



# CITY OF CERRITOS

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## CITY OF CERRITOS NOTICE OF REQUEST FOR PROPOSALS

**Project Identification:** **REQUEST FOR PROPOSALS FOR COMMUNITY WORKFORCE AGREEMENT (CWA) ADMINISTRATION SERVICES, RFP NO. 1571-26**

**Project Description:** The City of Cerritos is requesting proposals from qualified Consultants to provide Community Workforce Agreement (CWA) Administration Services on an as-needed basis for projects covered under the City of Cerritos Workforce Agreement.

**Project Specifications:** A copy of the Request for Proposal (RFP) details is available by contacting the City of Cerritos, Engineering Division via email at [Aerdelji@cerritos.gov](mailto:Aerdelji@cerritos.gov). For additional information, please call (562) 916-1219.

**Sealed Proposals must be received On or Before:** **Wednesday, May 27, 2026, at 11:00 a.m.**

**Place of Sealed Proposal receipt:** **Sealed proposals must be physically received at:**  
**Office of the City Clerk, 1<sup>st</sup> Floor**  
**18125 Bloomfield Avenue**  
**Cerritos, CA 90703**

It is the responsibility of the proposer to ensure that the proposal is properly labeled and received at the specified location by the deadline. Proposals not received by the deadline will not be considered.

**Sealed Proposals Must Be Marked:** **(1) PROPOSAL – COMMUNITY WORKFORCE AGREEMENT (CWA) ADMINISTRATION SERVICES, RFP NO. 1571-26- DO NOT OPEN**

**(2) HOURLY FEE SCHEDULE – DO NOT OPEN**

Each item listed above must be submitted in a separate sealed envelope and clearly labeled.

**Selection Procedure** The City may select one or more firms.

Proposals will be evaluated based on the following:

- Understanding of the scope of work
- Qualifications and experience of the firm
- Qualifications and experience of proposed staff
- Experience with similar public agency CWA programs
- Quality and completeness of the proposal

- Proposed approach to compliance monitoring, local hire reporting, and dispute resolution
- Ability to provide optional Skilled and Trained Workforce (STW) administration services

The City reserves the right to:

- Reject any or all proposals
- Request additional information
- Conduct interviews
- Negotiate with one or more firms
- Waive minor irregularities in the proposal process

Any requests for information regarding submitted proposals must be directed to the Office of the City Clerk through a formal Public Records Act request. The City has determined that proposals are confidential until the completion of the evaluation and negotiation process, as permitted under Government Code § 7922.000.

By order of the City of Cerritos.

Dated/Posted/Published: April 24, 2026