Cerritos Permit Hub

City of Cerritos
Department of Community Development
18125 Bloomfield Avenue Cerritos, CA 90703
Phone: (562) 916-1201
Website: permits.cerritos.gov

LOT COMBINATION APPLICATION GUIDE

How to Apply

1) Visit **permits.cerritos.gov** and set up a user account. Click "Log In" at top right corner. Select "Create a Profile". Then, enter contact information, and create a password.

2) The following supplemental attachments are required to be uploaded online for your application to be deemed complete:

- ☐ Drawing/Exhibits – Showing the following:
  - All existing lot lines and dimensions.
  - All proposed lot lines and dimensions.
  - Locations of all existing structures on all lots.
  - Setbacks of all buildings to property lines on new lots.
  - All land use statistics (before and after proposed lot combination) related to lot sizes, building coverage, setbacks, landscaping percentage and parking.
  - All rights-of way as required by the Master Plan of Streets and Highways have been dedicated.
  - All Cerritos Municipal Code standards related to minimum lot sizes, building setbacks, building coverage, landscaping percentage and parking have been met.
- ☐ Base Map.
- ☐ Notarized Affidavit by all property owners involved.
- ☐ Current Title Report.
- ☐ Legal description of each existing lot.
- ☐ Legal description of each proposed new lot.

All attachments must be uploaded as PDF documents.

Should you have any questions, please do not hesitate to contact the Department of Community Development at (562) 916-1201.

We, the undersigned, hereby request that the above Lot Combination be approved; we understand that all of the above conditions must be met for approval and hereby state, under penalty of perjury, that we are the owners of the properties involved.

Property Owner _____

Address _____

Phone Number _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Los Angeles)

On _____, before me, _____
(insert name and title of notary public)

personally appeared _____

_____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the state of California that the foregoing paragraph is true and correct.

WITNESS, my hand and official seal.

_____
Signature of Notary

ALL SIGNATURES MUST BE ACKNOWLEDGED BEFORE A NOTARY PUBLIC