



CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 860-0311 • CERRITOS.GOV



CITY OF CERRITOS NOTICE OF REQUEST FOR PROPOSALS

Project Identification:

CITY OF CERRITOS BUILDING & SAFETY SERVICES, RFP NO. 1562-25

Project Description:

The City of Cerritos is seeking a qualified Consultant to provide contracted Building & Safety services.

Project Specifications:

The City of Cerritos ("City") is seeking proposals by way of this Request for Proposals ("RFP") from qualified entities or individuals ("Consultant") to provide professional Building & Safety services including building official, plan check, and inspection services for the City. The selected Consultant would support the Department of Community Development in maintaining the safety, quality, and regulatory compliance of built structures throughout Cerritos.

Questions regarding this Request for Proposals should be directed to Project Manager Sabrina Chan at schan@cerritos.gov.

Sealed Proposals must be received on or before:

11:00 a.m., Wednesday, June 25, 2025

Place of Sealed Proposal receipt:

The sealed proposal submission must be physically received in the:

**Office of the City Clerk, 1st Floor
18125 Bloomfield Avenue
Cerritos, CA 90703**

It is the responsibility of the bidder to ensure that the proposal is properly marked and received in the appropriate location by the deadline. Bids not received in the Office of the City Clerk at the above-referenced location by the deadline provided will not be considered.

Sealed Proposals must be marked:

"RFP NO. 1562-25, CERRITOS_2025 B&S SERVICES PROPOSAL_[NAME OF FIRM]"

No proposal will be accepted unless it has the above referenced information clearly identified on the outside label.

Final selection criteria:

The City of Cerritos will award an agreement on the basis of qualifications, experience, timeline and cost. The minimum qualifications that will be used to evaluate the responses are listed in the Request for Proposals.

The City reserves the right to reject any and all proposals, or portions thereof, or to waive any informality or irregularity in a proposal to the extent allowed by law. Any requests for information regarding proposals submitted shall be directed to the Office of the City Clerk via a formal Public Records Act request.

FRANK AURELIO YOKOYAMA
MAYOR

LYNDA P. JOHNSON
MAYOR PRO TEM

JENNIFER HONG
COUNCILMEMBER

MARK E. PULIDO
COUNCILMEMBER

SOPHIA M. TSE
COUNCILMEMBER

The City has determined that opened proposals are confidential and therefore the negotiations process outweighs the public interest in prematurely disclosing such records. (Gov. Code § 7922.000).

By order of the City of Cerritos.

Dated/Posted/Published: Friday, June 6, 2025