Business License staff in the Current Planning Division is responsible for the collection of business license revenues, the intake and processing of new business license applications, and the annual renewal of existing licenses for Cerritos-based businesses, as well as contractors and service providers doing work in Cerritos. Business License staff also coordinates among City departments for the processing of film permit applications for commercial filming at City facilities.

ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning/Economic Development, Building & Safety and Current Planning divisions as well as other City departments.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Precise Plans | 12 | 20 | 15 |
| Conditional Use Permits | 1 | 4 | 2 |
| Administrative Approvals | 2,600 | 2,900 | 3,000 |
| Business Licenses Issued | | | |
| Local | 250 | 270 | 280 |
| Out of town | 670 | 700 | 700 |
| Renewals | 2,500 | 2,800 | 3,200 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 609,084 | 522,790 | 598,464 | 603,300 | 599,958 | 611,958 |
| 52010 Regular Earnings - Part Time | 23,538 | 19,611 | 22,336 | 22,535 | 43,276 | 44,142 |
| 52400 Employee Benefits | 603,702 | 586,145 | 700,030 | 700,030 | 707,200 | 721,344 |
| TOTAL PERSONNEL | 1,236,324 | 1,128,546 | 1,320,830 | 1,325,865 | 1,350,434 | 1,377,444 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 900 | 3,600 | 1,500 | 3,600 | 3,600 |
| 53020 Dues and Publications | — | — | — | — | — | — |
| 53070 Reimbursed Mileage | 324 | 146 | 1,000 | 500 | 1,000 | 1,000 |
| 61430 Professional Services | — | — | — | 20,000 | — | — |
| 61520 Special Studies | — | — | — | — | — | — |
| 63410 Program Expenses and Supplies | 1,779 | 1,354 | 2,500 | 2,500 | 2,500 | 2,500 |
| 63520 Special Supplies | 185 | 376 | 500 | 500 | 500 | 500 |
| 67060 Cellular Phone | 1,200 | 750 | 1,200 | 1,200 | 1,200 | 1,200 |
| TOTAL OPERATIONS AND MAINTENANCE | 7,088 | 3,526 | 8,800 | 26,200 | 8,800 | 8,800 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 1,243,412 | 1,132,072 | 1,329,630 | 1,352,065 | 1,359,234 | 1,386,244 |

PLANNING COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits and various other types of development applications.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 16,339 | — | 19,440 | 19,440 | 19,440 | 19,440 |
| Operations and Maintenance | 5,559 | 1,532 | 9,950 | 9,450 | 9,950 | 16,950 |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 21,898 | 1,532 | 29,390 | 28,890 | 29,390 | 36,390 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Planning Commission

CODE: 251

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 52010 Regular Earnings - Part Time | 15,000 | — | 18,000 | 18,000 | 18,000 | 18,000 |
| 52400 Employee Benefits ¹⁴ | 1,339 | — | 1,440 | 1,440 | 1,440 | 1,440 |
| TOTAL PERSONNEL | 16,339 | — | 19,440 | 19,440 | 19,440 | 19,440 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 2,500 | — | 3,000 | 3,000 | 3,000 | 3,000 |
| 53020 Dues and Publications | — | — | 1,000 | 1,000 | 1,000 | 1,000 |
| 53080 Travel and Meeting | 1,505 | 359 | 3,000 | 2,500 | 3,000 | 10,000 |
| 61580 Temporary Help | 1,275 | 619 | 2,200 | 2,200 | 2,200 | 2,200 |
| 63520 Special Supplies | 279 | 554 | 750 | 750 | 750 | 750 |
| TOTAL OPERATIONS AND MAINTENANCE | 5,559 | 1,532 | 9,950 | 9,450 | 9,950 | 16,950 |
| ACTIVITY TOTAL | 21,898 | 1,532 | 29,390 | 28,890 | 29,390 | 36,390 |

¹⁴ As Commission Members are not eligible for benefits, the costs associated with the "Employee Benefits" line item in all City Commission cost centers are associated with payroll expenses only, such as: Medicare, unemployment insurance, and Social Security.

ECONOMIC DEVELOPMENT COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

OVERVIEW COMMENTARY

On July 9, 2020, the Cerritos City Council adopted Ordinance No. 1033 dissolving the Economic Development Commission.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 5,383 | — | — | — | — | — |
| Operations and Maintenance | 1,204 | — | — | — | — | — |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 6,587 | — | — | — | — | — |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

ACTIVITY DESCRIPTION

On July 9, 2020, the Cerritos City Council adopted Ordinance No. 1033 dissolving the Economic Development Commission.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|--------------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 52010 Regular Earnings - Part Time | 5,000 | — | — | — | — | — |
| 52400 Employee Benefits ¹⁵ | 383 | — | — | — | — | — |
| TOTAL PERSONNEL | 5,383 | — | — | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53070 Reimbursed Mileage | — | — | — | — | — | — |
| 53080 Travel and Meeting | 620 | — | — | — | — | — |
| 61430 Professional Services | — | — | — | — | — | — |
| 61580 Temporary Help | 300 | — | — | — | — | — |
| 63411 Community Programs | — | — | — | — | — | — |
| 63520 Special Supplies | 284 | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 1,204 | — | — | — | — | — |
| ACTIVITY TOTAL | 6,587 | — | — | — | — | — |

¹⁵ As Commission Members are not eligible for benefits, the costs associated with the "Employee Benefits" line item in all City Commission cost centers are associated with payroll expenses only, such as: Medicare, unemployment insurance, and Social Security.

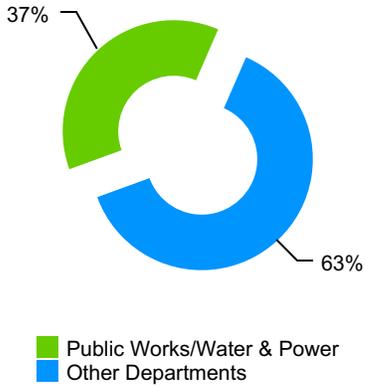
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PUBLIC WORKS / WATER & POWER

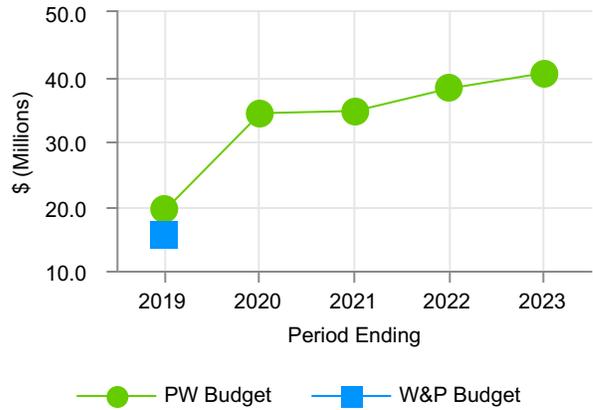
PUBLIC WORKS / WATER & POWER

Graphical Budget Data

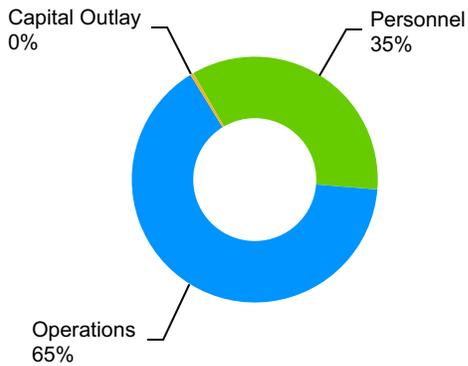
Percent of Operating Budget



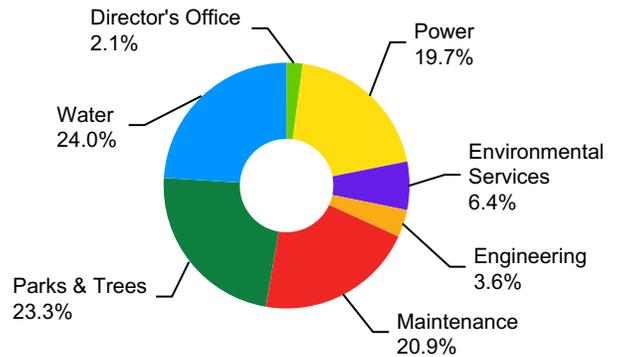
Budget History



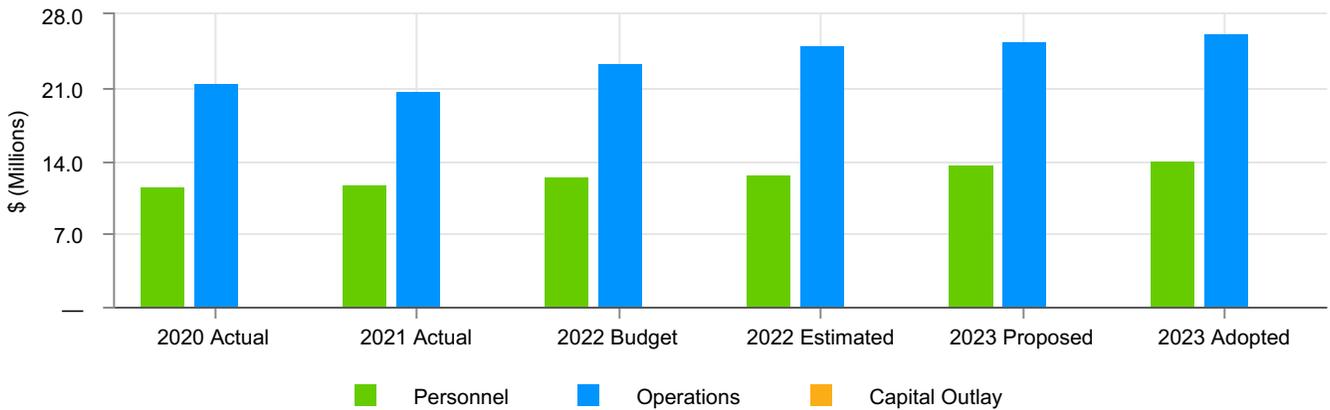
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Public Works / Water & Power

CODE: 300

OVERVIEW COMMENTARY

The Department of Public Works / Water & Power¹⁶ is responsible for administering and implementing the Capital Improvement Program (CIP), providing maintenance services to City facilities, and managing the Water & Power utilities. The Department consists of six major divisions which include Engineering, Environmental Services, General Maintenance, Parks and Trees, Water, and the Electric Utility.

The Department of Public Works / Water & Power coordinates the planning, budgeting, design, contract administration and inspection of all Capital Improvement Projects. The Department also oversees the development of new water and energy projects, as well as the procurement of additional assets through contracts administration.

The Department of Public Works / Water & Power is vested with the responsibility of managing and maintaining a variety of municipal services and facilities including streets, safety lighting, traffic signals, street sweeping, refuse collection, storm drains, sewers, municipal buildings, vehicles and equipment, 21 neighborhood and community parks, public swim facility, municipal golf course, street trees, medians and parkways.

Together with other City departments, the Department of Public Works / Water & Power is responsible for reviewing proposed developments, reporting to the Planning Commission and City Council, implementing City standards, plan checking, inspection of private developments, and reviewing proposed developments regarding all water related issues.

The Department of Public Works / Water & Power is also responsible for managing and maintaining two multi-faceted services in the Cerritos Water Utility and the Cerritos Electric Utility. Organizationally, it incorporates the functions of several utility operating divisions, including Water Management, Water Production and Distribution, Water Operations (Potable), Water Operations (Reclaimed), Water Inspection, and the Operations Division of the Cerritos Electric Utility.

The Water Utility provides water to more than 16,000 residential and commercial accounts; emergency water service to the Fire Department; and recycled water to a majority of the public parks and arterial landscaping throughout the City. The Cerritos Electric Utility was created to provide reliable electricity to customers in the City of Cerritos. In order to provide electricity, the Department of Public Works / Water & Power participates in the Magnolia Power Project, under membership through the Southern California Public Power Authority, and interfaces with state and federal regulatory agencies such as the California Public Utilities Commission, the California Energy Commission, the California Independent System Operator and the Federal Energy Regulatory Commission.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 11,665,619 | 11,720,725 | 12,611,702 | 12,748,023 | 13,775,468 | 14,050,998 |
| Operations and Maintenance | 21,521,048 | 20,819,873 | 23,356,890 | 25,221,557 | 25,505,673 | 26,379,373 |
| Capital Outlay | — | — | 246,940 | 246,640 | 165,000 | 165,000 |
| TOTAL BUDGET* | 33,186,667 | 32,540,598 | 36,215,532 | 38,216,220 | 39,446,141 | 40,595,371 |

¹⁶ The Departments of Public Works and Water & Power were merged in Fiscal Year 2019-20

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Office of the Director
CODE: 311

ACTIVITY DESCRIPTION

The responsibilities of the Office of the Director include direct supervision, coordination and control of all departmental activities for the Engineering, Environmental Services, Maintenance, Parks and Trees, Water, and Electric Utility Divisions. The Director of Public Works / Water & Power is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's public works needs and requirements.

The Director of Public Works / Water & Power also serves as the General Manager for Water & Power. Staff assigned to the Director's office ensure that the administrative programs of the Department of Public Works / Water & Power are consistent with the City's policies and procedures.

This office is responsible for:

- (a) Administration of the City's Capital Improvement Program;
- (b) Administering contracts for both construction projects and maintenance programs;
- (c) Managing departmental programs and personnel;
- (d) Researching funding sources and securing grants;
- (e) Providing a variety of data and information vital for the City's decision-making process and policy formation to elected and appointed City officials;
- (f) Coordinating departmental programs and activities with other departments, government agencies, businesses and the general public.

ACTIVITY OBJECTIVES

1. To develop and achieve departmental goals through the establishment of effective and efficient systems, procedures and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management, maintenance services and cost-benefit analysis.
4. Develop and implement new programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Travel and Meeting to provide conference and training funding for City staff (53080).

+\$15,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Office of the Director
CODE: 311

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 249,382 | 259,888 | 262,700 | 301,941 | 374,490 | 381,980 |
| 52010 Regular Earnings - Part Time | 20,112 | 13,337 | 21,170 | 22,470 | 31,320 | 31,947 |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 240,328 | 288,491 | 283,870 | 323,766 | 412,590 | 420,842 |
| TOTAL PERSONNEL | 509,822 | 561,716 | 567,740 | 648,177 | 818,400 | 834,769 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 53020 Dues and Publications | 265 | 408 | 580 | 2,780 | 2,780 | 2,780 |
| 53070 Reimbursed Mileage | 28 | — | 100 | 100 | 100 | 100 |
| 53080 Travel and Meeting | — | — | — | 800 | 800 | 15,000 |
| 61430 Professional Services | — | — | — | 33,892 | — | — |
| 61580 Temporary Help | — | — | — | 68,330 | — | — |
| 63250 Office Supplies | 300 | 75 | 200 | 200 | 200 | 200 |
| 63520 Special Supplies | — | — | — | — | — | — |
| 67060 Cellular Phone | 600 | 600 | 1,200 | 600 | 600 | 600 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 5,993 | 5,883 | 6,880 | 111,502 | 9,280 | 23,480 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 515,815 | 567,599 | 574,620 | 759,679 | 827,680 | 858,249 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Engineering
CODE: 321

ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply basic engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services and the performance of related technical tasks. The Deputy Director of Public Works also serves as the City Engineer. Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation and similar capital construction work. Engineering plan checking for both private and public construction is also a primary responsibility of the Engineering Division and NPDES.

ACTIVITY OBJECTIVES

1. Provide oversight for City engineering functions, including approval of engineering plans, survey documents, and subdivision maps.
2. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
3. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
4. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
5. Provide design and construction project management for capital improvements.
6. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|---|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Permits issued | 282 | 290 | 310 |
| Grading plan checks processed | 10 | 5 | 9 |
| Parcel/tract maps, lot line adjustments processed & easements | 1 | 5 | 5 |
| Traffic studies | 2 | 5 | 5 |
| Designed projects in-house | 8 | 10 | 12 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services reflects average yearly expenditures for previous years (61430). +\$100,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Engineering
CODE: 321

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 376,794 | 365,878 | 447,630 | 470,732 | 576,330 | 587,857 |
| 51021 Overtime | 123 | — | 3,721 | 3,721 | 3,721 | 3,796 |
| 52400 Employee Benefits | 378,063 | 415,659 | 519,250 | 616,090 | 668,550 | 681,921 |
| TOTAL PERSONNEL | 754,980 | 781,537 | 970,601 | 1,090,543 | 1,248,601 | 1,273,574 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 4,500 | 3,600 | 3,600 | 7,200 | 7,200 | 7,200 |
| 53020 Dues and Publications | 95 | 540 | 1,500 | 1,500 | 1,500 | 1,500 |
| 53070 Reimbursed Mileage | — | — | 1,200 | 1,200 | 1,200 | 1,200 |
| 53080 Travel and Meeting | 368 | 21 | 1,700 | 1,700 | 1,700 | 1,700 |
| 53090 Uniform and Shoes | 623 | 712 | 750 | 750 | 750 | 750 |
| 53091 Vehicle Operations | 1,640 | 1,484 | 2,700 | 2,700 | 2,700 | 2,700 |
| 61070 Checking and Inspection | 25,982 | 25,642 | 30,000 | 30,000 | 30,000 | 30,000 |
| 61130 Delivery Service | — | — | 500 | 500 | 500 | 500 |
| 61180 Engineering Services | — | 304 | 1,000 | 1,000 | 1,000 | 1,000 |
| 61430 Professional Services | 166,538 | 89,211 | 25,000 | 123,500 | 125,000 | 125,000 |
| 61520 Special Studies | 2,225 | 15,712 | 7,250 | 7,250 | 7,250 | 7,250 |
| 63230 Maps and Publications | — | — | 250 | 250 | 250 | 250 |
| 63250 Office Supplies | 544 | 699 | 750 | 750 | 750 | 750 |
| 63520 Special Supplies | 1,856 | 637 | 1,500 | 1,500 | 1,500 | 1,500 |
| 65176 Traffic Signal Camera Enforcement | — | — | — | — | — | — |
| 67060 Cellular Phone | 1,500 | 1,800 | 1,800 | 2,400 | 3,000 | 3,000 |
| 69200 CDBG - Staff Time Expense Reimbursement | — | — | — | — | — | — |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 205,871 | 140,362 | 79,500 | 182,200 | 184,300 | 184,300 |
| CAPITAL OUTLAY | | | | | | |
| 79030 Improvements | — | — | — | — | — | — |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 960,851 | 921,899 | 1,050,101 | 1,272,743 | 1,432,901 | 1,457,874 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Environmental Services
CODE: 331

ACTIVITY DESCRIPTION

The Environmental Services Division is responsible for the City's refuse collection and street sweeping functions, and the custodial maintenance of all City facilities. The Division also administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and composting. The Division is also responsible for overseeing the City's compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City through the provision of regularly scheduled refuse collection, a service supplied to the City under private contract.
2. To administer Citywide recycling programs required under State mandates.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes recycling, household hazardous waste disposal, source reduction and used oil recycling.
4. To coordinate compliance with State and local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. Identify and procure funding from outside sources for Public Works programs and services.
7. To maintain sanitary and safe conditions on all residential and commercial streets through the provision of regularly scheduled street sweeping, supplied to the City through private contract.
8. To ensure that facilities remain in a neat and sanitary condition on a day-to-day basis.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase in Custodial Services reflects the re-establishment of custodial services provided at City facilities that were temporarily closed due to the COVID-19 pandemic (61110). | +\$244,950 |
| Increase in Environmental Grant Expenditures reflects an anticipated grant from CalRecycle for SB 1383 implementation. (61191). | +\$59,130 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Environmental Services
CODE: 331

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 600,856 | 535,830 | 570,390 | 499,454 | 491,170 | 500,994 |
| 51021 Overtime | 7,589 | 1,884 | 6,000 | 6,000 | 6,000 | 6,120 |
| 52010 Regular Earnings - Part Time | 82,256 | 276,084 | 196,170 | 95,570 | 40,980 | 41,800 |
| 52021 Overtime Earnings - Part Time | 279 | 363 | — | — | — | — |
| 52400 Employee Benefits | 686,359 | 809,071 | 787,890 | 731,331 | 622,180 | 634,624 |
| TOTAL PERSONNEL | 1,377,339 | 1,623,232 | 1,560,450 | 1,332,355 | 1,160,330 | 1,183,538 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 2,400 | 1,800 | 1,800 |
| 53020 Dues and Publications | — | — | 500 | 500 | 500 | 500 |
| 53070 Reimbursed Mileage | 565 | 49 | 1,200 | 1,200 | 1,200 | 1,200 |
| 53090 Uniform and Shoes | 3,392 | 3,045 | 4,550 | 4,550 | 4,550 | 4,550 |
| 61110 Custodial Services | 813,201 | 435,564 | 716,550 | 804,930 | 952,000 | 961,500 |
| 61191 Environmental Grant Expenditures | 26,942 | 16,088 | 26,440 | 26,440 | 85,570 | 85,570 |
| 61250 Hazardous Waste Disposal | 5,000 | — | 5,000 | 5,000 | 5,000 | 5,000 |
| 61360 Permit Fees | 3,886 | 4,397 | 10,000 | 10,000 | 10,000 | 10,000 |
| 61430 Professional Services | 225,009 | 114,889 | 95,000 | 170,500 | 100,000 | 100,000 |
| 61550 Special Waste | 1,450 | 504 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61560 Storm Water Management | 116,427 | 63,722 | 100,000 | 100,000 | 100,000 | 100,000 |
| 63520 Special Supplies | 136,020 | 91,345 | 120,000 | 120,000 | 120,000 | 120,000 |
| 63530 Small Tools | 2,900 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 65131 Rent Other Equipment | — | — | 1,200 | 1,200 | 1,200 | 1,200 |
| 65154 Street Sweeping | — | — | — | — | — | — |
| 67040 Electricity | 5,331 | 5,510 | 6,000 | 6,000 | 6,000 | 6,000 |
| 67060 Cellular Phone | 1,200 | 1,200 | 1,200 | 1,000 | 900 | 900 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 1,344,923 | 742,913 | 1,096,240 | 1,258,720 | 1,393,720 | 1,403,220 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 2,722,262 | 2,366,145 | 2,656,690 | 2,591,075 | 2,554,050 | 2,586,758 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance
CODE: 341

ACTIVITY DESCRIPTION

The purpose of this activity is to supervise and oversee all maintenance responsibilities within the City, except for those maintenance activities normally performed by the Parks, Environmental Services and Water Divisions. Included among the responsibilities of the General Maintenance activity are the administration of all maintenance service contracts (including the traffic signal maintenance contract, sewer and storm drain maintenance, graffiti removal and various contracts which the City has with the Los Angeles County Department of Public Works). Additional responsibilities assigned to General Maintenance include the overall maintenance of municipally owned structures and streets, sewers, storm drains and public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City.
2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
3. To ensure the security of City streets after dark through the provision of street lighting.
4. Prevent flooding by ensuring maintenance of storm/sewer system.
5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents through immediate response to emergency calls.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Sewer lines maintained (miles) | 109.32 | 109.32 | 109.32 |
| Sewer lift stations | 6 | 6 | 6 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase in Sewer Maintenance to cover increased costs (65134). | +\$87,782 |
| Increase in Storm Drain Maintenance to cover increased costs (65140). | +\$11,478 |
| Increase in Street Lights – Maintenance to cover increased costs (65151). | +\$244,668 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance
CODE: 341

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 266,876 | 270,038 | 269,390 | 272,115 | 317,960 | 324,320 |
| 51021 Overtime | — | — | 4,760 | — | — | — |
| 52010 Regular Earnings - Part Time | 11,711 | 14,972 | 22,230 | 22,230 | — | — |
| 52400 Employee Benefits | 272,029 | 317,694 | 318,270 | 318,270 | 368,830 | 376,207 |
| TOTAL PERSONNEL | 550,616 | 602,704 | 614,650 | 612,615 | 686,790 | 700,527 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 338 | 325 | 342 | 342 | 360 | 360 |
| 53030 Education and Training | — | — | 2,400 | 2,400 | 2,400 | 2,400 |
| 53070 Reimbursed Mileage | — | — | 304 | 304 | 320 | 320 |
| 53080 Travel and Meeting | — | — | — | 304 | — | — |
| 53090 Uniform and Shoes | 777 | 654 | 1,270 | 1,270 | 1,270 | 1,270 |
| 53091 Vehicle Operations | 3,557 | 3,573 | 9,357 | 9,850 | 9,850 | 9,850 |
| 61380 Printing | — | 117 | 285 | 300 | 300 | 300 |
| 61430 Professional Services | 5,326 | 5,595 | 5,937 | 5,937 | 6,250 | 6,250 |
| 61530 Soil Sterilization and Weed Abatement | 5,480 | 2,012 | 5,510 | 5,510 | 5,800 | 5,800 |
| 63250 Office Supplies | 3 | — | 114 | 114 | 120 | 120 |
| 63270 Photo Film and Processing | — | — | 342 | — | — | — |
| 63410 Program Expenses and Supplies | 120,268 | 64,506 | 51,205 | 52,135 | 51,205 | 51,205 |
| 63520 Special Supplies | 264 | 14 | 342 | 342 | 360 | 360 |
| 63530 Small Tools | 539 | 693 | 693 | 693 | 730 | 730 |
| 65015 Artwork Maintenance | — | 88,789 | 120,000 | 161,767 | 120,000 | 120,000 |
| 65050 Equipment and Machinery Maintenance | 113,358 | 107,532 | 113,050 | 113,050 | 113,050 | 113,050 |
| 65090 Off Street Maintenance | 28,468 | 18,288 | 33,088 | 33,088 | 33,088 | 33,088 |
| 65134 Sewer Maintenance | 277,459 | 295,485 | 286,368 | 306,368 | 374,150 | 374,150 |
| 65140 Storm Drain Maintenance | 31,272 | 31,508 | 32,452 | 43,930 | 43,930 | 43,930 |
| 65151 Street Lights - Maintenance | 1,040,409 | 941,213 | 981,032 | 1,225,700 | 1,225,700 | 1,225,700 |
| 67010 Water | 40 | 48 | — | 50 | 60 | 60 |
| 67060 Cellular Phone | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 1,632,358 | 1,565,152 | 1,648,891 | 1,968,254 | 1,993,743 | 1,993,743 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79060 Motor Vehicles | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 2,182,974 | 2,167,856 | 2,263,541 | 2,580,869 | 2,680,533 | 2,694,270 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Street
CODE: 342

ACTIVITY DESCRIPTION

Funds are provided within the General Maintenance Division's Street Maintenance activity to undertake a variety of maintenance functions which include the resurfacing and sealing of all public streets and highways; bridge maintenance; traffic signal maintenance; pavement marking and striping; traffic and street name sign maintenance and replacement; storm sewer maintenance; emergency sanitary sewer services; curb, gutter and sidewalk maintenance; and the repair of storm damage throughout the City. These functions are performed under contracts issued to the County of Los Angeles and to various private firms.

ACTIVITY OBJECTIVES

1. To ensure that a comprehensive maintenance program is developed and implemented for municipally-owned facilities in the public rights-of-way.
2. To provide for traffic safety through the maintenance of safety devices and signs.
3. To forestall future capital expenditures through ongoing preventative street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|--------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Miles of sidewalk maintained | 242.16 | 242.16 | 242.16 |
| Miles of curb and gutters maintained | 256 | 256 | 256 |
| Total street mileage maintained | 136.33 | 136.33 | 136.33 |
| Traffic signals maintained | 90 | 91 | 91 |
| Bridges maintained | 16 | 16 | 16 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Increase in Traffic Signal Maintenance – City to cover increased costs (65172). | +\$39,912 |
| Increase in Traffic Signal – Power to cover increased costs (65174). | +\$32,798 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Street
CODE: 342

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | — | — | 56,130 | 56,712 | 62,610 | 63,863 |
| 51021 Overtime | — | — | 1,059 | 1,059 | 1,059 | 1,081 |
| 52400 Employee Benefits | 48 | 39 | 72,410 | 72,410 | 80,770 | 82,386 |
| TOTAL PERSONNEL | 48 | 39 | 129,599 | 130,181 | 144,439 | 147,330 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | 114 | 114 | 120 | 120 |
| 53030 Education and Training | 40 | — | 2,400 | 2,400 | 2,400 | 2,400 |
| 53070 Reimbursed Mileage | — | — | 361 | 361 | 380 | 380 |
| 53090 Uniform and Shoes | 649 | 584 | 730 | 730 | 730 | 730 |
| 53091 Vehicle Operations | 2,602 | 3,156 | 4,968 | 4,968 | 5,230 | 5,230 |
| 61430 Professional Services | — | — | 3,344 | 3,344 | 3,520 | 3,520 |
| 63520 Special Supplies | 1,188 | 1,129 | 1,786 | 1,786 | 1,880 | 1,880 |
| 63530 Small Tools | 325 | 301 | 332 | 332 | 350 | 350 |
| 65030 Bridge Maintenance | 6,226 | 7,206 | 22,211 | 22,211 | 22,220 | 22,220 |
| 65070 Marking and Striping | 378 | 4,342 | 43,054 | 43,054 | 43,000 | 43,000 |
| 65133 Roadside Maintenance | 10,219 | 15,867 | 32,775 | 32,775 | 32,775 | 32,775 |
| 65153 Street Sign - Maintenance | 2,937 | 5,859 | 5,899 | 5,899 | 6,210 | 6,210 |
| 65155 Street Maintenance - City | 110,700 | 189,699 | 400,000 | 400,000 | 400,000 | 400,000 |
| 65156 Street Maintenance - County | 26,015 | 24,681 | 25,460 | 35,460 | 25,500 | 25,500 |
| 65171 Traffic Signal Maintenance - State | 18,628 | 16,994 | 15,542 | 15,542 | 16,360 | 16,360 |
| 65172 Traffic Signal Maintenance - City | 208,216 | 341,933 | 185,088 | 371,961 | 225,000 | 225,000 |
| 65174 Traffic Signal - Power | 146,000 | 148,772 | 132,202 | 162,000 | 165,000 | 165,000 |
| 65175 Traffic and Regulatory Signs | 14,524 | 26,078 | 16,359 | 16,359 | 17,220 | 17,220 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 548,647 | 786,601 | 892,625 | 1,119,296 | 967,895 | 967,895 |
| CAPITAL OUTLAY | | | | | | |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 548,695 | 786,640 | 1,022,224 | 1,249,477 | 1,112,334 | 1,115,225 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Vehicle
CODE: 343

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal vehicle, equipment and field maintenance support for the City. The activities of this Division relate to maintenance, repair, modification and fabrication of multiple types of City equipment. Activities range from minor repairs to major overhauls. This division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
2. To inspect, maintain, repair and overhaul all City equipment.
3. To provide centralized in-house maintenance support functions for all City departments.
4. To evaluate service vehicles, determine their service life and advise of replacement needs.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|---|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Passenger vehicles maintained | 3 | 3 | 3 |
| Light industrial vehicles maintained (1 ton or below) | 56 | 56 | 56 |
| Heavy industrial vehicles maintained (over 1 ton) | 10 | 10 | 10 |
| Tractors maintained | 10 | 10 | 10 |
| Miscellaneous small power equipment maintained | 316 | 316 | 319 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Vehicle
CODE: 343

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 229,320 | 199,157 | 207,300 | 208,725 | 211,850 | 216,087 |
| 51021 Overtime | 1,895 | 1,783 | 535 | 535 | 535 | 546 |
| 52400 Employee Benefits | 242,665 | 237,114 | 250,830 | 250,830 | 256,340 | 261,469 |
| TOTAL PERSONNEL | 473,880 | 438,054 | 458,665 | 460,090 | 468,725 | 478,102 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 275 | — | 342 | 342 | 340 | 340 |
| 53030 Education and Training | — | — | 2,400 | 2,400 | 2,400 | 2,400 |
| 53070 Reimbursed Mileage | — | — | 171 | 171 | 170 | 170 |
| 53090 Uniform and Shoes | 3,698 | 1,212 | 3,750 | 3,750 | 3,750 | 3,750 |
| 53091 Vehicle Operations | 1,438 | 1,530 | 3,515 | 3,515 | 3,515 | 3,515 |
| 61340 Outside Services | 13,983 | 48,113 | 27,968 | 32,768 | 34,240 | 34,240 |
| 63520 Special Supplies | 74,851 | 89,192 | 77,102 | 81,902 | 85,960 | 85,960 |
| 63530 Small Tools | 798 | 1,435 | 1,463 | 1,463 | 1,460 | 1,460 |
| 65131 Rent Other Equipment | — | 456 | 456 | 456 | 450 | 450 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 95,043 | 141,938 | 117,167 | 126,767 | 132,285 | 132,285 |
| CAPITAL OUTLAY | | | | | | |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 568,923 | 579,992 | 575,832 | 586,857 | 601,010 | 610,387 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Facility
CODE: 344

ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance of all municipal structures including the Cerritos City Hall, the Cerritos Public Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Senior Citizen Center, Sheriff Station and all other municipal structures.

ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|---|-----------------------------|--------------------------------|---------------------------------|
| Building square footage maintained: | | | |
| City Hall | 55,000 | 55,000 | 55,000 |
| Cerritos Public Library | 88,780 | 88,780 | 88,780 |
| Cerritos Park East | 20,000 | 20,000 | 20,000 |
| Liberty Park | 15,300 | 15,300 | 15,300 |
| Heritage Park | 2,000 | 2,000 | 2,000 |
| Frontier Park | 700 | 700 | 700 |
| Westgate Park | 800 | 800 | 800 |
| Golf Course | 2,475 | 2,475 | 2,475 |
| Corporate Yard | 25,000 | 25,000 | 25,000 |
| Joe A. Gonsalves Park | 600 | 600 | 600 |
| Sports Complex | 3,700 | 3,700 | 3,700 |
| Cerritos Center for the Performing Arts | 158,000 | 158,000 | 158,000 |
| Senior Citizen Center | 27,500 | 27,500 | 27,500 |
| Cerritos Sheriff Station | 81,000 | 81,000 | 81,000 |
| TOTAL SQUARE FT | 480,855 | 480,855 | 480,855 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Increase in Water expenditures to cover increased costs (67010). | +\$20,000 |
| Increase in Electricity expenditures to cover increased costs (67040). | +\$86,474 |
| Decrease in Telephone expenditures resulting from recent upgrades to the telephone system (67050). | -\$79,540 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Facility
CODE: 344

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 219,208 | 269,713 | 270,170 | 272,926 | 295,390 | 301,298 |
| 51021 Overtime | 2,354 | 2,144 | 7,946 | 7,946 | 7,946 | 8,105 |
| 52400 Employee Benefits | 224,543 | 324,870 | 329,610 | 329,610 | 360,380 | 367,588 |
| TOTAL PERSONNEL | 446,105 | 596,727 | 607,726 | 610,482 | 663,716 | 676,991 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 238 | 100 | 228 | 228 | 228 | 228 |
| 53030 Education and Training | — | — | 2,400 | 2,400 | 2,400 | 2,400 |
| 53070 Reimbursed Mileage | — | — | 361 | 361 | 361 | 361 |
| 53090 Uniform and Shoes | 2,122 | 2,350 | 2,580 | 2,580 | 2,580 | 2,580 |
| 53091 Vehicle Operations | 7,143 | 7,037 | 5,035 | 5,035 | 5,035 | 5,035 |
| 61340 Outside Services | 6,632 | 6,597 | 6,878 | 6,878 | 6,878 | 6,878 |
| 61360 Permit Fees | 3,455 | 3,437 | 3,116 | 3,116 | 3,116 | 3,116 |
| 61430 Professional Services | 62,418 | 60,693 | 59,318 | 59,318 | 59,318 | 59,318 |
| 63520 Special Supplies | 69,131 | 65,870 | 68,400 | 68,400 | 68,400 | 68,400 |
| 63530 Small Tools | 1,374 | 1,319 | 1,320 | 1,320 | 1,320 | 1,320 |
| 65010 Air Conditioning Maintenance | 238,054 | 206,845 | 171,779 | 171,779 | 171,779 | 171,779 |
| 65020 Building and Grounds | 472,143 | 481,207 | 525,758 | 525,758 | 525,758 | 525,758 |
| 65110 Playground Equipment Maintenance | 4,143 | 28,901 | 39,178 | 39,178 | 39,178 | 39,178 |
| 65131 Rent Other Equipment | 525 | 912 | 912 | 912 | 912 | 912 |
| 65132 Rent Building and Grounds | — | — | 779 | 779 | 779 | 779 |
| 67010 Water | 67,508 | 81,573 | 61,655 | 61,655 | 61,655 | 61,655 |
| 67030 Natural Gas | 55,344 | 50,773 | 77,843 | 77,843 | 77,843 | 77,843 |
| 67040 Electricity | 1,503,284 | 1,266,394 | 1,643,006 | 1,643,006 | 1,729,480 | 1,729,480 |
| 67050 Telephone | 166,558 | 158,361 | 259,540 | 180,000 | 180,000 | 180,000 |
| 67060 Cellular Phone | 50 | 350 | 600 | 600 | 600 | 600 |
| 69120 Property Taxes | 3,555 | 4,660 | 4,550 | 4,800 | 4,630 | 4,630 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 2,663,677 | 2,427,379 | 2,935,236 | 2,875,946 | 2,962,250 | 2,962,250 |
| CAPITAL OUTLAY | | | | | | |
| 79010 Land | — | — | — | — | — | — |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 3,109,782 | 3,024,106 | 3,542,962 | 3,486,428 | 3,625,966 | 3,639,241 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Swim Center
CODE: 345

ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum leisure activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Increase in Natural Gas expenditures to cover increased costs (67030). | +\$10,009 |
| Increase in Electricity expenditures to cover increased costs (67040). | +\$45,460 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Swim Center
CODE: 345

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 48,741 | — | — | — | — | — |
| 51021 Overtime | 1,948 | — | 535 | — | — | — |
| 52400 Employee Benefits | 56,221 | 36 | — | — | — | — |
| TOTAL PERSONNEL | 106,910 | 36 | 535 | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 75 | — | 114 | 114 | 120 | 120 |
| 53030 Education and Training | — | — | 1,200 | — | — | — |
| 53070 Reimbursed Mileage | — | — | 171 | — | — | — |
| 53090 Uniform and Shoes | 584 | — | 630 | — | — | — |
| 53091 Vehicle Operations | 2,316 | 1,634 | 1,786 | 1,786 | 1,880 | 1,880 |
| 61340 Outside Services | 4,275 | — | 4,104 | 13,110 | 4,320 | 4,320 |
| 61360 Permit Fees | — | 136 | 342 | 342 | 360 | 360 |
| 61430 Professional Services | 14,523 | 7,308 | 14,193 | 48,000 | 19,000 | 19,000 |
| 63520 Special Supplies | 22,400 | 1,891 | 25,080 | 25,080 | 26,400 | 26,400 |
| 63530 Small Tools | — | 641 | 655 | 655 | 655 | 655 |
| 65010 Air Conditioning Maintenance | 23,518 | 9,511 | 25,935 | 30,740 | 30,740 | 30,740 |
| 65020 Building and Grounds | 58,671 | 51,382 | 53,485 | 95,710 | 58,290 | 58,290 |
| 65131 Rent Other Equipment | — | — | 798 | 798 | 790 | 790 |
| 67010 Water | 15,762 | 19,046 | 10,925 | 19,930 | 20,500 | 20,500 |
| 67030 Natural Gas | 46,802 | 4,544 | 56,031 | 66,031 | 66,040 | 66,040 |
| 67040 Electricity | 126,120 | 68,479 | 149,530 | 194,990 | 194,990 | 194,990 |
| 67050 Telephone | 2,937 | 3,086 | 2,346 | 2,346 | 2,470 | 2,470 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 317,983 | 167,658 | 347,325 | 499,632 | 426,555 | 426,555 |
| CAPITAL OUTLAY | | | | | | |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 424,893 | 167,694 | 347,860 | 499,632 | 426,555 | 426,555 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Management
CODE: 351

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination and administrative control of the Parks Maintenance, Street Tree Maintenance, Median Maintenance and Golf Course Maintenance Programs. Examples of the duties performed include review of landscape design and specifications for various types of landscape projects undertaken throughout the City, review and approval of landscape and irrigation plans for public landscape projects, the performance of field inspections to ensure conformance with the City's landscape requirements and weed abatement of public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain the City's image of a park-like community and support the City's designation as a Tree City USA through the development of landscaping standards and specifications.
2. To coordinate the functional areas of responsibility

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|---|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Public landscape projects completed | 17 | 10 | 15 |
| Private landscape projects reviewed and checked | 9 | 10 | 10 |
| Field inspections performed (approximate) | 130 | 140 | 150 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Management
CODE: 351

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 124,467 | 123,991 | 123,530 | 124,768 | 128,510 | 131,081 |
| 52010 Regular Earnings - Part Time | 26,899 | 27,078 | 29,110 | 6,720 | — | — |
| 52400 Employee Benefits | 126,024 | 146,322 | 142,220 | 136,401 | 140,080 | 142,882 |
| TOTAL PERSONNEL | 277,390 | 297,391 | 294,860 | 267,889 | 268,590 | 273,963 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53090 Uniform and Shoes | — | — | — | — | — | — |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 600 | 600 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 281,590 | 301,591 | 299,060 | 272,089 | 272,790 | 278,163 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Median and Parkway
CODE: 352

ACTIVITY DESCRIPTION

The Median and Parkway Maintenance Division provides landscape maintenance for center medians, arterial parkways and certain landscaped areas along the 91 and 605 Freeways. A portion of funds for Assessment District #6 will be derived from a special maintenance district. One half the cost of maintaining the Del Amo Boulevard and Valley View Avenue center medians and part of the Pioneer Boulevard center median will be paid for through joint agreements with the Cities of Lakewood, Buena Park and La Mirada. This Division also oversees the landscape maintenance of AD-6, ADP-2, the Cerritos Center for the Performing Arts and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards are achieved through the maintenance of all City arterial parkways, center medians and public open space areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the City's public landscaped areas.
3. To facilitate an ongoing weed mitigation program along improved public rights-of-way for safety and aesthetic value.
4. Oversee the contract maintenance of the center medians, AD-6 landscape areas, arterial street parkways, ADP-2 landscape areas, freeway landscape areas, landscape areas adjacent to the Cerritos Center for the Performing Arts, and the Cerritos Senior Center at Pat Nixon Park.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|---|-----------------------------|--------------------------------|---------------------------------|
| Total approximate square feet of center street medians | 1,000,000 | 1,000,000 | 1,000,000 |
| Total approximate square feet of ADP-2 & AD-6 buffer landscape area | 1,128,000 | 1,128,000 | 1,128,000 |
| Total approximate square footage of sidewalk planters | 972,163 | 972,163 | 972,163 |
| Total square footage of freeway landscape | 797,000 | 797,000 | 797,000 |

| SIGNIFICANT ACTIVITY PROGRAM CHANGES | CHANGES |
|---|----------------|
| Increase in Professional Services expenditures for approved four-year landscape maintenance contract (61430). | +\$792,646 |
| Increase in Water expenditures based on actual use in prior years (67010). | +\$138,040 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Parks/Trees Maintenance - Median and Parkway

CODE: 352

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 75,298 | 77,356 | 74,320 | 75,069 | 77,900 | 79,458 |
| 51021 Overtime | 5,519 | 543 | 411 | 411 | 1,400 | 1,428 |
| 52400 Employee Benefits | 83,341 | 93,614 | 88,440 | 88,440 | 92,710 | 94,565 |
| TOTAL PERSONNEL | 164,158 | 171,513 | 163,171 | 163,920 | 172,010 | 175,451 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53090 Uniform and Shoes | 666 | 302 | 790 | 800 | 800 | 800 |
| 53091 Vehicle Operations | 1,676 | 1,541 | 3,800 | 3,800 | 3,800 | 3,800 |
| 61340 Outside Services | 9,839 | 6,783 | 6,870 | 6,870 | 6,870 | 6,870 |
| 61430 Professional Services | 1,299,915 | 1,248,673 | 1,066,674 | 1,522,750 | 1,859,320 | 1,859,320 |
| 63520 Special Supplies | 2,657 | 2,596 | 2,660 | 2,660 | 3,990 | 3,990 |
| 63530 Small Tools | 144 | 150 | 150 | 150 | 225 | 225 |
| 67010 Water | 355,500 | 423,121 | 336,960 | 450,000 | 475,000 | 475,000 |
| 67040 Electricity | 22,903 | 25,312 | 39,600 | 43,000 | 45,000 | 45,000 |
| 67060 Cellular Phone | — | — | 480 | 480 | 480 | 480 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| 69970 Non-Cap Expenditures - Machinery | 2,031 | 2,036 | — | — | 4,590 | 4,590 |
| TOTAL OPERATIONS AND MAINTENANCE | 1,695,331 | 1,710,514 | 1,457,984 | 2,030,510 | 2,400,075 | 2,400,075 |
| CAPITAL OUTLAY | | | | | | |
| 79030 Improvements | — | — | — | — | — | — |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | 2,040 | 2,040 | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 2,040 | 2,040 | — | — |
| ACTIVITY TOTAL | 1,859,489 | 1,882,027 | 1,623,195 | 2,196,470 | 2,572,085 | 2,575,526 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parkway Trees
CODE: 353

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 28,000 trees located in the parks, arterial street parkways, center medians and public open spaces.

ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for planting, maintaining, repairing and replacing all trees located in City rights-of-way and in other public areas. Personnel assigned to this division are skilled in all aspects of tree care and urban forestry management.

ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through a comprehensive tree maintenance program.
2. To continually monitor the health of street and parkway trees and take steps necessary to ensure public safety and to prevent, when possible, tree related diseases.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of all City-owned trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| New street trees planted by City | 203 | 150 | 200 |
| Street trees maintained | 28,350 | 28,391 | 28,431 |
| Street trees trimmed | 6,435 | 6,500 | 8,000 |
| Service calls made | 1,107 | 1,200 | 1,200 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase in Professional Services expenditures per approved tree maintenance services contract for Fiscal-Year 2022-2023 (61430). | + \$41,169 |
|---|------------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parkway Trees
CODE: 353

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 450,515 | 434,101 | 507,500 | 511,483 | 530,690 | 541,304 |
| 51021 Overtime | 17,210 | 12,501 | 6,302 | 6,302 | 6,302 | 6,429 |
| 52010 Regular Earnings - Part Time | — | — | — | — | — | — |
| 52015 Special Project Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 507,047 | 538,257 | 624,230 | 624,230 | 652,750 | 665,805 |
| TOTAL PERSONNEL | 974,772 | 984,859 | 1,138,032 | 1,142,015 | 1,189,742 | 1,213,538 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 230 | 170 | 340 | 340 | 340 | 340 |
| 53070 Reimbursed Mileage | 1,331 | 1,000 | — | — | — | — |
| 53080 Travel and Meeting | — | — | 200 | — | — | — |
| 53090 Uniform and Shoes | 4,630 | 3,975 | 5,500 | 5,500 | 6,400 | 6,400 |
| 53091 Vehicle Operations | 18,117 | 15,179 | 21,500 | 23,000 | 23,000 | 23,000 |
| 61430 Professional Services | 618,715 | 551,527 | 728,831 | 770,000 | 770,000 | 770,000 |
| 63280 Plant and Trees | 16,213 | 9,895 | 10,900 | 10,900 | 10,900 | 10,900 |
| 63520 Special Supplies | 11,663 | 11,912 | 10,840 | 10,840 | 10,840 | 10,840 |
| 63530 Small Tools | 219 | 201 | 220 | 220 | 220 | 220 |
| 67010 Water | 3,097 | 3,654 | 2,920 | 4,500 | 5,000 | 5,000 |
| 67060 Cellular Phone | 613 | 619 | 960 | 960 | 960 | 960 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 674,828 | 598,132 | 782,211 | 826,260 | 827,660 | 827,660 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 1,649,600 | 1,582,991 | 1,920,243 | 1,968,275 | 2,017,402 | 2,041,198 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parks
CODE: 354

ACTIVITY DESCRIPTION

The Park Maintenance Division provides parks and grounds keeping services for the City-owned park and open space system. The City's park system consists of the Civic Center, Cerritos Park East, Heritage Park, Liberty Park, the Sports Complex, the Cerritos Corporate Yard, nineteen neighborhood parks and six community open space areas.

ACTIVITY OBJECTIVES

1. To ensure that public parks and open space areas are properly and attractively maintained for safe public enjoyment.
2. To maintain sports fields in safe and playable condition.
3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|--|-----------|-----------|------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Total park and public acreage maintained includes: | 213 | 213 | 213 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | | | |
|---|--|--|-----------|
| Increase in Special Supplies expenditures in response to industry cost adjustments for general parks related maintenance necessities (63520). | | | +\$51,725 |
| Increase in Water expenditures based on actual use in previous years (67010). | | | +\$79,730 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parks
CODE: 354

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 1,415,017 | 1,347,416 | 1,433,980 | 1,446,262 | 1,503,860 | 1,533,938 |
| 51021 Overtime | 21,348 | 11,530 | 13,529 | 13,529 | 13,529 | 13,800 |
| 52010 Regular Earnings - Part Time | 7,708 | 3,914 | 63,850 | 63,850 | 45,420 | 46,329 |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 1,500,116 | 1,563,516 | 1,809,080 | 1,809,080 | 1,891,640 | 1,929,473 |
| TOTAL PERSONNEL | 2,944,189 | 2,926,376 | 3,320,439 | 3,332,721 | 3,454,449 | 3,523,540 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 1,200 | 180 | 4,280 | 4,280 | 4,280 | 4,280 |
| 53070 Reimbursed Mileage | — | — | — | — | — | — |
| 53080 Travel and Meeting | 179 | — | 600 | 600 | 600 | 600 |
| 53090 Uniform and Shoes | 14,136 | 15,530 | 19,780 | 19,780 | 20,150 | 20,150 |
| 53091 Vehicle Operations | 47,690 | 39,298 | 46,800 | 50,000 | 50,000 | 50,000 |
| 61340 Outside Services | — | 951 | 1,500 | 1,500 | 2,250 | 2,250 |
| 61430 Professional Services | 28,257 | 12,925 | 22,215 | 22,215 | 22,215 | 22,215 |
| 63520 Special Supplies | 86,429 | 83,399 | 73,450 | 83,450 | 125,175 | 125,175 |
| 63530 Small Tools | 877 | 862 | 1,600 | 1,600 | 2,400 | 2,400 |
| 65020 Building and Grounds | 2,578 | — | 4,170 | 4,170 | 4,170 | 4,170 |
| 65131 Rent Other Equipment | — | — | 950 | 950 | 950 | 950 |
| 67010 Water | 145,820 | 172,659 | 120,270 | 195,000 | 200,000 | 200,000 |
| 67060 Cellular Phone | 1,037 | 400 | 1,440 | 1,440 | 1,440 | 1,440 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| 69970 Non-Cap Expenditures - Machinery | 689 | 1,330 | — | 1,400 | 1,400 | 1,400 |
| TOTAL OPERATIONS AND MAINTENANCE | 328,892 | 327,534 | 297,055 | 386,385 | 435,030 | 435,030 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | 1,400 | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 1,400 | — | — | — |
| ACTIVITY TOTAL | 3,273,081 | 3,253,910 | 3,618,894 | 3,719,106 | 3,889,479 | 3,958,570 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Golf Course
CODE: 355

ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance practices.
2. To accommodate quality golf course play and promote an enjoyable experience for all level of players.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Increase in Special Supplies expenditures in response to industry cost adjustments for general parks related maintenance necessities (63520). | +\$14,895 |
|---|-----------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Golf Course
CODE: 355

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|----------------|----------------|----------------|----------------|----------------|----------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 130,169 | 126,232 | 203,440 | 205,343 | 202,990 | 207,050 |
| 51021 Overtime | 13,572 | 8,303 | 1,902 | 1,902 | 1,902 | 1,941 |
| 52400 Employee Benefits | 155,217 | 159,289 | 250,230 | 250,230 | 249,690 | 254,684 |
| TOTAL PERSONNEL | 298,958 | 293,824 | 455,572 | 457,475 | 454,582 | 463,675 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | — | — | — | — |
| 53070 Reimbursed Mileage | — | — | — | — | — | — |
| 53080 Travel and Meeting | — | — | — | — | — | — |
| 53090 Uniform and Shoes | 1,752 | 223 | 2,360 | 2,360 | 2,400 | 2,400 |
| 53091 Vehicle Operations | — | — | 7,200 | 7,200 | 7,200 | 7,200 |
| 61340 Outside Services | — | — | 2,000 | 2,000 | 2,000 | 2,000 |
| 61430 Professional Services | 1,240 | 1,136 | 3,870 | 3,870 | 3,870 | 3,870 |
| 63520 Special Supplies | 34,874 | 23,161 | 29,790 | 29,790 | 44,685 | 44,685 |
| 63530 Small Tools | — | 105 | 720 | 720 | 1,080 | 1,080 |
| 65010 Air Conditioning Maintenance | 528 | 575 | 580 | 580 | 580 | 580 |
| 65020 Building and Grounds | 3,527 | 7,693 | 3,791 | 3,800 | 3,800 | 3,800 |
| 67010 Water | 21,339 | 24,900 | 35,780 | 35,780 | 35,780 | 35,780 |
| 67030 Natural Gas | 1,031 | 1,207 | 1,800 | 1,800 | 1,800 | 1,800 |
| 67040 Electricity | 32,179 | 31,657 | 33,120 | 35,000 | 37,000 | 37,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 96,470 | 90,657 | 121,011 | 122,900 | 140,195 | 140,195 |
| CAPITAL OUTLAY | | | | | | |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 395,428 | 384,481 | 576,583 | 580,375 | 594,777 | 603,870 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water & Power Management
CODE: 361

ACTIVITY DESCRIPTION

The primary responsibility of this office is the coordination of the various divisions within the Cerritos Water Utility and the Cerritos Electric Utility¹⁷.

ACTIVITY OBJECTIVES

1. To provide professional expertise in the coordination of the two Cerritos utilities.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Reduction in anticipated expenditures in Professional Services (61430).

-\$68,330

¹⁷ This cost center closed during Fiscal Year 2021-22 due to the merger of the Departments of Public Works and Water & Power in Fiscal Year 2019-20.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water & Power Management
CODE: 361

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 191,884 | — | — | — | — | — |
| 52400 Employee Benefits | 178,084 | 20 | — | — | — | — |
| TOTAL PERSONNEL | 369,968 | 20 | — | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 4,800 | — | — | — | — | — |
| 53020 Dues and Publications | — | — | 2,200 | — | — | — |
| 53080 Travel and Meeting | — | — | 800 | — | — | — |
| 61430 Professional Services | — | 3,386 | 68,330 | — | — | — |
| 67060 Cellular Phone | 600 | 100 | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 5,400 | 3,486 | 71,330 | — | — | — |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 375,368 | 3,506 | 71,330 | — | — | — |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Management
CODE: 362

ACTIVITY DESCRIPTION

The Water Superintendent is responsible for overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection and Water Quality Control are managed to assure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

ACTIVITY OBJECTIVES

1. To supervise implementation of water related Capital Projects.
2. To plan and coordinate all Water Division activities.
3. To evaluate and use the most cost effective operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To sign up additional reclaimed water users.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

New account added to cost center for Legal Services related to water matters (61310).

+\$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Water Management

CODE: 362

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 275,545 | 238,513 | 279,330 | 385,647 | 424,990 | 433,490 |
| 51021 Overtime | — | — | — | — | — | — |
| 52010 Regular Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 280,884 | 252,169 | 318,440 | 435,082 | 484,490 | 494,180 |
| TOTAL PERSONNEL | 556,429 | 490,682 | 597,770 | 820,729 | 909,480 | 927,670 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 2,400 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 35,537 | 25,515 | 36,200 | 36,200 | 36,200 | 36,200 |
| 53030 Education and Training | 4,825 | 35 | 10,000 | 10,000 | 10,000 | 10,000 |
| 53070 Reimbursed Mileage | — | — | 360 | 360 | 360 | 360 |
| 53080 Travel and Meeting | 583 | — | 600 | 600 | 600 | 600 |
| 53090 Uniform and Shoes | 321 | 548 | 950 | 2,050 | 950 | 950 |
| 53091 Vehicle Operations | — | — | 500 | 500 | 500 | 500 |
| 61180 Engineering Services | — | — | 500 | 500 | 500 | 500 |
| 61310 Legal Services | — | — | — | 10,000 | 10,000 | 10,000 |
| 61430 Professional Services | 22,347 | 53,293 | 25,000 | 35,000 | 25,000 | 25,000 |
| 61612 Water Master Assessment | 53,217 | 52,729 | 65,550 | 65,550 | 65,550 | 65,550 |
| 63230 Maps and Publications | — | — | 500 | 500 | 500 | 500 |
| 63250 Office Supplies | 97 | 343 | 500 | 500 | 500 | 500 |
| 63520 Special Supplies | 85 | 277 | 1,000 | 1,000 | 1,000 | 1,000 |
| 67060 Cellular Phone | 1,800 | 1,550 | 2,400 | 2,400 | 2,400 | 2,400 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 122,412 | 136,690 | 147,660 | 168,760 | 157,660 | 157,660 |
| CAPITAL OUTLAY | | | | | | |
| 79030 Improvements | — | — | — | — | — | — |
| 79050 Furniture Fixtures and Office | — | — | 500 | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 500 | — | — | — |
| ACTIVITY TOTAL | 678,841 | 627,372 | 745,930 | 989,489 | 1,067,140 | 1,085,330 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of treated water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum production of wells ensuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.
5. To implement water treatment methods which meet all State and Federal Health Agency requirements.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|---|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Acre feet of water purchased (from MWD) | 0 | 100 | 120 |
| Acre feet of water rights pumped (from wells) | 8,086 | 8,500 | 8,700 |
| MWD water costs (\$ per acre foot) | \$1,302 | \$1,334 | \$1,369 |
| Well pumping assessments (\$ per acre foot) | \$394 | \$411 | \$428 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase in Water Well Pumping Assessment expenditures to cover increase to the annual Groundwater Recharge Assessment (65213). | +\$125,000 |
| Increase in Motor Vehicles (79060) expenditures for vehicle replacement (see property control details). | +\$115,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 223,648 | 227,369 | 224,640 | 226,886 | 295,240 | 301,145 |
| 51021 Overtime | 113,373 | 118,144 | 81,952 | 81,952 | 81,952 | 83,592 |
| 52400 Employee Benefits | 281,557 | 305,336 | 267,320 | 267,320 | 351,340 | 358,367 |
| TOTAL PERSONNEL | 618,578 | 650,849 | 573,912 | 576,158 | 728,532 | 743,104 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53070 Reimbursed Mileage | — | 27 | 2,300 | 2,300 | 2,300 | 2,300 |
| 53080 Travel and Meeting | — | — | 2,400 | 2,400 | 2,400 | 2,400 |
| 53090 Uniform and Shoes | 2,410 | 2,199 | 11,200 | 9,150 | 9,150 | 9,150 |
| 53091 Vehicle Operations | 6,152 | 5,963 | 10,500 | 10,500 | 10,500 | 10,500 |
| 61340 Outside Services | 113,497 | 93,237 | 143,300 | 103,300 | 143,300 | 143,300 |
| 61360 Permit Fees | 33,321 | 25,888 | 47,360 | 47,360 | 47,360 | 47,360 |
| 61430 Professional Services | 25,940 | 19,020 | 19,500 | 19,500 | 19,500 | 19,500 |
| 63520 Special Supplies | 11,228 | 15,368 | 15,000 | 15,000 | 15,000 | 15,000 |
| 63530 Small Tools | 707 | 555 | 830 | 2,830 | 2,830 | 2,830 |
| 65212 Water Production Equipment | 49,334 | 247,573 | 80,410 | 78,410 | 78,410 | 78,410 |
| 65213 Water Well Pumping Assessment | 2,649,553 | 3,088,963 | 3,013,000 | 3,335,000 | 3,138,000 | 3,138,000 |
| 67020 MWD Purchase | 201,910 | 77,970 | 460,660 | 185,660 | 460,660 | 460,660 |
| 67030 Natural Gas | 221,493 | 196,336 | 202,620 | 327,620 | 202,620 | 202,620 |
| 67040 Electricity | 19,811 | 22,112 | 23,000 | 23,000 | 23,000 | 23,000 |
| 67050 Telephone | 18,419 | 18,436 | 19,940 | 19,940 | 19,940 | 19,940 |
| 67060 Cellular Phone | — | — | 400 | 400 | 400 | 400 |
| 67070 Power | 478,427 | 523,996 | 468,480 | 468,480 | 468,480 | 468,480 |
| 69050 Leased Water Rights | 706,299 | 660,049 | 744,500 | 769,500 | 744,500 | 744,500 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 4,538,501 | 4,997,692 | 5,265,400 | 5,420,350 | 5,388,350 | 5,388,350 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 1,000 | — | — | — |
| 79060 Motor Vehicles ¹⁸ | — | — | — | — | 115,000 | 115,000 |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 1,000 | — | 115,000 | 115,000 |
| ACTIVITY TOTAL | 5,157,079 | 5,648,541 | 5,840,312 | 5,996,508 | 6,231,882 | 6,246,454 |

¹⁸ See [Property Control Capital Outlay Detail \(p. 212\)](#) for Motor Vehicle details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Operations
CODE: 364

ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

| | 2020-2021 | 2021-2022 | 2022-2023 |
|---|------------------|------------------|-------------------|
| ACTIVITY WORKLOAD STATISTICS | ACTUAL | ESTIMATED | FORECASTED |
| Total number water services | 15,754 | 15,762 | 15,767 |
| Total number of fire services | 299 | 302 | 305 |
| Miles of water mains in service | 183 | 183 | 184 |
| Total fire hydrants in service | 1,681 | 1,682 | 1,683 |
| Water main, services & fire hydrant repairs | 35 | 35 | 40 |
| Water meters changed | 467 | 485 | 515 |
| High water bill complaints requiring field follow-up or meter testing | 193 | 175 | 200 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Decrease in capital outlay Motor Vehicles (79060) due to reduction from prior year expenditures (see property control details). | -\$192,000 |
|---|------------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Water Operations

CODE: 364

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 323,729 | 332,761 | 330,600 | 333,907 | 401,044 | 409,065 |
| 51021 Overtime | 102,500 | 103,066 | 18,422 | 18,422 | 18,422 | 18,791 |
| 52400 Employee Benefits | 393,562 | 432,715 | 406,640 | 406,640 | 493,280 | 503,146 |
| TOTAL PERSONNEL | 819,791 | 868,542 | 755,662 | 758,969 | 912,746 | 931,002 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53070 Reimbursed Mileage | — | — | 1,700 | 1,700 | 1,700 | 1,700 |
| 53080 Travel and Meeting | — | — | 500 | 500 | 500 | 500 |
| 53090 Uniform and Shoes | 4,233 | 4,735 | 8,990 | 8,990 | 8,990 | 8,990 |
| 53091 Vehicle Operations | 18,389 | 16,670 | 18,000 | 18,000 | 18,000 | 18,000 |
| 61340 Outside Services | 389,742 | 164,745 | 89,480 | 84,480 | 87,080 | 87,080 |
| 61430 Professional Services | 13,835 | 18,706 | 16,600 | 16,600 | 16,600 | 16,600 |
| 63520 Special Supplies | 5,664 | 9,462 | 8,460 | 8,460 | 8,460 | 8,460 |
| 63530 Small Tools | 2,347 | 3,433 | 4,440 | 4,440 | 4,440 | 4,440 |
| 63675 Emergency Water Storage Supplies | 1,851 | — | 2,000 | 2,000 | 2,000 | 2,000 |
| 63710 Water Meters | 40,114 | 48,128 | 60,330 | 60,330 | 60,330 | 60,330 |
| 65020 Building and Grounds | — | — | 700 | 700 | 700 | 700 |
| 65131 Rent Other Equipment | — | 128 | 1,500 | 1,500 | 1,500 | 1,500 |
| 65210 Distribution Systems | 40,800 | 67,622 | 54,500 | 54,500 | 54,500 | 54,500 |
| 65211 Water - Special Maintenance | 15,119 | 17,435 | 18,350 | 18,350 | 18,350 | 18,350 |
| 67060 Cellular Phone | 4,707 | 5,016 | 4,200 | 5,000 | 5,000 | 5,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| 69970 Non-Cap Expenditures - Machinery | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 536,801 | 356,080 | 289,750 | 285,550 | 288,150 | 288,150 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79060 Motor Vehicles ¹⁹ | — | — | 242,000 | 242,000 | 50,000 | 50,000 |
| 79070 Machinery and Equipment | — | — | — | 2,600 | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 242,000 | 244,600 | 50,000 | 50,000 |
| ACTIVITY TOTAL | 1,356,592 | 1,224,622 | 1,287,412 | 1,289,119 | 1,250,896 | 1,269,152 |

¹⁹ See [Property Control Capital Outlay Detail \(p. 212\)](#) for Motor Vehicle details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Inspection
CODE: 365

ACTIVITY DESCRIPTION

The Water Inspection activity has been established within the Water Division to ensure the continuing quality of water delivered to consumers through an on-going program of treatment and testing. Samples are taken at scheduled intervals throughout the year from specific locations within the water system on a selected basis to undergo professional laboratory testing including bacteriological content and chemical analysis. Personnel assigned to this section also provide cross-connection control through inspection of backflow prevention devices within the water system. Also included is the inspection of all newly constructed water lines, fire hydrants and water services and marking the location of water facilities as required by outside contractors.

ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|---|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Backflow devices testing notices sent to others | 170 | 170 | 174 |
| City-owned backflow devices tested | 154 | 154 | 159 |
| Cross-connection inspections performed | 1 | 1 | 2 |
| Bacteriological samples performed | 1,128 | 1,150 | 1,150 |
| Color, odor, turbidity tests performed | 276 | 276 | 276 |
| Chemical, radiological, gen. mineral samples | 240 | 240 | 2 |
| T.H.M. (Trihalomethane) samples) | 64 | 64 | 64 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase in Water Treatment Services to cover increased water treatment chemical costs (61611). | + \$25,000 |
|---|------------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Inspection
CODE: 365

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 89,055 | 88,955 | 85,344 | 86,197 | 88,796 | 90,572 |
| 52400 Employee Benefits | 91,290 | 103,826 | 85,344 | 85,344 | 103,000 | 105,060 |
| TOTAL PERSONNEL | 180,345 | 192,781 | 170,688 | 171,541 | 191,796 | 195,632 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 445 | — | 1,150 | 1,150 | 1,150 | 1,150 |
| 53070 Reimbursed Mileage | — | — | 240 | 240 | 240 | 240 |
| 53080 Travel and Meeting | — | — | 200 | 200 | 200 | 200 |
| 53090 Uniform and Shoes | 521 | 878 | 950 | 950 | 950 | 950 |
| 53091 Vehicle Operations | 1,826 | 1,359 | 2,700 | 2,700 | 2,700 | 2,700 |
| 61350 Outside Processing | 66,085 | 52,309 | 62,440 | 62,440 | 62,440 | 62,440 |
| 61611 Water Treatment Services | 151,311 | 144,659 | 128,575 | 153,575 | 153,575 | 153,575 |
| 63520 Special Supplies | 827 | 2,482 | 3,100 | 3,100 | 3,100 | 3,100 |
| 63530 Small Tools | — | 66 | 200 | 200 | 200 | 200 |
| 65211 Water - Special Maintenance | 29,427 | 21,856 | 25,000 | 25,000 | 25,000 | 25,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 250,442 | 223,609 | 224,555 | 249,555 | 249,555 | 249,555 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 430,787 | 416,390 | 395,243 | 421,096 | 441,351 | 445,187 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for ensuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the reclaimed water system.
2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|--------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Total acre feet of water produced | 2,381 | 2,499 | 2,624 |
| Total number of water services | 262 | 262 | 262 |
| Total miles of water main in service | 28 | 28 | 29 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Water Production Equipment expenditures based on prior year averages (65212). -\$32,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51021 Overtime | — | — | — | — | — | — |
| TOTAL PERSONNEL | — | — | — | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53080 Travel and Meeting | 101 | — | 100 | 100 | 100 | 100 |
| 53091 Vehicle Operations | 1,690 | 1,181 | 3,000 | 3,000 | 3,000 | 3,000 |
| 61340 Outside Services | 69,830 | 333,648 | 4,000 | 44,000 | 4,000 | 4,000 |
| 61430 Professional Services | 557 | 36,426 | 6,500 | 13,500 | 13,500 | 13,500 |
| 63520 Special Supplies | 235 | 197 | 500 | 500 | 500 | 500 |
| 63530 Small Tools | 102 | 135 | 400 | 400 | 400 | 400 |
| 63710 Water Meters | 3,801 | — | 3,000 | 3,000 | 3,000 | 3,000 |
| 63720 Water Purchase | 230,281 | 432,063 | 300,750 | 300,750 | 300,750 | 300,750 |
| 65020 Building and Grounds | — | — | 300 | 300 | 300 | 300 |
| 65131 Rent Other Equipment | — | — | 500 | 500 | 500 | 500 |
| 65132 Rent Building and Grounds | 70,671 | 72,791 | 77,000 | 77,000 | 77,000 | 77,000 |
| 65210 Distribution Systems | 2,738 | 641 | — | — | — | — |
| 65212 Water Production Equipment | 104,888 | 424 | 105,000 | 73,000 | 73,000 | 73,000 |
| 67070 Power | 214,353 | 85,961 | 216,440 | 216,440 | 216,440 | 216,440 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 699,247 | 963,467 | 717,490 | 732,490 | 692,490 | 692,490 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 699,247 | 963,467 | 717,490 | 732,490 | 692,490 | 692,490 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Electric Utility
CODE: 368

ACTIVITY DESCRIPTION

The Electric Utility Division was created to provide reliable electricity to customers in the City of Cerritos based on an “opt-in” model. The Electric Utility will provide an economically priced alternative to the prevailing electrical supplier. These goals are being accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years. Additionally, beginning October 2017 Cerritos Electric Utility (CEU) began receiving hydroelectric power from the Boulder Canyon Project (BCP), and in July 2023 will begin receiving solar power from the Daggett Solar Project. These power procurements will provide an optimum means to deal with consumer peak power demand.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Owned and Contracted Capacity (mW) | 16.0 | 16.0 | 16.0 |
| System Annual Peak (mW) | 16.0 | 16.0 | 16.0 |
| Energy Sales (MWh) | 66,000 | 63,110 | 66,000 |
| Number of Service Accounts | 300 | 310 | 1,000 |
| City Generated Solar Energy (kWh) | 350,000 | 350,000 | 350,000 |
| Boulder Canyon Project (BCP) (MWh) | 5,100 | 5,100 | 5,100 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase in Fuel Expense to cover increased fuel costs (67120). | +\$850,000 |
|---|------------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Electric Utility

CODE: 368

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 122,707 | 109,680 | 109,260 | 69,908 | 108,460 | 110,630 |
| 52010 Regular Earnings - Part Time | — | — | — | 19,210 | 57,630 | 58,783 |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 118,634 | 130,163 | 122,370 | 83,045 | 136,450 | 139,179 |
| TOTAL PERSONNEL | 241,341 | 239,843 | 231,630 | 172,163 | 302,540 | 308,592 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 1,800 | 1,800 | 1,800 |
| 53020 Dues and Publications | 3,806 | 3,806 | 5,500 | 5,500 | 5,500 | 5,500 |
| 53070 Reimbursed Mileage | — | — | — | — | — | — |
| 53080 Travel and Meeting | 96 | — | 100 | 100 | 100 | 100 |
| 61050 Bank Charges and Fees | 7,668 | 7,785 | 12,000 | 12,000 | 12,000 | 12,000 |
| 61310 Legal Services | 105,435 | 167,889 | 120,000 | 120,000 | 120,000 | 120,000 |
| 61430 Professional Services | 12,075 | 7,559 | 25,000 | 25,000 | 25,000 | 25,000 |
| 63250 Office Supplies | 185 | 500 | 1,000 | 1,000 | 1,000 | 1,000 |
| 63520 Special Supplies | 2,450 | 5,086 | 5,500 | 5,500 | 5,500 | 5,500 |
| 67060 Cellular Phone | 600 | 600 | 600 | 300 | 300 | 300 |
| 67085 Additional Energy Resources | — | 16,402 | 200,000 | 200,000 | 200,000 | 200,000 |
| 67095 Magnolia Power Plant O & M | 803,880 | 833,616 | 858,750 | 858,750 | 858,750 | 858,750 |
| 67101 Electric Transmission Scheduling Fee | 350,427 | 350,910 | 350,400 | 350,400 | 350,400 | 350,400 |
| 67103 Power Scheduling Fee | 49,441 | 48,200 | 72,000 | 72,000 | 72,000 | 72,000 |
| 67105 Transmission Losses | — | — | 5,000 | 5,000 | 5,000 | 5,000 |
| 67110 Electric Special Assessment | — | — | 50,000 | 50,000 | 50,000 | 50,000 |
| 67115 Reliability Service | — | — | 65,000 | 65,000 | 65,000 | 65,000 |
| 67116 Cap and Trade / Green House Gas | 285,920 | 300,240 | 320,000 | 320,000 | 320,000 | 320,000 |
| 67117 Renewable Portfolio | — | — | — | — | — | — |
| 67118 Load Growth | — | — | — | — | — | — |
| 67120 Fuel Expense | 2,109,742 | 1,185,651 | 2,000,000 | 2,000,000 | 2,000,000 | 2,850,000 |
| 67121 Fuel Transportation | 121,968 | 121,464 | 215,000 | 215,000 | 215,000 | 215,000 |
| 67131 Energy Resources WAPA | 49,688 | 46,825 | 49,000 | 49,000 | 49,000 | 49,000 |
| 67132 Capacity WAPA | 50,174 | 47,770 | 58,000 | 58,000 | 58,000 | 58,000 |
| 67133 LCRB Dam Fund | 12,305 | 13,376 | 14,000 | 14,000 | 14,000 | 14,000 |
| 67134 LCR MSCP - Multi-Species Conservation Prog. | 3,718 | 3,390 | 4,000 | 4,000 | 4,000 | 4,000 |
| 67135 BCP Capital Investment Repayment - Per Sch. | 43,734 | 43,734 | 43,740 | 43,740 | 43,740 | 43,740 |
| 67146 Major Maintenance - Cap Impr (Reserves) | 419,832 | 435,960 | 518,000 | 518,000 | 518,000 | 518,000 |
| 67147 Spare Parts - Cap Impr (Reserves) | 24,000 | 36,000 | 56,480 | 56,480 | 56,480 | 56,480 |
| 67190 Billing Management | 77,400 | 80,400 | 167,000 | 167,000 | 167,000 | 167,000 |
| 67191 General and Administrative | — | 7,350 | 25,890 | 25,890 | 25,890 | 25,890 |
| 67193 Grid Management Charges | 272,198 | 640,791 | 300,000 | 300,000 | 300,000 | 300,000 |
| 67194 Debt Service - Project B | 768,000 | 852,000 | 858,820 | 858,820 | 858,820 | 858,820 |
| 67198 Regulatory Compliance | — | — | 50,000 | 50,000 | 50,000 | 50,000 |
| 69013 Administrative Fees - SCPPA | 175,687 | 169,022 | 175,000 | 175,000 | 175,000 | 175,000 |
| 69045 Interest Expense on Advances | — | — | 225,000 | 225,000 | 225,000 | 225,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 5,754,029 | 5,429,926 | 6,854,380 | 6,852,280 | 6,852,280 | 7,702,280 |
| ACTIVITY TOTAL | 5,995,370 | 5,669,769 | 7,086,010 | 7,024,443 | 7,154,820 | 8,010,872 |

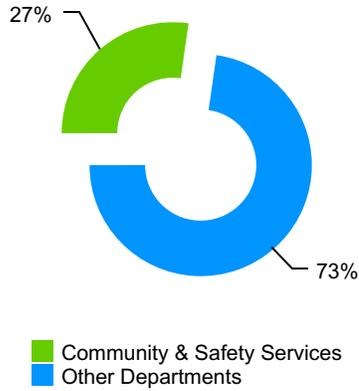
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COMMUNITY & SAFETY SERVICES

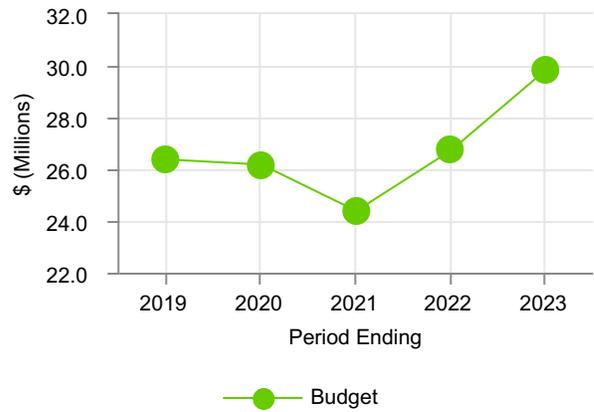
COMMUNITY & SAFETY SERVICES

Graphical Budget Data

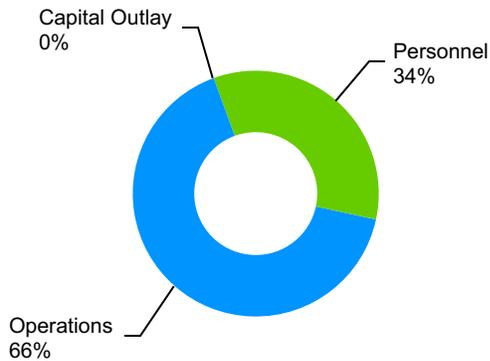
Percent of Operating Budget



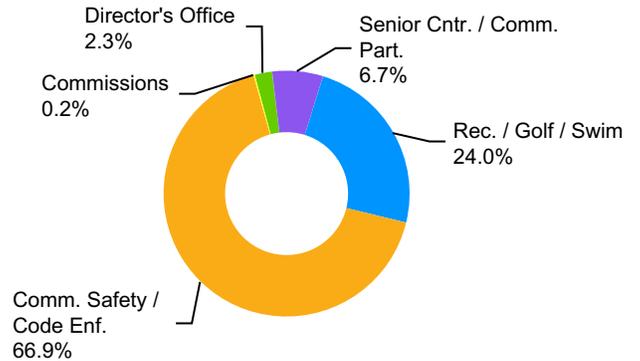
Budget History



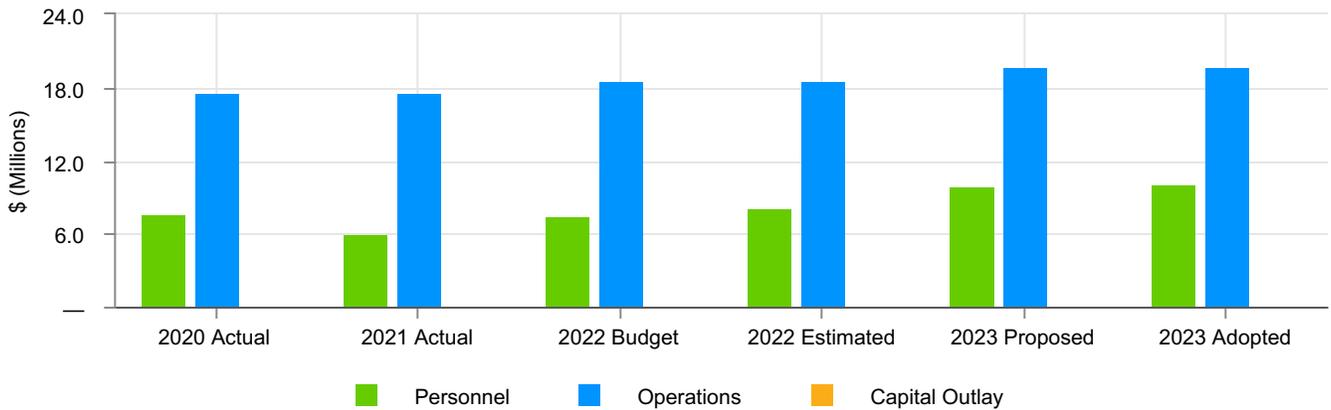
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services

CODE: 400

OVERVIEW COMMENTARY

The Department of Community & Safety Services is responsible for providing the social, recreational, and public safety services of the City. The Department is divided into four operating divisions, which include the Office of the Director, Community Participation, Recreation Services, and Community Safety. The divisions provide direct staff services in the development and implementation of programs designed to enhance recreational and Social opportunities in Cerritos and to provide for the security of Cerritos residents.

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) administering the City's police, fire, and animal control contracts; (3) coordinating public and private agency programs made available to residents; (4) acting as a liaison between City officials and community groups; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; (6) ensuring the safety and security of Cerritos residents through a proactive "community policing" strategy; and (7) preserving the high quality of development in Cerritos through the efforts of the City's Code Enforcement Unit.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 7,647,508 | 5,989,892 | 7,438,002 | 8,109,276 | 9,931,909 | 10,130,119 |
| Operations and Maintenance | 17,589,657 | 17,608,109 | 18,586,620 | 18,580,737 | 19,680,638 | 19,710,038 |
| Capital Outlay | — | 10,670 | 41,000 | 41,000 | — | — |
| TOTAL BUDGET | 25,237,165 | 23,608,671 | 26,065,622 | 26,731,013 | 29,612,547 | 29,840,157 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community & Safety Services
CODE: 411

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community & Safety Services, as well as administration of the department's grant-funded programs.

The Office of the Director is also responsible for managing various capital projects and the parksite acquisition and park development program of the City. The Director's office seeks out alternative program funding sources by researching and preparing appropriate state and federal grant applications.

ACTIVITY OBJECTIVES

1. To act as a liaison between the City of Cerritos and the Sheriff's management staff assigned to the Cerritos Sheriff's Station.
2. To provide administrative guidance and support to the operational divisions of the department.
3. To administer the City's parking enforcement programs.
4. To administer the City's property maintenance code enforcement programs.
5. To serve as the Secretary to the Property Preservation Commission and to the Community Safety Committee.
6. To act as Emergency Service Coordinator for the City of Cerritos and represent the City at all Disaster Management Area E meetings and functions.
7. To administer and manage the City's Community Emergency Response Team (CERT) program.
8. To provide assistance with the Los Angeles County Sheriff's Department Volunteers on Patrol program.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Travel and Meeting to provide conference and training funding for City staff (53080).

+\$14,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community & Safety Services
CODE: 411

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 281,192 | 315,949 | 294,770 | 300,674 | 306,690 | 312,824 |
| 52400 Employee Benefits | 239,724 | 300,573 | 333,090 | 333,090 | 346,560 | 353,492 |
| TOTAL PERSONNEL | 520,916 | 616,522 | 627,860 | 633,764 | 653,250 | 666,316 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | — | — | 200 | 200 | 200 | 200 |
| 53070 Reimbursed Mileage | — | — | 500 | 200 | 200 | 200 |
| 53080 Travel and Meeting | — | — | 500 | 200 | 500 | 15,000 |
| 63520 Special Supplies | — | — | 250 | 250 | 250 | 250 |
| 67060 Cellular Phone | 600 | 600 | 1,200 | 1,200 | 1,200 | 1,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 4,200 | 4,200 | 6,250 | 5,650 | 5,950 | 20,450 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 525,116 | 620,722 | 634,110 | 639,414 | 659,200 | 686,766 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Participation
CODE: 421

ACTIVITY DESCRIPTION

The Community Participation Division of the Department of Community & Safety Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of the availability of services supplied by the City, other governmental agencies and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various types of City activities. This Division coordinates ceremonies and celebrations which recognize dignitaries and volunteers, commemorate ground breakings and dedicate new facilities. This Division also oversees the operation of the Senior Center.

ACTIVITY OBJECTIVES

1. To keep abreast of the changing programs and service needs and interests of the community.
2. To design and establish appropriate programs and services for residents of all ages.
3. To plan and execute awards and recognition programs and ceremonies for dignitaries, officials and volunteers.
4. To utilize all available resources to provide service, consumer information and referral to our community.
5. To develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Increase in Program Expenses and Supplies due to restoration of all community-wide event programming (63410). | +\$44,826 |
|---|-----------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Participation
CODE: 421

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 142,087 | 66,199 | 65,160 | 131,325 | 153,900 | 156,978 |
| 51021 Overtime | 528 | 243 | 1,028 | 1,028 | 1,000 | 1,020 |
| 52400 Employee Benefits | 134,143 | 73,094 | 81,450 | 172,575 | 192,380 | 196,228 |
| TOTAL PERSONNEL | 276,758 | 139,536 | 147,638 | 304,928 | 347,280 | 354,226 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 1,800 | — | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 150 | — | 500 | 500 | 500 | 500 |
| 53070 Reimbursed Mileage | 539 | 555 | 500 | 600 | 600 | 600 |
| 53080 Travel and Meeting | 77 | — | 400 | 400 | 400 | 400 |
| 61340 Outside Services | — | — | 600 | 600 | 600 | 600 |
| 61380 Printing | 2,595 | — | 3,500 | 3,500 | 3,500 | 3,500 |
| 63130 Community Awards | 2,855 | 612 | 3,200 | 3,200 | 3,000 | 3,000 |
| 63250 Office Supplies | 117 | 163 | 1,500 | 1,500 | 1,500 | 1,500 |
| 63310 Postage | — | — | 1,000 | 1,000 | 1,000 | 1,000 |
| 63410 Program Expenses and Supplies | 22,584 | 2,945 | 24,000 | 41,700 | 68,826 | 68,826 |
| 63411 Community Programs | 160,087 | 148,601 | 127,270 | 130,230 | 130,230 | 130,230 |
| 63520 Special Supplies | 52 | 350 | 5,000 | 5,000 | 5,000 | 5,000 |
| 67060 Cellular Phone | 300 | — | 600 | 600 | 600 | 600 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 191,156 | 153,226 | 171,670 | 192,430 | 219,356 | 219,356 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 467,914 | 292,762 | 319,308 | 497,358 | 566,636 | 573,582 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Senior Center
CODE: 422

ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Participation personnel are responsible for developing, implementing, supervising and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and groups desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, fitness classes and utilization of the Center's fitness/wellness center.

ACTIVITY OBJECTIVES

1. To oversee and coordinate the development and operations of the Cerritos Senior Center.
2. To keep abreast of the changing needs and interests of the adult community.
3. To utilize all available resources to provide services, enrichment opportunities and referrals to the adult/senior population.
4. To develop, implement, supervise and evaluate all programs and services to benefit the aging population of our community.
5. To provide meeting/banquet facilities for residents and adult community groups.
6. To manage a senior center volunteer program and to manage a volunteer recognition program.
7. To foster positive intergenerational relationships and promote knowledge about people of all ages.
8. To maintain senior health and independence through fitness, wellness and educational programming.

| ACTIVITY WORKLOAD STATISTICS²⁰ | 2020-2021 | 2021-2022 | 2022-2023 |
|--|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Co-Sponsored Classes | 0 | 5,624 | 6,186 |
| Senior Center Classes & Special Events | 340 | 15,142 | 16,656 |
| Fitness Center Attendance | 0 | 21,422 | 23,564 |
| Public Access Computer Usage | 0 | 848 | 933 |
| Congregate Meal (pick up) & Home Delivered Meals | 90,610 | 60,132 | 66,145 |
| Human Services Appointments (HICAP & HSA) | 305 | 64 | 70 |
| Senior Organization Attendance | 0 | 9,776 | 10,754 |
| Facility Reservation Attendance | 0 | 2,767 | 3,044 |
| Volunteer Hours | 0 | 3,536 | 3,890 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Increase in Professional Services due to maintenance of Center aquarium and newsletter layout costs (61430). | +\$16,802 |
| Increase in Program Expense and Supplies due to restoration of services and fees associated with labor and event vendor costs (63410). | +\$17,700 |

²⁰ Statistics reflect COVID-19 reduction in services/rentals/reduced programming and special events during Fiscal Year 2020-21 and Fiscal Year 2021-22.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Senior Center

CODE: 422

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 278,693 | 282,193 | 280,820 | 286,582 | 306,090 | 312,212 |
| 51021 Overtime | 1,925 | 35 | 2,000 | 2,000 | 2,000 | 2,040 |
| 52010 Regular Earnings - Part Time | 218,108 | 94,885 | 133,459 | 135,107 | 356,900 | 364,038 |
| 52021 Overtime Earnings - Part Time | 137 | — | 1,650 | 1,650 | 1,650 | 1,683 |
| 52400 Employee Benefits | 378,877 | 388,462 | 390,500 | 463,954 | 506,000 | 516,120 |
| TOTAL PERSONNEL | 877,740 | 765,575 | 808,429 | 889,293 | 1,172,640 | 1,196,093 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | 140 | 140 | — | — |
| 53030 Education and Training | — | — | — | — | — | — |
| 53070 Reimbursed Mileage | 351 | 1,354 | 500 | 1,500 | 750 | 750 |
| 53080 Travel and Meeting | — | — | 200 | 200 | 200 | 200 |
| 53090 Uniform and Shoes | 67 | 1,665 | 2,200 | 2,200 | 2,200 | 2,200 |
| 61360 Permit Fees | — | — | 500 | 500 | 500 | 500 |
| 61380 Printing | 8,036 | — | 12,150 | 12,150 | 13,100 | 13,100 |
| 61430 Professional Services | 37,435 | 3,966 | 60,100 | 60,100 | 76,902 | 76,902 |
| 63110 Computer Supplies | 3,935 | 479 | 4,200 | 4,200 | 4,200 | 4,200 |
| 63130 Community Awards | 178 | — | 300 | 300 | 300 | 300 |
| 63140 Inventory for Resale | 2,410 | — | 3,500 | 3,500 | 3,500 | 3,500 |
| 63250 Office Supplies | 2,545 | 2,043 | 3,560 | 3,560 | 5,060 | 5,060 |
| 63270 Photo Film and Processing | — | — | 200 | — | — | — |
| 63310 Postage | 1,735 | 240 | 2,050 | 2,050 | 2,050 | 2,050 |
| 63410 Program Expenses and Supplies | 26,291 | 5,254 | 30,050 | 30,050 | 47,750 | 47,750 |
| 63411 Community Programs | 58,241 | 49,780 | 51,790 | 56,790 | 56,790 | 56,790 |
| 63520 Special Supplies | 3,842 | 1,865 | 3,560 | 3,560 | 4,560 | 4,560 |
| 67060 Cellular Phone | 600 | 600 | 600 | 1,050 | 1,200 | 1,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | 2,160 | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 145,666 | 69,406 | 175,600 | 181,850 | 219,062 | 219,062 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 1,000 | 1,000 | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 1,000 | 1,000 | — | — |
| ACTIVITY TOTAL | 1,023,406 | 834,981 | 985,029 | 1,072,143 | 1,391,702 | 1,415,155 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Recreation Services
CODE: 441

ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community & Safety Services organizes and provides a variety of recreation activities for the Cerritos community. Personnel assigned to this Division plan, develop and administer a safe and comprehensive recreation program at the City's community centers and parks. Programs and activities for all ages are offered through this Division and include: arts, crafts, dance, music, excursions, special interest classes, special events, sports leagues, tennis lessons and adaptive recreation programs.

ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Participants in Division Programs | 400 | 75,000 | 200,000 |
| Drop-in Facility Usage | 360,657 | 475,000 | 545,000 |
| Facility Reservation Usage | 36,112 | 150,000 | 200,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Resuming contract classes to pre-pandemic levels will result in an increase in anticipated expenditures for Professional Services (61430). | +\$113,720 |
| Resuming Recreation programs and special events to pre-pandemic levels will result in an increase in anticipated expenditures for Program Expenses and Supplies (63410). | +\$87,000 |
| Reduced usage of the Community Gymnasiums at Cerritos and Whitney High Schools will result in a decrease in anticipated expenditures for Rent Building and Grounds (65132). | -\$27,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Recreation Services
CODE: 441

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 1,030,467 | 1,020,660 | 1,028,000 | 1,023,345 | 1,044,000 | 1,064,880 |
| 51021 Overtime | 2,264 | 5,727 | 5,000 | 5,000 | 5,000 | 5,100 |
| 52010 Regular Earnings - Part Time | 876,731 | 451,598 | 708,967 | 729,360 | 1,292,682 | 1,318,476 |
| 52021 Overtime Earnings - Part Time | 1,246 | 372 | — | — | — | — |
| 52400 Employee Benefits | 1,281,435 | 1,340,348 | 1,425,730 | 1,393,084 | 1,619,730 | 1,652,125 |
| TOTAL PERSONNEL | 3,192,143 | 2,818,705 | 3,167,697 | 3,150,789 | 3,961,412 | 4,040,581 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 8,188 | 5,714 | 8,000 | 8,000 | 8,000 | 8,000 |
| 53070 Reimbursed Mileage | 3,317 | 936 | 5,000 | 5,000 | 5,000 | 5,000 |
| 53080 Travel and Meeting | 1,209 | 50 | 1,700 | 1,700 | 1,700 | 1,700 |
| 53090 Uniform and Shoes | 14,223 | 98 | 16,000 | 16,000 | 16,000 | 16,000 |
| 53091 Vehicle Operations | 565 | 90 | 1,300 | 1,300 | 1,300 | 1,300 |
| 61130 Delivery Service | — | — | — | — | — | — |
| 61260 Insurance - General | 986 | — | 2,000 | 2,000 | 2,000 | 2,000 |
| 61380 Printing | 3,750 | 3,411 | 6,500 | 6,500 | 8,000 | 8,000 |
| 61430 Professional Services | 273,146 | 102,295 | 174,000 | 174,000 | 287,720 | 287,720 |
| 61580 Temporary Help | 23,934 | 3,550 | 25,000 | 13,400 | 26,750 | 26,750 |
| 63410 Program Expenses and Supplies | 235,055 | 17,497 | 174,000 | 192,000 | 261,000 | 261,000 |
| 63411 Community Programs | 4,110 | — | 3,000 | 1,000 | 3,000 | 3,000 |
| 63520 Special Supplies | 7,636 | 2,320 | 20,000 | 20,000 | 25,000 | 25,000 |
| 65132 Rent Building and Grounds | 128,762 | 93,906 | 137,000 | 110,200 | 110,000 | 110,000 |
| 67050 Telephone | 883 | 1,221 | 2,000 | 2,000 | 2,000 | 2,000 |
| 67060 Cellular Phone | 1,800 | 1,300 | 3,000 | 2,800 | 3,000 | 3,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | 1,851 | — | — | — | — |
| 69970 Non-Cap Expenditures - Machinery | 449 | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 711,613 | 237,839 | 582,100 | 559,500 | 764,070 | 764,070 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | 10,670 | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | 10,670 | — | — | — | — |
| ACTIVITY TOTAL | 3,903,756 | 3,067,214 | 3,749,797 | 3,710,289 | 4,725,482 | 4,804,651 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Golf Course
CODE: 442

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Iron-Wood Nine Golf Course. Activities by this Division include the safe and efficient operation of the driving range and pro shop and coordination of activities for the Cerritos golfing community, including lessons, tournaments and general play.

ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos.
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Classes/special events | 0 | 50 | 700 |
| Number of rounds of golf | 15,967 | 33,000 | 40,000 |
| Driving range participants | 24,533 | 44,000 | 45,000 |
| Total course revenue | \$266,733 | \$525,000 | \$550,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Resuming contract classes to pre-pandemic levels will result in an increase of expenditures for Professional Services (61430). | +\$15,000 |
|--|-----------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Golf Course
CODE: 442

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|----------------|----------------|----------------|----------------|----------------|----------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 76,889 | 78,048 | 75,000 | 77,263 | 78,000 | 79,560 |
| 51021 Overtime | 149 | 270 | 1,000 | 1,000 | 1,000 | 1,020 |
| 52010 Regular Earnings - Part Time | 149,597 | 89,464 | 208,070 | 213,061 | 365,780 | 373,096 |
| 52021 Overtime Earnings - Part Time | 233 | — | — | — | — | — |
| 52400 Employee Benefits | 112,751 | 122,061 | 143,350 | 143,350 | 187,920 | 191,679 |
| TOTAL PERSONNEL | 339,619 | 289,843 | 427,420 | 434,674 | 632,700 | 645,355 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | — | — | — | — |
| 53070 Reimbursed Mileage | 11 | — | 500 | 500 | 500 | 500 |
| 53080 Travel and Meeting | — | — | 400 | 400 | 400 | 400 |
| 53090 Uniform and Shoes | — | — | 3,000 | 3,000 | 3,000 | 3,000 |
| 53091 Vehicle Operations | 566 | 242 | 1,500 | 1,500 | 1,500 | 1,500 |
| 61340 Outside Services | — | — | 3,200 | 3,200 | 4,000 | 4,000 |
| 61380 Printing | 241 | — | 3,500 | 3,500 | 3,500 | 3,500 |
| 61430 Professional Services | 11,749 | 5,989 | 2,000 | 12,000 | 17,000 | 17,000 |
| 63140 Inventory for Resale | 476 | 312 | 6,000 | 6,000 | 6,000 | 6,000 |
| 63410 Program Expenses and Supplies | 2,502 | 14 | 800 | 8,000 | 800 | 800 |
| 63520 Special Supplies | 6,327 | 6,043 | 30,000 | 12,800 | 30,000 | 30,000 |
| 65020 Building and Grounds | — | 263,100 | 10,000 | 10,000 | 10,000 | 10,000 |
| 65131 Rent Other Equipment | 4,854 | 2,641 | 7,000 | 7,000 | 7,000 | 7,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 26,726 | 278,341 | 67,900 | 67,900 | 83,700 | 83,700 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 366,345 | 568,184 | 495,320 | 502,574 | 716,400 | 729,055 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Swim & Fitness Center
CODE: 443

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Activities by this Division include conducting swim lessons, recreational and lap swimming and adaptive recreation swim classes.

ACTIVITY OBJECTIVES

1. To provide a specialized leisure activity swim and fitness facility for all patrons.
2. To provide a safe and properly supervised swim and fitness facility for all patrons.
3. To ensure that swim activities are planned for every age group and interest.
4. To strive for organizational efficiency and cost effectiveness.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Swim lessons attendance | 0 | 30,000 | 75,000 |
| Recreational swim attendance | 0 | 7,000 | 10,000 |
| Other pool use attendance | 0 | 45,000 | 80,000 |
| Fitness center attendance | 0 | 20,000 | 25,000 |
| Total pool revenue | \$0 | \$170,000 | \$225,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Swim & Fitness Center
CODE: 443

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 130,609 | 114,504 | 136,000 | 140,109 | 142,000 | 144,840 |
| 51021 Overtime | 359 | — | 1,028 | 1,028 | 1,028 | 1,049 |
| 52010 Regular Earnings - Part Time | 670,468 | 128,216 | 363,730 | 721,571 | 952,219 | 971,264 |
| 52021 Overtime Earnings - Part Time | 1,099 | 30 | — | — | — | — |
| 52400 Employee Benefits | 318,580 | 204,887 | 272,760 | 340,600 | 450,810 | 459,827 |
| TOTAL PERSONNEL | 1,121,115 | 447,637 | 773,518 | 1,203,308 | 1,546,057 | 1,576,980 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 11,448 | 6,550 | 17,000 | 9,500 | 17,900 | 17,900 |
| 53070 Reimbursed Mileage | 278 | — | 500 | 500 | 500 | 500 |
| 53080 Travel and Meeting | — | — | — | — | — | — |
| 53090 Uniform and Shoes | 10,552 | 4,028 | 12,000 | 6,000 | 12,000 | 12,000 |
| 61380 Printing | 995 | 665 | 1,500 | 1,500 | 1,500 | 1,500 |
| 61430 Professional Services | 5,696 | 750 | 2,000 | 4,000 | 7,000 | 7,000 |
| 63140 Inventory for Resale | 3,252 | — | 3,000 | 3,000 | 3,000 | 3,000 |
| 63410 Program Expenses and Supplies | 5,731 | — | 3,100 | 3,100 | 3,100 | 3,100 |
| 63520 Special Supplies | 15,603 | 10,416 | 8,130 | 10,130 | 8,000 | 8,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 53,555 | 22,409 | 47,230 | 37,730 | 53,000 | 53,000 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 1,174,670 | 470,046 | 820,748 | 1,241,038 | 1,599,057 | 1,629,980 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Safety
CODE: 451

ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department, Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and City of Long Beach Animal Care Services.

ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|-------------------------------------|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Temporary Annual Parking Permits | 17,785 | 14,300 | 23,340 |
| Animal Control Incidents | 1,962 | 2,045 | 2,062 |
| Fires | 80 | 87 | 114 |
| Law Enforcement Service Requests | 14,646 | 16,918 | 18,054 |
| Self-generated Observations | 14,040 | 13,898 | 13,969 |

| SIGNIFICANT ACTIVITY PROGRAM CHANGES | CHANGES |
|---|----------------|
| Increase in Animal Control Services reflects increase in contract; increase is offset by license fees (61020). | +\$16,210 |
| Police and Safety Services increases due to a contract adjustment and addition of commercial truck enforcement officer and patrol vehicles (61370). | +\$753,420 |
| Outside Services increase for intrusion alarm systems upgrades and repairs to aging system (61340). | +\$20,000 |
| Upgrades to intrusion alarm systems at city facilities moved to CIP (79030). | -\$40,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Safety
CODE: 451

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 59,905 | 59,675 | 59,450 | 60,043 | 61,850 | 63,087 |
| 52010 Regular Earnings - Part Time | 509,570 | 129,906 | 548,220 | 551,987 | 617,050 | 629,331 |
| 52021 Overtime Earnings - Part Time | 338 | 818 | — | — | — | — |
| 52400 Employee Benefits | 204,947 | 135,159 | 244,860 | 244,860 | 272,220 | 277,665 |
| TOTAL PERSONNEL | 774,760 | 325,558 | 852,530 | 856,890 | 951,120 | 970,083 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 5,736 | 5,996 | 7,000 | 7,000 | 7,000 | 7,000 |
| 53070 Reimbursed Mileage | — | — | 100 | 100 | 100 | 100 |
| 53080 Travel and Meeting | 224 | 384 | 1,000 | 1,000 | 1,000 | 1,000 |
| 53090 Uniform and Shoes | 4,486 | 143 | 7,000 | 7,000 | 7,000 | 7,000 |
| 53091 Vehicle Operations | 124,790 | 98,321 | 120,000 | 120,000 | 120,000 | 120,000 |
| 61020 Animal Control Services | 326,400 | 339,291 | 368,390 | 368,390 | 384,600 | 384,600 |
| 61220 Finger Printing Expense | 1,757 | 125 | 3,000 | 3,000 | 3,000 | 3,000 |
| 61370 Police and Safety Services | 15,710,170 | 16,180,064 | 16,674,630 | 16,674,437 | 17,428,050 | 17,428,050 |
| 61340 Outside Services | — | 65,894 | 50,000 | 50,000 | 70,000 | 70,000 |
| 61380 Printing | 4,318 | 4,764 | 10,000 | 10,000 | 10,000 | 10,000 |
| 61430 Professional Services | 175,036 | 120,828 | 220,000 | 220,000 | 220,000 | 220,000 |
| 63250 Office Supplies | 1,730 | 374 | 3,000 | 3,000 | 3,000 | 3,000 |
| 63410 Program Expenses and Supplies | 7,194 | 3,906 | 12,000 | 12,000 | 15,000 | 15,000 |
| 63520 Special Supplies | 11,504 | 6,115 | 10,000 | 10,000 | 10,000 | 10,000 |
| 65080 Office Furniture and Fixtures | 61,781 | — | — | — | — | — |
| 67060 Cellular Phone | 3,512 | 890 | 2,500 | 2,500 | 2,500 | 2,500 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 16,438,638 | 16,827,095 | 17,488,620 | 17,488,427 | 18,281,250 | 18,281,250 |
| CAPITAL OUTLAY | | | | | | |
| 79030 Improvements | — | — | 40,000 | 40,000 | — | — |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79060 Motor Vehicles | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 40,000 | 40,000 | — | — |
| ACTIVITY TOTAL | 17,213,398 | 17,152,653 | 18,381,150 | 18,385,317 | 19,232,370 | 19,251,333 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Code Enforcement
CODE: 452

ACTIVITY DESCRIPTION

The Code Enforcement Unit plays a vital role in implementing the development standards of the City. This Unit investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Unit also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Unit manages the City Wide Pride Program.

ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.
9. Monitor and address homelessness in City.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|---|------------------|------------------|-------------------|
| | ACTUAL | ESTIMATED | FORECASTED |
| Code Enforcement cases processed | 2,140 | 1,450 | 1,100 |
| Cerritos Property Preservation Commission case hearings | 9 | 31 | 25 |
| Property Preservation tree appeals | 0 | 0 | 0 |
| City prosecutor cases | 1 | 1 | 2 |
| Administrative citations | 8 | 12 | 10 |
| Homeless Encampment Cleanup | 15 | 14 | 12 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Code Enforcement
CODE: 452

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 231,313 | 231,526 | 233,220 | 235,539 | 249,560 | 254,552 |
| 52010 Regular Earnings - Part Time | 44,935 | 53,229 | 71,890 | 72,291 | 71,050 | 72,471 |
| 52400 Employee Benefits | 257,061 | 301,761 | 312,040 | 312,040 | 331,080 | 337,702 |
| TOTAL PERSONNEL | 533,309 | 586,516 | 617,150 | 619,870 | 651,690 | 664,725 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 380 | 380 | 500 | 500 | 500 | 500 |
| 53080 Travel and Meeting | — | — | 1,000 | 1,000 | 1,000 | 1,000 |
| 53090 Uniform and Shoes | — | — | 500 | 500 | 500 | 500 |
| 53091 Vehicle Operations | 3,044 | 2,234 | 5,000 | 5,000 | 5,000 | 5,000 |
| 61310 Legal Services | 1,007 | 8,398 | 15,000 | 15,000 | 15,000 | 15,000 |
| 61430 Professional Services | 1,506 | 1,839 | 3,000 | 3,000 | 10,000 | 10,000 |
| 63230 Maps and Publications | — | — | 250 | 250 | 250 | 250 |
| 63411 Community Programs | — | — | 1,000 | 1,000 | 1,000 | 1,000 |
| 63520 Special Supplies | 152 | 693 | 4,000 | 4,000 | 4,000 | 4,000 |
| 67060 Cellular Phone | 2,283 | 2,049 | 2,500 | 2,500 | 2,500 | 2,500 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 8,372 | 15,593 | 32,750 | 32,750 | 39,750 | 39,750 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 541,681 | 602,109 | 649,900 | 652,620 | 691,440 | 704,475 |

PROPERTY PRESERVATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as City Wide Pride. The City Wide Pride program encourages property maintenance through positive reinforcement by recognizing property owners who maintain their property exceptionally well.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| PERSONNEL EXPENSE | 5,574 | — | 7,880 | 7,880 | 7,880 | 7,880 |
| OPERATIONS AND MAINTENANCE | 4,437 | — | 5,200 | 5,200 | 5,200 | 13,100 |
| CAPITAL OUTLAY | — | — | — | — | — | — |
| TOTAL BUDGET | 10,011 | — | 13,080 | 13,080 | 13,080 | 20,980 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the City Wide Pride program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|---------------|-----------|---------------|---------------|---------------|---------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 52010 Regular Earnings - Part Time | 5,000 | — | 7,300 | 7,300 | 7,300 | 7,300 |
| 52400 Employee Benefits ²¹ | 574 | — | 580 | 580 | 580 | 580 |
| TOTAL PERSONNEL | 5,574 | — | 7,880 | 7,880 | 7,880 | 7,880 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 2,500 | — | 3,000 | 3,000 | 3,000 | 3,000 |
| 53080 Travel and Meeting | 1,937 | — | 2,100 | 2,100 | 2,100 | 10,000 |
| 63520 Special Supplies | — | — | 100 | 100 | 100 | 100 |
| TOTAL OPERATIONS AND MAINTENANCE | 4,437 | — | 5,200 | 5,200 | 5,200 | 13,100 |
| CAPITAL OUTLAY | | | | | | |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 10,011 | — | 13,080 | 13,080 | 13,080 | 20,980 |

²¹ As Commission Members are not eligible for benefits, the costs associated with the "Employee Benefits" line item in all City Commission cost centers are associated with payroll expenses only, such as: Medicare, unemployment insurance, and Social Security.

PARKS AND RECREATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| PERSONNEL EXPENSE | 5,574 | — | 7,880 | 7,880 | 7,880 | 7,880 |
| OPERATIONS AND MAINTENANCE | 5,294 | — | 9,300 | 9,300 | 9,300 | 16,300 |
| CAPITAL OUTLAY | — | — | — | — | — | — |
| TOTAL BUDGET | 10,868 | — | 17,180 | 17,180 | 17,180 | 24,180 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 52010 Regular Earnings - Part Time | 5,000 | — | 7,300 | 7,300 | 7,300 | 7,300 |
| 52400 Employee Benefits ²² | 574 | — | 580 | 580 | 580 | 580 |
| TOTAL PERSONNEL | 5,574 | — | 7,880 | 7,880 | 7,880 | 7,880 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 2,500 | — | 3,000 | 3,000 | 3,000 | 3,000 |
| 53020 Dues and Publications | — | — | 1,000 | 1,000 | 1,000 | 1,000 |
| 53080 Travel and Meeting | 1,746 | — | 3,000 | 3,000 | 3,000 | 10,000 |
| 61580 Temporary Help | 994 | — | 1,930 | 1,930 | 1,930 | 1,930 |
| 63520 Special Supplies | 54 | — | 370 | 370 | 370 | 370 |
| TOTAL OPERATIONS AND MAINTENANCE | 5,294 | — | 9,300 | 9,300 | 9,300 | 16,300 |
| CAPITAL OUTLAY | | | | | | |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 10,868 | — | 17,180 | 17,180 | 17,180 | 24,180 |

²² As Commission Members are not eligible for benefits, the costs associated with the "Employee Benefits" line item in all City Commission cost centers are associated with payroll expenses only, such as: Medicare, unemployment insurance, and Social Security.

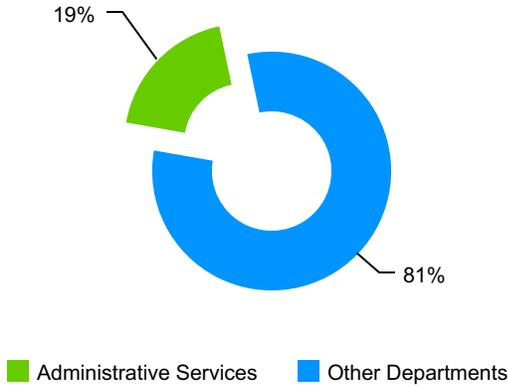
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ADMINISTRATIVE SERVICES

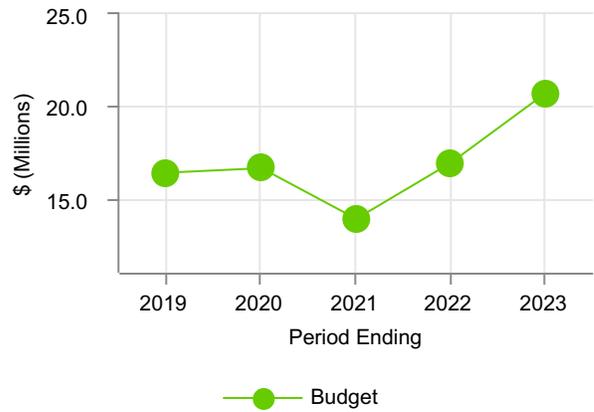
ADMINISTRATIVE SERVICES

Graphical Budget Data

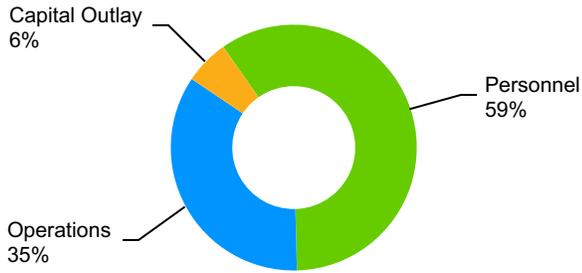
Percent of Operating Budget



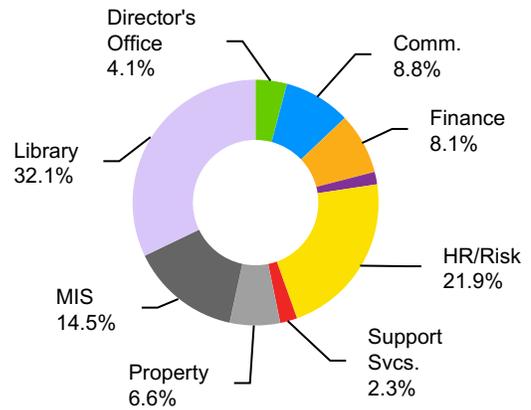
Budget History



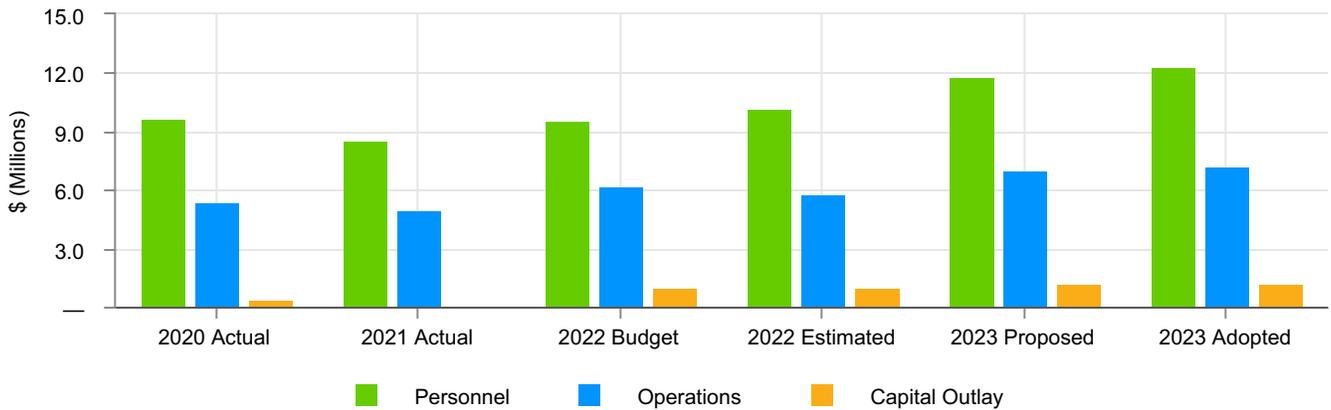
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Administrative Services

CODE: 500

OVERVIEW COMMENTARY

The Department of Administrative Services is organized and responsible for coordinating the day-to-day activities of various internal operations and supplying specialized staff to all operating departments. The Department is divided into six operational divisions inclusive of nine cost control centers: Office of the Director of Administrative Services, Communications, Finance, Water Billing, Human Resources, Support Services, Property Control, Management Information Services, and the Cerritos Library.

The personnel of this Department also function in an advisory capacity to other City Departments in providing technical information for the accomplishment of tasks, printing and graphic design, employee consultation, vendor contracts, and dissemination of specialized financial information required for effective budget implementation.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 9,646,700 | 8,556,817 | 9,627,502 | 10,201,881 | 11,867,048 | 12,296,187 |
| Operations and Maintenance | 5,410,766 | 4,990,290 | 6,268,860 | 5,767,590 | 7,009,372 | 7,221,672 |
| Capital Outlay | 442,881 | 44,074 | 996,050 | 989,114 | 1,212,610 | 1,212,610 |
| TOTAL BUDGET | 15,500,347 | 13,591,181 | 16,892,412 | 16,958,585 | 20,089,030 | 20,730,469 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

ACTIVITY DESCRIPTION

The Office of the Director is responsible for coordinating, supervising, and ensuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices, including the preparation and monitoring of the City-wide budget as proposed and directed by the City Manager. The Director is appointed by the City Manager and, through this office, elected and appointed officials are continually advised of the City's budget, finance, personnel, procurement, data processing, communications, and library activities and requirements.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the appropriate operating divisions and to ensure that the department's goals are consistent with the City's goals;
2. To provide professional expertise in the development and budget management of the City's personnel, purchasing, property control, financial activity, communications, telecommunications, risk management and related programs, and to apply all legislation related to these areas as appropriate for Cerritos;
3. To provide for effective administration of the City's annual budget process in a manner which protects the City's fiscal position and to implement related legislation in accordance with legal deadlines;
4. To oversee the risk management program and to stabilize general liability and workers' compensation claims by promoting such a program;
5. To provide a complete and current management information base to operating departments on a regular basis in order to enhance their day-to-day operations;
6. To optimize the City's data processing capabilities;
7. To coordinate the refinement of a comprehensive communications and advanced information system that will benefit the Cerritos community and to operate a governmental access component within this system;
8. To provide administrative expertise in the ongoing development of the Cerritos Library, and to program the facility in a manner responsive to community needs.
9. To continually refine the City's finance systems in order to enhance the City's management capabilities, fulfill management reporting requirements, and ultimately increase the responsiveness to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Travel and Meeting to provide conference and training funding for City staff (53080).

+\$14,300

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 161,430 | 192,487 | 186,690 | 192,285 | 347,130 | 354,073 |
| 51021 Overtime | 987 | 137 | — | 300 | 300 | 306 |
| 52010 Regular Earnings - Part Time | — | — | — | — | — | — |
| 52015 Special Project Earnings - Part Time | 91,256 | — | — | — | — | — |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 177,679 | 207,612 | 214,690 | 214,690 | 399,200 | 407,184 |
| TOTAL PERSONNEL | 431,352 | 400,236 | 401,380 | 407,275 | 746,630 | 761,563 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 8,400 | 8,400 |
| 53020 Dues and Publications | 260 | 260 | 500 | 500 | 500 | 500 |
| 53070 Reimbursed Mileage | — | — | — | — | — | — |
| 53080 Travel and Meeting | 474 | — | 700 | 700 | 2,700 | 15,000 |
| 61130 Delivery Service | — | — | — | — | 100 | 100 |
| 61380 Printing | 5,804 | 3,942 | 4,500 | 4,500 | 5,500 | 5,500 |
| 61430 Professional Services | 81,652 | 50,484 | 65,000 | 90,000 | 60,000 | 60,000 |
| 61580 Temporary Help | — | — | — | — | — | — |
| 63520 Special Supplies | 288 | 150 | 500 | 1,000 | 1,000 | 1,000 |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 1,200 | 1,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | 747 | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 93,425 | 59,036 | 75,400 | 100,900 | 79,400 | 91,700 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 500 | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 500 | — | — | — |
| ACTIVITY TOTAL | 524,777 | 459,272 | 477,280 | 508,175 | 826,030 | 853,263 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

ACTIVITY DESCRIPTION

The Communications Division is responsible for providing a variety of information to the public and news media. Information channels utilized include: interpersonal and telephone contact, correspondence, news releases, special brochures and pamphlets, handbooks and directories, employee publications, slide and video presentations, tours, newsletters, advertisements, magazines, the Internet, radio and television. The Division is also responsible for handling cable television customer service complaints and operating the City's cable television channel.

ACTIVITY OBJECTIVES

1. To promote knowledge and use of municipal services, events and programs with the creation of targeted communications programs.
2. To respond to news media inquiries about the City's policies, programs and projects by acting as the liaison between City staff and journalists.
3. To inform residents of new or existing City ordinances, upcoming City events or construction projects, City recreation and Library programs, and issues affecting the community through a monthly City newsletter.
4. To handle cable television customer service complaints and coordinate the broadcast of City Council, Planning Commission, Fine Arts and Historical Commission, Property Preservation Commission and Parks and Recreation Commission meetings and the production and broadcast of public service programming on the City's cable television channel.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 | 2021-2022 | 2022-2023 |
|--|------------------|------------------|------------------|
| | ACTUAL | ESTIMATED | FORECAST |
| Advertisements | 19 | 51 | 50 |
| Newsletters | 37 | 44 | 50 |
| Press Releases | 214 | 243 | 250 |
| Proclamations | 63 | 93 | 85 |
| Certificates of Recognition | 79 | 178 | 120 |
| Photo Assignments | 26 | 36 | 30 |
| Tours | 0 | 1 | 2 |
| Special Brochures and Publications | 3 | 6 | 10 |
| Video Productions | 20 | 20 | 20 |
| Live Cablecast of City Council and Commission meetings | 42 | 53 | 50 |
| Updates to City HomePage | 1,538 | 1,910 | 1,600 |
| Fliers | 7 | 9 | 10 |
| Updates to City Intranet | 198 | 828 | 200 |
| TV3 messages | 145 | 176 | 150 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Increase Printing costs for CCPA Season Brochure and Calendar of Events direct mail pieces for return to a full season in FY 22-23. Increase in printing costs for "The Cerritos News" (61380). | +\$116,260 |
| Decrease in Professional Services to reflect the remaining balance of the \$150,000 of expenses related to the redesign of the City's website (61430). | -\$72,000 |
| Increase Postage for CCPA Season Brochure Calendar of Events direct mail piece (list services, data processing & postage). Increase in postage for "The Cerritos News" mailing (63310). | +\$163,780 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 343,182 | 341,872 | 340,550 | 346,661 | 353,180 | 360,244 |
| 51021 Overtime | — | — | — | — | — | — |
| 52010 Regular Earnings - Part Time | — | — | — | — | 27,010 | 27,551 |
| 52400 Employee Benefits | 357,149 | 397,885 | 395,040 | 398,180 | 416,720 | 425,055 |
| TOTAL PERSONNEL | 700,331 | 739,757 | 735,590 | 744,841 | 796,910 | 812,850 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 15,394 | 14,327 | 22,030 | 22,030 | 22,150 | 22,150 |
| 53070 Reimbursed Mileage | 154 | 121 | 450 | 450 | 450 | 450 |
| 53080 Travel and Meeting | — | — | 1,400 | 1,400 | 1,400 | 1,400 |
| 61130 Delivery Service | — | — | 150 | 150 | 150 | 150 |
| 61340 Outside Services | 1,200 | 2,350 | 10,000 | 10,000 | 10,000 | 10,000 |
| 61380 Printing | 128,899 | 30,218 | 253,420 | 258,120 | 369,680 | 369,680 |
| 61430 Professional Services | 70,794 | 14,112 | 241,350 | 166,350 | 169,350 | 169,350 |
| 63270 Photo Film and Processing | 565 | 2,441 | 5,200 | 5,200 | 5,200 | 5,200 |
| 63310 Postage | 202,075 | 19,384 | 255,700 | 255,700 | 419,480 | 419,480 |
| 63520 Special Supplies | 3,268 | 1,106 | 5,000 | 5,000 | 9,000 | 9,000 |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 600 | 600 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | 279 | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 426,549 | 88,538 | 798,900 | 728,600 | 1,011,060 | 1,011,060 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 4,000 | 4,000 | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 4,000 | 4,000 | — | — |
| ACTIVITY TOTAL | 1,126,880 | 828,295 | 1,538,490 | 1,477,441 | 1,807,970 | 1,823,910 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Finance
CODE: 531

ACTIVITY DESCRIPTION

The Finance Division is responsible for the administration and management of financial activities of the City and Successor Agency, including cash and treasury management, bond debt administration, water billing and collection, financial reporting, internal audit and control, and accounting for assets.

ACTIVITY OBJECTIVES

1. Validate the City's financial position and integrity by annually receiving an unqualified opinion from the City's independent auditor and receiving an award from GFOA for excellence in financial reporting.
2. Manage the water billing and other billing systems to ensure equitable compliance with legal limitations and make resources available for the continued operation of the City's services.
3. Manage the City's debt issuance program and pursue financing opportunities to make resources available for the City's Capital Improvement Program.
4. Maintain accurate and complete financial records, pay vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Process and deposit all receipts of funds from all sources in a timely manner and maintain an effective method of control in the collections and disbursements of City funds.
6. Actively manage the City's portfolio within the guidelines of the City's adopted investment policy and GASB 31.
7. Enhance cross-training responsibilities within the Division.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|--|-----------------------------|--------------------------------|---------------------------------|
| Number of accounts payable checks issued | 4,315 | 4,500 | 4,600 |
| Number of accounts payable electronic funds transfers issued | 1,181 | 1,300 | 1,400 |
| Number of accounts payable wire transfer payments issued | 168 | 160 | 155 |
| Total accounts payable | 5,664 | 5,960 | 6,165 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Increase in Bank Fees and Charges to reflect actual costs (61050). | +\$10,000 |
| Decrease in Professional Services to reflect anticipated reduction in demand (61430). | -\$10,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Finance

CODE: 531

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 506,164 | 568,373 | 610,393 | 624,647 | 652,950 | 666,009 |
| 51021 Overtime | 245 | — | — | — | — | — |
| 52010 Regular Earnings - Part Time | 37,859 | 26,614 | 26,520 | 26,792 | 29,510 | 30,101 |
| 52400 Employee Benefits | 504,790 | 636,800 | 721,060 | 721,060 | 771,630 | 787,063 |
| TOTAL PERSONNEL | 1,049,058 | 1,231,787 | 1,357,973 | 1,372,499 | 1,454,090 | 1,483,173 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 3,048 | 2,572 | 2,040 | 2,072 | 2,072 | 2,072 |
| 53070 Reimbursed Mileage | 96 | 1 | 100 | — | — | — |
| 53080 Travel and Meeting | 1,141 | 815 | 750 | 1,000 | 3,000 | 3,000 |
| 61040 Auditing | 25,500 | 40,970 | 49,000 | 49,000 | 53,000 | 53,000 |
| 61050 Bank Charges and Fees | 96,875 | 56,067 | 80,000 | 90,000 | 90,000 | 90,000 |
| 61380 Printing | 165 | 392 | 500 | 500 | 500 | 500 |
| 61430 Professional Services | 195,338 | 51,235 | 43,200 | 22,700 | 33,200 | 33,200 |
| 63520 Special Supplies | 904 | 1,038 | 1,000 | 1,000 | 1,000 | 1,000 |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 600 | 600 |
| 69080 Miscellaneous Expenses | — | — | — | — | — | — |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 327,267 | 157,290 | 180,790 | 170,472 | 186,972 | 186,972 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 1,376,325 | 1,389,077 | 1,538,763 | 1,542,971 | 1,641,062 | 1,670,145 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

ACTIVITY DESCRIPTION

The Water Billing section administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This section responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Public Works / Water & Power Department and provides general assistance, information and support for the operation of the water system.

ACTIVITY GOALS AND OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Public Works / Water & Power Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Domestic water | 15,150 | 15,150 | 15,150 |
| City services | 325 | 324 | 324 |
| Reclaimed water | 262 | 263 | 263 |
| Irrigation | 605 | 605 | 605 |
| State and wholesale | 18 | 18 | 18 |
| Number of bills processed | 89,278 | 89,300 | 89,300 |
| Water consumption billed (units) | 2,840,784 | 3,100,000 | 3,150,000 |
| Number of applications processed: | | | |
| Owner occupant | 603 | 550 | 550 |
| Renters | 376 | 400 | 450 |
| Commercial | 68 | 65 | 65 |
| Number of turn-offs | 0 | 100 | 150 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Decrease in Postage to reflect reduction in demand resulting from increased patron usage of electronic billing options (63310). | -\$10,000 |
|---|-----------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 124,112 | 120,635 | 61,824 | 62,438 | 67,030 | 68,371 |
| 51021 Overtime | 2,615 | 43 | — | — | — | — |
| 52010 Regular Earnings - Part Time | — | — | — | 21,000 | 24,650 | 25,143 |
| 52400 Employee Benefits | 101,283 | 120,099 | 77,900 | 81,900 | 90,870 | 92,688 |
| TOTAL PERSONNEL | 228,010 | 240,777 | 139,724 | 165,338 | 182,550 | 186,202 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 61050 Bank Charges and Fees | 54,855 | 71,959 | 58,000 | 58,000 | 63,000 | 63,000 |
| 61380 Printing | 8,144 | 2,447 | 6,000 | 11,250 | 11,000 | 11,000 |
| 61430 Professional Services | 50,841 | 47,895 | 47,500 | 55,000 | 55,000 | 55,000 |
| 63310 Postage | 38,895 | 36,240 | 38,000 | 30,000 | 28,000 | 28,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 152,735 | 158,541 | 149,500 | 154,250 | 157,000 | 157,000 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 380,745 | 399,318 | 289,224 | 319,588 | 339,550 | 343,202 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

ACTIVITY DESCRIPTION

The Human Resources / Risk Management Division manages the administration of the City's personnel, payroll administration, employee relations, labor relations, and risk management functions. The development of sound personnel management practices and procedures is accomplished through advice to appropriate City officials regarding personnel needs and requirements and by serving as the City's employee relations representative in the conduct of employee relations and negotiations. The Division maintains the City's Classification / Compensation Plan by conducting classification and salary studies and by preparing job specifications which accurately reflect responsibilities assigned to each City position. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division encourages safe working conditions, provides general liability and workers' compensation claims management, and monitors risk identification through a City-wide Risk Management Program. The Division provides training programs and job counseling for employee development.

ACTIVITY GOALS AND OBJECTIVES

1. Provide centralized support to the City's management staff and employees in the areas of labor and employee relations, training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.
2. To hire, retain, and develop quality employees. Administer recruitments in compliance with local, state and federal employment laws to ensure full staffing of the most qualified personnel within all City Departments.
3. Reduce the City's liability through proactive administrative measures. Reduce frequency and cost of accidents, lost work hours and exposure to financial loss through an active City-Wide risk management program.
4. Educate and research the changes made to state and federal employment laws and address key areas of concern to the City's employment system to remain legally compliant.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|--|-----------------------------|--------------------------------|---------------------------------|
| Positions filled through recruitment (Full-Time) | 7 | 20 | 10 |
| Positions filled through recruitment (Part-Time) | 0 | 65 | 50 |
| Processed applications for employment | 382 | 1,200 | 1,500 |
| General Liability claims investigated | 108 | 115 | 100 |
| Workers' Compensation claims processed | 5 | 20 | 20 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Decrease in Insurance-General is based on the JPIA annual Contribution and aggregate retrospective deposit estimates (61260). | -\$247,510 |
| Increase in Professional Services to fund employee classification and compensation study (61430). | +\$200,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 462,483 | 455,828 | 452,280 | 456,794 | 470,400 | 479,808 |
| 51021 Overtime | 6,044 | 4,699 | 5,000 | 5,000 | 5,000 | 5,100 |
| 52010 Regular Earnings - Part Time | 72,368 | 73,952 | 101,320 | 102,045 | 135,530 | 138,241 |
| 52400 Employee Benefits | 464,431 | 520,485 | 546,460 | 546,460 | 576,200 | 587,724 |
| TOTAL PERSONNEL | 1,005,326 | 1,054,964 | 1,105,060 | 1,110,299 | 1,187,130 | 1,210,873 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 1,582 | 1,323 | 2,630 | 2,630 | 2,630 | 2,630 |
| 53030 Education and Training | 14,630 | 21,316 | 25,000 | 25,000 | 25,000 | 25,000 |
| 53040 Employee Awards | 19,031 | 5,584 | 10,300 | 10,300 | 10,300 | 10,300 |
| 53060 Recruitment Expense | 36,194 | 5,901 | 15,000 | 15,000 | 15,000 | 15,000 |
| 53070 Reimbursed Mileage | — | — | 160 | 160 | 160 | 160 |
| 53080 Travel and Meeting | 260 | — | 1,400 | 1,400 | 1,400 | 1,400 |
| 61130 Delivery Service | — | — | 600 | 500 | 600 | 600 |
| 61260 Insurance - General | 1,982,386 | 2,680,801 | 3,016,960 | 2,468,850 | 2,769,450 | 2,769,450 |
| 61270 Insurance - Earthquake Self Insurance | — | — | 115,920 | 115,920 | 115,920 | 115,920 |
| 61310 Legal Services | 258,094 | 218,773 | 109,960 | 109,960 | 109,960 | 109,960 |
| 61380 Printing | — | 384 | 7,930 | 7,930 | 7,930 | 7,930 |
| 61430 Professional Services | 18,767 | 19,678 | 60,000 | 60,000 | 60,000 | 260,000 |
| 63250 Office Supplies | 99 | 42 | 110 | 110 | 110 | 110 |
| 63270 Photo Film and Processing | — | — | 760 | 600 | 760 | 760 |
| 63410 Program Expenses and Supplies | — | — | 2,850 | 2,850 | 2,850 | 2,850 |
| 63520 Special Supplies | 1,880 | 493 | 3,660 | 3,660 | 3,660 | 3,660 |
| 67060 Cellular Phone | 600 | 600 | 1,200 | 1,200 | 1,200 | 1,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 2,337,123 | 2,958,495 | 3,378,040 | 2,829,670 | 3,130,530 | 3,330,530 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 3,342,449 | 4,013,459 | 4,483,100 | 3,939,969 | 4,317,660 | 4,541,403 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Support Services
CODE: 551

ACTIVITY DESCRIPTION

Support Services provides the departments of the City with a number of technical and special services on a daily basis. Functions assigned to personnel within the Division include coordinating the purchasing of supplies and equipment, contract cost and bid analysis, contract administration, inventory of maintenance and operation supplies, inventory of equipment, and administration of the property control activity in cost center 552.

ACTIVITY OBJECTIVES

1. In compliance with the Cerritos Municipal Code, Section 3.20 "Purchasing," provide guidance in and/or direct assistance in the purchase equipment, supplies and services at the lowest cost by solicitation of responsible bids based on clear, competitive specifications and by maximizing use of available cooperative contracts.
2. Be responsive to all City departments by providing information and processing all purchase requests efficiently.
3. Research new sources of supplies and equipment, and evaluate vendors based on responsiveness and the quality of the goods provided.
4. Provide delivery of supplies, equipment, and furniture from the Corporate Yard to all City locations on a weekly or as needed basis.
5. Improve the quality of services provided to all City departments by promoting communication and understanding through an effective exchange of information concerning activities, procedures, and requirements.
6. Oversee storage facility for use by all City departments.
7. Process and deliver incoming and outgoing mail. Coordinate shipping/receiving/logistics at City Hall, Corporate Yard, and other City facilities.
8. Assist in City document administration including Request for Proposals (RFP) issuance, Purchase Orders, and weekly check printing to meet approved warrant demands.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Copier & printer supplies in Office Supplies (63250) transferred to the MIS cost center (please see detail beginning on [page 214](#)).

-\$30,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Support Services
CODE: 551

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 139,707 | 136,305 | 135,780 | 137,142 | 129,480 | 132,070 |
| 51021 Overtime | 864 | — | 1,000 | 1,000 | 1,000 | 1,020 |
| 52010 Regular Earnings - Part Time | 20,068 | 20,254 | 20,600 | 20,799 | 21,000 | 21,420 |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 160,745 | 178,079 | 171,010 | 171,010 | 163,430 | 166,699 |
| TOTAL PERSONNEL | 321,384 | 334,638 | 328,390 | 329,951 | 314,910 | 321,209 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 130 | 130 | 130 | 130 | 260 | 260 |
| 53030 Education and Training | — | — | — | 250 | 250 | 250 |
| 53070 Reimbursed Mileage | 148 | — | 100 | 100 | 100 | 100 |
| 53080 Travel and Meeting | 1,034 | — | 100 | 100 | 100 | 100 |
| 53090 Uniform and Shoes | 566 | 679 | 660 | 660 | 760 | 760 |
| 53091 Vehicle Operations | 1,480 | 869 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61130 Delivery Service | 4,647 | 3,763 | 5,030 | 5,030 | 5,130 | 5,130 |
| 63250 Office Supplies | 62,327 | 41,720 | 70,000 | 70,000 | 40,000 | 40,000 |
| 63310 Postage | 40,032 | 40,759 | 55,000 | 55,000 | 55,000 | 55,000 |
| 63520 Special Supplies | 40,796 | 26,210 | 32,600 | 32,600 | 36,600 | 36,600 |
| 65080 Office Furniture and Fixtures | 1,496 | 1,516 | 1,800 | 1,800 | 2,100 | 2,100 |
| 65130 Rent Office Equipment | 3,108 | 2,695 | 3,000 | 3,000 | 4,950 | 4,950 |
| 67060 Cellular Phone | 856 | 224 | 240 | 240 | 300 | 300 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | 1,659 | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 158,279 | 118,565 | 170,660 | 170,910 | 147,550 | 147,550 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 479,663 | 453,203 | 499,050 | 500,861 | 462,460 | 468,759 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

ACTIVITY DESCRIPTION

This activity is performed by Support Services, which provides purchasing coordination of non-capitalized equipment (single or grouping of items \$1,000 to \$10,000) and of capitalized equipment (single items in excess of \$10,000), along with the maintenance of status records for items classified as City capital property costing over \$10,000. Expenditures in this cost center are allocated to the Equipment Replacement Fund.

ACTIVITY OBJECTIVES

1. Assign property control numbers and tags to all equipment purchased at \$10,000 or more and maintain a complete fixed assets file.
2. Provide City Departments annual reports indicating all capital equipment items assigned to each cost center and update these reports as required for inventory control and surplus equipment tracking.
3. Maintain any maintenance contracts assigned to Property Control.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|------------|
| Contract printer services in Office Furniture and Fixtures (65080) transferred to the MIS cost center (see detail beginning on page 214). | -\$130,950 |
| Increase in Non-cap Expenditures - FF&E (69950) reflects reclassification of equipment purchases under \$10,000 that were previously classified as capital outlay. | +\$28,900 |
| Increase in Non-cap Expenditures - Machinery (69950) reflects reclassification of equipment purchases under \$10,000 that were previously classified as capital outlay. | +\$81,020 |
| Decrease in Furniture, Fixtures and Office Equipment (79050) reflects reclassification of equipment purchases under \$10,000 that will be budgeted in the Non-cap accounts referenced herein. | -\$76,320 |
| Increase in Motor Vehicles (79060) due to additional purchases in this category for the fiscal year (see detail beginning on page 212). | +\$240,850 |
| Increase in Machinery and Equipment (79070) due to additional purchases in this category for the fiscal year (see detail beginning on page 212). | +\$212,430 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| TOTAL PERSONNEL | — | — | — | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 61340 Outside Services | — | — | — | — | — | — |
| 65080 Office Furniture and Fixtures | 156,948 | 148,607 | 177,750 | 177,750 | 46,800 | 46,800 |
| 65130 Rent Office Equipment | — | — | — | — | — | — |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | 183,154 | 8,080 | — | — | 28,900 | 28,900 |
| 69960 Non-Cap Expenditures - Vehicles | — | — | — | — | — | — |
| 69970 Non-Cap Expenditures - Machinery | 204,520 | 6,739 | — | — | 81,020 | 81,020 |
| TOTAL OPERATIONS AND MAINTENANCE | 544,622 | 163,426 | 177,750 | 177,750 | 156,720 | 156,720 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | 43,668 | — | 176,320 | 176,320 | 100,000 | 100,000 |
| 79060 Motor Vehicles | 154,794 | — | 139,150 | 139,150 | 380,000 | 380,000 |
| 79070 Machinery and Equipment | 244,419 | — | 520,180 | 563,744 | 732,610 | 732,610 |
| TOTAL CAPITAL OUTLAY | 442,881 | — | 835,650 | 879,214 | 1,212,610 | 1,212,610 |
| ACTIVITY TOTAL | 987,503 | 163,426 | 1,013,400 | 1,056,964 | 1,369,330 | 1,369,330 |

DEPARTMENTAL ACTIVITY DETAIL

PROPERTY CONTROL EQUIPMENT DETAIL

DEPARTMENT: Administrative Services

ACTIVITY: Property Control

CODE: 552

| AREA | EQUIPMENT DESCRIPTION | 69950 NON-CAP FF&E | 69970 NON-CAP MACHINERY | 79050 FF&E | 79060 MOTOR VEHICLES | 79070 EQUIP. & MACHINERY |
|------|---|--------------------------|-------------------------------|---------------|----------------------------|--------------------------------|
| 311 | Beverage Vending Machine - Corp Yard | — | 4,650 | — | — | — |
| 321 | Engineering Large Format Scanner | — | — | 15,000 | — | — |
| 343 | Automotive Scanner | — | 5,500 | — | — | — |
| 343 | Brake Lathe | — | 9,500 | — | — | — |
| 343 | Drill Press | — | 3,750 | — | — | — |
| 344 | 3/4 Ton Truck with lift gate Replacement #20-96 | — | — | — | 48,500 | — |
| 344 | Drain Cleaning Machine | — | 2,550 | — | — | — |
| 344 | Furniture - Conference/Office Chair Replacement (Yard) | — | — | 20,000 | — | — |
| 344 | Vortex HEPA Concrete Vacuum | — | 4,300 | — | — | — |
| 353 | Ford F250 XL Super Duty Truck | — | — | — | 66,300 | — |
| 353 | Ford F250 XL Super Duty Truck | — | — | — | 66,300 | — |
| 353 | Vermeer BC 1500 Brush Chipper | — | — | — | — | 94,170 |
| 354 | Ford F250 XL Super Duty Truck | — | — | — | 66,300 | — |
| 354 | Ford F250 XL Super Duty Truck | — | — | — | 66,300 | — |
| 354 | Ford F250 XL Super Duty Truck | — | — | — | 66,300 | — |
| 354 | Honda Hydrostatic Walk Behind Mowers (Qty. 2) | — | 4,000 | — | — | — |
| 354 | John Deer 4066 Compact Tractor with a 4-in-1 bucket | — | — | — | — | 53,000 |
| 354 | John Deer Pro Gater 2030 Utility Vehicle | — | — | — | — | 32,300 |
| 354 | Stihl 100 K Long Handle Power Hedge Trimmers (Qty. 3) | — | 1,100 | — | — | — |
| 354 | Stihl AR 3000 Electric Backpack Blower and Battery pack Kit | — | 1,600 | — | — | — |
| 354 | Stihl BR600 Backpack Leaf Blowers (6 blowers total) | — | 2,800 | — | — | — |
| 354 | Toro 5910 16' Rotary Mower | — | — | — | — | 164,300 |
| 354 | Toro 686 Hollow Tine Aerator | — | — | — | — | 12,000 |
| 354 | Toro GM7500 Z Master 60" Deck Mower | — | — | — | — | 23,600 |
| 354 | Toro TD 2500 Top-dresser | — | — | — | — | 18,400 |
| 355 | John Deer Pro Gater 2030 | — | — | — | — | 32,400 |
| 355 | Toro Multi Pro 1750 Sprayer - 175 gallon | — | — | — | — | 49,440 |
| 422 | Fitness Center Equipment - AirRower | — | 2,000 | — | — | — |
| 422 | Fitness Center Equipment - Treadmill | — | 6,820 | — | — | — |
| 422 | Fitness Center Equipment - Upright Cycles | — | 6,800 | — | — | — |
| 422 | Office & Manager Chairs | 3,500 | — | — | — | — |
| 441 | Stage Curtains at Cerritos Park East | 9,000 | — | — | — | — |
| 441 | Tables for Liberty Park Activity Gallery | 2,000 | — | — | — | — |
| 442 | Driving Range Ball Washer | — | 7,000 | — | — | — |
| 442 | Golf Cart | — | — | — | — | 13,000 |
| 443 | Lane Line Reel | — | 7,000 | — | — | — |
| 443 | Pool Vacuums | — | — | — | — | 13,000 |
| 443 | Water Polo Goals | — | 7,000 | — | — | — |
| 511 | Administrative Conference Room Chairs | 6,000 | — | — | — | — |
| 551 | Copier Accessories - City Hall | 3400 | 0 | 0 | 0 | 0 |
| 561 | Audiovisual equipment for Liberty Park | — | — | — | — | 50,000 |
| 561 | Handheld radios | — | — | 15,000 | — | — |

DEPARTMENTAL ACTIVITY DETAIL

| AREA | EQUIPMENT DESCRIPTION | 69950 NON-CAP FF&E | 69970 NON-CAP MACHINERY | 79050 FF&E | 79060 MOTOR VEHICLES | 79070 EQUIP. & MACHINERY |
|---|---|--------------------------|-------------------------------|---------------|----------------------------|--------------------------------|
| 561 | Mobile devices for Public Works | 5,000 | — | — | — | — |
| 561 | Replacement public computers | — | — | — | — | 46,000 |
| 561 | Workstation replacements | — | — | 50,000 | — | — |
| 611 | Beverage Vending Machine | — | 4,650 | — | — | — |
| 651 | Chain Motor Replacement - Overhead Rigging Compliance | — | — | — | — | 24,000 |
| 651 | Moving Light System Replacement - Phase 2 | — | — | — | — | 107,000 |
| PROPERTY CONTROL EQUIP. DETAIL TOTAL | | 28,900 | 81,020 | 100,000 | 380,000 | 732,610 |

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Water Operations

| AREA | EQUIPMENT DESCRIPTION ²³ | 69950 NON-CAP FF&E | 69970 NON-CAP MACHINERY | 79050 FF&E | 79060 MOTOR VEHICLES | 79070 EQUIP. & MACHINERY |
|----------------------------------|-------------------------------------|--------------------------|-------------------------------|---------------|----------------------------|--------------------------------|
| 363 | Utility Truck Replacement #10-43 | — | — | — | 65,000 | — |
| 363 | Utility Truck Replacement #10-45 | — | — | — | 50,000 | — |
| 364 | Utility Truck Replacement #10-47 | — | — | — | 50,000 | — |
| WATER EQUIP. DETAIL TOTAL | | — | — | — | 165,000 | — |

DEPARTMENT: Community Development

ACTIVITY: Advance Planning

| AREA | EQUIPMENT DESCRIPTION ²⁴ | 69950 NON-CAP FF&E | 69970 NON-CAP MACHINERY | 79050 FF&E | 79060 MOTOR VEHICLES | 79070 EQUIP. & MACHINERY |
|--|-------------------------------------|--------------------------|-------------------------------|---------------|----------------------------|--------------------------------|
| | | — | — | — | — | — |
| ADVANCE PLANNING CAPITAL OUTLAY TOTAL | | — | — | — | — | — |

²³ Equipment in this detail section is budgeted in [Water Production and Distribution \(363\)](#) and [Water Operations \(364\)](#).

²⁴ Equipment in this detail section is budgeted in [Advance Planning \(221\)](#).

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

ACTIVITY DESCRIPTION

The Management Information Services (MIS) Division administers the City's technology and innovation in accordance with the initiatives of the Cerritos City Council and under the direction of the City Manager. The MIS division functions collaboratively with all departments and divisions to facilitate public services to the Cerritos community. Additionally, the MIS division is responsible for information technology (IT) governance, including cyber security, payment card industry (PCI) compliance, data governance, and IT related legislative compliance. Finally, the MIS Staff manage IT infrastructure and enterprise business application systems to encourage workflow efficiency within each organizational function to provide exceptional public services.

ACTIVITY GOALS AND OBJECTIVES

1. Strategic planning of the City's technology and innovation to provide value added services to the Cerritos community through the IT Management Maturity Model.
2. Monitor, recommend and implement policies to mitigate the City's risk related to cyber security, PCI compliance, and data privacy.
3. Monitor federal, state and regional legislation to determine the impact on the City's technology and innovation, and to recommend an appropriate action response.
4. Management of the City's telecommunications, physical (20) and virtual (130) data center environment, expansive wired and wireless network infrastructure, enterprise application systems, video management system (VMS), computer workstations (610), printers (110), and audio/video equipment.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|--|-----------------------------|--------------------------------|---------------------------------|
| Helpdesk tickets opened/closed/percent resolved | 1063/1058/99.5 | 1700/1695/99.9 | 2000/2000/100 |
| Percentage of Helpdesk tickets resolved during initial contact | 65 % | 75 % | 80 % |
| Top Helpdesk ticket category | Software - 26% | Software - 22% | Software - 25% |
| Virus/Malware Helpdesk tickets/successful breach/remediation | 22/0/22 - 2% | 30/0/30 - 2% | 30/0/30 - 2% |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|------------|
| Decrease in Professional Services due to one time reductions in infrastructure upgrade service expenditures (61430). | -\$15,000 |
| Increase in Computer Supplies due to contractual software support, maintenance, and subscription expenditures (63110). | +\$62,100 |
| One-time increase in Computer Software due to a required Enterprise Resource Planning software upgrade (63121). | +\$400,000 |
| Transfer of printer & copier expenditures from Support Services (65080). | +\$135,000 |
| Transfer of capitalized expenditures from Furniture Fixtures and Office associated with equipment replacements (69950). | +\$185,000 |
| Decrease in Furniture Fixtures and Office equipment associated with transfer of capitalized equipment replacements expenditures (79050). | -\$154,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 621,168 | 609,133 | 594,820 | 596,526 | 705,000 | 719,100 |
| 52010 Regular Earnings - Part Time | — | 433 | — | 433 | 433 | 442 |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 572,784 | 671,337 | 678,090 | 678,090 | 803,700 | 819,774 |
| TOTAL PERSONNEL | 1,193,952 | 1,280,903 | 1,272,910 | 1,275,049 | 1,509,133 | 1,539,316 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 7,200 | 7,200 | 7,200 | 7,200 | 7,200 | 7,200 |
| 53020 Dues and Publications | 1,933 | 757 | 2,130 | 2,130 | 2,200 | 2,200 |
| 53070 Reimbursed Mileage | — | 12 | 500 | 500 | 500 | 500 |
| 53080 Travel and Meeting | 3,022 | 1,789 | 4,000 | 4,000 | 9,000 | 9,000 |
| 61130 Delivery Service | — | — | 50 | 50 | 50 | 50 |
| 61170 Electronic Information | 182,487 | 199,553 | 212,000 | 212,000 | 204,500 | 204,500 |
| 61430 Professional Services | 49,393 | 180,524 | 65,000 | 25,000 | 50,000 | 50,000 |
| 63110 Computer Supplies | 437,417 | 382,154 | 399,600 | 440,800 | 461,700 | 461,700 |
| 63121 Computer Software | — | — | — | — | 400,000 | 400,000 |
| 63250 Office Supplies | 878 | 587 | 1,000 | 1,000 | 1,000 | 1,000 |
| 63520 Special Supplies | 4,620 | 4,958 | 5,000 | 5,000 | 5,000 | 5,000 |
| 65080 Office Furniture and Fixtures | — | — | — | — | 135,000 | 135,000 |
| 67060 Cellular Phone | 3,150 | 3,600 | 3,600 | 3,600 | 4,200 | 4,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | 113,144 | 79,058 | — | 79,058 | 185,000 | 185,000 |
| 69970 Non-Cap Expenditures - Machinery | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 803,244 | 860,192 | 700,080 | 780,338 | 1,465,350 | 1,465,350 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | 44,074 | 154,000 | 104,000 | — | — |
| 79070 Machinery and Equipment | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | 44,074 | 154,000 | 104,000 | — | — |
| ACTIVITY TOTAL | 1,997,196 | 2,185,169 | 2,126,990 | 2,159,387 | 2,974,483 | 3,004,666 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Municipal Library
CODE: 571

ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country. The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "on ground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; and provides community meeting space; museum-quality exhibitions; technology classes and online research databases accessible from the homes, offices or schools of Cerritos Library cardholders.

ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces and educational and cultural programming.
4. To plan, develop and implement museum-quality exhibits and permanent and traveling displays of cultural, historical and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

| ACTIVITY WORKLOAD STATISTICS | 2020-2021 ACTUAL | 2021-2022 ESTIMATED | 2022-2023 FORECASTED |
|---|-----------------------------|--------------------------------|---------------------------------|
| Informational questions | 10,779 | 35,000 | 40,000 |
| Public computer sessions | 0 | 21,200 | 35,000 |
| Library materials added | 5,190 | 8,000 | 9,000 |
| Circulation of Library materials | 52,961 | 217,000 | 240,000 |
| Electronic collection use | 226,056 | 230,000 | 230,000 |
| Patrons using the Library (in-person and Sidewalk Service estimate) | 11,577 | 85,600 | 125,000 |
| Registered borrowers | 10,525 | 11,500 | 12,000 |
| Attendance at programs (in-person and virtual) | 7,975 | 1,800 | 13,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Increase to Programs and Supplies for a full year of operations (63410). | +\$13,500 |
| Increase to Equipment and Machinery for repairs to public computer chairs (65050). | +\$19,200 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Municipal Library

CODE: 571

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 1,466,772 | 1,443,962 | 1,431,660 | 1,459,731 | 1,552,930 | 1,583,989 |
| 51021 Overtime | 937 | 375 | 2,755 | 2,755 | 2,755 | 2,811 |
| 52010 Regular Earnings - Part Time | 1,240,824 | 87,903 | 815,880 | 1,173,141 | 1,623,370 | 1,793,823 |
| 52021 Overtime Earnings - Part Time | 6 | 35 | 0 | 0 | 0 | 0 |
| 52400 Employee Benefits | 2,008,748 | 1,741,480 | 2,036,180 | 2,161,002 | 2,496,640 | 2,600,378 |
| TOTAL PERSONNEL | 4,717,287 | 3,273,755 | 4,286,475 | 4,796,629 | 5,675,695 | 5,981,001 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 3,100 | 3,586 | 3,800 | 3,800 | 3,800 | 3,800 |
| 53070 Reimbursed Mileage | 60 | 0 | 700 | 700 | 700 | 700 |
| 53080 Travel and Meeting | 876 | 60 | 1,500 | 1,500 | 1,500 | 1,500 |
| 53090 Uniform and Shoes | 3,834 | 0 | 4,000 | 4,000 | 4,000 | 4,000 |
| 61050 Bank Charges and Fees | 778 | 987 | 1,000 | 1,000 | 1,000 | 1,000 |
| 61170 Electronic Information | 97,136 | 103,798 | 104,540 | 119,520 | 105,010 | 105,010 |
| 61350 Outside Processing | 57,351 | 55,793 | 67,000 | 67,500 | 67,500 | 67,500 |
| 61380 Printing | 434 | 1,150 | 6,000 | 6,000 | 6,000 | 6,000 |
| 61430 Professional Services | 65,732 | 86,126 | 84,720 | 86,000 | 86,000 | 86,000 |
| 63010 Audio Visual Materials | 30,023 | 25,407 | 35,500 | 35,500 | 35,500 | 35,500 |
| 63020 Books and Library Materials | 206,921 | 121,565 | 230,500 | 230,500 | 230,500 | 230,500 |
| 63140 Inventory for Resale | 2,406 | 0 | 2,000 | 2,000 | 2,000 | 2,000 |
| 63310 Postage | 2,000 | 0 | 8,000 | 8,000 | 8,000 | 8,000 |
| 63410 Program Expenses and Supplies | 26,124 | (500) | 24,000 | 24,000 | 37,500 | 37,500 |
| 63520 Special Supplies | 29,443 | 15,874 | 26,130 | 26,130 | 28,030 | 28,030 |
| 63550 Subscription and Periodicals | 23,069 | 2,079 | 25,000 | 25,000 | 25,000 | 25,000 |
| 65050 Equipment and Machinery Maintenance | 0 | 0 | 800 | 800 | 20,000 | 20,000 |
| 65131 Rent Other Equipment | 827 | 0 | 3,150 | 3,150 | 3,150 | 3,150 |
| 65132 Rent Building and Grounds | 3,600 | 3,600 | 4,000 | 4,200 | 4,200 | 4,200 |
| 67060 Cellular Phone | 1,200 | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 |
| 69950 Non-Cap Expenditures - FF&E | 8,969 | 1,282 | 0 | 0 | 0 | 0 |
| 69970 Non-Cap Expenditures - Machinery | 39 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OPERATIONS AND MAINTENANCE | 567,522 | 426,207 | 637,740 | 654,700 | 674,790 | 674,790 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | 0 | 0 | 1,900 | 1,900 | 0 | 0 |
| 79070 Machinery and Equipment | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL CAPITAL OUTLAY | 0 | 0 | 1,900 | 1,900 | 0 | 0 |
| ACTIVITY TOTAL | 5,284,809 | 3,699,962 | 4,926,115 | 5,453,229 | 6,350,485 | 6,655,791 |

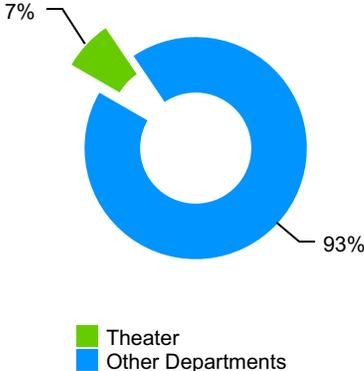
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THEATER

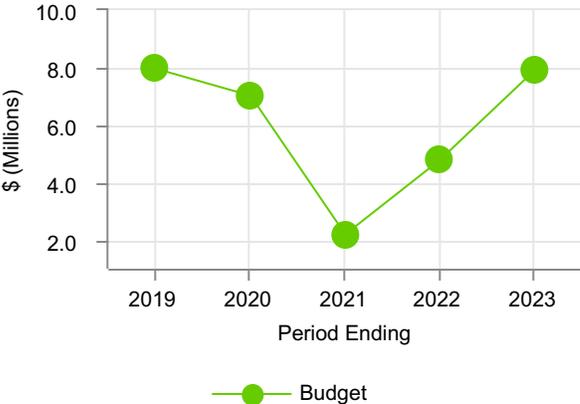
THEATER

Graphical Budget Data

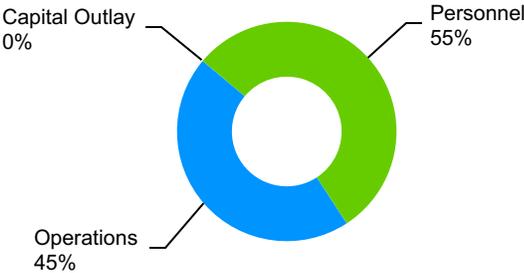
Percent of Operating Budget



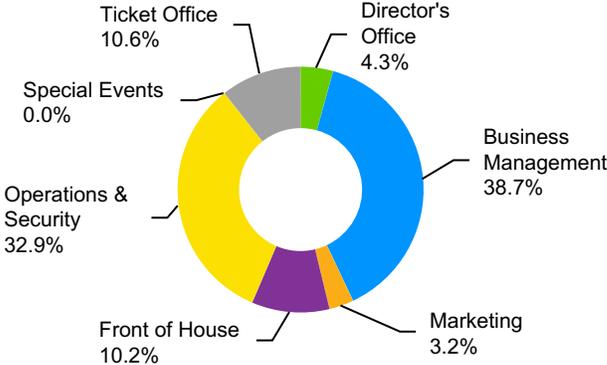
Budget History



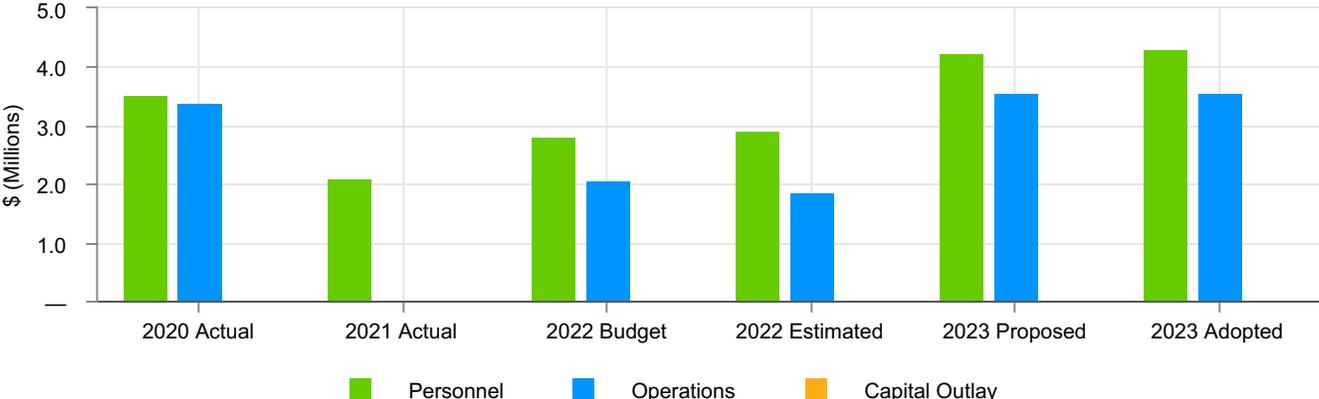
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

OVERVIEW COMMENTARY

The Theater Department operates Cerritos Center for the Performing Arts (CCPA), a City-owned facility designed to promote the enjoyment and cultural enrichment of the community through the performing arts. In an effort to enhance and enrich the social, educational, and cultural environment for the citizens of Cerritos, the Theater Department works to present a mix of professional performing arts events each season. Additionally, the Theater Department provides coordination and support for many local and regional community groups and organizations seeking to use the flexible and multi-purpose CCPA event facilities, which are available to the public.

As a public facility and regional attraction, CCPA has the added benefit of serving as an economic development tool for the City, which is used to attract, retain, and grow local business for the purposes of generating sales tax and transient occupancy tax revenues from retail-commercial and hotel developments in Cerritos. CCPA remains a centerpiece within the Cerritos community and is considered to be a regional landmark in Southern California with a strategic and central location, midway between downtown Los Angeles and south Orange County.

The world-class theater facilities at CCPA feature modern entertainment production systems and a flexible seating and performance space ranging from a 1,800-seat arena theater to a 900-seat recital hall setting. CCPA's theater can be reconfigured into six (6) different venues making it suitable for a variety of performances and events:

- Lyric Theater
- Drama / Recital
- Concert Hall
- Arena
- Cabaret
- In-the-Round

This multi-purpose facility also provides event spaces, meeting rooms, catering facilities, and several outdoor locations serving to meet the needs of the patrons, special event clients, and community.

The 2022-2023 season marks the 30th anniversary for CCPA, with special event and performance partner activity once again envisioned for the coming fiscal year.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | 3,545,062 | 2,099,464 | 2,807,510 | 2,927,832 | 4,243,780 | 4,328,656 |
| Operations and Maintenance | 3,387,246 | 8,529 | 2,058,440 | 1,861,440 | 3,569,450 | 3,584,450 |
| Capital Outlay | — | — | 3,500 | — | — | — |
| TOTAL BUDGET | 6,932,308 | 2,107,993 | 4,869,450 | 4,789,272 | 7,813,230 | 7,913,106 |

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS COMMENTARY

Through Theater Department operations, the City subsidizes a number of organizations that use CCPA, staff, and equipment for their special events. The following page is a summary of subsidized events for Fiscal Year 2021-22. It is important to note that due to the COVID-19 pandemic, CCPA has been closed during this time resulting in a substantial reduction in subsidized events for the fiscal year.

For the upcoming Fiscal Year 2022-23, it is expected that the following requests will be received:

- Cerritos Regional Chamber of Commerce - 3 events. The subsidy is expected to be approximately \$15,500.
- Cerritos Resident Clubs (A Groups) - 4 events. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor and equipment plus any additional hours at the normal rate. The subsidy is expected to be approximately \$7,500.
- City Hosted Events (includes off-site events) - 10 events. The subsidy is expected to be approximately \$66,500.

In addition to those events listed above, the CCPA offers Cerritos residents a 15% discount off of the hourly event rate and Cerritos businesses a 10% discount off of the hourly event rate.

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS ACTIVITY SUMMARY

FISCAL YEAR 2021-22

(Booked Through March 2022 and estimated through June 30, 2022)

| | Adjusted Facility Rental Rate | Equipment Fees | Labor Costs | CCPA Subsidy | Revenue to CCPA | Community Served (Est.) |
|--|----------------------------------|-------------------|----------------|-----------------|--------------------|----------------------------|
| ABC Unified School District (No events due to COVID-19 protocols) | — | — | — | — | — | — |
| Cerritos Chamber of Commerce Taste of the Region | 2,082 | — | 768 | 2,850 | | Various |
| A-Groups (Resident Clubs) Lifestream Global Ministries Dinner ²⁵ | 1,229 | 400 | 1,921 | 1,997 | 1,553 | 200 |
| CCPA/City Arts Education (Equipment & Labor Support) (No events) | — | — | — | — | — | — |
| City Hosted Events (Equipment & Labor Support) Edwards Memorial | — | 510 | 3,064 | 3,574 | — | 192 |
| Season Opening Reception | 85 | 400 | 1,616 | 2,101 | — | 100 |
| Employee Holiday Luncheon - Sierra | 1,156 | 450 | 1,095 | 2,701 | — | Various |
| Metro Meeting | 461 | 502 | 1,137 | 2,100 | — | Various |
| Budget Meeting | 1,118 | 482 | 1,850 | 3,450 | — | 40 |
| City Events- Off Site (Equipment & Labor Support) City Council Town Hall | — | 1,500 | 1,153 | 2,653 | — | Various |
| Veterans Day Ceremony | — | 3,000 | 2,784 | 5,784 | — | 400 |
| Tree Lighting Ceremony | — | 5,000 | 4,532 | 9,532 | — | 1,000 |
| Edwards Park Dedication | — | 1,500 | 2,337 | 2,837 | — | 100 |
| Memorial Monday Ceremony | — | 3,000 | 2,500 | 5,500 | — | 250 |
| Total | 6,131 | 16,744 | 24,757 | 45,079 | 1,553 | 2,282 |

²⁵ Projected expense report as of March 15, 2022

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department, which operates Cerritos Center for the Performing Arts. The Director is responsible for planning, directing, and coordinating the programs of the various activities within the department including Business Management, Special Events Services, Ticket Office, Performance Management, Front of House, and Operations and Security. Division managers within the department report directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively, and economically, in accordance City practices and procedures.

ACTIVITY OBJECTIVES

1. To maintain the establishment of Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies, and procedures.
3. To program a variety of performing arts events including music, dance, and theater.
4. To expand fundraising efforts.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Travel and Meeting to provide conference and training funding for City staff (53080).

+\$15,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
 ACTIVITY: Office of the Director
 CODE: 611

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|--|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | — | — | — | — | 147,000 | 149,940 |
| 52010 Regular Earnings - Part Time | — | — | — | — | — | — |
| 52015 Special Project Earnings - Part Time | 126,291 | — | — | — | — | — |
| 52021 Overtime Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 16,665 | 73 | — | — | 164,640 | 167,933 |
| TOTAL PERSONNEL | 142,956 | 73 | — | — | 311,640 | 317,873 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | — | — | — | — | 4,800 | 4,800 |
| 53080 Travel and Meeting | 162 | — | — | — | — | 15,000 |
| 61050 Bank Charges and Fees | — | — | — | — | — | — |
| 61130 Delivery Service | — | — | — | — | — | — |
| 61290 Marketing Expense | — | — | — | — | — | — |
| 67060 Cellular Phone | — | — | — | — | 600 | 600 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 162 | — | — | — | 5,400 | 20,400 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 143,118 | 73 | — | — | 317,040 | 338,273 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

ACTIVITY OBJECTIVES

1. To provide general administrative staff support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|--------------|
| Increase in Permit Fees (music licenses and royalties) associated with a full 22-23 Season (61360). | +\$35,700 |
| Decrease in Program Expenses (orchestras and supporting acts) required for the 22-23 Season (61440). | -\$10,000 |
| Increase in Program Expenses And Supplies (performer fees) associated with a full 22-23 Season (63410). | +\$1,270,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 82,194 | 85,312 | 90,100 | 92,894 | 95,500 | 97,410 |
| 52400 Employee Benefits | 90,237 | 105,291 | 104,520 | 104,520 | 110,780 | 112,996 |
| TOTAL PERSONNEL | 172,431 | 190,603 | 194,620 | 197,414 | 206,280 | 210,406 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | 3,343 | 2,193 | 5,000 | 5,000 | 5,000 | 5,000 |
| 61130 Delivery Service | 294 | — | 500 | 500 | 500 | 500 |
| 61360 Permit Fees | 62,939 | 1,082 | 50,000 | 50,000 | 85,700 | 85,700 |
| 61380 Printing | — | — | — | — | — | — |
| 61430 Professional Services | 19,896 | 6,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 61440 Program Expense | 147,419 | (1,000) | 170,000 | 120,000 | 160,000 | 160,000 |
| 63121 Computer Software | — | — | — | — | — | — |
| 63250 Office Supplies | 133 | 22 | 500 | 500 | 500 | 500 |
| 63310 Postage | — | — | 5,000 | 5,000 | 10,000 | 10,000 |
| 63410 Program Expenses and Supplies | 2,527,000 | (89,775) | 1,230,000 | 1,080,000 | 2,500,000 | 2,500,000 |
| 63510 Signage / Flags / Display | 1,652 | — | 5,000 | 5,000 | 5,000 | 5,000 |
| 63520 Special Supplies | 1,750 | 219 | 4,000 | 4,000 | 6,000 | 6,000 |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 600 | 600 |
| 69090 Miscellaneous Reimbursements | 185 | — | 2,000 | 2,000 | 2,000 | 2,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | 2,000 | 2,000 | 2,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 2,765,211 | (80,659) | 1,547,600 | 1,349,600 | 2,852,300 | 2,852,300 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 2,000 | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 2,000 | — | — | — |
| ACTIVITY TOTAL | 2,937,642 | 109,944 | 1,744,220 | 1,547,014 | 3,058,580 | 3,062,706 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Performance Marketing & Sales

CODE: 631

ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces and mass media advertising.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles and performance reviews to promote ticket sales.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Marketing Expense to promote 22-23 Season shows due to anticipated return to a full season (61290).

+\$37,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater

ACTIVITY: Performance Marketing & Sales

CODE: 631

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | — | — | — | — | — | — |
| 52400 Employee Benefits | 147 | 119 | — | — | — | — |
| TOTAL PERSONNEL | 147 | 119 | — | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53070 Reimbursed Mileage | — | — | 500 | 500 | 500 | 500 |
| 53080 Travel and Meeting | — | — | 400 | 400 | 400 | 400 |
| 61130 Delivery Service | — | — | 500 | 500 | 500 | 500 |
| 61290 Marketing Expense | 59,148 | — | 37,000 | 37,000 | 74,000 | 74,000 |
| 61380 Printing | 21,820 | — | 23,600 | 23,600 | 28,500 | 28,500 |
| 63250 Office Supplies | — | — | 300 | 300 | 300 | 300 |
| 63270 Photo Film and Processing | 82 | — | 1,000 | 500 | 1,000 | 1,000 |
| 63310 Postage | 131,294 | — | 136,840 | 136,840 | 141,800 | 141,800 |
| 63510 Signage / Flags / Display | 4,928 | — | 8,500 | 8,500 | 8,500 | 8,500 |
| 63520 Special Supplies | 139 | — | 500 | 500 | 500 | 500 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 217,411 | — | 209,140 | 208,640 | 256,000 | 256,000 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 217,558 | 119 | 209,140 | 208,640 | 256,000 | 256,000 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

ACTIVITY OBJECTIVES

1. To provide a welcoming and comfortable environment and experience for all Cerritos Center for the Performing Arts guest performers and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To ensure that all Cerritos Center for the Performing Arts performance management operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Front Of House Expenses (performer housing and transportation) associated with a full 22-23 Season (61240).

+\$45,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 137,717 | 134,399 | 135,800 | 139,952 | 141,000 | 143,820 |
| 51021 Overtime | 13,463 | 158 | 10,000 | 10,000 | 15,000 | 15,300 |
| 52010 Regular Earnings - Part Time | 234,805 | 20,869 | 89,000 | 126,123 | 260,000 | 265,200 |
| 52021 Overtime Earnings - Part Time | 325 | — | 1,000 | 1,000 | 1,500 | 1,530 |
| 52400 Employee Benefits | 246,079 | 175,844 | 199,500 | 199,500 | 270,820 | 276,236 |
| TOTAL PERSONNEL | 632,389 | 331,270 | 435,300 | 476,575 | 688,320 | 702,086 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53070 Reimbursed Mileage | 24 | — | 100 | 100 | 100 | 100 |
| 53090 Uniform and Shoes | — | — | 2,000 | 5,000 | 2,000 | 2,000 |
| 61130 Delivery Service | — | — | 100 | 100 | 100 | 100 |
| 61240 Front of the House Expense | 81,705 | (1,112) | 45,000 | 45,000 | 90,000 | 90,000 |
| 61340 Outside Services | — | — | 500 | 500 | 500 | 500 |
| 61430 Professional Services | 12,800 | 395 | 6,000 | 6,000 | 15,000 | 15,000 |
| 63250 Office Supplies | 164 | — | 200 | 200 | 200 | 200 |
| 63510 Signage / Flags / Display | — | — | 100 | 100 | 100 | 100 |
| 63520 Special Supplies | — | — | 100 | 100 | 100 | 100 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 94,693 | (717) | 54,100 | 57,100 | 108,100 | 108,100 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 727,082 | 330,553 | 489,400 | 533,675 | 796,420 | 810,186 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To provide a safe and secure environment for all Cerritos Center for the Performing Arts performers and audiences.
3. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Increase in Production Expenses associated with a full 22-23 Season (61410). | +\$95,000 |
|--|-----------|

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 487,757 | 481,969 | 479,300 | 493,653 | 491,500 | 501,330 |
| 51021 Overtime | 39,532 | — | 51,400 | 51,400 | 56,000 | 57,120 |
| 52010 Regular Earnings - Part Time | 697,660 | 131,743 | 370,000 | 396,567 | 814,000 | 830,280 |
| 52021 Overtime Earnings - Part Time | 8,714 | — | 15,500 | 15,500 | 30,000 | 30,600 |
| 52400 Employee Benefits | 863,555 | 685,388 | 724,670 | 724,670 | 929,990 | 948,590 |
| TOTAL PERSONNEL | 2,097,218 | 1,299,100 | 1,640,870 | 1,681,790 | 2,321,490 | 2,367,920 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 Dues and Publications | 300 | — | 400 | 400 | 400 | 400 |
| 53070 Reimbursed Mileage | 61 | 271 | 250 | 250 | 250 | 250 |
| 53090 Uniform and Shoes | 10,986 | 6,782 | 15,000 | 12,000 | 12,000 | 12,000 |
| 53091 Vehicle Operations | 239 | 134 | 700 | 700 | 700 | 700 |
| 61130 Delivery Service | 54 | — | 100 | 100 | 100 | 100 |
| 61340 Outside Services | 30,527 | — | 30,000 | 30,000 | 30,000 | 30,000 |
| 61360 Permit Fees | 1,164 | — | 1,200 | 2,300 | 2,200 | 2,200 |
| 61410 Production Expense | 168,197 | 835 | 80,000 | 78,900 | 175,000 | 175,000 |
| 61430 Professional Services | 6,580 | — | 5,000 | 5,000 | 8,000 | 8,000 |
| 63250 Office Supplies | — | — | 100 | 100 | 100 | 100 |
| 63510 Signage / Flags / Display | — | — | — | — | 100 | 100 |
| 63520 Special Supplies | 344 | — | 1,000 | 1,000 | 2,000 | 2,000 |
| 67060 Cellular Phone | 600 | 600 | 600 | 600 | 1,200 | 1,200 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | 1,000 | 1,000 | 1,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 222,652 | 12,222 | 137,950 | 135,950 | 236,650 | 236,650 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 1,000 | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 1,000 | — | — | — |
| ACTIVITY TOTAL | 2,319,870 | 1,311,322 | 1,779,820 | 1,817,740 | 2,558,140 | 2,604,570 |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Special Events Services

CODE: 661

ACTIVITY OBJECTIVES

1. To create an effective marketing plan for rentals.
2. To provide conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
3. To ensure that all Special Events Services operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Special Events Services
CODE: 661

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|---|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | — | — | — | — | — | — |
| 52010 Regular Earnings - Part Time | — | — | — | — | — | — |
| 52400 Employee Benefits | 64 | 52 | — | — | — | — |
| TOTAL PERSONNEL | 64 | 52 | — | — | — | — |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | — | — | — | — |
| 61290 Marketing Expense | — | — | — | — | — | — |
| 61360 Permit Fees | 119 | — | — | — | — | — |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | — | — | — | — | — | — |
| TOTAL OPERATIONS AND MAINTENANCE | 119 | — | — | — | — | — |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | — | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | — | — | — | — |
| ACTIVITY TOTAL | 183 | 52 | — | — | — | — |

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

ACTIVITY OBJECTIVES

1. To provide prompt, accurate, and courteous service to patrons regarding all ticket orders for, or inquires about, programs at Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity.
3. To ensure that all Ticket Office operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

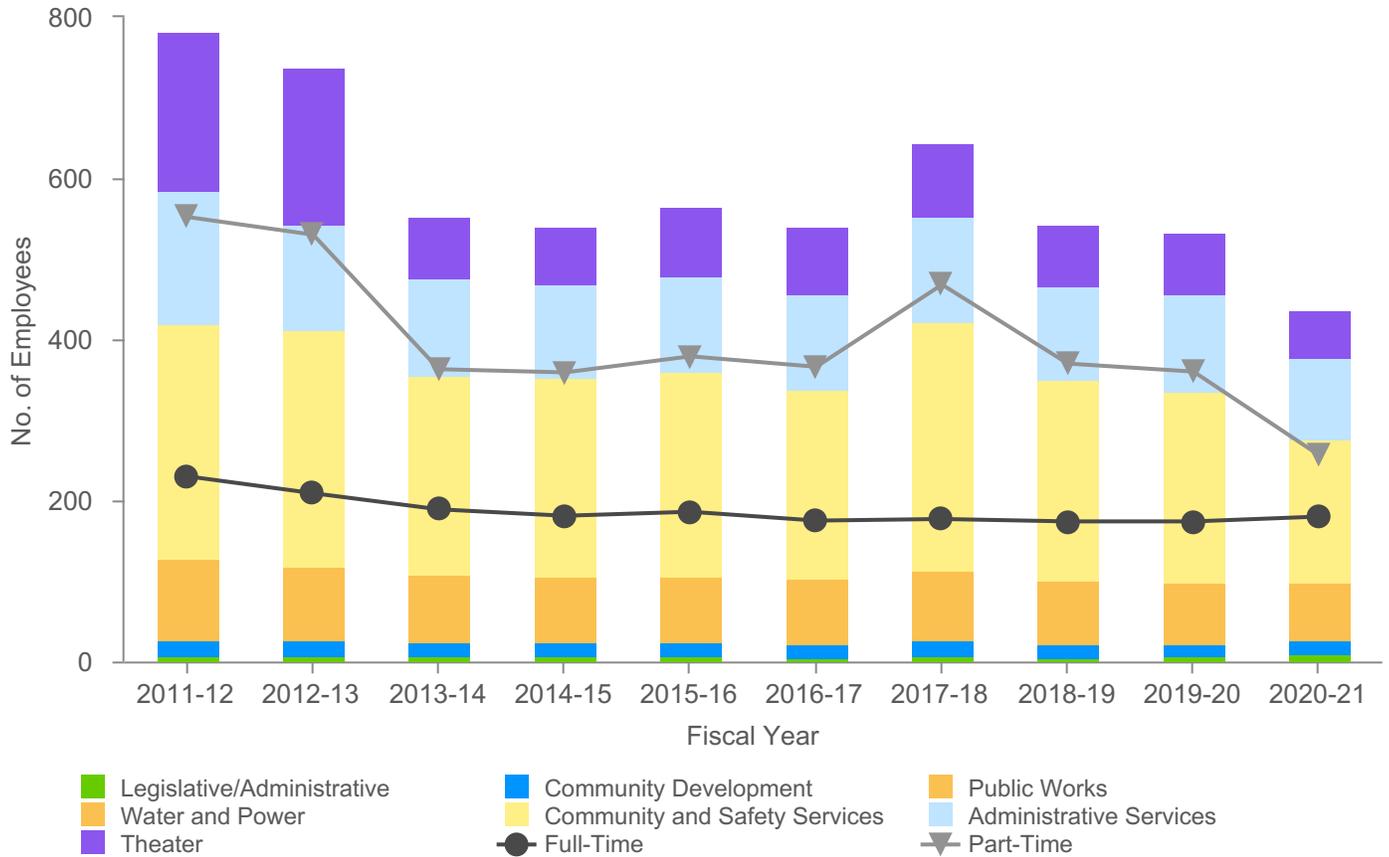
DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|---|---------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| PERSONNEL EXPENSE | | | | | | |
| 51010 Regular Earnings | 125,601 | 130,610 | 130,800 | 134,800 | 137,500 | 140,250 |
| 51021 Overtime | 15,436 | 92 | 8,000 | 8,000 | 12,000 | 12,240 |
| 52010 Regular Earnings - Part Time | 160,054 | 11,873 | 77,000 | 108,333 | 222,500 | 226,950 |
| 52021 Overtime Earnings - Part Time | 2,380 | — | — | — | — | — |
| 52400 Employee Benefits | 196,386 | 135,672 | 320,920 | 320,920 | 344,050 | 350,931 |
| TOTAL PERSONNEL | 499,857 | 278,247 | 536,720 | 572,053 | 716,050 | 730,371 |
| OPERATIONS AND MAINTENANCE | | | | | | |
| 53020 Dues and Publications | — | — | 650 | 650 | 650 | 650 |
| 53070 Reimbursed Mileage | — | — | 100 | 100 | 100 | 100 |
| 53080 Travel and Meeting | — | — | — | — | — | — |
| 61130 Delivery Service | — | — | 200 | 200 | 200 | 200 |
| 61340 Outside Services | — | — | 500 | 500 | 500 | 500 |
| 61360 Permit Fees | 77,593 | 77,382 | 80,000 | 80,000 | 85,350 | 85,350 |
| 61430 Professional Services | 2,826 | 244 | 20,000 | 20,000 | 15,000 | 15,000 |
| 63110 Computer Supplies | — | — | 100 | 100 | 100 | 100 |
| 63250 Office Supplies | 534 | 57 | 2,500 | 2,500 | 2,500 | 2,500 |
| 63510 Signage / Flags / Display | — | — | 100 | 100 | 100 | 100 |
| 63520 Special Supplies | 5,703 | — | 5,500 | 5,500 | 6,000 | 6,000 |
| 69901 Non-Capitalizable Expenditures | — | — | — | — | — | — |
| 69950 Non-Cap Expenditures - FF&E | 342 | — | — | 500 | 500 | 500 |
| TOTAL OPERATIONS AND MAINTENANCE | 86,998 | 77,683 | 109,650 | 110,150 | 111,000 | 111,000 |
| CAPITAL OUTLAY | | | | | | |
| 79050 Furniture Fixtures and Office | — | — | 500 | — | — | — |
| TOTAL CAPITAL OUTLAY | — | — | 500 | — | — | — |
| ACTIVITY TOTAL | 586,855 | 355,930 | 646,870 | 682,203 | 827,050 | 841,371 |

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**PERSONNEL POSITIONS
AND
CLASSIFICATION TABLES**

FULL-TIME AND PART-TIME CITY EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS²⁶



| DEPARTMENT | 2011-12 | 2012-13 | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
|-------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Legislative/Administrative | 8 | 8 | 7 | 7 | 7 | 6 | 7 | 6 | 7 | 11 |
| Community Development | 19 | 18 | 17 | 17 | 18 | 17 | 19 | 17 | 16 | 16 |
| Public Works | 84 | 78 | 71 | 69 | 67 | 68 | 72 | 65 | 65 | 60 |
| Water and Power | 17 | 15 | 14 | 13 | 15 | 13 | 16 | 14 | 12 | 12 |
| Community and Safety Services | 292 | 294 | 246 | 248 | 253 | 234 | 307 | 248 | 235 | 177 |
| Administrative Services | 164 | 129 | 121 | 115 | 118 | 119 | 132 | 116 | 123 | 103 |
| Theater | 198 | 197 | 76 | 71 | 87 | 84 | 92 | 78 | 76 | 57 |
| TOTAL | 782 | 739 | 552 | 540 | 565 | 541 | 645 | 544 | 534 | 436 |
| Full-Time | 230 | 209 | 189 | 181 | 186 | 175 | 177 | 174 | 174 | 180 |
| Part-Time | 552 | 530 | 363 | 359 | 379 | 366 | 468 | 370 | 360 | 256 |
| TOTAL | 782 | 739 | 552 | 540 | 565 | 541 | 645 | 544 | 534 | 436 |

Source: City of Cerritos Finance Division and ACFR for year-ending June 30, 2021

²⁶ Beginning in fiscal year 2013-2014, the amount represents the number of filled positions by departments. Prior to fiscal year 2013-14, the amounts noted represent budgeted positions.

BUDGETED POSITIONS BY DEPARTMENT

CITY COUNCIL, COMMISSIONS, & COMMITTEES

| CODE | PERSONNEL POSITIONS | Budgeted |
|--|--|-----------|
| 111 | City Council | |
| | Council Member | 5 |
| | TOTAL POSITIONS | 5 |
| 123 | Fine Arts & Historical Commission | |
| | Commissioner | 5 |
| | TOTAL POSITIONS | 5 |
| 251 | Planning Commission | |
| | Commissioner | 5 |
| | TOTAL POSITIONS | 5 |
| 461 | Property Preservation Commission | |
| | Commissioner | 5 |
| | TOTAL POSITIONS | 5 |
| 462 | Parks & Recreation Commission | |
| | Commissioner | 5 |
| | TOTAL POSITIONS | 5 |
| 441 | Let Freedom Ring Committee | |
| | Committee Member | 10 |
| | TOTAL POSITIONS | 10 |
| 451 | Community Safety Committee | |
| | Committee Member | 10 |
| | TOTAL POSITIONS | 10 |
| TOTAL CITY COUNCIL, COMMISSIONS, & COMMITTEES | | 45 |

BUDGETED POSITIONS BY DEPARTMENT

LEGISLATIVE AND ADMINISTRATIVE

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|---|------------------------------------|-------|-------|----------|
| 121 | City Manager | | | |
| | City Manager | FT | | 1 |
| | Senior Assistant City Manager | FT | 77 | 1 |
| | Assistant City Manager | FT | 68 | 1 |
| | Department Secretary, Confidential | FT | 35 | 1 |
| | Division Secretary, Confidential | TPT | 32 | 1 |
| TOTAL POSITIONS | | | | 5 |
| 131 | City Attorney | | | — |
| TOTAL POSITIONS | | | | — |
| 141 | City Clerk / City Treasurer | | | |
| | City Clerk / City Treasurer | FT | | 1 |
| | Assistant City Clerk | FT | 43 | 1 |
| | Deputy City Clerk, Confidential | FT | 37 | 1 |
| | Secretary/Receptionist | FT | 28 | 1 |
| TOTAL POSITIONS | | | | 4 |
| TOTAL LEGISLATIVE AND ADMINISTRATIVE | | | | 9 |

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY DEVELOPMENT

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|------------------------------------|--|-------|-------|-----------|
| 211 | Director's Office - Community Development | | | |
| | Director of Community Development | FT | 72 | 1 |
| | Management Analyst | FT | 46 | 1 |
| | Building & Safety Clerk | FT | 31 | 2 |
| TOTAL POSITIONS | | | | 4 |
| 212 | Geographic Information System (GIS) | | | |
| | GIS Administrator | FT | 49 | 1 |
| | GIS Analyst | FT | 42 | 1 |
| | GIS Clerk (1*) | TPT | 29 | 1 |
| TOTAL POSITIONS | | | | 3 |
| 221 | Advance Planning | | | |
| | Advance Planning / Economic Development Manager | FT | 55 | 1 |
| | Associate Planner | FT | 42 | 1 |
| | Planning Assistant | FT | 35 | 1 |
| | Division Secretary | FT | 32 | 1 |
| TOTAL POSITIONS | | | | 4 |
| 231 | Current Planning | | | |
| | Current Planning Manager | FT | 55 | 1 |
| | Senior Planner | FT | 48 | 1 |
| | Associate Planner | FT | 42 | 3 |
| | Division Secretary | FT | 32 | 1 |
| | Senior Business License Officer | FT | 31 | 1 |
| | Account Clerk | TPT | 29 | 1 |
| | Planning Intern | TPT | 19 | 1 |
| TOTAL POSITIONS | | | | 9 |
| TOTAL COMMUNITY DEVELOPMENT | | | | 20 |

*Frozen position(s), not budgeted.

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|------|---|------------------------|-------|----------|
| 311 | Director's Office - Public Works | | | |
| | Director of Public Works / Water & Power | FT | 74 | 1 |
| | Management Analyst | FT | 46 | 1 |
| | Department Secretary | FT | 35 | 1 |
| | Secretary/Receptionist | FT | 28 | 1 |
| | Public Works Intern | TPT | 19 | 2 |
| | | TOTAL POSITIONS | | 6 |
| 321 | Engineering | | | |
| | Deputy Director of Public Works / City Engineer | FT | 64 | 1 |
| | Associate Civil Engineer | FT | 53 | 1 |
| | Assistant Civil Engineer | FT | 49 | 2 |
| | Public Works Inspector | FT | 43 | 1 |
| | Division Secretary | FT | 32 | 1 |
| | | TOTAL POSITIONS | | 6 |
| 331 | Environmental Services | | | |
| | Custodial Services Supervisor | FT | 41 | 1 |
| | Custodial Leadworker | FT | 32 | 1 |
| | Custodian II | FT | 28 | 1 |
| | Custodian I | FT | 23 | 4 |
| | | TOTAL POSITIONS | | 7 |
| 341 | General Maintenance | | | |
| | Maintenance Superintendent | FT | 58 | 1 |
| | Maintenance Supervisor | FT | 45 | 1 |
| | Division Secretary | FT | 32 | 1 |
| | Custodian I | FT | 23 | 1 |
| | Custodian I | TPT | 23 | 1 |
| | | TOTAL POSITIONS | | 5 |
| 342 | Street Maintenance | | | |
| | Maintenance Mechanic I | FT | 31 | 1 |
| | | TOTAL POSITIONS | | 1 |
| 343 | Vehicle Maintenance | | | |
| | Maintenance Leadworker | FT | 38 | 1 |
| | Maintenance Mechanic II | FT | 35 | 2 |
| | | TOTAL POSITIONS | | 3 |

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER (continued)

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|------|---|------------------------|-------|-----------|
| 344 | Facility Maintenance | | | |
| | Building Maintenance Engineer | FT | 45 | 1 |
| | Maintenance Leadworker | FT | 38 | 1 |
| | Maintenance Mechanic II | FT | 35 | 1 |
| | Maintenance Mechanic I | FT | 31 | 1 |
| | | TOTAL POSITIONS | | 4 |
| 345 | Swim Center Maintenance | | | |
| | Aquatics Maintenance Specialist (1*) | FT | 33 | 1 |
| | | TOTAL POSITIONS | | 1 |
| 351 | Parks & Trees Management | | | |
| | Parks Superintendent | FT | 58 | 1 |
| | | TOTAL POSITIONS | | 1 |
| 352 | Median & Parkway Maintenance | | | |
| | Parks Leadworker | FT | 38 | 1 |
| | | TOTAL POSITIONS | | 1 |
| 353 | Parkway Trees | | | |
| | Trees Supervisor | FT | 45 | 1 |
| | Trees Leadworker | FT | 38 | 1 |
| | Tree Trimmer II | FT | 33 | 2 |
| | Tree Trimmer I | FT | 28 | 4 |
| | | TOTAL POSITIONS | | 8 |
| 354 | Parks Maintenance | | | |
| | Parks Supervisor | FT | 45 | 1 |
| | Parks Leadworker | FT | 38 | 2 |
| | Park Gardener II | FT | 32 | 10 |
| | Park Gardener I | FT | 27 | 11 |
| | Parks Maintenance Assistant (Unskilled) | TPT | 13 | 3 |
| | | TOTAL POSITIONS | | 27 |
| 355 | Golf Course Maintenance | | | |
| | Parks Leadworker | FT | 38 | 1 |
| | Park Gardener II | FT | 32 | 1 |
| | Park Gardener I | FT | 27 | 1 |
| | | TOTAL POSITIONS | | 3 |

*Frozen position(s), not budgeted.

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER (continued)

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|---|--|-------|------------------------|-----------|
| 361 | Water and Power Management | | | — |
| | | | TOTAL POSITIONS | — |
| 362 | Water Management | | | |
| | Water Superintendent | FT | 61 | 1 |
| | Water Supervisor | FT | 47 | 2 |
| | Division Secretary | FT | 32 | 1 |
| | | | TOTAL POSITIONS | 4 |
| 363 | Water Production and Distribution | | | |
| | Production Distribution Maintenance Operator | FT | 38 | 4 |
| | | | TOTAL POSITIONS | 4 |
| 364 | Water Operations | | | |
| | Water Meter Repairer | FT | 34 | 1 |
| | Water Maintenance II | FT | 33 | 4 |
| | Water Meter Reader | FT | 30 | 1 |
| | | | TOTAL POSITIONS | 6 |
| 365 | Water Inspection | | | |
| | Water Constr./Cross-Conn. Control | FT | 43 | 1 |
| | | | TOTAL POSITIONS | 1 |
| 366 | Reclaimed Water Operations | | | — |
| | | | TOTAL POSITIONS | — |
| 368 | Electric Utility Operations | | | |
| | Utilities Administrator ²⁷ | FT | 61 | 1 |
| | Management Analyst ²⁸ | FT | 46 | 1 |
| | Account Clerk | TPT | 29 | 1 |
| | | | TOTAL POSITIONS | 3 |
| TOTAL PUBLIC WORKS / WATER AND POWER | | | | 91 |

²⁷ Utilities Administrator duties, salary, and benefits are 50% shared with Environmental Services (code 331)

²⁸ Management Analyst duties, salary, and benefits are 50% shared with Water Management (code 362)

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|------|--|------------------------|-------|------------|
| 411 | Director's Office - Community & Safety Services | | | |
| | Public Safety Manager | FT | 61 | 1 |
| | Community Services Supervisor | FT | 48 | 1 |
| | Division Secretary | FT | 32 | 1 |
| | | TOTAL POSITIONS | | 3 |
| 421 | Community Participation | | | |
| | Community Participation Manager | FT | 53 | 1 |
| | Division Secretary | FT | 32 | 1 |
| | | TOTAL POSITIONS | | 2 |
| 422 | Senior Center | | | |
| | Recreation Services Supervisor | FT | 49 | 1 |
| | Senior Services Supervisor | FT | 43 | 1 |
| | Facility/Volunteer Coordinator | FT | 32 | 1 |
| | Human Services Coordinator | FT | 32 | 1 |
| | Senior Services Recreation Coordinator | FT | 32 | 1 |
| | Senior Specialist IV | TPT | 19 | 3 |
| | Senior Specialist III | TPT | 13 | 9 |
| | Senior Specialist II | TPT | 7 | 8 |
| | | TOTAL POSITIONS | | 25 |
| 441 | Recreation Services | | | |
| | Recreation Services Superintendent | FT | 61 | 1 |
| | Recreation Services Supervisor | FT | 49 | 3 |
| | Recreation Services Coordinator | FT | 38 | 5 |
| | Division Secretary | FT | 32 | 1 |
| | Human Services Coordinator | FT | 32 | 1 |
| | Secretary/Receptionist | FT | 28 | 2 |
| | Graphic Design Artist | TPT | 29 | 1 |
| | Recreation Leader IV | TPT | 19 | 30 |
| | Recreation Leader III | TPT | 13 | 16 |
| | Recreation Leader II | TPT | 7 | 76 |
| | | TOTAL POSITIONS | | 136 |
| 442 | Golf Course | | | |
| | Recreation Services Coordinator | FT | 38 | 1 |
| | Recreation Leader IV | TPT | 19 | 4 |
| | Recreation Leader III | TPT | 13 | 4 |
| | Recreation Leader II | TPT | 7 | 10 |
| | | TOTAL POSITIONS | | 19 |

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES (continued)

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|--|----------------------------------|-------|-------|------------|
| 443 | Swim & Fitness Center | | | |
| | Recreation Services Coordinator | FT | 38 | 1 |
| | Assistant Aquatics Coordinator | FT | 30 | 1 |
| | Senior Lifeguard | TPT | 23 | 10 |
| | Recreation Leader IV | TPT | 19 | 40 |
| | Recreation Leader III | TPT | 13 | 30 |
| | Recreation Leader II / Cashier | TPT | 7 | 11 |
| TOTAL POSITIONS | | | | 93 |
| 451 | Community Safety | | | |
| | Secretary/Receptionist | FT | 28 | 1 |
| | Community Services Officer | TPT | 32 | 3 |
| | Secretary/Receptionist | TPT | 28 | 4 |
| | Pedestrian Safety Coordinator | TPT | 25 | 1 |
| | Parking Enforcement Officer | TPT | 23 | 5 |
| | Crossing Guard | TPT | 13 | 26 |
| TOTAL POSITIONS | | | | 40 |
| 452 | Code Enforcement | | | |
| | Senior Code Enforcement Officer | FT | 43 | 1 |
| | Code Enforcement Officer | FT | 40 | 2 |
| | Zoning Enforcement Officer | TPT | 32 | 1 |
| | Secretary/Receptionist | TPT | 28 | 1 |
| TOTAL POSITIONS | | | | 5 |
| TOTAL COMMUNITY & SAFETY SERVICES | | | | 323 |

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|------|--|------------------------|-------|-----------|
| 511 | Director's Office - Administrative Services | | | |
| | Director of Administrative Services | FT | 72 | 1 |
| | Budget Manager | FT | 58 | 1 |
| | Department Secretary, Confidential | FT | 35 | 1 |
| | | TOTAL POSITIONS | | 3 |
| 521 | Public Information Services | | | |
| | City & Theater Marketing Manager | FT | 60 | 1 |
| | Communications Specialist (1*) | FT | 43 | 1 |
| | Video Production Specialist | FT | 40 | 1 |
| | Graphic Designer | FT | 37 | 1 |
| | Media Coordinator | FT | 37 | 1 |
| | Division Secretary | TPT | 32 | 1 |
| | | TOTAL POSITIONS | | 6 |
| 531 | Finance | | | |
| | Finance Manager | FT | 64 | 1 |
| | Accountant | FT | 47 | 3 |
| | Accounting Technician | FT | 35 | 3 |
| | Account Clerk | TPT | 29 | 2 |
| | | TOTAL POSITIONS | | 9 |
| 532 | Water Billing | | | |
| | Accounting Technician | FT | 35 | 1 |
| | Account Clerk | TPT | 29 | 1 |
| | | TOTAL POSITIONS | | 2 |
| 541 | Human Resources | | | |
| | Personnel / Risk Manager | FT | 64 | 1 |
| | Personnel Administrator | FT | 48 | 1 |
| | Human Resources Analyst | FT | 39 | 1 |
| | Human Resources Technician, Confidential | FT | 35 | 1 |
| | Division Secretary, Confidential | FT | 32 | 1 |
| | Human Resources Benefits Coordinator, Confidential | TPT | 32 | 2 |
| | Clerical Aide, Confidential | TPT | 13 | 2 |
| | Clerical Aide | TPT | 13 | 1 |
| | | TOTAL POSITIONS | | 10 |
| 551 | Support Services | | | |
| | Buyer | FT | 38 | 1 |
| | Delivery / Warehouse Clerk | FT | 29 | 1 |
| | Purchasing Clerk | TPT | 29 | 1 |
| | | TOTAL POSITIONS | | 3 |

*Frozen position(s), not budgeted.

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES (continued)

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|--------------------------------------|--|-------|-------|----------|
| 552 | Property Control | | | — |
| TOTAL POSITIONS | | | | — |
| 561 | Management Information Services | | | |
| | Information Technology Manager | FT | 64 | 1 |
| | Network Administrator | FT | 53 | 1 |
| | IT Analyst | FT | 48 | 3 |
| | Information Technician II | FT | 42 | 2 |
| TOTAL POSITIONS | | | | 7 |
| 571 | Municipal Library | | | |
| | City Librarian and Marketing Manager | FT | 64 | 1 |
| | Librarian II | FT | 49 | 1 |
| | Management Analyst | FT | 46 | 1 |
| | Information Technician II | FT | 42 | 2 |
| | Librarian I | FT | 42 | 3 |
| | Library Supervisor | FT | 41 | 1 |
| | Graphic Designer | FT | 37 | 1 |
| | Senior Library Assistant | FT | 37 | 2 |
| | Library Assistant | FT | 32 | 4 |
| | Library Clerk | FT | 29 | 4 |
| | Librarian I | TPT | 42 | 4 |
| | Library Assistant | TPT | 32 | 6 |
| | Library Clerk | TPT | 29 | 21 |
| | Security / Parking Assistant II | TPT | 19 | 12 |
| | Library Aide | TPT | 13 | 12 |
| | Library Page | TPT | 2 | 21 |
| TOTAL POSITIONS | | | | 96 |
| TOTAL ADMINISTRATIVE SERVICES | | | | 136 |

BUDGETED POSITIONS BY DEPARTMENT

THEATER

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|------|---|------------------------|-------|----------|
| 611 | Director's Office - Theater Department | | | |
| | Theater Executive Director | FT | 72 | 1 |
| | | TOTAL POSITIONS | | 1 |
| 621 | Business Management | | | |
| | Management Analyst | FT | 46 | 1 |
| | | TOTAL POSITIONS | | 1 |
| 631 | Performance Marketing and Sales | | | — |
| | | TOTAL POSITIONS | | — |
| 641 | Front of the House Management | | | |
| | House Coordinator | FT | 37 | 1 |
| | Event Coordinator | FT | 30 | 1 |
| | Facility Assistant III | TPT | 23 | 6 |
| | Facility Assistant II | TPT | 13 | 6 |
| | Facility Assistant I | TPT | 2 | 15 |
| | | TOTAL POSITIONS | | 29 |
| 651 | Operations & Security | | | |
| | Technical Administrator | FT | 60 | 1 |
| | Stage Crew Supervisor | FT | 37 | 1 |
| | Audio Specialist | FT | 34 | 1 |
| | Lighting Specialist | FT | 34 | 1 |
| | Master Carpenter | FT | 34 | 1 |
| | Technical Services Assistant | FT | 33 | 1 |
| | Audio Specialist | TPT | 32 | 1 |
| | Assistant Lighting Specialist | TPT | 32 | 2 |
| | Rigger Specialist | TPT | 32 | 1 |
| | Security / Parking Assistant III | TPT | 23 | 5 |
| | Security / Parking Assistant II | TPT | 19 | 10 |
| | Stage Assistant V | TPT | 31 | 4 |
| | Stage Assistant IV | TPT | 23 | 12 |
| | Stage Assistant III | TPT | 19 | 11 |
| | | TOTAL POSITIONS | | 52 |
| 661 | Special Event Services | | | — |
| | | TOTAL POSITIONS | | — |

BUDGETED POSITIONS BY DEPARTMENT

THEATER (continued)

| CODE | PERSONNEL POSITIONS | Class | Grade | Budgeted |
|-------|----------------------------------|-------|------------------------|----------|
| 671 | Box Office | | | |
| | Senior Ticket Office Coordinator | FT | 34 | 1 |
| | Ticket Office Coordinator | FT | 31 | 1 |
| | Box Office Teller | TPT | 23 | 4 |
| | Box Office Aide II | TPT | 13 | 10 |
| <hr/> | | | | |
| | | | TOTAL POSITIONS | 16 |
| <hr/> | | | | |
| | | | TOTAL THEATER | 99 |

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

| CLASSIFICATIONS-FULL-TIME-NON-EXEMPT (Salary last modified 7/1/22) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Custodian I | 23 | 3839/4697 |
| Park Gardener I | 27 | 4191/5145 |
| Custodian II Secretary/Receptionist Tree Trimmer I Water Maintenance I | 28 | 4285/5255 |
| Account Clerk Delivery/Warehouse Clerk Library Clerk | 29 | 4382/5385 |
| Assistant Aquatics Coordinator Business License Officer Event Coordinator Water Meter Reader | 30 | 4481/5496 |
| Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator | 31 | 4592/5635 |
| Custodial Leadworker Division Secretary Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator | 32 | 4697/5756 |
| Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II | 33 | 4801/5897 |
| Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer | 34 | 4907/6037 |
| Accounting Technician Department Secretary Maintenance Mechanic II Planning Assistant | 35 | 5015/6179 |
| Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor | 37 | 5255/6471 |
| Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker | 38 | 5385/6620 |

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/22) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Human Resources Analyst | 39 | 5467/6822 |
| Code Enforcement Officer Information Technician I Video Production Specialist | 40 | 5597/7017 |
| Custodial Services Supervisor Library Supervisor | 41 | 5749/7179 |
| Associate Planner GIS Analyst Information Technician II Librarian I | 42 | 5899/7356 |
| Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector | 43 | 6046/7543 |
| Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor | 45 | 6341/7932 |
| Management Analyst | 46 | 6498/8114 |
| Accountant Event Sales Manager Marketing Supervisor Water Supervisor | 47 | 6668/8325 |
| Community Services Supervisor IT Analyst Personnel Administrator Senior Planner | 48 | 6822/8540 |
| Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst | 49 | 7017/8748 |
| IT Supervisor | 51 | 7356/9190 |
| Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Electric Utility Manager Manager | 53 | 7734/9658 |
| Advanced Planning Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager | 55 | 8114/10147 |
| Budget Manager Maintenance Superintendent Parks Superintendent Manager | 58 | 8748/10920 |

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/22) | GRADE | SALARY/MONTHLY |
|--|-------|----------------|
| Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator Manager | 60 | 9190/11473 |
| Community Safety Manager Public Safety Manager Recreation Services Superintendent Theater Administrator Utilities Administrator Water Superintendent Manager | 61 | 9426/11764 |
| Manager | 62 | 9658/12061 |
| City Librarian City Librarian and Marketing Manager Deputy City Manager Deputy Director Public Works/City Engineer Finance Manager Information Technology Manager Personnel/Risk Manager Theater Manager Manager | 64 | 10147/12674 |
| Assistant City Manager | 68 | 11204/13985 |
| Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director Director | 72 | 12362/15441 |
| Director of Public Works/Water & Power City Engineer Director of Public Works/Water & Power | 74 | 12988/16208 |
| Senior Assistant City Manager | 77 | 13983/17460 |

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

| CLASSIFICATIONS APPOINTED BY CITY COUNCIL | | SALARY |
|---|------|--------------------------------------|
| City Manager | ---- | \$240,864/yr Effective 7/1/22 |
| City Clerk/City Treasurer | ---- | \$158,592/yr Effective 7/1/22 |
| City Attorney | ---- | \$12,075/month Effective 12/30/06 |

| CITY COUNCIL (Salary last modified 6/8/09) | | |
|--|------|------------------|
| City Council | ---- | \$1,182.89/month |

| CLASSIFICATIONS-FULL-TIME CONFIDENTIAL (Salary last modified 7/1/22) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Secretary/Receptionist, Confidential | 28 | 4285/5255 |
| Secretary to the City Clerk, Confidential | 30 | 4481/5496 |
| Division Secretary, Confidential | 32 | 4697/5756 |
| Accounting Technician, Confidential Department Secretary, Confidential Human Resources Technician, Confidential | 35 | 5015/6179 |
| Deputy City Clerk/Records Coordinator, Confidential | 37 | 5255/6471 |
| Administrative Secretary, Confidential | 38 | 5385/6620 |

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

| CLASSIFICATIONS-PART-TIME CONFIDENTIAL (Salary last modified 7/1/22) | GRADE/ TIER | PAY RATE/HOURLY |
|---|----------------|-----------------|
| Clerical Aide, Confidential | 13 | 17.57/21.93 |
| | 13B | 17.06/20.38 |
| | 13C | 16.56/19.78 |
| | 13D | 16.08/18.39 |
| Human Resources Assistant, Confidential Secretary/Receptionist, Confidential | 28 | 26.09/31.93 |
| | 28B | 24.27/29.69 |
| | 28C | 23.07/28.49 |
| | 28D | 21.43/26.49 |
| Division Secretary, Confidential Human Resources Benefits Coordinator, Confidential | 32 | 28.68/35.20 |
| | 32B | 26.67/32.75 |
| | 32C | 25.45/31.52 |
| | 32D | 23.68/29.32 |

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/22) | GRADE/ TIER | PAY RATE/HOURLY |
|--|-------------------------|--|
| Box Office Aide I Facility Assistant I Library Page Recreation Leader Recreation Leader I Security/Parking Assistant I Senior Center Specialist I | 2 2B 2C 2D | 15.53/16.98 15.30/16.73 15.07/16.48 14.85/16.25 |
| Stage Assistant I | 3 3B 3C 3D | 15.69/17.15 15.45/16.90 15.23/16.65 15.00/16.40 |
| Recreation Leader II Senior Center Specialist II | 7 7B 7C 7D | 16.32/19.50 16.07/17.57 15.84/17.33 15.60/17.07 |
| Box Office Aide II Clerical Aide Crossing Guard Facility Assistant II Library Aide Parks Maintenance Assistant (Unskilled) Recreation Leader III Senior Center Specialist III Stage Assistant II | 13 13B 13C 13D | 17.57/21.93 17.06/20.38 16.56/19.78 16.08/18.39 |
| Administrative Intern Communications Intern Emergency Preparedness Intern Engineering Intern Planning Intern Public Works Intern Recreation Leader IV Security/Parking Assistant II Senior Center Specialist IV Stage Assistant III | 19 19B 19C 19D | 20.27/25.29 18.87/23.53 17.65/22.32 16.42/20.75 |
| Box Office Teller Custodian I Facility Assistant III Parking Enforcement Officer Security/Parking Assistant III Senior Lifeguard Stage Assistant IV | 23 23B 23C 23D | 23.36/28.53 21.73/26.53 20.52/25.33 19.08/23.56 |
| Pedestrian Safety Coordinator | 25 25B 25C 25D | 24.37/29.98 22.67/27.89 21.45/26.67 19.96/24.80 |
| Secretary/Receptionist Water Maintenance I | 28 28B 28C 28D | 26.09/31.93 24.27/29.69 23.07/28.49 21.43/26.49 |
| Account Clerk Building & Safety Clerk Geographic Information Systems Clerk Graphic Design Artist IT Clerk Library Clerk Purchasing Clerk | 29 29B 29C 29D | 26.82/32.93 24.94/30.62 23.72/29.40 22.07/27.33 |

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/22) | GRADE/ TIER | PAY RATE/HOURLY |
|---|-------------------------|--|
| Stage Assistant V | 31 31B 31C 31D | 28.08/34.42 26.11/32.03 24.92/30.82 23.17/28.67 |
| Assistant Lighting Specialist Audio Specialist Code Enforcement Officer Community Services Officer Division Secretary Library Assistant Rigger Specialist Wardrobe/Backstage Prod. Asst. Zoning Enforcement Officer | 32 32B 32C 32D | 28.68/35.20 26.67/32.75 25.45/31.52 23.68/29.32 |

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

| CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT (Salary last modified 7/1/22) | GRADE/ TIER | PAY RATE/HOURLY |
|--|-------------------------|--|
| Crime Analyst | 40 40B 40C 40D | 34.32/42.86 31.90/39.84 30.69/38.65 28.54/35.94 |
| Librarian I | 42 42B 42C 42D | 36.04/44.93 33.50/41.80 32.28/40.58 30.03/37.73 |

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-FULL TIME NON-EXEMPT EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly | 22.15 | 22.61 | 23.10 | 23.64 | 24.18 | 24.72 | 25.28 | 25.85 | 26.49 | 27.10 |
| 23 Monthly | 3,839 | 3,919 | 4,004 | 4,098 | 4,191 | 4,285 | 4,382 | 4,481 | 4,592 | 4,697 |
| 25 Hourly | 23.10 | 23.64 | 24.18 | 24.72 | 25.28 | 25.85 | 26.49 | 27.10 | 27.70 | 28.31 |
| 25 Monthly | 4,004 | 4,098 | 4,191 | 4,285 | 4,382 | 4,481 | 4,592 | 4,697 | 4,801 | 4,907 |
| 27 Hourly | 24.18 | 24.72 | 25.28 | 25.85 | 26.49 | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 |
| 27 Monthly | 4,191 | 4,285 | 4,382 | 4,481 | 4,592 | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 |
| 28 Hourly | 24.72 | 25.28 | 25.85 | 26.49 | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 |
| 28 Monthly | 4,285 | 4,382 | 4,481 | 4,592 | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 |
| 29 Hourly | 25.28 | 25.85 | 26.49 | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 | 31.07 |
| 29 Monthly | 4,382 | 4,481 | 4,592 | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 |
| 30 Hourly | 25.85 | 26.49 | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 | 31.06 | 31.71 |
| 30 Monthly | 4,481 | 4,592 | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 |
| 31 Hourly | 26.49 | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 | 32.51 |
| 31 Monthly | 4,592 | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 | 5,635 |
| 32 Hourly | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 |
| 32 Monthly | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 |
| 33 Hourly | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 |
| 33 Monthly | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 |
| 34 Hourly | 28.31 | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 | 34.83 |
| 34 Monthly | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 | 6,037 |
| 35 Hourly | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 | 34.83 | 35.65 |
| 35 Monthly | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 | 6,037 | 6,179 |
| 37 Hourly | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 | 34.83 | 35.65 | 36.46 | 37.33 |
| 37 Monthly | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 | 6,037 | 6,179 | 6,320 | 6,471 |
| 38 Hourly | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 | 34.83 | 35.65 | 36.46 | 37.33 | 38.19 |
| 38 Monthly | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 | 6,037 | 6,179 | 6,320 | 6,471 | 6,620 |

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 39 Hourly | 31.54 | 32.29 | 33.17 | 34.03 | 34.88 | 35.71 | 36.58 | 37.49 | 38.47 | 39.36 |
| 39 Monthly | 5,467 | 5,597 | 5,749 | 5,899 | 6,046 | 6,190 | 6,341 | 6,498 | 6,668 | 6,822 |
| 40 Hourly | 32.29 | 33.17 | 34.03 | 34.88 | 35.71 | 36.58 | 37.49 | 38.47 | 39.36 | 40.48 |
| 40 Monthly | 5,597 | 5,749 | 5,899 | 6,046 | 6,190 | 6,341 | 6,498 | 6,668 | 6,822 | 7,017 |
| 41 Hourly | 33.17 | 34.03 | 34.88 | 35.71 | 36.58 | 37.49 | 38.47 | 39.36 | 40.48 | 41.42 |
| 41 Monthly | 5,749 | 5,899 | 6,046 | 6,190 | 6,341 | 6,498 | 6,668 | 6,822 | 7,017 | 7,179 |
| 42 Hourly | 34.03 | 34.88 | 35.71 | 36.58 | 37.49 | 38.47 | 39.36 | 40.48 | 41.42 | 42.44 |
| 42 Monthly | 5,899 | 6,046 | 6,190 | 6,341 | 6,498 | 6,668 | 6,822 | 7,017 | 7,179 | 7,356 |
| 43 Hourly | 34.88 | 35.71 | 36.58 | 37.49 | 38.47 | 39.36 | 40.48 | 41.42 | 42.44 | 43.52 |
| 43 Monthly | 6,046 | 6,190 | 6,341 | 6,498 | 6,668 | 6,822 | 7,017 | 7,179 | 7,356 | 7,543 |
| 45 Hourly | 36.58 | 37.49 | 38.47 | 39.36 | 40.48 | 41.42 | 42.44 | 43.52 | 44.62 | 45.76 |
| 45 Monthly | 6,341 | 6,498 | 6,668 | 6,822 | 7,017 | 7,179 | 7,356 | 7,543 | 7,734 | 7,932 |
| 46 Hourly | 37.49 | 38.47 | 39.36 | 40.48 | 41.42 | 42.44 | 43.52 | 44.62 | 45.76 | 46.81 |
| 46 Monthly | 6,498 | 6,668 | 6,822 | 7,017 | 7,179 | 7,356 | 7,543 | 7,734 | 7,932 | 8,114 |
| 47 Hourly | 38.47 | 39.36 | 40.48 | 41.42 | 42.44 | 43.52 | 44.62 | 45.76 | 46.81 | 48.03 |
| 47 Monthly | 6,668 | 6,822 | 7,017 | 7,179 | 7,356 | 7,543 | 7,734 | 7,932 | 8,114 | 8,325 |
| 48 Hourly | 39.36 | 40.48 | 41.42 | 42.44 | 43.52 | 44.62 | 45.76 | 46.81 | 48.03 | 49.27 |
| 48 Monthly | 6,822 | 7,017 | 7,179 | 7,356 | 7,543 | 7,734 | 7,932 | 8,114 | 8,325 | 8,540 |
| 49 Hourly | 40.48 | 41.42 | 42.44 | 43.52 | 44.62 | 45.76 | 46.81 | 48.03 | 49.27 | 50.47 |
| 49 Monthly | 7,017 | 7,179 | 7,356 | 7,543 | 7,734 | 7,932 | 8,114 | 8,325 | 8,540 | 8,748 |

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 50 Hourly | 41.42 | 42.44 | 43.53 | 44.62 | 45.76 | 46.81 | 48.03 | 49.27 | 50.47 | 51.71 |
| 50 Monthly | 7,179 | 7,356 | 7,545 | 7,734 | 7,932 | 8,114 | 8,325 | 8,540 | 8,748 | 8,963 |
| 51 Hourly | 42.44 | 43.52 | 44.62 | 45.76 | 46.81 | 48.03 | 49.27 | 50.47 | 51.71 | 53.02 |
| 51 Monthly | 7,356 | 7,543 | 7,734 | 7,932 | 8,114 | 8,325 | 8,540 | 8,748 | 8,963 | 9,190 |
| 53 Hourly | 44.62 | 45.76 | 46.81 | 48.03 | 49.27 | 50.47 | 51.71 | 53.02 | 54.38 | 55.72 |
| 53 Monthly | 7,734 | 7,932 | 8,114 | 8,325 | 8,540 | 8,748 | 8,963 | 9,190 | 9,426 | 9,658 |
| 55 Hourly | 46.81 | 48.03 | 49.27 | 50.47 | 51.71 | 53.02 | 54.38 | 55.72 | 57.17 | 58.54 |
| 55 Monthly | 8,114 | 8,325 | 8,540 | 8,748 | 8,963 | 9,190 | 9,426 | 9,658 | 9,909 | 10,147 |
| 58 Hourly | 50.47 | 51.71 | 53.02 | 54.38 | 55.72 | 57.17 | 58.54 | 59.99 | 61.46 | 63.00 |
| 58 Monthly | 8,748 | 8,963 | 9,190 | 9,426 | 9,658 | 9,909 | 10,147 | 10,398 | 10,653 | 10,920 |
| 60 Hourly | 53.02 | 54.38 | 55.72 | 57.17 | 58.54 | 59.99 | 61.46 | 63.00 | 64.64 | 66.19 |
| 60 Monthly | 9,190 | 9,426 | 9,658 | 9,909 | 10,147 | 10,398 | 10,653 | 10,920 | 11,204 | 11,473 |
| 61 Hourly | 54.38 | 55.72 | 57.17 | 58.54 | 59.99 | 61.46 | 63.00 | 64.64 | 66.19 | 67.87 |
| 61 Monthly | 9,426 | 9,658 | 9,909 | 10,147 | 10,398 | 10,653 | 10,920 | 11,204 | 11,473 | 11,764 |
| 62 Hourly | 55.72 | 57.17 | 58.54 | 59.99 | 61.46 | 63.00 | 64.64 | 66.19 | 67.87 | 69.58 |
| 62 Monthly | 9,658 | 9,909 | 10,147 | 10,398 | 10,653 | 10,920 | 11,204 | 11,473 | 11,764 | 12,061 |
| 63 Hourly | 57.13 | 58.55 | 60.06 | 61.50 | 63.03 | 64.59 | 66.21 | 67.91 | 69.56 | 71.33 |
| 63 Monthly | 9,903 | 10,149 | 10,410 | 10,660 | 10,925 | 11,196 | 11,476 | 11,771 | 12,057 | 12,364 |
| 64 Hourly | 58.54 | 59.99 | 61.46 | 63.00 | 64.64 | 66.19 | 67.87 | 69.59 | 71.32 | 73.12 |
| 64 Monthly | 10,147 | 10,398 | 10,653 | 10,920 | 11,204 | 11,473 | 11,764 | 12,062 | 12,362 | 12,674 |
| 68 Hourly | 64.64 | 66.19 | 67.87 | 69.59 | 71.32 | 73.12 | 74.93 | 76.79 | 78.72 | 80.68 |
| 68 Monthly | 11,204 | 11,473 | 11,764 | 12,062 | 12,362 | 12,674 | 12,988 | 13,310 | 13,645 | 13,985 |
| 69 Hourly | 66.19 | 67.87 | 69.59 | 71.32 | 73.12 | 74.93 | 76.79 | 78.72 | 80.68 | 82.66 |
| 69 Monthly | 11,473 | 11,764 | 12,062 | 12,362 | 12,674 | 12,988 | 13,310 | 13,645 | 13,985 | 14,328 |
| 72 Hourly | 71.32 | 73.12 | 74.93 | 76.79 | 78.72 | 80.68 | 82.66 | 84.78 | 86.87 | 89.08 |
| 72 Monthly | 12,362 | 12,674 | 12,988 | 13,310 | 13,645 | 13,985 | 14,328 | 14,695 | 15,057 | 15,441 |
| 73 Hourly | 73.11 | 74.93 | 76.80 | 78.72 | 80.69 | 82.71 | 84.79 | 86.90 | 89.08 | 91.29 |
| 73 Monthly | 12,672 | 12,988 | 13,312 | 13,645 | 13,986 | 14,336 | 14,697 | 15,063 | 15,441 | 15,824 |
| 74 Hourly | 74.93 | 76.78 | 78.70 | 80.64 | 82.66 | 84.76 | 86.85 | 89.03 | 91.29 | 93.51 |
| 74 Monthly | 12,988 | 13,309 | 13,641 | 13,978 | 14,328 | 14,692 | 15,054 | 15,432 | 15,824 | 16,208 |
| 75 Hourly | 76.78 | 78.70 | 80.64 | 82.66 | 84.76 | 86.85 | 89.03 | 91.29 | 93.51 | 95.86 |
| 75 Monthly | 13,309 | 13,641 | 13,978 | 14,328 | 14,692 | 15,054 | 15,432 | 15,824 | 16,208 | 16,616 |
| 76 Hourly | 78.70 | 80.64 | 82.65 | 84.76 | 86.85 | 89.03 | 91.29 | 93.51 | 95.87 | 98.27 |
| 76 Monthly | 13,641 | 13,978 | 14,326 | 14,692 | 15,054 | 15,432 | 15,824 | 16,208 | 16,617 | 17,033 |
| 77 Hourly | 80.67 | 82.64 | 84.74 | 86.87 | 89.03 | 91.26 | 93.54 | 95.84 | 98.27 | 100.73 |
| 77 Monthly | 13,983 | 14,324 | 14,688 | 15,057 | 15,432 | 15,818 | 16,214 | 16,612 | 17,033 | 17,460 |

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 28 Hourly | 24.72 | 25.28 | 25.85 | 26.49 | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 |
| 28 Monthly | 4,285 | 4,382 | 4,481 | 4,592 | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 |
| 30 Hourly | 25.85 | 26.49 | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 |
| 30 Monthly | 4,481 | 4,592 | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 |
| 32 Hourly | 27.10 | 27.70 | 28.31 | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 |
| 32 Monthly | 4,697 | 4,801 | 4,907 | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 |
| 35 Hourly | 28.93 | 29.68 | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 | 34.83 | 35.65 |
| 35 Monthly | 5,015 | 5,145 | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 | 6,037 | 6,179 |
| 37 Hourly | 30.32 | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 | 34.83 | 35.65 | 36.46 | 37.33 |
| 37 Monthly | 5,255 | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 | 6,037 | 6,179 | 6,320 | 6,471 |
| 38 Hourly | 31.07 | 31.71 | 32.51 | 33.21 | 34.02 | 34.83 | 35.65 | 36.46 | 37.33 | 38.19 |
| 38 Monthly | 5,385 | 5,496 | 5,635 | 5,756 | 5,897 | 6,037 | 6,179 | 6,320 | 6,471 | 6,620 |

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2 Hourly | 15.53 | 15.69 | 15.84 | 16.00 | 16.16 | 16.33 | 16.48 | 16.65 | 16.82 | 16.98 |
| 2B Hourly | 15.30 | 15.45 | 15.60 | 15.77 | 15.92 | 16.08 | 16.25 | 16.40 | 16.57 | 16.73 |
| 2C Hourly | 15.07 | 15.23 | 15.38 | 15.53 | 15.69 | 15.84 | 16.00 | 16.17 | 16.33 | 16.48 |
| 2D Hourly | 14.85 | 15.00 | 15.15 | 15.30 | 15.45 | 15.60 | 15.77 | 15.92 | 16.08 | 16.25 |
| | | | | | | | | | | |
| 3 Hourly | 15.69 | 15.84 | 16.00 | 16.16 | 16.33 | 16.48 | 16.65 | 16.82 | 16.98 | 17.15 |
| 3B Hourly | 15.45 | 15.60 | 15.77 | 15.92 | 16.08 | 16.25 | 16.40 | 16.57 | 16.73 | 16.90 |
| 3C Hourly | 15.23 | 15.38 | 15.53 | 15.69 | 15.84 | 16.00 | 16.17 | 16.33 | 16.48 | 16.65 |
| 3D Hourly | 15.00 | 15.15 | 15.30 | 15.45 | 15.60 | 15.77 | 15.92 | 16.08 | 16.25 | 16.40 |
| | | | | | | | | | | |
| 7 Hourly | 16.32 | 16.64 | 16.97 | 17.32 | 17.66 | 18.01 | 18.38 | 18.74 | 19.12 | 19.50 |
| 7B Hourly | 16.07 | 16.23 | 16.39 | 16.55 | 16.72 | 16.89 | 17.06 | 17.23 | 17.40 | 17.57 |
| 7C Hourly | 15.84 | 16.00 | 16.16 | 16.32 | 16.47 | 16.64 | 16.82 | 16.98 | 17.15 | 17.33 |
| 7D Hourly | 15.60 | 15.77 | 15.92 | 16.08 | 16.25 | 16.40 | 16.56 | 16.73 | 16.90 | 17.07 |
| | | | | | | | | | | |
| 13 Hourly | 17.57 | 18.00 | 18.46 | 18.92 | 19.40 | 19.87 | 20.36 | 20.87 | 21.40 | 21.93 |
| 13B Hourly | 17.06 | 17.40 | 17.75 | 18.10 | 18.47 | 18.83 | 19.21 | 19.59 | 19.99 | 20.38 |
| 13C Hourly | 16.56 | 16.89 | 17.23 | 17.57 | 17.92 | 18.28 | 18.65 | 19.02 | 19.40 | 19.78 |
| 13D Hourly | 16.08 | 16.33 | 16.57 | 16.82 | 17.07 | 17.33 | 17.59 | 17.86 | 18.11 | 18.39 |
| | | | | | | | | | | |
| 19 Hourly | 20.27 | 20.77 | 21.31 | 21.81 | 22.41 | 22.96 | 23.51 | 24.08 | 24.76 | 25.29 |
| 19B Hourly | 18.87 | 19.32 | 19.82 | 20.27 | 20.84 | 21.36 | 21.85 | 22.38 | 22.99 | 23.53 |
| 19C Hourly | 17.65 | 18.11 | 18.62 | 19.07 | 19.61 | 20.16 | 20.64 | 21.17 | 21.80 | 22.32 |
| 19D Hourly | 16.42 | 16.84 | 17.31 | 17.72 | 18.26 | 18.74 | 19.20 | 19.71 | 20.27 | 20.75 |
| | | | | | | | | | | |
| 23 Hourly | 23.36 | 23.87 | 24.37 | 24.92 | 25.51 | 26.08 | 26.65 | 27.28 | 27.91 | 28.53 |
| 23B Hourly | 21.73 | 22.19 | 22.67 | 23.18 | 23.72 | 24.25 | 24.80 | 25.38 | 25.95 | 26.53 |
| 23C Hourly | 20.52 | 20.99 | 21.45 | 21.95 | 22.51 | 23.06 | 23.60 | 24.17 | 24.74 | 25.33 |
| 23D Hourly | 19.08 | 19.51 | 19.96 | 20.45 | 20.96 | 21.42 | 21.93 | 22.46 | 22.98 | 23.56 |

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 25 Hourly | 24.37 | 24.92 | 25.51 | 26.08 | 26.65 | 27.28 | 27.91 | 28.53 | 29.23 | 29.98 |
| 25B Hourly | 22.67 | 23.18 | 23.72 | 24.25 | 24.80 | 25.38 | 25.95 | 26.53 | 27.21 | 27.89 |
| 25C Hourly | 21.45 | 21.95 | 22.51 | 23.06 | 23.60 | 24.17 | 24.74 | 25.33 | 25.99 | 26.67 |
| 25D Hourly | 19.96 | 20.45 | 20.96 | 21.42 | 21.93 | 22.46 | 22.98 | 23.56 | 24.18 | 24.80 |
| | | | | | | | | | | |
| 28 Hourly | 26.09 | 26.65 | 27.28 | 27.97 | 28.55 | 29.23 | 29.87 | 30.55 | 31.30 | 31.93 |
| 28B Hourly | 24.27 | 24.80 | 25.38 | 26.02 | 26.54 | 27.21 | 27.77 | 28.41 | 29.12 | 29.69 |
| 28C Hourly | 23.07 | 23.60 | 24.17 | 24.80 | 25.35 | 25.99 | 26.57 | 27.21 | 27.91 | 28.49 |
| 28D Hourly | 21.43 | 21.93 | 22.46 | 23.08 | 23.57 | 24.18 | 24.72 | 25.30 | 25.96 | 26.49 |
| | | | | | | | | | | |
| 29 Hourly | 26.82 | 27.38 | 28.08 | 28.68 | 29.32 | 30.01 | 30.68 | 31.43 | 32.14 | 32.93 |
| 29B Hourly | 24.94 | 25.47 | 26.11 | 26.67 | 27.27 | 27.92 | 28.53 | 29.21 | 29.87 | 30.62 |
| 29C Hourly | 23.72 | 24.27 | 24.92 | 25.45 | 26.06 | 26.70 | 27.32 | 28.01 | 28.67 | 29.40 |
| 29D Hourly | 22.07 | 22.57 | 23.17 | 23.68 | 24.23 | 24.84 | 25.41 | 26.05 | 26.65 | 27.33 |
| | | | | | | | | | | |
| 31 Hourly | 28.08 | 28.68 | 29.32 | 30.01 | 30.68 | 31.43 | 32.14 | 32.93 | 33.67 | 34.42 |
| 31B Hourly | 26.11 | 26.67 | 27.27 | 27.92 | 28.53 | 29.21 | 29.87 | 30.62 | 31.29 | 32.03 |
| 31C Hourly | 24.92 | 25.45 | 26.06 | 26.70 | 27.32 | 28.01 | 28.67 | 29.40 | 30.08 | 30.82 |
| 31D Hourly | 23.17 | 23.68 | 24.23 | 24.84 | 25.41 | 26.05 | 26.65 | 27.33 | 27.98 | 28.67 |
| | | | | | | | | | | |
| 32 Hourly | 28.68 | 29.32 | 30.01 | 30.68 | 31.43 | 32.14 | 32.93 | 33.67 | 34.42 | 35.20 |
| 32B Hourly | 26.67 | 27.27 | 27.92 | 28.53 | 29.21 | 29.87 | 30.62 | 31.29 | 32.03 | 32.75 |
| 32C Hourly | 25.45 | 26.06 | 26.70 | 27.32 | 28.01 | 28.67 | 29.40 | 30.08 | 30.82 | 31.52 |
| 32D Hourly | 23.68 | 24.23 | 24.84 | 25.41 | 26.05 | 26.65 | 27.33 | 27.98 | 28.67 | 29.32 |
| | | | | | | | | | | |
| 35 Hourly | 30.68 | 31.44 | 32.14 | 32.93 | 33.62 | 34.43 | 35.17 | 36.05 | 36.93 | 37.77 |
| 35B Hourly | 28.53 | 29.22 | 29.87 | 30.62 | 31.26 | 32.04 | 32.72 | 33.51 | 34.35 | 35.14 |
| 35C Hourly | 27.32 | 28.03 | 28.67 | 29.40 | 30.05 | 30.83 | 31.50 | 32.29 | 33.15 | 33.94 |
| 35D Hourly | 25.41 | 26.06 | 26.65 | 27.33 | 27.95 | 28.68 | 29.30 | 30.04 | 30.81 | 31.56 |

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EXEMPT EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 40 Hourly | 34.32 | 35.17 | 36.05 | 36.96 | 37.87 | 38.83 | 39.77 | 40.80 | 41.81 | 42.86 |
| 40B Hourly | 31.90 | 32.72 | 33.51 | 34.37 | 35.21 | 36.12 | 36.99 | 37.93 | 38.88 | 39.84 |
| 40C Hourly | 30.69 | 31.50 | 32.29 | 33.17 | 34.01 | 34.91 | 35.79 | 36.71 | 37.67 | 38.65 |
| 40D Hourly | 28.54 | 29.30 | 30.04 | 30.83 | 31.64 | 32.46 | 33.27 | 34.14 | 35.03 | 35.94 |
| | | | | | | | | | | |
| 42 Hourly | 36.04 | 36.93 | 37.85 | 38.71 | 39.72 | 40.72 | 41.69 | 42.86 | 43.87 | 44.93 |
| 42B Hourly | 33.50 | 34.35 | 35.18 | 36.02 | 36.94 | 37.87 | 38.78 | 39.84 | 40.81 | 41.80 |
| 42C Hourly | 32.28 | 33.15 | 33.98 | 34.80 | 35.72 | 36.66 | 37.55 | 38.65 | 39.60 | 40.58 |
| 42D Hourly | 30.03 | 30.81 | 31.61 | 32.34 | 33.24 | 34.09 | 34.94 | 35.94 | 36.83 | 37.73 |

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/22)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 13 Hourly | 17.57 | 18.00 | 18.46 | 18.92 | 19.40 | 19.87 | 20.36 | 20.87 | 21.40 | 21.93 |
| 13B Hourly | 17.06 | 17.40 | 17.75 | 18.10 | 18.47 | 18.83 | 19.21 | 19.59 | 19.99 | 20.38 |
| 13C Hourly | 16.56 | 16.89 | 17.23 | 17.57 | 17.92 | 18.28 | 18.65 | 19.02 | 19.40 | 19.78 |
| 13D Hourly | 16.08 | 16.33 | 16.57 | 16.82 | 17.07 | 17.33 | 17.59 | 17.86 | 18.11 | 18.39 |
| | | | | | | | | | | |
| 28 Hourly | 26.09 | 26.65 | 27.28 | 27.97 | 28.55 | 29.23 | 29.87 | 30.55 | 31.30 | 31.93 |
| 28B Hourly | 24.27 | 24.80 | 25.38 | 26.02 | 26.54 | 27.21 | 27.77 | 28.41 | 29.12 | 29.69 |
| 28C Hourly | 23.07 | 23.60 | 24.17 | 24.80 | 25.35 | 25.99 | 26.57 | 27.21 | 27.91 | 28.49 |
| 28D Hourly | 21.43 | 21.93 | 22.46 | 23.08 | 23.57 | 24.18 | 24.72 | 25.30 | 25.96 | 26.49 |
| | | | | | | | | | | |
| 32 Hourly | 28.68 | 29.32 | 30.01 | 30.68 | 31.43 | 32.14 | 32.93 | 33.67 | 34.42 | 35.20 |
| 32B Hourly | 26.67 | 27.27 | 27.92 | 28.53 | 29.21 | 29.87 | 30.62 | 31.29 | 32.03 | 32.75 |
| 32C Hourly | 25.45 | 26.06 | 26.70 | 27.32 | 28.01 | 28.67 | 29.40 | 30.08 | 30.82 | 31.52 |
| 32D Hourly | 23.68 | 24.23 | 24.84 | 25.41 | 26.05 | 26.65 | 27.33 | 27.98 | 28.67 | 29.32 |

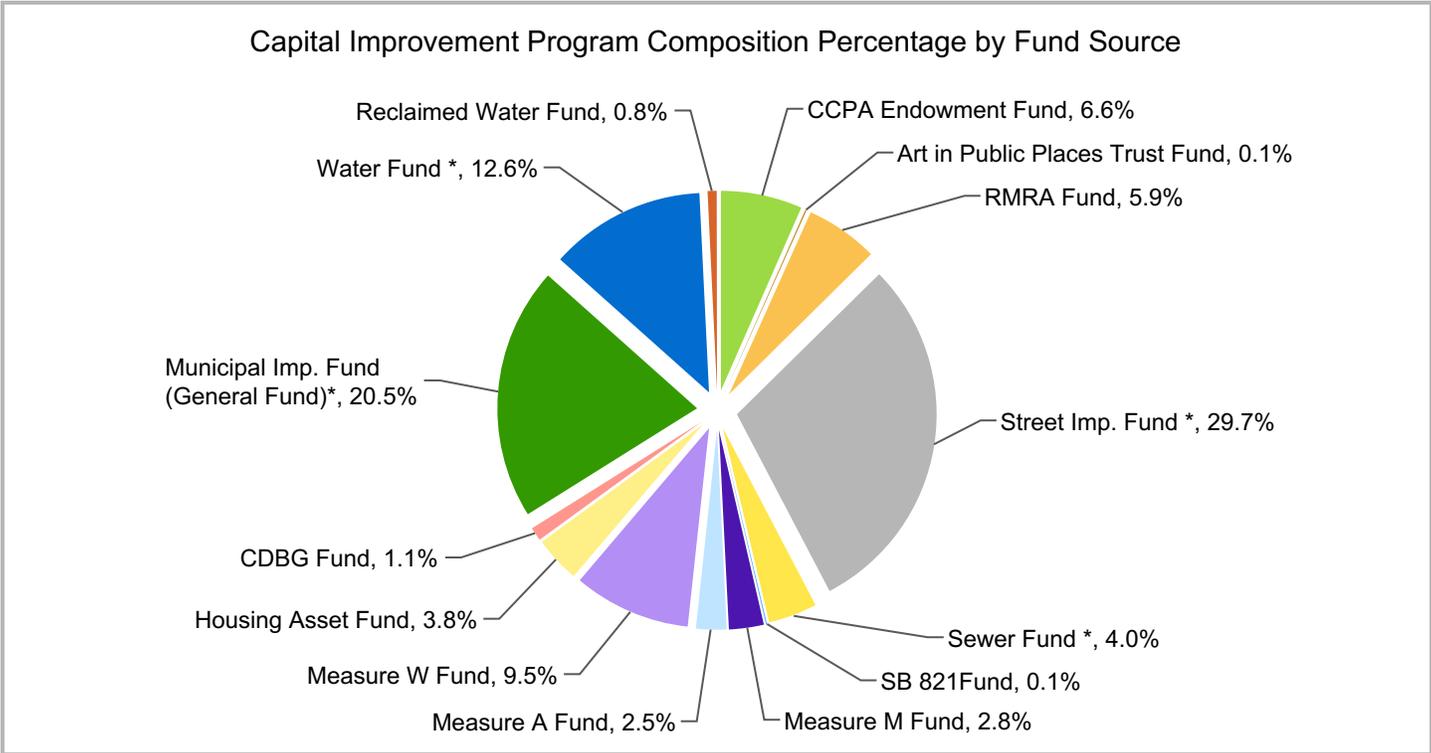
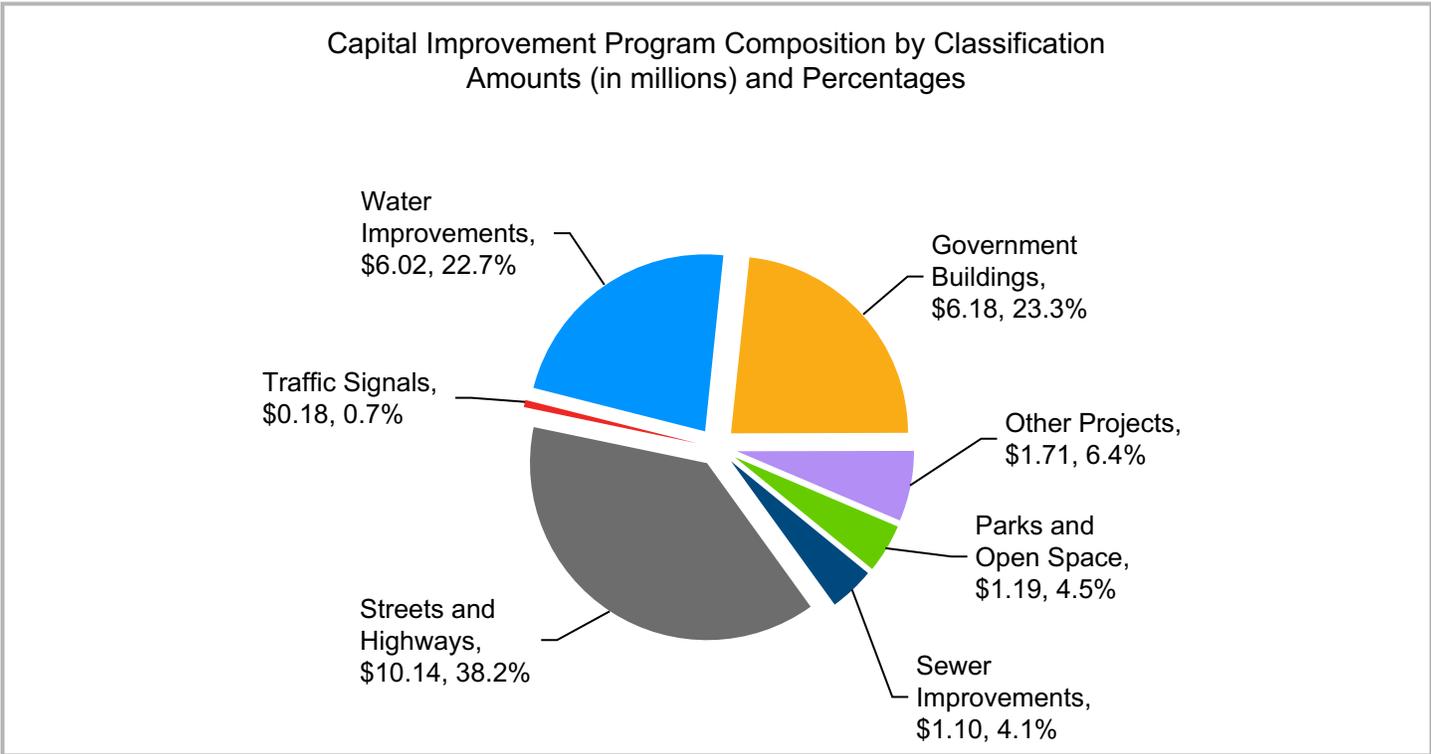
Note: In certain cases rounding adjustments may apply.

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City of Cerritos
Financial Program: 2022-2023
Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

FUND SOURCE AND ACTIVITY CLASSIFICATION COMPOSITIONS FOR FY 2022-23



* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

OVERVIEW COMMENTARY

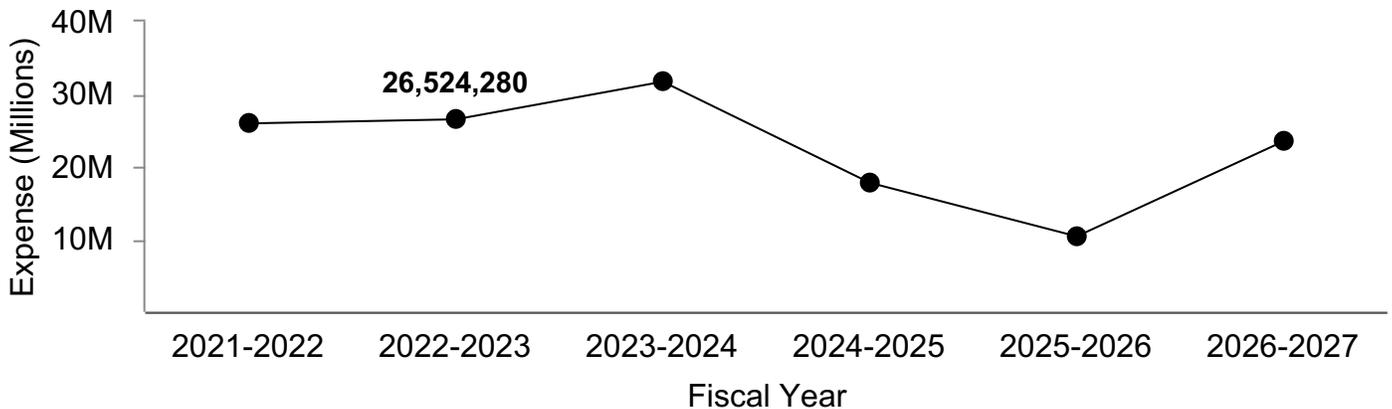
In FY 1973-74, the City embarked upon a new approach to Capital Improvement budgeting when the City Council adopted a five-year projected Capital Improvement Program (CIP). Although the actual projects and dollar amounts of each subsequent CIP have changed to reflect the needs of the community, the City has steadily progressed toward its long range Capital Improvement goals.

The improvement needs set forth in the CIP fall into several broad classifications. Within each of these broad categories, an attempt has been made to prioritize items so that the most critically needed improvements are undertaken early in the overall program. CIP funds are allocated in a manner which will permit the City to attain its development potential in a reasonable and controlled period of time, with a schedule.

As in past years, funds are budgeted for CIP Projects anticipated to be undertaken prior to the end of the fiscal year. Dollar amounts for other needed projects, including inflationary allowances, are incorporated into the subsequent four years. The projects identified in the following CIP represent an assessment of the improvement needs and requirements of the City as they are currently perceived by City Management.

ACTIVITY CLASSIFICATION SUMMARY

CIP YEAR END ESTIMATE & 5-YEAR PLAN



| CLASSIFICATION | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 | TOTAL EXPENSE |
|----------------------|------------|-------------------|------------|------------|------------|------------|---------------|
| Government Buildings | 12,262,163 | 6,180,000 | 7,485,000 | 4,470,000 | 120,000 | 15,020,000 | 45,537,163 |
| Other Projects | 4,905,000 | 1,710,800 | 662,000 | 650,000 | 650,000 | 350,000 | 8,927,800 |
| Parks and Open Space | 1,509,198 | 1,192,000 | 3,854,700 | 2,620,000 | 245,000 | 60,000 | 9,480,898 |
| Sewer Improvements | 100,000 | 1,100,000 | 1,350,000 | 1,300,000 | 1,300,000 | 1,300,000 | 6,450,000 |
| Streets and Highways | 4,356,790 | 10,138,480 | 10,268,480 | 6,403,000 | 6,403,000 | 5,103,000 | 42,672,750 |
| Traffic Signals | 180,000 | 180,000 | 600,000 | 100,000 | 40,000 | 40,000 | 1,140,000 |
| Water Improvements | 2,646,000 | 6,023,000 | 7,490,000 | 2,240,000 | 1,640,000 | 1,640,000 | 21,679,000 |
| TOTAL | 25,959,151 | 26,524,280 | 31,710,180 | 17,783,000 | 10,398,000 | 23,513,000 | 135,887,611 |

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

| | | 2022-2023 | Municipal | Municipal | CCPA | Art | Measure |
|-----------------------------------|--|------------------|------------------|-----------|------------------|----------|----------------|
| | | Total | (Gen. Fund)* | Reimb. | Endow | | "A" |
| | | Budget | 410 | 410 | 112 | 115 | 231 |
| GOVERNMENT BUILDINGS | | | | | | | |
| (Budgeted in Fund 410) | | | | | | | |
| 12021 | CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS | 150,000 | 150,000 | | | | |
| 23201 | CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES | 250,000 | | | 250,000 | | |
| 12706 | CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT | 1,500,000 | | | 1,500,000 | | |
| 23202 | CERRITOS PARK EAST CALIFORNIA ROOM IMPROVEMENTS | 600,000 | 365,000 | | | | 235,000 |
| 22211 | CITY HALL PHOTOVOLTAIC SYSTEM | 250,000 | 250,000 | | | | |
| 23204 | CITY HALL SECURITY IMPROVEMENTS | 115,000 | 115,000 | | | | |
| 23205 | CORPORATE YARD WAREHOUSE FREIGHT ELEVATOR REPLACEMENT | 200,000 | 200,000 | | | | |
| 23206 | COUNCIL CHAMBERS REHABILITATION | 250,000 | 250,000 | | | | |
| 21203 | DISPATCH CENTER BALLISTIC PROTECTION | 10,000 | 10,000 | | | | |
| 22210 | HERITAGE PARK BUILDING IMPROVEMENTS | 100,000 | 100,000 | | | | |
| 23210 | LIBERTY PARK CARPET REPLACEMENT | 35,000 | 35,000 | | | | |
| 22202 | LIBRARY BUILDING ENVELOPE REPAIRS | 25,000 | 25,000 | | | | |
| 22203 | LIBRARY CARPET REPLACEMENT | 215,000 | 215,000 | | | | |
| 20204 | PHONE SYSTEM REPLACEMENT | 100,000 | 100,000 | | | | |
| 18205 | SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES | 80,000 | 80,000 | | | | |
| 23211 | SENIOR CENTER FLOORING REPLACEMENT | 250,000 | 250,000 | | | | |
| 12720 | SENIOR CENTER OPERATIONAL IMPROVEMENTS | 100,000 | 100,000 | | | | |
| 23212 | SENIOR CENTER ROOF REHABILITATION | 600,000 | 600,000 | | | | |
| 23213 | SENIOR CENTER WROUGHT IRON FENCING AND BUILDING REPAIRS & PAINTING | 250,000 | 250,000 | | | | |
| 23214 | SHERIFF'S STATION OPERATIONAL IMPROVEMENTS | 100,000 | 100,000 | | | | |
| 20201 | SWIM/FITNESS CENTER REHABILITATION | 1,000,000 | 1,000,000 | | | | |
| TOTAL GOVERNMENT BUILDINGS | | 6,180,000 | 4,195,000 | — | 1,750,000 | — | 235,000 |

| | | 2022-2023 | Municipal | Municipal | Art | Housing | Street |
|-------------------------------|---|------------------|----------------|-----------|---------------|------------------|----------------|
| | | Total | (Gen. Fund)* | Reimb. | | Asset | Reimb. |
| | | Budget | 410 | 410 | 115 | 280 | 211 |
| OTHER PROJECTS | | | | | | | |
| (Budgeted in Fund 410) | | | | | | | |
| 23701 | CITYWIDE FACILITY NETWORK INFRASTRUCTURE (In conjunction with Arterial Street Rehabilitation Project) | 300,000 | 300,000 | | | | |
| 21701 | PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT | 1,000,000 | | | | 1,000,000 | |
| 20702 | RESIDENTIAL PINE TREE REFORESTATION PROGRAM | 380,800 | | | | | 380,800 |
| 19125 | SCULPTURE GARDEN IMPROVEMENTS | 20,000 | | | 20,000 | | |
| 20701 | SCULPTURE GARDEN SIGNAGE | 10,000 | | | 10,000 | | |
| TOTAL OTHER PROJECTS | | 1,710,800 | 300,000 | — | 30,000 | 1,000,000 | 380,800 |

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

| | | 2022-2023 Total Budget | Municipal (Gen. Fund)* 410 | Municipal Reimb. 410 | CDBG 290 | Measure "A" 231 | | |
|--|---|------------------------------|----------------------------------|----------------------------|-------------|-----------------------|---|---|
| PARKS AND OPEN SPACE (Budgeted in Fund 410) | | | | | | | | |
| 22104 | BETTENCOURT PARK OPERATIONAL IMPROVEMENTS | 40,000 | 40,000 | | | | | |
| 10073 | CITYWIDE PLAYGROUND IMPROVEMENTS | 25,000 | 25,000 | | | | | |
| 23106 | CITYWIDE PLAYGROUND RESURFACING PROGRAM | 75,000 | 75,000 | | | | | |
| 23107 | GOLF COURSE FLAG POLE REPLACEMENT | 12,000 | 12,000 | | | | | |
| 23108 | GOLF COURSE MAINTENANCE AREA ACCESS REHABILITATION | 200,000 | 200,000 | | | | | |
| 23109 | GOLF COURSE REFURBISHMENT | 60,000 | 60,000 | | | | | |
| 23110 | GOLF COURSE TEE BOX RENOVATION | 10,000 | 10,000 | | | | | |
| 23101 | HERITAGE PARK ISLAND AND LAKE IMPROVEMENTS (EROSION MITIGATION) | 250,000 | | | | 250,000 | | |
| 23111 | HERITAGE PARK LAKE CLEANING | 170,000 | 170,000 | | | | | |
| 20113 | HERITAGE PARK METAL HANDRAIL REFURBISHMENT | 35,000 | 35,000 | | | | | |
| 23102 | HERITAGE PARK PLAY ISLAND PLAYGROUND EQUIPMENT REPLACEMENT | 100,000 | | | | 100,000 | | |
| 20114 | REPLACEMENT OF PARK AMENITIES | 40,000 | 40,000 | | | | | |
| 23103 | SKATE PARK REFURBISHMENT | 75,000 | | | | 75,000 | | |
| 20106 | SPORTS COMPLEX FENCING AND NETTING REFURBISHMENT | 100,000 | 100,000 | | | | | |
| TOTAL PARKS AND OPEN SPACE | | 1,192,000 | 767,000 | — | — | 425,000 | — | — |

| | | 2022-2023 Total Budget | Sewer (Gen. Fund)* 214 | Measure "W" 232 | | | | |
|--|---|------------------------------|------------------------------|-----------------------|---|---|---|---|
| SEWER IMPROVEMENTS (Budgeted in Fund 214) | | | | | | | | |
| 19602 | REHABILITATION/REPLACEMENT OF DEWATERING STATIONS | 50,000 | | 50,000 | | | | |
| 18001 | REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS | 50,000 | 50,000 | | | | | |
| 23603 | SEWER MASTER PLAN DEVELOPMENT | 250,000 | 250,000 | | | | | |
| 23604 | SHOEMAKER AVENUE SEWER MAIN REPAIR | 500,000 | 500,000 | | | | | |
| 23605 | SOUTH STREET SEWER REPAIRS | 250,000 | 250,000 | | | | | |
| TOTAL SEWER IMPROVEMENTS | | 1,100,000 | 1,050,000 | 50,000 | — | — | — | — |

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

| | | 2022-2023 | Street | Street | SB821 | RMRA | Measure | CDBG |
|-----------------------------------|--|-------------------|------------------|------------------|---------------|------------------|----------------|----------------|
| | | Total | (Gen. Fund)* | Reimb. | | | "M" | |
| | | Budget | 211 | 211 | 215 | 210 | 220 | 290 |
| STREETS AND HIGHWAYS | | | | | | | | |
| (Budgeted in Fund 410) | | | | | | | | |
| 13746 | ARTERIAL LANDSCAPE AT VARIOUS LOCATIONS | 300,000 | 300,000 | | | | | |
| 23303 | ARTERIAL STREET REHABILITATION | 2,000,000 | 2,000,000 | | | | | |
| 23306 | BLOOMFIELD AVENUE LANDSCAPE RENOVATION | 25,000 | 25,000 | | | | | |
| 18301 | CARMENITA ROAD REHABILITATION | 100,000 | 100,000 | | | | | |
| 20303 | CDBG-FUNDED ADA CURB RAMPS | 295,000 | | | | | | 295,000 |
| 13715 | DEL AMO BOULEVARD BRIDGE REPLACEMENT | 1,165,480 | | 1,165,480 | | | | |
| 23301 | DUMONT AVENUE REHABILITATION | 550,000 | | | | | 550,000 | |
| 23308 | MARQUARDT AVENUE CENTER MEDIAN CONSTRUCTION | 150,000 | 150,000 | | | | | |
| 19301 | METRO INTERSECTION (HOT SPOTS) PROJECT (Metro Reimbursement) | 1,500,000 | | 1,500,000 | | | | |
| 14099 | PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS | 78,000 | 78,000 | | | | | |
| 14088 | RESIDENTIAL STREET REHABILITATION | 2,450,000 | 683,000 | | | 1,567,000 | 200,000 | |
| 13054 | SIDEWALK CURB AND GUTTER REHABILITATION | 1,500,000 | 1,500,000 | | | | | |
| 13086 | WHEELCHAIR ACCESSIBLE RAMPS | 25,000 | | | 25,000 | | | |
| TOTAL STREETS AND HIGHWAYS | | 10,138,480 | 4,836,000 | 2,665,480 | 25,000 | 1,567,000 | 750,000 | 295,000 |

| | | 2022-2023 | Municipal | Municipal | Street | AQMD | Measure |
|-------------------------------|--|----------------|----------------|-----------|--------------|----------|----------|
| | | Total | (Gen. Fund)* | Reimb. | (Gen. Fund)* | Fund | "M" |
| | | Budget | 410 | 410 | 211 | 216 | 220 |
| TRAFFIC SIGNALS | | | | | | | |
| (Budgeted in Fund 410) | | | | | | | |
| 22401 | TOWNE CENTER TRAFFIC SIGNAL SAFETY LIGHT CONVERSION TO LED AND INTERSECTION STRIPING ENHANCEMENT | 150,000 | 150,000 | | | | |
| 19401 | TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE | 30,000 | 30,000 | | | | |
| TOTAL TRAFFIC SIGNALS | | 180,000 | 180,000 | — | — | — | — |

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

| | | 2022-2023 | Water | Water | Water | Reclaim. | Measure |
|--|---|------------------|------------------|------------------|----------|----------------|------------------|
| | | Total | (Gen. Fund)* | Def. Rev. | Reimb. | Water | "W" |
| | | Budget | 510 | 510 | 510 | 550 | 232 |
| WATER IMPROVEMENTS | | | | | | | |
| (Water budgeted in Fund 510, Reclaimed Water budgeted in 550) | | | | | | | |
| 17028 | BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION | 25,000 | | | | 25,000 | |
| 23501 | C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION | 300,000 | 300,000 | | | | |
| 19504 | C-2 WELL SITE CHLORINE ROOM MODIFICATIONS | 175,000 | 175,000 | | | | |
| 23502 | C-4 WELL SITE CHLORINE ROOM MODIFICATIONS | 175,000 | 175,000 | | | | |
| 17197 | C-5 WATER WELL (WRD Settlement) | 2,000,000 | 178,870 | 1,821,130 | | | |
| 23503 | CITY RESERVOIR REFURBISHMENT | 250,000 | 250,000 | | | | |
| 17001 | CITY RESERVOIRS | 100,000 | 100,000 | | | | |
| 17199 | GROUNDWATER REMEDIATION - CIVIC CENTER | 150,000 | | | | | 150,000 |
| 17709 | MISCELLANEOUS RECLAIMED WATER CONVERSIONS | 25,000 | | | | 25,000 | |
| 17007 | NPDES IMPLEMENTATION PROGRAM | 115,000 | | | | | 115,000 |
| 23504 | POTABLE WATER MASTER PLAN DEVELOPMENT | 200,000 | 200,000 | | | | |
| 23505 | RECLAIMED WATER MASTER PLAN DEVELOPMENT | 150,000 | | | | 150,000 | |
| 22505 | REGIONAL STORMWATER CAPTURE FACILITY | 2,208,000 | | | | | 2,208,000 |
| 17100 | VALVE REPLACEMENT PROJECT | 150,000 | 150,000 | | | | |
| TOTAL WATER IMPROVEMENTS | | 6,023,000 | 1,528,870 | 1,821,130 | — | 200,000 | 2,473,000 |

FUND SOURCE AND ACTIVITY CLASSIFICATION SUMMARIES

FUNDING SOURCES

| | | |
|------------------------------|-------------------------------------|-------------------|
| 112 | CCPA Endowment Fund | 1,750,000 |
| 115 | Art in Public Places Trust Fund | 30,000 |
| 210 | RMRA Fund | 1,567,000 |
| 211 | Street Imp. Fund * | 4,836,000 |
| 211 | Street Imp. Fund (Reimbursement) | 3,046,280 |
| 214 | Sewer Fund * | 1,050,000 |
| 216 | AQMD FUND | — |
| 215 | SB 821Fund | 25,000 |
| 220 | Measure M Fund | 750,000 |
| 231 | Measure A Fund | 660,000 |
| 232 | Measure W Fund | 2,523,000 |
| 280 | Housing Asset Fund | 1,000,000 |
| 290 | CDBG Fund | 295,000 |
| 410 | Municipal Imp. Fund (General Fund)* | 5,442,000 |
| 410 | Municipal Imp. Fund (Reimbursement) | — |
| 510 | Water Fund * | 1,528,870 |
| 510 | Water Fund (Deferred Revenue) | 1,821,130 |
| 510 | Water Fund (Reimbursement) | — |
| 550 | Reclaimed Water Fund | 200,000 |
| TOTAL FUNDING SOURCES | | 26,524,280 |

ACTIVITY CLASSIFICATION

| | | |
|--------------------------------------|----------------------|-------------------|
| 1001 | Government Buildings | 6,180,000 |
| 1002 | Other Projects | 1,710,800 |
| 1003 | Parks and Open Space | 1,192,000 |
| 1004 | Sewer Improvements | 1,100,000 |
| 1005 | Streets and Highways | 10,138,480 |
| 1006 | Traffic Signals | 180,000 |
| 1007 | Water Improvements | 6,023,000 |
| TOTAL ACTIVITY CLASSIFICATION | | 26,524,280 |

* See Fund pages for General Fund transfer activity

GOVERNMENT BUILDINGS



City-owned building located at 12616 183rd Street

12616 183RD STREET BUILDING RESTORATION

This project will facilitate the restoration of the City-owned property located at 12616 183rd Street for the purpose of leasing the property.

Funding Source: Municipal Improvement Fund (General Fund), Street Improvement Fund (General Fund) and Insurance Settlement (Damage to City Property)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18206 | 7,625,320 | — | — | — | — | — |

911 DISPATCH RELATED IMPROVEMENTS

This project provides for improvements at the Cerritos Sheriff's Station including interior paint, furniture replacement and re-upholstering, and locker improvements. Additionally, the project also provides for carpet replacement and construction of an extra 911 station.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22206 | 50,000 | — | — | — | — | — |

CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12068 | — | — | 100,000 | 100,000 | 100,000 | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS FIRE SYSTEM/PANEL REPLACEMENT

This project will design and replace the Cerritos Center for the Performing Arts fire panel with a new control panel, graphic annunciator, remote annunciator and field devices.

Funding Source: CCPA Endowment Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12716 | 4,779 | — | — | — | — | — |

CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts, including safety upgrades, installation of wall braces, construction of guard railings and air casters.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12021 | 75,000 | 150,000 | 150,000 | 150,000 | — | — |

CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES

This project provides for safety upgrades to the two pro-towers, which will reduce the time and personnel required for configuration changes, resulting in an estimated annual labor reduction of 108 hours.

Funding Source: CCPA Endowment Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23201 | — | 250,000 | 250,000 | — | — | — |

CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts. Funding to be provided by the Shuttered Venue Operators Grant.

Funding Source: CCPA Endowment Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12706 | 850,000 | 1,500,000 | — | — | — | — |

CERRITOS PARK EAST CALIFORNIA ROOM IMPROVEMENTS

This project provides for improvements of the California Room at Cerritos Park East including replacement of moveable walls, replacement of flooring, and installation of a loop system.

Funding Source: Municipal Improvement Fund (General Fund) and Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23202 | — | 600,000 | — | — | — | — |

CITY HALL CEILING REPLACEMENT

This project provides for the removal and replacement of the "t-bar" ceilings at City Hall, including new lighting and HVAC ceiling registers.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23203 | — | — | 500,000 | 2,000,000 | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CITY HALL PHOTOVOLTAIC SYSTEM

This project provides for design and installation of a photovoltaic system at City Hall.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22211 | 18,500 | 250,000 | — | — | — | — |

CITY HALL ROOF REPLACEMENT

This project provides for the replacement of the City Hall roof, which is over 25 years old.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12704 | 218,748 | — | — | — | — | — |

CITY HALL SECURITY IMPROVEMENTS

This project provides for the design, construction, and installation of various storefronts, security doors, and other facility security enhancements at City Hall on all floors, commencing with storefront installations on the third floor and design activity for the first and second floors in the first year.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23204 | — | 115,000 | 165,000 | — | — | — |

CIVIC CENTER HVAC REPLACEMENTS

This project will fund the design and repair/installation of heating, ventilation and air conditioning equipment in City Hall and the Council Chambers. In addition, the project will fund the refurbishment of the decorative fountains in front of the Sheriff's Station that are currently used as part of the HVAC system.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12703 | 300,000 | — | 2,000,000 | 2,000,000 | — | — |

CIVIC CENTER PARKING STRUCTURE REHABILITATION

This project provides for the replacement of the waterproof membrane and miscellaneous repairs to the Civic Center parking structure.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22209 | 1,000,000 | — | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CORPORATE YARD ROOF REPLACEMENT

This project provides for the replacement of the Corporate Yard roof and roof screens, which are over 40 years old.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18204 | — | — | 800,000 | — | — | — |

CORPORATE YARD WAREHOUSE FREIGHT ELEVATOR REPLACEMENT

This project provides for the replacement of the freight elevator at the City's Corporate Yard Warehouse.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23205 | — | 200,000 | — | — | — | — |

COUNCIL CHAMBERS AUDIO/VIDEO EQUIPMENT UPGRADES

This project provides for upgrades to the audio/video equipment in the City Council Chambers to a state-of-the-art system with the capability of cablecasting City Council and Commission meetings in a digital format. The estimated project cost includes design consultation, equipment, construction and installation.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22201 | 380,000 | — | — | — | — | — |

COUNCIL CHAMBERS REHABILITATION

This project provides for improvements to the Council Chambers, including installation of a new ADA-compliant ramp in front of the dais, repairs to the desk near the dais, installation of an audio loop system, and carpet replacement throughout the building.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23206 | — | 250,000 | — | — | — | — |

DETECTIVE BUREAU WALL INSTALLATION

This project provides for the construction and installation of a wall to secure the Sheriff's Station Detective Bureau.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20206 | 28,000 | — | — | — | — | — |

DISPATCH CENTER BALLISTIC PROTECTION

This project provides for the installation of ballistic protection at the Sheriff's Station dispatch center.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 21203 | 9,061 | 10,000 | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

EMERGENCY GENERATOR UPGRADES

This project provides for the upgrades to the emergency generators located at the Civic Center, Cerritos Center for the Performing Arts, and the Cerritos Corporate Yard. The upgrades will allow for remote access and monitoring.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22208 | 35,000 | — | — | — | — | — |

GOLF COURSE GAS TANK INSTALLATION

This project provides for the installation of a new 1,000-gallon above-ground fuel storage tank at the Golf Course.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22109 | 7,400 | — | — | — | — | — |

HERITAGE PARK BUILDING IMPROVEMENTS

This project provides for improvements of the park building at Heritage Park including interior and exterior painting, replacement and painting of wood siding on the exterior of the building and replacement of the "t-bar" ceiling in the multi-purpose room.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22210 | 60,000 | 100,000 | — | — | — | — |

HERITAGE PARK COMMUNITY CENTER

This project provides for the demolition of the existing building and construction of a new community center at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|------------|
| 23207 | — | — | — | — | — | 15,000,000 |

HERITAGE PARK ROOF REPLACEMENT

This project provides for the replacement and installation of a new roof at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23208 | — | — | 100,000 | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

HVAC METASYS UPGRADE

This project provides for the upgrade of the HVAC computer systems to provide continuous operation of HVAC systems at the Cerritos Center for the Performing Arts, the Library and Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20205 | 38,355 | — | — | — | — | — |

LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS

This project provides for interior refurbishment at Liberty Park II.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23209 | — | — | 2,000,000 | — | — | — |

LIBERTY PARK CARPET REPLACEMENT

This project provides for carpet replacement at Liberty Park in the Coordinator's office, staff office area, Liberty Lounge, and Discovery Depot.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23210 | — | 35,000 | — | — | — | — |

LIBRARY BUILDING ENVELOPE REPAIRS

This project provides for repairs to the Cerritos Library's building envelope.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22202 | 2,500 | 25,000 | — | — | — | — |

LIBRARY CARPET REPLACEMENT

This project provides for the replacement of carpet in the Cerritos Library, including the Multimedia Area on the first floor and materials plus installation in the 21st Century Area on the second floor.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22203 | 79,500 | 215,000 | — | — | — | — |

LIBRARY DISPLAY ROOM IMPROVEMENTS

This project provides for architectural plan fees and construction costs for the remodeling of the Display Room in the Library for a display of historical phonographs from the Astor Collection.

Funding Source: Art in Public Places Trust Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22212 | 100,000 | — | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

LIBRARY LIGHTING SYSTEM REPLACEMENT

This project provides for the replacement of the Cerritos Library's lighting system controls, including drawings, equipment, installation, programming and training.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22204 | 65,000 | — | — | — | — | — |

PHONE SYSTEM REPLACEMENT

This project provides for the replacement of the City's telephone system, including equipment, telephones, licensing and cabling. The project will be phased over three years.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20204 | 100,000 | 100,000 | — | — | — | — |

SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES

This project provides for the replacement of outdated security equipment at City facilities.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18205 | 40,000 | 80,000 | — | — | — | — |

SENIOR CENTER DISPLAY ROOM IMPROVEMENTS

This project provides for architectural plan fees and construction costs for the remodeling of the Display Room in the Senior Center for a display of historical phonographs from the Astor Collection.

Funding Source: Art in Public Places Trust Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22205 | — | — | — | — | — | — |

SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellises, gazebo, woodwork, and other architectural features at the Senior Center.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12725 | — | — | 200,000 | 200,000 | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SENIOR CENTER FLOORING REPLACEMENT

This project provides for the replacement of the linoleum and carpet and installation of an audio loop system in the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23211 | — | 250,000 | 100,000 | — | — | — |

SENIOR CENTER OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance at the Senior Center, including roof repairs, World Hall woodwork, operational walls and catering kitchen appliances.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12720 | 175,000 | 100,000 | 100,000 | — | — | — |

SENIOR CENTER ROOF REHABILITATION

This project provides for the replacement of the Senior Center roof.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23212 | — | 600,000 | — | — | — | — |

SENIOR CENTER SURVEILLANCE CAMERA UPGRADE

This project provides for upgrades of external surveillance and security cameras at the Cerritos Senior Center. The project will be completed in two phases over the course of two years. This year's allocation provides for cameras to more current digital technology.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 21201 | — | — | — | — | — | — |

SENIOR CENTER WROUGHT IRON FENCING AND BUILDING REPAIRS & PAINTING

This project provides for repairs and re-painting of the wrought iron fencing and building features at the Senior Center.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23213 | — | 250,000 | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SHERIFF'S STATION OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Sheriff Station, including interior painting, carpet replacement, and locker replacement.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23214 | — | 100,000 | 20,000 | 20,000 | 20,000 | 20,000 |

SHERIFF'S STATION PATIO DECK REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station patio deck.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22207 | 100,000 | — | — | — | — | — |

SWIM/FITNESS CENTER REHABILITATION

This project provides for the replacement of the boiler, roof, and architectural components at the Swim/Fitness Center.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20201 | 900,000 | 1,000,000 | 1,000,000 | — | — | — |

GOVERNMENT BUILDINGS

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|-----------------------|------------|-----------|-----------|-----------|-----------|------------|
| Activity Total | 12,262,163 | 6,180,000 | 7,485,000 | 4,470,000 | 120,000 | 15,020,000 |

OTHER PROJECTS



Cerritos Sculpture Garden

CITYWIDE FACILITY NETWORK INFRASTRUCTURE

In connection with the arterial street rehabilitation project, this facility network infrastructure project will implement the opportunistic phased building of a secure fiber optic network through the installation of conduit, pull boxes, interconnects, and all associated infrastructure to connect City facilities in support of City operations, such as Water Department (SCADA), building automation, traffic signal management, surveillance cameras, internet based phone system, office networking, and all future Smart City initiatives.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23701 | — | 300,000 | 300,000 | 300,000 | 300,000 | — |

PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT

This project provides for various activities related to the future development of housing in the City of Cerritos, including affordable housing in accordance with State law. Such activities include, but are not limited to, the acquisition of land, conceptual design and project planning, specific plan development, economic analysis, environmental review, processing and reviewing entitlements, and construction and improvements. See Appendix E for more information.

Funding Source: Housing Asset Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 21701 | 4,000,000 | 1,000,000 | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

PUBLIC SAFETY PUBLIC ART PROJECT

Design and installation of a public art project that will pay tribute to public safety services, located at the entrance area of the Cerritos Sheriff Station.

Funding Source: Art in Public Places Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22701 | 535,000 | — | — | — | — | — |

RESIDENTIAL PINE TREE REFORESTATION PROGRAM

This project provides for the removal of approximately 50 residential pine trees per fiscal year.

Funding Source: Municipal Improvement Fund (General Fund) and Measure "M" Funds for FY 2021-22, FY 2023-24 and forward. Street Fund Reimbursements from Metro STPL and CRRSAA-HIP funding for FY 2022-2

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20702 | 350,000 | 380,800 | 350,000 | 350,000 | 350,000 | 350,000 |

SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, lighting fixtures, landscaping and sprinkler improvements.

Funding Source: Art in Public Places Trust Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19125 | 20,000 | 20,000 | 12,000 | — | — | — |

SCULPTURE GARDEN SIGNAGE

This project provides for the installation of informational signage in the Cerritos Sculpture Garden.

Funding Source: Art in Public Places Trust Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20701 | — | 10,000 | — | — | — | — |

OTHER PROJECTS

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 4,905,000 | 1,710,800 | 662,000 | 650,000 | 650,000 | 350,000 |

PARKS AND OPEN SPACE



Cerritos Iron-Wood Nine Golf Course

ATHLETIC COURT RESURFACING

This project provides for basketball court resurfacing improvements at Brookhaven Park, Friendship Park, Gridley Park, Satellite Park, Westgate Park, and Ecology Park. Additionally, the project provides for resurfacing of the pickleball court and Camp Liberty stage at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22101 | 35,000 | — | — | — | — | — |

ATHLETIC FIELD IMPROVEMENTS

This project provides for the replacement of the batting cage netting at the Sports Complex; the dugout shade cover, dugout and bullpen wood panel at Cerritos Park East; and the windscreen and dugout shade cover and dugout and bullpen wood panel at Gonsalves Park. Additionally, the project provides for the replacement of the softball field chain link fence at Heritage Park and the softball field backstop at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22102 | 187,000 | — | — | — | — | — |

BETTENCOURT PARK OPERATIONAL IMPROVEMENTS

This project provides for system modifications at Bettencourt Park, including drainage improvements, system efficiency upgrades, and equipment replacement.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22104 | 50,000 | 40,000 | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CDBG-FUNDED PLAYGROUND RESURFACING IMPROVEMENTS

This project provides for playground resurfacing improvements funded by Community Development Block Grant funds. The allocation for FY 2021-22 is for Rosewood Park.

Funding Source: CDBG Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 10074 | 187,000 | — | — | — | — | — |

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) - PHASE I-B

This project provides for the refurbishment of Cerritos Park East Field #2's infield, including new dugouts, seating areas and shade structures.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12801 | — | — | 850,000 | — | — | — |

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) - PHASE II

This project provides for the refurbishment of Ball Fields #1 and #3 at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23104 | — | — | — | 900,000 | — | — |

CITY PARK LIGHTING UPGRADES

This project provides for lighting upgrades at City park facilities including the conversion of lights to LED.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20105 | 25,000 | — | 25,000 | 25,000 | — | — |

CITYWIDE OUTDOOR RESTROOM REFURBISHMENT DESIGN

This project provides for the design and construction of the interior of the outdoor restroom buildings located at CPE, Joe Gonzalves Park, Frontier Park, Westgate and Liberty Parks, and the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23105 | — | — | 250,000 | 1,200,000 | — | — |

CITYWIDE PLAYGROUND IMPROVEMENTS

This project provides for various repairs to playground equipment pieces.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 10073 | 12,500 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CITYWIDE PLAYGROUND RESURFACING PROGRAM

This project provides for the maintenance and installation of playground color coat resurfacing at various City parks.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23106 | — | 75,000 | 75,000 | 75,000 | 75,000 | — |

CITYWIDE PLAYGROUND ROLL COAT PROTECTION PROGRAM

This project provides for the maintenance and installation of a binder coat on playground surfacing at various City parks.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20101 | 55,000 | — | — | — | — | — |

EL RANCHO VERDE PARK AND LIBERTY PARK FIT CORE

This project provides for the purchase of fit core equipment and installation at El Rancho Verde Park and Liberty Park in conjunction with the CDBG funded resurfacing at both locations.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 21101 | 95,540 | — | — | — | — | — |

FACILITY PARKING LOT REHABILITATION

This project provides for pavement rehabilitation of the Liberty Park West parking lot.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 10199 | — | — | 550,000 | — | — | — |

FRONTIER PARK FENCE REHABILITATION

This project provides for the rehabilitation of an existing wrought iron fence at Frontier Park, including the removal and replacement of deteriorated fence sections.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22107 | 78,000 | — | — | — | — | — |

GOLF COURSE FENCE AND NETTING IMPROVEMENTS

This project provides for the replacement of chain link fencing around the Chipping Area and Driving Range Area at the Ironwood Nine Golf Course. Additionally, this project provides for the replacement of select poles, cables, and netting throughout the golf course.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22103 | 330,000 | — | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

GOLF COURSE FLAG POLE REPLACEMENT

This project provides for the replacement of a flag pole at the Cerritos Iron-Wood Nine Golf Course.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23107 | — | 12,000 | — | — | — | — |

GOLF COURSE MAINTENANCE AREA ACCESS REHABILITATION

This project provides for the installation of pavement along the Golf Course service road and maintenance area.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23108 | — | 200,000 | — | — | — | — |

GOLF COURSE REFURBISHMENT

Improvements at Iron-Wood Nine Golf Course may include the refurbishment of the greens, fairways and tees.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23109 | — | 60,000 | 60,000 | — | — | — |

GOLF COURSE TEE BOX RENOVATION

This project provides for laser grading, expanding, renovating soil and irrigation systems, and installing large-roll sod at all nine tee boxes at the Ironwood Nine Golf Course.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23110 | — | 10,000 | 10,000 | 10,000 | 10,000 | — |

HERITAGE PARK ISLAND AND LAKE IMPROVEMENTS (EROSION MITIGATION)

This project will mitigate erosion on the island by upgrading pathways with an aggregate material, and adding boulders and retaining concrete at the runoff points.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23101 | — | 250,000 | — | — | — | — |

HERITAGE PARK LAKE CLEANING

This project provides for the draining and cleaning of the lake at Heritage Park, including servicing of the biofiltration system.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23111 | — | 170,000 | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

HERITAGE PARK METAL HANDRAIL REFURBISHMENT

This project provides for the refurbishment of the metal handrails on the Heritage Park island.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20113 | — | 35,000 | — | — | — | — |

HERITAGE PARK PLAY ISLAND PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of replacement playground equipment in the play houses on the Heritage Park island.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23112 | — | — | — | 250,000 | — | — |

HERITAGE PARK PLAY ISLAND PLAYGROUND EQUIPMENT REPLACEMENT

This project provides for the design and acquisition of materials for the replacement of the playground equipment in the play houses on the Heritage Park island.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23102 | — | 100,000 | 200,000 | — | — | — |

HERITAGE PARK SHELTER #4 REPLACEMENT

This project provides for the replacement and installation of picnic shelter #4 at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23113 | — | — | 75,000 | — | — | — |

JIM EDWARDS PARK MONUMENT SIGNS

This project provides for the replacement of the existing signs with new concrete monuments signs at Jim Edwards Park, which was formerly Jacob Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22108 | 31,158 | — | — | — | — | — |

LIBERTY PARK PLAZA LIGHT REPLACEMENT

This project provides for the replacement of the subterranean lights at the Liberty Park Plaza.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23114 | — | — | 100,000 | 100,000 | 100,000 | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK RACQUETBALL COURT REHABILITATION

This project provides for exterior repairs, repainting, and the replacement of the roof and wood flooring for three of the racquetball courts at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23115 | — | — | 500,000 | — | — | — |

LIBERTY PARK SOUTH PICNIC SHELTER INSTALLATION

This project provides for the installation of the Liberty Park south shelter.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23116 | — | — | 150,000 | — | — | — |

LIBERTY PARK SOUTH PICNIC SHELTER REPLACEMENT

This project provides for the replacement of the Liberty Park south picnic shelter and tables (materials only).

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 10804 | — | — | 80,000 | — | — | — |

LIBERTY PARK TRACK REFURBISHMENT

This project provides for the refurbishment of the Liberty Park community walking track, including the removal of tree roots and resurfacing of the entire track.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23117 | — | — | 175,000 | — | — | — |

NEIGHBORHOOD PARK PICNIC SHELTER INSTALLATION

This project provides for the installation of picnic shelters at Friendship, Loma, and Heritage Parks.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, "Prop 68 - Per Capita Program")

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20104 | 204,500 | — | — | — | — | — |

PAUL REVERE STATUE FENCE REPLACEMENT

This project provides for the replacement of the wrought iron fence around the perimeter of the Paul Revere statue at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22110 | 25,000 | — | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

REPLACEMENT OF PARK AMENITIES

This project provides for the replacement of picnic tables, water fountains, trash cans, BBQs, etc. at City parks.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20114 | 7,500 | 40,000 | 25,000 | 25,000 | 25,000 | 25,000 |

ROSEWOOD PARK PLAYGROUND IMPROVEMENTS

This projects provides for the replacement and installation of playground equipment and site improvements at Rosewood Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22105 | 156,000 | — | — | — | — | — |

SKATE PARK REFURBISHMENT

This project provides for the refurbishment of the Cerritos Skate Park, including the replacement of the perimeter wrought iron fence, shade structure near the main entrance, and refurbishment of the poured-in-place rubberized surface.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23103 | — | 75,000 | — | — | — | — |

SPORTS COMPLEX FENCING AND NETTING REFURBISHMENT

This project provides for the refurbishment of the perimeter fence at the Cerritos Sports Complex. The netting refurbishment was completed in FY 2019-2020.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20106 | — | 100,000 | — | — | — | — |

SPORTS COMPLEX LASER GRADE AND SOD INSTALLATION

This project provides for the importing of soil and grading of sports fields 5 and 6 at the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23118 | — | — | 404,700 | 10,000 | 10,000 | 10,000 |

SPORTS COMPLEX SNACK BAR TRELLIS INSTALLATION

This project provides for the installation of the Sports Complex snack bar trellis.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23120 | — | — | 200,000 | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX SNACK BAR TRELLIS REPLACEMENT

This project provides for the replacement of the Sports Complex snack bar trellis (materials only).

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23119 | — | — | 100,000 | — | — | — |

TENNIS COURT WIND SCREEN IMPROVEMENTS

This project provides for the replacement of tennis court wind screens at Liberty Park, Cerritos Park East, and Westgate Park.

Funding Source: Municipal Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22106 | 30,000 | — | — | — | — | — |

PARKS AND OPEN SPACE

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 1,509,198 | 1,192,000 | 3,854,700 | 2,620,000 | 245,000 | 60,000 |

SEWER IMPROVEMENTS



Carmenita Sewer Lift Station

REHABILITATION/REPLACEMENT OF DEWATERING STATIONS

This project provides for the rehabilitation or replacement of the City's existing dewatering stations.

Funding Source: Measure "W"

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19602 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |

REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS

This project provides for the rehabilitation or replacement of the City's existing sewer lift stations.

Funding Source: Sewer Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18001 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |

SEWER MAIN REPLACEMENT/UPGRADES

This project provides for the upgrade of the City's existing sewer mains at a total estimated project cost of \$8.4 million. The project will be completed through annual allocations over the course of seven years.

Funding Source: Sewer Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23602 | — | — | 1,200,000 | 1,200,000 | 1,200,000 | 1,200,000 |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

SEWER MASTER PLAN DEVELOPMENT

This project provides for the development of a Sewer Master Plan encompassing the City's sewer system.

Funding Source: Sewer Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23603 | — | 250,000 | — | — | — | — |

SHOEMAKER AVENUE SEWER MAIN REPAIR

This project provides for the repair of the sag in the sewer main located on Shoemaker Avenue, north of 183rd Street.

Funding Source: Sewer Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23604 | — | 500,000 | — | — | — | — |

SOUTH STREET SEWER REPAIRS

This project provides for the replacement of sections of the South Street sewer and lining the entire length of the sewer.

Funding Source: Sewer Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23605 | — | 250,000 | — | — | — | — |

TOWNE CENTER DRIVE SEWER LINE REPAIR

This project provides for the repair of the City sewer main on Towne Center Drive.

Funding Source: Sewer Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23601 | — | — | 50,000 | — | — | — |

SEWER IMPROVEMENTS

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 100,000 | 1,100,000 | 1,350,000 | 1,300,000 | 1,300,000 | 1,300,000 |

STREETS AND HIGHWAYS



Bloomfield Avenue Street Improvements

ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping on arterial streets at various locations.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13746 | — | 300,000 | 300,000 | 300,000 | 300,000 | — |

ARTERIAL STREET REHABILITATION

This item constitutes an ongoing program to improve arterial streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to maintain the City's arterial street network within the "Good" condition category, as established by the pavement management system.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23303 | — | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |

ARTERIAL STREET SLURRY SEAL

This project will facilitate the application of slurry seal to maintain arterial streets City-wide.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 14077 | 45,000 | — | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

BLOOMFIELD AVENUE LANDSCAPE RENOVATION

This project provides for the renovation of the arterial planting area along the west side of Bloomfield Avenue between Cerritos High School and South Street as well as the arterial planting area along the east side of Bloomfield Avenue between the 91 Freeway and 166th Street.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23306 | — | 25,000 | 250,000 | — | — | — |

BLOOMFIELD AVENUE REHABILITATION - 166TH STREET TO ALONDRA BOULEVARD

This project provides for pavement rehabilitation of Bloomfield Avenue between 166th Street and Alondra Boulevard.

Funding Source: Street Improvement Fund (General Fund) and Measure "M"

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22301 | 635,000 | — | — | — | — | — |

CARMENITA ROAD REHABILITATION

Resurface asphalt on Carmenita Road from 183rd Street to South Street. The Project will include the replacement of deficient sidewalks, curbs, gutters and disabled accessible ramps, replacement of traffic loops adjustment of manholes and water valves to grade, and thermoplastic striping.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 18301 | — | 100,000 | — | — | — | — |

CDBG-FUNDED ADA CURB RAMPS

This project provides for installation of ADA curb ramps in the area located south of College Place, west of Studebaker Road, north of the Artesia Freeway (State Route 91), and east of the San Gabriel River Freeway (Interstate 605).

Funding Source: CDBG Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20303 | 35,790 | 295,000 | — | — | — | — |

DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES)

This project provides for design and environmental clearance studies for the widening of the Del Amo Boulevard bridge at Coyote Creek and modifications to the traffic signal synchronization between the bridge and the I-605 Freeway. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

Funding Source: Street Improvement Fund (Multi-Agency Reimbursements: Cerritos and Lakewood to obtain \$2.4 million from LA County Measure M funds, La Palma and Cypress have obtained the balance of \$1.3 million from OCTA Measure M funds)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13715 | 968,000 | 1,165,480 | 1,165,480 | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

DUMONT AVENUE REHABILITATION

This project provides for the reconstruction of Dumont Avenue between Artesia Boulevard and 183rd Street. This project also includes the rehabilitation of the public alleyway at the northerly end of Dumont.

Funding Source: Measure "M"

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23301 | — | 550,000 | — | — | — | — |

MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK

This item provides for the design of the widening and improvements to the Marquardt Avenue bridge over Coyote Creek. This project qualifies for funding under the Caltrans Highway Bridge Replacement and Rehabilitation (HBRR) program. The City of La Palma is the lead agency for this project.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13052 | — | — | 600,000 | — | — | — |

MARQUARDT AVENUE CENTER MEDIAN CONSTRUCTION

This project provides for the construction of center medians on Marquardt Avenue between Artesia and Alondra Boulevards.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23308 | — | 150,000 | 1,850,000 | — | — | — |

METRO INTERSECTION (HOT SPOTS) PROJECT

This project provides for the construction of additional left-turn lanes at the intersections of South Street and Carmenita Road and Artesia Boulevard and Bloomfield Avenue.

Funding Source: Street Improvement Fund (Metro Reimbursement)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19301 | 500,000 | 1,500,000 | — | — | — | — |

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.

Funding Source: Street Improvement Fund (funded by commercial solid waste franchise fees)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 14099 | 48,000 | 78,000 | 78,000 | 78,000 | 78,000 | 78,000 |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

RESIDENTIAL STREET REHABILITATION

This Item constitutes an ongoing program to improve residential streets and commercial collector streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to maintain the City's residential/collector street network within the "Good" condition category, as established by the pavement management system. Rehabilitation options include pavement overlay and/or slurry seal applications.

Funding Source: RMRA Fund and Measure "M"

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 14088 | 1,600,000 | 2,450,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |

SIDEWALK CURB AND GUTTER REHABILITATION

This project will provide funding to do systematic hardscape improvements as identified.

Funding Source: FY 2021-22 Measure "M" and Street Improvement Fund (General Fund); FY 2022-23 Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13054 | 500,000 | 1,500,000 | 1,000,000 | 1,000,000 | 1,000,000 | — |

WHEELCHAIR ACCESSIBLE RAMPS

Wheelchair accessible ramps will be installed at various locations Citywide.

Funding Source: SB821 Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 13086 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |

STREETS AND HIGHWAYS

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|-----------------------|-----------|------------|------------|-----------|-----------|-----------|
| Activity Total | 4,356,790 | 10,138,480 | 10,268,480 | 6,403,000 | 6,403,000 | 5,103,000 |

TRAFFIC SIGNALS



Traffic Signal at Bloomfield Avenue and 166th Street

ILLUMINATED PEDESTRIAN CROSSING UPGRADES

This project will provide funding to replace existing in-pavement flashing LED equipment with overhead rapid flashing beacons at pedestrian crosswalks throughout the City.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19402 | 120,000 | — | 80,000 | 80,000 | 40,000 | 40,000 |

TOWNE CENTER TRAFFIC SIGNAL SAFETY LIGHT CONVERSION TO LED AND INTERSECTION STRIPING ENHANCEMENT

This project provides for the conversion of City-owned traffic signal safety lights to LED technology within the City's Towne Center and thermoplastic striping.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22401 | 50,000 | 150,000 | — | — | — | — |

TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD

This project will provide funding for the installation of a traffic signal at Edwards Road and Artesia Boulevard.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23401 | — | — | 500,000 | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Traffic Signals

TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE

This project provides for upgrading the City-owned safety lights at each signal location to LED technology.

Funding Source: Street Improvement Fund (General Fund)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19401 | 10,000 | 30,000 | 20,000 | 20,000 | — | — |

TRAFFIC SIGNALS

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 180,000 | 180,000 | 600,000 | 100,000 | 40,000 | 40,000 |

WATER IMPROVEMENTS



Water Storage with Solar Panels, City of Cerritos Corporate Yard

24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED

This project provides for the replacement of the 24-inch reclaimed water main along the eastside of the San Gabriel Riverbed. Due to the corrosion and deterioration of the existing 24-inch water main, there is an immediate need to replace a minimum of a 500-foot section of the existing water main located underneath the 91 Freeway overpass.

Funding Source: Reclaimed Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22502 | 450,000 | — | — | — | — | — |

BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION

This project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.

Funding Source: Reclaimed Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17028 | — | 25,000 | — | — | — | — |

C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION

This project provides for the design and construction of a water treatment system to treat chemicals from groundwater extracted and produced at the C-1 Well site.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23501 | — | 300,000 | 2,700,000 | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-2 BOOSTER PUMP STATION BACK UP GENERATOR SYSTEM

This project provides for the replacement of the existing portable backup generator at the C-2 Booster Pump Station building, which serves as a primary backup for the Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22503 | 45,000 | — | — | — | — | — |

C-2 EAST AND WEST RESERVOIRS - PERIMETER ROOF HANDRAIL SYSTEM

This project provides for the furnishing and installation of a two-rail aluminum handrail around the perimeter of the roofs and tanks at the C-2 East and West Reservoirs.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 20502 | — | — | 300,000 | — | — | — |

C-2 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-2 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19504 | — | 175,000 | — | — | — | — |

C-4 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-4 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23502 | — | 175,000 | — | — | — | — |

C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.

Funding Source: Water Fund (project funded by WRD settlement, deferred revenue)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17197 | 406,000 | 2,000,000 | 2,000,000 | — | — | — |

CITY RESERVOIR REFURBISHMENT

This project provides for the refurbishment of all City reservoirs. One reservoir will be refurbished per year.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23503 | — | 250,000 | 250,000 | 500,000 | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

CITY RESERVOIRS

This project will provide structural upgrades to the City's three reservoirs. (Design costs only)

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17001 | 50,000 | 100,000 | — | — | — | — |

ELECTRICAL PANEL AND DRIVE REPLACEMENT

This project provides for the replacement of four electrical panels and drivers at the Los Coyotes Reclaimed Water Treatment Plant. One panel and drive will be completed in each of the next four years.

Funding Source: Reclaimed Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 19506 | 130,000 | — | — | — | — | — |

GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the replacement of the tiles in the Civic Center parking structure stairwells and diversion of groundwater extracted from the Civic Center parking structure to the sanitary sewer system.

Funding Source: Measure "W" (Local Return)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17199 | 925,000 | 150,000 | 500,000 | — | — | — |

MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.

Funding Source: Reclaimed Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17709 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |

NPDES IMPLEMENTATION PROGRAM

This item provides for programs necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.

Funding Source: Measure "W" (Local Return)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17007 | 150,000 | 115,000 | 115,000 | 115,000 | 115,000 | 115,000 |

POTABLE WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Potable Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for potable water.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23504 | — | 200,000 | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

RECLAIMED WATER MAIN VIDEO INSPECTION SURVEY

This project provides for video inspection and surveying of all reclaimed water mains to locate deteriorating sections of the City's reclaimed water system.

Funding Source: Reclaimed Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22501 | — | — | — | — | — | — |

RECLAIMED WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Reclaimed Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for reclaimed water to include video inspection and surveying of all reclaimed water lines to locate deteriorating sections of the City's reclaimed water system.

Funding Source: Reclaimed Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23505 | — | 150,000 | — | — | — | — |

REGIONAL STORMWATER CAPTURE FACILITY

This project provides for the design and construction of a regional stormwater capture facility, which will provide for the refurbishment of the Sports Complex; including renovation of six sports fields and the replacement of the irrigation systems.

Funding Source: Measure "W," Regional (to be completed upon confirmation of funding)

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22505 | — | 2,208,000 | — | — | — | — |

SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17107 | 350,000 | — | — | — | — | — |

STRUCTURAL RETROFIT OF VAULT

This project will provide for the structural retrofit of an existing underground vault located on South Street. The vault was built in 1965 and it protects an 8-inch pressure relief valve.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 22504 | 65,000 | — | — | — | — | — |

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

VALVE REPLACEMENT PROJECT

This is an ongoing project to replace mainline butterfly valves in the City's water system.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 17100 | 50,000 | 150,000 | 100,000 | 100,000 | — | — |

WATER MAIN AND APPURTENANCES REPLACEMENT

This project provides for the annual replacement of approximately one mile of water mains and related appurtenances. The project will be completed through annual allocations over the course of seven years.

Funding Source: Water Fund

| Project Number | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 23506 | — | — | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |

WATER IMPROVEMENTS

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Activity Total | 2,646,000 | 6,023,000 | 7,490,000 | 2,240,000 | 1,640,000 | 1,640,000 |

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SUCCESSOR AGENCY

TO THE

CERRITOS REDEVELOPMENT AGENCY

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2022-2023

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF SUCCESSOR AGENCY FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2022-2023

| SUCCESSOR AGENCY | Beginning Balance | Revenues | Expenditures | Surplus/ (Shortfall) | Fund Transfer | Ending Balance | Loan/ (Receivable) | Estimated Balance |
|-------------------------------------|----------------------|-------------------|---------------------|-------------------------|------------------|-------------------|-----------------------|----------------------|
| 943 Redev. Property Tax Trust Funds | — | 15,951,584 | (15,951,584) | — | — | — | — | — |
| 945 Fiscal Agent Bond Reserve Fund | 15,188,244 | 210,000 | — | 210,000 | — | 15,398,244 | — | 15,398,244 |
| TOTAL SUCCESSOR AGENCY | 15,188,244 | 16,161,584 | (15,951,584) | 210,000 | — | 15,398,244 | — | 15,398,244 |

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: REDEVELOPMENT PROPERTY TAX TRUST FUNDS (RPTTF)
LOS CERRITOS / LOS COYOTES / HOUSING

CODE: 943

TYPE: SUCCESSOR AGENCY FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | — | — | — | — | — |
| REVENUES | 19,798,592 | 19,638,473 | 15,820,454 | 15,820,454 | 15,951,584 |
| TOTAL FUNDS AVAILABLE | 19,798,592 | 19,638,473 | 15,820,454 | 15,820,454 | 15,951,584 |
| EXPENSES | | | | | |
| Operating Expenditures: | | | | | |
| Bond Principal | 12,780,000 | 13,460,000 | 9,785,000 | 9,785,000 | 10,275,000 |
| Bond Interest | 3,237,291 | 2,565,877 | 1,986,362 | 1,986,362 | 1,482,476 |
| Bond- Market Value Fluctuation | — | — | — | — | — |
| SERAF Loan Repayment | — | — | — | — | — |
| CITY Loan Repayment | 3,736,301 | 3,567,596 | 4,004,092 | 4,004,092 | 4,149,108 |
| Note Payable | — | — | — | — | — |
| Bond Processing Fees | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Capital Program Expense- Cerritos Museum | — | — | — | — | — |
| Administrative Costs | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| Unfunded Pension Liability | — | — | — | — | — |
| Unfunded OPEB Obligation | — | — | — | — | — |
| TOTAL EXPENSES | 19,798,592 | 19,638,473 | 15,820,454 | 15,820,454 | 15,951,584 |
| TRANSFERS | | | | | |
| Other Sources (Uses) of Funds | | | | | |
| Payment to County | — | — | — | — | — |
| Loan from City | — | — | — | — | — |
| Long Range Property Mgt Plan from City | — | — | — | — | — |
| Transfer from Fiscal Agent Funds | — | — | — | — | — |
| TOTAL TRANSFERS | — | — | — | — | — |
| ENDING BALANCE (June 30) | — | — | — | — | — |
| LOAN OWED TO THE CITY | 56,950,154 | 54,153,424 | 50,760,034 | 50,760,034 | 47,055,664 |

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BOND RESERVE
LOS CERRITOS / LOS COYOTES

CODE: 945

TYPE: SUCCESSOR AGENCY FUNDS

| | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROJECTED |
|--|---------------------|---------------------|---------------------|------------------------|------------------------|
| BEGINNING BALANCE (July 1) | 17,529,945 | 17,697,184 | 17,897,184 | 14,978,244 | 15,188,244 |
| REVENUES | 387,001 | 198,562 | 210,000 | 210,000 | 210,000 |
| TOTAL FUNDS AVAILABLE | 17,916,946 | 17,895,746 | 18,107,184 | 15,188,244 | 15,398,244 |
| TRANSFERS | | | | | |
| Other Financing Sources (Uses) of Funds: | | | | | |
| Transfer In | (219,762) | (2,917,502) | — | — | — |
| Transfer to Redevelopment Obligation | | | | | |
| Property Tax Trust Fund | — | — | — | — | — |
| TOTAL TRANSFERS | (219,762) | (2,917,502) | — | — | — |
| ENDING BALANCE (June 30) | 17,697,184 | 14,978,244 | 18,107,184 | 15,188,244 | 15,398,244 |

Successor Agency began February 1, 2012; balance represents reserve requirements with the Fiscal Agent.

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2022-2023

Revenues

REVENUES

SUCCESSOR AGENCY FUNDS

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|-----------------------------------|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| 943 SUCCESSOR AGENCY | | | | | | |
| 40241 (000) | Property Tax Allocations | 19,642,053 | 19,594,595 | 15,760,450 | 15,795,454 | 15,926,584 |
| 41350 (000) | Interest Income | 156,539 | 43,878 | 60,000 | 25,000 | 25,000 |
| TOTAL 943 SUCCESSOR AGENCY | | 19,798,592 | 19,638,473 | 15,820,450 | 15,820,454 | 15,951,584 |

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|--|-----------------|----------------|----------------|----------------|----------------|----------------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| 945 SUCCESSOR AGENCY/BOND RESERVE | | | | | | |
| 41350 (000) | Interest Income | 387,001 | 198,562 | 210,000 | 210,000 | 210,000 |
| TOTAL 945 BOND RESERVE FUND | | 387,001 | 198,562 | 210,000 | 210,000 | 210,000 |

| | | | | | | |
|-------------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| TOTAL SUCCESSOR AGENCY | | 20,185,593 | 19,837,035 | 16,030,450 | 16,030,454 | 16,161,584 |
|-------------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2022-2023

Administrative Operating Budget

SUCCESSOR AGENCY ACTIVITY OVERVIEW

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents. The California Department of Finance approved, in 2018, the Last and Final Recognized Obligation Payment Schedule which allows the Successor Agency to receive and expend the RPTFF distributions up to the maximum approved amount. This enables the Successor Agency to pay off all of the approved enforceable obligations.

ACTIVITY SUMMARY

| CLASSIFICATION | 2019-2020 ACTUAL | 2020-2021 ACTUAL | 2021-2022 BUDGET | 2021-2022 ESTIMATED | 2022-2023 PROPOSED | 2022-2023 APPROVED |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------|-------------------------------|-------------------------------|
| Personnel Expense | — | — | — | — | — | — |
| Operations and Maintenance | 19,798,592 | 19,638,473 | 15,820,454 | 15,820,454 | 15,951,584 | 15,951,584 |
| Capital Outlay | — | — | — | — | — | — |
| TOTAL BUDGET | 19,798,592 | 19,638,473 | 15,820,454 | 15,820,454 | 15,951,584 | 15,951,584 |

SUCCESSOR AGENCY ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

ACTIVITY OBJECTIVES

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

SUCCESSOR AGENCY ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

| 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 | 2022-2023 |
|-----------|-----------|-----------|-----------|-----------|-----------|
| ACTUAL | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |

OPERATIONS AND MAINTENANCE

| | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Bond Payments / City Loan | 19,753,592 | 19,593,473 | 15,775,454 | 15,775,454 | 15,906,584 | 15,906,584 |
| Administrative Expense / Trustee Fees | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| TOTAL OPERATIONS AND MAINTENANCE | 19,798,592 | 19,638,473 | 15,820,454 | 15,820,454 | 15,951,584 | 15,951,584 |
| ACTIVITY TOTAL | 19,798,592 | 19,638,473 | 15,820,454 | 15,820,454 | 15,951,584 | 15,951,584 |

SUCCESSOR AGENCY ACTIVITY DETAIL

BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
 ACTIVITY: Administrative
 CODE: Funds 943 / 945

Los Cerritos Bond Issue

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| 2002 Series A | | | | | | |
| 23114 | Principal | 3,390,000 | 3,560,000 | — | — | — |
| 80130 | Interest | 259,450 | 87,900 | — | — | — |
| TOTAL 2002 SERIES A | | 3,649,450 | 3,647,900 | — | — | — |
| 2002 Series B | | | | | | |
| 23116 | Principal | 550,000 | 580,000 | — | — | — |
| 80130 | Interest | 44,460 | 15,100 | — | — | — |
| TOTAL 2002 SERIES B | | 594,460 | 595,100 | — | — | — |
| ACTIVITY TOTAL | | 4,243,910 | 4,243,000 | — | — | — |

SUCCESSOR AGENCY ACTIVITY DETAIL

BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
 ACTIVITY: Administrative
 CODE: Funds 943 / 945

Los Coyotes Bond Issue

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|----------------------------|-----------|------------|------------|------------|------------|------------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| 1993 Series A | | | | | | |
| 23121 | Principal | — | — | — | — | 465,000 |
| 80130 | Interest | 520,000 | 520,000 | 520,000 | 520,000 | 504,888 |
| TOTAL 1993 SERIES A | | 520,000 | 520,000 | 520,000 | 520,000 | 969,888 |
| 1993 Series B | | | | | | |
| 23122 | Principal | 1,250,000 | — | — | — | — |
| 80130 | Interest | 48,750 | — | — | — | — |
| TOTAL 1993 SERIES B | | 1,298,750 | — | — | — | — |
| 2002 Series A | | | | | | |
| 23125 | Principal | 6,605,000 | 8,285,000 | 8,695,000 | 8,695,000 | 8,660,000 |
| 80130 | Interest | 2,039,770 | 1,670,566 | 1,249,261 | 1,249,261 | 818,728 |
| TOTAL 2002 SERIES A | | 8,644,770 | 9,955,566 | 9,944,261 | 9,944,261 | 9,478,728 |
| 2002 Series B | | | | | | |
| 23142 | Principal | 985,000 | 1,035,000 | 1,090,000 | 1,090,000 | 1,150,000 |
| 80130 | Interest | 324,870 | 272,350 | 217,100 | 217,100 | 158,860 |
| TOTAL 2002 SERIES B | | 1,309,870 | 1,307,350 | 1,307,100 | 1,307,100 | 1,308,860 |
| ACTIVITY TOTAL | | 11,773,390 | 11,782,916 | 11,771,361 | 11,771,361 | 11,757,476 |

SUCCESSOR AGENCY ACTIVITY DETAIL

BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: Funds 943 / 945

Loan from City of Cerritos

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|-------------------------------------|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| Los Cerritos/Los Coyotes (b) | | | | | | |
| 80130 | Interest | 0 | 0 | 0 | 0 | 0 |
| | Principal | 3,736,300 | 3,567,596 | 4,004,092 | 4,004,092 | 4,149,108 |
| | TOTAL LOS CERRITOS/LOS COYOTES | 3,736,300 | 3,567,596 | 4,004,092 | 4,004,092 | 4,149,108 |
| ACTIVITY TOTAL | | 3,736,300 | 3,567,596 | 4,004,092 | 4,004,092 | 4,149,108 |

Loan from Low Mod Fund (c)

| | | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|---------------------------------|---------------------------------------|-----------|-----------|-----------|-----------|-----------|
| | | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| Los Cerritos/Los Coyotes | | | | | | |
| 20146 | Principal | 0 | 0 | 0 | 0 | 0 |
| | TOTAL LOS CERRITOS/LOS COYOTES | 0 | 0 | 0 | 0 | 0 |
| ACTIVITY TOTAL | | 0 | 0 | 0 | 0 | 0 |

| | 2019-2020 | 2020-2021 | 2021-2022 | 2021-2022 | 2022-2023 |
|--|------------|------------|------------|------------|------------|
| | ACTUAL | ACTUAL | BUDGET | ESTIMATED | FORECAST |
| GRAND TOTAL (BIR, Loans & Pass Through) | 19,753,592 | 19,593,473 | 15,775,454 | 15,775,454 | 15,906,584 |

(a) Loan payments will be made pursuant to a settlement agreement reached between the Successor Agency to the Cerritos Redevelopment Agency and the California State Department of Finance in resolution of outstanding litigation relating to enforceable obligations associated with the former Cerritos Redevelopment Agency.

(b) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

Appendix A

**Resolutions No. 2022-26 & CSA 2022-01
BUDGET RESOLUTION**

Combined Financial Program: 2022-2023

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY**

**RESOLUTION NO. 2022-26
RESOLUTION NO. CSA 2022-01**

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE ANNUAL COMBINED FINANCIAL PROGRAM FOR FISCAL YEAR 2022-2023, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND APPROVING THE PAY SCHEDULES FOR PERSONNEL EXPENSES AS SET FORTH IN THE EMPLOYEE CLASSIFICATION TABLES AND CLASSIFICATION STEPS

WHEREAS, the City Manager of the City of Cerritos, in accordance with Article IX of the Municipal Charter, has submitted to the City Council of the City of Cerritos a Combined Financial Program for Fiscal Year 2022-2023 providing an operating and capital improvement program budget in the total amount of \$121,838,870 of proposed expenditures for general and special City purposes and reflecting revenues available in the total amount of \$123,954,427; and

WHEREAS, the City Council of the City of Cerritos has fixed the date of June 23, 2022 as the date for holding of a public hearing relative to the adoption of said budget; and

WHEREAS, following duly given notice, the City Council of the City of Cerritos did hold such public hearing, receiving, considering, and evaluating all public comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed Combined Financial Program (herein after referred to as "Budget") for Fiscal Year 2022-2023 for general and special City purposes is hereby amended as follows:

A. REVENUE AMENDMENTS

| Account No. | Account Name | Explanation of Adjustment | Adjustment |
|---------------|-----------------------------------|---|------------|
| 570-000-41525 | Electric Revenue - Regular | Customer rate changes for Cerritos Electric Utility | \$ 800,000 |
| 210-000-40203 | Road Maintenance And Rehab (RMRA) | Revised SB 1 funding from the State of California | \$ 116,869 |

NET REVENUE AMENDMENTS: \$916,869

B. PERSONNEL / OPERATIONAL EXPENDITURE AMENDMENTS

| Account No. | Account Name | Explanation of Adjustment | Adjustment |
|-------------|--------------------------------|---|--|
| 123-53080 | Travel and Meeting | Conference and training funding for City Commissions and staff | \$ 8,000 |
| 251-53080 | Travel and Meeting | | \$ 7,000 |
| 461-53080 | Travel and Meeting | | \$ 7,900 |
| 462-53080 | Travel and Meeting | | \$ 7,000 |
| 121-53080 | Travel and Meeting | | \$ 5,000 |
| 141-53080 | Travel and Meeting | | \$ 10,000 |
| 211-53080 | Travel and Meeting | | \$ 14,000 |
| 311-53080 | Travel and Meeting | | \$ 14,200 |
| 411-53080 | Travel and Meeting | | \$ 14,500 |
| 511-53080 | Travel and Meeting | | \$ 12,300 |
| 611-53080 | Travel and Meeting | | \$ 15,000 |
| 541-61430 | Professional Services | | Employee Classification and Compensation Study |
| 368-67120 | Fuel Expense | Natural gas for Cerritos Electric Utility at Magnolia Power Project | \$ 850,000 |
| 331-61110 | Custodial Services | Library increased hours of operations | \$ 9,500 |
| 571-52010 | Regular Earnings – Part Time | | \$ 135,280 |
| 571-52400 | Employee Benefits | | \$ 52,750 |
| ***-51010 | Regular Earnings | See attached "Schedule of 2% Cost of Living Adjustment": Additional 2% Cost of living adjustment (COLA) assigned to the operating budgets for applicable personnel expenses in accordance with the attached employee pay schedules, subject to compliance with a meet and confer requirement under the Meyers-Milias-Brown Act and applicable provisions in the current Memorandum of Understanding. | \$ 325,829 |
| ***-51021 | Overtime | | \$ 5,083 |
| ***-52010 | Regular Earnings – Part Time | | \$ 143,684 |
| ***-52021 | Overtime Earnings – Part Time | | \$ 663 |
| ***-52015 | Special Projects Earnings – PT | | \$ 788 |
| ***-52400 | Employee Benefits | | \$ 435,709 |

NET PERSONNEL / OPERATIONAL EXPENDITURE AMENDMENTS: \$2,274,186

C. CAPITAL IMPROVEMENT PROGRAM AMENDMENTS

| Project No. | Project Name | Explanation of Adjustment | Adjustment |
|-------------|---|--|--------------|
| cp23504 | Potable Water Master Plan Development | Commence in FY 2022-23 (Fund 510) | \$ 200,000 |
| cp23603 | Sewer Master Plan Development | Commence in FY 2022-23 (Fund 214) | \$ 250,000 |
| cp23204 | City Hall Security Improvements | Commence in FY 2022-23 (Fund 410) | \$ 115,000 |
| cp23111 | Heritage Park Lake Cleaning | Commence in FY 2022-23 (Fund 410) | \$ 170,000 |
| cp23303 | Arterial Street Rehabilitation | Commence in FY 2022-23 (Fund 211) | \$ 2,000,000 |
| cp14088 | Residential Street Rehabilitation | Increase project expenses to maintain street network (Fund 211) | \$ 683,000 |
| cp14088 | Residential Street Rehabilitation | Increase project expenses to maintain street network (Fund 210) | \$ 567,000 |
| cp23214 | Sheriff's Station Operational Improvements | Commence in FY 2022-23 (Fund 410) | \$ 100,000 |
| cp18001 | Rehabilitation / Replacement of Sewer Lift Stations | Commence in FY 2022-23 (Fund 214) | \$ 50,000 |
| Various | Various | See attached "CIP Addendum": Various projects in all activity classifications including <i>Government Buildings, Other Projects, Parks and Open Space, Sewer Improvements, Streets and Highways, Traffics Signals, and Water Improvements</i> will commence in FY 2022-23, with Fund Source determined within "CIP Addendum". (The project cp23214 "Sheriff Station Operational Improvements" with a \$100,000 allocation was removed from the original "CIP Addendum" as it was a duplicate of the same project listed above). | \$ 7,707,000 |

NET CAPITAL IMPROVEMENT PROGRAM AMENDMENTS: \$11,842,000

D. FUND ASSIGNMENT AMENDMENTS

| Fund No. | Fund Name | Explanation of Adjustment | Adjustment |
|----------|-----------|---------------------------|------------|
| | | | |

NET FUND ASSIGNMENT AMENDMENTS: \$0

SECTION 2. The City Manager’s proposed Budget for Fiscal Year 2022-2023 for general and special City purposes, as amended in Section 1, subsections A - D thereof, is approved and adopted in the amount of \$135,955,056 in expenditures and \$124,871,296 in revenues.

SECTION 3. Pursuant to Government Code Section 65401 and Resolution No. PC 2022-15, the Cerritos Planning Commission found the Capital Improvement Program for Fiscal Year 2022-2023 in conformity with the Cerritos General Plan and rendered its report thereon to the City Council. The City Council hereby finds and adopts the Capital Improvement Program for Fiscal Year 2022-2023 as it is in conformity with the City's General Plan for the reasons set forth in said Resolution No. PC 2022-15 and it indicates the approximate location, size, time of availability, and estimates of cost for specified facilities or improvements subject to the proposed Budget for Fiscal Year 2022-2023.

SECTION 4. In accordance with Government Code Sections 20630, 20636, and 20636.1, the City Council hereby approves the pay schedules for personnel expenses as set forth in the attached Employee Classification Tables and Classification Steps, which identify position titles, rates of pay, and time base with an effective date of July 1, 2022. Said approval provides for the posting and publication of the referenced pay schedule, including on the City's website, to facilitate public review in compliance with applicable Government Code Sections.

SECTION 5. The monies necessary to offset the operating expenses, including personnel expenses as detailed in Employee Classification Tables, incurred as set forth in the Budget document for Fiscal Year 2022-2023, as adopted by the City Council for the City of Cerritos pursuant to Section 1 hereof, are authorized by this section to be appropriated out of the funds available to the City during Fiscal Year 2022-2023.

SECTION 6. As part of the preliminary Budget for Fiscal Year 2022-2023, the City Manager / Executive Director of the Successor Agency to the Cerritos Redevelopment Agency has submitted a budget for the Successor Agency to the Cerritos Redevelopment Agency in the amount of \$15,951,584.

SECTION 7. The Successor Agency to the Cerritos Redevelopment Agency Budget for Fiscal Year 2022-2023 is hereby approved and adopted in the amount of \$15,951,584.

SECTION 8. The City Manager is authorized to make such changes in budget totals by way of amendment or transfer during Fiscal Year 2022-2023, from time to time, as the City Manager deems necessary in order to meet the City's needs. Administration and notification of any such changes, including any changes made as part of any City Council action, shall be made in accordance with the Strategic Financial Plan and Budget Preparation Policy (Policy 2.04).

SECTION 9. The City Council delegates the authority to assign fund balance amounts in the annual financial statements to the City Manager. The assigned portions of fund balance are constrained by the City of Cerritos’ intent to be used for specific purposes and such purposes shall be described in the notes to the financial statements.

SECTION 10. The City Council hereby directs that any deficit in the Equipment Replacement Fund at the close of Fiscal Year 2022-2023 be subsidized by a matching General Fund transfer to the Equipment Replacement Fund.

SECTION 11. The City Council hereby directs that any monies advanced to the Water Fund by the General Fund during Fiscal Year 2022-2023, and which remain unreimbursed as of June 30, 2023, shall constitute a loan from the General Fund to the Water Fund, to be repaid at an interest rate of 2.5%.

SECTION 12. The City Council hereby directs that any monies advanced to the Sewer Fund by the General Fund during Fiscal Year 2022-2023, and which remain unreimbursed as of June 30, 2023, shall constitute a loan from the General Fund to the Sewer Fund, to be repaid at an interest rate of 2.5%.

SECTION 13. The City Council hereby directs that any monies advanced to the Electric Utility Fund by the General Fund during Fiscal Year 2022-2023, and which remain unreimbursed as of June 30, 2023, shall constitute a loan from the General Fund to the Electric Utility Fund, to be repaid at an interest rate of 2.5%.

SECTION 14. As authorized by Section 909 of the City Charter, the City Council hereby orders the completion of a final audit and financial report for Fiscal Year 2022-2023, to be submitted to the City Council within six months from the completion of the Fiscal Year 2022-2023.

PASSED, APPROVED and ADOPTED this 23rd day of June, 2022.



Chuong Vo, Mayor /
Successor Agency Chair

ATTEST:



Vida Barone, City Clerk /
Successor Agency Secretary
City of Cerritos



Art Gallucci, City Manager /
Successor Agency Executive Director

Appendix A1

**Resolution No. 2022-27
INVESTMENT POLICY**

Combined Financial Program: 2022-2023

CITY OF CERRITOS

RESOLUTION NO. 2022-27

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2022-2023.

WHEREAS, the City of Cerritos (City) and the Successor Agency to the Cerritos Redevelopment Agency (Agency) maintain an investment portfolio composed of excess City and Agency funds; and

WHEREAS, the management of the City and Agency's investment portfolio is governed by applicable provisions of California Government Code Section 53600, et seq. and by the Investment Policy set forth herein; and

WHEREAS, the primary objective of the Investment Policy is to establish a conservative set of investment criteria that will prudently protect the City and Agency's assets, provide liquidity to meet cash needs, and enable the City and Agency to generate a market rate of return from their investment activities; and

WHEREAS, the Investment Policy reflects current best business practices and has been prepared without any changes from the previous fiscal year for consideration of renewal by the City and Agency.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY does find determine and declare:

Section 1. The foregoing recitals are true and correct.

Section 2. The annual Investment Policy attached hereto as "Exhibit 1" has been reviewed in a public meeting is hereby adopted for fiscal year 2022-23.

PURSUANT TO THE ABOVE FINDINGS, IT IS RESOLVED that the City Council of the City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency approves the resolution referenced herein and all items related thereto.

PASSED, APPROVED and ADOPTED this 23rd day of June, 2022.


Chuong Vo
Mayor/Chair

ATTEST:



Vida Barone, City Clerk/City Treasurer/
Successor Agency Secretary



Art Gallucci, City Manager/
Successor Agency Executive Director



CITY OF CERRITOS SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY INVESTMENT POLICY

Current Version Adoption Date: 06/23/2022

Prior Version Adoption Date: 04/28/2022

Original Policy Adoption Date: 02/06/1985

1. PURPOSE

The City Council of the City of Cerritos (City) and the Successor Agency to the Cerritos Redevelopment Agency (Agency) has adopted this Investment Policy ("Policy") in order to establish the scope of the investment policy, investment objectives, standards of care, authorized investments, investment parameters, reporting, investment policy compliance and adoption, and the safekeeping and custody of assets of the funds of the City/Agency.

2. SCOPE OF INVESTMENT POLICY

- A. Pooling of Funds: All cash shall be pooled for investment purposes. The investment income derived from the pooled investment shall be allocated to the contributing funds, net of all banking and investing expenses, based upon the proportion of the respective average balances relative to the total pooled balance. Investment income shall be distributed to the individual funds not less than annually.
- B. Funds Included in the Policy: The provisions of this Policy shall apply to all financial assets of the City/Agency as accounted for in the Comprehensive Annual Financial Report, including:
 - 1. General Fund;
 - 2. Special Revenue Funds;
 - 3. Capital Project Funds;
 - 4. Enterprise Funds;
 - 5. Internal Service Funds;
 - 6. Trust and Agency Funds;
 - 7. Permanent Endowment Funds; and
 - 8. Any new fund created unless specifically exempted.
- C. Funds Excluded from this Policy:
 - 1. Bond Proceeds - Investment of bond proceeds will be made in accordance with applicable bond indentures.

3. INVESTMENT OBJECTIVES

The City/Agency's funds shall be invested in accordance with all applicable City/Agency policies and codes, State statutes, and Federal regulations, and in a manner designed to accomplish the following objectives, which are listed in priority order:

- A. Safety: Preservation of principal is the foremost objective of the investment program. Investments of the City/Agency shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective shall be to mitigate credit risk and interest rate risk. To attain this objective, the City/Agency shall diversify its investments by investing funds among several financial institutions and a variety of securities offering independent returns.

- B. Credit Risk: The City/Agency shall minimize credit risk and the risk of loss due to the failure of the security issuer or backer, by:
 - 1. Limiting investments in securities that have higher credit risks, pre-qualifying financial institutions, broker/dealers, intermediaries, and advisors with which the City/Agency will do business; and
 - 2. Diversifying the investment portfolio so as to minimize the impact that any one industry/investment class can have on the portfolio.
- C. Interest Rate Risk: To minimize the negative impact of material changes in the market value of securities in the portfolio, the City/Agency shall:
 - 1. Structure the investment portfolio so that securities mature concurrent with cash needs to meet anticipated demands, thereby avoiding the need to sell securities on the open market prior to maturity; and
 - 2. Invest in securities of varying maturities.
- D. Liquidity: The City/Agency's investment portfolio shall remain sufficiently liquid to enable the City/Agency to meet all operating requirements which might be reasonably anticipated without requiring a sale of securities. Since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in money market mutual funds or LAIF which offer same-day liquidity for short-term funds.
- E. Yield: The City/Agency's investment portfolio shall be designed with the objective of attaining a benchmark rate of return throughout budgetary and economic cycles, commensurate with the City/Agency's investment risk constraints and the liquidity characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

4. **STANDARDS OF CARE**

- A. Prudence: The standard of prudence to be used for managing the City/Agency's investment program is California Government Code Section 53600.3, the prudent investor standard, which states that "when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

The City/Agency's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City/Agency recognizes that no investment is totally without risk and that the investment activities of the City/Agency are a matter of public record. Accordingly, the City/Agency recognizes that occasional measured losses may occur in a diversified portfolio and shall be considered within the context of the overall portfolio's return, provided that adequate diversification has been implemented and that the sale of a security is in the best long-term interest of the City/Agency.

The City Manager/Executive Director, Finance Manager and authorized investment personnel acting in accordance with established procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion to the City

Council/Successor Agency and appropriate action is taken to control adverse developments.

- B. Ethics and Conflicts of Interest: Elected officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the City/Agency's investment program or could impair or create the appearance of an impairment of their ability to make impartial investment decisions. Employees and investment officials shall subordinate their personal investment transactions to those of the City/Agency. In addition, City Council/Successor Agency members, the City Manager/Executive Director, and the Finance Manager shall file a Statement of Economic Interests each year as required by California Government Code Section 87203 and regulations of the Fair Political Practices Commission.
- C. Delegation of Authority: Under the direction and supervision of the City Manager/Executive Director, the Finance Manager shall be responsible for the management of the City/Agency's investment portfolio. The Finance Manager may then delegate the authority to conduct investment transactions and to manage the operation of the investment portfolio to other specifically authorized staff members subject to City Manager/Executive Director authorization. No person may engage in an investment transaction except as expressly provided under the terms of this Policy.

The City/Agency may engage the professional services of outside investment advisors with respect to its investment program, so long as it can be demonstrated that these services produce a net financial advantage or necessary financial protection of the City/Agency's financial resources. Such companies must be registered under the Investment Advisors Act of 1940, be well-established and exceptionally reputable. Members of the staff of such companies who will have primary responsibility for managing the City/Agency's investments must have a working familiarity with the special requirements and constraints of investing municipal funds in general and of the City/Agency's funds in particular.
- D. Internal Controls: The Finance Manager is responsible for establishing and maintaining a system of internal controls. The internal controls shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent action by City employees and officers. The internal structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and the valuation of costs and benefits requires estimates and judgments by management.

5. BROKER/DEALERS

In the event that an investment advisor is not used to purchase securities, the City/Agency will select broker/dealers on the basis of their expertise in public cash management and their ability to provide service to the City/Agency's account.

Each approved broker/dealer must possess an authorizing certificate from the California Commissioner of Corporations, as required by Section 25210 of the California Corporations Code.

To be eligible, a firm must meet at least one of the following criteria:

- A. Be recognized as Primary Dealers by the Federal Reserve Bank of New York or have a primary dealer within their holding company structure, or
- B. Report voluntarily to the Federal Reserve Bank of New York, or
- C. Qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (Uniform Net Capital Rule, 17 C.F.R. § 240.15c3-1).

6. SAFEKEEPING AND CUSTODY OF ASSETS

The Finance Manager shall select one or more banks to provide safekeeping and custodial services for the City/Agency. A Safekeeping Agreement approved by the City/Agency shall be executed with each custodian bank prior to utilizing that bank's safekeeping services.

Custodian banks will be selected on the basis of their ability to provide services for the City/Agency's account and the competitive pricing of their safekeeping related services.

The purchase and sale of securities and repurchase agreement transactions shall be settled on a delivery versus payment basis. All securities shall be perfected in the name of the City/Agency. Sufficient evidence to title shall be consistent with modern investment, banking and commercial practices.

All investment securities, except non-negotiable Certificates of Deposit, Money Market Funds and local government investment pools, purchased by the City/Agency will be delivered by book entry and will be held in third-party safekeeping by a City/Agency approved custodian bank, its correspondent bank or its Depository Trust Company (DTC) participant account.

7. AUTHORIZED INVESTMENTS

All investments and deposits of the City/Agency shall be made in accordance with California Government Code Sections 16429.1, 53600-53609 and 53630-53686. Any revisions or extensions of these code sections will be assumed to be part of this Policy immediately upon being enacted. The City/Agency has further restricted the eligible types of securities and transactions. The foregoing list of authorized securities and transactions shall be strictly interpreted. Any deviation from this list must be pre-approved by resolution of the City/Agency. In the event an apparent discrepancy is found between this Policy and the Government Code, the more restrictive parameter(s) will take precedence.

Where this section specifies a percentage limitation or minimum credit rating for a particular security type, that percentage or credit rating minimum is applicable only at the date of purchase.

A. Investments Specifically Permitted:

1. United States Treasury bills, notes, or bonds with a final maturity not exceeding five years from the date of trade settlement. There is no limitation as to the percentage of the City/Agency's portfolio that may be invested in this category.
2. Federal Instrumentality (government-sponsored enterprise). Federal Agency issues include, but are not limited to Government National Mortgage Association (GNMA), Federal Farm Credit Bank (FFCB), Federal Home Loan Bank (FHLB), Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), Federal Housing Administration (FHA), and Tennessee Valley Authority (TVA). Although there is no percentage limitation on these issues, purchases of this category shall not exceed five (5) years to maturity.
3. Federal Agency Obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest and which have a final maturity not exceeding five years from the date of trade settlement. There is no limitation as to the percentage of the portfolio that can be invested in this category. Although there is no percentage limitation on these issues, purchases of this category shall not exceed five (5) years to maturity.
4. Mortgage-backed Securities, Collateralized Mortgage Obligation (CMO) and Asset-backed Securities from issuers not defined in the preceding three (3) sections of this Section are limited to bonds with a final maturity not exceeding five years from the date of trade settlement. The security itself shall be rated at least "AAA" or the equivalent by a

Nationally Recognized Statistical Rating Organization ("NRSRO"). No more than five percent (5%) of the City/Agency's total portfolio shall be invested in any one issuer of mortgage backed and asset-backed securities listed above, and the aggregate investment in mortgage-backed and asset-backed securities shall not exceed twenty percent (20%) of the City/Agency's total portfolio.

5. Medium-Term Notes issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States, with a final maturity not exceeding five years from the date of trade settlement, and rated in at least the "A" category or the equivalent by an NRSRO. No more than five percent (5%) of the City/Agency's total portfolio shall be invested in any one issuer of medium-term notes, and the aggregate investment in medium-term notes shall not exceed thirty percent (30%) of the City/Agency's total portfolio.
6. Municipal Bonds:
 - a. Bonds issued by the City Cerritos, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the City or by a department, board, agency, or authority of the City.
 - b. State of California registered warrants or treasury notes or bonds, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state.
 - c. Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California. Bonds, notes, warrants, or other evidences of indebtedness of a local agency within California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

In addition, the securities referenced in items 6a-6c must be rated in at least the "A" category or the equivalent by a NRSRO with maturities not exceeding five years from the date of trade settlement. No more than five percent (5%) of the City/Agency's total portfolio shall be invested in any one municipal issuer. In addition, the aggregate investment in municipal bonds may not exceed thirty percent (30%) of the portfolio.

7. Non-negotiable Certificates of Deposit and savings deposits with a maturity not exceeding five years from the date of trade settlement, in FDIC insured state or nationally chartered banks or savings banks that qualify as a depository of public funds in the State of California as defined in California Government Code Section 53630.5. Deposits exceeding the FDIC insured amount shall be secured pursuant to California Government Code Section 53652. No one issuer shall exceed more than five percent (5%) of the portfolio, and investment in

negotiable and non-negotiable certificates of deposit shall be limited to thirty percent (30%) of the portfolio combined.

8. Negotiable Certificates of Deposit only with a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the California Financial Code), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank whose senior long-term debt is rated in at least the "A" category, or the equivalent, or short-term debt is rated at least "A-1" or the equivalent by an NRSRO and having assets in excess of \$10 billion, so as to ensure security and a large, well-established secondary market. Ease of subsequent marketability should be further ascertained prior to initial investment by examining currently quoted bids by primary dealers and the acceptability of the issuer by these dealers. No one issuer shall exceed more than five percent (5%) of the portfolio, and maturity shall not exceed five years. Investment in negotiable and non-negotiable certificates of deposit shall be limited to thirty percent (30%) of the portfolio combined.
9. Prime Commercial Paper with a maturity not exceeding 270 days from the date of trade settlement that is rated "A-1", or the equivalent, by an NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either of the sub-paragraphs below:
 - a. The entity shall (1) be organized and operating in the United States as a general corporation, (2) have total assets in excess of \$500,000,000; and (3) have debt other than commercial paper, if any, that is rated in at least the "II A" category or the equivalent by an NRSRO.
 - b. The entity shall (1) be organized within the United States as a special purpose corporation, trust, or limited liability company, (2) have program wide credit enhancements, including, but not limited to, over collateralization, letters of credit or surety bond; and (3) have commercial paper that is rated at least "A-1" or the equivalent, by an NRSRO.

No more than five percent (5%) of the City/Agency's total portfolio shall be invested in the commercial paper of any one issuer, and the aggregate investment in commercial paper shall not exceed twenty-five percent (25%) of the City/Agency's total portfolio.

10. Eligible Banker's Acceptances with a maturity not exceeding 180 days from the date of trade settlement, drawn on and accepted by a commercial bank whose senior long-term debt is rated in at least the "A" category or the equivalent by an NRSRO at the time of purchase. Banker's Acceptances shall be rated at least "A-1", or the equivalent at the time of purchase by an NRSRO. If the bank has senior debt outstanding, it must be rated in at least the "A" category or the equivalent by an NRSRO. The aggregate investment in banker's acceptances shall not exceed forty percent (40%) of the City/Agency's total portfolio, and no more than five percent (5%) of the City/Agency's total portfolio shall be invested in banker's acceptances of any one bank.
11. Repurchase Agreements and Reverse Repurchase Agreements with a final termination date not exceeding 30 days collateralized by U.S. Treasury obligations or Federal Instrumentality securities listed in

items 1 and 2 above with the maturity of the collateral not exceeding ten years. For the purpose of this section, the term collateral shall mean purchased securities under the terms of the City/Agency's approved Master Repurchase Agreement. The purchased securities shall have a minimum market value including accrued interest of one hundred and two percent (102%) of the dollar value of the funds borrowed. Collateral shall be held in the City/Agency's custodian bank, as safekeeping agent, and the market value of the collateral securities shall be marked-to-the-market daily.

Repurchase Agreements and Reverse Repurchase Agreements shall be entered into only with broker/dealers and who are recognized as Primary Dealers with the Federal Reserve Bank of New York, or with firms that have a Primary Dealer within their holding company structure. Primary Dealers approved as Repurchase Agreement counterparties shall have a short-term credit rating of at least "A-1" or the equivalent and a long-term credit rating of at least "A" or the equivalent. Repurchase agreement counterparties shall execute a City/Agency approved Master Repurchase Agreement with the City/Agency. The Finance Manager shall maintain a copy of the City/Agency's approved Master Repurchase Agreement and a list of the broker/dealers who have executed same.

In addition, the City/Agency must own assets for more than 30 days before they can be used as collateral for a reverse repurchase agreement. No more than ten percent (10%) of the portfolio can be involved in reverse repurchase agreements.

12. State of California's Local Agency Investment Fund (LAIF), pursuant to California Government Code Section 16429.1. There is no limitation as to the percentage of the portfolio that can be invested in this category.
13. Mutual Funds and Money Market Mutual Funds registered under the Investment Company Act of 1940, provided that:
 - a. Mutual Funds that invest in the securities and obligations as authorized under California Government Code Section 53601, subdivisions (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:
 - i. Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
 - ii. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.

No more than 10% of the total portfolio may be invested in shares of any one mutual fund.

- b. Money Market Mutual Funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940. No more than 20% of the total portfolio may be invested in Money Market Funds. Said funds must be issued by diversified management companies and meet either of the following criteria:
 - i. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or,

- ii. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.

No more than 20% of the total portfolio may be invested in these securities.

- B. Investments Specifically Not Permitted: Any security type or structure not specifically approved by this policy is hereby prohibited. Security types, which are thereby prohibited include, but are not limited to: "exotic" derivative structures such as range notes, dual index notes, inverse floating rate notes, leveraged or de-leveraged floating rate notes, interest only strips that are derived from a pool of mortgages and any security that could result in zero interest accrual if held to maturity, or any other complex variable or structured note with an unusually high degree of volatility risk.
- C. Exceptions to Prohibited and Restricted Investments: The City/Agency shall not be required to sell securities prohibited or restricted in this policy, or any future policies, or prohibited or restricted by new State regulations, if purchased prior to their prohibition and/ or restriction. Insofar as these securities provided no notable credit risk to the City/Agency, holding of these securities until maturity is approved. At maturity or liquidation, such monies shall be reinvested as provided by this policy.

8. INVESTMENT PARAMETERS

- A. Diversification: The City/Agency shall diversify its investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities. As such, no more than five percent (5%) of the City/Agency's portfolio may be invested in the instruments of any one issuer, except governmental issuers, investment pools, mutual funds and money market funds, or unless otherwise specified in this investment policy. This restriction does not apply to any type of Federal Instrumentality or Federal Agency Security previously referenced herein. Nevertheless, the asset allocation in the investment portfolio should be flexible depending upon the outlook for the economy, the securities markets and the City/Agency's overall anticipated cash flow needs.
- B. Maximum Maturities: To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities. The City/Agency will not invest in securities maturing more than five years from the date of trade settlement, unless the City/Agency Council has, by resolution, granted authority to make such an investment at least three months prior to the date of investment.
- C. Credit Quality: Each investment manager will monitor the credit quality of the securities in their respective portfolio. In the event a security held by the City/Agency is the subject of a rating downgrade which brings it below accepted minimums specified herein, or the security is placed on negative credit watch, where downgrade could result in a rate drop below acceptable levels, the investment advisor who purchased the security will immediately notify the Finance Manager. The City/Agency shall not be required to immediately sell such securities. The course of action to be followed will then be decided on a case by case basis, considering such factors as the reason for the rate drop, prognosis for recovery or further drop, and market price of the security. The City Council/Successor Agency will be advised of the situation and intended course of action.

9. PORTFOLIO PERFORMANCE

The investment portfolio shall be designed to attain a market rate of return throughout budgetary and economic cycles, taking into account prevailing market conditions, risk

constraints for eligible securities, and cash flow requirements. The performance of the City/ Agency's investments shall be compared to the total return of a benchmark that most closely corresponds to the portfolio's duration, universe of allowable securities, risk profile, and other relevant characteristics. When comparing the performance of the City/Agency's portfolio, its rate of return will be computed consistent with Global Investment Performance Standards (GIPS).

10. REPORTING

Monthly, the Finance Manager shall produce a report of the investment portfolio balances, transactions, risk characteristics, earnings, and performance results of the City/Agency's investment portfolio available to City Council/Successor Agency. The report shall include the following information:

- A. Investment type, issuer, date of maturity, par value and dollar amount invested in all securities, and investments and monies held by the City/ Agency;
- B. A description of the funds, investments and programs;
- C. A market value as of the date of the report (or the most recent valuation as to assets not valued monthly) and the source of the valuation; and
- D. A statement of compliance with this Policy or an explanation for non-compliance.

11. INVESTMENT POLICY COMPLIANCE AND ADOPTION

- A. Compliance: Any deviation from the policy shall be reported to the City Council/Successor Agency as soon as practical, but no later than the next scheduled City Council/Successor Agency meeting. The Finance Manager shall review deviations from policy with the City Council/Successor Agency.

12. POLICY ADOPTION

This Policy was adopted by way of joint City Council/Successor Agency Resolution No. 2022-27 on June 23, 2022 and became effective immediately thereon.



Chuong Vo
Mayor/Chair

Date: 7/9/2022

ATTEST:



Art Gallucci
City Manager/Executive Director

Date: 7-4-22

Attachment List:

Attachment 1: Definitions

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY
INVESTMENT POLICY**

DEFINITIONS

Agencies. Shorthand market terminology for any obligation issued by a government-sponsored entity (GSE), or a federally related institution. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

1. FFCB: The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.
2. FHLB: The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.
3. FHLMC: Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "FreddieMac" issues discount notes, bonds and mortgage pass-through securities.
4. FNMA: Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "FannieMae," issues discount notes, bonds and mortgage pass-through securities.
5. GNMA: The Government National Mortgage Association, known as "GinnieMae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.
6. PEFCO: The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.
7. TVA: The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

Asked: The price at which a seller offers to sell a security.

Asset Backed Securities: Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

Average Life: In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

Banker's Acceptance: A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

Benchmark: A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

Bid: The price at which a buyer offers to buy a security.

Broker: A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

Callable: A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

Collateral: Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

Collateralized Mortgage Obligations (CMO): Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

Commercial Paper: The short-term unsecured debt of corporations.

Cost Yield: The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

Coupon: The rate of return at which interest is paid on a bond.

Credit Risk: The risk that principal and/ or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

Current Yield. The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

Dealer: A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

Debenture: A bond secured only by the general credit of the issuer.

Delivery vs. Payment (DVP): A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

Derivative: Any security that has principal and/ or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

Discount: The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

Diversification: Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

Duration: The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

Federal Funds Rate: The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

Federal Open Market Committee: A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

Leverage: Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

Liquidity: The speed and ease with which an asset can be converted to cash.

Local Agency Investment Fund (LAIF). A voluntary investment fund opens to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

Local Government Investment Pool: Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

Make Whole Call: A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

Margin: The difference between the market value of a security and the loan a broker makes using that security as collateral.

Market Risk: The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

Market Value: The price at which a security can be traded.

Marking to Market: The process of posting current market values for securities in a portfolio.

Maturity: The final date upon which the principal of a security becomes due and payable.

Medium Term Notes: Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

Modified Duration: The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

Money Market: The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

Mortgage Pass-Through Securities: A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

Municipal Securities: Securities issued by state and local agencies to finance capital and operating expenses.

Mutual Fund: An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/ or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

Nationally Recognized Statistical Rating Organization (NRSRO): A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

Negotiable CD: A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market.

Premium: The difference between the par value of a bond and the cost of the bond, when the cost is above par.

Prepayment Speed: A measure of how quickly principal is repaid to investors in mortgage securities.

Prepayment Window: The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

Premium Dealer: A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

Prudent Person (Prudent Investor) Rule: A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

Realized Yield: The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

Regional Dealer: A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

Repurchase Agreement: Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

Safekeeping: A service to bank customers whereby securities are held by the bank in the customer's name.

Structured Note: A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

Total Rate of Return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

Treasury Obligations: Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

Treasury Bills: All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

Treasury Notes: All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

Treasury Bonds: All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

Volatility: The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

Yield to Maturity: The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

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Appendix B

**Resolution No. 2022-28
APPROPRIATIONS LIMIT**

Annual Appropriation Limit: 2022-2023

CITY OF CERRITOS

RESOLUTION NO. 2022-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR FISCAL YEAR 2022-2023.

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriation limit for the Fiscal Year 2022-2023 is based on actual appropriation during the 1978-1979 fiscal year, and is adjusted each year using the growth of population and inflation; and

WHEREAS, Proposition 111, passed by the voters of California on June 5, 1990 requires the City Council to select the adjustment factors each year. The inflation factor may be the growth in California per capita personal income or the increase in non-residential assessed valuation due to new construction within the City, and the population factor may reflect the population growth within either the City of Cerritos or the entire County of Los Angeles; and

WHEREAS, the information necessary for making these adjustments is available in the City Finance Division and the City Clerk's Office; and

WHEREAS, the City of Cerritos has complied with all the provisions of Article XIII B in determining the limit for fiscal year 2022-2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The appropriation limit for the City of Cerritos in the fiscal year 2022-2023 shall be \$234,112,448 calculated by the growth of per capita income in California as the inflation factor and the County's population growth as the population factor. The total appropriations subject to limitation is \$70,668,368.

PASSED, APPROVED and ADOPTED this 23rd day of June, 2022



Chuong Vo, Mayor

ATTEST:


Vida Barone, City Clerk/City Treasurer



Art Gallucci, City Manager

Appendix C
Expense Accounts Definitions

EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a definition of cost centers and expense account object codes used to classify operating expenses incurred by the City.

COST CENTERS

LEGISLATIVE AND ADMINISTRATIVE

- 111 City Council
- 121 City Manager
- 123 Fine Arts and Historical Commission
- 131 City Attorney
- 141 City Clerk / City Treasurer

COMMUNITY DEVELOPMENT

- 211 Office of the Senior Assistant City Manager
- 212 Geographic Information Services (GIS)
- 221 Advance Planning
- 231 Current Planning
- 251 Planning Commission
- 252 Economic Development Commission

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

- 261 / 262 Administrative

PUBLIC WORKS / WATER & POWER

- 311 Office of the Director
- 321 Engineering
- 331 Environmental Services
- 341 General Maintenance
- 342 Street Maintenance
- 343 Vehicle Maintenance
- 344 Facility Maintenance
- 345 Swim Center Maintenance
- 351 Parks & Trees Management
- 352 Median and Parkway Maintenance

- 353 Parkway Trees
- 354 Parks Maintenance
- 355 Golf Course Maintenance
- 361 Water & Power Management
- 362 Water Management
- 363 Water Production and Distribution
- 364 Water Operations
- 365 Water Inspection
- 366 Reclaimed Water
- 368 Electric Utility

COMMUNITY & SAFETY SERVICES

- 411 Office of the Director
- 421 Community Participation
- 422 Senior Center
- 441 Recreation Services
- 442 Golf Course
- 443 Swim & Fitness Center
- 451 Community Safety
- 452 Code Enforcement
- 461 Property Preservation Commission
- 462 Parks & Recreation Commission

ADMINISTRATIVE SERVICES

- 511 Office of the Director
- 521 Communications
- 531 Finance
- 532 Water Billing
- 541 Human Resources / Risk Management
- 551 Support Services
- 552 Property Control
- 561 Management Information Systems
- 571 Municipal Library

THEATER

- 611 Office of the Director
- 621 Business Management
- 631 Performance Marketing & Sales
- 641 Front of the House Management
- 651 Operations & Security
- 661 Special Event Services
- 671 Box Office

EXPENSE ACCOUNT OBJECT CODES

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAVEL AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.

61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's / City Treasurer's office.

61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.

61100 CONSULTING FEES.

61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.

61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.

61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.

61130 DELIVERY SERVICES. Special messenger delivery service.

61131 DOCUMENT STORAGE.

61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.

61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.

61160 ELECTION EXPENSE. Costs associated with municipal elections.

61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.

61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.

61190 ENVIRONMENTAL REMEDIATION.

61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.

61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.

61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.

61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.

61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.

61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.

61281 PUBLIC LIBRARY FUND.

61282 LIBRARY GRANT. Libris Design

61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES - SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's / City Treasurer's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.

65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER - SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.

- 67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.
- 67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.
- 67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.
- 67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.
- 67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.
- 67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.
- 67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.
- 67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.
- 67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).
- 67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.
- 67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.
- 67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.
- 67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.
- 67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.
- 67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.
- 67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.
- 67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.
- 67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.
- 67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.
- 67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.
- 67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.
- 67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.
- 67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.
- 67131 ENERGY RESOURCES WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).
- 67132 CAPACITY WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67133 LCRB DAM FUND. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67134 LCR MSCP-Multi-Species Conservation Program. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.

67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).

67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.

67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.

67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.

67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.

67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.

67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE - PROJECT B. Principal and interest payments to SCPPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

Appendix D

Acronyms

ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183rd Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

AV. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166th Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FT. Full-time position.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

ACRONYM LIST

GIS. The Geographic Information Systems function (City cost center 212).

ISO. The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

TPT. Temporary Part-time position.

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Appendix E

Capital Improvement Plan Detail, General Plan, and Project Area Maps

Capital Improvement Program (CIP) Detail

Project Title: Proposed Mixed-Use/Residential Infill Development
Project Number: 21701
Funding Source: Housing Asset Fund

CIP Encumbrance Schedule:

| Fiscal Year | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | Cost |
|-------------|-------------|-------------|-------------|-----------|-----------|-------------|
| Encumbrance | \$2,000,000 | \$4,000,000 | \$1,000,000 | 0 | 0 | \$7,000,000 |

Project Information Detail:

Pursuant to California Health and Safety Code Section 34176.1(d), local municipalities are required to plan for, use, or encumber any surplus Housing Asset Funds, as defined in Section 34176.1(d), for the purpose of constructing and developing housing for all housing types, including housing for low income populations pursuant to State law.

As part of the City of Cerritos 2013-2021 Housing Element, which was certified in full compliance with applicable State Housing Element law by the State of California in January 2015, the City of Cerritos identified seven (7) sites suitable for potential residential development. Site 7 in particular is generally located in the northeast section of the City of Cerritos and is comprised of Caltrans-owned properties that were acquired by Caltrans to stage construction equipment and materials for the Interstate 5 widening and the Valley View Avenue bridge reconstruction projects. The two subject parcels are identified as follows:

| | Caltrans Property Name | Caltrans ID # | APN # | Location Address |
|---|------------------------------------|---------------|--|---|
| 1 | 16433 Valley View Property Company | 77610 | 7003-013-001 | 16433 Valley View Avenue Cerritos, CA 90703 |
| 2 | Valley View Business Center | 77608 | 7003-013-901 (formerly 7003-013-005) | 16601, 16603, 16605, 16607, 16609, 16611, 16613, 16615, 16617, 16619, 16621, 16623, 16625, 16627, 16629, 16631, 16633, 16635, 16637, 16639, 16641, 16643 Valley View Avenue Cerritos, CA 90703 |

Upon completion of the new Valley View Avenue bridge by Caltrans, the subject properties, or portions thereof, will become available for purchase by the City of Cerritos, pursuant to Sections 118 and 30410 of the California Streets and Highways Code, provided that the City of Cerritos submits written documentation expressing such interest. As such, over the past few years, the City of Cerritos has submitted letters to Caltrans, expressing the City's interest in the subject properties, and Caltrans is aware of such interest.

The City of Cerritos has determined that as a result of Caltran's Interstate 5 widening project and the related Valley View bridge reconstruction, access to this area of Cerritos will be significantly improved, thereby creating an opportunity for the City of Cerritos to reuse a portion of the area for the accommodation of mixed-use and/or residential infill development allowing for the construction of various housing product types. The City is currently in the process of identifying rules and regulations for the provision of affordable housing pursuant to applicable State housing laws. In addition, staff is currently evaluating opportunities to provide housing at the subject properties for qualified low-income populations including persons afflicted with Alzheimer's disease or dementia. Given that the

City of Cerritos is largely developed with very few properties suitable for reuse as residential infill development, the properties owned and controlled by Caltrans serve as the most preferred properties for the future accommodation of affordable housing.

As such, Capital Improvement Project Number 21701 has been established for the City's use of restricted Housing Asset Funds to acquire the subject properties, when made available, conceptually plan for the proposed development which will include affordable housing, and to create a specific plan of development as well as process entitlements for this purpose, in conformance with applicable state housing laws. The City also anticipates participation in the construction and improvements to support the affordable housing. The City of Cerritos anticipates commencing the preparation of conceptual plans and economic analysis required for the development of housing on the subject properties during the 2020-2021 fiscal year, followed by acquiring the properties from Caltrans upon the completion of the Valley View bridge reconstruction project.

CITY OF CERRITOS GENERAL PLAN LEGEND



RESIDENTIAL

- Low Density - 2 to 5.5 Units/Acre
- Medium Density - 6 to 20 Units/Acre

COMMERCIAL

- Office Professional Commercial
- Neighborhood
- Community
- Regional

AREA DEVELOPMENT PLANS

- Industrial Park
- Towne Center/Commercial
- Residential Development (low-medium density)
- Residential Development (low density)
- Auto Mall/Restricted Commercial
- Residential Development (medium density)
- Residential Development (medium density)
- Residential Development (low-medium density)
- Residential Development (low density)
- Residential Development (senior housing)
- Residential Development (senior housing)
- Residential Development (low density)
- Residential Development (senior housing)
- Specialized/Commercial
Cerritos Auto Square Overlay
- Residential Development (high density)
- Residential Development (medium density)

INDUSTRIAL

- Light Industrial
- Industrial/Commercial

OPEN SPACE

SCHOOLS:

- Elementary
- Junior High
- Senior High
- Community College
- ABC School District & High School
- Private School

PARKS:

- Neighborhood Park
- Community Park
- Regional Park
- Special Park

OTHER OPEN SPACE

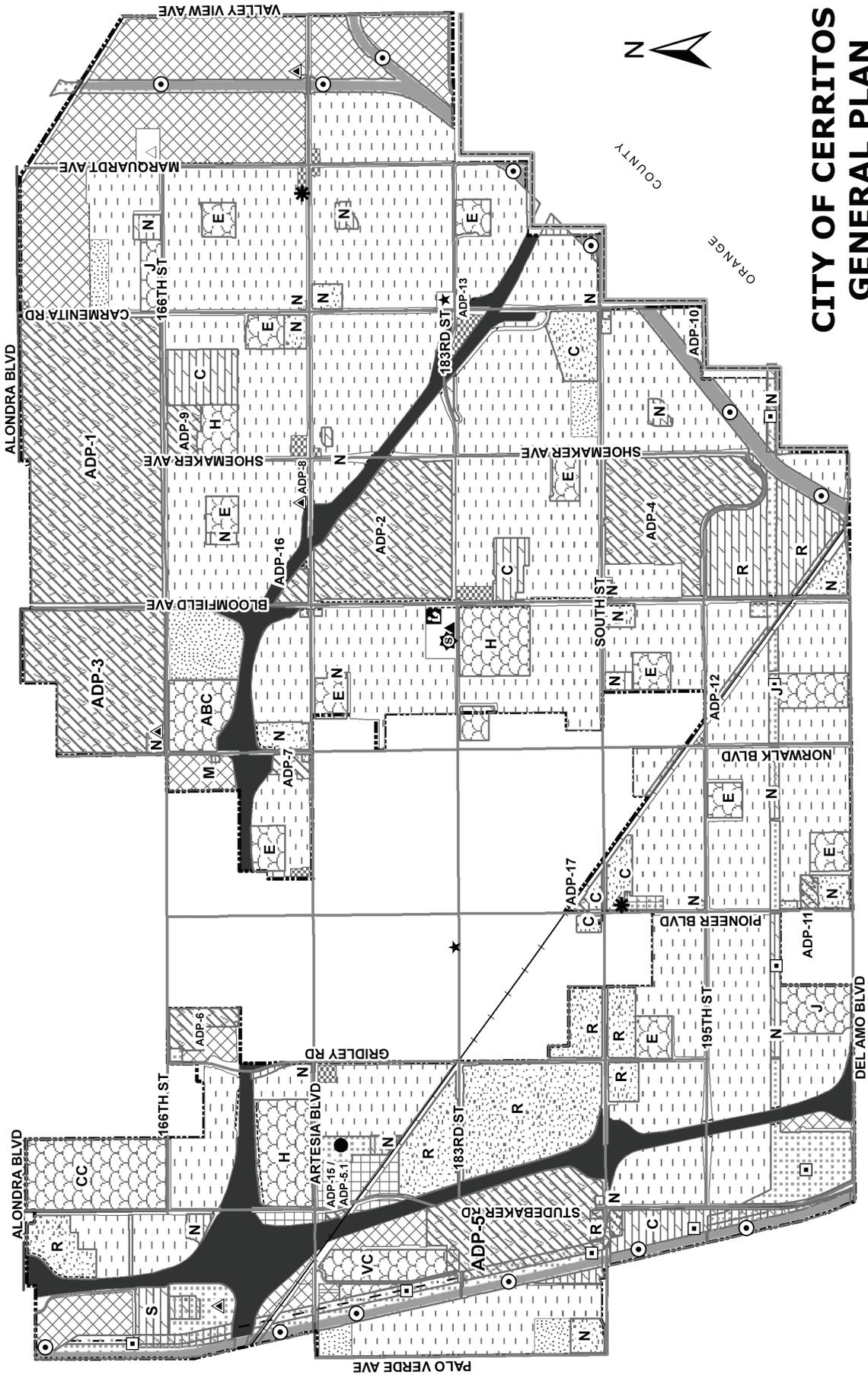
- Greenbelt with Trails
- Landscaped Buffer
- Equestrian Trails

COMMUNITY FACILITIES:

- Edison Utility
- Cemetery
- Sanitation Utility
- Flood Control Utility
- Post Office
- Fire Station
- City Civic Center
- Sheriff Station
- Library
- City Corporate Yard

CIRCULATION

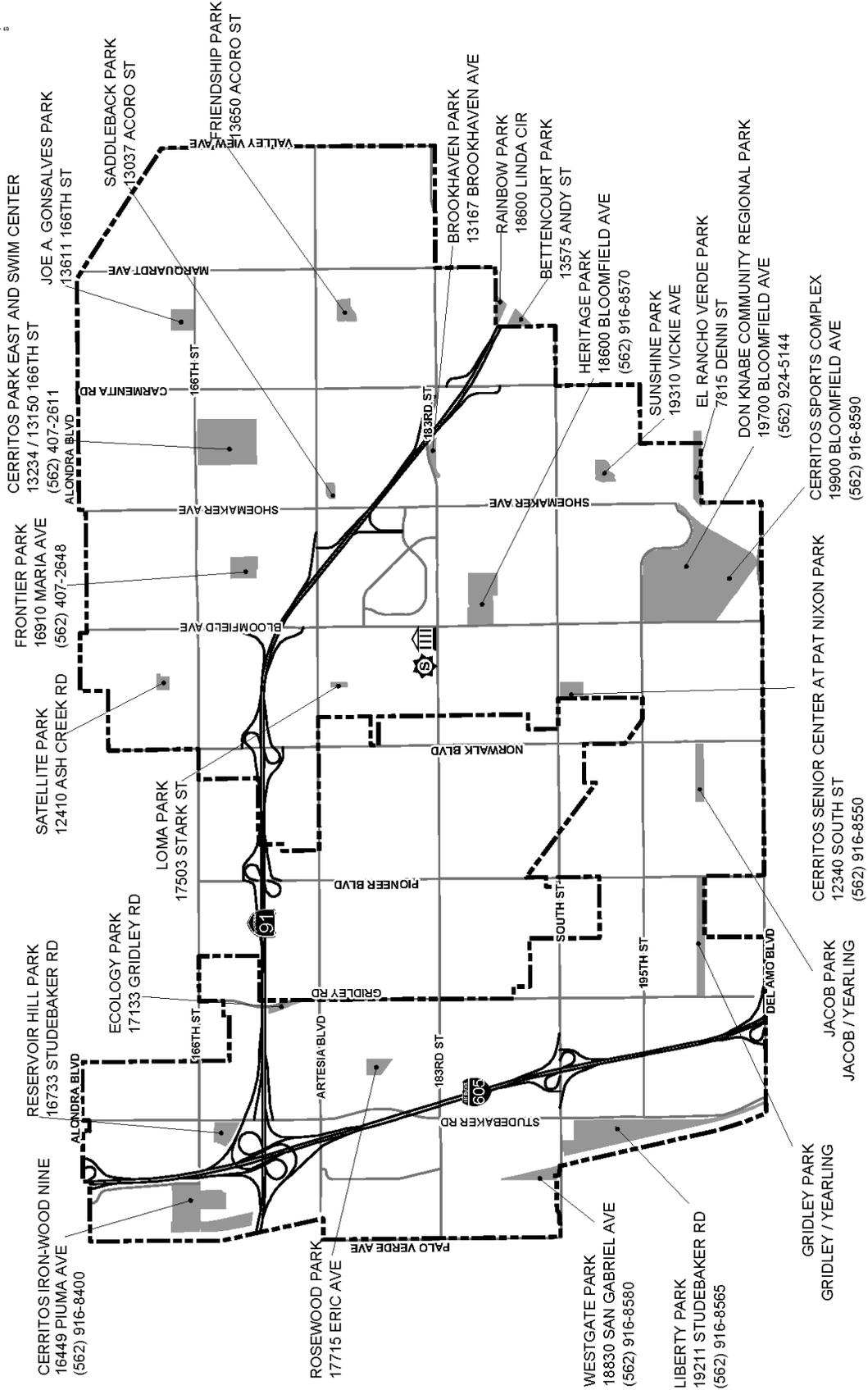
- Major Arterial
- Secondary Arterial
- Railroad
- Freeway
- Cerritos City Limits
- Orange County Limits



CITY OF CERRITOS GENERAL PLAN



CERRITOS RECREATION FACILITIES

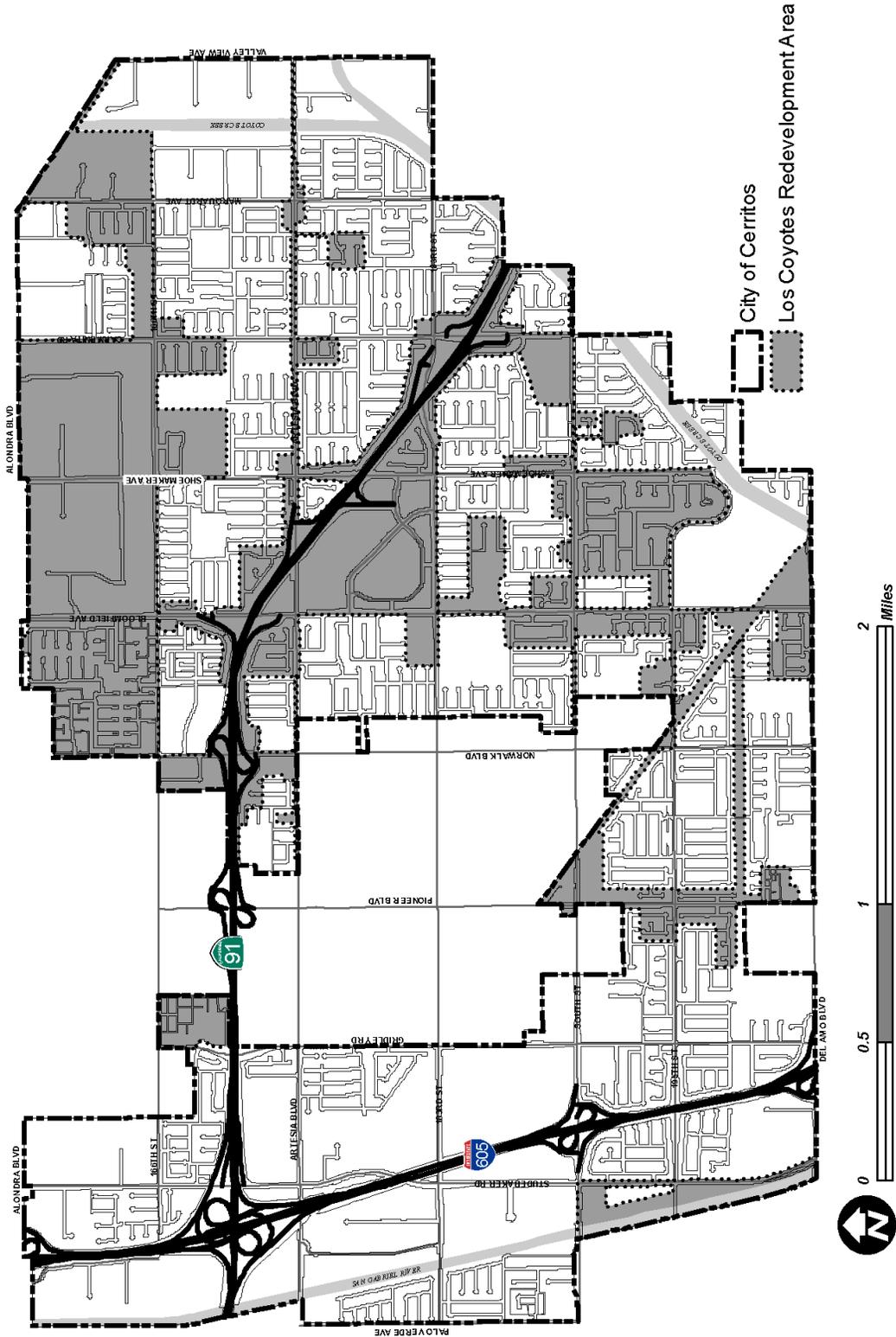


 **City Hall/Library** **Bloomfield Ave / 183rd St**
(562) 860-0311 / (562) 916-1350

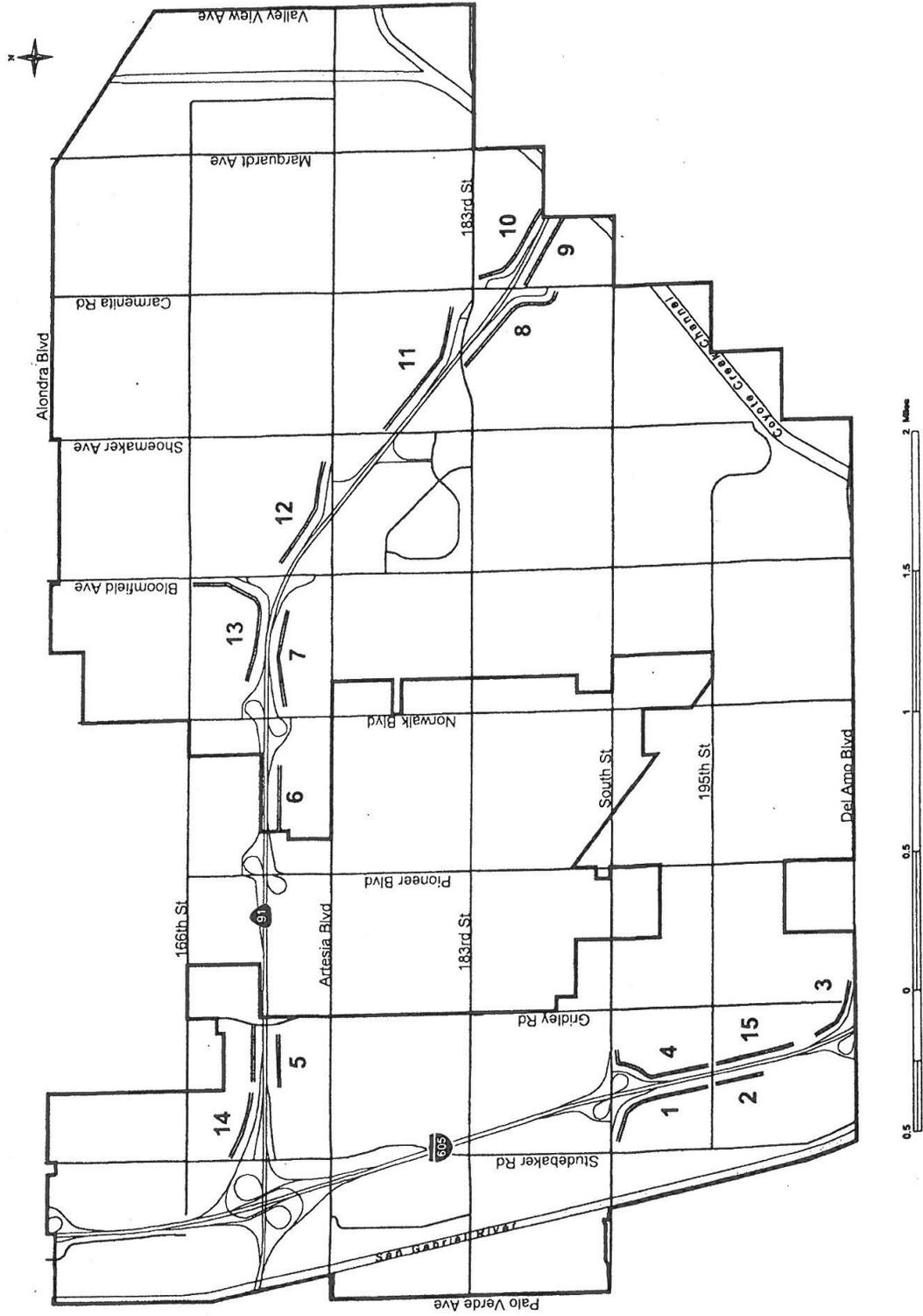
 **Sheriff Station** **18135 Bloomfield Ave**
(562) 860-0044

LOS COYOTES REDEVELOPMENT AREA

Dissolved February 1, 2012

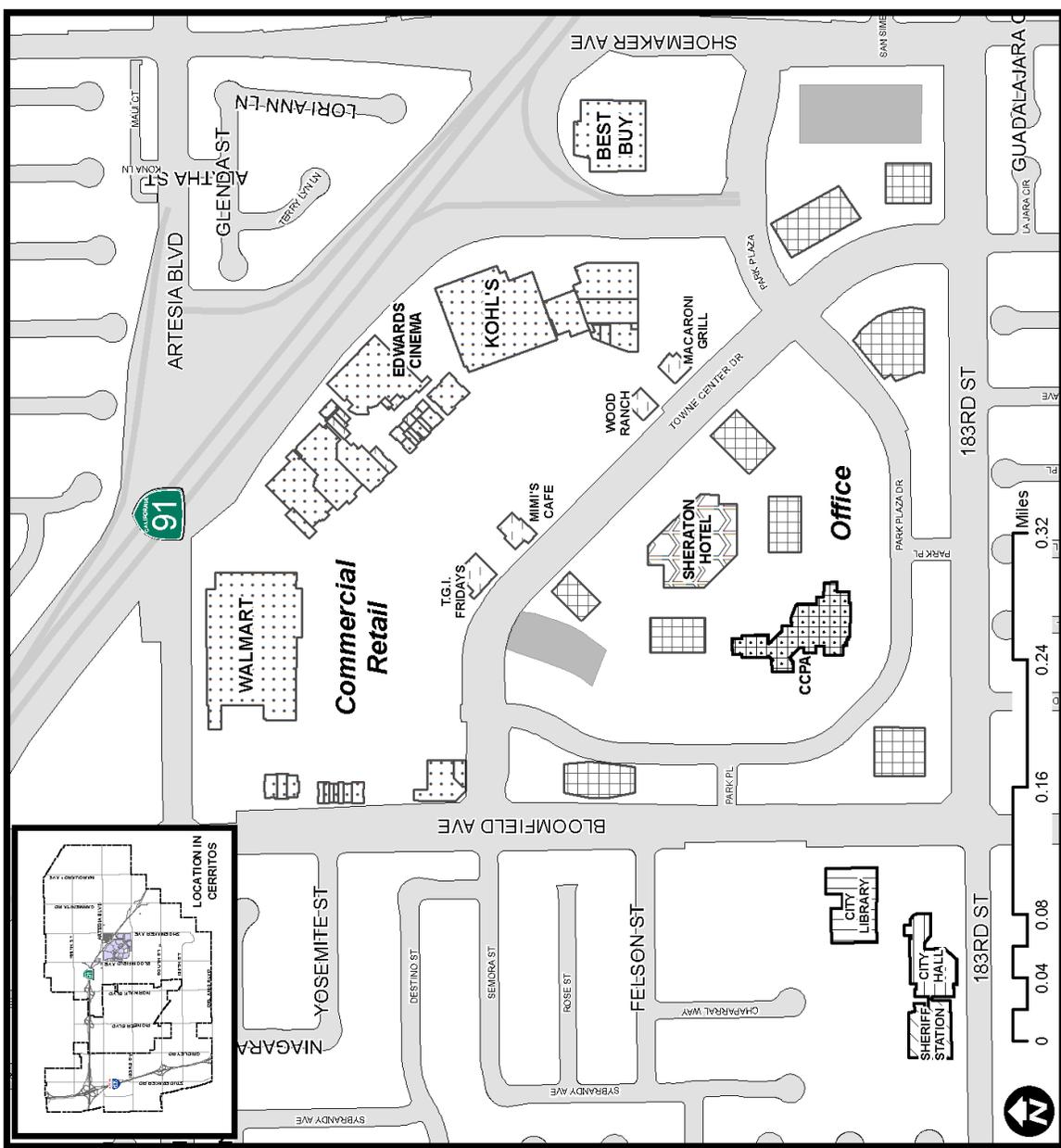


LOCATIONS OF FREEWAY BUFFER WALLS



CERRITOS TOWNE CENTER AREA

| CIVIC CENTER | |
|------------------------|-----------------|
| | CITY HALL |
| | CITY LIBRARY |
| | SHERIFF STATION |
| TOWNE CENTER BUILDINGS | |
| | CCPA |
| | HOTEL |
| | OFFICE |
| | RETAIL |
| | RESTAURANT |
| | PARKING |



Appendix F
City of Cerritos Demographics

City of Cerritos Demographics

| | | |
|----------------------------------|--------|--------|
| Total Cerritos Population | 49,578 | |
| Male | 24,757 | 49.4 % |
| Female | 25,386 | 50.6 % |
| Median Age | 45.8 | |

Race

| | | |
|--|--------|--------|
| Asian | 29,655 | 59.1 % |
| American Indian & Alaska Native | 172 | 0.3 % |
| Black or African American | 4,334 | 8.6 % |
| Native Hawaiian and Other Pacific Islander | 267 | 0.5 % |
| White | 9,937 | 19.8 % |
| Some other race | 2,790 | 5.6 % |
| Two or more races | 2,998 | 6.0 % |

Housing

| | | |
|---|-----------|--------|
| Total housing units | 16,374 | |
| Occupied housing units | 16,019 | 95.3 % |
| Vacant housing units | 355 | 4.7 % |
| Owner-occupied housing units | 11,896 | 77.4 % |
| Average household size of owner-occupied units | 3.17 | |
| Renter-occupied housing units | 3,482 | 22.6 % |
| Average household size of renter-occupied units | 3.53 | |
| 2021 median existing single-family home sales price (Jan) | \$948,000 | |
| 2021 median existing condominium home sales price (Jan) | \$487,000 | |

Income

| | | |
|-------------------------|-----------|--|
| Median household income | \$106,190 | |
|-------------------------|-----------|--|

Sources: United States Census Bureau (2020 Census), American Community Survey (2019 5-Year Estimates), and Zillow.com (January 2022)

(Updated as of March 31, 2022)