



CIVIC CENTER • 18125 BLOOMFIELD AVENUE
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**CITY OF CERRITOS
NOTICE OF REQUEST FOR PROPOSALS**

**Project
Identification:**

**CITY OF CERRITOS AQUARIUM MAINTENANCE SERVICES,
RFP NO. 1572-26**

**Project
Description:**

The City of Cerritos ("City") is requesting proposals from aquarium maintenance consultants ("Consultant") interested in providing professional aquarium maintenance services at the Cerritos Library ("Library") and Cerritos Senior Center at Pat Nixon Park ("Center.") The consultant is to perform aquarium cleaning, equipment inspection and feeding services at least three times per week. Consultant is also required to evaluate and purchase specimens.

**Project
Specifications:**

A copy of the General Descriptions and Conditions and Agreement can be obtained by calling the City of Cerritos Enterprise Services Division at 562-916-1324, during regular business hours (Monday through Friday, 8:00 a.m. to 5:00 p.m., weekends and observed holidays excepted).

**Sealed
Proposals must
be received on
or before:**

11:00 a.m., Wednesday, August 12, 2026

**Place of Sealed
Proposal
receipt:**

The sealed proposal submission must be physically received in the:

**Office of the City Clerk, 1st Floor
18125 Bloomfield Avenue
Cerritos, CA 90703**

It is the responsibility of the bidder to ensure that the proposal is properly marked and received in the appropriate location by the deadline. Bids not received in the Office of the City Clerk at the above-referenced location by the deadline provided will not be considered.

**Sealed
Proposals must
be
marked:**

**"PROPOSAL – CITY OF CERRITOS AQUARIUM MAINTENANCE
SERVICES, RFP NO. 1572-26 - DO NOT OPEN"**

No proposal will be accepted unless it has the above referenced information clearly identified on the outside label

**Final selection
criteria**

The City of Cerritos will award an agreement on the basis of qualifications, experience, timeline and cost. The following are the minimum qualifications that will be used to evaluate responses:

The Consultant must have a minimum of (5) years of professional experience maintaining large saltwater aquarium systems (i.e. with a

capacity of 15,000 gallons or more), and fresh water aquarium systems. Demonstrated experience shall include the ability to:

1. Maintain healthy water chemistry and specimens;
2. Diagnose and manage water quality problems and specimen illness/disease;
3. Diagnose problems and perform repairs to aquarium equipment (e.g. pumps, filters, valves, plumbing, and protein skimmers);
4. Have, or have access to, a minimum of 5,000 gallons of aquaria for quarantine /temporary housing of Center and Library fish during circumstances such as system repairs.

Consultant shall be able to commence operations on November 2, 2026.

The City reserves the right to reject any and all proposals, or portions thereof, or to waive any informality or irregularity in a proposal to the extent allowed by law. Any requests for information regarding proposals submitted shall be directed to the Office of the City Clerk via a formal Public Records Act request. The City has determined that opened proposals are confidential and therefore the negotiations process outweighs the public interest in prematurely disclosing such records. (Gov. Code § 7922.000).

By order of the City of Cerritos.

Dated/Posted/Published: July 10, 2026